

Republika ng Pilipinas

Department of Education

MENT OF EDUCAL!

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2024- 12/0

FOR

ATTY. REVSEE A. ESCOBEDO

Undersecretary for Operations

Regional Directors

Schools Division Superintendents

School Heads

All Others Concerned

FROM

CABRAL WILFREDO E.

Regional Director

Officer-in-Charge, Office of the Undersecretary for Human Resource

and Organizational Development

SUBJECT

VALIDATION OF WORKSHOP OUTPUTS FOR THE CAREER

PROGRESSION **PROFESSIONAL** DEVELOPMENT (CPPD)

CURRICULUM FOR SCHOOL LEADERS (PHASE 5)

DATE

: 21 June 2024

- 1. In congruence with the MATATAG Agenda and the DepEd Order No. 11, s. 2019 titled Implementation of the National Educators Academy of the Philippines (NEAP) Transformation, the Department through NEAP continuously streamlines its professional development (PD) programs to ensure consistency with career progression and responsiveness to the learning and development needs of teachers and school leaders.
- 2. Relative to this, NEAP conducted a series of workshops to develop a draft Career Progression Professional Development (CPPD) Curriculum program outline for school leaders which will still be subject to validation. As a result, a Validation of Workshop Outputs for the CPPD Curriculum for School Leaders (Phase 5) will be held on 01-05 July 2024 at NEAP Marikina, in collaboration with field experts in the academe and the NEAP Core Team.
- 3. The activity has the following objectives:
 - a. Provide an overview of the Philippine Professional Standards for School Heads (PPSSH) and the Philippine Professional Standards for Supervisors (PPSS) as well as the process of developing the CPPD program outline;
 - b. Validate the level of acceptability of the developed program outline for all PPSSH and PPSS domains and indicators and career stages for school leaders; and









- c. Gather feedback and recommendations to enhance the draft program outline.
- 4. In this regard, the Regional Offices (ROs) are requested to nominate validators who will participate in the activity. The selected validators must meet the following qualifications:
 - a. Familiarity with the PPSSH and the PPSS as well as other related documents/tools:
 - b. Understanding of and/or expertise in curriculum development;
 - c. Experience in professional development for school heads and supervisors as well as school leaders' performance assessment and training:
 - d. Commitment to continuous improvement of school leaders; and
 - e. Have not attended any of the previous professional development workshops related to CPPD.
- 5. The nominated validators and the Technical Working Group (TWG) members are requested to confirm their attendance through the registration link https://bit.ly/Validation@PDCPhase5 on or before 25 June 2024.
- 6. For reference, attached are the following documents:
 - a. List of Participants from the TWG (Enclosure 1);
 - b. Allocated Number of Nominated Participants/Validators per Level (Region, Division, and School) per Region (Enclosure 2); and
 - c. Indicative Activity Design for Phase 5 (Enclosure 3).
- 7. The Sets 1 and 2 face-to-face participants are advised to follow the instructions below.

a. Accommodation

Set 1 (School Heads)		Set 2 (Supervisors)		
Check-in	Check-out	Check-in	Check-out	
30 June 2024 (Sunday)	03 July 2024 (Wednesday)	03 July 2024 (Wednesday)	05 July 2024 (Friday)	
3:00 p.m.	12:00 p.m.	12:00 p.m.	5:00 p.m.	

b. Meal Provision Guide

Set 1 (School Heads)				
Meals	30 Jun 2024 (Sunday)	01 Jul 2024 (Monday)	02 Jul 2024 (Tuesday)	03 Jul 2024 (Wednesday)
Breakfast		✓	✓	√
AM Snack		√	✓	√
Lunch		√	1	
PM Snack		√	J	
Dinner	1	√	/	

Set 2 (Supervisors)				
Meals	02 Jul 2024 (Tuesday)	03 Jul 2024 (Wednesday)	04 Jul 2024 (Thursday)	05 Jul 2024 (Friday)
Breakfast		1	✓	✓
AM Snack			✓	✓
Lunch	1	1	V	/
PM Snack	1	1	√	
Dinner	1	1	✓	



Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03 23 23	Page	2 of 3

- 8. The face-to-face participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., pocket wifi, mobile data).
- 9. The **Sets 1 and 2 online participants** shall follow the activity design (*Enclosure 3*). The meeting link and credentials will be sent to the participants' email addresses upon registration.
- 10. All participants are expected to conduct their online validation of the CPPD program outline involving school leaders. Relevant documents will be provided during the activity proper.
- 11. The participants' board and lodging will be charged against the NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged against their local funds subject to the usual accounting and auditing rules and regulations.
- 12. For other questions and concerns, please coordinate with **Ms. Jhoanna C. Javier** through email neap.pdd;deped.gov.ph or landline (02) 8715-9919.
- 13. For immediate dissemination and appropriate action.

Enclosures:

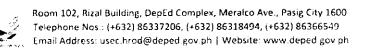
Enclosure 1 - List of Participants from the TWG

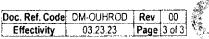
Enclosure 2 - Allocated Number of Nominated Participants/Validators per Level

Region, Division, and School) per Region

Enclosure 3 - Indicative Activity Design for Phase 5

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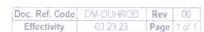
Enclosure 1

List of Participants (TWG)

NO.	NAME	OFFICE / UNIT	POSITION/ DESIGNATION
		NEAP - Central Offic	ce
1	Marife T. Morcilla	NEAP - PDD	Project Development Officer V
2	Alexander Simagala	NEAP - PDD	Project Development Officer IV
3	John Carlo S. Astilla	NEAP - PDD	Senior Education Program Specialist II
4	Joy S. Magalona	NEAP - PDD	Senior Education Program Specialist II
5	Jhoanna C. Javier	NEAP - PDD	Education Program Specialist II
6	Jojet T. Gabriel	NEAP - PDD	Administrative Assistant II
7	Katrina C. Gargoles	NEAP - PDD	Technical Assistant II
	Resource Pe	ersons/Consultant (J	uly 1-3, 2024)
8	Jeryl Casilao	RO-IX	School Head
9	Evelyn Navia	CALABARZON	School Head
10	Atty. Diana Flor Eco	RO-VIII	School Head
12	George Borromeo	NCR	Education Program Supervisor
13	Arlen Jumanoy	RO-XI	Principal
	Resource Pe	ersons/Consultant (J	uly 3-5, 2024)
14	Ronald Vincent Salva	NCR	Public School District Supervisor
15	Leila M. Seco	CALABARZON	Education Program Supervisor
16	Ebenezer Beloy	NCR	Chief Education Supervisor
17	Sylvia Villanueva	VIII	Chief Education Supervisor
		Medical Officer	*
18	Welfare Officer	SDO Marikina	Nurse/ Medical Officer











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Enclosure 2

Allocated Number Nominated Validators per Region

REGIONS	RO (HRDD)	SDO (CID)	School
REGIONS	Chief or Supervisor	Chief	School Heads
CAR	1	1	-
NCR	1	1	
Region I	1	1	
Region II	1	1	-
Region III	1	1	
Region IV-A (CALABARZON)	1	1	~
Region IV-B (MIMAROPA)	1	1	-
Region V	1	1	~
Region VI	1	1	-
Region VII	1	1	-
Region VIII	1	1	
Region IX	1	1	-
Region X	1	1	-
Region XI	1	1	-
Region XII	1	1	-
CARAGA	1	1	:=:
TOTAL	16	16	0
Onl	ine Validators for Schoo	The state of the s	
	RO (HRDD or CLMD)	SDO (CID)	School
REGIONS	Chief or Supervisor	Chief or PSDS or EPS	School Heads
CAR	2	2	1







Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03 23 23	Page	1 of 3



TOTAL	32	32	16
CARAGA	2	2	1
Region XII	2	2	1
Region XI	2	2	1
Region X	2	2	1
Region IX	2	2	1
Region VIII	2	2	1
Region VII	2	2	1
Region VI	2	2	1
Region V	2	2	1
Region IV-B (MIMAROPA)	2	2	1
Region IV-A (CALABARZON)	2	2	1
Region III	2	2	1
Region II	2	2	1
Region I	2	2	1
NCR .	.2	2	1

