



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 23, 2023

REGIONAL MEMORANDUM

HRDD-2023- 1312

**CONDUCT OF THE CAPACITY BUILDING PROGRAM ON MONITORING
AND EVALUATION OF PROFESSIONAL DEVELOPMENT
PROGRAMS FOR EDUCATION LEADERS**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Human Resource and Development Division (HRDD), shall conduct a capacity building program on Monitoring and Evaluation of Professional Development Programs for Education Leaders on December 12-14, 2023, at Fragoch Tourist Inn, Naval, Biliran. The check-in time is 2:00 PM on December 12, 2023, with afternoon snacks as the first meal, and checkout time is 12:00 PM on December 14, 2023, with lunch as the last meal.
2. The activity aims to:
 - a. develop proficiency in implementing M&E frameworks specifically tailored to assess the effectiveness of professional development programs for education leaders;
 - b. present M&E findings of the conducted L&D programs of the RO and SDO HRDs;
 - c. utilize M&E findings effectively, enabling them to make informed decisions and drive program improvements; and
 - d. discuss issues and concerns relative to the implementation of professional development programs.
3. The participants in this activity are the HRDD personnel of the Regional Office and SGOD Chief, SEPS, and EPS II of the HRDS of the Schools Division Offices.
4. The cost of venue, board and lodging, and learning kits shall be charged against HRD-PSF downloaded to Biliran Division, while travel and other incidental expenses of the participants and Program Management Team shall be charged to their respective MOOE/local funds, subject to the usual accounting and auditing rules and regulations.



5. For further inquiries, contact Dr. Harvie D. Villamor, HRDD Chief, through hrdd.region8@deped.gov.ph.
6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosure: Activity Matrix

Reference: 2023 HRDD WFP

To be indicated in the Perpetual Index under the following subjects:

CAPACITY BUILDING EDUCATION LEADERS MONITORING AND EVALUATION

HRDD-CDPA



Enclosure to Regional Memorandum HRDD-2023- 1312

CONDUCT OF THE CAPACITY BUILDING PROGRAM ON MONITORING AND EVALUATION OF PROFESSIONAL DEVELOPMENT PROGRAMS FOR EDUCATION LEADERS

Fragoch Tourist Inn, Naval, Biliran
December 12-14, 2023

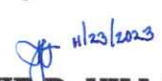
Activity Matrix

Time/Day	Day 0	Day 1	Day 2
07:30 AM- 08:00 AM	Travel Time	Preliminaries & Management of Learning	Preliminaries & Management of Learning
08:01 AM- 10:30 AM		Session 2: Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the National Educators Academy of the Philippines Core Programs MS. DINA S. SUPERABLE EPS, HRDD	Presentation of M&E Report on Implemented RO HRD Programs RO FOCAL PERSONS
10:30 AM- 12:00 AM		Session 3: Monitoring and Evaluation Tools for Professional Development Programs MR. MICHAEL C. PARADO EPS II, HRDD-NEAP	Session 4: Sustainability of M&E Practices and Ways Forward MR. RODEL V. ROSALES EPS, HRDD
12:01 PM- 01:00 PM		Lunch Break	
01:01 PM- 02:30 PM	Arrival and Registration	Presentation of M&E Report on Implemented SDO-HRD Programs SDO HRD SEPS/ EPS II	Closing Program
02:31 PM- 02:45 PM	Opening Program		Departure
03:01 PM- 04:30 PM	Session 1: Key Concepts in Monitoring and Evaluation of Professional Development Programs MR. ROGELIO O. TICOY, JR. EPS II, HRDD		
04:31 PM- 05:00 PM			

Prepared by:


CLARK DAVE P. ARANTE
EPS II, HRDD

Noted by:

for:  11/23/2023
HARVIE D. VILLAMOR EdD
Chief, HRDD

