



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 30, 2024

REGIONAL MEMORANDUM

No. **613** 2024

TRAINING NEEDS ASSESSMENT SURVEY FOR DEPED LIBRARIANS

To: Schools Division Superintendents
All Others Concerned

1. Attached is DepEd Memorandum-OUHROD-2024-1005 dated May 27, 2024 re: Training Needs Assessment Survey for DepEd Librarians which is self-explanatory.
2. In line with this, Schools Divisions must ensure that all librarians must accomplish the said survey through the link <https://forms.office.com/r/Dk9YMcmbzE> on or before **June 14, 2024**.
3. For queries and further information, please contact Ms. Cecile Ferraz, NEAP-PDD Project Development Officer, through email macecilia.ferraz@deped.gov.ph / neap.pdd@deped.gov.ph and or landline (02) 8633-9455.
4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

LIBRARIANS

TRAINING ASSESSMENT

SURVEY

CLMD-LRMS-HNC





Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-OUHROD-2024-1005



TO : Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Principals
All Others Concerned

FROM : 
WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource
and Organizational Development

SUBJECT : TRAINING NEEDS ASSESSMENT SURVEY FOR DEPED
LIBRARIANS

DATE : 27 May 2024

- Under Section 2 of Republic Act No. 4670 otherwise known as the *Magna Carta for Public School Teachers*, the definition of the term “teacher” as “all persons engaged in classroom teaching, in any level of instruction, on full-time basis” includes school librarians.
- As the Department’s training arm for teachers and school leaders, the National Educators Academy of the Philippines (NEAP) recognizes the significant role librarians play in fostering a conducive learning environment and therefore ensures that they are provided with a targeted training and professional development program.
- To prepare for this, the NEAP Professional Development Division (PDD) hereby requests **ALL LIBRARIANS** in Regional Offices, Schools Division Offices, and Schools to accomplish the **Training Needs Assessment (TNA) Survey** through the link <https://forms.office.com/r/Dk9YMcmbzE> on or before **14 June 2024**.
- The data and insights that will be gathered from this survey will serve as basis for the development of a targeted training program for librarians.
- For further information or any concerns, please contact **Ms. Cecile Ferraz**, NEAP-PDD Project Development Officer, through email macecilia.ferraz@deped.gov.ph / neap.pdd@deped.gov.ph and or landline (02) 8633-9455.
- For immediate dissemination and appropriate action.

[NEAP-PDD/Ferraz]



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Handwritten notes and date: 5/29/24