



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

August 7, 2024

**REGIONAL MEMORANDUM**

No. **897** s. 2024

**UPDATES ON THE CONDUCT OF THE CAPACITY BUILDING PROGRAM ON  
 STRENGTHENING HUMAN RESOURCE DEVELOPMENT (HRD)  
 PROGRAM IMPLEMENTATION STRATEGIES**

To: Schools Division Superintendents  
 All Others Concerned

1. With reference to Regional Memorandum No. 549, series of 2024, this Office, through the Human Resource Development Division (HRDD), announces that the conduct of the Capacity Building Program on Strengthening Human Resource Development (HRD) Program Implementation Strategies is rescheduled to **September 11-13, 2024** and shall be held at **Madison Park Hotel, San Jose, Tacloban City**.

2. Below is the updated list of participants. Schools Division Superintendent are requested to ensure full participation of their identified participants.

Office/ Target Participants	No of Pax
Regional Office	
HRDD (Chief, EPS, EPS II)	6
NEAP-R (Head, SEPS, EPS II)	3
PMT	2
Schools Division Offices	
SGOD Chief	13
HRDS SEPS and EPS II	26
<b>Total</b>	<b>50</b>

3. Enclosed is the updated activity matrix. First meal on Day 0 shall be Dinner while last meal on Day 2 shall be Lunch.

4. All other provisions in the abovementioned Memorandum consistent with this issuance shall remain in force and effect.

5. Immediate dissemination of and strict compliance with this memorandum are desired.

**EVELYN R. FETALVERO CESO IV**

Regional Director

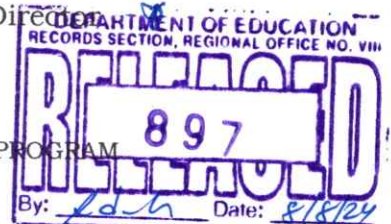
Enclosure: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

HUMAN RESOURCE DEVELOPMENT CAPACITY BUILDING PROGRAM

NEAPR-CDPA



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Enclosure No. 1 to Regional Memorandum No. **897**, series of 2024

**CAPACITY BUILDING PROGRAM ON STENGTHENING HUMAN RESOURCE DEVELOPMENT (HRD) PROGRAM IMPLEMENTATION STRATEGIES**

September 11-13, 2024  
Madison Park Hotel, San Jose, Tacloban City


ACTIVITY MATRIX

Time/Day	September 11	September 12	September 13
8:00am-8:30am	Travel Time	Preliminaries	Preliminaries
8:30am-10:30am		<b>Presentation of SDOs Summary of HRD Program Implementation</b>  SDO HRDS Representatives	<b>Presentation of the Summary of HRDD Program Implementation</b>  HRDD & NEAP-R Focal Persons
10:30am-10:45am		Health Break	Health Break
10:45am-12:00pm		<b>Continuation of the Presentation of SDOs Summary of HRD Program Implementation</b>  SDO HRDS Representatives	Session 4: <b>Effective HRD Program Implementation Strategies: Best Practices and Innovative approaches</b>  Selected RO and SDO HRD Personnel
12:00pm-1:00pm		Lunch	Lunch
1:00pm-3:00pm	Arrival and Registration	Session 2: <b>Addressing HRD Program Implementation Issues</b>  Clark Dave P. Arante, SEPS	Ways Forward and Closing Program
3:00pm-3:15pm	Opening Program	Health Break	Departure
3:15pm-3:30pm		Session 3: <b>Fostering Collaboration and Teamwork in HRD</b>  Ted Juan C. Peleño, EPS II Marilyn G. Trinidad, EPS II	
3:30pm-5:00pm	Session 1: <b>Walkthrough of the Various HRD Programs for FY 2024</b>  HRDD & NEAP-R Focal Persons		

Prepared by:

  
**CLARK DAVE P. ARANTE**  
SEPS

Noted by:

 08/07/2024  
**HARVIE D. VILLAMOR EdD**  
HRDD Chief