



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 24, 2024

REGIONAL MEMORANDUM

No. **486** s. 2024

WORKSHOP ON THE UPDATING OF AGENCY ACTION PLAN AND STATUS OF IMPLEMENTATION (AAPSI)-CUM-FINANCE GROUP CONFERENCE (FGC)

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Finance Division, shall conduct Workshops on the Updating of the Agency Action Plan and Status of Implementation and Finance Group Conference (FGC) on the following dates at venues to be announced later:
 - a. AAPSI Updating and Quarter 2 FGC June 12 to 14, 2024
 - b. AAPSI Updating and Quarter 4 FGC December 16-18, 2004
2. The activity aims to discuss the following:
 - a. status of Audit Observation (AOMs), Suspensions, and Disallowances of each school division Office (SDO) for Calendar Year 2023 and prior years to be reported by the Division Accountants;
 - b. updating and reconciliation of the Regional Office's Inventory of AOMs against the SDO's balances reflected in the latest Management Letter or copies of the AOMs;
 - c. validation of balances and submission of the latest Notice of Settlements, Suspensions, Disallowances and Charges (NSSDC), and Statement of Audit Suspensions, Disallowances and Charges (SASDC);
 - d. status of fund utilization of downloaded funds and reconciliation of Fund Transfer balances;
 - e. updating of the detailed MOOE downloading monitoring tool; and
 - f. other issues and concerns.
3. The participants in this conference are the Schools Division Office (SDO) Accountants, Budget Officers, one (1) SDO accounting staff, and RO FD personnel.
4. Meals and accommodation shall be provided to all the participants charged against the RO-FD fund allocation while the travel expenses of the SDO participants shall be charged against their respective MOOE subject to the usual accounting and auditing guidelines.
5. The participants shall confirm their attendance through Mary Grace Antivo, two weeks before the activity.

6. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director *ra*

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE FINANCE WORKSHOP

FD-GJF

