

Republic of the Philippines **Department of Education** REGION VIII - EASTERN VISAYAS

August 30, 2024

REGIONAL MEMORANDUM

No. **1001** s. 2024

2024 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/SCHOOLS DIVISION OFFICES/SCHOOLS

To: Schools Division Superintendents Regional Office Division Chiefs Public Elementary and Secondary School Heads All Others Concerned

1. This Office, through the Regional Program on Awards and Incentives for Service Excellence (PRAISE) Committee and the Human Resource Development Division (HRDD), announces the 2024 Search for the Most Outstanding DepEd Region VIII Officials/Employees/Schools Division Offices/Schools.

2. This activity aims to encourage creativity, innovativeness, efficiency, integrity, and productivity in the public service by recognizing and rewarding officials, employees, and offices/schools, individually or in groups, for their innovations, inventions, superior accomplishments, and other personal efforts which contribute to the efficiency, economy, improvement in government operations, and other extraordinary acts or services in the interest of the public.

Bituon han Sinirangan Awards		
A. Best Employee Award		
. Most (Dutstanding Teacher (T I-III, MTs)	
1.1	Kindergarten	
1.2	Elementary	
1.3	Junior High School (JHS)	
1.4	Senior High School (SHS)	
1.5	Alternative Learning System (ALS)	
1.6	Special Education (SPED)	
1.7	Madrasah	
1.8	Multigrade	
2. Most 0	Dutstanding School Head	
2.1	Elementary (Monograde School- Central Category)	
2.2	Elementary (Monograde School-Non-Central Category)	

3. The awards to be given are as follows:





2.3	Elementary (Multigrade School)				
2.4	Secondary School (Purely Junior High School)				
2.5	Secondary School (JHS with SHS; Stand-Alone SHS)				
2.6	Integrated School (Elementary with JHS/SHS)				
	3. Most Outstanding Non-Teaching Personnel/Teaching-Related Personnel				
3.1 For S	School/SDO/RO Level 1:				
3.1.1	Administrative Aide				
3.1.2	Administrative Assistant or equivalent position				
3.2 Most	Outstanding Non-Teaching/Teaching-Related Personnel (Level 2)				
3.2.1 Sch	nool Level				
3.2.1.1	Administrative Officer II				
3.2.1.2	Registrar				
3.2.1.3	Implementing Unit Bookkeeper/Accountant				
3.2.1.4	Librarian				
3.2.2 Sch	nools Division Office (SDO) Level				
3.2.2.1	Administrative Officer V				
3.2.2.2	Human Resource Management Officer (HRMO)				
3.2.2.3	Supply Officer				
3.2.2.4	Cashier				
3.2.2.5	Records Officer				
3.2.2.6	Legal Officer				
3.2.2.7	Accountant				
3.2.2.8	Budget Officer				
3.2.2.9	Division Librarian				
3.2.2.10	Planning Officer				
3.2.2.11	Information Technology Officer				
3.2.2.12	Engineer				
3.2.2.13	Project Development Officer II				
	3.2.2.13.1 Youth Formation				
	3.2.2.13.2 Disaster Risk Reduction				
	3.2.2.13.3 Learning Resource				
3.2.2.14	Senior Education Program Specialist				
	3.2.2.14.1 Human Resource Development				
	3.2.2.14.2 School Management Monitoring and Evaluation				
	3.2.2.14.3 Planning and Research				
	3.2.2.14.4 Social Mobilization and Networking				
3.2.2.15	Education Program Specialist II				
3.2.2.16	Education Program Specialist II for ALS (EPSA)				
3.2.2.17	Nurse				
3.2.2.18	Medical Officer				
3.2.2.19	Dentist				
3.2.2.20	Dental Aide				
3.2.3.21	Public Schools District Supervisor				





3.2.2.22	Education Program Supervisor			
	3.2.2.22.1 Curriculum and Delivery Implementation			
	3.2.2.22.2 Program Implementation			
3.2.2.23	Assistant School Principal			
3.2.2.24	JHS Head Teacher/Department Head			
3.2.2.25	Administrative Officer II (HRMO I)			
3.2.3 Reg	gional Office Level			
3.2.3.1	Education Program Supervisor			
3.2.3.2	Level 2 Unique Position			
3.2.3.3	Section/Unit Head			
3.2.3.4	Administrative Officer			
3.2.3.5	Accountant			
4. Most (Dutstanding Coordinator/Coach/Trainer/Researcher			
4.1 Scho	ol Level			
4.1.1	Literacy Coordinator (Elementary Level only)			
	Numeracy Coordinator (Elementary Level only)			
4.1.3	ICT Coordinator			
4.1.4	Sports Coach/Trainer			
4.2 Scho	ol Division Office Level			
4.2.1	WinS Coordinator			
4.2.2				
	GAD Coordinator			
	SBM Coordinator			
	TA Coordinator			
	Learners' Rights and Protection Coordinator			
	Sports Officer			
4.2.8				
	Category (School and SDO)			
4.3.1	Researcher			
5. Top To	en (10) in National Examinations			
B. Best C	Office/School Award			
1. Most (Dutstanding School			
1.1	Elementary (Monograde School- Central Category)			
1.2	Elementary (Monograde School-Non-Central Category)			
1.3	Elementary (Multigrade School)			
1.4	Secondary School (Purely Junior High School)			
	1.4.1 Non-Implementing Unit			
	1.4.2 Implementing Unit			
1.5	Secondary School (JHS with SHS; & Stand-Alone SHS)			
	1.5.1 Non-Implementing Unit			





	1.5.2 Implementing Unit
1.6	Integrated School (Elementary with JHS/SHS)
2. Most (Dutstanding Schools Division Office
2.1	Provincial Division
2.2	City Division
3. Specia	l Awards for Schools Division Offices
3.1	Best in Fund Utilization
3.2	Best Practices in Technical Assistance Provision
3.3	Most Prompt in Submission of Financial Reports
3.4	Best in Filling-up of Teaching and Non-Teaching Items
3.5	Most Responsive in Submission of Administrative Reports
3.6	PMIS Best Implementer
3.7	Top Performer on AOM/NS/ND Compliance
3.8	Best in Resolution of 8888/PAAC/CCB Concerns
5.0	
3.9	Best in Compliance Rate (PAAC e.g. 8888/CCB)
	Best in Compliance Rate (PAAC e.g. 8888/CCB) Best Implementer in Provident Fund
3.9 3.10 C. DepEc	Best Implementer in Provident Fund I Region VIII/Regional Office Special Awards/On-the-Spot Award
3.9 3.10 C. DepEc 1. Specia	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only)
3.9 3.10 C. DepEc 1. Speci 1.1	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award
3.9 3.10 C. DepEc 1. Speci 1.1 1.2	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award
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3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award
3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award
3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award
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3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 1.8	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable)
3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) Posthumous Award (if applicable)
3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 1.8	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) Posthumous Award (if applicable) Best Functional Division in Budget Utilization (GASS-MOOE) Award
3.9 3.10 C. DepEd 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 1.8 1.9	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) Posthumous Award (if applicable) Best Functional Division in Budget Utilization (GASS-MOOE)
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3.9 3.10 C. DepEd 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 1.8 1.9 1.10 1.11 2. Hall o	Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) Posthumous Award (if applicable) Best Functional Division in Budget Utilization (GASS-MOOE) Award Best Functional Division in Budget Utilization (Downloaded funds) Award

4. Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE Committee. The cut-off date for this year's search is **September 30, 2024**.

5. The deadline of submission of Nominees by the Schools Division Offices or Regional Office functional divisions to the Regional PRAISE Secretariat is on **October 8**, **2024, not later than 5:00 pm**. The nomination form together with the certified photocopy of the required documents of the Nominees per award category shall be





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submitted in hard copy to the Regional Office through the Human Resource Development Division (HRDD).

6. Attached are the list of DepEd Regional Office VIII PRAISE Committee Members, Secretariat, Technical Working Group (TWG), TWG Assignment and Terms of Reference (TOR), 2024 Rewards and Recognition Schedule, Search and Screening Procedures, and prescribed search criteria per award category.

7. The participants to the various PRAISE activities are the PRAISE Committee members, Secretariat, TWG, and Program Management Team.

8. Expenses incurred in this activity shall be charged against local funds/Regional Office MOOE continuing funds, subject to the usual accounting and auditing rules and regulations.

9. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO CESO IV Regional Director

Enclosures: As stated References: 2024 HRDD WFP; DepEd Region VIII PRAISE System Manual To be indicated in the <u>Perpetual Index</u> under the following subjects:

CRITERIA

MOST OUTSTANDING

SEARCH

HRDD-RVR







Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024

Chairperson	Dr. Ronelo Al K. Firmo, CESO V, Assistant Regional Director				
Co-Chairperson	Dr. Elena S. De Luna, Assistant Schools Division				
	Superintendent				
Members	Dr. Harvie D. Villamor, Chief, HRDD				
	Dr. Rosemarie M. Guino, Chief, AD				
	Dr. Gertrudes C. Mabutin, OIC-Chief, CLMD				
	Dr. Alejandra B. Lagumbay, Chief, ESSD				
	Ms. Alma E. Suyom, Chief, FD				
	Ms. Mercedes D. Sarmiento, Chief, FTAD				
	Dr. Rita R. Dimakiling, Chief, PPRD				
	Mr. Cesar P. Verunque, Chief, QAD Dr. Elmer Albert E. Cuevas, Dentist III, ESSD, 2 nd Level Representative				
	Ms. Queennielyn C. Yu, ADAS I, HRDD, 1 st Level				
	Representative				
Secretariat	Mr. Rodel V. Rosales, EPS, HRDD				
	Mr. Ryan R. Tiu, EPS, CLMD				
Ms. Elizabeth E. Caboboy, SAO, AD					
	Ms. Gladys J. Fabillo, SAO, FD				
	Ms. Eva D. Rosales, AO V, Personnel, AD				
Mr. Ted Juan C. Peleño, EPS II, HRDD					

REGIONAL PRAISE COMMITTEE COMPOSITION





Enclosure to Regional Memorandum No. 1001, s. 2024

PRAISE COMMITTEE TECHNICAL WORKING GROUP (TWG), ASSIGNMENT, AND TERMS OF REFERENCE FOR THE 2024 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/ SCHOOLS DIVISION OFFICES/SCHOOLS

Awards / Special AwardsCo-ChairpersonA. Best Employee AwardChairperson: Dr. Gertrudes C. MabutinMr. Dandy G. Acuin Mr. Dean Ric M. Edriano1. Most Outstanding Teacher (T 1-III, MTs)Dr. Gertrudes C. MabutinMr. Amenia C. Aspa Mr. Alfredo P. Cafe Mr. Nova P. Jorge Mr. Sarah S. Cabaluna Mr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)School Librarian 2.2.2 Project Development Officer II (Learning Resource)2.1.3 Education Program Supervisor (Curriculum and Delivery Implementation)School Level 2.2.3 Education Program Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)School Level	DepEd Region VIII PRAISE	Chairperson /	Members
A. Best Employee Award Chairperson: Mr. Dandy G. Acuin 1. Most Outstanding Dr. Gertrudes C. Mr. Dandy G. Acuin Teacher (T I-III, MTs) Dr. Gertrudes C. Mr. Dandy G. Acuin 1.2 Elementary OIC-Chief, CLMD Mr. Amenia C. Aspa 1.3 Junior High School OIC-Chief, CLMD Mr. Nova P. Jorge 1.4 Senior High School Mr. Jay B. Bihag Mr. Ryan R. Tiu 1.7 Madrasah Sarah S. Co-Chairperson: 1.7 Madrasah Mr. Jay B. Bihag Mr. Ryan R. Tiu 1.8 Multigrade Mr. Jay B. Bihag Mr. Hydelyn N. Cinco 2. Most Outstanding Non- Fernandez Jr. Ms. Hydelyn N. Cinco 2. 1 School Level 2.1.1 Librarian Z.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian Z.2.2 Project Development Officer II (Learning Resource) Secialist II for ALS (EPSA) Z.2.4 Education Program Supervisor Qurriculum and Delivery Implementation) The mentation) The mentation) 2.2.5 Education Program Supervisor Mr. Poparation Mr. Ernani S. Grading Cordinator (School Level) Hydelyn N. Cinco Mr. Hydelyn N. Cinco		_	
Teacher (T I-III, MTs) 1.1 Kindergarten 1.2 Elementary 1.3 Junior High School 1.4 Senior High School 1.5 ALS 1.6 SPED 1.7 Madrasah 1.7 Madrasah 1.8 MultigradeMabutin - OIC-Chief, CLMD Co-Chairperson: Mr. Joy B. BihagEdriano Mr. Amenia C. Aspa Mr. Nova P. Jorge Mr. Sarah S. Cabaluma Mr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2.1 School Level 2.2.1 Division Librarian Supervisor (Curriculum and Delivery Implementation)Sarah S. Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)Imple. Nova P. Jorge Implement			Mr. Dandy G. Acuin
 1.1 Kindergarten 1.2 Elementary 1.3 Junior High School 1.4 Senior High School 1.4 Senior High School 1.5 ALS 1.6 SPED 1.7 Madrasah 1.8 Multigrade 2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2) 2.1 School Level 2.1.1 Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) - OIC-Chief, CLMD Mr. Amenia C. Aspa Mr. Alfredo P. Cafe Mr. Nova P. Jorge Mr. Ryan R. Tiu Ms. Sarah S. Cabaluna Mr. Fernani S. Cabaluna Mr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco 	1. Most Outstanding	Dr. Gertrudes C.	Mr. Dean Ric M.
1.2 ElementaryMr. Alfredo P. Cafe1.3 Junior High SchoolK. Sorah S.1.4 Senior High SchoolMr. Joy B. Bihag1.5 ALSK. Syarah S.1.6 SPEDK. Sarah S.1.7 MadrasahSarah S.1.8 MultigradeCo-Chairperson:2. Most Outstanding Non-Teaching/Teaching-RelatedFernani S.Personnel (Level 2)State Contention2.1 School LevelSchool Division Office2.2.1 Division LibrarianCo-Chairperson:2.2.2 Schools Division OfficeSecurce)2.2.3 Education Program Supervisor (EPSA)2.2.4 Education Program Supervisor (Program Implementation)2.2.5 Education Program Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)	Teacher (T I-III, MTs)	Mabutin	Edriano
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1.4 Senior High School 1.5 ALS 1.6 SPED 1.7 Madrasah 1.7 Madrasah 1.8 MultigradeMr. Joy B. BihagMr. Ryan R. Tiu Ms. Sarah S. Cabaluna Mr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Anticipation office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource)Anticipation office (SPSA)2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation)Anticipation Program Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)Nost Outstanding Coordinator (School Level)	1.2 Elementary		Mr. Alfredo P. Cafe
1.5 ALSMs. Sarah S. Cabaluna1.7 MadrasahMr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Fernandez Jr. Ms. Hydelyn N. Cinco2. Schools Division Office (SDO) Level2.1.1 Librarian2.2 Schools Division Office (SDO) LevelSecond Personnel (Level 2)2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource)Officer II (Learning Resource)2.2.3 Education Program Supervisor (Curriculum and Delivery Implementation)Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)Supervisor	1.3 Junior High School	Co-Chairperson:	Mr. Nova P. Jorge
1.6 SPEDCabaluna1.7 MadrasahMr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Ms. Hydelyn N. Cinco2.1 School Level 2.1.1 Librarian2.1 School Level 2.1.1 Librarian2.2 Schools Division Office (SDO) Level 2.2.1 Division LibrarianMs. Hydelyn N. Cinco2.2.3 Education Program Specialist II for ALS (EPSA)Supervisor (Curriculum and Delivery Implementation)2.2.5 Education Program Supervisor (Program Implementation)Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)Ms. Outstanding Coordinator (School Level)	1.4 Senior High School	Mr. Joy B. Bihag	Mr. Ryan R. Tiu
1.7 Madrasah 1.8 MultigradeMr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)2.1 School Level 2.1.1 Librarian2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource)2.2.3 Education Program Specialist II for ALS (EPSA)2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation)2.2.5 Education Program Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)	1.5 ALS		Ms. Sarah S.
1.8 MultigradeFernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Ms. Hydelyn N. Cinco2.1 School Level 2.1.1 Librarian2.1 School Level 2.1.1 Librarian2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource)Hereice Resource)2.2.3 Education Program Supervisor (Curriculum and Delivery Implementation)Supervisor (Curriculum and Delivery Implementation)3. Most Outstanding Coordinator (School Level)Image: Standing Coordinator (School Level)	1.6 SPED		Cabaluna
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Coordinator (School Level)	 (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program 		
3 literacy ('oordinator	–		





 (Elementary Level only) 3.2 Numeracy Coordinator (Elementary Level only) A. Best Employee Award 1. Most Outstanding School Head Elementary (Monograde School- Central Category) Elementary (Monograde School-Non-Central Category) Elementary (Multigrade School) Elementary (Multigrade School) Secondary School (Purely Junior High School) Secondary School (JHS with SHS; Stand-Alone SHS) Integrated School (Elementary with JHS/SHS) 2. Most Outstanding Non- Teaching/Teaching-Related 	Chairperson: Dr. Elena S. De Luna - Co-chairperson, PRAISE Committee Co-Chairperson: Dr. Harvie D. Villamor - Chief, HRDD	Mr. Rodel V. Rosales Dr. Rowena T. Vacal Dr. Dina S. Superable Mr. Clark Dave P. Arante Mr. Michael C. Parado Mr. Ted Juan C. Peleño Ms. Marilyn G. Trinidad Mr. Pee Jay P. Amadore
Teaching/Teaching-RelatedPersonnel(Level 2)(SDOLevel)2.1 Senior EducationProgram SpecialistProgram Specialist(Human ResourceDevelopment)Verlopment		
3. Most Outstanding Coordinator (SDO Level) 3.1 GAD Coordinator		
A. Best Employee Award 1. Most Outstanding Non- Teaching Personnel/ Teaching-Related Personnel 1.1 For School/SDO Level 1 1.1.1 Administrative Aide 1.1.2 Administrative Assistant or equivalent position	Chairperson: Dr. Rosemarie M. Guino - Chief, AD Co-Chairperson: Ms. Alma E. Suyom - Chief, FD	Ms. Elizabeth E. Caboboy Ms. Eva D. Rosales Ms. Ma. Laura F. Paglinawan Ms. Russel L. Resco Mr. Ariem V. Cinco Ms. Apple T. Reyes Atty. Eleanor C. Calumpiano Mr. Jim Albert A. Lagado
2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)		Ms. Jasmin F. Calzita Ms. Gladys J. Fabillo Ms. Fe M. Gerona





	Mr. Gary Jay N.
2.1 School Level	Calipayan
	Ms. Reylyn S. Esoy
2.1.1 Administrative Officer II	
	Ms. Mary Grace
2.1.2 Registrar	Antivo
2.1.3 Implementing Unit	Ms. Ronafe A. Dolo
Bookkeeper/	
Accountant	
2.2 Schools Division Office	
(SDO) Level	
2.2.1 Administrative Officer V	
2.2.2 Human Resource	
Management Officer	
(HRMO)	
2.2.3 Supply Officer	
2.2.4 Cashier	
2.2.5 Records Officer	
2.2.6 Legal Officer	
2.2.7 Accountant	
2.2.8 Budget Officer	
2.2.9 Planning Officer	
2.2.10 Information	
Technology Officer	
2.2.11 Education Program	
Specialist II	
2.2.12 Public Schools	
District Supervisor	
2.2.13 Assistant School	
Principal	
2.2.14 JHS Head Teacher/	
Department Head	
2.2.15 Administrative Officer	
II (HRMO I)	
3. Most Outstanding	
Coordinator	
3.1 School Level	
3.1.1 ICT Coordinator	
5.1.1 ICT COordinator	
3.2 SDO Level	
3.2.1 Division Information	
Officer	
B. Special Awards for Schools	
Division Offices/RO FDs	
1. Best in Fund Utilization	
2. Top Performer on AOM/NS/	
ND Compliance	
3. Best Functional Division in	
Budget Utilization (GASS-	





 MOOE) Award 4. Best Functional Division in Budget Utilization (Downloaded funds) Award 5. Best Implementer in Provident Fund 6. Most Prompt in Submission of Financial Reports 7. Best in Filling-up of Teaching and Non-Teaching Items 8. Most Responsive in Submission of Administrative Reports 9. Best in Resolution of 8888/ PAAC/CCB Concerns 10. Best in Compliance Rate A. Best Employee Award 1. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2) (SDO Level) 1.1 Senior Education Program Specialist (Planning and Research) 2. Most Outstanding Coordinator/Researcher 2.1 Open Category (School and SDO) 2.1.1 Researcher 2.2 SDO Level 2.2.1 SBM Coordinator 2.2.2 TA Coordinator 3.5 Outstanding School 1.1 Elementary (Multigrade 	Chairperson: Dr. Rita R. Dimakiling -Chief, PPRD Co-Chairperson: Ms. Mercedes D. Sarmiento -Chief, FTAD	Mr. Rex C. Briones Mr. Mark Lito B. Gallano Ms. Jennylind D. Daya Ms. Janice C. Delopere Ms. Ed Kathelen Q. Garcia Ms. Geraldine M. Mangaliman Mr. Reynaldo E. Nayre Ms. Anna Lyn B. Lim
 1.1 Elementary (Multigrade School) 1.2 Secondary School (JHS with SHS; & Stand-Alone SHS) 1.2.1 Non-Implementing Unit 1.2.2 Implementing Unit 1.3 Integrated School (Elementary with 		





JHS/SHS)		
2. Most Outstanding Schools		
Division Office		
2.1 Provincial Division		
2.2 City Division		
C. Special Awards for Schools		
Division Offices		
1. Best Practices in Technical		
Assistance Provision 2. PMIS Best Implementer		
A. Best Employee Award	Chairperson:	Ms. Eden A. Dadap
n. Dest Employee Award	Dr. Alejandra B.	Ms. Camelia N. Bacale
1. Most Outstanding Non-	Lagumbay	Ms. Adara Lourdes S.
Teaching/Teaching-Related	- Chief, ESSD	Luaton
Personnel (Level 2) (SDO		Mr. Ryan Jay L.
Level)		Bagon
1.1 Engineer	Co-Chairperson:	Mr. Brent Christian S.
1.2 Project Development	Dr. Elmer Albert E.	Andrada
Officer II	Cuevas	
(Youth Formation)		
1.3 Project Development Officer II		
(Disaster Risk		
Reduction)		
1.4 Senior Education		
Program Specialist		
(Social Mobilization and		
Networking)		
1.5 Nurse		
1.6 Medical Officer		
1.7 Dentist		
1.8 Dental Aide		
2. Most Outstanding		
Coordinator/Coach/Trainer		
2.1 School Level		
2.1 School Level 2.1.1 Sports Coach/Trainer		
2.1.1 Sports Coacit/ Hamer		
2.2 SDO Level		
2.2.1 WinS Coordinator		
2.2.2 School-based Feeding		
Program Coordinator		
2.2.3 Learners' Rights and		
Protection Coordinator		
2.2.4 Sports Officer	01	
A. Best Employee Award	Chairperson:	Mr. Marlou D.
1. Most Outstanding Non- Teaching/Teaching-Related	Mr. Cesar P. Verunque	Camposano Mr. Melvin Chito M.
Personnel (Regional Office)	- Chief, QAD	Solis
reisonnei (Kegional Onice)		50118





1.1 Level 1		Mr. Gerardo L. Adtoon
1.1.1 Administrative Aide	Co-Chairperson:	Ms. Rachel R. Cuevas
1.1.2 Administrative	Mr. Sonny S. Tayum	Mr. Jimmy G. Gula
Assistant or equivalent		
position		
1.2 Level 2		
1.2.1 Education Program		
Supervisor		
1.2.2 Section/Unit Head		
1.2.3 Level II Unique Position		
1.2.4 Administrative Officer		
1.2.5 Accountant		
2. Most Outstanding Non-		
Teaching/Teaching-Related		
Personnel (Level 2) (SDO		
Level)		
2.1 Senior Education		
Program Specialist		
(School Management		
Monitoring and		
Evaluation)		
,		
B. Best Office/School/		
Learning Center Award		
1. Most Outstanding School		
1.1 Elementary (Monograde		
School- Central Category)		
1.2 Elementary (Monograde		
School-Non-Central		
Category)		
1.3 Secondary School (Purely		
Junior High School)		
1.3.1 Non-Implementing		
Unit		
1.3.2 Implementing Unit		
	1	

TWG TERMS OF REFERENCE

1. Take/receive the documents of the nominees from the Regional PRAISE Secretariat c/o HRDD.

- 2. Evaluate the documents based on the prescribed search criteria.
- 3. Rank and identify the Top 3 qualified nominees per award category.

4. Conduct validation of the Top 3 qualified nominees through face-to-face interview or online interview using available online platforms.

- 4.1 Inform the Top 3 qualified nominees on the schedule of validation.
- 4.2 If the interview is done online, create and provide the meeting link to the Top 3 qualified nominees.
- 4.3 Use the Potential/Interview Checklist and Rating Sheet provided.

