



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

January 24, 2024

**REGIONAL MEMORANDUM**

CLMD – 2024 - **95**

**DOWNLOADING OF FUNDS FOR THE TRAVEL EXPENSES RELATIVE TO THE PARTICIPATION IN THE ORIENTATION WORKSHOP ON TECHNICAL WORKING GROUP (TWG) FOR THE QUALITY ASSURANCE (QA) AND MOCK-UP EVALUATION OF TEXTBOOKS (TXx) AND TEACHER'S MANUALS (TMs)**

To: Schools Division Superintendents } Baybay City Division  
 } Calbayog City Division  
 } Catbalogan City Division  
 } Eastern Samar Division  
 } Maasin City Division  
 } Ormoc City Division  
 } Southern Leyte Division  
 } Tacloban City Division

All Others Concerned

- The Curriculum and Learning Management Division (CLMD) – Learning Resources Management Section (LRMS) shall download funds for the travel expenses of the participants to the identified Schools Division Offices (SDOs).
- A total amount of One Hundred Thirty-Eight Thousand Three Hundred Pesos (**P138,300.00**) charged against SARO No. OSEC-8-23-7122 shall be downloaded based on the following breakdown amount:

No.	Name	Division	Travel Expenses for downloading
1	Lorie Emmanuel B. Arago	Borongan City	10,000.00
2	Lourdes L. Matan	Calbayog City	7,500.00
3	Rhea N. Coles	E. Samar	18,200.00
4	Hazel L. Maraviles	Ormoc City	4,700.00
5	Julieta L. Lim	Tacloban City	12,500.00
6	Avelina P. Tupa	Calbayog City	7,500.00
7	Abelardo G. Campani	E. Samar	18,200.00
8	Joan C. Rapada	Baybay City	5,000.00
9	Rowena P. Gabuya	Biliran	12,000.00
10	Nestor D. Luna	Leyte	6,000.00
11	Salvador A. Artigo Jr.	S. Leyte	7,500.00
12	Mylane V. Barquera	Ormoc City	4,700.00
13	Wilson A. Aureo	Science	5,000.00
14	Roel C. Tugas	Maasin City	7,500.00
15	Albino S. Lucaban	Catbalogan City	12,000.00
<b>TOTAL</b>			<b>138,300.00</b>

3. In case the downloaded funds are not sufficient, any excess amount shall be charged to Local Funds, subject to the usual auditing and accounting rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director *RA*

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

QUALITY ASSURANCE

TRAVEL FUNDS

TWG

CLMD-LRMS-JBB

