



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 28, 2024

**REGIONAL MEMORANDUM**

No. **994** s. 2024

**CALL FOR SUBMISSION OF NOMINEES FOR THE DEVELOPMENT ACADEMY  
OF THE PHILIPPINES – PUBLIC MANAGEMENT AND DEVELOPMENT  
PROGRAM MIDDLE MANAGERS CLASS BATCH 35 AND SENIOR  
EXECUTIVE CLASS BATCH 14**

To: Schools Division Superintendents  
Regional Office Division Chiefs  
All Others Concerned

- Attached is a communication from Ms. Reina Carmelita F. Young, Director, Advocacy and Admission Office, Center for CES Development, Development Academy of the Philippines (DAP), dated August 21, 2024, this Office, through the Human Resource Development Division (HRDD), informs all concerned regarding the Call for Submission of Nominees for the DAP-Public Management and Development Program Middle Managers Class Batch 35 and Senior Executive Class Batch 14 which will start on January 20, 2025 and February 17, 2025 respectively.
- Immediate dissemination of this Memorandum is desired.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director

Enclosures: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:

DAP

MMC

PMDP

SEC

HRDD-RVR



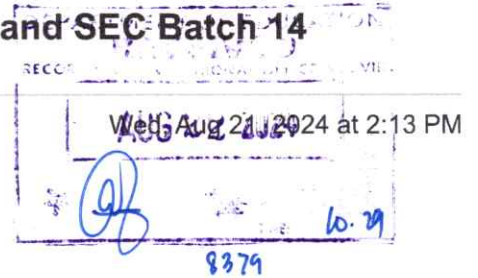


Department of Education Region VIII <region8@deped.gov.ph>

[DepEd] Call for Nominations | DAP-PMDP MMC Batch 35 and SEC Batch 14

1 message

PMDP ADMISSIONS <pmdp.admissions@dap.edu.ph>  
To: "EVELYN R. FETALVERO, PhD" <region8@deped.gov.ph>



Dear Regional Director Fetalvero:

Greetings!

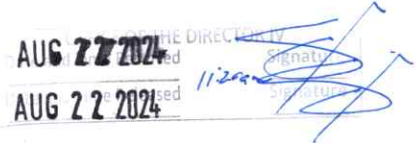
Please see the attached letter inviting nominations for Middle Managers Class (MMC) Batch 35 and Senior Executives Class (SEC) Batch 14 of the Public Management Development Program (PMDP).

For more information about the MMC and SEC, attached are copies of the Call for Nominations and the list of qualifications and admission requirements.

We hope to receive the nominations from your agency soon.

Please acknowledge receipt of this email. Thank you very much.

Best regards,



Reina Carmelita F. Young

Director, Advocacy and Admission Office  
Center for CES Development



Admission to the Public Management Development Program is ongoing. [Talk to us now!](#)

pmdp.admissions@dap.edu.ph  
pmdp.dap.edu.ph  
/dap.pmdp

DAP Bldg., San Miguel Ave. Ortigas Center, Pasig City  
(02) 8631 0921 loc. 125, 126, 127 / (02) 8631 2128  
0969 586 7046

3 attachments

- DAP\_Invitation Letter for MMC 35 and SEC 14\_DepEd-16-Reg. VIII.pdf  
174K
- MMC 35 Call for Nominations & List of Qualifications and Requirements\_ao August 2024.pdf  
443K
- SEC 14 Call for Nominations & List of Qualifications and Requirements\_ao August 2024.pdf  
434K

22 AUG 2024



16 August 2024

**EVELYN R. FETALVERO, PhD**

Regional Director  
Department of Education - Reg. VIII  
Government Center, Candahug, Palo, Leyte

Dear **Regional Director Fetalvero**:

Greetings from the Development Academy of the Philippines (DAP)!

This is to invite nominations from your agency for the following upcoming classes of the Public Management Development Program (PMDP), the National Government's Career Executive Service Development Program, opening in early 2025.

