



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

January 17, 2024

REGIONAL MEMORANDUM

No. **65** s. 2024

SUBMISSION OF THE FISCAL YEAR 2025 BUDGET PROPOSALS

To: Assistant Regional Director
 Schools Division Superintendents
 Regional Office Division Chiefs
 All Others Concerned

1. To facilitate the submission of the FY 2025 Budget Proposals of the Regional Office (RO) and Schools Division Offices (SDOs) to the Central Office (CO) and oversight agencies, all SDOs are directed to submit or upload their FY 2025 Budget Proposals and the complete documentary requirements by uploading through the following links:

Required Budget Preparation Forms and Templates	Links to Google Drive Folder	Deadline of Submission
BP Form 201 Summary	bit.ly/BPForm201DepEdRO8	February 2, 2024
BP Form 202 Proposal	bit.ly/BPForm202DepEdRO8	February 2, 2024
FY 2024 PS Non-Interface Item	tinyurl.com/FY2025NonPSInterfaceItem	February 2, 2024
Budget Review Implementation Readiness Documents [1] Form A-1 (Agency PPP) [2] Risk Integration Management Plan	bit.ly/DepEdRO8budgetreview [1] bit.ly/RDCFormA-1 [2] bit.ly/RDCFormRI	February 7, 2024

2. Pursuant to Regional Memorandum No1322 s2022, the RO shall only endorse Budget Proposals from the SDOs that are responsive to the Regional Development Plan (RDP), included in the list of major Programs and Projects in DepEd VIII's Regional Development Investment Program for 2023-2028 (bit.ly/DepEd8RDIP), and are implementation-ready with complete and relevant supporting documents.

3. The Schools Division Superintendents are directed to ensure completeness of supporting documents, accuracy of data and information presented in the Forms and Templates, and promptness of submission of the required reports.



4. An Orientation on the Submission of FY 2024 Budget Proposals shall be conducted on January 25, 2024, 9:00-12:00 a.m., via Microsoft Teams, through this link: bit.ly/PPRDmeet. This activity aims to orient the participants on the submission of the templates and requirements of the 2025 Budget Proposals of the Region and the SDOs.

5. The expected participants are the Schools Division Superintendents (SDS), Assistant SDSs, CID and SGOD Chiefs, Budget Officers, Engineers, and Planning Officers of the 13 Schools Divisions. Complete attendance of the mentioned participants is required.

6. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director 

Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

BUDGET EXECUTION DOCUMENT BUDGET PROPOSAL

PPRD-MBG

