



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

April 2, 2024

**REGIONAL MEMORANDUM**

No. **383**, 2024

**WORKSHOP ON THE PROFESSIONAL DEVELOPMENT FRAMEWORK AND CURRICULUM FOR SCHOOL LEADERS**

To: Schools Division Superintendents  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1. Attached is Memorandum DM-OUHROD-2024-0582, from Wilfredo E. Cabral, Office of the Undersecretary for Human Resource and Organizational Development, informing the field on the conduct of the Workshop on the Professional Development (PD) Framework and Curriculum for School Leaders (Phases 1 and 2) on April 8-12 2024, and May 6-10, 2024, respectively.

2. Details of the activities are attached. The following personnel are requested to attend:

- |                         |             |
|-------------------------|-------------|
| a. Aura Aguilar         | School Head |
| b. Atty. Diana Flor Eco | School Head |
| c. Morena Berdulo       | Supervisor  |
| d. Sylvia Villanueva    | Supervisor  |

3. The transportation, per diem, and other incidental expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

4. For inquiries, contact Dr. Harvie D. Villamor, Chief of HRDD, through **hrdd.region8@deped.gov.ph**.

5. Immediate dissemination of and compliance with this Memorandum are desired.

**EVELYN R. FETALVERO CESO IV**  
 Regional Director

Enclosures: DM-OUHROD-2024-0582

References: As stated

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM                      MATATAG                      SCHOOL-BASED TRAINING

HRDD-RNEAP-MCP



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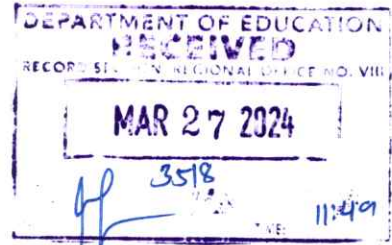


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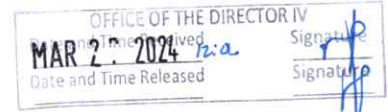
Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-OUHROD-2024-0581



TO : Regional Directors
Schools Division Superintendents
Human Resource Development Division Chiefs
NEAP-R Focal Persons
All Others Concerned

FROM : WILFREDO B. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : WORKSHOP ON THE PROFESSIONAL DEVELOPMENT FRAMEWORK AND CURRICULUM FOR SCHOOL LEADERS

DATE : 26 March 2024

- 1. In line with the MATATAG Agenda and the DepEd Order No. 11, s. 2019 titled Implementation of the NEAP Transformation, the Department through the National Educators Academy of the Philippines (NEAP) ensures that professional development programs for teachers and school leaders are systematic, programmatic, and congruent with the ecosystem approach.
2. Relative to this, NEAP will conduct the Workshop on the Professional Development (PD) Framework and Curriculum for School Leaders (Phases 1 and 2) in collaboration with curriculum development experts in the academe.
3. The schedule of the activities are as follows:

Table with 3 columns: Proposed Dates, Activity, and Venue. Row 1: 08-12 April 2024, Workshop on the Professional Development Framework and Curriculum for School Leaders (Phase 1), Baguio Teachers Camp. Row 2: 06-10 May 2024, Workshop on the Career Progression Professional Development Curriculum (CPPDC) for School Leaders (Phase 2), TBA.



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Table with 2 rows and 4 columns: Doc. Ref. Code, Effectivity, DM-OUHROD, 03.23.23, Rev, Page, 00, 1 of 3



Handwritten notes: 3/27/24

4. The intended output of these activities is a curriculum that will support the quality of school leaders that significantly impacts the quality of learning, recognizing the importance of providing school leaders with a programmatic professional development system that equips them with the necessary competencies and supports their career progression.
5. Attached are the *List of NEAP Program Management Team (PMT) Members (Enclosure 1)* and the *List of Expected Participants (Enclosure 2)*.
6. The participants are requested to confirm their participation through the registration link <https://bit.ly/PPDCforSL> on or before **03 April 2024**. In case the identified participants will not be able to attend, we request for alternate representatives whose names and details must be communicated to the NEAP through the contact details provided below.
7. For Phase 1, participants are advised to check in on 07 April 2024, 3:00p.m. and check out on 12 April 2024, 5:00p.m. The first meal to be served is dinner and the last meal is afternoon snack. Please see the details below.

