



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 23, 2023

REGIONAL MEMORANDUM

No. **1310** 2023

UPDATES TO THE SERIES OF WORKSHOPS IN PREPARATION
FOR THE PROCUREMENT OF SUPPLEMENTARY LEARNING
RESOURCES (SLRs) FOR THE LIBRARY HUBS

To: Schools Division Superintendents
All Others Concerned

1. In reference to the Regional Memorandum No. 1219, s. 2023, dated October 25, 2023, re: Series of Workshops in Preparation for the Procurement of Supplementary Learning Resources (SLRs) for the Library Hubs, this Office, through the Curriculum and Learning Management Division (CLMD), informs the field on the New Schedule and Venue of the Workshop on the Localized Scoping, Identification, and Evaluation of SLRs from November 28-December 1, 2023 to December 4-7, 2023 at the Milka Hotel, Tacloban City.
2. All other provisions of the memorandum as mentioned above remain in effect.
3. Immediate dissemination of and compliance with this Memorandum are desired.

f f
EVELYN R. FETALVERO, CESO IV
Regional Director *v*

Enclosure: As stated
Reference: As stated

EVALUATION OF SLRs MARKET SCOPING WORKSHOP



CLMD-LRMS-JBB





Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 25, 2023

REGIONAL MEMORANDUM

No. **1219** 2023

**SERIES OF WORKSHOPS IN PREPARATION FOR THE PROCUREMENT
OF SUPPLEMENTARY LEARNING RESOURCES (SLRs)
FOR THE LIBRARY HUBS**

To: Schools Division Superintendents
All Others Concerned

1. In reference to the attached Joint Memorandum dated October 13, 2023, re: Fund Allocation and Downloading of Funds for the Provision of Supplementary Learning Resources (SLRs), this Office, through the Curriculum and Learning Management Division (CLMD), shall conduct the following workshops at the RELC-NEAP DepEd ROVIII.

Workshops	Identified Divisions	Dates	Participants
Workshop on the Localized Scoping, Identification, and Evaluation of SLRs	Biliran, E. Samar, Leyte, N. Samar, Ormoc City,	November 28-December 1, 2023 (Nov. 28 Arrival with lunch as first meal and Dec. 1 - Closing with pm snacks as last meal)	8 SLR Committee members per SDO and 5 CLMD = 69
Workshop on the Preparation of Priority Lists and Specifications of desired SLRs	Samar, So. Leyte, and Tacloban City	December 11-13, 2023 (Dec. 11 - Arrival with dinner as first meal and Dec. 13 - Closing with pm snacks as last meal)	4 SLR Committee per SDO and 5 CLMD = 37
Conduct Market Survey and Preparation of Procurement Documents	CLMD - LRMS	December 18-20, 2023	5 CLMD - LRMS

2. In preparation for these workshops the Division SLR Committee shall conduct a thorough needs assessment at the school level based on the priority SLRs for library hub collections, see Annex C of the attached Joint memorandum.

3. Expenses for board and lodging shall be charged against **FY 2023 Current Textbook Fund (OSEC-8-23-5880)** while traveling expenses to **Division/School MOOE Funds**, subject to the usual auditing and accounting rules and procedures.



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4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosure: None

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

EVALUATION OF SLRs

MARKET SCOPING

WORKSHOP

CLMD-LRMS-IBB



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Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**

FROM : **ATTY. MICHAEL WESLEY T. POA**
Undersecretary and Chief of Staff
Officer-in-Charge, Office of the Undersecretary for Finance

ALMA RUBY C. TORIO
Assistant Secretary for Curriculum and Teaching
Officer-in-Charge
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **FUND ALLOCATION AND DOWNLOADING OF FUNDS FOR THE PROVISION OF SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR LIBRARY HUBS**

DATE : **October 13, 2023**

The Department of Education (DepEd), issues this memorandum for the fund allocation and downloading of funds for the provision of Supplementary Learning Resources (SLRs) for library hubs. An initial budget amounting to **two hundred eighty million pesos (P280,000,000)** under FY 2023 Current Textbook Fund and **two hundred fifty million pesos (P250,000,000)** under FY 2022 Continuing Textbook Fund for a total of **five hundred thirty million pesos (P530,000,000)** shall be downloaded to the Regional Offices (ROs) to cover the SLRs requirement for the library hubs. Attached hereto as "Annex A" is the allocation list per region which is based on existing library hubs in the Schools Division Offices (SDOs). Also attached as "Annex B" is the allocation of funds for library hubs per SDO.