Classes	Opening Date	Deadline of Nominations
Middle Managers Class (MMC) Batch 35	20 January 2025	5 November 2024
Senior Executives Class (SEC) Batch 14	17 February 2025	5 December 2024

The MMC is tailored primarily for high-performing and high-potential Division Chiefs (SG 24) aged 50 years old and below who are being groomed to become future Directors. This class is intensive, holistic, multimodal and an integrated program aimed to equip participants for leadership advancement. OIC Division Chiefs and exceptional specialists (SG 18 to SG 23) in the same track may be considered.

The SEC, on the other hand, is intended for incumbents of directorship positions (SG 25 and above) under 55 years old who possess outstanding intellectual and creative abilities and demonstrate potential for shaping policy and management at higher levels of government. Detailed qualifications and requirements are in the attached document.

The residential training of both classes is conducted in-person at the DAP Conference Center in Tagaytay City. The MMC includes six months of training and six months for Capstone Project activities, while the SEC spans 55 days in ten months.

We look forward to receiving the nominations from your agency as we work together for the realization of the Philippine Development Plan 2023-2028 with a robust corps of competent and future-ready leaders and managers in the Career Executive Service which DAP is mandated to continuously produce.

For inquiries or concerns, your office may reach Mr. Jhonn Robert N. Javier, Associate Project Officer IV at the DAP via email at [pmdp.admissions@dap.edu.ph](mailto:pmdp.admissions@dap.edu.ph) or through mobile 0969 586 7046.

Very truly yours,

**MAJAH-LEAH V. RAVAGO, PhD**

President and CEO

- Enclosures: 1. PMDP Call for Nominations  
2. List of Qualifications and Admission Requirements





development academy of the philippines  
Public Management Development Program

THE NGCESDP INTER-AGENCY STEERING COMMITTEE



# CALL FOR NOMINATIONS



DEADLINE OF APPLICATION: 5 NOVEMBER 2024

## MIDDLE MANAGERS CLASS BATCH 35

CLASS OPENS ON 20 JANUARY 2025

### QUALIFIED ARE



high-performing, high-potential  
Division Chiefs (SG 24), OIC Division  
Chiefs, or fast-tracker specialists  
(SG 18 - SG 23)



with permanent employment in a  
national line or attached agency,  
constitutional and legislative office,  
government-owned and controlled  
corporation, or state university/college



aged 50 years old or below



in good health

The Middle Managers Class (MMC) transforms accepted nominees into peak-performing, development-oriented, and future-ready leaders preparatory to a post in the Philippine Career Executive Service.



6 MONTHS  
RESIDENTIAL TRAINING  
6 MONTHS  
CAPSTONE PROJECT



IN-PERSON SESSIONS



FULL GOVERNMENT  
SCHOLARSHIP

#### FOR MORE INFORMATION :



(02) 8631 0921 local 126, 127, 125



+63 969 586 7046



pmdp.admissions@dap.edu.ph

SCAN THIS QR CODE TO SUBMIT  
YOUR APPLICATION:

LINK: [bit.ly/pmdp-online-submissions-MMC](http://bit.ly/pmdp-online-submissions-MMC)



Development Academy of the Philippines



dap.edu.ph





# MIDDLE MANAGERS CLASS

## QUALIFICATIONS

- High-performing and high-potential Division Chief (SG 24) or those in equivalent positions who are in succession for 3rd level posts; designated OIC-Division Chiefs for at least a year or fast tracker specialists with SG 18 to SG 23.
- **50 years old or below** at the time of class opening
- Good health (no debilitating, chronic illnesses or serious health condition)
- Filipino citizenship
- Bachelor's Degree
- Nomination by the Head of the Agency (*Note: Nominations made by the Regional Directors and other officers vested with the authority to nominate must be endorsed by the Central Office*)
- Permanent employment status in a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Two (2) - year government service
- Very Satisfactory or Outstanding performance rating for the **past two years**
- No ongoing post-graduate studies at the time of the application
- No pending administrative and/or criminal case
- No habitual leave (max. of 2 months/year, excluding maternity leave)
- Excellent communication skills (both oral and written)
- Agreement to the PMDP Letter of Conforme once accepted
- Agreement to render at least a year of service in his/her agency after completion of the Program through a Service Contract

