



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

August 19, 2024

REGIONAL MEMORANDUM

No. **956** s. 2024

**REGIONAL PARTICIPANTS TO THE DATA GATHERING AND CONSULTATION
 ON THE DEVELOPMENT OF THE LEARNER GOVERNMENT (LG)
 OPERATIONS MANUAL AND LEARNERS' MANUAL**

To: Schools Division Superintendent
 All Others Concerned

1. Attached is Memorandum OM-OUOPS-2024-11-06520 dated August 8, 2024, inviting participants to the **Data Gathering and Consultation on the Development of the Learner Government (LG) Operations Manual and Learners' Manual** on **August 27-31, 2024** at the **National Educators Academy of the Philippines (NEAP), Marikina City**.

2. The Region VIII participants to this activity are the following:

No.	Station/Division	Name	Designation	Contact Info
1	Borongan City City Division	Franklin E. Pabello	Youth Formation Coordinator	09178217928
2	Allen NHS, Northern Samar Division	Chelo T. Tolcidas	School Head, Senior HS	09062739218

3. The participants shall be provided for with meals and accommodation charged to the BLSS-YFD Fund while their travel expenses, per diem, and all reasonable expenses in attendance to this activity shall be charged to their respective local funds, subject to usual accounting and auditing rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
 Regional Director

Enclosures: As stated
 References: None

To be indicated in the Perpetual Index under the following subject:

DATA GATHERING LEARNERS MANUAL YFD
 ESSD-SPPS-EAD



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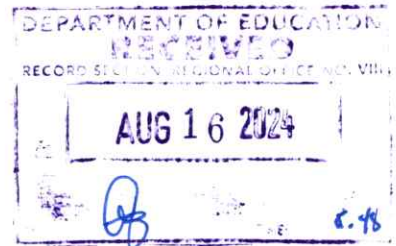
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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS



8164

MEMORANDUM
DM-OUOPS-2024-11-06520

TO : **Regional Directors**
Regional Youth Formation Coordinators
School Division Superintendents Concerned
Division Youth Formation Coordinators Concerned
All Others Concerned

FROM : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

SUBJECT : **INVITATION TO THE DATA GATHERING AND CONSULTATION ON THE DEVELOPMENT OF THE LEARNER GOVERNMENT (LG) OPERATIONS MANUAL AND LEARNERS' MANUAL**

DATE : August 08, 2024

The Operations Strand, through the Bureau of Learner Support Services–Youth Formation Division (BLSS–YFD), will conduct a **Data Gathering and Consultation on the Development of the Learner Government (LG) Operations Manual and Learners' Manual** from **August 27 to 31, 2024** at the **National Educators Academy of the Philippines (NEAP), Marikina City**.

This activity aims to:

- a. collect relevant data, feedback, and suggestions from various regions, ensuring alignment with current educational policies and best practices;
- b. foster active participation and collaboration among field representatives in the development process, promoting a sense of ownership and responsibility towards the manuals; and
- c. create a draft content for the manuals to ensure the effective implementation and institutionalization of the Learner Government Program (LGP) in schools, providing appropriate guidance to all DepEd learners.

In this regard, the BLSS-YFD would like to respectfully request **all regional offices to identify one (1) Youth Formation Coordinator and one (1) School Head**, to take part and share substantial contributions during the abovementioned activity. The selected representatives shall:

- a. have extensive experience in the successful implementation of innovative, learner-centered practices and initiatives; and
- b. be able to demonstrate the existing learner-related handbooks and manuals relevant to their region or school by presenting them during the session.

Consequently, representatives are expected to bring their laptops as well as any relevant learner-related handbooks or manuals available within their context for use throughout the entire session.

BLSS-YFD-2024-08-06



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All travel and other related expenses of all participants shall be charged to their respective local funds, subject to usual accounting and auditing rules and regulations.

To confirm the attendance, we kindly ask your staff to provide your representatives' demographic profile (i.e., name, gender, contact number, and email address), at blss.yfd@deped.gov.ph on or **before Friday, August 16, 2024**. For more information, kindly refer to **Annex A** for the indicative program of activities.

