



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 2, 2024

REGIONAL MEMORANDUM

No. **749** s. 2024

**MONITORING ON THE IMPLEMENTATION OF THE 2024 NATIONAL
LEARNING CAMP (NLC) AND REMEDIAL CLASSES IN SUPPORT
OF THE NATIONAL LEARNING RECOVERY
PROGRAM (NLRP)**

To: Schools Division Superintendents
All Others Concerned

1. In line with the Memoranda, dated June 27, 2024, re: "Attendance Tracking Tool for NLC", and dated June 28, 2024, re: "Dissemination of NLC Information, Education, and Communications Materials), this Office, through the Curriculum and Learning Management Division (CLMD) and Quality Assurance Division (QAD), shall conduct the monitoring on the implementation of the NLC and Remedial Classes in support of the NLRP on July 1 - 19, 2024 to the schools divisions.
2. Each schools division shall conduct its own monitoring and provide necessary technical assistance on the NLC implementation from accomplishing to submission of the daily attendance tracking tool by the Central Office. All monitors shall use the attached Monitoring Checklist & Observations Tool during the conduct of the activity.
3. The Schools Division Superintendent (SDS) shall engage the Chiefs of the Curriculum Implementation Division (CID) and the School Governance and Operations Division (SGOD) to plan, organize, and lead in the monitoring and reporting of the said activity.
4. The division NLC focal person shall lead the gathering, consolidation, review, and submission of data from the districts and schools to the Regional Office on a weekly basis or as needed by any higher office.
5. The monitoring teams must avoid disrupting classes and only conduct the focus group discussion or interview to select key school personnel and learning camp volunteers who are available during the visit.
6. The Regional NLC monitoring teams, composed of CLMD and/or QAD personnel, must coordinate with the Division NLC focal person prior to their deployment to agree on the monitoring dates and identified schools to be visited.
7. Expenses on the monitoring shall be charged against their respective local fund, subject to the usual accounting and auditing rules and regulations.

8. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: None

References: As stated

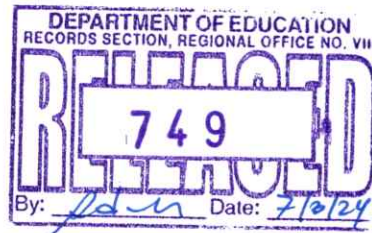
To be indicated in the Perpetual Index under the following subjects:

MONITORING

NLC

NLRP

CLMD-RRT





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**National Learning Camp (NLC) & Remedial Classes in Support
 of the National Learning Recovery Program (NLRP)
 Monitoring Checklist & Observations**

Region: _____ Division: _____
 District: _____ PSDS: _____
 School: _____ School ID No.: _____
 School Head: _____ Contact No.: _____

National Learning Camp	National Learning Camp
<input type="checkbox"/> Grade 1	<input type="checkbox"/> Grade 7
<input type="checkbox"/> Grade 2	<input type="checkbox"/> Grade 8
<input type="checkbox"/> Grade 3	<input type="checkbox"/> Grade 9
Remedial Classes	<input type="checkbox"/> Grade 10
<input type="checkbox"/> Grade _____	Remedial Classes
Learning Areas:	<input type="checkbox"/> Grade _____
	Learning Areas:

INSTRUCTIONS: Put a check mark (/) on the appropriate column for every indicator. Write additional information under OBSERVATIONS, if necessary.

Indicators	Evident	Not Evident	Observations
A. Program Implementation			
Orientation of Internal and External Stakeholders on the conduct of NLC			
Advocacy Materials (tarpaulin, flyers, leaflets, posters, social media announcements) availability			
Involvement/support of stakeholders (LGU, parents, alumni, CSOs, NGOs)			
NLC Assessment or Comprehensive Rapid Literacy Assessment (CRLA) and Rapid Mathematics Assessment (RMA)			
Provision of meal expenses to the LCVs			
B. School Readiness (Documents/Information)			
List of Learners and Profile (per NLC class)			
Profile of Learners under Remedial Class (those who failed in not more than 2 learning areas despite educational intervention given)			

