



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 26, 2024

**REGIONAL MEMORANDUM**

No. **362** s. 2024

**CONDUCT OF PILOT TESTING ON POSITIVE DISCIPLINE**

To: Schools Division Superintendent } Leyte  
Division Learner Rights and Protection Focal Person  
Public Elementary and Secondary School Personnel  
All Others Concerned

1. Pursuant to the Memorandum dated March 5, 2024 from Atty. Revsee A. Escobedo, Undersecretary for Operations, relative to the Guidelines on the Conduct of Pilot Testing on Positive Discipline, this Office will spearhead the conduct of the validation on the classroom-level discussion of Positive Discipline at **Dulag National High School, Dulag, Leyte** on **April 12, 2014** during the Homeroom or Good Manners and Right Conduct (GMRC) or Edukasyon sa Pagpapakatao subject of the selected class to avoid the disruption of classes.

2. The classroom-level discussion shall be facilitated by a teacher who finished the Positive Discipline in Everyday Teaching Online Course by Save the Children or the Child Protection E-learning Course by Stairway Foundation, Inc., using the LAC Session Guides 1.3 and 4.1.

3. The Validation Team shall observe the conduct of the classroom-level discussion and be composed of the following:

<b>Field Validation Coordinators</b>		
<b>Office</b>	<b>Name</b>	<b>Designation</b>
SDO Leyte	Maria Nancy Punong	Main Writer
SDO Leyte	Oliver A. Lampayan	Writer
SDO Leyte	Jennifer Avila	Writer
SDO Leyte	Julan Daguil	Writer
SDO Leyte	Alexander T. Olazo	Writer
<b>LAC Team</b>		
Bato SOF	Hera Paz Yamson	School Head
Felix Caneje Lafuente NHS	Deisy D. Coquilla	Head Teacher
Sta. Fe NHS	Aiene Mercolita-Molina	Master Teacher
Burauen NHS	Gilda B. Camulte	School CPC Representative,
<b>TWG</b>		
Regional Office	Eden A. Dadap	Regional LRP Focal Person
Regional Office	Hannah Rose M. Cuaderno	Regional LRP Alternate Focal Person

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

SDO Leyte	Lea Linda B. Taboy	SDO LRP Focal Person
Dulag NHS	Flora B. Pica	School Head
Dulag NHS	Leonita Genotiva Canillas	Guidance Counselor or Designate

4. The Regional Team with the Field Validation Coordinators and SDO Leyte shall convene for a pre-meeting conference on **April 11, 2024**, at the ESSD Conference Hall, DepEd Regional Office VIII, Government Center, Candahug, Palo, Leyte. Further, in preparation for the activity, the RO TWG, SDO Leyte and Dulag National High School identified participants shall have an online meeting on **April 8, 2024**.

5. The travel expenses of the participants shall be charged against their respective MOOE/Local Fund while their meals (specifics are provided below) shall be charged against the LRPO Continuing Program Support Funds subject to the usual government accounting and auditing procedures.

- April 11, 2024- **Lunch only** for the Regional Team, Field Validation Coordinators/Writers, and the SDO Leyte pax
- April 12, 2024- 1 lunch and 2 snacks (AM & PM) for 20 pax

6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
 Regional Director 

Enclosures: As stated

References: As stated

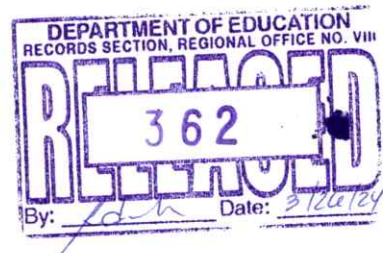
To be indicated in the Perpetual Index under the following subjects:

PILOT TESTING

POSITIVE DISCIPLINE

VALIDATION

ESSD-SPPS-EAD





OFFICE OF THE DIRECTOR IV		Signature
Date and Time Received	MAR 11 2024 1:28	Signature
Date and Time Released	MAR 11 2024	

Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

DEPARTMENT OF EDUCATION  
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**MEMORANDUM**  
 OM-OUOPS-2024- \_\_\_\_\_

**TO :** **Regional Directors**  
**Schools Division Superintendents**  
**School District Supervisors**  
**School Heads**  
**Learner Rights and Protection Focal Personnel**  
**All Others Concerned**

**FROM :** *Revsee A. Escobedo*  
**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

**SUBJECT :** **GUIDELINES ON THE CONDUCT OF PILOT TESTING ON POSITIVE DISCIPLINE**

**DATE :** March 5, 2024

Pursuant to the Department of Education's (DepEd) mandate of practicing positive discipline in public and private schools,<sup>1</sup> the Learner Rights and Protection Office (LRPO) in coordination with the Bureau of Learning Delivery through the Teaching and Learning Division (TLD-BLD) spearheaded the development of Positive Discipline Learning Action Cell (PosDi-LAC) Session Guides, to promote positive discipline in schools.

