



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

August 13, 2024

REGIONAL MEMORANDUM

No. **910** 2024

**SERIES OF WORKSHOPS IN PREPARATION FOR THE PROCUREMENT
 OF SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR
 THE LIBRARY HUBS AND READING PACKAGES**

To: Schools Division Superintendents
 All Others Concerned

1. In reference to the attached Joint Memorandum dated March 5, 2024 and Memorandum BLR-2024-1001, re: FY 2024 Fund Allocation and Downloading of Funds for the Provision of Supplementary Learning Resources (SLRs) for Library Hubs and Fund Transfer of Program Support Funds for the Provision of Reading Resources for Reading Programs, respectively, this Office, through the Curriculum and Learning Management Division (CLMD) – Learning Resources Management Section (LRMS), shall conduct the following workshops at the venue to be announced later.

Activities	Dates	Participants
Workshop on the Localized Scoping, Identification, and Evaluation of SLRs and Reading Packages	August 27-30, 2024 (Aug. 27 – arrival with lunch as first meal and Aug. 30 – departure with pm snacks as last meal)	1 LR EPS, 1 LR Librarian, 1 Reading Expert per SDO, 5 Publishers, 1 RO GAD Coordinator, 5 CLMD, total = 50
Workshop on the Preparation of Priority Lists and Preparation Procurement Docs of the desired SLRs	September 4-7, 2024 Sept. 4 – arrival with lunch as first meal and Sept. 7 – departure with no meal)	1 LR EPS, 1 LR Librarian, 1 LR PDO per SDO and 4 CLMD, total = 43

2. Expenses for board and lodging shall be charged against **FY 2024 Current Textbook Fund (OSEC-8-24-2499)**, while traveling expenses to **Division/School MOOE Funds**, subject to the usual auditing and accounting rules and procedures.

3. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
 Regional Director

Enclosure: None
 Reference: As stated
 EVALUATION OF SLRs
 CLMD-LRMS-JBB

MARKET SCOPING

WORKSHOP



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By: _____ Date: 8/14/24
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WORKSHOP ON THE LOCALIZED SCOPING, IDENTIFICATION, AND EVALUATION OF SLRS AND READING PACKAGES

Venue: Tacloban City
 Date: August 27 – 30, 2024

Time/Day	Day 1 – August 27, 2024	Day 2 – August 28, 2024	Day 3 – August 29, 2024	Day 4 – August 30, 2024
7:00 AM- 08: 00 AM	Travel to the Venue	Attendance Check and Preliminaries	Attendance Check and Preliminaries	Attendance Check and Preliminaries
08:01 AM- 10:00 PM		Scoping with the Invited Publishers (Presentation of Products)	Evaluation of the identified SLRs	Consolidation of Outputs
10:01am – 12:00pm		Scoping with the Invited Publishers (Presentation of Products)		
12:01 PM- 1:00 PM	Lunch Break	Lunch Break	Lunch Break	Lunch Break
01:01 PM- 03:00 PM	Opening Program	Scoping with the Invited Publishers (Presentation of Products)	Preparation of the Technical Specs Reading Packages, Printing, and SLRs for Library Hubs	Presentation of Consolidated Outputs
03:01 PM- 05:00 PM	Orientation of the Procurement of Learning Resources	Evaluation of the identified SLRs		Closing Program
5:30pm – 6:30pm	Dinner	Dinner	Dinner	
Officer of the Day	Hydelyn N. Cinco	Romeo A. Alvarado	Maricar Relevo	Joy B. Bihag



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WORKSHOP ON THE PREPARATION OF PRIORITY LISTS AND PREPARATION PROCUREMENT DOCS OF THE DESIRED SLRS

Venue: Tacloban City
Date: September 4-7, 2024

Time/Day	Day 1 – September 4, 2024	Day 2 – September 5, 2024	Day 3 – September 6, 2024	Day 4 – Sept. 7, 2027
7:00 AM- 08: 00 AM	Travel to the Venue	Attendance Check and Preliminaries	Attendance Check and Preliminaries	Departure
08:01 AM- 10:00 PM		Workshop on the Preparation of Procurement Docs (For Printing and Delivery, Reading Packages, and SLR for Library Hubs	Consolidation of Outputs	
10:01am – 12:00pm				
12:01 PM- 1:00 PM	Lunch Break	Lunch Break	Lunch Break	
01:01 PM- 03:00 PM	Opening Program	Workshop on the Preparation of Procurement Docs (For Printing and Delivery, Reading Packages, and SLR for Library Hubs	Finalization of Consolidated Outputs (1:00 PM – 4:00 PM)	
03:01 PM- 05:00 PM	Orientation on the Preparation of the Procurement Docs of Learning Resources		Closing Program (4:00 PM – 5:30 PM)	
5:30pm – 8:00pm	Dinner	Dinner	Dinner	
Officer of the Day	Hydelyn N. Cinco	Romeo A. Alvarado	Joy B. Bihag	