School Consolidated Data on the Number of NLC Learners			
Parent's/Guardian Consent			
Teachers' Expression of Intent			
Teachers/LCVs Contract or Volunteer Engagement Agreement			
List of LCVs and Registry of LCVs			
Approved Learning Camp Program			
Learners' Attendance Sheet			
LCVs' Monitoring Sheet			
C. Learning Environment			
Conducive classrooms/learning spaces including camp assembly area			
Manifestations of inclusive learning			
Safety Protocols and Well-being/ Psychosocial First Aid			
D. Support for Teachers			
Capacity Building / Orientation for Teachers			
Collaborative Expertise Sessions			
Lesson Plans for NLC (provided by CO)			
Teacher's Notes for NLC (provided by CO)			
Resource Books for NLC (provided by CO)			
Plans for Remedial Classes (crafted by LCVs)			
Learning Materials for Remedial Classes			
Materials for Teacher-made Resources			
Technical Assistance, if needed			
E. Support for Learners			
Student Workbooks for NLC (provided by CO)			
Freebies for learners from stakeholders			
Booths for Fun-filled Educational Activities			
General Comments:			

Disclaimer: all data gathered in this M&E tool will be subjected with the data privacy law and will be used for NLC program purposes only.

Monitored by: _____

Date: _____

Conformed: _____



OFFICE OF THE DIRECTOR IV
 Date and Time Received: JUL 01 2024 11:13
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DEPARTMENT OF EDUCATION
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 JUL 01 2024
 TH 6600
 [Signature]

Office of the Director IV

MEMORANDUM
 PAS-OD-2024-049

TO : REGIONAL DIRECTORS

THROUGH : REGIONAL INFORMATION OFFICERS

FROM : **JASON V. MERCENE**
 Supervising Administrative Officer
 OIC, Office of the Director – Public Affairs Service

SUBJECT : **DISSEMINATION OF NATIONAL LEARNING CAMP INFORMATION, EDUCATION, AND COMMUNICATIONS (IEC) MATERIALS**

DATE : June 28, 2024

To properly inform our stakeholders on the conduct of the 2024 National Learning Camp (NLC), the Public Affairs Service (PAS) respectfully transmits the NLC IEC materials through the following link: <https://bit.ly/NLCMats>.

DepEd field offices are encouraged to adopt and localize the materials to promote the program.

For queries and clarification, please contact Ms. Cleo May Dela Cruz of the Public Affairs Service – Publications Division through the following:

Email address: cleo.delacruz@deped.gov.ph
 Phone numbers: 09953606927
 Viber number: 09953606927

Thank you.

JUN 28 2024



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING



MEMORANDUM

TO : **REGIONAL DIRECTORS**

FROM : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching

SUBJECT : **ATTENDANCE TRACKING TOOL FOR
NATIONAL LEARNING CAMP**

DATE : June 27, 2024

1. As part of the Department of Education's ongoing efforts to ensure the successful implementation of the National Learning Camp (NLC), this office puts premium to a full engagement of learners with the Learning Camp Volunteers (LCVs) throughout the three-week program.
2. All school NLC implementers are required to track and record the daily attendance of learners using the attached tracking tool with steps and procedures.
3. A brief orientation to the Learning Camp Volunteers (LCVs) on how to access, accomplish, and submit the tool shall be conducted on Day 1 (July 1) during the first collaborative expertise session.

The attendance tracking data will inform schools, Schools Division Office (SDOs), Regional Offices (ROs), and Central Office (CO) on viable action steps needed to support and strengthen ongoing program implementation.

4. For questions or clarifications, please contact the Bureau of Learning Delivery (BLD) at email address bld.od@deped.gov.ph or by phone at 8637-4346 or 8637-4347.

