



Republic of the Philippines  
Department of Education  
REGION VIII - EASTERN VISAYAS

January 18, 2024

**OFFICE MEMORANDUM**

PPRD-2024-

41

**CORRIGENDUM AND ADDENDUM TO OFFICE MEMORANDUM NO. 09,  
SERIES 2024 REGARDING THE CONDUCT OF THE  
ISO CERTIFICATION STAGE 1 AUDIT**

- To: Director III  
 Regional Functional Division Chiefs  
 Unit and Section Heads  
 Quality Management Representatives  
 Chairperson, Cochairperson, and Members of QMS Teams  
 QMS Secretariat  
 Process Owners per Functional Division  
 All Others Concerned

1. With reference to DepEd Memorandum DM-OUHROD-2024-0030 and Office Memorandum PPRD-2024-09, this Office informs all concerned personnel that the conduct of the ISO Certification Stage 1 Audit shall be done online on February 9, 2024, and the onsite external certification Stage 2 Audit on February 19-20, 2024.
2. All other provisions in the mentioned Office Memorandum which are consistent with this issuance shall remain in effect.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
 Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

AUDIT	ISO	NQMS
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PPRD-TCPJ



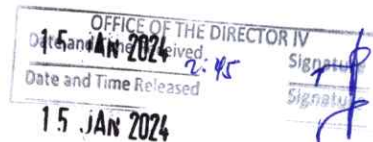
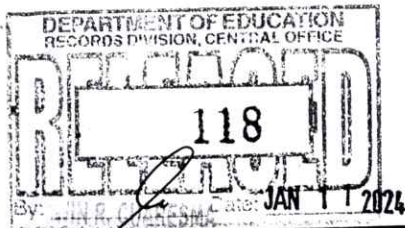


Republika ng Pilipinas

# Department of Education

## OFFICE OF THE UNDERSECRETARY

### HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



#### MEMORANDUM DM-OUHROD-2024-0030

TO : **ALL REGIONAL DIRECTORS**

FROM : **WILFREDO E. CABRAL**  
*Regional Director, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development*

SUBJECT : **External Quality Audit on Quality Management System (QMS) Certifiable to ISO 9001:2015 Standards**

DATE : 9 January 2024

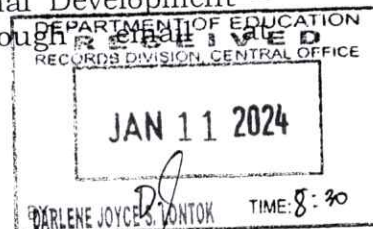
DepEd Order No. 009, s. 2021 entitled Institutionalization of a Quality Management System in the Department of Education aims to integrate the Department's internal processes, upgrade people capacity, ensure consistency in the delivery of quality services, and foster continuous process improvement that will result in enhanced and sustained client satisfaction.

The conduct of Inter-Region Internal Quality Audit last June 19 – 30, 2023, helped in assessing the effectiveness of the regional offices' quality management system and overall performance. To sufficiently determine whether the DepEd Regional Offices are certifiable to ISO 9001:2015, a Third-Party Audit and Certifying Body will conduct an online audit for Stage 1 and a physical audit for Stage 2 in the fifteen (15) Regional Offices, namely Region I, II, III, IV-B, V, VI, VII, VIII, IX, X, XI, XII, CARAGA, CAR and NCR. The schedule for the External Certification Audit of the regional offices can be seen in **Annex A**.

All offices are expected to ensure compliance in the harmonization of QMS documentary requirements to avoid nonconformity. Specific details on the certifying body, audit plan and itinerary and list of auditors will be released via an advisory.

For questions or concerns, please contact Ms. Krizia Rodriguez or Ms. Dorothy Aireen B. Lipit of the Bureau of Human Resource and Organizational Development – Organization Effectiveness Division (BHROD-OED) through [nqmssupport@deped.gov.ph](mailto:nqmssupport@deped.gov.ph).

[BHROD-OED/ Nisperos]



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## ANNEX A: Schedule of External Certification Audit

Regional Office	Stage 1: Online	Stage 2: Onsite
Region I	February 6, 2024	Feb. 22 – 23, 2024
Region II	February 7, 2024	Feb. 29 – March 1, 2024
Region III	February 7, 2024	Feb. 19 – 20, 2024
Region IVB	February 5, 2024	Feb. 29 – March 1, 2024
Region V	February 8, 2024	Feb. 26 – 27, 2024
Region VI	February 8, 2024	Feb. 19 – 20, 2024
Region VII	February 9, 2024	Feb. 21 – 23, 2024
Region VIII	February 9, 2024	Feb. 19 – 20, 2024
Region IX	February 6, 2024	Feb. 26 – 27, 2024
Region X	February 7, 2024	Feb. 19 – 20, 2024
Region XI	February 8, 2024	Feb. 26 – 27, 2024
Region XII	February 9, 2024	Feb. 29 – March 1, 2024
CARAGA	February 5, 2024	Feb. 22 – 23, 2024
CAR	February 5, 2024	Feb. 26 – 27, 2024
NCR	February 6, 2024	Feb. 29 – March 1, 2024



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

January 3, 2024

**OFFICE MEMORANDUM**

PPRD-2024- 09

**CONDUCT OF THE ISO CERTIFICATION STAGE 1 AUDIT**

To: Director III  
Regional Functional Division Chiefs  
Unit and Section Heads  
Quality Management Representatives  
Chairperson, Cochairperson, and Members of QMS Teams  
QMS Secretariat  
Process Owners per Functional Division  
All Others Concerned

1. With reference to Office Memorandum PPRD-2023-727, the Bureau of Human Resource and Organization Development – Organization Effectiveness Division (BHROD-OED) with the external auditors, shall conduct the ISO Certification Stage 1 Audit on January 24-26, 2024, at the DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.

2. The ISO Certification Stage 1 Audit aims to determine the extent and correctness of conformance of the NQMS documentation and implementation against the applicable requirement of the ISO 9001:2015 Standards.

2. The participants in this activity are listed below:

Office/Participants	No. of Participants
BHROD-OED	2
External Auditors	2
Top Management	2
Office of the Regional Director	5
Functional Division Chiefs	8
Administrative Division	9
Curriculum and Learning Mngt. Division	11
Education Support and Services Division	6
Finance Division	5
Field Technical Assistance Division	3
Policy, Planning, and Research Division	7
Quality Assurance Division	6
Human Resource Development Division	9
QMS Secretariat	5
Total	80

3. Expenses incurred relative to the conduct of the activity such as food for the participants, board and lodging of the auditors and BHROD-OED personnel, venue



rental, and other incidental expenses shall be charged against Local Funds, subject to the existing accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.

**EVELYN R. FETALVERO CESO IV**  
Regional Director

Enclosures: None

References: DO 09 s2021; Office Memorandum PPRD-2023-727

To be indicated in the Perpetual Index under the following subjects:

ISO

NQMS

PPRD-TCPJ