Online Validators for Supervisors (July 3-5, 2024)			
7701011	SDO (CID)		
REGIONS	Chief ES or EPS or PSDS (Note: Each of the participants should not come from the same SDO)		
CAR	5		
NCR	5		
Region I	5		
Region II	5		
Region III	5		
Region IV-A (CALABARZON)	5		
Region IV-B (MIMAROPA)	5		
Region V	5		
Region VI	5		
Region VII	5		
Region VIII	5		
Region IX	5		
Region X	5		
Region XI	5		

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Joc. Ret. Code	DM-OUHROD	Rev	00
Effectivity	03 23 23	Page	2 of 3



Region XII	5
CARAGA	5
TOTAL	80

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Doc. Ref. Code	DM-DUHROD	Rev	00
Effectivity	03 23 23	Page	3 of 3



VALIDATION OF THE CAREER PROGRESSION PROFESSIONAL DEVELOPMENT CURRICULUM (CPPDC) WORKSHOP OUTPUTS FOR SCHOOL LEADERS (PHASE 5)

July 1 - 5, 2024 / MEAP Mariking City

INDICATIVE ACTIVITY DESIGN

	1:00 2:30 743			M(00) 1000 M		50-30 - 12.00 PM		10 00 10:30 AM		8:30 - 10:00 AM		8.00 8.30 AM	Time
			•			insidence to	Date! from					4	Day 0 (June 30)
Discussion of Domain	Session I:	(SET 1)	Lunch Break	(SET 1)	 Cutputs from Previous Phases Discussion of the 	Frehrman Session Fredering Session Fredering Session	(SET 1)		Registration	SET 1 (School Heads)			Day 1 (July 1)
Discussion of Domain 4	Session 4:	(SET 1)	Lanch Break	(SET 1)	Workshop 3: Validation of Domain 3 Program Outline	Session 3: Discussion of Domine 5 Contents	(SET 1) Continuation		Workshop 3: Validation of Domain 3 Frogram Outline	Session 3: Discussion of Domain 3 Contents	(SET 1)	Printed of the first of the fir	Day 2 (July 2)
	(Supervisors)	(SET 2)				(SET 1)		Health Break	Workshop 5: Validation of Demain 5 Program Outline	Session 5: Discussion of Domain 5 Contents	(SET 1)	Preliminaries	Day 3 (July 3)
Session 2:	(SET 2)		Jameh Break	(SET 2)	Workshop 1: Validation of Domain 2 Program Outline	Session 1: husetsmon of Domain 2 Contents	(SET 2)		Workshop 1: Validation of Domain Program Outline	Session 1: Discussion of Domain I Contents	(SET 2)	апеѕ	Day 4 (July 4)
	Continuation				Workshop 4: Vælidanion of Domain 4 Pognam Dudine	Session 4: Discussion of Contests	(SET 2)		Workshop 3: Validation of Domain 3 Program Outhine	Session 3: Discussion of Domain 3 Contents	(SET 2)		Day 5 (July 5)

		Core and PMT Debriefing	Co		TO 100 TO	4,30 5 00 PM
(SET 2) Closing Program	Session 2: Discussion of Domain 2 Contents Workshop 2: Validation of Domain 2 Program Outline	Preliminary Session Precap of Precapos Precision Outputs from Previous Phases Discussion of the Validation Process	Session 4: Discussom of Demain 1 Centents Workshop 4: Validation of Domain 4 Program Cautine	Discussion of Domain 2 Contents Workshop 2: Validation of Domain 2 Program Outline		NH 05 T - 00:8
	(SET 2) Continuation	(SET 2) Conceing From an/	(SET 1) Continuation	(SET 1) Session 2:		
		Health Break				1100 SOFT
Discussion of Domain 4 Contents 4 Contents Workshop 4: Validation Curline	2 Content. Workshop 2: Validation of Loman 2 Program Outline		Workshop 4: Validation of Domain 4 Program vaithne	Workshop 1: Vadidation of Domaia 1 Program challine		
Session 4:	Discussion of Dougin	Pegistration:	Contents	suratuci		
Day 5 (July 5)	Day 4 (July 4)	Day 3 (July 3)	Day 2 (July 2)	Day 1 (July 1)	(June 30)	Time