## ADMISSION REQUIREMENTS

ORIGINAL PHYSICAL AND DIGITAL COPIES	DIGITAL COPIES ONLY
<p><b>Original physical copies must be submitted to:</b></p> <p><i>Development Academy of the Philippines Public Management Development Program DAP Building, San Miguel Avenue Ortigas Center, Pasig City, 1600 Attn: Ma. Alyssa Samantha Sison</i></p>	<p><b>Please upload the documents via:</b> <a href="http://bit.ly/pmdponlinesubmissionsMMC">http://bit.ly/pmdponlinesubmissionsMMC</a></p>
<b>PMDP MMC Form A</b> (Nomination Form)	<b>Certified True Copy of CSC Form 33</b> (Appointment Paper)
<b>PMDP MMC Form B</b> (Assessment by the Immediate Supervisor)	<b>Certified True Copy of Designation Order</b> (If applicable)
<b>PMDP MMC Form C</b> (Agency Screening Certification)	<b>Copy of IPCR</b> with Adjectival Rating for the past two (2) years (2022 and 2023)
<b>PMDP Form D</b> (Self-Declaration of Medical Illness/es)	<b>Copy of NSO/PSA-issued Birth Certificate</b>
<b>PMDP Form E</b> (Physician's Certification)	<b>Certified True Copy of Organizational Chart</b> (reflecting the applicant's name/position/level in the organization)
<b>Laboratory Results</b> Physical Assessment, Complete Blood Count (CBC), Urinalysis, Fecalalysis, and Chest X-ray (taken within the last 6 months at the time of application)	

ORIGINAL PHYSICAL AND DIGITAL COPIES	DIGITAL COPIES ONLY
<b>CSC Form 212</b> (Updated Personal Data Sheet)	
<b>Certificate of No Pending Administrative/Criminal Case</b> (Original Signed Copy)	
<b>Certified True Copy of Transcript of Records</b> (TOR from last school attended)	
<b>Nominee Certification Form</b>	
<b>PMDP Letter of Conformance</b> (To be submitted once accepted into the Program only)	

The PMDP Forms can be downloaded from: <https://bit.ly/PMDPMMCFORMS>

All admission documents must be submitted on or before **5 November 2024**.

*Per Program policy, the fees incurred in processing your nominees' application shall be reimbursed to DAP-PMDP in case they decide not to pursue the Program after undergoing the admission process or if the shortlisted nominees withdraw their participation before the class opening date.*

#### FOR MORE INFORMATION



(02) 8631-2128  
(02) 8631-0921 local 125, 126, 127



0969-5867046



pmdp.admissions@dap.edu.ph



pmdp.dap.edu.ph

#### FOLLOW US ON SOCIAL MEDIA



/dap.edu.ph



@dap\_pmdp



@dap.pmdp



Public Management Development Program





Development Academy of the Philippines  
Public Management Development Program

THE NGCESDP INTER-AGENCY STEERING COMMITTEE



BAGONG PILIPINAS

# CALL FOR NOMINATIONS



DEADLINE OF APPLICATION: 5 DECEMBER 2024

## SENIOR EXECUTIVES CLASS BATCH 14

CLASS OPENS ON 17 FEBRUARY 2025

### QUALIFIED ARE



in a permanent directorship position



from a national line or attached agency, constitutional and legislative office, government-owned and controlled corporation, or state university/college



aged 55 years old or below



in good health

The Senior Executives Class (SEC) equips incumbent directors and their counterparts with advanced tools to steer organizations toward productivity, agility, and future readiness in support of the country's development goals.



