



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 25, 2024

REGIONAL MEMORANDUM

No. **724** s. 2024

**SUBMISSION OF PROFESSIONAL DEVELOPMENT PROGRAM PROPOSALS
FOR TEACHERS AND SCHOOL LEADERS**

To: Schools Division Superintendents
All Others Concerned

1. With reference to the Department of Education (DepEd) Memorandum DM-OUHROD-2024-0427 regarding the Guidelines on the Utilization of the FY2024 Human Resource Development (HRD) Fund, this Office, through the National Educators Academy of the Philippines – Region VIII (NEAP-RVIII), requires all Schools Division Offices to submit Professional Development (PD) Program Proposals for teachers and school leaders. Proposals shall be submitted in PDF format on or before **June 28, 2024**, through the link: **<https://bit.ly/SDO8-PD-Proposals>**.
2. In adherence to the prioritization of Program Support Funds (PSF), PD Program Proposals shall focus on capacity building initiatives for their respective public-school teachers and school leaders pertaining to the implementation of the MATATAG Curriculum, the conduct of induction programs, and the pursuit of the National Learning Recovery Program such as, but not limited to the National Learning Camp, National Reading Program, National Mathematics Program.
3. The PD program proposal shall include the program design, activity matrix with resources needed, detailed budget estimates, target participants, learning resource (LR) materials to be used, and other pertinent documents using the templates found in the google drive with the link: **<https://bit.ly/PDProposalTemplates>**.
4. The Regional PD Program Evaluators shall review, and quality assure the PD program proposals submitted by the SDOs, including all LR materials based on the standards and procedures set by DepEd Memorandum No. 044, s. 2023.
5. NEAP-RVIII shall issue a quality assurance certificate and certificate of fund allocation for every approved PD program proposal. Only quality assured PD Programs shall be charged against the FY2024 HRD Program Support Fund (PSF) to be downloaded to the SDOs.



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6. For inquiries and other concerns, please contact **Dr. Elena S. De Luna**, Assistant Schools Division Superintendent, NEAP-RVIII Head, through email at **neap.region8@deped.gov.ph**.

7. Immediate dissemination of and strict compliance with this memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director



Enclosure: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

PROFESSIONAL DEVELOPMENT PROGRAM SCHOOL LEADERS TEACHERS

NEAPR-CDPA