



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 26, 2024

REGIONAL MEMORANDUM
No. **363** s. 2024

**REGIONAL PLANNING CONFERENCE ON THE CONDUCT OF THE 2024 RSPC
AND POST EVALUATION OF THE 2023 RSPC AND NSPC**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD) and the Schools Division Office of Calbayog City, shall hold the Regional Planning Conference on the conduct of the 2024 Regional Schools Press Conference (RSPC) and Post Evaluation of the 2023 RSPC and NSPC on April 9-11, 2024 in Calbayog City.
2. The activities aim to realize the following objectives:
 - a. Finalize plans and preparations for the conduct of the 2024 RSPC;
 - b. Share and discuss the Terms of Reference for the different working committees and technical working groups (TWGs);
 - c. Do onsite inspections of identified billeting schools, contest venues, and activity areas;
 - d. Check availability of needed contest equipment and resources;
 - e. Meet and secure the support of community partners; and
 - f. Conduct a post-evaluation of the Region's performance during the 2023 RSPC and NSPC.
3. The participants of this activity are the members of the RSPC Program Management Team (PMT) from the Office of the Regional Director and the CLMD, members of the different working committees from the Host Division, Campus Journalism Supervisors of the 13 Schools Division Offices (SDOs), officials and representatives of the local government units from the city and barangays where the contests are held, partners from other national government agencies and local stakeholders, and select officers of the Regional Association of Elementary School Paper Advisers (RAESPA) and Regional Secondary School paper Advisers' Association (RSSPAA). For reference, see attached Enclosure A, which is attached to the memo.
4. Expenses for food and accommodation shall be charged against the Development and Promotion of Campus Journalism Program Support Fund, which was downloaded to the Host Division. At the same time, the cost of travel and transportation shall be reimbursed through the respective local funds of the participants, subject to the existing accounting and auditing rules and regulations.
5. Since the first day of the activity falls on a holiday, participants who are also government employees are eligible to earn compensatory time-off (CTO) in accordance with DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant



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of Vacation Service Credits to Teachers and DBM-CSC Joint Circular No. 2, s. 2015 or the Policies and Guidelines on Overtime Service and Overtime Pay for Government Employees.

6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: A – Summary of Participants
B – Activity Matrix

References: As stated

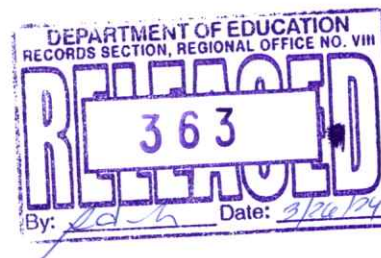
To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM

CONFERENCE

CONTESTS

CLMD-DME



Enclosure A to Regional Memorandum No. **363** s. 2024

SUMMARY OF PARTICIPANTS

PARTICIPANTS IN THE REGIONAL PLANING CONFERENCE AND POST EVALUATION OF 2023 RSPC AND NSPC	
REGIONAL OFFICE PMT	
Regional Director	1
Assistant Regional Director	1
Liaison Officer/Secretary	1
CLMD Chief	1
Regional Journalism Coordinators	2
CLMD Personnel/Contest Supervisors	8
Logistics Officer/Drivers	2
HOST DIVISION PMT	
Schools Division Superintendent	1
Assistant Schools Division Superintendent	1
CID Chief	1
SGOD Chief	1
Division Focal Person	1
OTHER MEMBERS OF THE RSPC PMT	
Division Campus Journalism Supervisors	26
RAESPA and RSSPAA Presidents	2
	50
PARTICIPANTS IN THE INTERFACING OF RSPC PMT AND COMMUNITY PARTNERS AND STAKEHOLDERS	
RSPC PMT	
Division TWGs and Working Committees	
City and Barangay Officials	
Representatives of Partner Government Agencies (PNP, BFP, DOH, PIA)	

Enclosure B to Regional Memorandum No. **363** s. 2024

ACTIVITY MATRIX

April 9, 2024	April 10, 2024	April 11, 2024
	BREAKFAST	BREAKFAST
Travel Time	Post Evaluation of the 2023 RSPC and NSPC	Onsite Inspection of Billeting Schools and Contest Venues
	LUNCH BREAK	LUNCH BREAK
Opening Program (4pm)	Regional Planning Conference for the 2024 RSPC	TRAVEL TIME
DINNER	DINNER	