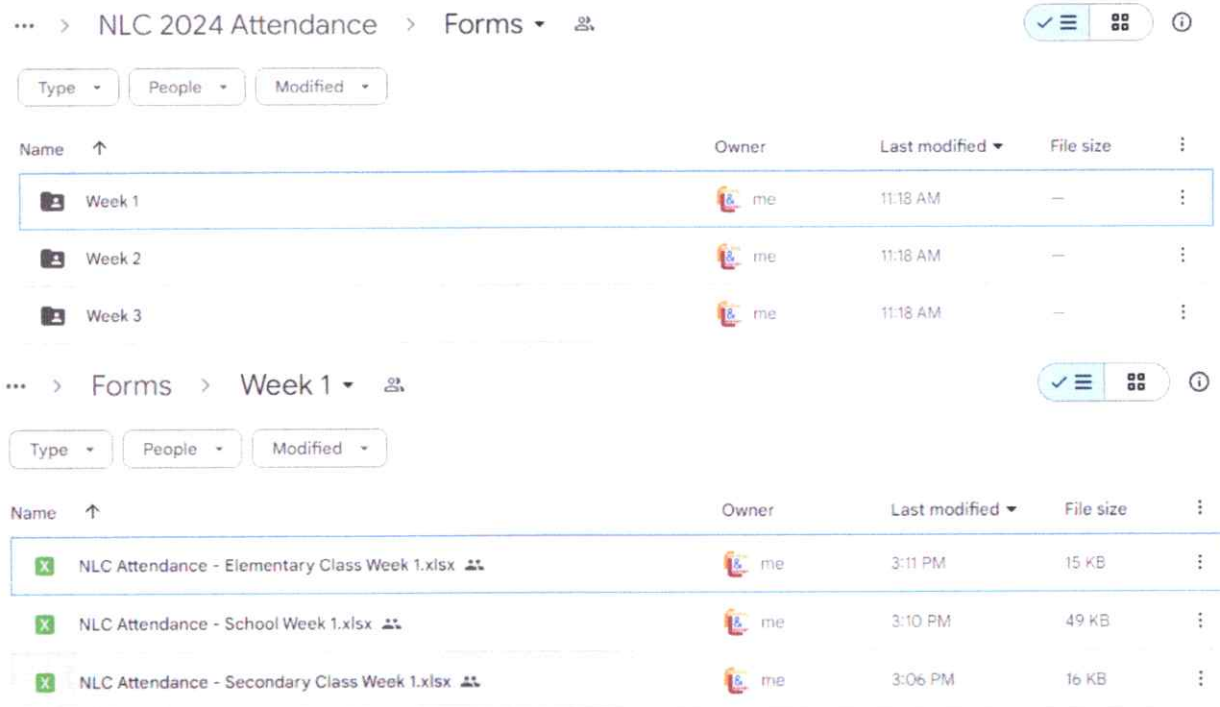


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Annex A

FOR LEARNING CAMP VOLUNTEERS (LCVs)

1. Download the attendance forms from https://bit.ly/NLC_AttendanceForms.



- Input the names of the learners in the required format in the attendance sheet. Use separate attendance sheet for each camp that you teach.
- Complete the attendance sheet for each class daily.

1																					
2	School Name	e.g. <i>Indang National High School</i>																			
3	School ID:	e.g. <i>301201</i>																			
4	LCV Teacher Name:	e.g. <i>Mark Anthony F. Papa</i>																			
5	Grade Level	e.g. <i>1</i>																			
6	Total number of learner in Class:	e.g. <i>30</i>																			
7	Class Name	e.g. <i>G1 Class</i>																			
8																					
9																					
10																					
11	#	Name (Last Name, First Name, M.I.)	LRN	Reading									Mathematics								
12				Intervention			Consolidation			Enhancement			Intervention		Consolidation			Enhancement			
13				Day 1	Day 2	Day 3	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3

- Remember to fill out one Learning Camp per Class only to get the total number of learners present per class.

- Save your file using the following file name convention:
File name convention



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Include the following without spaces

- a. School ID Number
- b. Learning area code: R for Reading or E for English or M for Mathematics or S for Science)
- c. Grade level (1,2,3,7,8,9 or 10)
- d. Camp Level code (I or C or E)
- e. Class Number e.g., C14

Example

301201E1CC1

5. Accomplished attendance sheets to the School Head/ NLC Focal Person/Non-Teaching Staff assigned. You may submit the digital attendance sheets by email or use a USB drive or submit hard copies.



