



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

February 21, 2024

OFFICE MEMORANDUM
 QAD-2024- **125**

REMINDER ON THE SUBMISSION OF THE PROGRAM/PROJECT/ACTIVITY (PPAS) IMPLEMENTATION PLAN (ImPlan), MONITORING & EVALUATION PLAN (M&E Plan), and MONITORING AND EVALUATION TOOLS for CY 2024

To: Regional Office Division Chiefs
 All Others Concerned

- As per agreement during the 4th Quarter Management Review, this Office through the Quality Assurance Division (QAD), hereby reminds all RO Functional Divisions and Regional Office Program Focal Persons of the Submission of the Program/Project/Activity (PPAs) Implementation Plan (ImPlan), Monitoring and Evaluation Plan (M&E Plan) and their respective Monitoring and Evaluation (M&E) Tools for CY 2024.
- The required documents are essential in identifying the quarterly data requirements during the conduct of the quarterly Completed Staff Work (CSW) in preparation for the Quarterly and Year-End Program Implementation Review.
- The required documents can be accessed through the links provided below:
 - Implementation Plan (ImPlan)- <http://tinyurl.com/2024Implan>
 - M & E Plan - <http://tinyurl.com/2024MEPlan>
 - M & E Tools - <http://tinyurl.com/2024METools>
- The M & E Tools shall be uploaded in the link provided above.
- The deadline for submission shall be on February 29, 2024 @ 5:00 p.m.
- Immediate dissemination of and compliance with this Memorandum are desired.

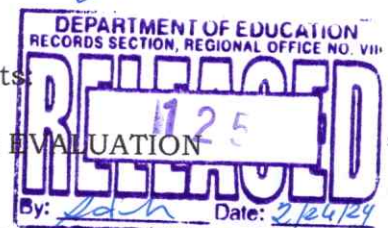

EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosures: None
 References: None

To be indicated in the Perpetual Index under the following subjects:

EVALUATION FORMS MONITORING & EVALUATION

QAD-RRC



Address: Government Center, Candahug, Palo, Leyte
 Telephone No.: (053) 832-5738
 Email Address: region8@deped.gov.ph
 Website: region8.deped.gov.ph