Last 2022, the LRPO led the conduct of a Consultative Workshop and thereafter developed and refined the PosDi-LAC Session Guides. Prior to its finalization, pilot testing and field validation of the developed LAC will be conducted nationwide ensuring that the developed PosDi-LAC incorporates the principles of positive discipline in line with the rules and regulations of the DepEd, and to aid teachers in the construction of new knowledge about classroom management, specifically in revising traditional beliefs on corporal punishment.

In line thereto, this Memorandum is issued to guide the conduct of the pilot testing and field validation of the crafted PosDi-LAC Session Guides, the findings hereof, will enable LRPO to fill in the gap/s that may be identified during the finalization of the session guides.

In support of the pilot testing and field validation, the LRPO has downloaded the Program Support Fund (PSF) for all the regions to ensure its conduct. Accordingly, this Office requests the observance of the following:

<sup>1</sup> DepEd Order No. 40, s. 2012 "DepEd Child Protection Policy"

*our email 2/12/24*



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Effectivity	03.23.23	Page	1 of 7



## A. As for regions with identified learning action cell (LAC) Coordinators

The LAC Coordinators are part of the pool of writers in the crafting of the session guide and as such they shall lead the coordination for the field validation.

Region	Division	LAC Coordinator	Assigned LAC Session Guide
I	Dagupan City	Reymond Villare	1.2
III	Malolos City	Crispino L. Parule <i>(main writer)</i>	2.3
		Wilfred G. dela Cruz	
CALABARZON	Batangas City	Vina C. Delgado	3.2
NCR	Manila	Angelita Modesto	1.0 and 2.1
VI	Sagay City	Roger Z. Rochar <i>(main writer)</i>	2.2
		Joe Arvy S. Natan	
VII	Tanjay City	Grace Catacuan <i>(main writer)</i>	1.1 and 3.1
		Charmaine G. Rubio	
VIII	Leyte	Maria Nancy Punong <i>(main writer)</i>	1.3 and 4.1
		Oliver A. Lampayan	
		Jennifer Avila	
		Julan Daguil	
IX	Zamboanga City	Alexander T. Olazo	4.2
		Boysie A. Santiago	
XI	Davao City	Elsie A. Gagabe	2.4

**The following guidelines are requested to be observed in the conduct of the validation:**

### I. Pre-Validation

- a) The Regional LRP Focal Personnel through the Schools Division Office-LRP Personnel with the assistance of the Field Validation Coordinator (FVC) shall identify the participating School Head, Head Teachers, Master Teachers, Teachers, and School Child Protection Committee (CPC) representative as a members of the LAC Team.
- b) Moreover, the SDO-LRP Personnel and the FVC shall identify the members of the Technical Working Group (TWG) to assist in the validation.
- c) The Regional and SDO-LRP Personnel shall convene the LAC Team and the TWG for a pre-meeting conference. The FVC shall lead the conduct of the meeting to discuss clarifications and provide reminders to ensure the smooth conduct of the validation. **(Enclosed as Annex A is a list of the identified FVT to be filled up by the Regional LRP Focal and FV Coordinator.)**
- d) All the LAC Team members must observe DepEd Order (DO) No. 35, s. 2016, in performing their roles and responsibilities.
- e) For validation purposes the LAC Team must come from nearby elementary and secondary schools.

- f) The selected school which shall serve as the venue for field validation shall ensure the availability of room/place for the conduct of the LAC Session.

## II. Actual Validation

- a) Distribution, Exploration, and Completion of Validation Tool on PosDi LAC Session Guides to Identified Respondents
- (1) The PosDI Resource Package (Session Guide/s, PowerPoint Presentation (PPT), and Validation Tool) will be given to the Regional LRP Focal Personnel through the FVC.
  - (2) Rehearsing the session guide with the LAC Members is **not** permitted.
  - (3) The LAC participants shall explore, experience, and examine (3Es) the PosDi LAC Session Guide/s. **The LAC leaders are enjoined to join the LAC session.**
  - (4) The FVC shall distribute the Validation Tool (**Annex B**).
  - (5) The RO and SDO focal person through the FVC shall ensure that the respondents have completed the validation tool.
  - (6) **No disruption of classes shall be ensured during the conduct of the LAC Session Activity.**
- b) Retrieval and Submission of Accomplished Validation Tool by Validation Respondents
- (1) The SDO LRP Focal Personnel through the FVC shall retrieve the accomplished validation tool to be handed to the RO LRP Focal Personnel for consolidation, and thereafter to be submitted to the LRPO.
  - (2) The LRPO assigned personnel shall ensure that the submitted accomplished tool and other related documents shall be camera-captured/scanned for backup purposes.

## III. Post-Validation

- a) Upon receipt of the consolidated reports, the LRPO assigned personnel shall conduct an in-person/virtual meeting with the FV Team and TWG to share the consolidated results.
- b) After the discussion with the FVT and TWG, the Finalization of the Session Guides will be scheduled.

