



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

February 8, 2024

REGIONAL MEMORANDUM

No. **138** s. 2024

UPDATED COMPOSITION OF THE REGIONAL PLANNING TEAM

To: Schools Division Superintendents
Regional Office Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. Due to the retirement of key officials and re/assignments of Schools Division Superintendents, this Office updates the composition of the Regional Planning Team.

Chairperson	Evelyn R. Fetalvero, Regional Director
Cochairperson	Ronelo Al K. Firmo, Assistant Regional Director
Members	
Rita R. Dimakiling	Chief of Policy, Planning, and Research Division
Cesar P. Verunque	Chief of Quality Assurance Division
Harvie D. Villamor	Chief of Human Resource Development Division
Mercedes D. Sarmiento	Chief of Field Technical Assistance Division
Alejandra B. Lagumbay	Chief of Education Support Services Division
Alma E. Suyom	Chief of Finance Division
Gertrudes C. Mabutin	OIC-Chief of Curriculum and Learning Management Division
Rosemarie M. Guino	Chief of Administrative Division
Manuel P. Albaño	Schools Division Superintendent of Baybay City
Lani H. Cervantes	Schools Division Superintendent of Biliran
Edgar Y. Tenasas	OIC-Schools Division Superintendent of Borongan City
Margarito A. Cadayona, Jr	OIC-Schools Division Superintendent of Calbayog City
Carmela R. Tamayo	Schools Division Superintendent of Catbalogan City
Gorgonio G. Diaz Jr.	Schools Division Superintendent of Eastern Samar
Mariza S. Magan	Schools Division Superintendent of Leyte
Genis S. Murallos	Schools Division Superintendent of Maasin City
Gaudencio C. Aljibe Jr.	OIC-Schools Division Superintendent of Northern Samar
Carmelino P. Bernadas	Schools Division Superintendent of Ormoc City
Moises D. Labian Jr.	OIC-Schools Division Superintendent of Samar
Josilyn S. Solana	Schools Division Superintendent of Southern Leyte
Sherlita A. Palma	OIC-Schools Division Superintendent of Tacloban City
Relevant Stakeholders	
Department of Interior and Local Government Unit Regional Office VIII	
Commission on Higher Education VIII	
National Economic Development Authority Regional Office VIII	

Technical Education and Skills Development Authority Regional Office VIII	
Private School Association	
Parents-Teachers Association	
Technical Secretariat	
Lead of Technical Secretariat	Rex C. Briones
Members of the Technical Secretariat	
Atty. Eleonor C. Calumpiano	Attorney IV of Legal Unit
Gladys G. Fabillo	Supervising Administrative Officer
Mark Lito B. Gallano	Planning Officer III
Gary Jay N. Calipayan	Administrative Officer V
Sonny S. Tayum	Education Program Supervisor
Eden A. Dadap	Project Development Officer IV
Elizabeth E. Caboboy	Supervising Administrative Officer
Geraldine M. Mangaliman	Education Program Supervisor
Dina S. Superable	Education Program Supervisor
Ernani S. Fernandez Jr.	Education Program Supervisor

2. The major tasks of the RPT are as follows:
 - a) Leading the planning process by convening the members of the team and technical secretariat;
 - b) Identifying data requirements and initiate data collection;
 - c) Conducting situational analysis;
 - d) Drafting the strategic plan;
 - e) Subjecting the draft plan to stakeholder consultations for vetting;
 - f) Revising the plan based on the comments/inputs from the consultations; and
 - g) Finalizing and communicating the plan.

3. Immediate dissemination of and compliance with this memorandum are desired.


EVELYN R. FETALVERO CESO IV
 Regional Director

Enclosures: None
 References: None

To be indicated in the Perpetual Index under the following subjects:

PLANNING TEAM STRATEGIC PLAN

PPRD-RCB



Technical Secretariat	Lead of Technical Secretariat: Rex C. Banoza
Members of the Technical Secretariat	Atty. Francisco C. Cabanog Gladyz G. Dela Cruz Mark Paul H. Dela Cruz Gary J. N. Dela Cruz Mary S. Dela Cruz Mary A. Dela Cruz Ligia Ruth D. Dela Cruz Gaudencio M. Dela Cruz Lana S. Dela Cruz Efrain B. Dela Cruz
Technical Secretariat	Supervising Administrative Officer III Planning Officer III Administrative Officer IV Financial Management Specialist Project Development Officer III Supervising Administrative Officer III Technical Program Specialist Education Program Specialist Education Program Specialist

2. The major tasks of the RPT are as follows:
- Leading the planning process by convening the members of the team and technical specialist;
 - Identifying data requirements and initiating data collection;
 - Conducting statistical analysis;
 - Formulating the strategic plan;
 - Organizing the plan to stakeholder consultations for validation; to ensure the plan is based on the concerns/needs from the stakeholders and
 - Finalizing and submitting the plan.
3. Immediate dissemination of the strategic plan is required by the

7
 EVELYN R. RETALVAO DEBO IV
 Regional Director

Enclosures: None
 References: None
 To be indicated in the EDP/GRP form under the following column:

PLANNING PLAN FOR ETHNIC PLAN

Page 2