5. Submit the results of the evaluation and validation to the Regional PRAISE Committee c/o HRDD.





Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024

REWARDS AND RECOGNITION SCHEDULE OF THE 2024 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/SDO/SCHOOLS

DATE	ACTIVITY	REMARKS	EXPECTED OUTPUT
January 2024	Submit the Annual Report of the PRAISE Implementation in the Regional Office to the CSC Regional Office VIII	PRAISE Committee and/or Secretariat	Annual Report submitted
March 4, 2024	PRAISE Committee 1 st Quarterly Meeting	PRAISE Committee and/or Secretariat	Reviewed/Finalized the DepEd Region VIII PRAISE system manual
June 3, 2024	PRAISE Committee 2 nd Quarterly Meeting	PRAISE Committee and/or Secretariat	Quarterly meeting conducted
July 2, 2024	Conduct of Mid-Year Assessment	PRAISE Committee and/or Secretariat	Mid-year assessment conducted
August 22, 2024	PRAISE Committee 3 rd Quarterly Meeting	PRAISE Committee and/or Secretariat	Quarterly meeting conducted
August 30, 2024	Issuance of Memorandum re; 2024 Search for the Most Outstanding DepEd Region VIII Officials/Employees/Schools Division Offices/Schools	PRAISE Committee and/or Secretariat	Memorandum issued re: 2024 Search for the Most Outstanding DepEd Region VIII Officials/Employees/ Schools Division Offices/Schools
September 2024 to October 7, 2024	Conduct of the selection procedure for nominating, evaluating, and identifying Outstanding Employee and Offices at the Schools Division Offices (SDOs)	Division/District/S chool PRAISE Committee	Nominee per award category identified
October 8, 2024	Submission of Nominees by the Schools Division Offices / RO functional divisions corresponding to each award category	The Nomination Form together with the certified photocopy of the required documents shall be submitted in hard copy to the Regional Office through the Human Resource Development Division (HRDD).	13 SDOs / RO functional divisions submitted List of Nominees with the required documentary requirements
		the completeness of all the documents submitted for the	





October 10-22, 2024	Screening and Shortlisting of Nominees of the different PRAISE awards	different categories and transmit to the Regional PRAISE Secretariat. Late documents will not be accepted. In-charge: PRAISE Committee, Secretariat, and	Qualified nominees screened/evaluated
	• Evaluation of documents of the division/regional office nominees based on the prescribed search criteria.	Technical Working Group (TWG)	
October 23, 2024 to November 5, 2024	Conduct validation (document evaluation and interview) of qualified nominees If face-to-face interview is not possible, teleconferencing, and other online platforms shall be considered and be maximized to proceed with the validation stage.	In-charge: PRAISE Committee, Secretariat, and Technical Working Group (TWG)	Qualified nominees validated thru teleconferencing/ video/onsite
November 6, 2024	Finalization of DepEd Region 8 PRAISE awards	PRAISE Committee convenes and deliberates the results	Deliberated results finalized
November 7, 2024	Announcement of Results of the 2024 Search	PRAISE Committee and/or Secretariat; Prepare logistics for the awarding	Memorandum issued re: Official Results of the 2024 Search
November	Conduct of Awarding	Venue to be	Conducted the
29, 2024 December 2, 2024	CeremonyPRAISECommitteeQuarterly Meeting	announced PRAISE Committee and/or Secretariat	awarding ceremonyDiscussedPRAISEissuesand/orconcerns
December 2024	Submission of the Activity Documentation Report	PRAISE Committee and/or Secretariat	Activity Documentation Report submitted
January 2025	Submission of the PRAISE Annual Report	PRAISE Committee and/or Secretariat	Annual Report submitted





Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024

SEARCH AND SCREENING PROCEDURES

- 1. **General Conditions.** The following conditions shall strictly be followed:
 - 1.1 **Competition among Nominees.** Nominees for any of the awards, whether by individual or group categories, shall compete among themselves and be screened based on the criteria or standards, requirements and process provided under this Manual and/or as the PRAISE Committee may determine subject to the approval by the Regional Director.
 - 1.2 **Cut-off Score.** There shall be a cut-off score of 70 points for all awards to qualify as a regional nominee. The Regional PRAISE Committee shall not receive any nomination for nominees whose total score/point is below the cut-off score.
 - 1.3 **Grounds for Disqualification.** Notwithstanding as may be provided in pertinent provisions of this Manual and CSC circulars, rules and regulations, candidates/nominees for any of the awards shall have no pending case and/or had not been found guilty of any administrative, criminal, or civil case. Provided that a pending case shall refer to any complaint that has already gone through preliminary investigation and that a formal charge has been filed against a candidate or nominee before a competent tribunal. Provided, further, that a case that has already been considered dismissed shall not disqualify a candidate or nominee from participating in the screening process after submitting a certification issued by the disciplining authority/proper court.
 - 1.3.1 Non-compliance with the submission of the complete documentary requirements shall render the nominee ineligible for the Search.
 - 1.3.2 Misrepresentation, bribery, and any form of special favors to the PRAISE Committee shall be ground for disqualification.

2. General Procedure for Nomination, Evaluation, and Identification of Awardees – The following procedures shall be used:

- 2.1 Procedure for Nominating, Evaluating, and Identifying for the Most Outstanding SDO Employee/s
 - 2.1.1 The School PRAISE committee shall conduct a selection process at the school level. The prescribed search criteria for each award category shall be used in evaluating the document of the candidates.
 - 2.1.2 In any award category, the School PRAISE Committee shall nominate to the District PRAISE Committee only one (1) candidate with the





highest score that meets the required cut-off score. Nominees who fall below the cut-off score shall be automatically disqualified.

The duly accomplished nomination form and all the other requirements shall be submitted by the School PRAISE Committee to the District PRAISE Committee.

2.1.3 The District PRAISE Committee shall validate and evaluate the forwarded documents using the same prescribed search criteria. The school nominee with the highest score that meets the cut-off score shall be nominated to the Division PRAISE Committee as the district nominee. Nominees who fall below the cut-off score shall be automatically disqualified.

The duly accomplished nomination form and all the other requirements shall be submitted by the District PRAISE Committee to the Division PRAISE Committee.

2.1.4 The Division PRAISE Committee shall review the documents of the district nominees using the same prescribed search criteria. The district nominee with the highest score that meets the cut-off score shall be nominated to the Regional PRAISE Committee as the division nominee. Nominees who fall below the cut-off score shall be automatically disqualified.

> The duly accomplished nomination form and all the other requirements shall be submitted by the Division PRAISE Committee to the Regional PRAISE Committee.

2.1.5 The Regional PRAISE Committee together with the Secretariat and TWG shall review the documents of the division nominees vis-àvis the prescribed search criteria. After the review and/or evaluation of the documents submitted, the Division Nominees who fall below the cut-off score shall be automatically disgualified.

> The remaining Division Nominees who qualified shall be ranked and the Top 3 Division Nominees shall be called for interview and/or other mode of verification or assessments (teleconferencing, face to face, video presentation, and others) conforming with the health protocols that fit the situation of the place. The division nominee with the highest FINAL SCORE THAT MEETS THE CUT-OFF SCORE





AFTER THE VALIDATION AND DELIBERATION shall be conferred as the REGIONAL AWARDEE.

- 2.2 Procedure for Nominating, Evaluating, and Identifying for the Most Outstanding Regional Office Employee/s
 - 2.2.1 The Division Chief shall nominate qualified employee/s for the award/s. A duly accomplished nomination form and all the other requirements shall be submitted by the functional division nominee to the Regional PRAISE Committee.
 - 2.2.2 The Regional PRAISE Committee shall evaluate, review, and validate the documents of the functional division nominees using the prescribed search criteria. After the review and/or evaluation of the documents submitted, the Functional Division Nominees who fall below the cut-off score shall be automatically disqualified.

The remaining Functional Division Nominees who qualified shall be ranked and the Top 3 Functional Division Nominees shall be called for interview and/or other mode of verification or assessments (teleconferencing, face to face, video presentation, and others) conforming with the health protocols that fit the situation of the place. The concerned Regional Office Division Chiefs of the three finalists shall inhibit during the interview. The functional division nominee with the highest FINAL SCORE THAT MEETS THE CUT-OFF SCORE AFTER THE VALIDATION AND DELIBERATION shall be conferred as the REGIONAL AWARDEE.

- 2.3 Procedure for Nominating, Evaluating, and Identifying for the Most Outstanding Office/School
 - 2.3.1 The Division PRAISE committee shall conduct a selection process at the division level. The prescribed search criteria shall be used in evaluating the document of the nominees. The nominees with the highest score that meets the cut-off score shall be nominated to the regional level. Nominees who fall below the cut-off score shall be automatically disqualified.

The duly accomplished nomination form and all the other requirements shall be submitted by the Division PRAISE Committee to the Regional PRAISE Committee.





- 2.3.2 Upon submission of the required documents to the Regional PRAISE Committee, all Provincial/City Schools Division Offices (SDOs) shall be considered as nominees of the Search for Most Outstanding Schools Division Office for Provincial/City division offices.
- 2.3.3 The Regional PRAISE Committee shall review and/or evaluate the documents of the division nominees using the prescribed search criteria.

After the review and/or evaluation of the documents submitted, the Division Nominees who fall below the cut-off score shall be automatically disqualified.

The remaining Division Nominees who qualified shall be ranked and the Top 3 Division Nominees shall be called for interview and/or other mode of verification or assessments (teleconferencing, face to face, video presentation, and others) conforming with the health protocols that fit the situation of the place. The division nominee (office/school) with the highest FINAL SCORE THAT MEETS THE CUT-OFF SCORE AFTER THE VALIDATION AND DELIBERATION shall be conferred as the REGIONAL AWARDEE.

3. Other General Provisions

- 3.1 The PRAISE Committee shall strictly follow the scheduled dates.
- 3.2 Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.
- 3.3 For the national mandated awards such as Brigada Eskwela Best Implementing Schools, SBM Level III of Practice, Curriculum-related awards, and others, separate guidelines and criteria shall be used.
- 3.4 The Schools Division Offices can also innovate another kind of awards for as long as the Awards set by the Regional PRAISE Committee are implemented.
- 3.5 The Official Results of the Regional Selection Process shall be posted at the Regional Office's official website.
- 3.6 The Regional Office may opt to adopt other platforms for conducting the awarding ceremony depending upon the situation of the place.
- 3.7 In case of a tie at any level, the PRAISE Committee shall refer to the OPCRF/IPCRFs of the nominees. The nominee with the highest





OPCRF/IPCRF numerical rating shall be nominated or be the recipient of the award. In case all nominees display the same OPCRF/IPCRF numerical rating, all nominees shall be recognized.

- 3.8 Any member of the PRAISE Committee who is related to a nominee up to fourth degree of consanguinity and affinity shall inhibit himself/herself from evaluating the documents and interviewing all candidates/nominees for the said award category.
- 3.9 In case of protest, the aggrieved party may file his/her protest within five (5) calendar days after the official result has been posted in the official website by the School/District/Division/Regional PRAISE Committee. The School/District/Division/Regional PRAISE Committee shall decide the protest within three (3) calendar days from receipt of the protest. The decision of the PRAISE Committee is final and irrevocable. No motion for reconsideration shall be entertained.
- 3.10 PRAISE Awardees are not allowed to use the same documents for outstanding and/or meritorious accomplishments in the succeeding search.
- 3.11 Awardees for 3 consecutive years shall be awarded a Hall of Fame Award in the succeeding awarding ceremony. The Hall of Fame awardee/s can rejoin the search after 2 years from the time of receiving the award.

4. Basic Qualifications

- 4.1 With at least 2 (two) years of relevant experience in the same plantilla position that an employee is nominated
- 4.2 With an IPCRF/OPCRF rating of at least 4.500 (Outstanding) for the past two years in the same position that an employee is nominated
- 4.3 Has no pending case and/or had not been found guilty of any administrative, criminal, or civil case
- 4.4 For awards on coordinatorship/advisership, nominees should be a coordinator/adviser for at least 2 years.

5. List of Requirements

The Nomination Folder per nominee shall contain the following items:

5.1 Completely filled-out nomination form (For SDOs, signed by the Schools Division Superintendent and endorse the same to the Regional PRAISE Committee; For RO, signed by the Division Chief and endorse the same to the Regional PRAISE Committee)





- 5.2 Updated Service Record duly certified by the SDO Administrative Officer V
- 5.3 Nominee's updated and completely filled-up CS Form 212 Revised 2017
- 5.4 Selection results duly signed by the PRAISE committee at the different committee levels
- 5.5 Certification for the conduct of the selection process duly signed by the Committee Chair
- 5.6 For division office nominees, endorsement letter from the Schools Division Superintendent; for regional office nominees, endorsement letter from the Division Chief to the Regional Director
- 5.7 OPCR/IPCR for the past two years in the same plantilla position that an employee is nominated
- 5.8 Duly certified means of verification (MOVs) for the awards, recognition, participation, and other accomplishments by the School Head/Records Officer/Division Chief as the case maybe. In no case shall the nominee certify his/her MOVs
- 5.9 Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities.
- 5.10 Omnibus Certification of Authenticity and Veracity of Documents

6. **Stages of the Search for DepEd Region VIII** - The Regional PRAISE Committee shall conduct a thorough evaluation and search for each category following the two stages namely:

6.1 Screening and Evaluation of Documents and Interview Stage -

The Schools Division Offices shall conduct their Division Search for Outstanding Officials/Employees/Schools using the prescribed search criteria. They shall nominate their awardees to the Regional PRAISE Committee for the DepEd Region VIII PRAISE Awards.

The functional divisions of the Regional Office shall submit their nominees to the PRAISE committee.

All nominees who fall below the cut-off score shall be automatically disqualified.





If face-to-face interaction is not possible, teleconferencing, and other online platforms shall be considered and be maximized to proceed with the screening and evaluation of document stage.

The PRAISE Committee shall evaluate the documents for any of the categories with only one nominee provided he/she meets the cut-off score of 70.

6.2 **Validation Stage** - The Regional PRAISE Committee shall spearhead the validation (document evaluation and interview) of the division nominees for each category from the concerned Schools Division Offices/functional divisions using the prescribed search criteria.

The Committee shall identify the regional awardee for each category.

If face-to-face interview is not possible, teleconferencing, and other online platforms shall be considered and be maximized to proceed with the validation stage.

The PRAISE Committee shall deliberate on the consolidation of results, by category. They shall signify in the Consolidated Rating Sheet by category and shall treat with utmost confidentiality the results which shall be awarded during the Awarding ceremony.

7. PUBLICATIONS OF THE FINAL SCREENING RESULTS, AWARDING CEREMONIES, AND SUBMISSION OF PRAISE REPORT

- 7.1 **Conduct of the Awarding Ceremony** The Winners for each of the categories are awarded during the Awarding Ceremony. They shall receive a Certificate of Recognition, plaque, and a monetary incentive subject to availability of funds and COA rules and regulations (Refer to the provision in 6.7 PRAISE Monetary Incentives).
- 7.2 **Publication of Results** The official results of the DepEd Region VIII PRAISE Awards shall be disseminated through a Regional Memorandum not less than five days from the Awarding Ceremony. The Annual Report of the PRAISE Implementation in the Regional Office shall be prepared and submitted to the CSC Regional Office on or before the 30th day of January.
- 7.3 **Policy Review and Enhancement** The PRAISE Committee shall meet on the third week of January to evaluate the PRAISE implementation of the Region and review the policy to continuously improve the process and guidelines.





- 7.4 **Criteria and Standards** In the evaluation of nominees' documents for DepEd Region VIII Praise Awards, Criteria by category (Annex E) shall be used.
 - 7.4.1 **Criteria and Standards for other PRAISE Awards** The criteria and standards for other PRAISE Awards such as the Gawad Agad Award shall be in accordance with the specific requirements as may be indicated in the Certificate of Recognition which shall be presented during the Monday Convocation and or other forms of Regional Office gatherings, team building activities, conferences, and celebration. These shall be consistent with applicable laws, rules and regulations promulgated by competent authority/ies and/or as the PRAISE Committee which may be prescribed or duly approved by the Regional Director.
 - 7.4.2 **Other Considerations** Other similar circumstance/s may be considered in favor of the nominee, as may be determined by the PRAISE Committee concerned duly approved by the Regional Director.
- 7.5 **Nomination Form** The Nomination Form with the 2"x 2" picture of the nominee shall be accomplished by the immediate head.
- 7.6 **Omnibus Certification of Authenticity and Veracity of Documents.** -The Omnibus Certification of Authenticity and Veracity of Documents is a legal document executed by the nominee swearing the authenticity and veracity of the documents he/she submitted. This also authorizes the Department of Education to verify the authenticity of his/her documents submitted for his or her application to the DepEd Region VIII PRAISE Awards.
- 7.7 **Grounds for the Deferment and Cancellation of the Screening Process of a Nominee** - The PRAISE Committee shall defer or cancel the screening process for a nominee, whether individual or group, for any of the following grounds:
 - 8.7.1 Failure of the nominee to meet the basic qualifications;
 - 8.7.2 Failure of the nominee to submit the required documentary requirements on the dates prescribed by the PRAISE Committee; and
 - 8.7.3 Documents submitted are found and proven falsified.





- 7.8 **Notification of Awarding Ceremony and Results** For the DepEd Region VIII PRAISE Awards, a Regional Memorandum shall be issued indicating the names of the awardee per award category and this would serve as notice for them to attend the Ceremony where they shall be awarded.
- 7.9 **Forms of Decisions by the PRAISE Committee** All decisions by the PRAISE Committee shall be reflected in the Minutes of Meeting which shall be adopted by at least the majority of its members, there being a quorum.





Enclosure to Regional Memorandum No. 1001, s. 2024

NOMINATION FORM

DepEd Region VIII PRAISE Awards _____

(Calendar Year)

THE PRAISE COMMITTEE

DepEd Regional Office VIII Government Center, Candahug, Palo, Leyte Recent 2" x 2" Picture of the Nominee

After undergoing a thorough evaluation in the division level based on the guidelines and criteria set by the DepEd Region VIII PRAISE Awards for DepEd Region VIII Officials and Employees, I hereby nominate:

Name of Nominee:
Category:
Current Position of Nominee:
Subject Area and Grade Level Taught:
Unit Assigned and nature of Work:
School/Office:
School/Office Address:

I hereby certify that, to the best of my knowledge, the information contained in the accompanying supporting documents are true and correct.

The nominee and the undersigned understand that the decision of the PRAISE Committee is final and that we agree to abide by it.

Name of Nominator:	Position:
Signature of Nominator:	Date Signed:





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OMNIBUS CERTIFICATION OF AUTHENTICITY AND VERACITY OF DOCUMENTS

I_____ Filipino, of legal age, with permanent address _____ at under oath, hereby depose

and state that:

That each of the documents submitted is an authentic and original copy or a true and faithful reproduction of the original, complete and that all statements and information provided therein are true and correct;

That I am assuming full responsibility and accountability on the validity and authenticity of the documents submitted;

That I am aware that any violation will automatically disqualify me from the selection process;

That I am making these statements as part of the requirement for DepEd Region VIII PRAISE Awards 20_____ of the Department of Education Eastern Visayas.

By executing this Omnibus Certification of Authenticity and Veracity of Documents, I hereby authorize the Department of Education Region VIII to verify the authenticity of documents I have submitted.

Nominee's Printed Name & Signature

Witness:

Division PRAISE Committee Chairperson

SUBSCRIBE AND SWORN to before me this _____ day of _____, 20___, affiant exhibiting to me his/her Community Tax Certificate No. _____ issued on _____ at _____, Philippines.

Notary Public

Until	 	
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Date	 	
Place	 	
Tin	 	

Doc no.	
Page no.	
Book no.	





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POTENTIAL/INTERVIEW CHECKLIST & RATING SHEET

Name of Nominee:	
School/Office:	
Division:	
Category:	

Directions: Put a check (/) on the space provided for if the nominee exhibits the following indicators AT ALL TIMES. Otherwise, put an (x).

A. Communication Skills	
1. Expresses himself/herself clearly and logically.	
2. Communicates effectively with a wide range of	
individuals.	
3. Responds clearly.	
4. Response is relevant.	
B. Ability to Present Ideas	
1. Conveys information clearly and concisely.	
2. Adjusts tone, style, and language of messages to	
suit audience.	
3. Uses appropriate body language.	
4. Demonstrates self-awareness and self-control.	
5. Shows proficiency on the content/knowledge and	
expertise inherent to the position.	
C. Alertness	
1. Perceives and acts quickly.	
2. Manifests presence of mind.	
3. Manifests awareness of the environment.	
D. Judgment	
1. Analyzes issues and/or information and gives	
objective views.	
2. Draws accurate conclusions based on evidence/data.	
3. Breaks problems down and weighs up options.	
4. Explores possibilities and identifies solutions.	
5. Anticipates risks and suggests/makes	
improvements.	
E. Stress Tolerance	
1. Talks positively.	
2. Sees the big picture.	
3. Avoids being hijacked.	
4. Pays attention.	
No. of Checks (/)	
Point/s Earned = (No. of Checks / 21) x Allotted Points	

Rated by:

Signature over Printed Name of Rater Date: _____





Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024: Search Criteria for the Bituon han Sinirangan

SEARCH FOR MOST OUTSTANDING KINDERGARTEN TEACHER I-III

 Name of Nominee:
 SDO:

 Position:
 School:

CRITERIA/IND	MEANS OF VERIFICATION (MOVs) Points Earned		
A. Performance (15 points)			
1. Performance (15 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15			 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record
B. Outstanding/Meritorious			
(70 points)	utstanding/merito ligs shall be withi	rious n the	
	ward (5 points)		✓ Certificate of
 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned 			 Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (5 points)			a. Proposal duly approved by
MOVA Orthorittad	Deintr		the Head of Office or the
MOVs Submitted	Points		designated Research
a, b, c, & d	5 points		Committee per DO No. 16, s. 2017
a, b, c, & e Only a, b, & c	5 points 3 points		b. Accomplishment Report
Only a & b	2 points		verified by the Head of
Only a2 pointsOnly a1 point			Office
*For collaborative innovations be divided by the number of a indicated in the copyright pag	s, the total points authors/researche	c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office	





*Points earned are cumulative bu allotted points for the criterion.	at not to exceed the	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (5 points) MOVs Submitted Points a, b, c, & d 5 points 0nly a, b, & c 3 points Only a & b 2 points Only a 1 point *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.		 within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published
 Sole authorship of a book Co-authorship of a book Article published in a journa newspaper/ magazine of wid circulation Writer/Developer/Contextua of LRs/IEC Co-Writer of LRs 	de article but not to exceed 4 points	book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





	5 point in h LR but	
	to exceed pints	
Note: a. Points earned are cumulative but exceed the allotted points for the		
5. Resource Speakership / Learning Fac (5 points)	cilitation	a. Issuance/Memorandum/ Invitation/Training Matrix;
Level	Points	b. Certificate of Recognition/Merit/
Nominees from the Regional Office National Level Speakership or Higher	5 points	Commendation/ Appreciation; and
Regional Office Speakership	2.5 points	c. Slide deck/s used and/or Session guide/s.
Nominees from the Schools Division Office		
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership	2.5 points	
Nominees from Schools		
Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the	
6. Outreach Activity (5 points)		✓ Copy of the approved
community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements		 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved
 ✓ Proponent/organizer - 5 ✓ Member - Note: a. Points earned are cumulative but 	service delivery/learning outcome) with attachments: Pictorial,	
exceed the allotted points for the		 written output, video ✓ Certificate of Recognition/Participation
7. Networking/Linkages (5 points)		 ✓ Copy of the approved proposal (for IGPs and





Pro Me Note: a. For p	neration pro at will benefit oponent/orga ember	t the school anizer - 5 - 2 proponent, p	or programs points 2.5 points point/s earned	~	other special programs/projects) Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof Accomplishment report w/ attachments: Pictures, WFP/POW	
 Other Merit o the position 		mplishmer	nts specific			
innovativ (10 poin	National - 1 Region - 8 Division - 6 District - 4	echniques/ 0 points points		✓ ✓	LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)	
category	coach or cont) in the Scho l and Nationa	ol, District,	Division,		Memorandum/Advisory/ Bulletin Certificate of Recognition as Coach/Contestant	
category	r) in the School l and Nationa First	ol, District, al (10 point Second	Division, : s) Third		Bulletin	
category Regional) in the Scho l and Nationa First Placers	ol, District, al (10 point Second Placers	Division, t s) Third Placers		Bulletin Certificate of Recognition	
category Regional National) in the School l and Nationa First Placers 5 points	ol, District, al (10 point Second Placers 4 points	Division, (5) Third Placers 3 points		Bulletin Certificate of Recognition	
category Regional National Regional) in the School and National First Placers 5 points 4 points	ol, District, al (10 point Second Placers 4 points 3 points	Division, (s) Third Placers 3 points 2 points		Bulletin Certificate of Recognition	
category Regional National Regional Division) in the School and National First Placers 5 points 4 points 3 points	ol, District, al (10 point Second Placers 4 points 3 points 2 points	Division, (s) Third Placers 3 points 2 points 1 point		Bulletin Certificate of Recognition	
category Regional National Regional) in the School and National First Placers 5 points 4 points	ol, District, al (10 point Second Placers 4 points 3 points	Division, (s) Third Placers 3 points 2 points		Bulletin Certificate of Recognition	
category Regional National Regional Division District School • Organize Service 7 activities students) in the Scho l and National First Placers 5 points 4 points 3 points 2 points 1 point ed Learning A Trainings/Lea	ol, District, al (10 point Second Placers 4 points 3 points 2 points 1 point 0.75 point Action Cell (arning and garding imp atcomes (5 p)	Division, (LAC) / In- Development Division, Third Placers 3 points 2 points 1 point 0.75 point 0.50 point	~	Bulletin Certificate of Recognition	

