



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

April 2, 2024

**REGIONAL MEMORANDUM**

No. **388** s. 2024

**DOWNLOADING OF PROGRAM SUPPORT FUNDS (PSF) FOR THE CONDUCT OF THE 2024 DIVISION AND REGIONAL FESTIVAL OF TALENTS (DFOT AND RFOT)**

To: Schools Division Superintendents  
 All Others Concerned

1. To provide financial support for the conduct of the 2024 Division and Regional Festival of Talents (DFOT and RFOT), this Office, through the Curriculum and Learning Management Division (CLMD), shall download a portion of the Program Support Funds (PSF) amounting to **Seven Hundred Eighty-Five Thousand Pesos (P785, 000.00)** per Sub-Allotment Release Order (Sub-ARO) No. OSEC-8-24-2145.

2. The breakdown of funds to be downloaded per recipient office is shown on the table below:

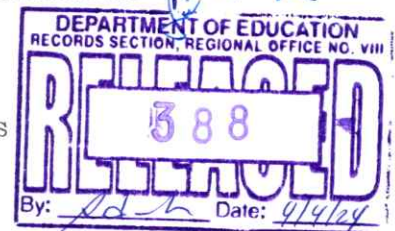
Recipient Offices/SDOs	Amount	Purpose
Baybay City, Biliran, Borongan City, Calbayog City, Catbalogan City, Eastern Samar, Leyte, Maasin City, Northern Samar, Ormoc City, Samar, Southern Leyte, and Tacloban City with <b>Forty-Five Thousand Pesos (P45, 000.00)</b> per SDO	<b>P585,000.00</b>	To defray eligible expenses incurred during the conduct of the 2024 Division Festival of Talents (DFOT)
Catbalogan City Division	<b>P200,000.00</b>	To cover eligible expenses during the hosting of the 2023 Regional Festival of Talents (RFOT)
<b>Total Amount:</b>	<b>P785,000.00</b>	

3. Immediate dissemination and compliance of this Memorandum are desired.

*[Signature]*  
**EVELYN R. FETALVERO CESO IV**  
 Regional Director

Enclosure: None  
 Reference: DM-CT-2024-072  
 To be indicated in the Perpetual Index under the following subjects:  
 FESTIVAL OF TALENTS PROGRAM SUPPORT FUNDS

CLMD-NPJ



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 Telephone No.:(053) 832-2997  
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Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**  
**DM-CT-2024- 072**

TO : **ALL REGIONAL DIRECTORS**

FROM :   
**GINA O. GONONG**  
Undersecretary for Curriculum and Teaching

SUBJECT : **GUIDELINES FOR THE REGIONAL OFFICES ON THE UTILIZATION OF THE DOWNLOADED PROGRAM SUPPORT FUNDS (PSF) FOR THE CONDUCT OF THEIR DIVISION AND REGIONAL FESTIVAL OF TALENTS (DFOT AND RFOT) FOR FISCAL YEAR (FY) 2024**

DATE : March 13, 2024

In support of the forthcoming 2024 National Festival of Talents (NFOT) and to ensure effective and efficient financial management of its allotted funds, the Department of Education (DepEd) - Office of the Undersecretary for Curriculum and Teaching (OUCT), through the Bureau of Learning Delivery (BLD) shall provide program support funds (PSF) to the regions, except BARMM, for their conduct of their Division and Regional Festival of Talents (DFOT and RFOT) this fiscal year (FY) 2024.

The provision of the PSF aims to support the field offices in the successful conduct of their DFOT and RFOT and fund eligible expenses to be incurred.

Relative thereto, the following guidelines shall be strictly observed:

**PSF for the DFOT:** For the conduct of the DFOT, the PSF amounting to **Forty-Five Thousand Pesos (Php 45,000.00) per division**, to be downloaded to each region, shall be utilized for the following eligible expenses:

<b>Eligible Expenses for the DFOT</b>	<b>Amount</b>
Supplies and Materials	Php 20,000.00
Health and Safety	Php 3,000.00
Logistics	Php 10,000.00
Communication	Php 2,000.00
Overhead Cost	Php 10,000.00
<b>TOTAL</b>	<b>Php 45,000.00</b>

To facilitate the release of Php 45,000.00 (per division), the regions shall then issue a Sub-Allotment Release Order (SUB-ARO) to each division for the conduct of the DFOT.





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**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**

**DM-CT-2024-\_\_\_\_\_**

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Overhead Cost	Php 10,000.00
<b>TOTAL</b>	<b>Php 45,000.00</b>

To facilitate the release of Php 45,000.00 (per division), the regions shall then issue a Sub-Allotment Release Order (SUB-ARO) to each division for the conduct of the DFOT.