Conditions and considerations as provided in DepEd Order No. 24, s. 2023 or the *Guidelines on the Provision of Supplementary Learning Resources for Public School Libraries and Library Hubs* shall be observed in the use of these downloaded funds that shall be utilized for procurement of SLRs for library hubs.

ROs and SDOs with allocations are hereby advised to immediately conduct preparations for the procurement of SLRs.

An amount of not more than **one million pesos (Php1,000,000)** from the total regional allocation may be utilized by Regional Offices as Program Support Fund (PSF) to be used for the conduct of activities related or leading to procurement of SLRs. These activities may include, but are not limited to:



- a. Conduct of rollout activities, localized scoping activities, and/or identification and evaluation of SLRs.
- b. Conduct activities for the confirmation or finalization of results of scoping and evaluation activities.
- c. Conduct of activities for the generation of priority lists and the respective specifications of desired SLRs.
- d. Conduct of market survey and preparation of procurement documents.
- e. Other related activities.

The following considerations for the aforementioned activities shall likewise be observed:

- a. The activities to be funded by the PSF shall be aligned with the goals and objectives of the policy on the provision of SLRs.
- b. Any balance remaining from the amount deducted as PSF after funding the approved field office activities shall be allocated to the provision of Supplementary Learning Resources (SLRs).
- c. The Regional Office (RO) shall ensure transparency and accountability in the utilization of the PSF and provide regular reports on the activities conducted and the allocation of funds.

In case the desired Supplementary Learning Resources (SLRs) are among the titles found in DepEd Order No. 35, s. 2019, evaluation rating sheets need not be attached to the Priority List, since the titles indicated in the said D.O. were already quality assured.

Also, the procurement of SLRs shall be guided by the library hub collection applicable limits which includes the prescribed number of copies according to the division size, recommended percentage of priority SLRs for library hub collections, and recommended minimum number of titles per SLR type as stated in "Annex C" of this issuance.

For queries and concerns, please coordinate with **Mr. Robert P. Martin**, Senior Education Program Specialist of the Bureau of Learning Resources (BLR)-Quality Assurance Division (QAD) at telephone numbers (02) 8631-929 and 8634-1054 or email address at rmartin@deped.gov.ph. Copy furnish rmartin@deped.gov.ph.

Attached: as stated

cc: **ATTY. REVSEE ESCOBEDO**
Undersecretary for Operations

Annex A

Breakdown of Funds for Downloading for the Provision of Supplementary Learning Resources (SLRs) for Library Hubs

Region	Program Support Fund (PSF)	Total Amount Allocated for the Provision of SLRs	Total Share of Region	Fund Source
Region I	P1,000,000	P8,566,372	P9,566,372	Continuing Fund
Region II	P1,000,000	P59,889,908	P60,889,908	Current Fund
Region III	P1,000,000	P52,403,670	P53,403,670	Current Fund
Region IV-A	P1,000,000	P55,681,416	P56,681,416	Continuing Fund
Region IV-B	P1,000,000	P32,440,367	P33,440,367	Current Fund
Region V	P1,000,000	P34,265,487	P35,265,487	Continuing Fund
Region VI	P1,000,000	P38,548,673	P39,548,673	Continuing Fund
Region VII	P1,000,000	P38,548,673	P39,548,673	Continuing Fund
Region VIII	P1,000,000	P19,963,303	P20,963,303	Current Fund
Region IX	P1,000,000	P4,990,826	P5,990,826	Current Fund
Region X	P1,000,000	P59,889,908	P60,889,908	Current Fund
Region XI	P1,000,000	P10,707,965	P11,707,965	Continuing Fund
Region XII	P1,000,000	P22,458,716	P23,458,716	Current Fund
CARAGA	P1,000,000	P19,963,303	P20,963,303	Current Fund
CAR	P1,000,000	P23,557,522	P24,557,522	Continuing Fund
NCR	P1,000,000	P32,123,894	P33,123,894	Continuing Fund
TOTAL	P16,000,000	P514,000,000	P530,000,000	