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	activities/sessions			
	organized			
District	3 or more	5 points		
District	1-2	4 points		
		-		
School	5 or more	3 points		
School	3-4	2 points		
School	1-2	1 point		
 Produletter (5 po) 	80%-100% of the learners 60%-79% 40%-59% 20% - 39%	abmitted the oints) he analysis Development ports ed Items in ECD ed Competencies 5% mastery of production	 ✓ Copy of the Analysis Report duly certified and received by the School Head ✓ Summary of Assessment Report duly signed by School Head 	
	19% and below	- 1 point		
C. Educatio	n & Learning and Deve	elopment		
(10 point	<u> </u>			
1. Educatio	on (5 points)			
•	Doctorate/Doctor's Degree Complete Academic Requirement for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirement for Master's Degree	- 4 points - 3.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
•	Earned at least 18 MA Units	- 2.5 points		
2 Loomin			✓ Certificate of Participation	
_	and Development (5 p		Contineate of Furtherpation	
	rticipation to Learning a	-	issued by DepEd or other	
	ctivities (such as train		agencies/organizations	
W	orkshops, conferences, fo	ora, etc.)	sanctioned by DepEd	
			5 1	
			5 1	





[1 1
Regional	- 4 points			
Division	- 3 points			
District	- 2 points			
• School	- 1 point			
Note:				
a. Points earned are cumulativ	e but not to			
exceed the allotted points for	r the criterion.			
b. Validity of the learning and	development			
activities shall be within the	last 2 years			
from the cut-off date set by t	he Regional			
PRAISE committee.				
D. Potential (5 points)				
✓ Interview and essay shall be con	nducted	~	Potential/Interview	
Communication ski	ills		Checklist & Rating Sheet	
Ability to present id	leas			
• Alertness				
• Judgment				
Stress Tolerance				





SEARCH FOR MOST OUTSTANDING KINDERGARTEN MASTER TEACHER

Name of Nominee:	
Position:	School:

____ SDO: ______

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs)	Points Earned	
A. Performance (15 points)				
 Performance Rating of the rating periods should be O above) Point/s Earned = (Average of the Two IPC B. Outstanding/Meritorious 	utstanding (4.50 and CRF Ratings / 5) x 15	 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record 		
accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	ate set by the Regional			
 Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Divisi in the Municipal Leve Nomination in the Di Awardee in the Distri- in the Barangay Leve Note:	- 5 points epartment/ - 4 points n/Awardee el gion / - 3 points ion/Awardee el vision/ - 2 points ict/Awardee 1 lative but not to exceed e criterion. red in a school year, pased on the award governance level.	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 		
2. Innovation (5 points)		a. Proposal duly approved by		
MOVs Submitted	Points	the Head of Office or the designated Research	the	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point	Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office		
*For collaborative innovations be divided by the number of a indicated in the copyright pag	uthors/researchers e.	 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adaption of 		
*Points earned are cumulative but not to exceed the allotted points for the criterion.		d. Certification of adoption of the innovation or research by another school/office		





		duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (5 points)		a. Proposal duly approved by
MOVs Submitted	Points	the Head of Office or the
a, b, c, & d	5 points	designated Research
a, b, c, & e	5 points	Committee per DO No. 16,
Only a, b, & c	3 points	s. 2017
Only a & b	2 points	b. Accomplishment Report
Only a	1 point	verified by the Head of
authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. 4. Publication / Authorship (5	the number of n the copyright page. ut not to exceed the	the innovation or research ,
 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs 	ide article but not to exceed 4 points	book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
Member of the Developmer Quality Assurance team (C Reviewer, Language Editor	t/ - 0.5 point in ontent each LR but	





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video presenter, or Illustrator) of	oints			
the Learning Resources				
Note:				
a. Points earned are cumulative but				
exceed the allotted points for the 5. Resource Speakership / Learning Fac		a.	Issuance/Memorandum/	
(5 points)			Invitation/Training Matrix;	
Level	Points	b.	Certificate of	
Nominees from the Regional Office			Recognition/Merit/	
National Level Speakership or Higher	5		Commendation/	
	points	6	Appreciation; and Slide deck/s used and/or	
Regional Office Speakership	2.5 points	с.	Session guide/s.	
Nominees from the Schools Division	P =====			
Office Regional Level Speakership or Higher	5			
regional hever opeanership of flight	points	1		
Division/Provincial/City Level	2.5	1		
Speakership	points			
Nominees from Schools				
	E			
Division Level Speakership or Higher	5			
	points			
School/Municipality/District Speakership	points 2.5 points			
School/Municipality/District	points 2.5 points			
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points)	points 2.5 points acceed the	✓	Copy of the approved	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE	points 2.5 points acceed the Cd-related	✓ ✓	proposal	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding	points 2.5 points acceed the Cd-related program,	✓ ✓	proposal Narrative/Accomplishmen	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree	points 2.5 points acceed the Cd-related program, planting,	~	proposal	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding	points 2.5 points acceed the Cd-related program, planting, ommunity	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the	
School/Municipality/District Speakership Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements	points 2.5 points acceed the Cd-related program, planting, pmmunity r civic	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a	
School/Municipality/District Speakership *Points earned are cumulative but not to ex- allotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements ✓ Proponent/organizer - 5	points 2.5 points acceed the Cd-related program, planting, pmmunity or civic 5 points	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved	
School/Municipality/District Speakership Points earned are cumulative but not to ex- allotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements ✓ Proponent/organizer - 5	points 2.5 points acceed the Cd-related program, planting, pmmunity r civic	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning	
School/Municipality/District Speakership Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements ✓ Proponent/organizer - 5 ✓ Member - 1	points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points	× ×	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with	
School/Municipality/District Speakership Points earned are cumulative but not to ex- allotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements	points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements	points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points	✓ ✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment engagements • Proponent/organizer - 5 • Member - 1	points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment engagements • Proponent/organizer - 5 • Member - 1	points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points	✓ ✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i>		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements	points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects)	
School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	points 2.5 points acceed the Cd-related program, planting, pmmunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource programs		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special	



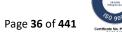


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Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.				 any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
Other Merit the positio		omplishme	nts specific	
 Served as Demonstration Teacher on innovative teaching techniques/pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 			 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) 	
 Served a (5 point) 		coach to oth	ner teachers	 ✓ Certification as a mentor by the school head
4 mer 3 mer 2 mer only 2 • Won as o category	ntees ntees 1 mentee coach or cor) in the Scho	es - 5 poir - 4 poi - 3 poi - 2 poi - 1 poi ntestant (for pol, District, al (10 point	nts nts nts nt teacher Division,	 ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition
8	First	Second	Third	as Coach/Contestant
National Regional Division District School	Placers 5 points 4 points 3 points 2 points 1 point	Placers 4 points 3 points 2 points 1 point 0.75 point	Placers3 points2 points1 point0.75 point0.50 point	
Service 7 activities students Divi	Frainings/Le s/sessions r learning of sion - S rict - 4		Development provement of	 ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct

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	 Sample Program Attendance Pictorials
 Led in the preparation and enrichment of the curriculum aligned with the distance learning modalities adopted by the school (5 points) Based on number of instructional materials (IMs). 5 or more IMs - 5 points 4 IMs - 4 points 3 IMs - 3 points 2 IMs - 2 points 1 IM - 1 point 	 ✓ Certificate of Recognition of being involved in the preparation and enrichment of Learning Resources such as ICT- supported Home-based Learning Facilitators' Toolkit (HBLF) Toolkit, Audio and Video Lessons, and Online and Offline learning resources ✓ Sample of developed audio and video lessons and conducted online learning resources
• Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points)	 ✓ Copy of the Analysis Report duly certified and received by the School Head
One point for each of the analysis reports (ARs) made. 5 or more ARs - 5 points 4 ARs - 4 points 3 ARs - 3 points 2 ARs - 2 points 1 AR - 1 point	 ✓ Completion Report with MOVs on the activity conducted
C. Education & Learning and Development	
(10 points)	
1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
• Earned at least 18 MA Units - 2.5 points	. Contificate of Dontisination
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) 	 Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd





				1
International/National	- 5 points			
Regional	- 4 points			
Division	- 3 points			
District	- 2 points			
School	- 1 point			
Note:	-			
a. Points earned are cumulative but not to exc	eed the			
allotted points for the criterion.				
b. Validity of the learning and development ac				
be within the last 2 years from the cut-off date	e set by the			
Regional PRAISE committee.				
D. Potential (5 points)				
✓ Interview and essay shall be cond	ucted	\checkmark	Potential/Interview	
Communication skills	3		Checklist & Rating Sheet	
Ability to present idea	ıs		_	
• Alertness				
 Judgment 				
Stress Tolerance				





SEARCH FOR MOST OUTSTANDING ELEMENTARY TEACHER I-III

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/IND	ICATORS		MEANS OF VERIFICATION Points (MOVs) Earned
A. Performance (15 points)			
 Performance Rating of the rating periods should be Out above) Point/s Earned = (Average of the Two IP 	standing (4.50 an	d	 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record
B. Outstanding/Meritorious			
(70 points)	utstanding/merito ngs shall be withi	orious n the	
 Outstanding Employee A National Awardee Nomination in the D Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Divis in the Municipal Leve Nomination in the D Awardee in the Distr in the Barangay Leve Note:	- 5 poin epartment/ - 4 poin on/Awardee el egion / - 3 poin ion/Awardee el ivision/ - 2 poin ict/Awardee el lative but not to exce the criterion. wed in a school year, pased on the award governance level.	nts nts nts eed	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (5 points)			a. Proposal duly approved by
			the Head of Office or the
MOVs Submitted a, b, c, & d a, b, c, & e	Points 5 points 5 points		designated Research Committee per DO No. 16, s. 2017
Only a, b, & c	3 points		b. Accomplishment Report
Only a & b	2 points		verified by the Head of Office
Only a *For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion	authors/researche ge. e but not to exceed	ers	 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office





3. Research (5 points)		duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.a. Proposal duly approved by
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research study shall be divided by authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion.	the number o n the copyright page	f within the school/office duly signed by the Head of Office
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs Member of the Developmen Quality Assurance team (C Reviewer, Language Editor Layout Artist, broadcaster)	- 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points nalizer - 4 points - 4 points will be divided by the number of writers at/ - 0.5 point in ontent each LR but not to exceed	





video presenter, or Illustrator) of the Learning Resources		
the marining resources		
Note:		
a. Points earned are cumulative but		
exceed the allotted points for the 5. Resource Speakership / Learning Fac		a. Issuance/Memorandum/
(5 points)	CIIItation	Invitation/Training
o points)		Matrix;
Level	Points	b. Certificate of
Nominees from the Regional Office		Recognition/Merit/
National Level Speakership or Higher	5	Commendation/
	points	Appreciation; and
Regional Office Speakership	2.5	c. Slide deck/s used and/or
	points	Session guide/s.
Nominees from the Schools Division		
Office Degional Loval Speakership or Higher	5	
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level	2.5	
Speakership	points	
Nominees from Schools	P	
Division Level Speakership or Higher	5	
	points	
School/Municipality/District	2.5	
Speakership	points	
community-based feeding medical/dental missions, tree		 ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the outent to which the
engagements ✓ Proponent/organizer - 5	or civic 5 points 2.5 points	 extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
7. Networking/Linkages (5 points)		\checkmark Copy of the approved





	nore than one be divided by		ooint/s earned of proponents.	 donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW 	
 8. Other Merit to the position Served a innovative (10 poin) 	torious Acco n s Demonstra ve teaching t (ts) National - 1 Region - 8 Division - 6	omplishmen ation Teache echniques/	nts specific er on	 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix 	
• Won as o category	School - 2 coach or con) in the Scho	points testant (for ol, District,	Division,	reflecting Demonstration Teaching Activity (if available) ✓ Memorandum/Advisory/ Bulletin	
National Regional Division District	and NationalFirstPlacers5 points4 points3 points2 points	Second Placers 4 points 3 points 2 points 1 point	Third Placers 3 points 2 points 1 point 0.75 point	✓ Certificate of Recognition as Coach/Contestant	
Service T activities students Divi Dist Sch <i>Note:</i> a. Pc	s/sessions re l'earning ou sion - 5 rict - 4	arning and garding imp itcomes (5) points points points re cumulative	Development provement of points)	 Activity Completion Report with attachments such as: Approved SLAC Session Plan Resource Package Approved permit to conduct Sample Program Attendance Pictorials 	
Learners same to One poin reports/o	ecord on the ' Performand the School H at for each of content: terly Progres	te and subn lead (5 poir the analysi	nitted the nts)	✓ Copy of the Analysis Report duly certified and received by the School Head	





2. Data of Learners' Summative Assessmen	t
Result with the Test Item Analysis	
•	
3. Most and Least Learned Competencies	
4. Individual Learning Monitoring Plan (if	
any)	
5. Learners' Profile	
• Produced learners who attained at lea	st ✓ Summary of Assessment
	5
Satisfactory (80%) rating (5 points)	Report duly signed by
	School Head
80%-100% of the learners - 5 points	
60%-79% - 4 points	
40%-59% - 3 points	
20% - 39% - 2 points	
19% and below - 1 point	
C. Education & Learning and Development	
(10 points)	
1. Education (5 points)	
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points 	✓ Transcript of Records
Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree	✓ Certificate of Completion
Earned at least 18 Doctorate/ - 4 points	of Academic Requirements
Doctor's Degree units	/ Certification of Units
Master's Degree / Bachelor of - 3.5 points	Earned
Laws (Juris Doctor)	Damea
Complete Academic Requirements - 3 points for Master's Degree	
for Master's Degree	
Earned at least 18 MA Units - 2.5 points	
 Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) 	 ✓ Certificate of Participation
2. Learning and Development (5 points)	✓ Certificate of Participation
2. Learning and Development (5 points) ✓ Participation to Learning and	 ✓ Certificate of Participation issued by DepEd or other
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings) 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, 	 ✓ Certificate of Participation issued by DepEd or other
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings) 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note:	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note:	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Ability to present ideas Alertness 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Ability to present ideas Alertness Judgment 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview





SEARCH FOR MOST OUTSTANDING ELEMENTARY MASTER TEACHER

Name of Nominee:	SDO:
Position:	School:

CRITERIA/IND	ICATORS		MEANS OF VERIFICATION (MOVs) Points Earned
A. Performance (15 points)			
 Performance Rating of the rating periods should be O above) Point/s Earned = (Average of the Two IP 	utstanding (4.50	and	 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record
B. Outstanding/Meritorious			
(70 points)	tstanding/meritori gs shall be within	ious the	
 1. Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Reference in the Division in the Municipal Leve Nomination in the Division in the Municipal Leve Nomination in the Division in the Division in the Municipal Leve Nomination in the Division in the Division in the Barangay Leve Note: a. Points earned are cumulative the allotted points for the b. For same awards received points earned shall be b. received in the highest of Otherwise, points earned 	- 5 point epartment/ - 4 points n/Awardee el gion / - 3 point ion/Awardee el vision/ - 2 point ict/Awardee el lative but not to excee e criterion. ped in a school year, pased on the award governance level.	s s s	 Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (5 points)			a. Proposal duly approved by
MONTE Orthund the d	Detet		the Head of Office or the
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	Points5 points5 points3 points2 points1 point		designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion	uthors/researchers e. e but not to exceed	s	 the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office





3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by the authors/researchers indicated in *Points earned are cumulative be allotted points for the criterion.	the number of n the copyright page.	 within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether
		published/unpublished, is likewise approved by authorized body) of the concept/s developed in the
		research.
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of with circulation Writer/Developer/Contextue of UPO 	- 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
of LRs/IEC • Co-Writer of LRs	- 4 points will be divided by the number of writers	
Member of the Developmen Quality Assurance team (C Reviewer, Language Editor, Layout Artist, broadcaster video presenter, or Illustrat the Learning Resources	tt/ - 0.5 point in ontent each LR but not to exceed or 3 points	



cilitation	a. Issuance/Memorandum/ Invitation/Training Matrix:	
Points	b. Certificate of	
1 011100	Recognition/Merit/	
5	Commendation/	
points	Appreciation; and	
2.5 points	c. Slide deck/s used and/or Session guide/s.	
5		
points		
2.5		
points		
points		
	\checkmark Conv of the approved	
Ed-related	✓ Copy of the approved proposal	
Ed-related	proposal	
program,	proposal	
	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the 	
program, planting,	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and 	
program, planting, ommunity or civic	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a 	
program, planting, ommunity or civic 5 points	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved 	
program, planting, ommunity or civic	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning 	
program, planting, ommunity or civic 5 points	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with 	
program, planting, ommunity or civic 5 points	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, 	
program, planting, ommunity or civic 5 points 2.5 points	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with 	
program, planting, pmmunity pr civic 5 points 2.5 points	 proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video 	
program, planting, pmmunity pr civic 5 points 2.5 points	 proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation 	
program, planting, pmmunity pr civic 5 points 2.5 points	 proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation 	
program, planting, ommunity or civic 5 points 2.5 points cont to criterion.	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special 	
program, planting, ommunity or civic 5 points 2.5 points cont to criterion.	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) 	
program, planting, ommunity or civic 5 points 2.5 points 2 not to criterion. resource programs	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs 	
program, planting, pmmunity or civic 5 points 2.5 points cont to criterion. resource programs	 proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs or MOUs, deed of 	
program, planting, ommunity or civic 5 points 2.5 points 2 not to criterion. resource programs	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs 	
	criterion. cilitation Points 5 points 2.5 points 5 points 2.5 points 5 points 2.5 points 5 poin	criterion.cilitationa. Issuance/Memorandum/ Invitation/Training Matrix;Pointsb. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s.5 points2.5 solution5 points5 points5 points5 points2.5 points5 solution





Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.			✓	Accomplishment report w/ attachments: Pictures, WFP/POW	
ther Meri he positic	torious Acco	omplishme	nts specific		
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 			✓ ✓	LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)	
(5 point	·			~	Certification as a mentor by the school head
5 or more mentees- 5 points4 mentees- 4 points3 mentees- 3 points2 mentees- 2 pointsonly 1 mentee- 1 point					
only Won as category		- 1 poi testant (for ol, District,	nt teacher Division,		Memorandum/Advisory/ Bulletin Certificate of Recognition
only Won as category	1 mentee coach or cont) in the Scho	- 1 poi testant (for ol, District,	nt teacher Division,		Bulletin
only Won as category	1 mentee coach or cont) in the Scho 1 and Nationa First	- 1 poi testant (for ol, District, al (10 poin t Second	nt teacher Division, t s) Third		Bulletin Certificate of Recognition
only Won as category Regiona National Regional	1 mentee coach or cont) in the Scho l and Nationa First Placers 5 points 4 points	- 1 points testant (for ol, District, al (10 point Second Placers 4 points 3 points	nt teacher Division, ts) Third Placers 3 points 2 points		Bulletin Certificate of Recognition
only Won as category Regiona National Regional Division	1 mentee coach or cont) in the Scho 1 and Nationa First Placers 5 points 4 points 3 points	- 1 point testant (for ol, District, al (10 point Second Placers 4 points 3 points 2 points	nt teacher Division, ts) Third Placers 3 points 2 points 1 point		Bulletin Certificate of Recognition
only Won as category Regiona National Regional Division District	1 mentee coach or cont) in the Scho 1 and Nationa First Placers 5 points 4 points 3 points 2 points	- 1 point testant (for ol, District, al (10 point Second Placers 4 points 3 points 2 points 1 point	nt teacher Division, ts) Third Placers 3 points 2 points 1 point 0.75 point		Bulletin Certificate of Recognition
only Won as category Regiona National Regional Division	1 mentee coach or cont) in the Scho 1 and Nationa First Placers 5 points 4 points 3 points	- 1 point testant (for ol, District, al (10 point Second Placers 4 points 3 points 2 points	nt teacher Division, ts) Third Placers 3 points 2 points 1 point		Bulletin Certificate of Recognition



ATAG



Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	 Sample Program Attendance Pictorials
 Led in the preparation and enrichment of the curriculum aligned with the distance learning modalities adopted by the school (5 points) Based on number of instructional materials (IMs). 5 or more IMs - 5 points 4 IMs - 4 points 3 IMs - 3 points 2 IMs - 2 points 1 IM - 1 point 	 ✓ Certificate of Recognition of being involved in the preparation and enrichment of Learning Resources such as ICT- supported Home-based Learning Facilitators' Toolkit (HBLF) Toolkit, Audio and Video Lessons, and Online and Offline learning resources ✓ Sample of developed audio and video lessons and conducted online learning resources
 Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points) One point for each of the analysis reports (ARs) made. 5 or more ARs 5 points 4 ARs 4 points 3 ARs 3 points 2 ARs 2 points 1 AR 1 point 	 ✓ Copy of the Analysis Report duly certified and received by the School Head ✓ Completion Report with MOVs on the activity conducted
C. Education & Learning and Development	
(10 points)	
1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd





seminars, workshops, conferences, fora, etc.)		
 International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point 		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet 	





SEARCH FOR MOST OUTSTANDING JUNIOR HIGH SCHOOL TEACHER I-III

Name of Nominee:		SDO: _
Position:	School:	

CRITERIA/IND	MEANS OF VERIFICATION Point (MOVs) Earne	
A. Performance (15 points)		
 Performance Rating of the rating periods should be C above) Point/s Earned 		
= (Average of the Two IPC	CRF Ratings / 5) x 15	5 ✓ Service Record
B. Outstanding/Meritorious (70 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	tstanding/meritoriou gs shall be within th	he
 1. Outstanding Employee Av National Awardee Nomination in the Do Awardee in the Region in the Provincial Leve Nomination in the Reference in the Division in the Municipal Leve Nomination in the Division in the Municipal Leve Nomination in the Division in the Division in the Municipal Leve Nomination in the Division in the Division in the Barangay Leve Note: a. Points earned are cumulative the allotted points for the Division of the Divisio	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovation (5 points)		a. Proposal duly approved by
MOVs SubmittedPointsa, b, c, & d5 pointsa, b, c, & e5 pointsOnly a, b, & c3 pointsOnly a & b2 points		 the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of
Only a *For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion	All Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office	





3. Research (5 points)		duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.a. Proposal duly approved by
MOVs Submitteda, b, c, & da, b, c, & eOnly a, b, & cOnly a & bOnly a*For collaborative research studyshall be divided byauthors/researchers indicated in	the number of	
*Points earned are cumulative b allotted points for the criterion.	ut not to exceed the	Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs Member of the Developmer Quality Assurance team (C Reviewer, Language Editor	- 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points nalizer - 4 points - 4 points will be divided by the number of writers at/ - 0.5 point in each LR but	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





video presenter, or Illustrator) of the Learning Resources		
the learning resources		
Note:		
a. Points earned are cumulative but exceed the allotted points for the		
5. Resource Speakership / Learning Fa		a. Issuance/Memorandum/
(5 points)		Invitation/Training
		Matrix;
Level	Points	b. Certificate of
Nominees from the Regional Office		Recognition/Merit/
National Level Speakership or Higher	5	Commendation/ Appreciation; and
Regional Office Speakership	points 2.5	c. Slide deck/s used and/or
Regional Onice Speakership	points	Session guide/s.
Nominees from the Schools Division	Pointo	
Office		
Regional Level Speakership or Higher	5	
	points	
Division/Provincial/City Level	2.5	
Speakership	points	
Nominees from Schools	5	
Division Level Speakership or Higher	5 points	
School/Municipality/District	2.5	
Speakership	points	
*Points earned are cumulative but not to exallotted points for the criterion.		\checkmark Copy of the approved
 6. Outreach Activity (5 points) Sponsored/conducted Dept 	Ed-related	 ✓ Copy of the approved proposal
community-based feeding	program,	✓ Narrative/Accomplishmen
medical/dental missions, tree	1 0 /	t report (depicting the
clean-up drives, and other co		extent to which the
development activities of	5	
-	or civic	activity has effectively and
engagements	or civic	activity has effectively and efficiently addressed a
engagements ✓ Proponent/organizer - !	or civic 5 points	activity has effectively and efficiently addressed a pressing need or improved
engagements ✓ Proponent/organizer - !	or civic	activity has effectively and efficiently addressed a pressing need or improved service delivery/learning
engagements ✓ Proponent/organizer - !	or civic 5 points	activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with
engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but	or civic 5 points 2.5 points	activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial,
engagements ✓ Proponent/organizer ✓ Member - Note:	or civic 5 points 2.5 points	activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with
engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but	or civic 5 points 2.5 points	activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the	or civic 5 points 2.5 points	 activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points)	or civic 5 points 2.5 points 2 not to criterion.	 activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved
engagements ✓ Proponent/organizer - 4 ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related	or civic 5 points 2.5 points t not to criterion. resource	 activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and
engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related generation projects and/or	or civic 5 points 2.5 points t not to criterion. resource	 activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special
engagements ✓ Proponent/organizer - 4 ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related	or civic 5 points 2.5 points t not to criterion. resource	 activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and
 engagements ✓ Proponent/organizer ✓ Member Note: 	or civic 5 points 2.5 points a not to criterion. resource programs	 activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects)





will	be divided by	the number of	ooint/s earned of proponents.	donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
Other Merit		omplishmei	nts specific	
 b the position Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points 			 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) 	
• Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (10 points)			 ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition 	
	First	Second	Third	as Coach/Contestant
National	Placers 5 points	Placers 4 points	Placers	
Regional	5 points 4 points	3 points	3 points 2 points	
Division	3 points	2 points	1 point	
District	2 points	1 point	0.75 point	
School	1 point	0.75 point	0.50 point	
Service 2 activities students Div Dis Sch <i>Note:</i> a. Po	s/sessions r s' learning of ision - 5 trict - 4 ool - 3	earning and egarding im atcomes (5) 5 points 5 points 6 points 7 points 8 points	Development provement of points) e but not to	 ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials
 Kept a record on the Analysis Report on Learners' Performance and submitted the same to the School Head (5 points) One point for each of the analysis reports/content: Quarterly Progress Reports 			 ✓ Copy of the Analysis Report duly certified and received by the School Head 	





