



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

July 19, 2024

**REGIONAL MEMORANDUM**

FD-2024- **817**

**ADDITIONAL MEMBER OF THE TECHNICAL WORKING GROUP FOR THE  
HOSTING OF THE 42<sup>ND</sup> NATIONAL SEMINAR/WORKSHOP ON THE  
CONSOLIDATION OF MID-YEAR FINANCIAL REPORTS (CY 2024)**

To: Schools Division Superintendent } Division of Catbalogan City  
Public Elementary School Head } Silanga Elementary School  
All Others Concerned

1. With reference to Regional Memorandum No. 600 s. 2024, this Office, through the Finance Division, will host this year's 42<sup>nd</sup> National Seminar/Workshop on the Preparation of Mid-Year Financial Reports (CY 2024) on July 24-27, 2024 in Madison Park Hotel, Tacloban City.
2. In consideration of the need for his technical skills, Mr. Jose Marie E. Baculi, Administrative Officer II of Silanga Elementary School, shall be an additional member of the Program and Documentation Committee.
3. The said personnel is expected to be at the venue on July 24-26, 2024 to assist the Regional Office - Finance Division in the smooth show of visual presentations and to address immediately any technical difficulties that may arise.
4. Moreover, Mr. Baculi shall be provided with meals and accommodation in the duration of the activity while his traveling expenses shall be charged to RO-FD MOOE allocation subject to the usual accounting and auditing rules and regulations.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director *α*

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

FINANCE SEMINAR WORKSHOP

FD-GJF

