



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

September 16, 2024

**OFFICE MEMORANDUM**

AD-2024- **477**

**OFFICE PINTAKASI**

To: Director III  
Functional Division Chiefs  
All Others Concerned

1. In view of the upcoming ISO Audit on September 24-27, 2024, this Office, through the Quality Workplace Team, announces the conduct of the Office Pintakasi on September 18, 2024, at 2:00PM.
2. The objective of this activity is to enhance the office environment and ensure that it meets the standards required set by the Quality Workplace. The Pintakasi will involve cleaning and organizing all areas of the office, including common areas, workstations, and meeting rooms.
3. For information and compliance.

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director



AD-GSU-ATR