2. Data of Learners' Summative	
Assessment Result	
3. Most and Least Learned Competencies	
4. Individual Learning Monitoring Plan (if	
any)	
5. Learners' Profile	
6. Test Item Analysis	
• Produced learners who attained at least	✓ Summary of Assessment
Satisfactory (80%) rating (5 points)	Report duly signed by
Satisfactory (00%) rating (5 points)	School Head
800/1000/ of the learning E resists	School Head
80%-100% of the learners - 5 points	
60%-79% - 4 points	
40%-59% - 3 points	
20% - 39% - 2 points	
19% and below - 1 point	
C. Education & Learning and Development	
(10 points)	
1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records
Complete Academic Requirements - 4.5 points	✓ Certificate of Completion
for Doctorate/Doctor's Degree	of Academic Requirements
 Earned at least 18 Doctorate/ - 4 points Doctor's Degree units 	/ Certification of Units
Master's Degree / Bachelor of - 3.5 points	
Laws (Juris Doctor)	Earned
Complete Academic Requirements - 3 points	
for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (5 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
_	salicitolica by DepLa
etc.)	
• International/National - 5 points	
Regional - 4 points	
Division - 3 points	
• District - 2 points	
• School - 1 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development	
activities shall be within the last 2 years	
from the cut-off date set by the Regional	
PRAISE committee.	
D. Potential (5 points)	
\checkmark Interview and essay shall be conducted	✓ Potential/Interview
Communication skills	-
	Checklist & Rating Sheet
 Ability to present ideas 	
• Alertness	
Judgment	
Stress Tolerance	





SEARCH FOR MOST OUTSTANDING JUNIOR HIGH SCHOOL MASTER TEACHER

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/IND	MEANS OF VERIFICATION Points (MOVs) Earned	
A. Performance (20 points)		
1. Performance Rating of the rating periods should be O above)	 ✓ IPCRF duly signed by authorities with date of signing • SY 2022-2023 and 	
Point/s Earned		SY 2023-2024
= (Average of the Two IP		✓ Service Record
B. Outstanding/Meritorious	Accomplishments	
(65 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	C	
 Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Division in the Municipal Leve Nomination in the Di Awardee in the Distri- in the Barangay Leve Note: Points earned are cumu the allotted points for the b. For same awards recein points earned shall be b received in the highest of Otherwise, points earned Note: Note: Points earned shall be b Points earned shall be b 	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovation (5 points)		a. Proposal duly approved by
	Delinte	the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d a, b, c, & e	5 points 5 points	Committee per DO No. 16, s. 2017
Only a, b, & c	3 points	b. Accomplishment Report
Only a & b	2 points	verified by the Head of
Only a	1 point	Office
*For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion	 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office 	





a, b, c, a, b, c, Only a Only a Only a *For collabora shall be authors/resea *Points earned	Vs Submitted & d & e , b, & c & b	he number of the copyright page	of within the school/office duly signed by the Head of Office
 S C A n c W o C M Q 	n / Authorship (5) ole authorship of a book o-authorship of a book rticle published in a journa ewspaper/ magazine of wid rculation Triter/Developer/Contextua f LRs/IEC o-Writer of LRs	 - 5 points - 5 points will be divided by the number of authors al/ - 1 point per le article but not to exceed 4 points alizer - 4 points - 4 points will be divided by the number of writers / - 0.5 point in 	✓ Certificate of Recognition





		1		
video presenter, or Illustrator) of the Learning Resources				
Mata				
Note: a. Points earned are cumulative but	not to			
exceed the allotted points for the				
. Resource Speakership / Learning Fac	cilitation		Issuance/Memorandum/	
5 points)			Invitation/Training	
Lorel	Deinte		Matrix; Certificate of	
Level Nominees from the Regional Office	Points		Recognition/Merit/	
National Level Speakership or Higher	5		Commendation/	
National Level Speakership of Thgher	points		Appreciation; and	
Regional Office Speakership	2.5		Slide deck/s used and/or	
3 · · · · · · · · · · · · · · · · · · ·	points		Session guide/s.	
Nominees from the Schools Division	-			
Office				
Regional Level Speakership or Higher	5			
	points			
Division/Provincial/City Level	2.5			
Speakership	points			
Nominees from Schools	5			
Division Level Speakership or Higher	points			
		1		
School/Municipality/District	2.5			
	2.5 points sceed the			
Speakership Points earned are cumulative but not to ex llotted points for the criterion.	points	✓	Copy of the approved	
Speakership Points earned are cumulative but not to ex lotted points for the criterion.	points acceed the	 ✓ 	Copy of the approved	
Speakership Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE	points kceed the Cd-related		Copy of the approved proposal Narrative/Accomplishmen	
Speakership Points earned are cumulative but not to ex lotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE	points kceed the Cd-related program,		proposal	
Speakership Points earned are cumulative but not to ex- lotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding	points ceed the Cd-related program, planting,		proposal Narrative/Accomplishmen t report (depicting the extent to which the	
Speakership Points earned are cumulative but not to explotted points for the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or present the section of the section.	points kceed the Cd-related program, planting, ommunity		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and	
Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements	points acceed the Ed-related program, planting, pmmunity or civic		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a	
Speakership Points earned are cumulative but not to explored points for the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer	points ceed the cd-related program, planting, ommunity or civic 5 points		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved	
Speakership Points earned are cumulative but not to explore the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer	points acceed the Ed-related program, planting, pmmunity or civic		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning	
Speakership Points earned are cumulative but not to exlotted points for the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer	points ceed the cd-related program, planting, ommunity or civic 5 points		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with	
Speakership Points earned are cumulative but not to explore a contract of the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other contractivities of engagements • Proponent/organizer • Member • Note: a. Points earned are cumulative but	points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial,	
Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment development activities of engagements • Proponent/organizer - 5 • Member - 1	points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with	
Points earned are cumulative but not to explore the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1	points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video	
Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the	points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation	
Points earned are cumulative but not to exceed the allotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - 5 Note: a. Points earned are cumulative but exceed the allotted points for the Note:	points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i>	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation	
Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the • Initiated DepEd-related	points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation	
Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the • Initiated DepEd-related generation projects and/or	points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special	
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Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the • Initiated DepEd-related generation projects and/or	points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource programs	✓ ✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special	





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Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.			~	donation/ acceptance or any other valid proof Accomplishment report w/ attachments: Pictures, WFP/POW		
	orious Accor	mplishmer	nts specific			
 the position Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 			✓ ✓	LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)		
 Served as a mentor/coach to other teachers (5 points) 5 or more mentees - 5 points 4 mentees - 4 points 3 mentees - 3 points 2 mentees - 2 points 				Certification as a mentor by the school head Duly signed Coaching and Mentoring documentation report		
	ntees 1 mentee	- 2 poi - 1 poi				
• Won as o category	1 mentee coach or conte) in the Schoo l and National	- 1 poi estant (for ol, District, 1 (10 point	nt teacher Division, : s)		Memorandum/Advisory/ Bulletin Certificate of Recognition as Coach/Contestant	
• Won as o category	1 mentee coach or conte) in the Schoo	- 1 poi estant (for ol, District,	nt teacher Division,		Bulletin Certificate of Recognition	
only i • Won as o category Regional National	1 mentee coach or conte) in the Schoo and National First Placers 5 points	- 1 poi estant (for ol, District, l (10 point Second <u>Placers</u> 4 points	nt teacher Division, s) Third Placers 3 points		Bulletin Certificate of Recognition	
only : • Won as on category Regional National Regional	1 mentee coach or conto) in the Schoo l and National First Placers 5 points 4 points	- 1 poi estant (for ol, District, 1 (10 point Second Placers 4 points 3 points	nt teacher Division, :s) Third Placers 3 points 2 points		Bulletin Certificate of Recognition	
only i • Won as o category Regional National Regional Division	1 mentee coach or conto) in the Schoo and National First Placers 5 points 4 points 3 points	- 1 poi estant (for ol, District, 1 (10 point Second Placers 4 points 3 points 2 points	nt teacher Division, :s) Third Placers 3 points 2 points 1 point		Bulletin Certificate of Recognition	
only : • Won as on category Regional National Regional	1 mentee coach or conto) in the Schoo and National First Placers 5 points 4 points 3 points 2 points	- 1 poi estant (for ol, District, 1 (10 point Second Placers 4 points 3 points	nt teacher Division, :s) Third Placers 3 points 2 points		Bulletin Certificate of Recognition	
only i • Won as only i e Won as only i Regional National Regional Division District School • Organized Service Ta activities students Divis Notest School	1 mentee coach or conte in the School and National First Placers 5 points 4 points 3 points 2 points 1 point cd Learning A Frainings/Lea s/sessions reg s' learning out ision - 5 trict - 4 p	- 1 poi estant (for ol, District, 1 (10 point Second Placers 4 points 3 points 2 points 1 point 0.75 point ction Cell (arning and garding imp tcomes (5) points points	nt teacher Division, :s) Third Placers 3 points 2 points 1 point 0.75 point 0.50 point LAC)/ In- Development provement of points)	~	Bulletin Certificate of Recognition	





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• Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points)	 ✓ Copy of the Analysis Report duly certified and received by the School Head
One point for each of the analysis reports (ARs) made.	
5 or more ARs - 5 points	
4 ARs - 4 points	
3 ARs - 3 points	
2 ARs - 2 points	
1 AR - 1 point	
C. Education & Learning and Development	
(10 points)	
1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records
Complete Academic Requirements - 4.5 points	✓ Certificate of Completion
for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points 	of Academic Requirements
Earned at least 18 Doctorate/ - 4 points Doctor's Degree units	/ Certification of Units
Master's Degree / Bachelor of - 3.5 points	Earned
Laws (Juris Doctor)	Lanca
Complete Academic Requirements - 3 points for Master's Degree	
Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (5 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	Sufference by DepLe
International/National - 5 points	
Regional - 4 points	
Division - 3 points	
• District - 2 points	
School - 1 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development	
activities shall be within the last 2 years	
from the cut-off date set by the Regional	
PRAISE committee.	
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview
Communication skills	Checklist & Rating Sheet
Ability to present ideas	
• Alertness	
 Judgment 	
Stress Tolerance	
	I





SEARCH FOR MOST OUTSTANDING SENIOR HIGH SCHOOL TEACHER I-III

Name of Nominee:	SDO:	
Position:	School:	

CRITERIA/INDICATORS			MEANS OF VERIFICATION Points (MOVs) Earned
A. Performance (15 points)			
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCPE Patings (5) x 15			 IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024
 = (Average of the Two IPCRF Ratings / 5) x 15 B. Outstanding/Meritorious Accomplishments 			✓ Service Record
(70 points)	utstanding/merito ngs shall be withi	orious n the	
 I. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. 			 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
Otherwise, points earne 2. Innovation (5 points)			a. Proposal duly approved by
MOVs Submitted	Points		the Head of Office or the designated Research
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point		Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.			c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office
*Points earned are cumulative allotted points for the criterio		d the	d. Certification of adoption of the innovation or research by another school/office





3. Research (5 points)		duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by to authors/researchers indicated in *Points earned are cumulative bo allotted points for the criterion.	the number of the copyright page.	 the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wind circulation Writer/Developer/Contexture of LRs/IEC Co-Writer of LRs Member of the Developmen Quality Assurance team (Creviewer, Language Editor, Layout Artist, broadcaster of the context of the context	 5 points 5 points will be divided by the number of authors 1 point per al/ 1 point per article but not to exceed 4 points alizer 4 points will be divided by the number of writers 0.5 point in ontent each LR but not to exceed 	 research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





video presenter, or Illustrator) of the Learning Resources		
the Learning Resources		
Note:		
a. Points earned are cumulative but		
exceed the allotted points for the		
5. Resource Speakership / Learning Fa	cilitation	a. Issuance/Memorandum/ Invitation/Training
(5 points)		Matrix;
Level	Points	b. Certificate of
Nominees from the Regional Office	1 011100	Recognition/Merit/
National Level Speakership or Higher	5	Commendation/
	points	Appreciation; and
Regional Office Speakership	2.5	c. Slide deck/s used and/or
	points	Session guide/s.
Nominees from the Schools Division		
Office		
Regional Level Speakership or Higher	5	
	points	
Division/Provincial/City Level	2.5	
Speakership Nominees from Schools	points	
	5	
Division Level Speakership or Higher	points	
School/Municipality/District	2.5	
Speakership	points	
allotted points for the criterion.		. Come of the annual
6. Outreach Activity (5 points)	Id malated	✓ Copy of the approved
 Sponsored/conducted Depl community-based feeding 	Ed-related program,	proposal ✓ Narrative/Accomplishmen
medical/dental missions, tree		t report (depicting the
clean-up drives, and other co		extent to which the
· · · · · · · · · · · · · · · · · · ·	-	
	or civic	activity has effectively and
engagements	or civic	activity has effectively and efficiently addressed a
engagements ✓ Proponent/organizer -	5 points	efficiently addressed a pressing need or improved
engagements ✓ Proponent/organizer -		efficiently addressed a pressing need or improved service delivery/learning
engagements ✓ Proponent/organizer - ✓ Member -	5 points	efficiently addressed a pressing need or improved service delivery/learning outcome) with
engagements ✓ Proponent/organizer - ✓ Member - Note:	5 points 2.5 points	efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial,
engagements ✓ Proponent/organizer - · ✓ Member - Note: a. Points earned are cumulative but	5 points 2.5 points	efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
engagements ✓ Proponent/organizer - ✓ Member - Note:	5 points 2.5 points	efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of
engagements ✓ Proponent/organizer - · ✓ Member - Note: a. Points earned are cumulative but	5 points 2.5 points	efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
engagements ✓ Proponent/organizer ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the	5 points 2.5 points	efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
engagements ✓ Proponent/organizer ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the	5 points 2.5 points	efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
engagements ✓ Proponent/organizer ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points)	5 points 2.5 points t not to criterion. resource	efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved
engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related	5 points 2.5 points t not to criterion. resource	 efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects)
 engagements Proponent/organizer Member Note: 	5 points 2.5 points 2 not to criterion. resource programs	 efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs
 engagements Proponent/organizer Member Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school Proponent/organizer - 5 points 	5 points 2.5 points 2 not to criterion. resource programs	 efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects)





Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.			any othe Accompli	/ acceptance or r valid proof shment report w/ ents: Pictures, W	
Other Merit he position		omplishmen	ts specific		
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points 			 least 3 at COT or C from at leauthoriti ✓ Certificat ✓ Memorar reflecting 	e of Recognition adum and Matrix Demonstration Activity (if	
 Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (10 points) 		 ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant 			
	First	Second	Third		,
	Placers	Placers	Placers		
National	5 points	4 points	3 points		
Regional	4 points	3 points	2 points		
Division	3 points	2 points	1 point		
District 2 points 1 point 0.75 point		0.75 point			
School	1 point	0.75 point	0.50 point		
School Organiza Service ' activities students Div Dis Sch Note: a. Po	ed Learning Trainings/Le s/sessions r s' learning or ision - t trict - 4 nool - 3 c oints earned of	Action Cell (i	LAC)/ In- Development provement of points)	with atta o App Ses o Res o App con o San	Completion Report chments such as: proved SLAC sion Plan ource Package proved permit to duct nple Program endance orials

DepED

TATAG



For SHS Teachers under the Academic, Sports, and Arts and Design Track Number of learners in handled classes who passed the DOST, UPCAT, and other related scholarships (within 5 school years)5 learners and above - 5 points 4 learners4 learners3 learners2 learners1 learner1 point	 ✓ Certified copy of Results on the Scholarship
For SHS Teachers under TVLPercentage of learners with NC (within 5 school years)80%-100%- 5 points60%-79%- 4 points40% -59%- 3 points20%-39%- 2 points19% and below- 1 point	✓ TESDA Registry of Certified Workers reflecting the names of the SHS Learners/ Graduates
 Kept a record on the Analysis Report on Learners' Performance and submitted the same to the School Head (5 points) One point for each of the analysis reports given below: Diagnostic Test Written Summative Tests Performance-Based Records Quarterly Learning Outcomes Analysis on the Most and Least Learned Competencies 	✓ Copy of the Analysis Report duly certified and received by the School Head
C. Education & Learning and Development (10 points)	
1. Education (5 points) • Doctorate/Doctor's Degree • Complete Academic Requirements for Doctorate/Doctor's Degree • Earned at least 18 Doctorate/ Doctor's Degree units • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements for Master's Degree • Earned at least 18 MA Units • 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, 	 ✓ Certificate of Participation issued by DepEd or other





	<u>.</u>	
seminars, workshops, conferences, fora, etc.)	agencies/organizations sanctioned by DepEd	
 International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point 		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet 	





SEARCH FOR MOST OUTSTANDING SENIOR HIGH SCHOOL MASTER TEACHER

Name of Nominee: _		SDO:
Position:	School:	

CRITERIA/INDICATORS			MEANS OF VERIFICATION Points (MOVs) Earned
A. Performance (15 points)			
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned			 ✓ IPCRF duly signed by authorities with date of signing • SY 2022-2023 and SY 2023-2024
= (Average of the Two IPCRF Ratings / 5) x 15			✓ Service Record
 B. Outstanding/Meritorious (70 points) *Validity of the out accomplishments and training last 2 years from the cut-off of PRAISE committee. 	ıtstanding/meritori ıgs shall be within	ious the	
 1. Outstanding Employee Award (5 points) National Awardee 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. 			 Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (5 points)			a. Proposal duly approved by
MOVs Submitted	Points		the Head of Office or the designated Research
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point		Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.			the innovation or research, within the school/office duly signed by the Head of Office
*Points earned are cumulative allotted points for the criterio		the	d. Certification of adoption of the innovation or research by another school/office





3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by to authors/researchers indicated in *Points earned are cumulative bo allotted points for the criterion.	the number of the copyright page.	duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office duly signed by the Head of Office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the
		concept/s developed in the research.
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wiccirculation Writer/Developer/Contextur of LRs/IEC Co-Writer of LRs Member of the Developmen Quality Assurance team (Correvent context), broadcaster or video presenter, or Illustration	 5 points 5 points will be divided by the number of authors 1 point per al/ 1 point per article but not to exceed 4 points alizer 4 points will be divided by the number of writers 5 point in each LR but not to exceed 3 points 	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition



Note: a. Points earned are cumulative but exceed the allotted points for the	criterion.			
. Resource Speakership / Learning Fac 5 points)	cilitation	a.	Issuance/Memorandum/ Invitation/Training Matrix;	
Level	Points	b.	Certificate of	
Nominees from the Regional Office	1 011110		Recognition/Merit/	
National Level Speakership or Higher	5		Commendation/	
	points		Appreciation; and	
Regional Office Speakership	2.5 points	c.	Slide deck/s used and/or Session guide/s.	
Nominees from the Schools Division Office				
Regional Level Speakership or Higher	5			
Geeene	points			
Division/Provincial/City Level	2.5			
Speakership	points			
Nominees from Schools				
Division Level Speakership or Higher	5			
	points			
School/Municipality/District Speakership	2.5 points			
	xceed the			
llotted points for the criterion.	xceed the		Conv of the approved	
llotted points for the criterion.		 ✓ 	Copy of the approved	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE 	Ed-related	✓ ✓	proposal	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding 	Ed-related program,			
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE 	Ed-related program, planting,		proposal Narrative/Accomplishmen t report (depicting the extent to which the	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities conduction 	Ed-related program, planting,		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities conduction of the engagements 	Ed-related program, planting, pmmunity pr civic		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer 	Ed-related program, planting, ommunity or civic 5 points		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer 	Ed-related program, planting, pmmunity pr civic		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer 	Ed-related program, planting, ommunity or civic 5 points		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	Ed-related program, planting, ommunity or civic 5 points 2.5 points		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial,	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	Ed-related program, planting, ommunity or civic 5 points 2.5 points		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with	
community-based feeding medical/dental missions, tree clean-up drives, and other co development activities c engagements ✓ Proponent/organizer - 5 ✓ Member - <i>Note:</i> <i>a. Points earned are cumulative but</i>	Ed-related program, planting, ommunity or civic 5 points 2.5 points	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video	
 Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	Ed-related program, planting, ommunity or civic 5 points 2.5 points	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of	
 Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	Ed-related program, planting, ommunity or civic 5 points 2.5 points	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - S Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or 	Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special	
 Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>cinot to</i> <i>criterion.</i>	✓ ✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects)	
 Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school 	Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs	
 Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs	✓ ✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs or MOUs, deed of	
 Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs	✓ ✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs	





 innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points Served as a mentor/coach to other teachers (5 points) (5 points) 	P/DLL duly signed by at ast 3 authorities OT or Observation Chart om at least 3 observer- uthorities ertificate of Recognition lemorandum and Matrix effecting Demonstration eaching Activity (if vailable) ertification as a mentor
 innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points Served as a mentor/coach to other teachers (5 points) (5 points) 	ast 3 authorities OT or Observation Chart om at least 3 observer- uthorities ertificate of Recognition lemorandum and Matrix eflecting Demonstration eaching Activity (if vailable) ertification as a mentor
(5 points) by	
5 or more mentage 5 points	y the school head
5 or more mentees- 5 points4 mentees- 4 points3 mentees- 3 points2 mentees- 2 pointsonly 1 mentee- 1 point	
	 ctivity Completion Report ith attachments such as: Approved SLAC Session Plan Resource Package Approved permit to conduct Sample Program Attendance Pictorials
curriculum aligned with the distance learning modalities adopted by the school (5 points)co Vi arr re reOne point for each of the instructional materials given below: Contextualized Self-Learning Modules (SLMs) Learning Activity Sheets (LAS)via	ample copy of ontextualized SLMs, LAS, ideo and Audio Lessons, nd Online learning esources duly certified by ne school head ample of contextualized LMS, LAS, audio and deo lessons and online earning resources





Video lessons Online learning resources	
 Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points) One point for each of the analysis reports given below: Diagnostic Test Written Summative Tests Performance-Based Records Quarterly Learning Outcomes Analysis on the Most and Least Learned Competencies 	 ✓ Copy of the Corrected Analysis Report duly certified and received by the School Head ✓ Activity Completion Report/Coaching Forms with MOVs on the activity conducted
Produced prepared SHS graduates/learners for the SHS Exits (5 points) For SHS Teachers under the Academic, Sports, and Arts and Design Track Number of learners in handled classes who passed the DOST, UPCAT, and other related scholarships (within 5 school years) 5 learners and above - 5 points 4 learners - 4 points 3 learners - 3 points 2 learners - 2 points 1 learner - 1 point	✓ Certified copy of Results on the Scholarship
For SHS Teachers under TVL Percentage of learners with NC (within 5 school years) 80%-100% - 5 points 60%-79% - 4 points 40% -59% - 3 points 20%-39% - 2 points 19% and below - 1 point	✓ TESDA Registry of Certified Workers reflecting the names of the SHS Learners/ Graduates





C. Education & Learning and Development		
(10 points)		
 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements 	
 Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 	/ Certification of Units Earned	
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
 D. Potential (5 points) ✓ Interview and essay shall be conducted 	✓ Potential/Interview	
 Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING ALTERNATIVE LEARNING SYSTEM (ALS) TEACHER I-III

