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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 30, 2023

REGIONAL MEMORANDUMNo. **1347**, s. 2023

**SCHOLARSHIP CARAVAN FOR THE 2024 DEPARTMENT OF SCIENCE
AND TECHNOLOGY - SCIENCE EDUCATION INSTITUTE (DOST-SEI)
UNDERGRADUATE SCHOLARSHIP PROGRAM**

To: Schools Division Superintendents
Public and Private Secondary School Heads
Others Concerned

1. This Office, through the Curriculum and Learning Management (CLMD) and in partnership with Department of Science and Technology - Science Education Institute (DOST-SEI), announces the conduct of the Scholarship Caravan for the 2024 DOST-SEI Undergraduate Scholarship Program on December 4 – 8, 2023 in different venues within the region.
2. This activity aims to:
 - a) Advocate, discuss, and orient the Grade 12 learners, teachers, Senior High School coordinators, and school heads on the DOST-SEI Undergraduate Scholarship Program;
 - b) Provide technical assistance on the application requirements and procedures for the scholarship program; and
 - c) Foster the science, technology, engineering, and mathematics (STEM) initiatives in preparation for the said scholarship program.
3. The participants are the school heads, senior high school and STEM coordinators, and selected Grade 12 teacher-advisers and learners.
4. The advisers and learners may download in advance and fully accomplish the required application forms and the other documentary requirements for the 2024 DOST-SEI Scholarships application and bring these during the caravan.
5. The schools are highly encouraged to conduct learners' support activities such as review classes to better prepare them for the qualifying examination and must submit activity proposal and report to the Schools Division Offices for approval.
6. The Schools Division Superintendents must ascertain that classes left by the teacher-participants are taken over by substitute teachers, merged with other classes, or given an alternative instruction or delivery mode so that the learners still avail of the full benefit of classroom instruction. The same is true for the learners who will be attending activity, that they will be provided the appropriate alternative delivery modes.
7. For more information, refer to the attachment.



Address: Government Center, Candahug, Palo, Leyte
Telephone No.:(053) 832-2997
Email Address: region8@deped.gov.ph
Website: <https://region8.deped.gov.ph>

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8. The expenses relative to the conduct of this activity shall be charged against local/Division/School MOOE or other related funds, subject to the usual government accounting and auditing rules and regulations.
9. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

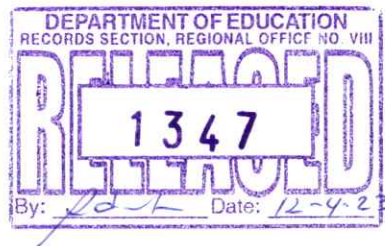
Enclosure: Letter from DOST SEI and Attachments

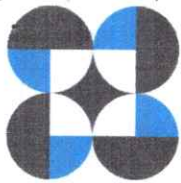
Reference: Letter from DOST SEI

To be indicated in the Perpetual Index under the following subjects:

GRADE 12 MATHEMATICS SCIENCE SCHOLARSHIP

CLMD-RRT





REPUBLIC OF THE PHILIPPINE
DEPARTMENT OF SCIENCE AND TECHNOLOGY
 REGIONAL OFFICE NO. VIII

29 November 2023

EVELYN R. FETALVERO, PhD, CESO IV
 Regional Director
 Department of Education Regional Office No. VIII
 Gov't Center, Candahug, Palo, Leyte 6501

RECORDED
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 DOST-Region VIII
 ORD
RELEASED
 By: [Signature]
 Date: 11/29/23

Dear Dr. Fetalvero:

Greetings!

OFFICE OF THE DIRECTOR IV
 Date and Time Received: 12/01/2023
 Date and Time Released: [Blank]
 Signature: [Signature]

At the outset, the Department of Science and Technology Regional Office VIII (DOST RO8) wishes to express our deep appreciation to the Department of Education Regional Office No. VIII (DepEd RO8) for its cooperation in the recently concluded Consultative Meeting last November 28, 2023, at Hotel Alejandro, Tacloban City. Your support has been pivotal to the attainment of the objectives of the said activity.

One of the agreements during the said meeting was for us to send a formal letter to your office requesting your assistance in the **Conduct of the Scholarship Caravan for the 2024 DOST-SEI Undergraduate Scholarship Program**. Since the application period for the said scholarship is until December 31, 2023, only, the DOST VIII is set to conduct the scholarship caravan in the first week of December 2023.

In this regard, we are once again requesting your assistance in disseminating the information through a Memorandum to be issued to your respective Schools Division Offices for the efficient conduct of the said caravan. Also, we are requesting the Senior High School Division Coordinator and the advisers of the grade 12 STEM and NON-STEM (Upper 5%) students to join the caravan together with their students. In addition, please inform the students to download and fully accomplish the required application forms and the other documentary requirements for the 2024 DOST-SEI Scholarships application ahead of time and bring these during the caravan (if possible).

