



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 27, 2024

**REGIONAL MEMORANDUM**

QAD-2024- 224

**ESTABLISHMENT OF MALAYOG ELEMENTARY SCHOOL,  
MALAYOG, GANDARA, SAMAR**

To: Schools Division Superintendent } Division of Samar  
Assistant Schools Division Superintendent  
All Others Concerned

1. The Department of Education, Regional Office No. VIII announces that the request for **Establishment of Malayog Elementary School**, Malayog, Gandara, Samar, was approved by this Regional Office on February 27, 2024, through administrative fiat pursuant to its expressed authority under Section 5 (B/13) of Chapter 1 of RA No. 9155 (The Governance of Basic Education Act of 2001), after full satisfactory compliance with the requirements prescribed by existing guidelines and policies of the Department.
2. The **Schools Division Superintendent** of the **Division of Samar** is hereby directed to consider this school in budget preparation for its eventual inclusion in the immediately succeeding General Appropriations Act (GAA).
3. Immediate dissemination of and compliance with this Memorandum are desired.

**EVELYN R. FETALVERO CESO IV**  
Regional Director

Enclosure: Evaluation and Recommendation Report of School's Application  
References: DepEd Order No. 40, s. 2014  
DepEd Order No. 71, s. 2003  
DECS Order No. 91, s. 1999  
DECS Order No. 5, s. 1989

To be indicated in the Perpetual Index under the following subject:

BASIC EDUCATION

QAD-SST





Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

**EVALUATION AND RECOMMENDATION REPORT OF SCHOOL'S APPLICATION**

**Name of School** : MALAYOG ELEMENTARY SCHOOL  
**School Address** : BARANGAY MALAYOG, GANDARA, SAMAR  
**Type of Application** : ESTABLISHMENT OF ELEMENTARY SCHOOL

**FINDINGS:**

1. Barangay Malayog is a small village 11 kilometers away from the town proper of Gandara, Samar.

2. It is the farthest barangay in the municipality and can only be reached through walking, trekking, hiking traversing and crossing rivers.

3. The learners must walk miles just to attend classes. There are those who escaped classes and even opted not to enroll because of the distance from home to school.

4. The proposed school has a site containing 6,000 square meters as reflected in the Extrajudicial Settlement with Donation sworn and subscribed to by a notary public on July 19, 2023..

5. The proposed school has two existing classrooms with 39 armchairs and already connected with electricity.

6. Construction of another one standard classroom is currently underway with funding provided by Local Government Units (LGU).

7. The proposed school environment is free from disturbances that could impede learning.

8. The school has buildable space for the construction of additional learning facilities.

9. The Municipal LGU has committed financial support to funding all school-related expenses, including construction of new school buildings; procurement of educational facilities, furniture, and instructional materials; salaries of teaching and non-teaching personnel, preferably at par with national salaries; operation and maintenance for five years until such time as funds for the purpose are incorporated in the national budget.

10. The Schools Division Superintendent of Samar Division has pledged through a Memorandum of Agreement with the Municipal Local Government Unit, ensuring the assignment of teaching and non-teaching personnel to complement the staffing requirements of the school.

**RECOMMENDATIONS**

In view of the foregoing evaluation and findings, the team respectfully recommends that:

1. The established elementary school shall be named **Malayog Elementary School** and is authorized to commence operations effective school year 2024–2025.



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2. The introduction of the elementary school shall be phased in gradually. Therefore, only Kindergarten and a combination of Grades 1 and 2 classes should be offered in the inaugural academic year of 2024-2025.

3. Progression to subsequent grade levels shall be allowed, contingent upon meeting the minimum enrolment criteria and other requirements stipulated in DO 40, s. 2014.

4. The Chief of the Curriculum Instruction Division shall oversee continual monitoring and provide strategic and technical support towards the full implementation of basic education curriculum.

5. The Chief of School Governance Operation Division (SGOD) shall oversee the monitoring and capacity-building efforts of schools to ensure a conducive learning environment, specifically in compliance with recommendations from the Mines and Geosciences Bureau (MGB) and quality standards of Governance and Operations.

6. The Policy, Planning, and Research Division (PPRD) shall work on the issuance of Deped School ID.

7. The Schools Division Superintendent (SDS) of Samar Division shall facilitate for the:


- a. Deployment of qualified school head and teachers to complement the staffing requirements.
- b. Review of the legality of the Deed of Donation document of the school site.

8. Both the Municipal Local Government Unit and the Schools Division of Samar shall perform their roles and responsibilities as stipulated in the Memorandum of Agreement (MOA).

**Prepared by:**

  
**SONNY S. TAYUM**  
Education Program Supervisor  
Date: February 26, 2024

**Reviewed by:**

  
**CESAR P. VERUNQUE**  
Chief, QAD/RIT Co-Chair  
Date: February 27, 2024

**Recommending Approval:**

  
**RONELO AL. K. FIRMO, PhD, CESO V**  
ARD/RIT Chair  
Date: 2/27/24