



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 19, 2024

REGIONAL MEMORANDUM

CLMD-2024- 962

**TECHNICAL ASSISTANCE PROVISION IN PREPARATION FOR THE
NATIONAL ONSITE EVALUATION FOR ORMOC CITY'S
"GOMA CARED" PROGRAM: 2024 NATIONAL
LITERACY AWARDS (NLA) FINALIST**

To: Schools Division Superintendent } Ormoc City Division
All Others Concerned

1. In reference to the official communication from the Literacy Coordinating Council (LCC) Secretariat, dated August 13, 2024, this Office, through the Curriculum and Learning Management Division (CLMD) and in coordination with the National Literacy Awards (NLA) Regional Selection Committee (RSC), shall initiate **Technical Assistance Provision in Preparation for the National Onsite Evaluation for Ormoc City's "Goma Cared" Program: 2024 National Literacy Awards (NLA) Finalist**, on **August 29-30, 2024** at the venues specified in the attached matrix of activities.
2. The Regional NLA/Gawad Liyab Coordinator shall coordinate and make necessary arrangements with the members of the RSC, the Division NLA Coordinator, and the Ormoc City Local Literacy Council (LLC) Coordinator.
3. The Division NLA coordinator shall present before the attendees the proposed budget in facilitating the national evaluators, with the funding source to be identified and finalized in the meeting. A separate Memorandum on this regard, which shall already include the committee assignments and terms of reference (ToR), shall be issued on a later date.
4. The RSC members' travel and other expenses related to this activity shall be charged against the **downloaded LCC Funds** at the Regional Office, while the participants from Ormoc City Division and Ormoc City Government Unit, to their respective LLC/local funds, subject to the usual accounting and auditing rules and regulations. The reimbursement of the RSC members' travel expenses shall only be granted upon submission of the complete requirements.

5. All other details are stipulated in the attached official communication.
6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: Matrix of Activities
References: As stated
To be indicated in the Perpetual Index under the following subjects:
AWARDS LITERACY TECHNICAL ASSISTANCE

CLMD-APC



Enclosure No. 1 to Regional Memorandum No. 962, 2024.

MATRIX OF ACTIVITIES

Technical Assistance Provision in Preparation for the National Onsite Evaluation for Ormoc City's "Goma Cared" Program: 2024 National Literacy Awards (NLA) Finalist
Ormoc City, Leyte
 August 29-30, 2024

TIME	ACTIVITIES	
	August 29, 2024	August 30, 2024
08:01 AM – 09:00 AM	TRAVEL TIME AND ARRIVAL AT ORMOC CITY DIVISION OFFICE	COURTESY VISIT WITH THE CITY MAYOR
09:01 AM – 12:00 NN		OCULAR VISIT AT THE OFFICE OF THE "GOMA CARED" PROGRAM AND PROVISION OF TECHNICAL ASSISTANCE
12:01 PM – 12:59 PM		NOON BREAK
01:00 PM – 03:00 PM	CONFERENCE WITH THE RSC MEMBERS, DIVISION NLA TEAM, AND ORMOC CITY LOCAL LITERACY COUNCIL	CONTINUATION ON THE PROVISION OF TECHNICAL ASSISTANCE (VISITS AT OTHER PROJECTS UNDER THE GOMA CARED PROGRAM, IF NECESSARY)
03:01 PM – 04:00 PM		EXIT CONFERENCE
04:01 PM	ADJOURNMENT	HOMEWARD BOUND
Management at the venues	Host SDO of Ormoc City thru the NLA Coordinator	



Republic of the Philippines
Department of Education
LITERACY COORDINATING COUNCIL SECRETARIAT

August 13, 2024

HON. LUCY MARIE TORRES-GOMEZ

Mayor
Dalingdingan Street, Ormoc, Hilagang Leyte

Dear **Mayor Torres-Gomez**:

Congratulations!

It is with the greatest pleasure to inform you that the **Local Government Unit (LGU) of Ormoc City** is one of the national finalists for the 2024 National Literacy Awards under the category of **Outstanding LGU – Highly Urbanized/ Independent Component Cities** that has been shortlisted and qualified for further evaluation.

In this light, the Board of Evaluators (BOE), together with the LCC Secretariat NLA coordinator will conduct onsite validation on **September 24-27, 2024**. The BOEs would appreciate the presence of key officials, partners, and beneficiaries of the literacy programs and projects during the said activity.

Kindly see the enclosed suggested template of the program of activities for the onsite validation, for your reference.

The LCC Secretariat shall coordinate with you relative to the logistical arrangements of the activity. You may also contact **Ms. Rossan C. Ignacio** through phone at **09065422218** or email at rossan.ignacio@deped.gov.ph or lcc@deped.gov.ph.

Thank you very much!

Very truly yours,

ENRICO M. MENDOZA

Project Development Officer V
Head, LCC Secretariat



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Literacy Coordinating Council lcc@deped.gov.ph <https://lcc.deped.gov.ph>



Republic of the Philippines
Department of Education
LITERACY COORDINATING COUNCIL SECRETARIAT

2024 NATIONAL LITERACY AWARDS
Onsite Validation
Outstanding Local Government Unit
Highly Urbanized/ Independent Component Cities

PROGRAM OF ACTIVITIES		
DATE	TIME	ACTIVITIES
DAY 0	8:00 AM – 5:00 PM	<ul style="list-style-type: none">• Arrival of the Board of Evaluators and LCC Secretariat Coordinator• Opening Program:<ul style="list-style-type: none">○ National Anthem○ Prayer○ Welcome Message of the Local Chief Executive○ Introduction of participants, key officials and individuals, Board of Evaluators, and LCCS Coordinator○ Presentation of literacy programs and projects of the LGU○ Open Forum
DAY 1	8:00 AM – 5:00 PM	<ul style="list-style-type: none">• Conduct of ocular visit/onsite validation of literacy programs/projects of the LGU
DAY 2	8:00 AM – 12:00 NN	<ul style="list-style-type: none">• Continuation of ocular visit/onsite validation of literacy programs/projects of the LGU
	3:00 PM – 5:00 PM	<ul style="list-style-type: none">• Exit Conference<ul style="list-style-type: none">○ Presentation of highlights, comments/suggestions/recommendations of the Board of Evaluators○ Response of the Local Chief Executive○ Closing Message
DAY 3	8:00 AM onwards	<ul style="list-style-type: none">• Departure and travel time of the Board of Evaluators and LCCS Coordinator



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