



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 11099562
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title PROCUREMENT OF BOARD AND LODGING FOR THE REGIONAL TRAINING OF SHS-TVL AND JHS-SPTVE TEACHERS ON TRAINERS METHODOLOGY (TM) LEVEL 1
Area of Delivery Leyte

| | | | |
|--|---|------------------------------|---------------------|
| Solicitation Number: | LRMS-2024-05-0488 | Status | Active |
| Trade Agreement: | Implementing Rules and Regulations | Associated Components | 2 |
| Procurement Mode: | Public Bidding | Bid Supplements | 0 |
| Classification: | Goods | Document Request List | 0 |
| Category: | Hotel and Lodging and Meeting Facilities | Date Published | 31/07/2024 |
| Approved Budget for the Contract: | PHP 3,412,000.00 | Last Updated / Time | 31/07/2024 00:00 AM |
| Delivery Period: | 25 Day/s | Closing Date / Time | 22/08/2024 10:00 AM |
| Client Agency: | | | |
| Contact Person: | Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-889349 63-53-8322997 bac.region8@deped.gov.ph | | |

Description

PROCUREMENT OF BOARD AND LODGING FOR THE REGIONAL TRAINING OF SHS-TVL AND JHS-SPTVE TEACHERS ON TRAINERS METHODOLOGY (TM) LEVEL 1

QTY UNIT TITLE OF ACTIVITY
80 pax First Cycle – August 2-11, 2024 (10 Days)
Check-In 2:00 PM of August 1, 2024, Check-Out 2:00 PM of August 11, 2024
First Cycle: Early Check-In, August 1, 2024 (Dinner) Day 1 - 9 (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner), Day 10, August 11, 2024 (Breakfast, AM Snacks, Lunch, PM Snacks)

Second Cycle – August 25 – September 3, 2024 (10 Days)
Check-In 2:00 PM of August 24, 2024, Check-Out 2:00 PM of September 3, 2024
Second Cycle: Early Check-In, August 24, 2024 (Dinner) Day 1 - 9 (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner), Day 10, September 3, 2024 (Breakfast, AM Snacks, Lunch, PM Snacks)
Note: with free-flowing coffee/milk/chocolate drink for the duration of the training (20 days F2F)

– REFER TO SECTION VII FOR ATTACHED MENU –

Training Venue (Within Tacloban City)
1. Big Plenary Hall with sufficient space to accommodate the 80 pax.
2. Presidential table.
3. Has the number of chairs with cover that can accommodate the required participants.
4. Has 3 projector screens; for 3 Breakout Rooms
5. Has an internet speed of at least 1mbps per 80 users.
6. Has 1 speaker system in the plenary hall and to each of the 3 breakout rooms
7. Has at least 2 wireless microphones per session hall.
8. Clean comfort rooms.
9. With overflowing coffee and chocolate drink
10. 2 pcs. 1m x 3m tarpaulin banner to be hanged at the plenary hall.
2 pax TLD-BLD and NEAP Representatives (Within Tacloban City)
Board and Lodging for the Monitoring Team
First Cycle: August 2 - 4, 2024 (3 days x 2 pax)
Second Cycle: September 1 - 3, 2024 (3 days x 2 pax)

NOTE: BLD and NEAP Representative will stay in the 1st and 2nd cycle based on the schedule.

94 pax POST-TRAINERS METHODOLOGY TRAINING
Board and Lodging (within Tacloban City)
November 28-29, 2024
Check-In 2:00 PM of November 28,
Check-Out 2:00 PM of November 29, 2024
Day 0, November 28, (Dinner) Day 1-November 29, 2024 (Breakfast, AM Snacks, Lunch, PM Snacks)
Note: with free-flowing coffee/milk/chocolate drink for the duration of the training F2F)

Training Venue:
1. Big Plenary Hall with sufficient space to accommodate the 94 pax.
2. Presidential table.
3. Has the number of chairs with cover that can accommodate the required participants.
4. Has 2 projector screens
5. Has an internet speed of at least 1mbps per 94 users.
6. Has 1 speaker system in the plenary hall
7. Has at least 2 wireless microphones per session hall.
8. Clean comfort rooms.
9. With overflowing coffee and chocolate drink
10. 2 pcs. 1m x 3m tarpaulin banner to be hanged at the plenary hall.

– REFER TO SECTION VII FOR ATTACHED MENU –

Important Note/s:
1. Winning Bidder must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Curriculum and Learning Management Division (CLMD) (Proponent), to discuss guidelines of the program, delivery schedule(s), and the expectation/s between both parties, Contact No. (053) 832-5738, E-mail address: clmd.region8@deped.gov.ph.

| Item No. | Product/Service Name | Description | Quantity | UOM | Budget (PHP) |
|----------|----------------------|---|----------|-----|--------------|
| 1 | Board and Lodging | PROCUREMENT OF BOARD AND LODGING FOR THE REGIONAL TRAINING OF SHS-TVL AND JHS-SPTVE TEACHERS ON TRAINERS METHODOLOGY (TM) LEVEL 1 | 1 | Lot | 3,412,000.00 |

| Pre-bid Conference | | |
|--------------------|-------------|---|
| Date | Time | Venue |
| 08/08/2024 | 10:00:00 AM | DepEd Regional Office VIII, Candahug, Palo, Leyte |

Created by Mikko S Duero
Date Created 30/07/2024

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