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouct@deped.gov.ph](mailto:ouct@deped.gov.ph)



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**PSF for the RFOT:** For the conduct of the RFOT, the PSF amounting to **Two Hundred Thousand Pesos (Php 200,000.00)**, shall be utilized for the following eligible expenses:

<b>Eligible Expenses for the RFOT</b>	<b>Amount</b>
Supplies and Materials	Php 75,000.00
Stage Decoration and Program Invitation (opening and closing)	Php 10,000.00
Meals	Php 50,000.00
Logistics	Php 20,000.00
Communication	Php 5,000.00
Overhead Cost	Php 35,000.00
Health and Safety	Php 5,000.00
<b>TOTAL</b>	<b>Php 200,000.00</b>

Any excess amount of the downloaded PSF may be used to augment other eligible expenditures not mentioned in these guidelines, provided that such shall be utilized solely for the conduct of the Festival of Talents.

In the event that the DFOT/RFOT has already been conducted prior to receiving the downloaded funds, SDOs/ROs may use such funds for eligible activities and/or payment of expenses relevant to Festival of Talents.

In case that the downloaded funds are insufficient to cover the said eligible expenses incurred during the DFOT and/or RFOT, **local funds** or **other eligible source/s of funds** may be utilized, subject to the usual government accounting and auditing rules and regulations.

The utilization of the downloaded PSF for the DFOT and RFOT shall be utilized not later than **December 2024** subject to the usual government accounting and auditing rules and regulations.

Enclosed are **Annex A** for the Summary of the Distribution of Funds to be Downloaded per Region and **Annex B** for the Specific Details on the Distribution of Funds to be Downloaded per Region.

For inquiries or concerns, kindly contact the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID), through **Ms. Marites Paiton-Romen and Mr. Denn Marc P. Alayon**, Supervising Education Program Specialists, through email at [nfot.bldsid@deped.gov.ph](mailto:nfot.bldsid@deped.gov.ph) or at telephone number (02) 8637-4346.

Immediate dissemination of and strict compliance with this Memorandum is desired.

*Copy furnished:*

**ATTY REVSEE A. ESCOBEDO**  
Undersecretary for Operations



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OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Annex A: Summary on the Distribution of Funds to be Downloaded per Region

Region	PSF for the Conduct of Regional Festival of Talents (RFOT)	PSF for the Conduct of Division Festival of Talents (DFOT)	PSF for the Transportation of Learner-Participants and Teacher-Coaches for the 2024 NFOT	Travel Expenses for the Consultative Workshop on the Development of Guidelines for the 2025 National Festival of Talents (NFOT)	TOTAL
I	200,000.00	630,000.00	1,219,680.00	138,600.00	2,188,280.00
II	200,000.00	405,000.00	1,219,680.00	138,600.00	1,963,280.00
III	200,000.00	900,000.00	1,219,680.00	138,600.00	2,458,280.00
CALABARZON	200,000.00	1,035,000.00	1,219,680.00	138,600.00	2,593,280.00
MIMAROPA	200,000.00	315,000.00	1,263,680.00	143,600.00	1,922,280.00
V	200,000.00	585,000.00	1,219,680.00	138,600.00	2,143,280.00
VI	200,000.00	945,000.00	753,280.00	85,600.00	1,983,880.00
VII	200,000.00	900,000.00	207,680.00	23,600.00	1,331,280.00
VIII	200,000.00	585,000.00	955,680.00	108,600.00	1,849,280.00
IX	200,000.00	360,000.00	779,680.00	88,600.00	1,428,280.00
X	200,000.00	630,000.00	559,680.00	63,600.00	1,453,280.00
XI	200,000.00	495,000.00	779,680.00	88,600.00	1,563,280.00
XII	200,000.00	360,000.00	779,680.00	88,600.00	1,428,280.00
CARAGA	200,000.00	540,000.00	559,680.00	63,600.00	1,363,280.00
CAR	200,000.00	360,000.00	1,219,680.00	138,600.00	1,918,280.00
NCR	200,000.00	720,000.00	1,175,680.00	133,600.00	2,229,280.00
<b>TOTAL</b>	<b>3,200,000.00</b>	<b>9,765,000.00</b>	<b>15,132,480.00</b>	<b>1,719,600.00</b>	<b>29,817,080.00</b>

Prepared by:

**MARITES P. ROMEN**  
Supervising EPS, SID

Recommending Approval

**ROSALIE E. BONGON**  
Chief EPS, SID

Approved by:

**LEILA P. AREOLA**  
Director IV



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Annex B: Specific Details on the Distribution of Funds to be Downloaded per Region

