



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 22, 2024

**REGIONAL MEMORANDUM**  
CLMD-2024- 993

**2024 NATIONAL TECH-VOC DAY**

To: Schools Division Superintendent } Tacloban City Division  
All Others Concerned

1. Relative to the attached DepEd Memorandum DM-CT-2024-279 on the celebration of the 2024 National Tech-Voc Day with the theme: "Tech-Voc Tungo sa Pag-unlad at Pagbangon; Angking Talino at Kakayahan, Linangin at Isulong," this Office, through the Curriculum and Learning Management Division (CLMD), designates Leyte National High School of Tacloban City Division to host the event on September 10, 2024.
2. The celebration aims to:
  - a. emphasize the importance of technical-vocational education through providing a platform for the exchange of information, updates, and sharing of best practices related to technical-vocational education program; and
  - b. promote and raise awareness of the various technical-vocational offerings available in school.
3. The Division Supervisor in charge of Tech-Voc shall be responsible in the supervision of the activity.
4. Corresponding funds shall be downloaded to Leyte National High School to cover expenses relative to the conduct of the activity, subject to the usual government accounting rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director *du*

Enclosure: As Stated

Reference: DM-CT-2024-279

To be indicated in the Perpetual Index under the following subjects:

2024 NATIONAL TECH-VOC DAY      JHS-TLE

CLMD-ESF



Address: Government Center, Candahug, Palo, Leyte  
Telephone No.: (053) 832-5738  
Email Address: region8@deped.gov.ph  
Website: region8.deped.gov.ph





Republic of the Philippines

## Department of Education


OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

### MEMORANDUM

**DM-CT-2024-279**

TO : **BUREAU AND SERVICE DIRECTORS  
REGIONAL DIRECTORS**

ATTENTION : **SCHOOLS DIVISION SUPERINTENDENT  
PUBLIC AND ELEMENTARY AND SECONDARY  
SCHOOL HEADS  
ALL OTHERS CONCERNED**

FROM :   
**GINA O. GONONG**  
Undersecretary for Curriculum and Teaching

SUBJECT : **2024 NATIONAL TECH-VOC DAY**

DATE : **August 12, 2024**

1. Pursuant to Republic Act No. 10970, an **Act Declaring the Twenty-Fifth Day of August of Every Year as the National Tech-Voc Day**, the Department of Education (DepEd) encourages public and private elementary and secondary schools to observe the 2024 National Tech-Voc Day.

2. The purpose of this celebration is to emphasize the importance of technical-vocational education through providing a platform for the exchange of information, updates, and sharing of best practices related to technical-vocational education programs. It also serves to promote and raise awareness of the various technical-vocational education offerings available in schools such as Edukasyong Pantahanan at Pangkabuhayan/ Technology and Livelihood Education (EPP/TLE), Senior High School-Technical-Vocational-Livelihood (SHS-TVL) Track, Maritime, Work Immersion Program, Special Program in Technical-Vocational Education (SPTVE), and Rural Farm School (RFS).

3. For this year, with the DepEd's theme: **"Tech-Voc Tungo sa Pag-unlad at Pagbangon; Angking Talino at Kakayahan, Linangin at Isulong,"** the activities will be held from August 19 to 31, 2024. The Curriculum and Teaching (CT) Strand, through the Bureau of Curriculum and Development (BCD), encourages all school regional and division offices, in coordination with other relevant government agencies and partner industries to organize activities such as forums, seminars, mentoring sessions, skills showcase, mini-courses for parents, teachers, and school employees, product and services display showcase, job fair and other related advocacy activities.



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4. As stipulated in DepEd Order No. 9, s. 2005 on Instituting Measures to Increase Engaged Time-on-Task and in adherence to the provisions of DepEd Order No. 003, s. 2024, titled Amendment to DepEd Order No. 022, s. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024), and DepEd OASGFO Memorandum No. 2022-058 with the subject Request for the Participation of Learners and Teachers in Extra-Curricular Activities, classes should not be disrupted. The celebration should leverage the time allotted for subjects like EPP/TLE/SPTVE/TVL in preparation for and during the event.
5. DepEd Region IV-A CALABARZON will serve as a venue for the 2024 National Tech-Voc Day Opening Program on August 19, 2024. It is requested to select/identify a school that will host the opening program of the activity.
6. Likewise, each region shall select only one school to showcase the celebration on any day until August 31. It is recommended to make use of the learners' projects (products/services) for the skills exhibition.
7. Corresponding funds shall be downloaded to the regions to cover expenses relative to the conduct of this activity, subject to the usual government accounting rules and regulations. Please see *Annex 1: Guidelines on the Utilization of Fund Allocation for the 2024 National Tech-Voc Day*, for reference.
8. Each region is requested to submit an activity report, through email at [bcd.od@deped.gov.ph](mailto:bcd.od@deped.gov.ph) and [bcd.scpd@deped.gov.ph](mailto:bcd.scpd@deped.gov.ph) on or before **September 6, 2024**. Please see *Annex 2* for the format of the activity report.
9. The regional supervisor in charge of tech-voc shall be responsible for managing and disbursing funds, including submitting the Activity Report.
10. For more information, all concerned may contact the **Bureau of Curriculum Development**, 3rd Floor Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through the above email addresses and telephone no. 8636-5096; 8632-7267.
11. Immediate dissemination of and compliance with this Memorandum is requested.


