



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

Advisory No. 111, s. 2024
August 21, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit deped.in/region8.deped.gov.ph)

PROGRAM/COURSE DELIVERY AND ADMINISTRATION ONLINE COURSE

Attached is a communication from the Civil Service Commission (CSC) inviting DepEd HR practitioners to the Program/Course Delivery and Administration online course on August 29-30, 2024, via Zoom.

The activity aims to enable Learning and Development practitioners to deliver and administer the programs/courses from planning to the preparation of terminal reports.

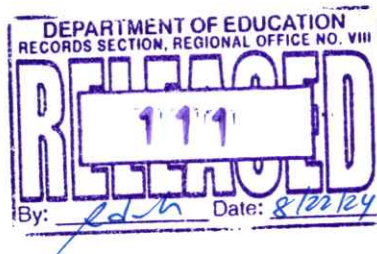
Participation of public schools shall be subject to the *no-disruption-of-classes policy* stipulated in DepEd Order No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

More information may be inquired from:

Civil Service Commission
csc.pcda@gmail.com

Considering that this is an Advisory, Schools Division Superintendents are given the discretion to act on this matter.

HRDD-RVR



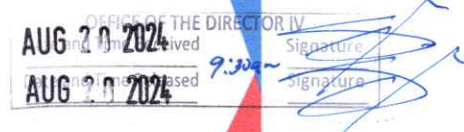
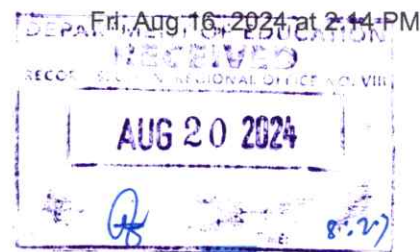


Department of Education Region VIII <region8@deped.gov.ph>

[INVITATION] Program/Course Delivery and Administration on 29-30 August 2024

1 message

CSI Marketing <csi.marketing@csc.gov.ph>



THE CIVIL SERVICE INSTITUTE INVITES YOU TO

16 AUG 2024








csc.pcda@gmail.com



29-30 August 2024
8:00 am to 5:00 pm

PROGRAM/COURSE DELIVERY AND ADMINISTRATION



Online via Zoom



PHP 3,200.00 per
participant



16 Hours of Training
Credits

CONNECT WITH US

 Civil Service Institute - CSC
  lms@csc.gov.ph
  cscicapabilitybuildingprograms@gmail.com

HUMAN RESOURCE MANAGEMENT PROGRAM

PROGRAM/COURSE DELIVERY AND ADMINISTRATION

This two-day course will enable Learning and Development Practitioners to ***deliver and administer the programs/courses from planning to the preparation of terminal reports.***

This includes pre-course activities such as course plans and budgets, organizing resources, coordinating with resource persons and participants and preparing learning materials; course proper activities such as managing the learning environment, linking modules and managing resource persons; and post course activities such as administering evaluation instruments, closing the course and preparing a terminal report.

[REGISTER HERE!](#)

Dates of conduct: **29 & 30 August 2024**

Time: **8 a.m. - 5 p.m.**

Mode: **Online via Zoom platform**

Investment Fee: **Php3,200.00**




Target Participants: **HR Practitioners from NGAs,
LGUs, LWDs, GOCCs, and SUCs**

16

Hours of Training Credits

Or email us at: csc.pcda@gmail.com

SEE YOU THERE!

 Civil Service Institute - CSC  lms@csc.gov.ph  csicapabilitybuildingprograms@gmail.com

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