



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 26, 2024

**REGIONAL MEMORANDUM**  
ADMIN -2024- **199**

**INSPECTION OF SCHOOL FURNITURE UNDER CY 2022 BEFF  
SCHOOL FURNITURE PROGRAM**

To: Schools Division Superintendents  
Chief, ESSD, Regional Office VIII  
Supply Officer, Regional Office VIII  
Supply Officer, Schools Division Offices  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office through the Regional Inspectorate Team shall conduct an inspection of School Furniture under CY 2022 BEFF SF Program in all recipient schools.
2. The School Heads and Property Custodian of recipient schools shall facilitate the preparation and signing of all inspection and acceptance reports to ensure its timely submission to the Commission on Audit.
3. Travel and other incidental expenses of the Regional Inspectorate Team shall be charged against the MOOE of the respective Offices while that of the SDO Inspectorate Team against their MOOE/local fund subject to the usual accounting rules and regulations.
4. Immediate dissemination and compliance with this memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

Inspection Team

School Furniture

Inspection

ADMIN-AC

