



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

February 7, 2024

REGIONAL MEMORANDUM

No. **135** s. 2024

**MEETING OF THE DIVISION SCHOOL-BASED FEEDING COORDINATORS
 ON THE SCHOOL-BASED FEEDING PROGRAM (SBFP)**

To: Schools Division Superintendents
 Division SBFP Coordinators
 All Others Concerned

1. This Office, through the Education Support Services Division-School Health and Nutrition Unit (ESSD-SHNU), shall conduct the Monthly Meeting of Division School-Based Feeding Coordinators on the School-Based Feeding Program (SBFP) on the following schedules via Microsoft Teams from 8:30 a.m.-4:30 p.m. and face to face quarterly meeting. The venue for the face to face meeting shall be announced later.

No.	Schedule	No.	Schedule
1	January 8, 2024	5	July 8, 2024
2	February 8, 2024	6	August 9, 2024
3	April 12, 2024	7	October 11, 2024
4	May 3, 2024	8	November 8, 2024
No.	Quarterly Meeting Schedule	No.	Quarterly Meeting Schedule
1	March 14-15, 2024	3	September 12-13, 2024
2	June 13-14, 2024	4	December 5-6, 2024

2. This activity aims to:
- thresh out and address issues, problems, concerns encountered during the actual implementation of the feeding program (NFP/Milk);
 - share best practices regarding SBFP Milk and NFP;
 - present progress report on the implementation of SBFP; and
 - discuss other matters relative to the program.
3. The participants in this monthly meeting are the SDO School-Based Feeding Coordinators, ESSD-SHNU personnel, and the ESSD Chief.
4. Each participant shall deliver a 10-minute presentation of the SDO's progress report. The link for the meeting shall be sent through the participants' official email and the official group chat of the SBFP Coordinators.
5. Expenses incurred relative to the conduct of this meeting such as board and lodging of participants shall be charged against SBFP PSF subject to usual accounting and auditing rules and regulations.

6. Immediate dissemination of and strict compliance with this Memorandum are desired.

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EVELYN R. FETALVERO CESO IV
Regional Director *es*

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

COORDINATORS SBFP VIRTUAL MEETING

ESSD-SHNU-ALSL