Please see the attached matrix for the proposed schedule of the scholarship caravan, list of scholarship documentary requirements, copy of forms (Form C – J), and the focal persons from the different Provincial S&T Offices and the Regional Office of DOST VIII, for your information and perusal.

We are grateful for your unwavering support in promoting activities that strengthen the pillars of science and technology in the region and the country in general. With this, we look forward to your positive response on this matter.

If you have further inquiries regarding this request, please do not hesitate to contact Dr. Ramil T. Uy, Supvgr. SRS/Scholarship Coordinator or Ms. Sharmaine G. Quintana, PTA IV or Ms. Ma. Divina Gracia L. Advincula, PTS I through mobile numbers 09097961780 / 09070547764 or you can email us at dostregion8scholarshipunit@gmail.com.

Thank you very much.

Very truly yours,

ERNESTO M. GRANADA
 Regional Director

- cc: Dr. Manuel P. Albaladejo – SDS, Baybay City Division
 Dr. Lani Cervantes – SDS, Biliran Division
 Dr. Edgar Y. Tenasas – OIC SDS, Borongan City Division
 Dr. Moises D. Labian, Jr. – OIC SDS, Calbayog City Division
 Dr. Carmela R. Tamayo – SDS, Catbalogan City Division
 Dr. Gorgonio G. Diaz Jr. – SDS, Eastern Samar Division
 Dr. Mariza S. Magan – SDS, Leyte Division

- Dr. Genis S. Murallos – SDS, Maasin City Division
 Dr. Gaudencio C. Aljibe Jr. – OIC SDS, Northern Samar Division
 Dr. Carmelino P. Bernadas – SDS, Ormoc City Division
 Bernardo A. Adina – SDS, Samar Division
 Dr. Josilyn S. Solana – SDS, Southern Leyte Division
 Dr. Judella R. Lumpas – SDS, Tacloban City Division

SCHEDULE OF SCHOLARSHIP INFO CARAVAN
December 4-11, 2023

Province	School Address	DepEd Division Office	Date	Schedule Campaign		School to be Visited	DOSTA Assigned Staff
				Time	Venue		
BILIRAN	Biliran		December 5	9:00 am	BIPSU Student Center	Public / Private	Ms. Jean Gay O. Ragub Ms. Maria Catherine G. Maniba - PSTO Biliran
				1:30 pm	BIPSU Student Center		
				9:00 am	Maasin City High School Gym		
SOUTHERN LEYTE	Southern Leyte		December 5	1:30 pm	Maasin City High School Gym	Public / Private	Ms. Karen Gladys Delizo - PSTO So. Leyte Ms. Emea Sheila A. Pelona - PSTO So. Leyte Jones James O. Rosales
				8:30 am	Macrohon NHS - AM Session		
			December 6	1:30 pm	Sogod Central School Gym - PM Session		
				9:00 am	Baybay City Hall Conf. Hall		
				1:30 pm	Baybay City Hall Conf. Hall		
				8:30am/1:30pm	LNHS AB Hall - Public HS (AM & PM Session)		
LEYTE	Leyte		December 4	8:30am/1:30pm	LNHS AB Hall - Public HS (AM & PM Session)	Public / Private	Engr. R TUY/SPICORRO/JOSHUA CATUBAO Engr. R TUY/SPICORRO/JOSHUA CATUBAO Engr. Silvestre V. Cabidoag MDGLADVINCULA
			December 5	8:30am/1:30pm	LNHS AB Hall - Public HS (AM & PM Session)		
			December 5	8:30 am			
			December 5	1:30 pm			
			December 6	8:30 am			
			December 6	1:30 pm			
EASTERN SAMAR	Eastern Samar		December 6	9:00 am		Public / Private	MDSGLADVINCULA Joshua Catubao
				1:30 pm			
			December 4	8:30 am	Dolores NHS		
				1:30 pm	Samar Nat'l. Pilot Opp. School of Agriculture		
			December 5	8:30 am	Gen. MacArthur Nat'l. Agr. School		
				1:30 pm	Lorente Nat'l. High School		
			December 6	8:30 am	ESSU-Guluan Campus		
				1:30 pm	Southern Samar Nat'l. Comprehensive HS		
			December 11	8:30 am	Taft Nat'l. High School		
			December 11	1:30 pm	Eastern Samar Nat'l. Comprehensive HS		
WESTERN SAMAR	Western Samar		December 5	9:00am/1:30pm	SSU Gym	Public / Private	SGQuintana PSTO-Western Samar Team
				9:00am/1:30pm	SSU Gym		
			December 5	9:00am/1:30pm	SSU Gym		
			December 6	9:00am/1:30pm	NWSSU Gym		
	Calbayog City Division		December 6	9:00am/1:30pm	NWSSU Gym	Public / Private	



**2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM**

FORM E1 – PRINCIPAL'S CERTIFICATION (For Applicant from the STEM Strand)

TO WHOM IT MAY CONCERN:

This is to certify that _____ is a member of the **Grade 12**
(Name of Applicant)

graduating/graduated class under the **STEM Strand** of the _____
(Name of School/Address)

for SY _____.

