



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

February 1, 2024

REGIONAL MEMORANDUM

No. **111**, 2024

**TIMELINE FOR THE UPLOADING AND VALIDATION OF DATA AND OTHER
 MEANS OF VERIFICATION ON THE SCHOOL GOVERNANCE COUNCIL -
 FUNCTIONALITY ASSESSMENT TOOL**

To: Schools Division Superintendents
 Regional Office Division Chiefs
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In compliance with DM-OUHROD-2023-1399 Roll-Out of the School Governance Council (SGC) Functionality Assessment Tool (FAT) for Secondary Schools, this Office, through the Field Technical Assistance Division (FTAD), sets the final timeline for the uploading and validation of data and other Means of Verification (MOVs) on the SGC-FAT.
2. Secondary Schools of all Schools Division Offices (SDO) shall accomplish and upload the required MOVs to the SGC-FAT (Report 1) **on or before February 29, 2024**; SDO in-charge shall validate the encoded data and uploaded MOVs and submit SGC-FAT Report 2 **on or before March 31, 2024**.
3. For information of and compliance of all those concerned.


EVELYN R. FETALVERO CESO IV
 Regional Director

Enclosures: None

References: DepEd Order 26, s. 2022; DM-OUHROD-2023-1399

To be indicated in the Perpetual Index under the following subjects:

FUNCTIONALITY TOOL

SCHOOL GOVERNANCE COUNCIL

FTAD-MDS