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned	
A. Performance (15 points)			
1. Performance (10 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15		 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishmen	ts	
(70 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	<u> </u>	n the	
 1. Outstanding Employee Award (8 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. 		 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
Otherwise, points earned are cumulative. 2. Innovation (5 points)			a. Proposal duly approved by
MOVE Schwitted Deinte			the Head of Office or the
MOVs Submitted a, b, c, & d	Points 5 points		designated Research Committee per DO No. 16,
a, b, c, & e a, b, c, & e Only a, b, & c Only a & b	5 points 5 points 3 points 2 points		s. 2017 b. Accomplishment Report verified by the Head of
Only a *For collaborative innovations	1 point	shall	Office c. Certification of utilization of the innovation or research,
be divided by the number of authors/researchers indicated in the copyright page.			within the school/office duly signed by the Head of Office
*Points earned are cumulative but not to exceed the allotted points for the criterion.		d the	d. Certification of adoption of the innovation or research





			by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (5 points)			a. Proposal duly approved by
			the Head of Office or the
MOVs Submitted	Poin		designated Research
a, b, c, & d	5 poir		Committee per DO No. 16,
a, b, c, & e	5 poir		s. 2017
Only a, b, & c	3 poir		b. Accomplishment Report
Only a & b	2 poir		verified by the Head of
Only a	1 poi	nt	Office
			c. Certification of utilization of
*For collaborative research stu		-	the innovation or research,
shall be divided by		mber of	within the school/office
authors/researchers indicated	l in the copy	right page.	duly signed by the Head of Office
	• • • •		d. Certification of adoption of
*Points earned are cumulative but not to exceed the allotted points for the criterion.			the innovation or research
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		5 noints	 duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published
 4. Publication / Authorship Sole authorship of a book Co-authorship of a book 	k -	5 points 5 points will	 duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or
	k - k	5 points will e divided by	 duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized
 Sole authorship of a book Co-authorship of a book 	k - k be th au	5 points will e divided by le number of athors	 duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC
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 Sole authorship of a boo Co-authorship of a book Article published in a jou newspaper/ magazine of circulation 	k - ! be th au urnal/ - f wide ar to po	5 points will e divided by the number of athors 1 point per rticle but not o exceed 4 points	 duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC
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 Sole authorship of a boo Co-authorship of a book Article published in a jou newspaper/ magazine of circulation Writer/Developer/Content 	k - ! be th au urnal/ - f wide ar to po xtualizer - b tl	5 points will e divided by the number of athors 1 point per rticle but not e exceed 4 bints 4 points 4 points 4 points will e divided by the number of	 duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC
 Sole authorship of a book Co-authorship of a book Article published in a jou newspaper/ magazine of circulation Writer/Developer/Conte of LRs/IEC Co-Writer of LRs 	k - S be th au urnal/ - f wide ar to po xtualizer - b ti w	5 points will e divided by the number of athors 1 point per ticle but not o exceed 4 bints 4 points 4 points 4 points will e divided by the number of vriters	 duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC
 Sole authorship of a boo Co-authorship of a book Article published in a jou newspaper/ magazine of circulation Writer/Developer/Conte of LRs/IEC 	k - S be th au urnal/ - f wide ar to po xtualizer - b th th went/ - C	5 points will e divided by the number of athors 1 point per rticle but not e exceed 4 bints 4 points 4 points 4 points will e divided by the number of	 duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC





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Layout Artist, broadcaster or 3 po video presenter, or Illustrator) of the Learning Resources	pints	
Note: a. Points earned are cumulative but exceed the allotted points for the		
5. Resource Speakership / Learning Fac 5 points)	cilitation	a. Issuance/Memorandum/ Invitation/Training
Level	Points	Matrix; b. Certificate of
Nominees from the Regional Office	FUIIIIS	Recognition/Merit/
National Level Speakership or Higher	5 points	Commendation/ Appreciation; and
Regional Office Speakership	2.5 points	c. Slide deck/s used and/or Session guide/s.
Nominees from the Schools Division Office	_	
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership	2.5 points	
Nominees from Schools		
Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
Points earned are cumulative but not to exallotted points for the criterion.	xceed the	
 6. Outreach Activity (5 points) Sponsored/conducted DepEd-related community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 		 Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation
7. With Outstanding Accomplishments o Learners' Access (6 points)	on the	
 ✓ Mapping for Enrolees (2 points) ○ 100 and above ○ 80-99 ○ 1.75 points 		 ✓ Signed Certification(s) from the concerned





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 60-79 40-59 39 and below 1.00 point 	officials (Brgy Officials or immediate superior) ✓ Signed Mapping Reports (LGU Officials/immediate superior)
 ✓ Enrolment (LIS -based) (2 points) ○ 75 and above - 2.0 points ○ 57-74 - 1.5 points ○ 37-56 - 1.0 point ○ 36 and below - 0.5 point 	 ✓ Copy of the generated list of enrolment from the LIS ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
 ✓ Programs Handled (2 points) [Programs cover but not limited to the following: (1) BLP; (2) A&E EL; (3) (A&E JHS); Plus at least 2 Informal Education Programs] 5 Programs and above 2.00 points 4 Programs 1.75 points 3 Programs 1.50 points 1 Program 1.00 point 	 ✓ Signed/Approved Class Program/ Teachers Program ✓ Copy of the list of learners under each of the programs handled ✓ Certification of the veracity of the information by an EPSA or any higher office as authorized by the Planning Office at the SDO
8. With Outstanding Accomplishments on the Quality of Outputs (13 points)	
 ✓ Percentage of Completers (3 points) (Computed against the No. of Enrolment and taking the average from both the Elem and JHS levels) 0 91% - 100% - 3 points 0 81% - 90% - 2.5 points 0 71% - 80% - 2 points 0 61% - 70% - 1.5 points 0 60% and below - 1 points 	 Copy of the generated list of enrolment from the LIS Copy of the Masterlist of Completers based on LIS Copy of the report showing the percentage of completers Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
 ✓ Percentage of Qualifiers (4 points) (Computed against the No. of Completers and taking the average from both the Elem and JHS levels) 	 ✓ Copy of the Masterlist of Completers based on LIS ✓ Copy of the Masterlist of Qualifiers (based on the revalida)





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 91% - 100% - 4 points 81% - 90% - 3.5 points 71% - 80% - 3 points 61% - 70% - 2.5 points 60% and below - 2 points 	 ✓ Copy of the report showing the percentage of Qualifiers (shall attach the duly accomplished copy of the Monitoring Tool) ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
 ✓ Percentage of Passers (6 points) (Computed against the No. of Qualifiers and taking the average from both the Elem and JHS levels) ○ 91% - 100% - 6 points ○ 81% - 90% - 5 points ○ 71% - 80% - 4 points ○ 61% - 70% - 3 points ○ 60% and below - 2 points 	 Copy of the Masterlist of Qualifiers (based on the revalida) Copy of the Masterlist of Passers (based on the revalida) Copy of the report showing the percentage of Passers (shall attach the duly accomplished copy of the Monitoring Tool) Certification of the veracity of the data by an EPSA or any higher office as authorized by the
 9. Networking/Linkages (5 points) ✓ Initiated DepEd-related resource generation projects and/or programs that will benefit the ALS learners and/or the entire CLC 80,000.00 and above - 5 points 60,000.00 - 79,000.00 - 4 points 40,000.00 - 59,000.00 - 3 points 20,000.00 - 39,000.00 - 2 points 19,000.00 and below - 1 point Note: a. For more than one proponent, points earned will be divided by the number of proponents. b. Generated funds shall be the total accumulated amount within the recent 5 consecutive years. 	 Planning Office at the SDO ✓ Copy of the approved and implemented proposal(s) (for IGPs and other initiatives) ✓ Copy of the MOA(s) or MOU(s), deed of donation/acceptance or any other valid proof of receipt of any amount received (in cash or in kind) Note: Use the computation in Brigada Eskwela in the conversion of materials/labor into cash ✓ Accomplishment report w/ attachments: Pictures, WFP/POW ✓ Certification of the veracity of the data by an EPSA or any higher office





				as authorized by the Planning Office at the SDO
Other Mer the position		complishm	ents specific	
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (3 points) National - 3 points Region - 2.5 points Division - 2 points District - 1.5 points School - 1 point 		 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) 		
category	coach or con) in the Scho l and Nationa	ool, District,	Division,	 ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant
	First	Second	Third	
	Placers	Placers	Placers	
National	5 points	4 points	3 points	
Regional	4 points	3 points	2 points	
Division	3 points	2 points	1 point	
District	2 points	1 point	0.75 point	
School	1 point	0.75 point	0.50 point	
 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points) Division - 5 points District - 4 points School - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 		 ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials 		
	& Learning a	a <mark>nd Develo</mark> g	pment	
10 points)	5 nointa)			
duostion /	5 pointsj octorate/Doctor's	Degree	- 5 points	✓ Transcript of Records
	for and pool of a	•	- 4.5 points	-
• Do • Co	omplete Academie		Period	✓ Certificate of Completion
• Co for	omplete Academic r Doctorate/Doct	or's Degree	-	 ✓ Certificate of Completion of Academic Requirements
 Do Co for Ea Do 	omplete Academie	or's Degree Doctorate/ iits	- 4 points - 3.5 points	-



Complete Academic Requirements - 3 points for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING MASTER TEACHER IN THE ALTERNATIVE LEARNING SYSTEM (ALS)

Name of Nominee:	\$	SDO:
Position:	School:	

CRITERIA/IND	ICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)			
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15		 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishments		
(70 points) *Validity of the ou accomplishments and training last 2 years from the cut-off d PRAISE committee.	<u> </u>		
	ward (4 points)		
 1. Outstanding Employee Award (4 points) National Awardee 4 points Nomination in the Department/ - 3 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 2 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 1 point Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. 		 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovation (5 points)		a. Proposal duly approved by	
MOVs Submitteda, b, c, & da, b, c, & eOnly a, b, & cOnly a & bOnly a*For collaborative innovationsbe divided by the number of aindicated in the copyright page	uthors/researchers		





*Points earned are cumulative but not to exceed the allotted points for the criterion.		 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (5 points)		
3. Research (5 points) MOVs Submitted Points a, b, c, & d 5 points a, b, c, & e 5 points Only a, b, & c 3 points Only a & b 2 points Only a 1 point *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.		 a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the improvention or proceeded
A Dublication / Authorship (5	nointal	research. ✓ Copy of the published
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of window circulation Writer/Developer/Contextur of LRs/IEC Co-Writer of LRs 	- 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





Quality Assurance team (Content each Reviewer, Language Editor, not	5 point in h LR but to exceed oints	
Note: I. Points earned are cumulative but not to e Illotted points for the criterion.	exceed the	
5. Resource Speakership / Learning Fa	cilitation	
5 points)		a. Issuance/Memorandum/ Invitation/Training
Level	Points	Matrix;
Nominees from the Regional Office		b. Certificate of
National Level Speakership or Higher	5	Recognition/Merit/
	points	Commendation/
Regional Office Speakership	2.5	Appreciation; and
	points	c. Slide deck/s used and/or
Nominees from the Schools Division Office		Session guide/s.
Regional Level Speakership or Higher	5	
	points	
Division/Provincial/City Level	2.5	
Speakership	points	
Nominees from Schools		
Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
Points earned are cumulative but not to ex llotted points for the criterion.	xceed the	
-		
6. Outreach Activity (3 points)		✓ Copy of the approved
5. Outreach Activity (3 points)	Ed-related	 ✓ Copy of the approved proposal
 6. Outreach Activity (3 points) • Sponsored/conducted DepE community-based feeding 	program,	proposal ✓ Narrative/Accomplishmen
 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree 	program, planting,	 proposal ✓ Narrative/Accomplishmen t report (depicting the
 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other community drives. 	program, planting, ommunity	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the
 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of the development activities activitie	program, planting,	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and
 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements 	program, planting, ommunity or civic	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a
 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer 	program, planting, ommunity or civic 3.0 points	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved
 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer 	program, planting, ommunity or civic	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning
 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	program, planting, ommunity or civic 3.0 points 1.5 points	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved
 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	program, planting, ommunity or civic 3.0 points 1.5 points	 ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements	program, planting, ommunity or civic 3.0 points 1.5 points	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of
 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - 3 ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the 	program, planting, ommunity or civic 3.0 points 1.5 points : not to criterion.	 ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 	program, planting, ommunity or civic 3.0 points 1.5 points : not to criterion.	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of
 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - 3 ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the 	program, planting, ommunity or civic 3.0 points 1.5 points : not to criterion.	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of
 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 	program, planting, ommunity or civic 3.0 points 1.5 points : not to criterion.	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of
 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - 3 ✓ Member - 3 Note: a. Points earned are cumulative but exceed the allotted points for the Y. With Outstanding Accomplishments of Learners' Access (6 points) 	program, planting, ommunity or civic 3.0 points 1.5 points a not to criterion.	 proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation



DejED



 60-79 - 1.50 points 40-59 - 1.25 points 39 and below - 1.00 point 	officials (Brgy Officials or immediate superior) ✓ Signed Mapping Reports (LGU Officials/immediate superior)
 7.2Enrolment (LIS -based) (2 points) 75 and above - 2.0 points 57-74 - 1.5 points 37-56 - 1.0 point 36 and below - 0.5 point 	 ✓ Copy of the generated list of enrolment from the LIS ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
 7.3 Programs Handled (2 points) [Programs cover but not limited to the following: (1) BLP; (2) A&E EL; (3) (A&E JHS); Plus at least 2 Informal Education Programs] 5 Programs and above- 2.00 points 4 Programs - 1.75 points 3 Programs - 1.50 points 2 Programs - 1.25 points 1 Program - 1.00 point 	 ✓ Signed/Approved Class Program/ Teachers Program ✓ Copy of the list of learners under each of the programs handled ✓ Certification of the veracity of the information by an EPSA or any higher office as authorized by the Planning Office at the SDO
 8. With Outstanding Accomplishments on the Quality of Outputs (12 points) 8.1 Percentage of Completers (3 points) (Computed against the No. of Enrolment and taking the average from both the Elem and JHS levels) 91% - 100% - 3.0 points 81% - 90% - 2.5 points 71% - 80% - 2.0 points 61% - 70% - 1.5 points 60% and below - 1.0 point 	 ✓ Copy of the generated list of enrolment from the LIS ✓ Copy of the Masterlist of Completers based on LIS ✓ Copy of the report showing the percentage of completers ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
8.2 Percentage of Qualifiers (4 points) (Computed against the No. of Completers and taking the average from both the Elem and JHS levels)	 ✓ Copy of the Masterlist of Completers based on LIS ✓ Copy of the Masterlist of Qualifiers (based on the revalida)





 91% - 100% - 4.0 points 81% - 90% - 3.5 points 71% - 80% - 3.0 points 61% - 70% - 2.5 points 60% and below - 2.0 points 	 ✓ Copy of the report showing the percentage of Qualifiers (shall attach the duly accomplished copy of the Monitoring Tool) ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
8.3 Percentage of Passers (5 points)	
(Computed against the No. of Qualifiers and taking the average from both the Elem and JHS levels) • 91% - 100% - 5 points • 81% - 90% - 4 points • 71% - 80% - 3 points • 61% - 70% - 2 points • 60% and below - 1 point	 ✓ Copy of the Masterlist of Qualifiers (based on the revalida) ✓ Copy of the Masterlist of Passers (based on the revalida) ✓ Copy of the report showing the percentage of Passers (shall attach the duly accomplished copy of the Monitoring Tool) ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
9. Networking/Linkages (2 points)	
Initiated DepEd-related resource generation projects and/or programs that will benefit the ALS learners and/or the entire CLC • 80,000.00 and above - 2 points • 60,000.00 - 79,000.00 - 1.5 points • 40,000.00 - 59,000.00 - 1 point • 20,000.00 - 39,000.00 - 0.75 point • 19,000.00 and below - 0.50 point	 ✓ Copy of the approved and implemented proposal(s) (for IGPs and other initiatives) ✓ Copy of the MOA(s) or MOU(s), deed of donation/acceptance or any other valid proof of receipt of any amount received (in cash or in kind)
 Note: a) For more than one proponent, point/s earned will be divided by the number of proponents. b) Generated funds shall be the total accumulated amount within the recent 5 consecutive years. 	 Note: Use the computation applied in the Brigada Eskwela for the conversion of materials/labor into cash ✓ Accomplishment report w/ attachments: Pictures, WFP/POW





				EPSA or any higher office as authorized by the Planning Office at the SDO
Other Meri (23 poi		complishme	ents	
 10.1 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (3 points) National - 3.0 points Region - 2.5 points Division - 2.0 points District - 1.5 points School - 1.0 point 			 LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) 	
 10.2 Served as a mentor/coach to other teachers (3 points) 5 or more mentees - 3.0 points 4 mentees - 2.5 points 3 mentees - 2.0 points 2 mentees - 1.5 points only 1 mentee - 1.0 point 			 ✓ Certification as a mentor by the school head 	
10.3 Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points)			 ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition 	
	First	Second	Third	as Coach/Contestant
National	Placers 5.00	Placers 4.00	Placers 3.00	
	points	points	points	
Regional	4.00 points	3.00 points	2.00 points	
Division	3.00 points	2.00 points	1.00 point	
District	2.00 points	1.00 point	0.75 point	
School	1.00 point	0.75 point	0.50 point	





 10.4 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (4 points) Division - 4 points District - 3 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Activity Completion Report with all the following attachments: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials
 10.5 Led in the preparation and enrichment of the curriculum aligned with the distance learning modalities adopted by the school (3 points) Based on number of instructional materials (IMs). 5 or more IMs - 3.0 points 4 IMs - 2.5 points 3 IMs - 2.0 points 2 IMs - 1.5 points 1 IM - 1.0 point 	 ✓ Certificate of Recognition of being involved in the preparation and enrichment of Learning Resources such as ICT- supported Home-based Learning Facilitators' Toolkit (HBLF) Toolkit, Audio and Video Lessons, and Online and Offline learning resources ✓ Sample of developed audio and video lessons and conducted online learning resources
 10.6 Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points) One point for each of the analysis reports (ARs) made. 5 or more ARs - 5 points 4 ARs - 4 points 3 ARs - 3 points 2 ARs - 2 points 1 AR - 1 point 	 ✓ Copy of the Analysis Report duly certified and received by the School Head ✓ Completion Report with MOVs on the activity conducted
C. Education & Learning and Development	
(10 points)	





 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements Complete Academic Requirements Farned at least 18 Doctorate/ Earned at least 18 Doctorate/ Master's Degree units Master's Degree / Bachelor of Complete Academic Requirements 3.0 points for Master's Degree Earned at least 18 MA Units 2. Learning and Development (5 points) Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	
D. Potential (5 points)	
Interview and essay shall be conducted • Communication skills • Ability to present ideas • Alertness • Judgment • Stress Tolerance	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING SPED TEACHER (TEACHER I-III, SPET 1-5)

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS			MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)				
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above)			 ✓ IPCRF duly signed by authorities with date of signing • SY 2022-2023 and 	
Point/s Earned			SY 2023-2024	
= (Average of the Two IPC	0,,		✓ Service Record	
 B. Outstanding/Meritorious Accomplishments (65 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 				
1. Innovation (5 points)			a. Proposal duly approved by	
MOVs Submitted	Points		the Head of Office or the	
a, b, c, & d	5 points		designated Research Committee per DO No. 16,	
a, b, c, & e	5 points		s. 2017	
Only a, b, & c	3 points		b. Accomplishment Report	
Only a & b	2 points		verified by the Head of	
Only a	1 point		Office	
 *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. 			 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research 	
		by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.		
2. Research (5 points)			a. Proposal duly approved by	
		1	the Head of Office or the	
MOVs Submitted	Points	-	designated Research	
a, b, c, & d	5 points	-	Committee per DO No. 16,	
a, b, c, & e	5 points	-	s. 2017 h. Accomplishment Peport	
Only a, b, & c	3 points		b. Accomplishment Report	





Only a & b	2 points	3	verified by the Head of
Only a de b	$\frac{2}{1}$ point		Office
Olliy a			c. Certification of utilization of
*For collaborative research stud	the innovation or research,		
	within the school/office		
authors/researchers indicated in	the num		duly signed by the Head of
authors/researchers indicated in	i the copyri	gin page.	Office
*Points earned are cumulative b	ut not to ex	oood the	d. Certification of adoption of
allotted points for the criterion.	ut not to ex		the innovation or research
anotted points for the criterion.			by another school/office
			duly signed by the Head of
			Office
			e. Proof of citation by other
			researchers (whose
			study/research, whether
			published/unpublished, is
			likewise approved by
			authorized body) of the
			concept/s developed in the
			research.
3. Publication / Authorship (5	points)		\checkmark Copy of the published
Sole authorship of a book	- ·	oints	book/articles or
Co-authorship of a book		oints will	developed/contextualized
		livided by number of	learning resources/IEC
		nors	✓ Certificate of Recognition
Article published in a journ		point per	Certificate of Recognition
newspaper/ magazine of w circulation		cle but not xceed 4	
circulation	poir		
Writer/Developer/Contextu	ualizer - 4 p	oints	
of LRs/IEC • Co-Writer of LRs	- 4	points will	
		divided by	
		number of	
• Member of the Developmer		ters point in	
Quality Assurance team (C	ontent each	LR but	
Reviewer, Language Editor Layout Artist, broadcaster		o exceed	
video presenter, or Illustra		ints	
the Learning Resources			
N T (
Note: a. Points earned are cu	mulative hat	not to	
a. Points earned are cu exceed the allotted p			
4. Resource Speakership / Le			a. Issuance/Memorandum/
(5 points)	mining rat		Invitation/Training
(o poince)			Matrix;
Level Points			b. Certificate of
			Recognition/Merit/
Nominees from the Regional OfficeNational Level Speakership or Higher5			Commendation/
National Level Speakership	or nigher		Appreciation; and
Deview -1 Office O	0.01.0.001.5	points	c. Slide deck/s used and/or
Regional Office Sp	eakersnip	2.5	Session guide/s.
Nominees from the Octor 1. T		points	Second Salaci S.
Nominees from the Schools I	vivision		
Office			





Regional Level Speakership or Higher	5	
	points	
Division/Provincial/City Level	2.5	1
Speakership	points	
Nominees from Schools	L	
Division Level Speakership or Higher	5	
Division Devel speaneremp of mgner	points	
School/Municipality/District	2.5	
Speakership	points	
opeakership	points	
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the	
5. Outreach Activity (5 points)		✓ Copy of the approved
• · - ·	Ed-related	
- , -	program,	
medical/dental missions, tree		
clean-up drives, and other co		
I I	or civic	<i>v v</i>
engagements	5 nointe	efficiently addressed a
	5 points 2.5 points	pressing need or improved
• Member -	2.5 points	
Note:		outcome) with
a. Point/s earned is cumulative but	not to	attachments: Pictorial,
exceed the allotted points for the		written output, video
exceed the dilotted points for the	criterion.	✓ Certificate of
	Recognition/Participation	
6. Networking/Linkages (5 points)	\checkmark Copy of the approved	
 Initiated DepEd-related 	e proposal (for IGPs and	
generation projects and/or	programs	
that will benefit the school		programs/projects)
		✓ Copy of Partnership MOAs
Proponent/organizer - 5 poi	ints	or MOUs, deed of
	points	donation/ acceptance or
	L	any other valid proof
		✓ Accomplishment report w/
Note:		attachments: Pictures,
a. For more than one proponent, point,	/s earned	WFP/POW
will be divided by the number of pro	oponents.	· · · · · · · · · · · · · · · · · · ·
7. Professional and Civic Involvement (5	points)	✓ Certification of
Involvement in professional/civic or		
that promotes or supports the v	-	1
learners, teachers, PWDs and their fa		the organization
	✓ Picto-narrative	
• Serves as president or chairman	✓ Supporting documents	
of the organization at the Division	showing the organizations	
 level - 5 Serves as an officer of the 	objectives and goals to	
organization at the division Level -4	serve the target clientele	
Serves as president or chairman	serve the target chefitere	
 at the school level - 3 Serves as an officer at the school 	points	
	points	
• Identified as a member of the	-	
organization in any level - 1 p	point	





0 Other Werkteriene Assessmitht menters (C	
8. Other Meritorious Accomplishments specific to the position	
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (15 points) National - 15 points Region - 12 points Division - 9 points District - 6 points School - 3 points 	 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
 SPED Instructional Materials/LRs Developed and Utilized in the DLDM (5 points) Distributed & utilized IMs/LRs - 5 points 	 ✓ Certification from the school head or department head
to 95-100% of the learners	
Distributed & utilized IMs/LRs - 4 points to 90-94% of the learners	
Distributed & utilized IMS/LRs - 3 points to 85-89% of the learners	
Distributed & utilized IMs/LRs - 2 points to 80-84% of the learners	
Distributed & utilized IMs/LRs - 1 point to 75-79% of the learners	
• Technical Assistance on SPED to Other Teachers, Parents/Families, Student- Teachers/SPED Specializers, Project Partners, and Other SPED Advocates/Volunteers (5 points)	 ✓ Photos, ✓ Text messages/chat ✓ letters from stakeholders/parents,
Gave TA to multiple clients to - 5 points more than 3 of the categories mentioned	 ✓ certificate of appreciation/recognition
Gave TA to multiple clients from - 4 points only two of the categories mentioned above	
Gave TA to multiple clients from - 3 points only 1 of the categories mentioned above	
Gave TA to only one client from - 2 points at least two of the groups mentioned above	
Gave TA to only one client in any - 1 point of the groups mentioned above	





• Length of Service and Experience (5 points)	✓ Service record
More than 5 years teaching - 5 points	
experience	
Five years teaching experience - 4 points	
Four years teaching experience - 3 points	
Three years teaching experience - 2 points	
At least two years teaching - 1 point	
experience	
C. Education & Learning and Development	
(10 points)	
1. Education (5 points)	
1. Education (o points)	✓ Transcript of Records
Doctorate/Doctor's Degree - 5 points	✓ Certificate of Completion
Complete Academic Requirements - 4.5 points	of Academic Requirements
for Doctorate/Doctor's Degree	/ Certification of Units
• Earned at least 18 Doctorate/ - 4 points Doctor's Degree units	Earned
Master's Degree / Bachelor of - 3.5 points	
Laws (Juris Doctor)Complete Academic Requirements - 3 points	
for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
Note: The degree must be relevant to the SPED and	
Inclusive Education Programs	
2. Learning and Development (5 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	Saliciolica Sy Deplia
 International/National - 5 points 	
Regional - 4 points	
• Division - 3 points	
• District - 2 points	
• School - 1 point	
Note:	
a. Point/s earned is cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development activities shall be within the last 2 years	
from the cut-off date set by the Regional	
PRAISE committee.	
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview
Communication skills	Checklist & Rating Sheet
Ability to present ideas	
Alertness	
Judgment	
Stress Tolerance	





