



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 8, 2024

REGIONAL MEMORANDUM

No. **772** s. 2024

**THE INSTRUCTIONAL LEADERSHIP TRAINING FOR UNTRAINED
ELEMENTARY SCHOOL HEADS (BATCH 3)**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), announces the conduct of the Instructional Leadership Training (ILT) for Untrained Elementary School Heads (Batch 3).
2. The ILT is a Professional Development (PD) program designed to capacitate elementary school heads on instructional leadership, socio-emotional learning, and gender equality and social inclusion (GESI) to foster a positive learning environment.
3. The Schools Division Offices shall submit the List of Untrained Elementary School Heads on the ILT.
4. Enclosed is the List of Untrained Elementary School Heads template. The HRD SEPS/EPS II shall prepare the list and email it to **hrdd.region8@deped.gov.ph not later than July 30, 2024.**
5. The details on the conduct of the ILT shall be issued through a separate memorandum.
6. Immediate dissemination of and compliance with this Memorandum are desired.

for: *[Signature]*

EVELYN R. FETALVERO CESO IV
Regional Director *[Signature]*

Enclosure: As stated

Reference: None

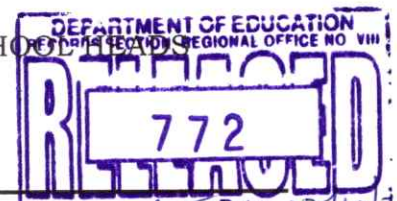
To be indicated in the Perpetual Index under the following subjects:

BATCH 3

ILT

SCHO

HRDD-DSS



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: region8.deped.gov.ph

By: *[Signature]*

Date: 07/10/24

Page 1 of 2

Enclosure to Regional Memorandum No. 772, s. 2024

**LIST OF UNTRAINED ELEMENTARY SCHOOL HEADS
ON INSTRUCTIONAL LEADERSHIP TRAINING**

No.	Name	Name of School	School I.D.

Prepared by:

HRD SEPS/EPS II

Approved by:

Schools Division Superintendent