



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

December 5, 2023

**REGIONAL MEMORANDUM**

No. **1360** s. 2023

**COORDINATION MEETING WITH THE DIVISION INFORMATION OFFICERS**

To: Schools Division Superintendents  
Division Information Officers  
All Others Concerned

1. The Department of Education has strengthened its communication strategies to ensure relevant, responsive and timely information reach the public and the Division Information Officers have been a great asset in implementing such strategies while sharing advocacies of various programs and projects of the Department.
2. To ensure the continuity of the implementation of these strategies, this Office, through the Public Affairs Unit, shall conduct a Coordination Meeting with the Division Information Officers on December 14-15, 2023, inclusive of time travel, in a venue to be announced later.
3. The objectives of the coordination meeting are to discuss the following:
  - a. Updates from the Public Affairs Unit
  - b. Presentation of highlights of accomplishments of DIOs;
  - c. Other matters.
4. Participants to the said meeting are the thirteen (13) Division Information Officer, two (2) personnel from the Public Affairs Unit and three (3) invited resource speakers.
5. Expenses for board and lodging of the participants shall be charged to the Public Affairs Unit Funds while travel expenses shall be charged to local funds from each Division, subject to the usual accounting rules and procedures.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.

**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:  
Division Information Officers



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