55 DAYS  
SPREAD ACROSS  
10 MONTHS



IN-PERSON SESSIONS



FULL GOVERNMENT  
SCHOLARSHIP

FOR MORE INFORMATION :



(02) 8631 0921 local 126, 127, 125



+63 969 586 7046



pmdp.admissions@dap.edu.ph

SCAN THIS QR CODE TO SUBMIT  
YOUR APPLICATION:

LINK: [bit.ly/pmdponlinesubmissionsSEC](https://bit.ly/pmdponlinesubmissionsSEC)



Development Academy of the Philippines



dap.edu.ph





# SENIOR EXECUTIVES CLASS

## QUALIFICATIONS

- Directors (SG 25 and above) or those in equivalent positions. Designated OIC-Directors for at least a year are also eligible for nomination.
- **55 years old or below** at the time of class opening
- Good health (no debilitating, chronic illnesses or serious health condition)
- Filipino citizenship
- Bachelor's Degree
- Nomination by the Head of the Agency (*Note: Nominations made by the Regional Directors and other officers vested with the authority to nominate must be endorsed by the Central Office*)
- Permanent employment status in a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Two (2) - year government service
- Very Satisfactory or Outstanding performance rating for the **past two years**
- No ongoing post-graduate studies at the time of the application
- No pending administrative and/or criminal case
- No habitual leave (max. of 2 months/year, excluding maternity leave)
- Excellent communication skills (both oral and written)
- Agreement to the PMDP Letter of Conforme once accepted
- Agreement to render at least a year of service in his/her agency after completion of the Program through a Service Contract

## ADMISSION REQUIREMENTS

ORIGINAL PHYSICAL AND DIGITAL COPIES	DIGITAL COPIES ONLY
<p><b>Original physical copies must be submitted to:</b></p> <p><i>Development Academy of the Philippines Public Management Development Program DAP Building, San Miguel Avenue Ortigas Center, Pasig City, 1600 Attn: Ma. Alyssa Samantha Sison</i></p>	<p><b>Please upload the documents via:</b> <a href="http://bit.ly/pmdponlinesubmissionsSEC">http://bit.ly/pmdponlinesubmissionsSEC</a></p>
<p><b>PMDP SEC Form A</b> (Nomination Form)</p>	<p><b>Certified True Copy of CSC Form 33</b> (Appointment Paper)</p>
<p><b>PMDP SEC Form B</b> (Assessment by the Immediate Supervisor)</p>	<p><b>Certified True Copy of Designation Order</b> (If applicable)</p>
<p><b>PMDP SEC Form C</b> (Agency Screening Certification)</p>	<p><b>Copy of IPCR/OPCR/DPCR/CESPE</b> with Adjectival Rating for the past two (2) years (2022 and 2023)</p>
<p><b>PMDP Form D</b> (Self-Declaration of Medical Illness/es)</p>	<p><b>Copy of NSO/PSA-issued Birth Certificate</b></p>
<p><b>PMDP Form E</b> (Physician's Certification)</p>	<p><b>Certified True Copy of Organizational Chart</b> (reflecting the applicant's name/position/level in the organization)</p>
<p><b>Laboratory Results</b> Physical Assessment, Complete Blood Count (CBC), Urinalysis, Fecalalysis, and Chest X-ray (taken within the last 6 months at the time of application)</p>	<p><b>Certified True Copy of Official (Red) Passport</b></p>



ORIGINAL PHYSICAL AND DIGITAL COPIES	DIGITAL COPIES ONLY
<b>CSC Form 212</b> (Updated Personal Data Sheet)	
<b>Certificate of No Pending Administrative/Criminal Case</b> (Original Signed Copy)	
<b>Certified True Copy of Transcript of Records</b> (TOR from last school attended)	
<b>Nominee Certification Form</b>	
<b>PMDP Letter of Conformance</b> (To be submitted once accepted into the Program only)	

The PMDP Forms can be downloaded from: <https://bit.ly/PMDPSECFORMS>

All admission documents must be submitted on or before **5 December 2024**.

*Per Program policy, the fees incurred in processing your nominees' application shall be reimbursed to DAP-PMDP in case they decide not to pursue the Program after undergoing the admission process or if the shortlisted nominees withdraw their participation before the class opening date.*

#### FOR MORE INFORMATION



(02) 8631-2128  
(02) 8631-0921 local 125, 126, 127



0969-5867046



pmdp.admissions@dap.edu.ph



pmdp.dap.edu.ph

#### FOLLOW US ON SOCIAL MEDIA



/dap.edu.ph



@dap\_pmdp



@dap.pmdp



Public Management Development Program