



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 31, 2024

REGIONAL MEMORANDUM

No. **104**, 2024

**IMMEDIATE DEPLOYMENT OF ALL NON-TEACHING PERSONNEL
INTENDED FOR SCHOOLS**

To: Schools Division Superintendents
All Others Concerned

1. To ensure strict implementation of DepEd Order No. 002, s. 2024 **“Immediate Removal of Administrative Tasks of Public School Teachers”**, the Schools Division Superintendents are directed to immediately deploy all non-teaching personnel intended for schools who are stationed at the District or Division Offices.
2. The non-teaching personnel involved includes Administrative Assistant II, Administrative Assistant III, Administrative Officer II, and Project Development Officer I created in CY 2023 and the previous years.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.

[Signature]
EVELYN R. FETAVERO CESO IV
Regional Director

Enclosure: None

References: DepEd Order No 002, s. 2024

To be indicated in the Perpetual Index under the following subjects:

DEPLOYMENT NON-TEACHING SCHOOLS

AD-PS-EDR