Region	No.	Schools Division Offices (SDOs)	Operational Library Hubs/ Batch 7 Recipients	Allocated Amount
VII	14	Cebu	Kal-anan National High School, Tabogon	P2,141,593
VII	15	Bogo City	Bogo City- Buac, Cayang	P2,141,593
VII	16	Lapu-Lapu City	Lapu-Lapu City- BM Dimataga Street, Barangay Poblacion	P2,141,593
VII	17	Toledo City	Toledo City- Macapagal Highway, Poblacion	P2,141,593
VII	18	Tanjay City	Tanjay City- Magallanes St., Opa, Brgy. IX, Tanjay City, Negros Oriental	P2,141,593
VIII	1	Biliran	Biliran - Larrazabal	P2,495,413
VIII	2	Eastern Samar	Eastern Samar - Borongan	P2,495,413
VIII	3	Leyte	Leyte - Palo	P2,495,413
VIII	4	Northern Samar	Northern Samar - Catarman	P2,495,413
VIII	5	Samar (Western Samar)	Samar (Western Samar) - Cathalogan	P2,495,413
VIII	6	Southern Leyte	Southern Leyte - Maasin, Division Office	P2,495,413
VIII	7	Ormoc City	Ormoc City	P2,495,413
VIII	8	Tacloban City	Tacloban City - San Fernando	P2,495,413
IX	1	Dipolog City	Dipolog City - Zamboanga del Norte National High School	P2,495,413
IX	2	Zamboanga City	Zamboanga City- SDO Zamboanga City	P2,495,413
X	1	Bukidnon	Bukidnon - Dangcagan	P2,495,413
X	2	Bukidnon	Bukidnon - Sumilao	P2,495,413
X	3	Bukidnon	Bukidnon - Don Carlos	P2,495,413
X	4	Bukidnon	Bukidnon - Manolo Fortich	P2,495,413
X	5	Cagayan de Oro City	Cagayan de Oro City - Cugman Elementary School	P2,495,413
X	6	Cagayan de Oro City	Cagayan de Oro City - Bulua National H/S	P2,495,413
X	7	Camiguin	Camiguin - Mambajao, Division Office	P2,495,413
X	8	Gingoog City	Gingoog City - Comprehensive National High School	P2,495,413
X	9	Iligan City	Iligan City - Roxas Avenue, Mahayhay	P2,495,413
X	10	Iligan City	Iligan City - Digkilaan	P2,495,413
X	11	Lanao del Norte	Lanao del Norte - Maigo	P2,495,413
X	12	Malaybalay City	Malaybalay City (new) - Linabo Central E/S	P2,495,413
X	13	Misamis Occidental	Misamis Occidental - Jimenez District	P2,495,413
X	14	Misamis Occidental	Misamis Occidental - Clarin Central E/S	P2,495,413

ANNEX C

Library Collection Applicable Limits

SDO Size* Classification	PRESCRIBED NO. OF COPIES
Small	50 copies per title/s
Medium	100 copies per title/s
Large	150 copies per title/s
Very Large	200 copies per title/s

Recommended Percentage of Priority SLRs for Library Hub Collections		
SLR Type	Percentage	
	Elementary	JHS/SHS
Fiction Books/Creative Works	60 %	30 %
Learning Area References	30 %	50 %
General References	10 %	20 %
TOTAL	100 %	100 %

SDO Size* Classification	Recommended Minimum Number of Titles per SLR Type					
	Fiction Books/Creative Works		Learning Area References (per learning area)		General References	
	Elem.	JHS/SHS	Elem.	JHS/SHS	Elem.	JHS/SHS
Small	10	4	5	10	3	2
Medium	15	6	10	15	5	4
Large	20	8	15	20	7	6
Very Large	25	10	20	25	9	8

**Source: Division Size and Enrollment-Bureau of Human Resource and Organizational Development (BHRD)*