



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

March 6, 2024

**REGIONAL MEMORANDUM**

No. **257** s. 2024

**DISSEMINATION OF THE CORRECTIONS AND CLARIFICATIONS TO DEPED  
 MEMORANDUM NO. 013, S. 2024 RE: ADMINISTRATION OF THE  
 FISCAL 2023 NATIONAL QUALIFYING EXAMINATION  
 FOR SCHOOL HEADS**

To: Schools Division Superintendents  
 Regional Office Division Chiefs  
 Public Elementary and Secondary School Heads  
 All Others Concerned

- Attached is DepEd Memorandum No. 014, s. 2024 dated March 4, 2024, from the Office of the Undersecretary for Human Resource and Organizational Management entitled Corrections and Clarifications to DepEd Memorandum No. 013, s. 2024 re: Administration of the Fiscal 2023 National Qualifying Examination for School Heads (NQESH), for information and guidance of all concerned.
- This Office, through the Quality Assurance Division (QAD) in collaboration with the Human Resource Development Division (HRDD), hereby announces that online application is now open through the new corrected link indicated in the attached issuance effective March 6, 2024.
- Upon strict observance of standards and requirements indicated in the **NQESH Online Application System (NQESH-OAS) Application User Guide**, all applications submitted by the qualified applicants (Item 6 of DM No. 013, s. 2024) shall be processed/reviewed without the consideration of regional slot allocations during the initial phase of online evaluation. The final list of examinees shall be generated from the pool of registered qualified applicants upon release of the final regional allocation.
- Immediate dissemination of and strict compliance with this memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
 Regional Director

Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

ELIGIBILITY      EXAMINATIONS      QUALIFICATIONS

QAD-SST





Republic of the Philippines  
**Department of Education**

MAR 04 2024

DepEd MEMORANDUM  
No. **014**, s. 2024

**CORRECTIONS AND CLARIFICATIONS TO DEPED MEMORANDUM NO. 013, S. 2024**  
(Administration of the Fiscal Year 2023 National Qualifying Examination  
for School Heads)

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issued **DepEd Memorandum (DM) No. 013, s. 2024**, titled **Administration of the Fiscal Year 2023 National Qualifying Examination for School Heads**, dated February 26, 2024, which covered the schedule of the Fiscal Year 2023 National Qualifying Examination for School Heads, including the specific guidelines, qualifications, and online application process.

2. However, the following items of the said Memorandum are corrected and clarified:

**a. Item 5**

5. Aspiring school heads, regardless of their current positions, are qualified to apply as takers of NQESH, provided that the applicants meet the qualification requirements and have acquired any of the following requirements as of **February 29, 2024**, consistent with DO 39, s. 2007, titled **Modified Qualification Standards for the Positions of Head Teachers and Principals**, and DO 41, s. 2016:

- a. One year as Head Teacher, or
- b. Two years as Master Teacher, or
- c. Two years as Teacher-in-Charge (TIC), or
- d. Teaching experience for five years as follows:
  - i. Teacher III or other teacher positions with same salary grade; or
  - ii. Incumbent public school teacher who has managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED)-recognized higher education institution; or
  - iii. **Aggregate experience as Head Teacher, TIC, Master Teacher, and Teacher III.**
- e. **Assistant School Principal with issued appointment without NQESH eligibility.**

**b. Item 6. b**

**6. b Assistant School Principal with issued appointment without NQESH eligibility.**

**c. Item 7**

**7. FY 2021 NQESH takers who belong to Category B shall no longer take the examination.** Upon completion of their coaching and mentoring sessions, they will undergo an evaluation and certification process by the National Educators Academy in the Philippines (NEAP), while **FY 2021 NQESH takers who belong to Category C shall NOT be allowed to take the test this year and are encouraged to undergo professional development intervention.** A separate circular from the NEAP will be issued for this purpose.

For more accessibility, the link of the **NQESH Online Application System (NQESH-OAS) Applicant User Guide** is revised. The file should now be accessed through this link:

<https://bit.ly/FY2021NQESHApplicantResources>

For more information, please contact the **Bureau of Human Resource and Organizational Development Human Resource Development Division**, 4th floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [bhrod.hrdo@deped.gov.ph](mailto:bhrod.hrdo@deped.gov.ph)

Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary



**WILFREDO E. CABRAL**

Secretary

Officer in Charge of the Undersecretary for Human Resource and Organizational Development

References:

DepEd Order Nos. 97, s. 2011, 41, s. 2016, 10, s. 2016, s. 2016, s. 2023  
DepEd Memorandum Nos. 1013, s. 2020, 100, s. 2022 and 105, s. 2022

To be indicated in the Perpetual Index under the following subjects:

BASIC EDUCATION  
BUREAUS AND OFFICES  
CHANGE  
EXAMINATIONS  
OFFICIALS

PROMOTION  
QUALIFICATIONS  
RULES AND REGULATIONS  
TEACHERS