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Annex B

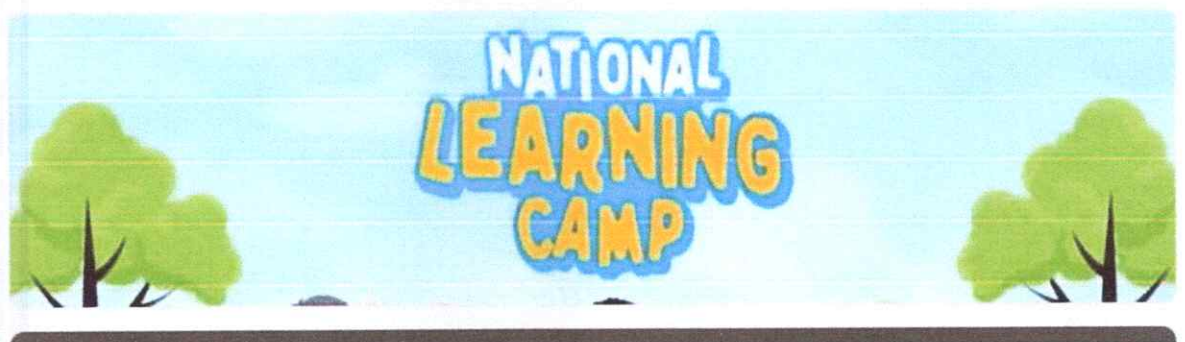
FOR SCHOOL HEADS/NLC FOCAL PERSON/NON-TEACHING STAFF

1. At the school level, the school head/ the NLC focal person/Non-Teaching Staff gathers all accomplished attendance sheets from all grade levels and learning areas.
2. Record the total daily attendance for each grade level, learning area and Learning Camp using the school template for the week. Add additional rows if needed. The total attendance numbers will be automatically calculated and shown in the last row of the table.

School Name	Indang National High School
School ID	301201
Week	1

Class	Number of Learners	English									Mathematics						Science		
		Intervention			Consolidation			Enhancement			Intervention		Consolidation		Enhancement		Consolidation	Enhancement	
		Day 1	Day 2	Day 3	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3
Grade 10	10																		

3. Open the url for weekly attendance sheets and fill out the required information.



National Learning Camp Attendance - Day 1

Welcome to the National Learning Camp! Please complete this form to record your attendance at your chosen camp session. Your responses will help us track participation and improve future events.

bld.tld@deped.gov.ph [Switch account](#)

Not shared

[Next](#)

[Clear form](#)



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***Use DepEd Email Only**

****Responses can be changed after being submitted**

4. Upload the compilation and consolidated attendance weekly to a Google Drive or MS OneDrive and share the URL for viewing.

Compilation of Attendance

Please upload the compilation of attendance, on a Google Drive or MS OneDrive and Share the URL for viewing.

Please attach the URL of the Shared Google Drive or OneDrive here *

Your answer

[Back](#)

[Next](#)

[Clear form](#)

5. Click Submit to Finish

Thank you for your cooperation

[Back](#)

[Submit](#)

[Clear form](#)



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Annex C

Please use the URLs below:

Attendance Form:

https://bit.ly/NLC_AttendanceForms

Online Daily Attendance:

Day 1: <https://bit.ly/NLC2024Day1>

Day 2: <https://bit.ly/NLC2024Day2>

Day 3: <https://bit.ly/NLC2024Day3>

Day 4: <https://bit.ly/NLC2024Day4>

Day 5: <https://bit.ly/NLC2024Day5>

Day 6: <https://bit.ly/NLC2024Day6>

Day 7: <https://bit.ly/NLC2024Day7>

Day 8: <https://bit.ly/NLC2024Day8>

Day 9: <https://bit.ly/NLC2024Day9>