



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 30, 2023

REGIONAL MEMORANDUM

No. **1340** s. 2023

CONDUCT OF REGIONAL MANAGEMENT COMMITTEE MEETING

To: Director III
Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Office Chiefs and Unit Heads
SGOD and CID Chiefs
All Others Concerned

1. To provide updates on DepEd’s programs and projects and discuss policies and actions that will address issues, concerns, and problems in accordance with the national educational policies, plans, and standards, this Office shall conduct a Regional Management Committee Meeting on **December 18-19, 2023**. The activity will be hosted by Ormoc City Division. The venue shall be announced through separate advisory.

- 2. The agenda of the meeting are the following:
 - a. Regional Director’s time;
 - b. National Reading Program;
 - c. Hauling and Delivery of Furniture under BEFF CY 2021;
 - d. Launching of Project Kalinga;
 - d. Status of funds utilization as of November 2023; and
 - e. Other matters.

3. The participants to the said activity are the following:

Regional Office	Regional Director Assistant Regional Director 8 Regional Office FD Chiefs 3 ORD Unit Heads Dr. Alfredo Cafe Annaluna Ganto-Morano Floramay Bacus 4 Drivers
SUBTOTAL	20
Schools Division Office	13 SDSs 14 ASDSs 26 SGOD and CID Chiefs 13 Drivers
SUBTOTAL	66
TOTAL NO. OF PAX	86



Address: Government Center, Candahug, Palo, Leyte
Telephone Nos.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph

Doc. Ref. Code	ORD-2023-001	Rev	00
Effectivity	02.23.2023	Page	1 of 1

4. A registration fee of Three Thousand Pesos (Php 3,000.00) shall be collected from each participant to cover expenses for food and accommodation which shall be charged against local funds subject to the usual accounting and auditing rules and regulations. Travel expenses shall also be charged against local funds.
5. The host division shall take charge of the procurement, prepare the venue, organize program of activities, and the minutes of the proper Mancom meeting.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director *rb*

ORD-PAU-JFC



Address: Government Center, Candahug, Palo, Leyte
Telephone Nos.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: <https://region8.deped.gov.ph>

Doc. Ref. Code	ORD-2023-001	Rev	00
Effectivity	02.23.2023	Page	2 of 2