Copy Furnished:

**ATTY. REVSEE A. ESCOBEDO**

Undersecretary for Operations and Administration





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OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

- III. Should the downloaded fund be insufficient, the remainder of the amount shall be charged to the local funds or other eligible sources of funds, subject to the usual government accounting and auditing rules and regulations.
- IV. The Region IV-A CALABARZON will commence the event, with the bigger number of participants and inIII receive Two Hundred Forty-Two Thousand, Five Hundred Pesos (Php 242,500.00). All other regions will receive the amount of One Hundred Seventy Thousand Pesos (Php 170,000.00) each. Below is the sample computation of expenses:

<b>Particulars</b>	<b>Pax</b>	<b>Cost/Day</b>	<b>Cost/Region</b>	<b>Total</b>
<b>Support Fund for Region IVA</b>				
- Meals	150	1,000.00	150,000.00	
- Supplies and Materials	150	250.00	37,500.00	
- Other expenses (professional fees, logistics, rentals)	1	50,000.00	50,000.00	
- Contingencies	1	5,000.00	5,000.00	<b>PHP 242,500.00</b>
<b>Support Fund for other Regions ( 15)</b>				
- Meals	100	1,000.00	100,000.00	
- Supplies and Materials	100	250.00	25,000.00	
- Other expenses (professional fees, logistics, rentals)	1	40,000.00	40,000.00	
- Contingencies	1	5,000.00	5,000.00	<b>PHP 170,000.00</b> x 15 regions ----- <b>p 2,550,000.00</b>
<b>Total</b>				<b>p 2,792,500.00</b>

- V. The management and disbursement of funds, including submission of Activity Report shall be the responsibility of the regional supervisor in-charge of techvoc.
- VI. The Activity Report, which reflects the highlights of the activity, recommendations, photos, financial report, and summary of evaluation, using the template provided in Annex 2, shall be submitted to BCD through email at [bcd.od@deped.gov.ph](mailto:bcd.od@deped.gov.ph) and [bcd.scpd@deped.gov.ph](mailto:bcd.scpd@deped.gov.ph), before **September 6, 2024**.



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Annex 1

Department of Education  
BUREAU OF CURRICULUM DEVELOPMENT

2024 NATIONAL TECHVOC DAY

### GUIDELINES ON THE UTILIZATION OF FUND ALLOCATION FOR THE 2024 NATIONAL TECHVOC DAY

- I. In support to the conduct of the 2024 National Techvoc Day, the Bureau of Curriculum Development (BCD) through the Special Curricular Programs Division (SCPD), shall download the funds to the regions, with this breakdown as follows:

REGION	AMOUNT FOR DOWNLOADING
CAR	PHP 170,000.00
NCR	170,000.00
Region I	170,000.00
Region II	170,000.00
Region III	170,000.00
Region IVA	242,500.00
Region IVB	170,000.00
Region V	170,000.00
Region VI	170,000.00
Region VII	170,000.00
Region VIII	170,000.00
Region IX	170,000.00
Region X	170,000.00
Region XI	170,000.00
Region XII	170,000.00
CARAGA	170,000.00
<b>TOTAL</b>	<b>PHP 2,792,500.00</b>

- II. The fund shall be used to cover eligible expenses, such as, but not limited to the following: meals of the participants including learners, supplies and materials, professional fees, logistics, rentals, and contingencies.





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Annex 2

	Republic of the Philippines <b>Department of Education</b> DepEd Complex, Meralco Avenue Pasig City 1600  <b>ACTIVITY REPORT</b> (for meetings, seminars, trainings, workshops, conferences and other related activities)	Effectivity Date:	1 June 2019
		Version No.	11
		Revision No.:	0
		Page No.:	5 of 5
		Reference No.:	

TITLE OF THE ACTIVITY	DATE/ TIME	PLACE/VENUE
2024 National Tech-Voc Day		
<b>DETAILS OF THE ACTIVITY</b>		
<b>Description of the activity:</b>		
<b>Highlights (Insights / relevant learning / issues and concerns):</b>		
<b>Recommendations:</b>		

**Attachment/s:** (Photos; Financial Report; Summary of Evaluation (if it is workshop, seminar, training, etc.))

Prepared by:

Noted by:

**NAME**

Position/Designation

**NAME**

Position/Designation

Office of the Director:  
Division 1:  
Division 2:

e-mail: OD e-mail  
Division 1 e-mail  
Division 2 e-mail



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouct@deped.gov.ph](mailto:ouct@deped.gov.ph)



Republic of the Philippines  
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPA302 310100100003000 - Current Appropriations Basic Education Curriculum		<b>REFERENCE:</b> FY 2024 GAAAO dated 01/02/2024	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSEC-8-24-5594
<b>FUND CODE:</b> 01101101		<b>LEGAL BASIS:</b> Republic Act No. 11975 - FY 2024 GAA	<b>DATE:</b> 14-Aug-24
<b>ORGANIZATION CODE:</b> 070010100000		<b>FISCAL YEAR:</b> FY 2024	

**PURPOSE:**

*Program Support Funds to cover expenses in connection with the conduct of the 2024 National Tech-Voc Day.*

**To: The Regional Director**  
Regional Office - VIII  
Candahug, Palo, Leyte  
070010300008

Region : 8

PARTICULARS	ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units	MOOE 5021408000	170,000.00


**AMOUNT IN WORDS:** \*\*\* *One Hundred Seventy Thousand Pesos Only* \*\*\*

**Total:** 170,000.00

**NOTE:** The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**CERTIFIED CORRECT:**

  
CHOLITA F. TIONG  
Chief Administrative Officer  
Budget Division



**APPROVED:**

  
ANNALYN M. SEVILLA  
Undersecretary for Finance