SEARCH FOR MOST OUTSTANDING SPED MASTER TEACHER

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS			MEANS OF VERIFICATION Points (MOVs) Earned	
A. Performance (20 points)				
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20			and	 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record
 B. Outstanding/Meritorious Accomplishments (65 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 				
1. Inno	ovation (5 points)			a. Proposal duly approved by
	MOVs Submitted	Points		the Head of Office or the designated Research
-	o, c, & d	5 points		Committee per DO No. 16,
	o, c, & e	5 points		s. 2017
	y a, b, & c	3 points		b. Accomplishment Report
Onl	ya&b	2 points		verified by the Head of
Onl	y a	1 point		Office
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.				c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office
*Points earned are cumulative but not to exceed the allotted points for the criterion.			l the	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
2. Research (5 points)				a. Proposal duly approved by
	MOVs Submitted	Points]	the Head of Office or the designated Research
9	, b, c, & d	5 points		Committee per DO No. 16,
	i, b, c, & e	5 points		s. 2017
	Dnly a, b, & c	3 points		b. Accomplishment Report





Only a & b	2 points		verified by the Head of
Only a	1 point		Office
Only a	1 point		c. Certification of utilization of
*For collaborative research stud	the innovation or research,		
shall be divided by	within the school/office		
authors/researchers indicated is	duly signed by the Head of		
autions/researchers indicated in	i the copyright	page.	Office
*Points earned are cumulative b	ut not to excee	d the	d. Certification of adoption of
allotted points for the criterion.	ut not to excee	a the	the innovation or research
anotted points for the effection.			by another school/office
			duly signed by the Head of
			Office
			e. Proof of citation by other
			researchers (whose
			study/research, whether
			published/unpublished, is
			likewise approved by
			authorized body) of the
			concept/s developed in the
			research.
3. Publication / Authorship (5	points)		✓ Copy of the published
• Sole authorship of a book	- 5 point		book/articles or
Co-authorship of a book	- 5 point		developed/contextualized
	be divid the num	•	learning resources/IEC
	authors		✓ Certificate of Recognition
Article published in a journ		-	
newspaper/ magazine of w circulation	ide article b to excee		
	points		
 Writer/Developer/Context of LRs/IEC 	alizer - 4 point	S	
Co-Writer of LRs	- 4 poin	ts will	
	be divid	5	
	the nur writers	nber of	
Member of the Development		nt in	
Quality Assurance team (C			
Reviewer, Language Editor Layout Artist, broadcaster		ceeu	
video presenter, or Illustra			
the Learning Resources			
Note:			
a. Points earned are cu			
exceed the allotted p	oints for the crite	erion.	
4. Resource Speakership / Le	arning Facilit	ation	a. Issuance/Memorandum/
(5 points)			Invitation/Training
			Matrix;
Level Points			b. Certificate of
Nominees from the Regional Office			Recognition/Merit/
National Level Speakership	0	5	Commendation/
		oints	Appreciation; and
Regional Office Sp	-	2.5	c. Slide deck/s used and/or
	-	oints	Session guide/s.
Nominees from the Schools I	Division		
Office			





Regional Level Speakership or Higher	5	
	points	
Division/Provincial/City Level	2.5	
Speakership	points	
Nominees from Schools	- -	
Division Level Speakership or Higher	5	
	points	
School/Municipality/District	2.5	
Speakership	points	
Speakership	points	
*Points earned are cumulative but not to ex	sceed the	
allotted points for the criterion.	leeeu ine	
5. Outreach Activity (5 points)		✓ Copy of the approved
	Ed-related	
· , · ·	program,	
medical/dental missions, tree		
clean-up drives, and other co	-	
· · · · · · · · · · · · · · · · · · ·	or civic	
-		efficiently addressed a
engagements	Enginta	5
	5 points 2.5 points	pressing need or improved
• Member -	2.5 points	
Note:		outcome) with
a. Point/s earned is cumulative but	not to	attachments: Pictorial,
exceed the allotted points for the		written output, video
exceed the adolled points for the	criterion.	✓ Certificate of
		Recognition/Participation
6. Networking/Linkages (5 points)		\checkmark Copy of the approved
• Initiated DepEd-related	resource	
generation projects and/or	programs	
that will benefit the school		programs/projects)
		✓ Copy of Partnership MOAs
Proponent/organizer - 5 poi	nts	or MOUs, deed of
Member - 2.5 j	points	donation/ acceptance or
		any other valid proof
		✓ Accomplishment report w/
Note:		attachments: Pictures,
a. For more than one proponent, point,	∕s earned	WFP/POW
will be divided by the number of pro	oponents.	
	•	
7. Leadership in the Conduct of CB Trai	ning	✓ ACR
(5points)	. . ,	✓ Certification from the
	5 points	school head/department
resource speaker	maint-	head
	points	
	B points	
	2 points l point	
Serves as a committee member - 1	point	





	· · · · · · · · · · · · · · · · · · ·
8. Other Meritorious Accomplishments specifi to the position	
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (15 points) National - 15 points Region - 12 points Division - 9 points District - 6 points School - 3 points 	 LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
• SPED Instructional Materials/LRs Develop and Utilized in the DLDM (5 points)	 ✓ Certification from the school head or department
Distributed & utilized IMs/LRs - 5 poin to 95-100% of the learners	ts head
Distributed & utilized IMs/LRs - 4 poin to 90-94% of the learners	ts
Distributed & utilized IMS/LRs - 3 poin to 85-89% of the learners	uts
Distributed & utilized IMs/LRs - 2 poir to 80-84% of the learners	nts
Distributed & utilized IMs/LRs - 1 poir to 75-79% of the learners	nt
• Technical Assistance on SPED to Other Teachers, Parents/Families, Student- Teachers/SPED Specializers, Project Partners, and Other SPED Advocates/Volunteers (5 points)	 ✓ Photos, ✓ Text messages/chat ✓ letters from stakeholders/parents, ✓ certificate of
Gave TA to multiple clients to - 5 point more than 3 of the categories mentioned	
Gave TA to multiple clients from - 4 point only two of the categories mentioned above	s
Gave TA to multiple clients from - 3 point only 1 of the categories mentioned above	s
Gave TA to only one client from - 2 poin at least two of the groups mentioned above	nts
Gave TA to only one client in any - 1 poin of the groups mentioned above	t
Address: Government Center	r Candahug Bala Layta





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• Length of Service and Experience (5 points)	✓ Service record
More than 5 years teaching - 5 points	
experience	
Five years teaching experience - 4 points	
Four years teaching experience - 3 points	
Three years teaching experience - 2 points	
At least two years teaching - 1 point	
experience	
C. Education & Learning and Development	
(10 points)	
1. Education (5 points)	
	✓ Transcript of Records
Doctorate/Doctor's Degree - 5 points	✓ Certificate of Completion
Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree	of Academic Requirements
Earned at least 18 Doctorate/ - 4 points	/ Certification of Units
 Doctor's Degree units Master's Degree / Bachelor of - 3.5 points 	Earned
Laws (Juris Doctor)	
Complete Academic Requirements - 3 points	
for Master's Degree Earned at least 18 MA Units - 2.5 points 	
Note: The degree must be relevant to the SPED and Inclusive education Programs	
2. Learning and Development (5 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	
,	
 International/National - 5 points 	
Regional - 4 points	
Division - 3 points	
• District - 2 points	
• School - 1 point	
Note:	
a. Point/s earned is cumulative but not to exceed the allotted points for the criterion.	
b. Validity of the learning and development	
activities shall be within the last 2 years	
from the cut-off date set by the Regional	
PRAISE committee.	
D. Potential (5 points)	
\checkmark Interview and essay shall be conducted	✓ Potential/Interview
 Communication skills 	Checklist & Rating Sheet
 Ability to present ideas 	
• Alertness	
 Judgment 	
• Suugment	





SEARCH FOR MOST OUTSTANDING MADRASAH TEACHER (ASATIDZ)

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/IND	ICATORS		MEANS OF VERIFICATION Points (MOVs) Earned
A. Performance (25 points)			
 Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IP 	outstanding (4.50 a	nd	 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record
B. Outstanding/Meritorious			
(55 points)	tstanding/meritorio gs shall be within t	he	
1. Outstanding Employee A	ward (5 points)		✓ Certificate of
 National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Division in the Municipal Leve Nomination in the Di Awardee in the Distri- in the Barangay Leve Note: a. Points earned are cumu the allotted points for the b. For same awards receive points earned shall be b received in the highest of Otherwise, points earned 	- 5 points epartment/ - 4 points n/Awardee el gion / - 3 points ion/Awardee el vision/ - 2 points ict/Awardee el lative but not to exceed e criterion. ped in a school year, pased on the award governance level.		 Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (5 points)			a. Proposal duly approved by
MOVa Submitted	Deinte		the Head of Office or the
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	Points5 points5 points3 points2 points1 point		designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion	uthors/researchers ge. e but not to exceed th		 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office





		duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Publication / Authorship (5 points)		\checkmark Copy of the published
	points	
Co-authorship of a book - 5 be the au	points will divided by e number of thors l point per	book/articlesordeveloped/contextualizedlearning resources/IEC✓Certificate of Recognition
circulation to	ticle but not exceed 4 ints	
1	points	
be th	+ points will e divided by ne number of riters	
Quality Assurance team (Content eac Reviewer, Language Editor, not	5 point in h LR but to exceed oints	
Note: a. Points earned are cumulative but exceed the allotted points for the	criterion.	a. Issuance/Memorandum/
l. Resource Speakership / Learning Fa 5 points)		Invitation/Training
5 points)	Points	
5 points) Level	Points	Invitation/Training Matrix; b. Certificate of
5 points) Level Nominees from the Regional Office		Invitation/Training Matrix; b. Certificate of Recognition/Merit/
5 points) Level	5	Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/
5 points) Level Nominees from the Regional Office		Invitation/Training Matrix; b. Certificate of Recognition/Merit/
5 points) Level Nominees from the Regional Office National Level Speakership or Higher	5 points 2.5	Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or
5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office	5 points 2.5 points	Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or
5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher	5 points 2.5 points 5 points	Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or
5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division/Provincial/City Level Speakership	5 points 2.5 points 5	Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or
5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division/Provincial/City Level	5 points 2.5 points 5 points 2.5	Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or
5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division/Provincial/City Level Speakership	5 points 2.5 points 5 points 2.5	Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or





*Points earned are cumulative but not to exceed the allotted points for the criterion.		
 5. Outreach Activity (5 points) Sponsored/conducted DepEd-related community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements Proponent/organizer - 5 points Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation 	
6. Other Meritorious Accomplishments specific		
to the position		
Outstanding/Meritorious Accomplishments as Coach in MUSABAQAH (20 points) National - 20 points	✓ Certificate of Recognition✓ Memorandum	
 Regional - 15 points Regional - 15 points Division - 10 points District - 8 points School - 5 points Outstanding/Meritorious Accomplishments as Chairperson/TWG in School related activities (5 points) 	 ✓ Special Order ✓ Accomplishment Report duly signed by the School Head 	
Chair - 5 points Co-Chair - 3 points Member - 2 points		
C. Education & Learning and Development (15 points)		
1. Education (10 points) At least 18 units in MastersCollege Graduate- 8 pointsCollege Level- 6 pointsHigh School Graduate- 4 pointsHigh School Level- 2 points	Certified True Copy: ✓ Transcript of Records ✓ Diploma ✓ Permanent Record	
2. Learning and Development (5 points)	✓ Certificate of Participation	
 ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) 	issued by DepEd or other agencies/organizations sanctioned by DepEd	
 International/National - 5 points 		





Regional	- 4 points			
Division	- 3 points			
• District	- 2 points			
School	- 1 point			
Note:				
a. Points earned are cumulative is exceed the allotted points for b. Validity of the learning and de activities shall be within the la from the cut-off date set by the PRAISE committee.	the criterion. evelopment ast 2 years			
D. Potential (5 points)				
 Interview and essay shall be con Communication skill Ability to present ide Alertness Judgment Stress Tolerance 	ls	~	Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING MULTIGRADE TEACHER I-III

Name of Nominee: _		_ SDO:
Position:	School:	

CRITERIA/IND	ICATORS		MEANS OF VERIFICATION Points (MOVs) Earned
A. Performance (30 points)			
1. Performance Rating of the rating periods should be O above) Point/s Earned	utstanding (4.50	and	 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024
= (Average of the Two IPC	0 1 1		✓ Service Record
B. Outstanding/Meritorious (55 points) *Validity of the ou accomplishments and training last 2 years from the cut-off d PRAISE committee.	utstanding/meritor lgs shall be within	rious 1 the	
 Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Division in the Municipal Leve Nomination in the Division in the Municipal Leve Nomination in the Division Awardee in the Distribution in the Barangay Leve Note:	- 5 poin epartment/ - 4 point in/Awardee el gion / - 3 point ion/Awardee el vision/ - 2 point ict/Awardee el lative but not to exce e criterion. ped in a school year, pased on the award governance level.	ts ts ts	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (5 points)			a. Proposal duly approved by
MOVs Submitted	Points		the Head of Office or the
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point		designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion	e but not to exceed	rs	 the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office





a, b, a, b, Only Only *For collabo shall be authors/res *Points earr	OVs Submitted c, & d c, & e a, b, & c a & b a b a	the number n the copyright	of page.	duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by
				authorized body) of the concept/s developed in the
	• • • • • • • • • •	• • •		research.
4. Publicat	tion / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation	- 5 points - 5 points be divided the numbr authors nal/ - 1 point	will l by er of per at not	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
•	Writer/Developer/Contextu of LRs/IEC	alizer - 4 points		
•	Co-Writer of LRs	- 4 points be divided the numb writers	d by per of	
•	Member of the Developmen Quality Assurance team (C Reviewer, Language Editor Layout Artist, broadcaster video presenter, or Illustrat the Learning Resources	ontent each LR b not to exce or 3 points	ut	



Note: a. Points earned are cumulative but arread the allotted points for the				
exceed the allotted points for the . Resource Speakership / Learning Fa		9	Issuance/Memorandum/	
5 points)	cintation	a.	Invitation/Training Matrix;	
Level	Points	b.	Certificate of	
Nominees from the Regional Office			Recognition/Merit/	
National Level Speakership or Higher	5		Commendation/	
	points		Appreciation; and	
Regional Office Speakership	2.5	c.	Slide deck/s used and/or	
	points		Session guide/s.	
Nominees from the Schools Division Office				
Regional Level Speakership or Higher	5	1		
	points	1		
Division/Provincial/City Level	2.5	1		
Speakership	points	1		
Nominees from Schools		1		
Division Level Speakership or Higher	5	1		
	points	1		
School/Municipality/District	2.5			
Speakershin	noints			
Speakership Points earned are cumulative but not to ex-	points xceed the			
Points earned are cumulative but not to ex llotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepH	xceed the	 ✓ 	Copy of the approved proposal	
Points earned are cumulative but not to ex llotted points for the criterion. 5. Outreach Activity (5 points)	xceed the Ed-related program, planting,	✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the	
 Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities considered of the construction of the construction of the construction of the clean cl	Ed-related program, planting, ommunity or civic		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a	
Points earned are cumulative but not to ex llotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepF community-based feeding medical/dental missions, tree clean-up drives, and other co development activities of engagements ✓ Proponent/organizer - 5 ✓ Member -	Ed-related program, planting, ommunity		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with	
 Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - 5 	xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points		proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning	
 Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but 	xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video	
 Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but 	xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points	~	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of	
 Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - Member - Note: a. Points earned are cumulative but exceed the allotted points for the 	xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points	V V	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation	
 Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - Member Note: a. Points earned are cumulative but exceed the allotted points for the Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or 	xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points	V V	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special	
Points earned are cumulative but not to ex- llotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the • Initiated DepEd-related	xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i>	V V	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects)	
 Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - Y Proponent/organizer - Note: a. Points earned are cumulative but exceed the allotted points for the Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school 	xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs	✓ ✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs	
 Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - Note: a. Points earned are cumulative but exceed the allotted points for the Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school Proponent/organizer - 5 point 	xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs	✓ ✓ ✓	proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects)	





			ooint/s earned of proponents.	 ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
Other Merit the position		omplishme	nts specific	
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 			 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) 	
• Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (10 points)			 ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant 	
	First Placers	Second Placers	Third Placers	
National	5 points	4 points	3 points	
Regional	4 points	3 points	2 points	
Division	3 points	2 points	1 point	
District	2 points	1 point	0.75 point	
School	1 point	0.75 point	0.50 point	
Service T activities students Divi Dist Sch Note: a. Pc	s/sessions r i learning of ision - 5 rict - 4 ool - 3 oints earned of	earning and egarding im- atcomes (5) 5 points 5 points 6 points 7 points 8 points	Development provement of points)	 ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials
Education &	Learning	and Develo	pment	
<mark>(10 points)</mark> Education (5 nointa)			
• Co for	octorate/Doctor's mplete Academi Doctorate/Doct rned at least 18	c Requirements or's Degree	- 5 points - 4.5 points - 4 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements





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Doctor's Degree units• Master's Degree / Bachelor of Laws (Juris Doctor)• Complete Academic Requirements for Master's Degree• Earned at least 18 MA Units• 2.5 points	/ Certification of Units Earned
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING MULTIGRADE MASTER TEACHER

Name of Nominee: _		SDO:
Position:	School:	

CRITERIA/IND	MEANS OF VERIFICATION Points (MOVs) Earned	
A. Performance (25 points)		
 Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IPC 	Outstanding (4.50 and	 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record
B. Outstanding/Meritorious		
(60 points)	utstanding/meritorious ags shall be within the	
 1. Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Red Awardee in the Division in the Municipal Leve Nomination in the Division in the Municipal Leve Nomination in the Division in the Division in the Municipal Leve Nomination in the Division in the Division in the Barangay Leve Note: a. Points earned are cumulative allotted points for the Division of the allotted points for the Division of the Div	- 5 points epartment/ - 4 points on/Awardee el egion / - 3 points ion/Awardee el ivision/ - 2 points ict/Awardee el lative but not to exceed the criterion. bed in a school year, pased on the award governance level.	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (5 points)		a. Proposal duly approved by
MOVs Submitted a, b, c, & d a, b, c, & e	Points 5 points 5 points	the Head of Office or the designated Research Committee per DO No. 16, s. 2017
Only a, b, & c Only a & b Only a	3 points 2 points 1 point	 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*For collaborative innovations be divided by the number of indicated in the copyright pag *Points earned are cumulative	of authors/researchers ge.	 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of
allotted points for the criterion		the innovation or research by another school/office





3. Research (5 points)		duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.a. Proposal duly approved by
MOVs Submitted	Points	the Head of Office or the
a, b, c, & d	5 points	designated Research Committee per DO No. 16,
a, b, c, & e	5 points	s. 2017
Only a, b, & c	3 points	b. Accomplishment Report
Only a & b	2 points	verified by the Head of
Only a	1 point	Office
*For collaborative research stud shall be divided by authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. 4. Publication / Authorship (5)	the number of the copyright page. ut not to exceed the	f within the school/office duly signed by the Head of Office
Sole authorship of a book	- 5 points	
 Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation 	- 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points	 book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
 Writer/Developer/Contextu of LRs/IEC 	alizer - 4 points	
Co-Writer of LRs	- 4 points will be divided by the number of writers	
Member of the Developmer Quality Assurance team (C Reviewer, Language Editor Layout Artist, broadcaster	ontent each LR but , not to exceed	





video presenter, or Illustrator) of the Learning Resources			
the learning resources			
Note:			
a. Points earned are cumulative but			
exceed the allotted points for the 5. Resource Speakership / Learning Fac		a. Issuance/Memorandum/	
5 points)		Invitation/Training	
o points)		Matrix;	
Level	Points	b. Certificate of	
Nominees from the Regional Office		Recognition/Merit/	
National Level Speakership or Higher	5	Commendation/	
	points	Appreciation; and	
Regional Office Speakership	2.5	c. Slide deck/s used and/or	•
	points	Session guide/s.	
Nominees from the Schools Division			
Office			
Regional Level Speakership or Higher	5		
Division (Durania si al (Oita) La sul	points 2.5		
Division/Provincial/City Level			
Speakership Nominees from Schools	points		
Division Level Speakership or Higher	5		
Division Level Speakership of Higher	points		
	pointo		
School/Municipality/District			
School/Municipality/District Speakership Points earned are cumulative but not to ex	2.5 points		
Speakership Points earned are cumulative but not to exallotted points for the criterion.	2.5 points		
Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points)	2.5 points acceed the	 ✓ Copy of the approved 	
Speakership Points earned are cumulative but not to ex illotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE	2.5 points sceed the Cd-related	proposal	
Speakership Points earned are cumulative but not to ex illotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding	2.5 points acceed the Cd-related program,	proposal ✓ Narrative/Accomplishme	n
Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree	2.5 points acceed the Cd-related program, planting,	 proposal ✓ Narrative/Accomplishme t report (depicting the 	n
Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co	2.5 points ceed the Cd-related program, planting, ommunity	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the 	
Speakership Points earned are cumulative but not to ex- allotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o	2.5 points acceed the Cd-related program, planting, ommunity	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an 	
Speakership Points earned are cumulative but not to ex- illotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements	2.5 points acceed the Cd-related program, planting, pmmunity or civic	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a 	d
Speakership Points earned are cumulative but not to example the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer	2.5 points ceed the Cd-related program, planting, ommunity	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an 	d
Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements • Proponent/organizer - 5 • Member - 1	2.5 points acceed the cd-related program, planting, pmmunity or civic 5 points	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve 	d
Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements ✓ Proponent/organizer - 5 ✓ Member - 1	2.5 points acceed the cd-related program, planting, pmmunity or civic 5 points 2.5 points	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning 	d
Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other con- development activities of engagements · Proponent/organizer - 5 · Member - 1 Note: a. Points earned are cumulative but	2.5 points acceed the Cd-related program, planting, pmmunity r civic 5 points 2.5 points 2.5 points	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video 	d
Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements ✓ Proponent/organizer - 5 ✓ Member - 1	2.5 points acceed the Cd-related program, planting, pmmunity r civic 5 points 2.5 points 2.5 points	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of 	d d
Speakership Points earned are cumulative but not to ex- allotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other con- development activities of engagements · Proponent/organizer - 5 · Member - 1 Note: a. Points earned are cumulative but	2.5 points acceed the Cd-related program, planting, pmmunity r civic 5 points 2.5 points 2.5 points	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video 	d d
Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements · Proponent/organizer - 5 · Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the	2.5 points acceed the Cd-related program, planting, pmmunity r civic 5 points 2.5 points 2.5 points	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation 	d d
Points earned are cumulative but not to ex illotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements · Proponent/organizer - 5 · Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points)	2.5 points acceed the Cd-related program, planting, pmmunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i>	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation 	d d
Speakership Points earned are cumulative but not to example the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer ✓ Member • Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related	2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i>	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and 	d d
Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer ✓ Member • Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related generation projects and/or	2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i>	 proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special 	d d
 Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - 5 Member - 5 Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) Initiated DepEd-related 	2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i>	 Proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) 	d d
Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - 5 ✓ Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related generation projects and/or	2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource programs	 Proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) 	d d





Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.			 donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW 	
Other Merit the position		omplishmer	nts specific	
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 			 LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) 	
• Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (10 points)		 ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant 		
	First Placers	Second Placers	Third Placers	
National	5 points	4 points	3 points	
Regional	4 points	3 points	2 points	
Division	3 points	2 points	1 point	
District	2 points	1 point	0.75 point	
School	1 point	0.75 point	0.50 point	
 Organized Learning Action Cell (LAC) / In- Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points) Division - 5 points District - 4 points School - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 			 ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials 	
 Served as a mentor/coach to other teachers (5 points) 			 ✓ Certification as a mentor by the school head 	





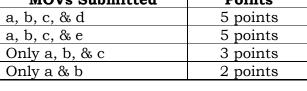
5 or more mentees- 5 points4 mentees- 4 points3 mentees- 3 points2 mentees- 2 pointsonly 1 mentee- 1 point		
(10 points)		
1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points 		
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING SCHOOL HEAD

Name of Nominee: SDO: School Category: Position: **MEANS OF VERIFICATION** Points **CRITERIA/INDICATORS** Earned (MOVs) Personal and **Professional Development** (30%) A. Performance (35 points) 1. Performance Rating of the nominee for the last 2 \checkmark OPCRF/IPCRF duly signed rating periods should be Outstanding (4.50 and by authorities with date of above) signing $\bullet~CY~2022$ and CY**Point/s Earned** 2023/SY 2022-= (Average of the Two OPCRF Ratings / 5) x 35 2023 and SY 2023-2024 ✓ Service Record **B.** Outstanding/Meritorious Accomplishments (40 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (10 points) ✓ Certificate of National Awardee – 10 points Recognition/Merit Nomination in the Department/ - 8 points ✓ Any issuance, Awardee in the Region/Awardee memorandum or in the Provincial Level document showing the Nomination in the Region / - 6 points Criteria for the Search Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 2. Innovation (5 points) a. Proposal duly approved by the Head of Office or the **MOVs Submitted** Points designated Research a, b, c, & d 5 points Committee per DO No. 16,





Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph

s. 2017

b. Accomplishment Report

verified by the Head of



Only a	1 point		Office
 *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. 		 office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. 	
3. Research (5 points)			a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points		designated Research
a, b, c, & d	5 points	=	Committee per DO No. 16,
a, b, c, & e	5 points	_	s. 2017
Only a, b, & c Only a & b	3 points 2 points	-	b. Accomplishment Report verified by the Head of
Only a	1 point	-	Office
*For collaborative research stud shall be divided by authors/researchers indicated i *Points earned are cumulative h allotted points for the criterion.	the number n the copyright j	of page.	 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 4. Publication / Authorship (Sole authorship of a book Co-authorship of a book 		by	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
Article published in a journal/ newspaper/ magazine of wide article but not			





•			
	exceed 4 oints		
1	l points		
of LRs/IEC			
	4 points will e divided by		
	he number of		
	vriters		
	.5 point in Ich LR but		
	ot to exceed		
	points		
video presenter, or Illustrator) of the Learning Resources			
Note:			
a. Points earned are cumulative bu	it not to		
exceed the allotted points for the	e criterion.		
5. Resource Speakership / Learning Fa	acilitation		
(5 points)		Invitation/Training	
		Matrix;	
Level	Points	b. Certificate of	
Nominees from the Regional Office		Recognition/Merit/	
National Level Speakership or Higher		Commendation/	
	points	Appreciation; and	
Regional Office Speakership	2.5	c. Slide deck/s used and/or	
	points	Session guide/s.	
Nominees from the Schools Division			
Office		-	
Regional Level Speakership or Higher			
	points	-	
Division/Provincial/City Level			
Speakership	points	-	
Nominees from Schools		-	
Division Level Speakership or Higher			
	points		
School/Municipality/District			
Speakership	points		
*Points earned are cumulative but not t	o orroot -1		
	u exceed		
the allotted points for the criterion.			
6. Outreach Activity (5 points)		\checkmark Copy of the approved	
1 , 1	Ed-related		
	program,		
medical/dental missions, tree			
clean-up drives, and other c			
1	or civic	5 5	
engagements	E maint	efficiently addressed a	
	5 points	pressing need or improved	
• Member -	2.5 points		
Note:		outcome) with	
a. Points earned are cumulative bu	t not to	attachments: Pictorial,	
exceed the allotted points for the		written output, video, Certificate of	
		Recognition/Participation	





 7. Networking/Linkages (5 points) Initiated DepEd-related resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, points earned will be divided by the number of proponents. 	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW 	
C. Education & Learning and Development		
(20 points) 1. Education (10 points) • Doctorate/Doctor's Degree - 10 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 9 points • Earned at least 18 Doctorate/ - 8 points Doctor's Degree units - 7 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 7 points • Complete Academic Requirements for Master's Degree - 6 points • Earned at least 18 MA Units - 5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activitiae aball he within the last 2 warre 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted • Communication skills • Ability to present ideas • Alertness • Judgment • Stress Tolerance	✓ Potential/Interview Checklist & Rating Sheet	





2. School Management and Leadership (70%)		
•	To be taken from the	
	Outstanding School	
	Criteria	

Summary:

1. Personal and Professional Development	-	30%
2. School Management and Leadership	-	70%
Total	-	100%





SEARCH FOR MOST OUTSTANDING ADMINISTRATIVE AIDE

Name of Nominee: ______ School/SDO/FD: _____ Position: _____

CRITERIA/INDICATORS			Points Earned
A. Performance (50 points)			
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 50 		 ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023/SY 2022- 2023 and SY 2023- 	
		2024 ✓ Service Record	
B. Outstanding/Meritorious	Accomplishments	• Service Record	
(30 points)	utstanding/meritorious ags shall be within the		
	ward (10 points)	✓ Certificate of	
 I. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the District/Awardee in the Barangay Level Nomination in the District/ - 2 points Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 		 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
Otherwise, points earne 2. Innovation (5 points)		a. Proposal duly approved by	
		the Head of Office or the	
MOVs Submitted			
a, b, c, & d	5 points	Committee per DO No. 16,	
a, b, c, & e	5 points	s. 2017	
Only a, b, & c	3 points	b. Accomplishment Report verified by the Head of	
Only a & b Only a	2 points 1 point	Office c. Certification of utilization of the innovation or research,	
		within the school/office	





*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.	duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 3. Other Meritorious Accomplishments specific to the position 3.1 Attendance and Punctuality in Reporting to Office (10pts) Perfect attendance and no - 10 points tardiness and undertime for three (3) consecutive months in a year Two (2) authorized absences - 8 points and tardiness for three (3) consecutive months in a year Three (3) authorized absences - 6 points and tardiness/undertime in a year Five (5) authorized absences - 4 points and tardiness/undertime in a year 	✓ Certification of the HRMO/ School Head duly noted by the Head of Office
3.2 Customer Satisfaction Survey Rating (5 points) Point/s Earned = (average of the ratings/5) x 5	 ✓ Customer Satisfaction Survey Results (for 4 quarters of 2019 & 2020) duly certified by SDS ✓ Customer Feedback/ Appreciation (1 per quarter) – Optional
C. Education & Learning and Development (15 points)	
1. Education (5 points) • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements - 4 points for Master's Degree • Earned 18 units of Master's Degree - 3 points • College Graduate - 2 points • Earned at least 18 units in college - 1 point	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned





	<u> </u>
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet



SEARCH FOR MOST OUTSTANDING **ADMINISTRATIVE ASSISTANT OR EQUIVALENT POSITION**

Name of Nominee: ______ School/SDO/FD: _____ Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points)			
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 		 ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023/SY 2022-2023 and SY 2023-2024 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishments		
(40 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	<u> </u>		
1. Outstanding Employee A	ward (10 points)	✓ Certificate of	
 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the District/Awardee in the Barangay Level Nomination in the District/ - 2 points Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 		Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search	
2. Innovation (5 points)		a. Proposal duly approved by	
MOVs Submitted Points		the Head of Office or the designated Research	
a, b, c, & d	5 points	Committee per DO No. 16,	
a, b, c, & e	5 points	s. 2017	
Only a, b, & c	3 points	b. Accomplishment Report	
Only a & b	2 points	verified by the Head of	
Only a	1 point	Office c. Certification of utilization of the innovation or research,	





 *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. 	 within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Other Meritorious Accomplishments specific	
to the position	
 3.2 Attendance and Punctuality in Reporting to Office (10pts) Perfect attendance and no - 10 points tardiness and undertime for three (3) consecutive months in a year Two (2) authorized absences - 8 points and tardiness for three (3) consecutive months in a year Three (3) authorized absences - 6 points and tardiness/undertime in a year Five (5) authorized absences - 4 points and tardiness/undertime in a year 	✓ Certification of the HRMO/ School Head duly noted by the Head of Office
 3.3 Assisted in a training/activity conducted in at least two days (5 points) Regional Level - 5 points Division Level - 4 points District Level - 3 points School Level - 2 points 	 ✓ Certificate of Recognition / Certificate of Appreciation or ✓ Duly approved ACR
 3.4 Membership in Working Committees (5 points) At least three (3) Working - 5 points Committees Two (2) Working Committees - 3 points One (1) working committee - 1 point 	 ✓ Special Order/Memorandum (with the name of the Nominee)





3.4 Customer Satisfaction Survey Rating (5 points) Point/s Earned = (average of the ratings/5) x 5	 ✓ Customer Satisfaction Survey Results (for 4 quarters of 2019 & 2020) duly certified by SDS ✓ Customer Feedback/ Appreciation (1 per quarter) – Optional 	
C. Education & Learning and Development (15 points)		
1. Education (5 points) • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements for Master's Degree • Earned 18 units of Master's Degree • Earned 18 units of Master's Degree • College Graduate • College Graduate • Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 10 points • Regional - 8 points • Division - 6 points • District - 4 points • School - 2 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
 D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING ADMINISTRATIVE OFFICER II (AO II) **SCHOOL LEVEL**

Name of Nominee:	School:
Current Position:	 No. of years:

CRITERIA/INDICATORS		M	EANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)				
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 			 IPCRF duly signed by authorities with date of signing CY 2022 and 2023 Service Record 	
B. Outstanding/Meritorious Accor	nplishments			
(45 points) *Validity of the outstand accomplishments and trainings sha last 2 years from the cut-off date set PRAISE committee.	all be within the by the Regional			
 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest 		~	Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search	
governance level. Otherwise, points earn 2. Innovation (3 points)			a. Proposal duly	
MOVs Submitted a, b, c, & d a, b, c, & e	Points 3 points 3 points		approved by the Head of Office or the designated Research Committee per DO No.	
Only a, b, & c Only a & b Only a	2 points 1 point 0.50 point		16, s. 2017b. Accomplishment Report verified by the	
*For collaborative innovations, the t be divided by the number of auth indicated in the copyright page.	-		Head of Office c. Certification of utilization of the innovation or research, within the school/office duly	





*Points earned are cumulative b allotted points for the criterion.	signed by the Head of Office	
		 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublishe d, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (2 points)		a. Proposal duly approved by the Head of Office or the
MOVe Set with a	Deinte	
MOVs Submitted	Points	designated Research
a, b, c, & d	2 points	Committee per DO No. 16, s. 2017
a, b, c, & e	2 points	
Only a, b, & c	1 point	b. Accomplishment Report
Only a & b	0.50 point	verified by the Head of Office
Only a	0.25 point	c. Certification of utilization of
*For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.		 c. cortinection of dumation of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
4. Resource Speakership / Le	arning Facilitation	a. Issuance/Memorandu
(5 points)		m/Invitation/Training
		Matrix;
Level	Points	b. Certificate of
Nominees from the Regional	Office	Recognition/Merit/





		· · · · · · · · · · · · · · · · · · ·
National Level Speakership or Higher	5 points	Commendation/ Appreciation; and
Regional Office Speakership	2.5 points	c. Slide deck/s used and/or Session
Nominees from the Schools Division	pointe	guide/s.
Office Regional Level Speakership or Higher	5	
Regional Level opeakership of Higher	points	
Division/Provincial/City Level	2.5	
Speakership	points	
Nominees from Schools		
Division Level Speakership or Higher	5 points	
School/Municipality/District	points 2.5	
Speakership	points	
*Points earned are cumulative but not to e	veed the	
allotted points for the criterion.		
5. Other Meritorious Accomplishments s to the position	specific	
 5.1 Personnel Administration-Salar Benefits (5 points) 100% of School Personnel timely received accurate salary and other benefits 95%-99% of School Personnel timely received accurate salary and other benefits 90%-94% of School Personnel timely received accurate salary and other benefits 85%-89% of School Personnel timely received accurate salary and other benefits 85%-89% of School Personnel timely received accurate salary and other benefits 84% and below of School Personnel timely received accurate salary and other benefits 	ry and 10 points 8 points 6 points 4 points 2 points	 and accurately. Indicate in the certification the total number of personnel versus the actual number of personnel received timely and accurate salary In case 100% is not met, include justification
 5.2 Personnel Records (5 points) 100% Updated School Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) 	-	 ✓ Certification from the SDO HRMO as to percentage of updated School Personnel Records





 95-99% Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) 	4 points	5	
 90-94% Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) 	3 points	5	
 85-89% Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) 	2 points	5	
 84% and below Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) 	1 point		
 5.3 Reports Submission (5 points) 100% of required HR-related reports complied with 95%-99% of required HR-related reports complied with 90%-94% of HR-related reports complied with 85%-89% of required HR-related reports complied with 84% and below of required HR-related HR-related reports complied with 	5 points 4 points 3 points 2 points 1 point	s s	
 5.4 Property Custodianship (5 points 100% updated inventory on supplies, materials, equipment, textbooks, and learning resources 	5) 5 points	 ✓ Certification from the SDO Supply Officer as to percentage of updated inventory on supplies, 	





4 points	materials, equipment, textbooks, and learning resources - Attach photocopy of
3 points	the inventory card of the school
2 points	
1 point	
(5	✓ Certification from the
	School Head as to number
5 points	of administrative support provided to School Head and teachers
4 points	 Attach MOV/list of activities provided support
3 points	
2 points	
1 point	
5)	\checkmark Certification from the SDO
5 points	Accountant as to percentage of reports
4 points	submitted on time of the concerned AO II/school
3 points	
2 points	
1 point	
	3 points 2 points 1 point (5 5 points 4 points 3 points 2 points 1 point 1 point 5 points 4 points 3 points 3 points 4 points 3 points 4 points





to SDO on time		
C. Education & Learning and Development (15 points)		
 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (10 points) ✓ Participation to Learning and 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other 	
Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)	issued by DepEd or other agencies/organizations sanctioned by DepEd	
 International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points 		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING SCHOOL REGISTRAR

Name of Nominee: _	£	SDO:
Position:	School:	

A. Performance (35 points)	(MOVs)	Earned
 Performance Rating of the nominee for the last rating periods should be Outstanding (4.50 above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 3 B. Outstanding/Meritorious Accomplishments (45 points) 	and authorities with date of signing • CY 2022 and CY 2023 55 ✓ Service Record	
*Validity of the outstanding/meritori accomplishments and trainings shall be within last 2 years from the cut-off date set by the Regio PRAISE committee.	the	
 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 	 ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovation (5 points)	a. Proposal duly approved by the Head of Office or the	
MOVs SubmittedPointsa, b, c, & d5 pointsa, b, c, & e5 pointsa, b, c, & e5 pointsOnly a, b, & c3 pointsOnly a & b2 pointsOnly a1 point*For collaborative innovations, the total points shbe divided by the number of authors/researchersindicated in the copyright page.*Points earned are cumulative but not to exceedallotted points for the criterion.	 duly signed by the Head of Office d. Certification of adoption of the innovation or research 	





3. Research (5 points)		 e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the ✓ research. a. Proposal duly approved by
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c	Points5 points5 points3 points	the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report
Only a & b Only a *For collaborative research studi	he number o the copyright page	of within the school/office duly signed by the Head of Office
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journanewspaper/ magazine of wide circulation 	- 5 points - 5 points will be divided by the number of authors al/ - 1 point per	 published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
 Writer/Developer/Contextuation of LRs/IEC Co-Writer of LRs Member of the Development 	- 4 points will be divided by the number of writers	
 Member of the Development Quality Assurance team (Co Reviewer, Language Editor, Layout Artist, broadcaster o video presenter, or Illustrato the Learning Resources Note: a. Points earned are cun exceed the allotted po 	ontent each LR but not to exceed or 3 points or) of nulative but not to	





5. Resource Speakership / Learning Facilitation 5 points)		a. Issuance/Memorandum/ Invitation/Training Matrix;	
Level	Points	b. Certificate of	
Nominees from the Regional Office		Recognition/Merit/	
National Level Speakership or Higher	5	Commendation/	
	points	Appreciation; and	
Regional Office Speakership	2.5	c. Slide deck/s used and/or	
State Frank F	points	Session guide/s.	
Nominees from the Schools Division Office	1		
Regional Level Speakership or Higher	5		
0 1 1 0	points		
Division/Provincial/City Level	2.5		
Speakership	points		
Nominees from Schools	_		
Division Level Speakership or Higher	5		
r	points		
School/Municipality/District	2.5		
Speakership	points		
Points earned are cumulative but not to ex allotted points for the criterion. 5. Outreach Activity (3 points)	kceed the	✓ Copy of the approved	
	Ed-related	proposal	
	program,	✓ Narrative/Accomplishmen	
medical/dental missions, tree planting,		t report (depicting the	
clean-up drives, and other community		extent to which the	
development activities or civic		activity has effectively and	
engagements		efficiently addressed a	
✓ Proponent/organizer - 3 points		pressing need or improved	
	1 point	service delivery/learning	
	-	outcome) with	
Note:		attachments: Pictorial,	
a. Points earned are cumulative but not to		written output, video	
exceed the allotted points for the	criterion.	✓ Certificate of	
		Recognition/Participation	
7. Other Meritorious Accomplishments s	specific		
o the position			
7.1 Customer Satisfaction Survey I	Rating	 ✓ Customer Satisfaction 	
(7 points)		Survey Results (for 4	
		quarters of 2022 &	
Point/s Earned = (average of the ratings	s/5) x 7	2023) duly certified by	
		SDS	
		✓ Customer Feedback/	
		Appreciation (1 per	
		quarter) – Optional	
7.2 Linkages and Network (5 point	ts)	✓ Memorandum	
Each descriptor warrants the car	ndidate	✓ Policy Guidelines	
1.25 points.		✓ Notice of Meetings/	
		Minutes of Meeting	
1. Established Records Management Im	provement	✓ Sample	





Committee in the School 2. Followed DMOS in communication and correspondence. 3. Facilitated smooth communication with Regional Records Office by maintaining accessibility through different means: email, phone, and messenger. 4. Attended meetings and convergences at the District, Division, and Regional Level 7.3 Involvement in Office Activities (5	Correspondences verified by Regional Records ✓ Activity Completion Report
points)Program Director- 5 pointsChairperson of Working Committee- 4 pointsProgram Host/ Script Writer- 3 pointsMember of TWG- 2 pointsParticipant/Attendee- 1 pointC. Education & Learning and Development	 ✓ Certificate of Recognition ✓ Program ✓ Photos of the Event/ Activity
(15 points)	
1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING **IMPLEMENTING UNIT BOOKKEEPER/ACCOUNTANT**

CRITERIA/INDICATORS			MEANS OF	Points
CRITERIA/INDI	CATORS		VERIFICATION (MOVs)	Earned
A. Performance (20 Points)				
 Performance Rating of the strating periods should be Ou above) Point/s Earned = (Average of the Two IPCR) 	utstanding (4.50 and	× × ×	Service Record	
B. Outstanding/Meritorious	Accomplishments			
accomplishments and trainin last 2 years from the cut- Regional PRAISE committee.	off date set by the			
1. Outstanding Employee A	• = •	✓	Certificate of	
 National Awardee Nomination in the D Awardee in the Regioning in the Provincial Lev Nomination in the R Awardee in the Division the Municipal Lev Nomination in the D Awardee in the Distribution in the Barangay Leve 	on/Awardee el egion / - 3 points sion/Awardee rel ivision/ - 2 points rict/Awardee	~	Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search	
Note: a. Points earned are cumulati allotted points for the criter b. For same awards received earned shall be based on t highest governance level. C are cumulative.	ion. in a school year, points he award received in the			
2. Innovation (5 points)		a.	Proposal duly approved by	
MOV- Colorities 1	Delate		the Head of Office or the designated Research	
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	Points5 points5 points3 points2 points1 point		Committee per DO No. 16, s. 2017 Accomplishment Report verified by the Head of Office Certification of utilization of	
	- <u>F</u>	0.	the innovation or research,	





3. Resource Speakership / Learning Facilitation (5 points) a. Issuance/Memorandum/ Invitation/Training Matrix; Level Points Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership 5 points Nominees from the Schools Division Office c. Slide deck/s used and/or Session guide/s. Nominees from the Schools Division Office 5 points Nominees from Schools 5 points Nominees from Schools 5 points Nominees from Schools 5 points Nominees from Schools 5 Nominees from Schools 5 School/Municipality/District School/Municipality/District Speakership 2.5 points *Points earned are cumulative but not to exceed the allotted points for the criterion. ✓ 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ 4.1 Membership in Organizations/Committees (5 points) - 5 points • Memorandum/ Certificates/ Special Order Special Order	For collaborative innovations, the total por hall be divided by the number of athors/researchers indicated in the copyr age. Points earned are cumulative but not to ex e allotted points for the criterion.	 within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. 		
Level Points Nominees from the Regional Office Secognition/Merit/ Commendation/ Appreciation; and National Level Speakership or Higher 5 points Regional Office Speakership 2.5 points Nominees from the Schools Division Office Side deck/s used and/or Session guide/s. Nominees from the Schools Division Office Side deck/s used and/or Session guide/s. Nominees from Schools Division/Provincial/City Level Speakership points Division Level Speakership or Higher 5 points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. ✓ 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ 4.1 Membership in Organizations/Committees (5 points) ✓ • Membership in technical planning committee 3 or more Committees 3 or more Committees - 5 points 2 Committees - 5 points	Resource Speakership / Learning Faci	litation	a. Issuance/Memorandum/	
Level Points Nominees from the Regional Office Recognition/Merit/ Commendation/ Appreciation; and National Level Speakership or Higher 5 Regional Office Speakership 2.5 points points Nominees from the Schools Division Office - Regional Level Speakership or Higher 5 Division/Provincial/City Level 2.5 Speakership points - Nominees from Schools - Division/Provincial/City Level 2.5 Speakership points - Nominees from Schools - Division Level Speakership or Higher 5 School/Municipality/District 2.5 Speakership points - *Points earned are cumulative but not to exceed the allotted points for the criterion. - 4. Other Meritorious Accomplishments specific to the position/designation (50 points) - 4. 1 Membership in Organizations/Committees - 3 or more Committees - 5 points 2 Committees - 5 points	points)			
Nominees from the Regional Office Alternation/Ment// Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s. Nominees from the Schools Division Office Division/Provincial/City Level Speakership Session guide/s. Nominees from Schools Division/Provincial/City Level Speakership 2.5 points Nominees from Schools Speakership Session guide/s. Nominees from Schools Division Level Speakership or Higher Speakership 5 points Nominees from Schools 5 Division Level Speakership or Higher School/Municipality/District School/Municipality/District 2.5 speakership *Points earned are cumulative but not to exceed the allotted points for the criterion. ✓ 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ 4.1 Membership in Organizations/Committees (5 points) ✓ • Membership in technical planning committee 3 or more Committees - 5 points 3 or more Committees - 5 points - 5 points 2 Committees - 3 points - 3 points	Lovol	Dointo		
National Level Speakership or Higher 5 5 Appreciation; and Regional Office Speakership 2.5 Slide deck/s used and/or Nominees from the Schools Division onints Office		1 011115		
Image: Construct of the second structure of the		5		
Regional Office Speakership 2.5 points Nominees from the Schools Division session guide/s. Regional Level Speakership or Higher 5 points Division/Provincial/City Level 2.5 Speakership points Nominees from Schools points Division Level Speakership or Higher 5 points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. * 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ 4.1 Membership in Organizations/Committees (5 points) ✓ • Membership in technical planning committee 3 or more Committees - 5 points secial Order 3 or more Committees - 5 points secial Order				
Nominees from the Schools Division Image: School / Municipality / District 2.5 Speakership points Nominees from School School School / Municipality / District 2.5 Speakership points School / Municipality / District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. * Memorandum / Certificates / Special Order 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ Memorandum / Certificates / Special Order • Membership in technical planning committee 3 or more Committees - 5 points 2 Committees - 5 points	Regional Office Speakership			
Office		points		
Image: Construct of the points points Division/Provincial/City Level 2.5 Speakership points Nominees from Schools 5 Division Level Speakership or Higher 5 points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed points *Points earned are cumulative but not to exceed the allotted points for the criterion. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4.1 Membership in Organizations/Committees ✓ Memorandum/ Certificates/ Special Order • Membership in technical planning committee 3 or more Committees 3 or more Committees - 5 points 2 Committees - 3 points				
Speakership points Nominees from Schools		points		
Nominees from Schools Image: School Speakership or Higher Spoints Division Level Speakership or Higher School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4.1 Membership in Organizations/Committees (5 points) • Membership in technical planning committee 3 or more Committees 2 Committees 2 Committees - 5 points	, , , ,			
Division Level Speakership or Higher 5 points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4.1 Membership in Organizations/Committees (5 points) ✓ Memorandum/ Certificates/ Special Order • Membership in technical planning committee 3 or more Committees – 5 points 2 Committees – 3 points – 3 points	* *	points		
Image: Point of the second		F		
Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. 4. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4. 4.1 Membership in Organizations/Committees (5 points) ✓ Memorandum/ Certificates/ Special Order • Membership in technical planning committee 3 or more Committees – 5 points 2 Committees – 3 points – 3 points		points	-	
the allotted points for the criterion. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4.1 Membership in Organizations/Committees (5 points) • Membership in Organizations/Committee 3 or more Committees 2 Committees - 5 points 2 Committees - 3 points	, 1 ,			
to the position/designation (50 points) 4.1 Membership in Organizations/Committees (5 points) • Membership in technical planning committee 3 or more Committees 2 Committees - 3 points		xceed		
 4.1 Membership in Organizations/Committees (5 points) Membership in technical planning committee 3 or more Committees - 5 points 2 Committees - 3 points 	-	specific		
3 or more Committees – 5 points 2 Committees – 3 points	1 Membership in Organizations/Comm	Certificates/		
2 Committees – 3 points	Membership in technical planning com			
	2 Committees – 3	points		
4.2 Budget Utilization Rate (OBLIGATION and ✓ Certified Status of BUR at RO-FD		ON and		