For questions and/or concerns, please contact Mr. Rovin James F. Canja, BLSS-YFD Project Development Officer IV, Officer-in-Charge at email blss.yfd@deped.gov.ph.

Looking forward to your positive response on this matter.

For your information and guidance. Thank you.

[BLSS-YFD/MGM]



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Annex A.

Indicative Program of Activities

Day 1 August 27, 2024 Tuesday		
Time	Activity	Focal Person/Unit
8:00 a.m. – 12:00 p.m.	Arrival of Participants	
12:01 p.m. – 1:00 p.m.	First Meal: Lunch	
1:01 p.m. – 3:00 p.m.	Registration and Check-in of Participants	
3:01 p.m. – 5:00 p.m.	Opening Program	Secretariat
6:00 p.m. – 8:00 p.m.	Dinner	

Day 2 August 28, 2024 Wednesday		
Time	Activity	Focal Person/Unit
6:00 a.m. – 8:00 a.m.	Breakfast	
8:01 a.m. – 8:15 a.m.	Preliminaries	AVP
8:16 a.m. – 9:45 a.m.	Introduction to the Learner Government Program (LGP)	
9:46 a.m. – 10:00 a.m.	Mental Health Break	
10:01 a.m. – 11:45 a.m.	Orientation on Operations Manual	
11:46 a.m. – 1:00 p.m.	Lunch Break	
1:01 p.m. – 1:15 p.m.	Ice-breaker Activity	
1:16 p.m. – 2:45 p.m.	Presentation of the Draft Student Government Operations Manual	
2:45 p.m. – 3:00 p.m.	Mental Health Break	
3:01 p.m. – 4:45 p.m.	Focus Group Discussions (FGDs)	
4:46 p.m. – 5:00 p.m.	Reminders	Secretariat
6:00 p.m. – 8:00 p.m.	Dinner	

Day 3 August 29, 2024 Thursday		
Time	Activity	Focal Person/Unit
6:00 a.m. – 8:00 a.m.	Breakfast	
8:01 a.m. – 8:15 a.m.	Preliminaries	AVP
8:16 a.m. – 9:45 a.m.	Workshop: Outlining Key Sections of the LGOM	
9:46 a.m. – 10:00 a.m.	Mental Health Break	
10:01 a.m. – 11:45 a.m.	Continuation of the workshop and group reporting	
11:46 a.m. – 1:00 p.m.	Lunch Break	
1:01 p.m. – 1:15 p.m.	Ice-breaker Activity	
1:16 p.m. – 2:45 p.m.	Content Capture: Manual Development Activity	
2:45 p.m. – 3:00 p.m.	Mental Health Break	
3:01 p.m. – 4:45 p.m.	Continuation of activity	
4:46 p.m. – 5:00 p.m.	Reminders	Secretariat
6:00 p.m. – 8:00 p.m.	Dinner	

Day 4 August 30, 2024 Friday		
Time	Activity	Focal Person/Unit
6:00 a.m. – 8:00 a.m.	Breakfast	
8:01 a.m. – 8:15 a.m.	Preliminaries	AVP
8:16 a.m. – 9:45 a.m.	Presentation of Outputs	
9:46 a.m. – 10:00 a.m.	Mental Health Break	
10:01 a.m. – 11:45 a.m.	Feedback Integration Session	
11:46 a.m. – 1:00 p.m.	Lunch Break	
1:01 p.m. – 1:15 p.m.	Ice-breaker Activity	
1:16 p.m. – 2:45 p.m.	Final Review and Refinement Session	
2:45 p.m. – 3:00 p.m.	Mental Health Break	
3:01 p.m. – 4:45 p.m.	Action Plan and Next Steps	
4:46 p.m. – 5:00 p.m.	Reminders	Secretariat
6:00 p.m. – 8:00 p.m.	Dinner	

Day 5 August 31, 2024 Saturday		
Time	Activity	Focal Person/Unit
6:00 a.m. – 8:00 a.m.	Breakfast	
8:30 a.m. – 10:00 a.m.	Closing Program	
10:01 a.m. – 11:00 a.m.	Preparation for Check-out	
11:01 a.m. – 12:00 p.m.	Last Meal: AM Snacks	
12:01 p.m. onwards	Check-out and Departure of Participants	



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