



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

December 5, 2023

REGIONAL MEMORANDUM
 CLMD-2023- 1361

**DOWNLOADING OF TRAVEL REIMBURSEMENTS FOR THE PARTICIPANTS
 IN THE WORKSHOP ON THE REVISION OF THE
 NATIONAL SCHOOLS PRESS CONFERENCE
 (NSPC) MANUAL**

To: Schools Division Superintendents
 - Divisions of Baybay City and Tacloban City
 All Others Concerned

1. In accordance with the provisions of DM-OUCT-2023-358 dated October 23, 2023 and Regional Memorandum – CLMD-2023-1254 dated November 13, 2023 which authorized the participation of DepEd personnel covered by the Development and Promotion of Campus Journalism (DPCJ) Funds, this Office shall download travel reimbursements to the respective schools divisions offices of the concerned participants.

2. Anent to this, a total amount of Sixteen Thousand Five Hundred Fourteen Pesos and Fourteen Centavos (Php 16,514.14) taken from OSEC-8-22-6548 and OSEC-8-23-2732 which are both under the DPCJ Funds shall be downloaded based on the following allotment:

NAME OF PARTICIPANT	SDO	AMOUNT	FUND SOURCE
Mariam G. Aranas	Baybay City	Php 6,000.00	OSEC-8-23-2732
Harold M. Naputo	Tacloban City	Php 10,514.14	OSEC-8-22-6548
		Php 16,514.14	

3. The SDOs are requested to immediately process the reimbursement of the participants and give technical assistance in the preparation of relevant documents.

4. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosures: As stated
 References: As stated
 To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING OF FUNDS

NSPC MANUAL

TRAVEL REIMBURSEMENT

CLMD-DME





Republic of the Philippines
DEPARTMENT OF EDUCATION
BUDGET DIVISION - FINANCE SERVICE
CENTRAL OFFICE
DepED Complex, Meralco Avenue, Pasig City
Philippines 1600




SUB-ALLOTMENT RELEASE ORDER


PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA322 310100100005000 - Current Appropriations Development and Promotion of Campus Journalism		REFERENCE: FY 2022 GAAAO dated 01/03/2022	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-22-6548
		LEGAL BASIS: Republic Act No. 11639 - FY 2022 GAA	DATE: 19-Sep-22
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2022
PURPOSE: <i>Transfer of funds to cover transportation expenses of participants in connection with the conduct of Consultative Meeting with the Regional Supervisor In-Charge of Regional School Press Conference (RSPC).</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	20,640.00
AMOUNT IN WORDS: *** Twenty Thousand Six Hundred Forty Pesos Only ***			Total: <u>20,640.00</u>
NOTE: The allotment herein sub-allotted are valid for obligation until December 31, 2023.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:


CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

APPROVED:


ANNALYN M. SEVILLA
Undersecretary for Finance
Office of the Undersecretary for Finance



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2023

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PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA322 310100100005000 - Current Appropriations Development and Promotion of Campus Journalism		REFERENCE: FY 2023 GAAAO dated 01/03/2023	SUB-ALLOTMENT RELEASE ORDER NO.: OSEC-8-23-2732
FUND CODE: 01101101		LEGAL BASIS: Republic Act No. 11936 - FY 2023 GAA	DATE: 06-Jun-23
ORGANIZATION CODE: 070010100000			FISCAL YEAR: FY 2023
PURPOSE: <i>To cover transportation expenses of participants in connection with the conduct of Workshop on the Revision of National School Press Conference (NSPC) Manual.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : 8
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	20,640.00
AMOUNT IN WORDS: *** <i>Twenty Thousand Six Hundred Forty Pesos Only</i> ***			Total: <u>20,640.00</u>
NOTE: The MOOE and CO allotment herein sub-allotted is valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

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