



13992

Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

November 24, 2023

**REGIONAL MEMORANDUM**

No. 1322, s. 2023

**DOWNLOADING OF FUNDS TO THE SCHOOLS DIVISIONS OFFICES FOR  
THE TRAVEL EXPENSES REIMBURSEMENT RELATIVE TO THE  
CONDUCT OF THE CURRICULUM AND TEACHING  
INTERFACE WITH THE CURRICULUM AND  
LEARNING MANAGEMENT DIVISION  
(CLMD) AND CURRICULUM  
IMPLEMENTATION  
DIVISION (CID)  
CHIEFS**

To: Schools Division Superintendents  
All Others Concerned

1. Relative to the participation of the Curriculum Implementation Division (CID) Chiefs in the Curriculum and Teaching Interface with the CLMD and CID Chiefs on November 29 to December 1, 2023, at the Ace Hotel and Suites, Pasig City, this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division (FD), shall download funds for the travel reimbursement of the participants in the amount of Twelve Thousand (Php12,000.00) Pesos each schools division per Sub-ARO OSEC-8-23-6549 dated November 21, 2023.
2. The concerned Schools Division Office is expected to expedite the processing and release of the travel reimbursement claim of the said participants. In case the downloaded funds are not sufficed, any excess amount shall be charged to Local Funds, subject to the usual auditing and accounting rules and regulations.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosure: Sub-Allotment Release Order No. OSEC-8-23-6549  
Reference: As stated  
To be indicated in the Perpetual Index under the following subjects:  
CID CLMD CT INTERFACE  
CLMD-GCM



Address: Government Center, Candahug, Palo, Leyte  
Telephone No.: (053) 832-2997  
Email Address: region8@deped.gov.ph  
Website: <https://region8.deped.gov.ph>

Page 1 of 2

1322

Enclosure No. 1 to Regional Memorandum No. \_\_\_\_\_, s. 2023

**DOWNLOADING OF FUNDS TO THE SCHOOLS DIVISIONS FOR THE TRAVEL REIMBURSEMENT EXPENSES RELATIVE TO THE CONDUCT OF CURRICULUM AND TEACHING INTERFACE WITH THE CURRICULUM AND LEARNING MANAGEMENT DIVISION (CLMD) AND CURRICULUM IMPLEMENTATION DIVISION (CID) CHIEFS**

Division	Amount
Baybay City	Php12,000.00
Biliran	Php12,000.00
Borongan City	Php12,000.00
Calbayog City	Php12,000.00
Catbalogan City	Php12,000.00
Eastern Samar	Php12,000.00
Leyte	Php12,000.00
Maasin City	Php12,000.00
Northern Samar	Php12,000.00
Ormoc City	Php12,000.00
Samar	Php12,000.00
Southern Leyte	Php12,000.00
Tacloban City	Php12,000.00
<b>TOTAL</b>	<b>Php156,000.00</b>





Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Central Office

**SUB-ALLOTMENT RELEASE ORDER**  
 Fiscal Year 2023

ACE  
 11/23/23 9:10am

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPA100 100000100001000 - Current Appropriations General Management and Supervision - Central Office		<b>REFERENCE:</b> FY 2023 GAAAO dated 01/03/2023	<b>SUB-ALLOTMENT RELEASE ORDER NO.:</b> OSEC-8-23-6549
<b>FUND CODE:</b> 01101101		<b>ORGANIZATION CODE:</b> 079010100000	<b>LEGAL BASIS:</b> Republic Act No. 11936 - FY 2023 GAA
<b>PURPOSE:</b> Transfer of funds to cover travelling expenses of participants for the conduct of Curriculum and Teaching Interface with the Curriculum and Learning Management Division (CLMD) and Curriculum Implementation Division (CID) Chiefs.		<b>DATE:</b> 21-Nov-23	<b>FISCAL YEAR:</b> FY 2023
<b>To:</b> The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008		Region : 8	
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Training Expenses		MOOE 5020201002	168,000.00
<b>AMOUNT IN WORDS:</b> *** One Hundred Sixty Eight Thousand Pesos Only ***		<b>Total:</b> 168,000.00	
<b>NOTE:</b> The MOOE and CO allotment herein sub-allotted is valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**CERTIFIED CORRECT:**

**CHOLITA F. TIONG**  
 Chief Administrative Officer  
 Budget Division

**APPROVED:**

**MICHAEL WESLEY T. POA**  
 Undersecretary and Chief of Staff  
 OIC, Office of the Undersecretary for Finance