### Program Support Funds (PSF) for the Conduct of Division Festival of Talents (DFOT)

Region	Unit Cost	No. of Divisions per Region	TOTAL
I	45,000.00	14	630,000.00
II	45,000.00	9	405,000.00
III	45,000.00	20	900,000.00
CALABARZON	45,000.00	23	1,035,000.00
MIMAROPA	45,000.00	7	315,000.00
V	45,000.00	13	585,000.00
VI	45,000.00	21	945,000.00
VII	45,000.00	20	900,000.00
VIII	45,000.00	13	585,000.00
IX	45,000.00	8	360,000.00
X	45,000.00	14	630,000.00
XI	45,000.00	11	495,000.00
XII	45,000.00	8	360,000.00
CARAGA	45,000.00	12	540,000.00
CAR	45,000.00	8	360,000.00
NCR	45,000.00	16	720,000.00
<b>TOTAL</b>		<b>217</b>	<b>9,765,000.00</b>

Prepared by:

**MARITES P. ROMEN**  
Supervising EPS, SID

Recommending Approval

**ROSALIE E. BONGON**  
Chief EPS, SID

Approved by:

**LEILA F. AREOLA**  
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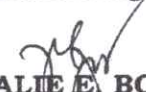
**Program Support Funds (PSF) for the Transportation of Learner-Participants  
and Teacher-Coaches for the 2024 NFOT**

Region	Unit Cost	No. of Learner-Participants and Teacher-Coaches	TOTAL
I	13,860.00	88	1,219,680.00
II	13,860.00	88	1,219,680.00
III	13,860.00	88	1,219,680.00
CALABARZON	13,860.00	88	1,219,680.00
MIMAROPA	14,360.00	88	1,263,680.00
V	13,860.00	88	1,219,680.00
VI	8,560.00	88	753,280.00
VII	2,360.00	88	207,680.00
VIII	10,860.00	88	955,680.00
IX	8,860.00	88	779,680.00
X	6,360.00	88	559,680.00
XI	8,860.00	88	779,680.00
XII	8,860.00	88	779,680.00
CARAGA	6,360.00	88	559,680.00
CAR	13,860.00	88	1,219,680.00
NCR	13,360.00	88	1,175,680.00
<b>TOTAL</b>			<b>15,132,480.00</b>

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**ROSALIE E. BONGON**  
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**Travel Expenses for the Consultative Workshop on the Development of  
Guidelines for the 2025 National Festival of Talents (NFOT)**

Region	Unit Cost	No. of Participants	TOTAL
I	13,860.00	10	138,600.00
II	13,860.00	10	138,600.00
III	13,860.00	10	138,600.00
CALABARZON	13,860.00	10	138,600.00
MIMAROPA	14,360.00	10	143,600.00
V	13,860.00	10	138,600.00
VI	8,560.00	10	85,600.00
VII	2,360.00	10	23,600.00
VIII	10,860.00	10	108,600.00
IX	8,860.00	10	88,600.00
X	6,360.00	10	63,600.00
XI	8,860.00	10	88,600.00
XII	8,860.00	10	88,600.00
CARAGA	6,360.00	10	63,600.00
CAR	13,860.00	10	138,600.00
NCR	13,360.00	10	133,600.00
<b>TOTAL</b>			<b>1,719,600.00</b>

Prepared by:

**MARITES P. ROMEN**  
Supervising EPS, SID

Recommending Approval

**ROSALIE E. BONGON**  
Chief EPS, SID

Approved by:

**LEILA P. AREOLA**  
Director IV



**List of Sub-Allotment Release Orders (Sub-ARO)**

**Budget Division/Unit - Finance Service - Receiving Copy Only**

Region	Recipient Office	PPA No.	Reference	Account Code	Amount	Purpose	Sub-ARONo.	Date
7	Schools Division of City of Naga, Cebu	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	540,000.00	To cover expenses in connection with the conduct of series of Planning Meeting for the National Festival of Talents (NFOT)	OSEC-7-24-2135	27-AllJan-24
7	Schools Division of City of Naga, Cebu	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	11,977,700.00	To cover expenses in connection with the conduct of National Festival of Talents (NFOT)	OSEC-7-24-2136	27-AllJan-24
1	Regional Office - I	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	2,049,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-1-24-2137	27-AllJan-24
2	Regional Office - II	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	1,824,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-2-24-2138	27-AllJan-24
3	Regional Office - III	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	2,319,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-3-24-2139	27-AllJan-24
4A	Regional Office - IVA	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	2,454,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-4A-24-2140	27-AllJan-24
4B	Regional Office - IVB	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	1,778,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-4B-24-2141	27-AllJan-24
5	Regional Office - V	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	2,004,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-5-24-2142	27-AllJan-24
6	Regional Office - VI	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	1,698,280.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-6-24-2143	27-AllJan-24
7	Regional Office - VII	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	1,307,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-7-24-2144	27-AllJan-24
8	Regional Office - VIII	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	1,740,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-8-24-2145	27-AllJan-24
9	Regional Office - IX	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	1,339,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-9-24-2146	27-AllJan-24
10	Regional Office - X	310100100003000	FY 2024 GAAAO dated 01/02/2024	5020201002	1,389,660.00	Program Support Fund (PSF) for the conduct of National Festival of Talents (NFOT)	OSEC-10-24-2147	27-AllJan-24