### **B. As for other regions, where *Item A* is not applicable**

The LRPO together with its partners, Save the Children Philippines and Stairway Foundation, Inc., has offered e-learning courses for our educators, non-teaching personnel, and stakeholders in all regions on Positive Discipline.

The e-learning courses provide a background on the importance of incorporating positive discipline, including tools and materials that our educators may use in everyday teaching.

In line with the downloaded Program Support Fund for the pilot implementation of positive discipline in schools, Regional LRP Focal Personnel are tasked to identify Schools through our SDO-LRP Personnel, with teachers who have completed at least one of the e-learning courses and conduct a classroom-level discussion. The classroom-level discussion may be delivered during Homeroom or Good Manners and Right Conduct (GMRC) subjects, using the sample tools and materials that have been provided in the e-learning courses.

For validation purposes, the Validation Team shall be composed of the School Head and Guidance Counselor or Designated Counselor, RO, and SDO LRP Focal Personnel.

The enclosed Annexes may be used for purposes of validation.

This nationwide pilot testing/validation should be conducted on March 18-22, 2024, and all findings and observations thereof must be consolidated and submitted by the RO LRP Focal Personnel on or before March 26, 2024, to the LRPO. For queries, you may contact the Learner Rights and Protection Office at 8638-1782 or at [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph)

For everyone's guidance.

Thank you.

[LRPO/MCE]

**ANNEX A**

**REGIONAL FIELD VALIDATION TEAM MEMBERS**

*For Positive Discipline LAC Session Guides*

**Region** : \_\_\_\_\_  
**Name of Writer/Validator-in-Charge** : \_\_\_\_\_  
**Designation** : \_\_\_\_\_  
**Schools Division Office** : \_\_\_\_\_  
**Name of Division LRP Focal Personnel** : \_\_\_\_\_  
**School/Venue of Validation** : \_\_\_\_\_  
**Name of School Head** : \_\_\_\_\_  
**Assigned Session Guide No.** : \_\_\_\_\_

**Name of Validators:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_

**Consolidated by:**

*(signed over printed name)*

Regional LRP-Alternate

**Approved for Endorsement:**

*(signed over printed name)*

Permanent Regional LRP Personnel

Designation

## ANNEX B

### VALIDATION TOOL

*For Positive Discipline LAC Session Guides*

#### Evaluation Checklist for Field Validation

(Teachers, Master Teachers, School Heads, School Learner Rights and Protection (LRP) Coordinators)

Name (Optional): \_\_\_\_\_ Designation: \_\_\_\_\_  
 School: \_\_\_\_\_ District: \_\_\_\_\_  
 Division: \_\_\_\_\_ Region: \_\_\_\_\_  
 LAC Session Guide No.: \_\_\_\_\_ Date and Time Conducted: \_\_\_\_\_

#### **Directions:**

Please note that this tool will be used to evaluate the general acceptability of the LAC session guide for Positive Discipline. Rate each item by checking the appropriate column, using the scale below:

4 Strongly Agree (SA)

3 Agree (A)

2 Disagree (D)

1 Strongly Agree (SD)

Criteria	Standard/Criterion Indicators	Rating			
		SA	A	D	SD
The session objectives are:					
<b>A. Session Objectives</b>	1. Adherent to SMART Principle				
	2. Covers any of the types three (3) Learning Domains				
	3. Appropriate to the target participants' skills, abilities, needs, and experiences				
	4. Congruent to competency development				
The session outputs are:					
<b>B. Session Outputs</b>	1. Aligned with the session objectives				
	2. Doable and feasible				
	3. Tangible learning evidences				
	4. Developed individually or by group at a required time				
The session duration and time:					
<b>C. Session Duration and Time</b>	Allow appropriate time for the performance of the task				
The key content is:					
<b>D. Key Content</b>	1. Clear and concise				
	2. Concrete discussion of the topic's salient features				



The learning resource package:				
<b>E. Learning Resource Package</b>	1. Provides learning resources and references			
	2. Enumerates needed materials to achieve session objectives			
The procedure uses methodologies that are:				
<b>F. Methodology</b>				
<b>F.1. Activity</b>	1. Specifies appropriate sequencing of activities			
	2. Contains adequate instructions for learners to observe			
	3. Relates to learners' experiences			
	4. Contributes to the attainment of session objectives			
	5. Engages learners			
<b>F.2. Analysis</b>	1. Develop the art of questioning ( <i>Gradual Psychological Unfolding Approach</i> )			
	2. Stimulates the critical thinking			
	3. Maximizes interaction and exchange of insights			
<b>F.3. Abstraction</b>	1. Allows discussion of key concepts for understanding			
	2. Clarifies essential learning points			
	3. Confirms learning			
	4. Conceptualizes new idea			
<b>F.5. Application</b>	1. Applies key learnings to real school setting and situations			
	2. Concretizes appreciation and valuing of the concept/message			

Score	Descriptive Rating
3.5-4.0	Strongly Agree
2.5-3.4	Agree
1.5-2.4	Disagree
1.0-1.4	Strongly Disagree