



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

April 1, 2024

REGIONAL MEMORANDUM

No. **378** s. 2024

**SUBMISSION OF REQUIREMENTS FOR THE PREPARATION
 OF THE EASTERN VISAYAS REGIONAL ATHLETIC
 ASSOCIATION (EVRAA) MEET**

To: Schools Division Superintendents
 Division Sports Officers (DSOs)
 All Others Concerned

1. This Office, through the Education Support Services Division (ESSD), requests the submission of requirements relative to the preparation for the opening ceremony of the Eastern Visayas Athletic Association (EVRAA) Meet on May 5, 2024.

2. The following needed requirements and their corresponding deadline for submission shall be submitted to **richmond.lopez@deped.gov.ph**, and **essd.region8@deped.gov.ph**:

Requirements	Deadline of Submission
Name of division and their official logo	April 5, 2024
Division Moniker	
Saludo music, maximum of two (2) minutes	
Division Introduction Video-Maximum of two (2) minutes (Full HD-1080 or 4K Resolution)	April 19, 2024

3. Each SDO shall send at least three (3) representatives to Ormoc City for the program flow rehearsal with the National Production Team on May 2-4, 2024.

4. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO CESO IV
 Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

CEREMONY EVRAA PREPARATION

ESSD-ABL

