



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 16, 2024

**REGIONAL MEMORANDUM**

No. **805** s. 2024

**UPDATES ON THE CAPACITY BUILDING OF GENDER SENSITIVITY  
TRAINING (GST) OF REGIONAL OFFICE VIII AND  
SCHOOLS DIVISION OFFICE PERSONNEL**

To: Schools Division Superintendents  
Regional Office Division Chiefs  
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), shall conduct a 3-day activity titled **Capacity Building on Gender Sensitivity Training (GST) of RO-VIII and SDO Personnel** on October 8-11, 2024 (Batch 1) October 15-18, 2024 (Batch 2) at a venue to be announced later.
2. The activity primarily aims to enhance understanding of the basic concepts of Gender and Development; relate concepts of sex and gender to development; identify the differences and similarities of sex and gender, their characteristics, qualities, adjectives, roles and activities; and appreciate the importance of gender equality as an essential factor in development, economy, and society.
3. The participants to this activity are the following:

<b>BATCH 1: October 8-11, 2024</b>		
<b>Division</b>	<b>Participants</b>	<b>No. of Pax</b>
Baybay City	GAD Focal Person	1
	GAD Focal Person Alternate	1
	District/School Head	1
Biliran	GAD Focal Person	1
	GAD Focal Person Alternate	1
	District/School Head	1
Borongan City	GAD Focal Person	1
	GAD Focal Person Alternate	1
	District/School Head	1
Calbayog City	GAD Focal Person	1
	GAD Focal Person Alternate	1
	District/School Head	1
Catbalogan City	GAD Focal Person	1
	GAD Focal Person Alternate	1
	District/School Head	1
Eastern Samar	GAD Focal Person	1

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	GAD Focal Person Alternate	1
	District/School Head	1
Leyte	GAD Focal Person	1
	GAD Focal Person Alternate	1
Maasin City	District/School Head	1
	GAD Focal Person	1
Northern Samar	GAD Focal Person Alternate	1
	District/School Head	1
Ormoc City	GAD Focal Person	1
	GAD Focal Person Alternate	1
Samar	District/School Head	1
	GAD Focal Person	1
Southern Leyte	GAD Focal Person Alternate	1
	District/School Head	1
Tacloban City	GAD Focal Person	1
	GAD Focal Person Alternate	1
Regional Office	District/School Head	1
	ORD: FD Chief and GAD Alternate	2
	PPRD; FD Chief and GAD Alternate	2
	QAD: FD Chief and GAD Alternate	2
	AD: FD Chief and GAD Alternate	2
	CLMD: FD Chief and GAD Alternate	4
	ESSD: FD Chief and GAD Alternate	2
	Finance: FD Chief and GAD Alternate	2
	FTAD; FD Chief and GAD Alternate	2
	HRDD; FD Chief and GAD Alternate	2
Learning Facilitators	2	
	PMT	4
<b>TOTAL</b>		<b>65</b>
<b>Batch 2: October 15-18, 2024</b>		
<b>Division</b>	<b>Participants</b>	<b>No. of Pax</b>
Baybay City	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Biliran	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Borongan City	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Calbayog City	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1

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Catbalogan City	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Eastern Samar	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Leyte	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Maasin City	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Northern Samar	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Ormoc City	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Samar	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Southern Leyte	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Tacloban City	GAD Focal Person/Elem. School Head	1
	GAD Focal Person/Secondary School Head	1
	GAD Focal Person/ Senior HS School Head	1
Regional Office	ORD/Representatives	2
	PPRD/Representatives	2
	QAD/Representatives	2
	AD/Representatives	2
	CLMD/Representatives	4
	ESSD/Representatives	2
	Finance/Representatives	2
	FTAD/Representatives	2
	HRDD/Representatives	2
Learning Facilitators	2	
	PMT	4
<b>TOTAL</b>		<b>65</b>

4. The check-in time is 2:00 p.m. with afternoon snacks as the first meal and check-out time is 1:00 p.m. with lunch as the last meal.

5. Expenses for the board and lodging of the participants shall be charged against HRDD MOOE Fund (GAD Fund), while travel expenses of the SDO participants shall be charged against SDO GAD Funds, subject to the usual accounting and auditing rules and regulations.

6. For further details and inquiries, contact Dr. Harvie D. Villamor, HRDD Chief through **hrdd.region8depd.gov.ph**.

7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director *8*

Enclosures: None

References: 2024 GAD Plan and Budget

To be indicated in the Perpetual Index under the following subjects:

GAD

SENSITIVITY

TRAININGS

HRDD-RTV

