

Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

April 15, 2024

REGIONAL MEMORANDUM

No.

430

s. 2024

VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES FOR THE OFFICE PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024 ONWARDS

To: Schools Division Superintendents

Regional Office Division Chiefs

Public Elementary and Secondary School Heads

All Others Concerned

- 1. Herewith is the Memorandum DM-OUHROD-2024-0660 signed by Wilfredo E. Cabral, Officer-In-Charge, Office of the Undersecretary for Human Resource and Organizational Development titled Virtual Orientation on the Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards dated April 08, 2024.
- 2. In accordance with the Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards (DM-HROD-2024-0586), all concerned officials and heads of offices/Functional Offices/Schools in the Central Office (CO), Regional Offices (ROs), Schools Division Offices (SDOs), and the Schools are invited to attend the Virtual Orientation.
- 3. The orientation shall be held in three batches on the following dates:

Participants per Batch	Schedule	Time
Batch 1: Central Office	April 19, 2024 (Frida)	
Batch 2: Regional and	May 2, 2024 (Thursday)	8:00 a.m 12:00
Schools Division Offices		p.m.
Batch 3: Schools	May 3, 2024 (Friday)	

- 4. All participants are directed to register online at the link/QR code provided in the attached memorandum. Online meeting link shall be provided upon pre-registration.
- 5. Immediate dissemination of and compliance with this Memorandum are desired.

DEPARTMENT OF EDUCATION
RECORDS SECTION. REGIONAL OFFICE NO. VIII

RONELO AL K. FIRMO

Director III

Office-in-charge

By:

Date: 9/1/1/Office of the Regional Director





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Page 1 of 2

Enclosures: As stated References: As stated

To be indicated in the <u>Perpetual Index</u> under the following subjects:

OPCR PERFORMANCE ASSESSMENT RPMS

PPRD-RCB





Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMEN

DEPARTMENT OF EDUCATION
RECEIVED APR 1 5 2024

OFFICE OF THE DIRECTOR IV

Signatur

MEMORANDUM DM-OUHROD-2024-OGGO

TO

Undersecretaries

Assistant Secretaries

Bureau and Service Directors

Regional Directors

Assistant Regional Directors

Schools Division Superintendents

Assistant Schools Division Superintendents

Chiefs of Functional Divisions

Public Elementary and Secondary School Heads

All Others Concerned

FROM

WILFREDO B. CABRAL

Officer-in-Charge, Office of the Undersecretary for Human Resource and

Organizational Development

SUBJECT

VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES FOR THE

OFFICE PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024

ONWARDS (DM-OUHROD-2024-0586)

DATE

08 April 2024

Pursuant to the Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards (DM-OUHROD-2024-0586) which was released by this Office last March 27, 2024 (Wednesday), all concerned Officials and Heads of Offices/Functional Offices/Schools in the Central Office (CO), Regional Offices (ROs), Schools Division Offices (SDOs), and Schools are invited to attend the Virtual Orientation on April 19, May 2 and 3, 2024 with three (3) batches, respectively, to wit:

Participants Per Batch	Schedule	Time	
Batch 1: Central Office	April 19, 2024 (Friday)	8:00 AM to 12:00 NN	
Batch 2: Regional Offices and School Division Offices	May 2, 2024 (Thursday)		
Batch 3: Schools	May 3, 2024 (Friday)		

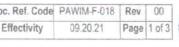




Address: Room 102 Rizal Bldg., DepEd Complex, Meralco Ave., Pasig City, Metro Manila Doc. Ref. Code PAWIM-F-018 Rev

Telephone Nos.: 8637-7206

Email Address: usec.hrod@deped.gov.ph Website: https://www.deped.gov.ph





This activity aims to:

- a. discuss in detail the Interim Guidelines on Office Performance Planning and Assessment for FY 2024 Onwards and the salient features and parts of the new OPCR Form:
- b. discuss and emphasize the importance of the integration and translation of DepEd's Organizational Outcomes and priorities into tangible office performance targets; and
- c. provide further guidance and clarifications to possible issues and concerns on the implementation of the interim guidelines and the use of the new OPCR Form for FY 2024 onwards.

The indicative program of activities is attached in **Annex A**.

Pre-activity registration of online participants is requested at the link/QR code below. The online meeting link shall be provided only upon pre-registration.



https://forms.office.com/r/D6Ewit4pJ0

Reference materials shall be provided upon completion of both the pre-registration form and post-activity evaluation form.

For more information on this activity, please contact Ms. Lizette Anne L. Carpio or Ms. Ma. Mystica P. Esparas-Yu Oh, DepEd BHROD-HRDD RPMS focal through 8470-6630 or bhrod.hrdd@deped.gov.ph.

For dissemination and compliance.







Email Address: usec.hrod@deped.gov.ph Website: https://www.deped.gov.ph





Annex A

11.50

TIME	ACTIVITY	RESPONSIBLE PERSON
8:00 AM to 8:30 AM	Opening Program Opening Prayer Welcome Remarks Acknowledgement of the Participants Context Setting and Objectives Expectation Setting	HRDD Facilitator
8:31 AM to 9:30 AM	Session 1: Presentation of the Interim Guidelines on the Office Performance Planning and Assessment for FY 2024 Onwards and Revised OPCR Form Rationale DepEd Organizational Goals and Outcomes Legal Bases Salient Features and Parts of the OPCRF	Undersecretary Wilfredo E. Cabral (Resource Person)
9:31 AM to 9:40 AM	Health Break	
9:41 AM to 11:00 AM	Continuation of the presentation on the newly prescribed OPCRF Template Office Performance Management Flowchart Step-by-step guide in Accomplishing the OPCRF following the RPMS Cycle Ratee-Rater Approving Matrix	
11:01 AM to 11:11 AM	Health Break	
11:12 AM to 11:45 AM	Open Forum	
11:46 AM to 12:00 NN	 Closing Program Activity Evaluation Closing Remarks Photo Opportunity 	HRDD Facilitator



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Effectivity	09.20.21	Page	3 of 3