Meals	07 April 2024 Sun	08 April 2024 Mon	09 April 2024 Tue	10 April 2024 Wed	11 April 2024 Thu	12 April 2024 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	

8. For Phase 2, participants are advised to check in on 05 May 2024, 3:00p.m. and check out on 10 May 2024, 5:00p.m. The first meal to be served is dinner and the last meal is afternoon snack. Please see the details below.

Meals	05 May 2024 Sun	06 May 2024 Mon	07 May 2024 Tue	08 May 2024 Wed	09 May 2024 Thu	10 May 2024 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	

9. Participants are entitled to service credit or Compensatory Time-Off (CTO) in accordance with DepEd Order 53, s. 2003 titled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*, in case activities will fall on weekends or holidays.
10. The participants' board and lodging will be charged against the NEAP Human Resource Development (HRD) Funds while transportation, per diem, and other incidental expenses will be charged against local funds, subject to the usual accounting and auditing rules and regulations.

11. For clarifications and concerns, please coordinate with **Ms. Jhoanna Javier** through email [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or landline (02) 8715-9919.

12. Immediate dissemination of and appropriate action on this Memorandum are instructed.

**Enclosures:**

*Enclosure 1 – List of NEAP Program Management Team Members*

*Enclosure 2 – List of Expected Participants*

**Annex A. NEAP Program Management Team (PMT)**

<b>NAME OF PERSONNEL</b>	<b>OFFICE / UNIT</b>	<b>POSITION</b>
Jennifer E. Lopez	NEAP	Director IV
Leah B. Apao	NEAP	Director III
Marife T. Morcilla	NEAP - PDD	Project Development Officer V
Alexander Simagala	NEAP - PDD	Project Development Officer IV
John Carlo S. Astilla	NEAP - PDD	Senior Education Program Specialist
Joy Salem-Magalona	NEAP - PDD	Senior Education Program Specialist
Jhoanna C. Javier	NEAP - PDD	Education Program Specialist II
Cristina Monsanto	NEAP - PDD	Education Program Specialist II
Jojet T. Gabriel	NEAP - PDD	Administrative Assistant II
Annabelle Laqui	NEAP - QAMED	Education Program Specialist II

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**Annex B.** List of PD Curriculum Experts (School Heads and Supervisors)

<b>SCHOOL HEADS</b>		
<b>Number</b>	<b>NAME OF EXPECTED PARTICIPANTS</b>	<b>REGION</b>
1	Alvin Patrick Peñaflorida	NCR
2	Archie Azucenas	NCR
3	Eugene De Vega	NCR
4	George Borromeo	NCR
5	Manolo Pena	NCR
6	Uldarico Fundal Jr	NCR
7	Carina Untalasco	1
8	Jeaz Campano	3
9	Evelyn Navia	CALABARZON
10	Rowena Cambel	CALABARZON
11	Liezel Villanueva	CALABARZON
12	Ericson Gutierrez	CALABARZON
13	Mary Jane Gonzales	CALABARZON
14	Bernadette Sumagui	CALABARZON
15	Elisa Suruela	CALABARZON
16	Joe-Bren Consuelo	5
17	Ireneo Dicen	5

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18	Cristy Jabonillo	7
19	Aura Aguilar	8
20	Atty. Diana Flor Eco	8
21	Jeryl Casilao	9
22	Dennis Caballes	10
23	Beth Tabaniag	10
24	Arlen Jumamoy	11

<b>SUPERVISORS</b>		
<b>Number</b>	<b>NAME OF EXPECTED PARTICIPANTS</b>	<b>REGION</b>
1	Ronald Vincent Salva	NCR
2	Ebenezer Beloy	NCR
3	Rolando Sotelo	3
4	Jhay Tayao	3
5	Noel Anciano	CALABARZON
6	Leila Seco	CALABARZON
7	Ma. Corazon Aler	5
8	Lany Abainza	5
9	Marilyn Gamboa	6
10	Alma Mirasol	6
11	Morena Berdulo	8

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*Pls verify if she is the exo Ch. P  
of the former*

12	Sylvia Villanueva	9
13	Omar Hussein	10
14	Eva Edon	10
15	Nancy Sumagaysay	11
16	Hazel Luna	11

NEAP/JCJavier



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