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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 24, 2024

OFFICE MEMORANDUM

FD-2024- **54**

SUBMISSION OF THE REVISED SWOT MATRIX, RISK & OPPORTUNITY REGISTRIES, RISK & OPPORTUNITY MONITORING & REVIEW FORM

To: Quality Management Representatives
Regional Functional Division Chiefs
All Others Concerned

1. This office, through the Risk Management Team (RMT) requires all Functional Divisions to submit the Revised SWOT Matrix, Risk and Opportunity Registries, and Risk and Opportunity Monitoring and Review Forms thru the link shared by Mr. Jim Albert Lagado in the RO8 REXECOM Group Chat.
2. This documents are vital for this office's readiness for the upcoming NQMS audit by external auditors.
3. Deadline for submission is January 26, 2024.
4. Immediate dissemination of and compliance with this memorandum are desired.

for: *nmn*
EVELYN R. FETALVERO, CESO IV
Regional Director *a*

FD-AES