Printed Name & Signature of Principal

Date _____



**2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM**

FORM E2 – PRINCIPAL'S CERTIFICATION (For Applicant from the NON-STEM Strand)

TO WHOM IT MAY CONCERN:

This is to certify that _____ is a member of the **Grade 12**
(Name of Applicant)

graduating/graduated class under the **NON-STEM Strand** of the _____
(Name of School/Address)

for SY _____ and is classified within the **upper five percent** of _____ students in the
(Total Number of Graduating Students)

graduating class.

NOTE: If applicant is an ongoing grade 12, please certify based on Applicant's academic standing as of **Grade 11** (i.e. Top 5% of his/her class)

Printed Name & Signature of Principal

Date _____



2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM

FORM E3 – PRINCIPAL'S CERTIFICATION (*For Applicant attending homeschool*)

TO WHOM IT MAY CONCERN:

This is to certify that _____ is attending a home school
(Name of Applicant)

administered by the _____
(Name of School/Address)

He/She is a graduating Grade 12 student in SY 2023-2024 and belongs to the upper 5% of the class.

Printed Name & Signature of Principal

Date _____



**2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM**

FORM E4 – PRINCIPAL'S CERTIFICATION *(For Applicant under ALS)*

TO WHOM IT MAY CONCERN:

This is to certify that _____ has
(Name of Applicant)

completed/completing high school from _____ in
(Name of School/Address)

SY _____ under the Alternative Learning System (ALS) program.

Printed Name & Signature of Principal

Date _____



2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM

FORM E5-PRINCIPAL'S CERTIFICATION (For Applicant who graduated high school before K-12)

TO WHOM IT MAY CONCERN:

This is to certify that _____ has graduated in
(Name of Applicant)

high school from _____ in
(Name of School/Address)

SY _____ and belongs to the **upper five percent** of the graduated class.

Printed Name & Signature of Principal

Date _____



2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM

FORM F – CERTIFICATE OF RESIDENCY

TO WHOM IT MAY CONCERN:

This is to certify that _____ is a **bonafide** resident
(Name of Applicant)

of _____ for **less than 4 years.**
(House No./Unit No./Lot/Block/Bldg., Compound/Street/Phase/Purok, Village/Subdivision, Barangay, City/Municipality, Province) **4 years or more.**
(Check appropriate box)

Printed Name & Signature of Barangay Official/Principal

Date _____



2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM

FORM G – PARENT'S CERTIFICATION

This is to certify that my son/daughter/spouse, _____,
(Name of Applicant)

has no pending application for immigration to the USA or any other country.

Printed Name & Signature of Parent/Legal Guardian/Spouse

Date _____



2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM

FORM H – DOST-SEI SCHOLARSHIP EXAMINATION/AWARD

This is to certify that the undersigned has: *(check appropriate box)*

- NOT applied for a DOST-SEI scholarship before;
- Applied for a DOST-SEI scholarship before but did not qualify for the scholarship.
- Qualified for the DOST-SEI Undergraduate Scholarship but did not avail of the award.

Printed Name & Signature of Applicant

Date _____

Noted by:

Printed Name & Signature of Parent/Guardian/Spouse

Date _____



2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM

**FORM I – APPLICANT'S CERTIFICATION OF NO POST-SECONDARY UNITS
EARNED**

This is to certify that the undersigned has NOT earned any college or post-high school vocational units and will not earn the same in AY 2023-2024.

Printed Name & Signature of Applicant

Date _____

Noted by:

Printed Name & Signature of Parent/Guardian/Spouse

Date _____



2024 DOST-SEI SCIENCE AND TECHNOLOGY
UNDERGRADUATE SCHOLARSHIPS APPLICATION FORM

FORM J - SIGNED DECLARATION OF APPLICANT AND THE PARENT/LEGAL GUARDIAN

We, the Applicant and my Parent/Legal Guardian/Spouse, hereby certify to the truthfulness and completeness of information provided. **Any misinformation, misrepresentation or withholding of information will automatically disqualify me/our son/daughter/my spouse from the Department of Science and Technology-Science Education Institute (DOST-SEI) Scholarship Program.** We are also willing to refund all the financial benefits received plus the appropriate interest if such misinformation is discovered after my/our child/spouse accepted the award.

In connection with this application for scholarship, we hereby authorize the DOST-SEI designated representative to conduct a background check on our socio-economic status and to visit our family dwelling.

Moreover, we hereby express our consent for the DOST-SEI to collect, record, organize, update or modify, retrieve, consult, use, consolidate, block, erase or destruct our personal data as part of our information. We hereby affirm our right to be informed, object to processing, access and rectify, suspend or withdraw our personal data, and be indemnified in case of damages pursuant to the provisions of the Republic Act No. 10173 of the Philippines, Data Privacy Act of 2012 and its corresponding Implementing Rules and Regulations.

Applicant's Signature over Printed Name

Date _____

Parent/Legal Guardian/Spouse Signature over Printed Name

Date _____