• BUR of 98-100% - 5 pts.	
• BUR of 95-97% - 4 pts.	
• BUR of 90-94% - 3 pts.	
±	
±	
• BUR of 84% and below - 1 pt.	
4.3 Non-Incurrence of Overdraft in the current	✓ Status of Fund
year (5 points)	Utilization certified by
• No overdraft in allotment – 5 pts.	RO-Budget Officer
incurred in the current	
year	
4.4 Compliance with Reporting Requirements	
4.4 Compliance with Reporting Requirements	
4.4.1 Submission of Mid-Year and Year-End	✓ Certified Status Report
Financial and Budgetary Reports (5 points)	by the SDO-Accountant
• Complete and accurate – 5 points	and Budget Officer
(within 24 hours from	
start of workshop)	
• Complete and accurate – 3 points	
(before the last day of	
the workshop)	
• Complete (within the – 1 point	
submission date set/last day of the workshop)	
day of the workshop)	
4.4.2 Submission of Monthly and Quarterly	✓ Certified Status Report
Financial and Budgetary Reports (5 points)	by the SDO Accountant
• Complete and accurate – 5 points	and Budget Officer
(3 days before the scheduled	
submission date)	
• Complete and accurate – 3 points	
(2 days before the scheduled submission date set)	
Complete and accurate - 1 point	
(1 day before the scheduled	
submission date set)	
4.4.3 MOOE/Cash Advances/Other Funds	✓ Certified Status Report
Liquidation (5 points)	by the SDO Accountant
 100% Liquidation of School – 5 points MOOE/CA for the rating 	and Budget Officer
period	
• 96-99% Liquidation of School – 4 points	
MOOE/CA for the rating	
period • 91-95% Liquidation of School – 3 points	
MOOE/CA for the rating	
period	
• 86-89% Liquidation of School – 2 points	
MOOE/CA for the rating period	
• 85% and below Liquidation – 1 point	
rate	
4.4.4 AOM Compliance (5 points)	✓ APPSI Validated by
• NO AOM received within - 5 points	COA and Status of AOM





the year			certified by RO-
• Compliance within the year of 50% and above	– 4 points		Accounting Section
• Compliance within the year of 30-49%	- 3 points		
• Compliance within the year of 10-29%	- 2 points		
 Compliance within the year of 10% and below 	– 1 point		
4.4.5 NS Compliance (5 points)		\checkmark	SASDC issued to the IU
NO NS balance by December 31	– 5 points		by COA as of December 31, 2023 (with NSSDC
• Compliance/Settlement within the year of 50% and above within the year	– 4 points		issued within the year)
 Compliance/settlement within the year of 30-49% 	- 3 points		
• Compliance/settlement within the year of 10-29%	- 2 points		
• Compliance within the year of 10% and below	– 1 point		
4.4.6 ND Compliance (5 points)		√	SASDC issued to the IU
• NO ND balance (5 points) December 31	– 5 points		by COA as of December 31, 2023 (with NSSDC
• Compliance/Settlement within the year of 50% and above within the year	– 4 points		issued within the year)
• Compliance/settlement within the year of 30-49%	- 3 points		
• Compliance/settlement within the year of 10-29%	- 2 points		
• Compliance within the year of 10% and below	– 1 point		
4.4.7 Attendance to Division and	Regional	\checkmark	Certification of
Call Ups (5 points)	Regional		Attendance duly signed
• 100% Attendance to Division and RO call-ups	– 5 points		by the SDO Accountant and Budget Officer (for Division call-ups)
for CY 2023 • 95-99% Attendance to Division and RO call-ups	– 4 points	~	Certification of Attendance duly signed by the CAO-FD (for
for CY 2023 90-94% Attendance to Division and RO call-ups for CY 2023	– 3 points		Regional call-ups)
 86-89% Attendance to Division and RO call-ups for CY 2023 	– 2 points		
 At least 85% Attendance to Division and RO call-ups for CY 2021 	– 1 point		
C. Education and Learning and Devel	onment		
(10 Points)	opment		





1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 D. Potential (5 Points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING SCHOOL LIBRARIAN

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)			
 Performance Rating of the rating periods should be (above) Point/s Earned = (Average of the Two II) 	Outstanding (4.50 and	 ✓ IPCRF duly signed by authorities with the date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishments		
accomplishments and trainin last 2 years from the cut-off of PRAISE committee.	late set by the Regional	(Opertificante of	
 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned 		 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
are cumulative. 2. Innovation (5 points)		a. Proposal duly approved by	
MOVs SubmittedPointsa, b, c, & d5 pointsa, b, c, & e5 pointsOnly a, b, & c3 pointsOnly a & b2 pointsOnly a1 point*For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.		 the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office 	





*Points earned are cumulative by	ut not to exceed th	5 8 5
allotted points for the criterion.		Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the
3. Research (10 points)		research.a. Proposal duly approved by the Head of Office or the
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	Points10 points10 points6 points4 points2 points	designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.		of duly signed by the Head of
 4. Publication / Authorship (1 Sole authorship of a book Co-authorship of a book Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources 	 10 points 10 points will be divided by the number of authors 2 points per article but not to exceed 4 points 4 points 4 points will be divided by the number of writers 1 point for each LR but not to exceed 3 points 	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
a. Points earned are cur exceed the allotted p		





5. Resource Speakership / Learning Fac (5 points)	a. Issuance/Memorandum/ Invitation/Training Matrix;		
Level	Points	b. Certificate of	
Nominees from the Regional Office		Recognition/Merit/	
National Level Speakership or Higher	5 points	Commendation/ Appreciation; and	
Regional Office Speakership	2.5 points	c. Slide deck/s used and/or Session guide/s.	
Nominees from the Schools Division Office	-		
Regional Level Speakership or Higher	5 points		
Division/Provincial/City Level Speakership	2.5 points		
Nominees from Schools			
Division Level Speakership or Higher	5 points		
School/Municipality/District Speakership	2.5 points		
community-based feeding medical/dental missions, tree clean-up drives, and other co development activities of engagements ✓ Proponent/organizer - 2 ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the	2.5 points 1 point	 Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation 	
 7. Networking/Linkages (2.5 points) Initiated DepEd-related generation projects and/or that would support the operations and services implementation of the K Curriculum program (i.e. resources, facilities, equipmen (divided by the number of prop ✓ Proponent/organizer - 2 ✓ Member - 	library in the to 12 learning t, etc.) ponents)	 ✓ Approved and implemented proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW 	





	(15 points) blishment of a Functional School	Library	(5	✓	At least 1minute video	
points)				documentation of the school library (inside and		
	ce of 30 or more items indicated able below	5 pts.		~	outside) and; Photo documentation of all	
in the t	ce of 25 or more items indicated cable below	4 pts.			the sections and services of the school library.	
in the t	ce of 20 or more items indicated cable below	3 pts.				
in the t	ce of 15 or more items indicated cable below	2 pts.				
	ce of 10 or more items indicated table below	1 pt.				
	Presence of the following:					
	General Reference Section					
	Librarian's Office/Section					
	Local Collections Section					
	Teaching Guide Section					
	Rare Collection Section					
	Classic Fiction Section					
	E-Resources Section					
	Multimedia Section					
	Donations' Section					
	Circulation Section					
	Computer Section					
	Filipiniana Section					
	Reference Section					
	Periodical Section					
	Technical Section					
	Textbook Section					
	Research Section					
	Archives Section					
	Fiction Section					





New Collection	ns Display Are	a			
Log in and Lo	g out area				
Discussion Ar	ea				
Children's Are	ea				
Teacher's Area	a				
Reading Area					
Visitor's Area					
Play Area					
Library Mana	gement Syster	n			
Wash Room/G	Comfort Room				
Displayed Lib	rary Floorplar				
Learning Com	mons Space				
Internet Conn	ectivity				
Suggestion Bo	DX				
Security Gate	s				
Organized collect labels / coding	ions with proj	ber			
Organized section	ns with proper	labels			
Other Sections / mentioned in this		are not			
8.2 Conducted School Libra	orry Activities	2 5 noint	·c)	✓ Actual documents of the	
		2.5 point		records management	
10 and above activities conducted	2.5 pts.			 ✓ Physical Management to be observed/inspected in the School 	
8-9 activities conducted	2.0 pts.			✓ School Library Pictorials	
6-7 activities conducted	1.5 pts				
4-5 activities conducted	1.0 pts.				
1-3 activities conducted	0.5 pt.				
SCHOOL ACTIVITIES/PF	ROGRAMS				





Updated the Bulletin Board/ Board to promote School Lib Information Services Conducted Orientation on the School Library and its service students and teachers. Conducted regular activities promote School Library and services. Conducted classroom visits School Library and informate Used various platforms to pr School Library and informate Prepared annual implements School Library operations. Conducted / Assisted in the implementation of Numeracy Hubs Conducted Library Tours/ O Conducted Benchmarking activities Conducted Library Instruction Organized Student Organiza helpful in carrying out the programs/projects/activities Library (i.e. Book Lovers Clu Enthusiasts, etc.)	rary and le use of the es for that information to promote ion services. omote ion services. ation plan on y / Literacy rientation t to LIS tion that are a of the			
8.3 School Library Manageme Presence of 15 or more items indicated in the table below Presence of 12-14 items in the table below Presence of 9-11 items in the table below Presence of 6-8 items in the table below Presence of 3-5 items or less in the table below	 2.5 pts. 2.0 pts. 1.5 pts. 1.0 pt. 0.5 pt. 	s) ~	 Actual documents of the records management Physical Management to be observed/inspected in the School School Library Pictorials 	
MANAGEMENT School Library Policy				





School Library Development	Plan			
Staff Development Plan				
Collection Development Policy / Plan				
Issuance and Records on Library				
Cards		_		
Presence of an Organizational Chart				
Composition of a Library Committee				
Collections' Retention Program / Policy				
School Library holdings inventory (purchased, acquired through donations, disposed/donated, repaired, lost, etc.)				
School Library financial rep	ort			
School Library system flow of	chart			
School Library schedule				
School Library handbook		_		
Appropriate and functional	furniture			
Proper lighting and ventilation		—		
Library Statistics				
Transaction records				
School Library Maintenance		_		
School Library users logbook		—		
Adequate space				
Accession records				
Vertical files				
Presence of Evacuation / Er	nergency	_		
Plan	- 85			
CoVid19 safety measures				
8.4 Conducted School Readir	ng Program	Activities		
(5 points)			✓ Memorandum / Issuances	
			\checkmark ACR with complete	
Presence of 5 or more	5 pts.		attachments	
items indicated in the table below			Other applicable proofs (e.g.	
Presence of 4 items in the	4 pts.		Pictures of bulletin boards, copy of the AIP, etc.)	
table below	T			
Presence of 3 items in the table below	3 pts.			
Presence of 2 items in the table below	2 pts.			
Presence of 1 items or less in the table below	1 pt.			





Brigada Pagbasa	
Book Talk	
Book Shower	
Story Telling	
Book Nook	
Reading Contest	
Book Review	
Library Reading Program	
Other related reading activities	
C. Education & Learning and Development (10	
points)	
1. Education (5 points)	Transcript of Records
Doctorate/Doctor's Degree - 5 points	Certificate of Completion
Complete Academic Requirements - 4.5 points	-
for Doctorate/Doctor's Degree	of Academic Requirements
Earned at least 18 Doctorate/ - 4 points Doctor's Degree units	/ Certification of Units
 Doctor's Degree units Master's Degree / Bachelor of - 3.5 points 	Earned
Laws (Juris Doctor)	
Complete Academic Requirements - 3 points	
for Master's Degree	
Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (5 points)	✓ Certificate of Participation
2.1 Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.) (2.5 points)	5 1
• International/National - 2.5 points	
Regional - 2 points	
• Division - 1.5 points	
• District - 1 point	
• School - 0.5 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development	
activities shall be within the last 2 years	
from the cut-off date set by the Regional	
PRAISE committee.	
2.2 Conducted Learning and	✓ Memorandum / Invitation
Development Activities (such as formal	✓ Activity Completion Report
-	
trainings: seminar, workshop, orientation),	✓ Coaching Documentation
Focus Group Discussion (FGD), Job	✓ Travel order
Embedded Learning), and LAC Sessions to	\checkmark Any document that
the Districts and/or Schools) (2.5 points)	justifies the conduct of the
	learning and development
5 and above - 2.5 points	activities
1	
4 - 2.0 points	
3 - 1.5 points	
2 - 1.0 points 1 - 0.5 points	





D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING ADMINISTRATIVE OFFICER V

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS			MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points)				
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 			 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishment			
(40 points)	utstanding/meritor ngs shall be within	rious n the		
	1. Outstanding Employee Award (5 points)			
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level.			 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
Otherwise, points earne				
2. Innovation (5 points)			a. Proposal duly approved by	
MOV- S-1 - 44+ 4	Datate		the Head of Office or the	
MOVs Submitted	Points		designated Research	
a, b, c, & d a, b, c, & e	5 points 5 points		Committee per DO No. 16, s. 2017	
Only a, b, & c	3 points		b. Accomplishment Report	
Only a & b	2 points		verified by the Head of	
Only a	1 point		Office	
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.			 c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of 	





*Points earned are cumulative but not to e allotted points for the criterion.	exceed the	the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs 4 4 4 5 be the point of the Development/ Quality Assurance team (Content Reviewer, Language Editor, 		 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
4. Resource Speakership/Learning Facil (5 points)	itation	a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office	- 51110	Appreciation; and
National Level Speakership or Higher Regional Office Speakership	5 points 2.5 points	c. Slide deck/s used and/or Session guide/s.
Nominees from the Schools Division Office		
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level 2. Speakership point		
Nominees from Schools		
Division Level Speakership or Higher	5 points	





School/Municipality/District 2.5 Speakership points	
nts earned are cumulative but not to exceed the tted points for the criterion.	
Other Meritorious Accomplishments specific he position	
 5.1 Compliance on submission of Reports (5 points) Complete and accurate (submitted 7days before deadline) Complete and accurate (submitted 6 days before deadline) Complete and accurate (submitted 5 days before deadline) Complete and accurate (submitted 5 days before deadline) Complete and accurate (submitted 0 days before deadline) 	 ✓ Transmittal of Report with date of receipt of concerned Office/s
 5.2 Managed/facilitated a related training/activity conducted (5 points) Regional Level - 5 points Division Level - 4 points District Level - 3 points School Level - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Certificate of Recognition / Certificate of Appreciation or ✓ Duly approved Activity Completion Report (in lieu of Certificates as SDOs do not give Certificates) ✓ Memorandum
 5.3 Chairmanship/Co-Chairmanship in Working Committees/BAC/ Procurement-Related (5 points) At least three (3) Working - 5 points Committees Two (2) Working Committees - 3 points One (1) working committee - 2 points 	 ✓ Memorandum / Special Order
5.4 Well-managed workplace and adherence to health and safety standards (5 points)	 ✓ Pictures ✓ Memorandum ✓ Monitoring tool
Note: Nominee shall be rated based on evidence presented showing the following: 1. Well-kept and clean grounds and offices 2. Wash area 3. Thermal Scanner	

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4. Sanitizers	
5. Education, Information, and Communication	
Materials/Signages on health and safety	
measures	
6. Memorandum/Guidelines on	
implementation or compliance of health	
and safety protocols	
7. Monitoring Tool	
All indicators are present - 5 points	
6 indicators are present - 4 points	
5 indicators are present - 3 points	
4 indicators are present - 2 points	
At most 3 indicators are present - 1 point	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points	✓ Transcript of Pecords
Complete Academic Requirements - 4.5 points	✓ Transcript of Records
for Doctorate/Doctor's Degree	✓ Certificate of Completion
Earned at least 18 Doctorate/ - 4 points	of Academic Requirements
Doctor's Degree units	/ Certification of Units
Master's Degree / Bachelor of - 3.5 points Lawre (Jurie Dector)	Earned
 Laws (Juris Doctor) Complete Academic Requirements - 3 points 	
for Master's Degree	
Earned at least 18 MA Units - 2.5 points	
* *	Contificate of Dentisinstian
2. Learning and Development (10 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	
, ,	
 International/National 10 points 	
 International/National - 10 points Regional 8 points 	
Regional - 8 points Division	
Division - 6 points	
District - 4 points	
School - 2 points	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development	
activities shall be within the last 2 years	
from the cut-off date set by the Regional	
PRAISE committee.	
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview
e e e e e e e e e e e e e e e e e e e	
Communication skills	Checklist & Rating Sheet
Ability to present ideas	
Alertness	
Judgment	
Stress Tolerance	





SEARCH FOR MOST OUTSTANDING HUMAN RESOURCE MANAGEMENT OFFICER (HRMO)

CRITERIA/INDICATORS			MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)				
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 			 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishment	ts		
(45 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	itstanding/meritor gs shall be within ate set by the Regi	rious 1 the		
 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		ts ts ts eed	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovation (5 points)			a. Proposal duly approved by the Head of Office or the	
MOVs Submitted	Points		designated Research	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point		Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research,	
be divided by the number o	*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.			





MOVs Submitted Points a, b, c, & d 3 points a, b, c, & e 3 points Only a, b, & c 2 points Only a & b 1 point Only a 0.5 point *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.	a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017
a, b, c, & d 3 points a, b, c, & e 3 points Only a, b, & c 2 points Only a & b 1 point Only a 0.5 point *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. d.	designated Research Committee per DO No. 16,
 4. Publication / Authorship (5 points) Sole authorship of a book Sole authorship of a book Co-authorship of a book Co-authorship of a book Spoints will be divided by the number of authors Article published in a journal/ newspaper/magazine of wide article but not to exceed 4 points Writer/Developer/Contextualizer - 4 points of LRs/IEC Co-Writer of LRs 4 points will 	 Accomplishment Report verified by the Head of Office Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.









					1	
				Points	~	Transmittal of Report
Points	Efficiency	Quality	Timeliness	Earned	~	Submitted
5	100% submission	No Error	Submitted before the deadline		v	RO Record of Reports Submission
3	100% submission	No Error	Submitted on the deadline			
0	100% submission	No Error	Submitted after the deadline			
·	ť	he number	of ratings) div of required re	eports		
	ints)	el informa	ation System	n (5	✓	Cartification of frequency
•	Itemizatio	Personal Son and Plar	ntilla of	5 points	v	Certification of frequency of PSIPOP updating as of the date of nomination
	Personne 3 times a	el (PSIPOP) month	at least		~	signed by the SDS PSIPOP View (RO
•	Itemizatio	Personal Se on and Plan el (PSIPOP) nonth	ntilla of	3 points		validator)
•	Updated Itemizatio	Personal So on and Plar el (PSIPOP)	ntilla of	1 point		
		l Informa	tion Systen	n (5		
poi	ints)				~	PMIS (RO validator)
•	filled up Managen System (J	newly creat based on P nent Inform PMIS) – 5 pt	rogram ation ts	- 5 points		
•	items fille Program	of newly c ed up based Manageme ion System	l on nt	- 4 points		
•	90%-94% items fille	6 of newly c ed up based	reated 1 on	- 3 points		
		Manageme ion System				
•	Informati 85%-89% items fille Program	ion System 6 of newly c ed up based Manageme	(<i>PMIS</i>) reated 1 on nt	- 2 points		
•	Informati 85%-89% items fille Program Informati 84% and created it on Progra	ion System 6 of newly c ed up based	(PMIS) reated d on nt (PMIS) ewly up based ment	- 2 points - 1 point		
• •	Informati 85%-89% items fille Program Informati 84% and created it on Progra Informati	ion System 6 of newly c ed up based Manageme ion System below of no tems filled t am Manage ion System	(PMIS) reated d on nt (PMIS) ewly up based ment	- 1 point		





1. Education (5 points)	
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points)	
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING SUPPLY OFFICER

Name of Nominee: ______ SDO: _____ Position:

CRITERIA/INDICATORS			Μ	EANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points)					
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 			✓	 IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 Service Record 	
B. Outstanding/Meritorious	s Accomplishmen	its			
(40 points) *Validity of the o accomplishments and traini last 2 years from the cut-off PRAISE committee.		n the			
1. Outstanding Employee A	ward (5 points)		✓	Certificate of	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level 			✓	Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search	
Note: a. Points earned are cumu the allotted points for t b. For same awards recei points earned shall be received in the highest Otherwise, points earn	he criterion. ved in a calendar ye based on the award governance level.	ear,			
2. Innovation (5 points)	eu ure cumulande.		a.	Proposal duly approved by	
MOVs Submitted a, b, c, & d	MOVs Submitted Points			the Head of Office or the designated Research Committee per DO No. 16,	
a, b, c, & e	5 points 5 points			s. 2017	
Only a, b, & c	3 points		b.	Accomplishment Report	
Only a & b	2 points			verified by the Head of	
Only a	1 point			Office	
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the		chers		Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office Certification of adoption of	
allotted points for the criterion.				the innovation or research	





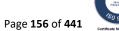


		by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (3 points)		a. Proposal duly approved by
		the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d	3 points	Committee per DO No. 16,
a, b, c, & e	3 points	s. 2017 b. Accomplishment Report
Only a, b, & c	2 points	verified by the Head of
Only a & b Only a	1 point 0.50 point	Office
Olly a	0.50 роши	c. Certification of utilization of
*For collaborative research stud	ies the total points	the innovation or research,
shall be divided by the number of	· •	within the school/ office
authors/researchers indicated in		duly signed by the Head of
page.	1,7 0	Office
		d. Certification of adoption of
*Points earned are cumulative b	ut not to exceed the	the innovation or research
allotted points for the criterion.		by another school/office duly signed by the Head of
		Office
		e. Proof of citation by other
		researchers (whose
		study/research, whether
		published/ unpublished, is
		likewise approved by
		authorized body) of the
		concept/s developed in the
		research.
A Dublication / Arthoust's (2)		
 4. Publication / Authorship (2 Sole authorship of a book 	- 2 points	✓ Copy of the published book/articles or
 Co-authorship of a book 	- 2 points will	developed/contextualized
	be divided by the number of	learning resources/IEC
	authors	✓ Certificate of Recognition
Article published in a journ november / magazing of w		
newspaper/ magazine of ward circulation	ide article but not to exceed 1.75	
	points	
 Writer/Developer/Contextu of LRs/IEC 	alizer - 1 point	
 Co-Writer of LRs 	- 1 point will	
	be divided by the number of	
	writers	
Member of the Developmen Quality Assurance team (C	, ,	
	Unionic Cach LIX Dul	

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, , , , , , , , , , , , , , , , , , , ,	to exceed 0 points		
Note: a. Points earned are cumulative but exceed the allotted points for the			
5. Resource Speakership/Learning Facil 5 points)	itation	a. Issuance/Memorandum/ Invitation/Training Matrix;	
I and	Deinte	b. Certificate of Recognition/ Merit/Commendation/	
Level	Points	Appreciation; and	
Nominees from the Regional Office	5	c. Slide deck/s used and/or	
National Level Speakership or Higher	5 points	Session guide/s.	
Regional Office Speakership	2.5	Second guide, st	
Regional Onice Speakership	points		
Nominees from the Schools Division Office	points		
Regional Level Speakership or Higher	5		
0 · · · · · · · · · · · · · · · · · · ·	points		
Division/Provincial/City Level	2.5		
Speakership	points		
Nominees from Schools			
Division Level Speakership or Higher	5		
	points		
School/Municipality/District Speakership	2.5		
	points		
Points earned are cumulative but not to ex			
llotted points for the criterion.	xceed the		
 Ilotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on P Count of Inventories (10 points) Complete and accurate 	xceed the specific ical Physical	✓ Transmittal of RPCPPE with date of receipt by COA and other concerned Office/s	
 Ilotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on P Count of Inventories (10 points) Complete and accurate (submitted before the deadline) 	xceed the specific ical Physical ts) 10 points	 with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and 	
 Illotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on P Count of Inventories (10 points) Complete and accurate - (submitted before the deadline) 	xceed the specific ical Physical ts)	 with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with 	
 Count of PPE and Report on P Count of Inventories (10 point) Complete and accurate (submitted before the deadline) Complete and accurate (submitted on the deadline) 6.2 Updated and Timely Submis 	xceed the specific ical Physical ts) 10 points 6 points	 with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and 	
 Illotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on Physic Count of Inventories (10 points) Complete and accurate - (submitted before the deadline) Complete and accurate - (submitted on the deadline) Complete and accurate - (submitted on the deadline) Complete and Timely Submiss Report of Supplies and Materi 	xceed the specific ical Physical ts) 10 points 6 points	 with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and other concerned Office/s 	
 Illotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on P Count of Inventories (10 points) Complete and accurate - (submitted before the deadline) Complete and accurate - (submitted on the deadline) Complete and Timely Submiss Report of Supplies and Materi Issued (RSMI) (5 points) 	xceed the specific ical Physical ts) 10 points 6 points sion of als	 with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and other concerned Office/s ✓ Transmittal letters of 	
 Allotted points for the criterion. 5. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on Physic Count of Inventories (10 points) Complete and accurate - (submitted before the deadline) Complete and accurate - (submitted on the deadline) Complete and accurate - (submitted on the deadline) 6.2 Updated and Timely Submiss Report of Supplies and Materia 	xceed the specific ical Physical ts) 10 points 6 points	 with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and other concerned Office/s ✓ Transmittal letters of 	





 6.3 AOM Compliance (5 pts) No (zero) AOM received - 5 pc Received and complied - 3 p AOMs 2 days before deadline Received and complied AOMs - 1 p on due date 	oints
C. Education & Learning and Development	
(15 points)	
1. Education (5 points) • Doctorate/Doctor's Degree - 5 point • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 point • Earned at least 18 Doctorate/ - 4 point • Doctor's Degree units - 3.5 point • Master's Degree / Bachelor of Laws (Juris Doctor) - 3 point • Complete Academic Requirements for Master's Degree - 3 point • Earned at least 18 MA Units - 2.5 p	mints ✓ Certificate of Completion nts of Academic Requirements pints / certification of Units Earned
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as train seminars, workshops, conferences, for etc.) International/National - 10 p Regional - 8 points - 8 points Division - 6 points District - 4 p School - 2 points Note: a. Points earned are cumulative but not a exceed the allotted points for the crites b. Validity of the learning and developm activities shall be within the last 2 year from the cut-off date set by the Region PRAISE committee. 	ora, sanctioned by DepEd oints
D. Potential (5 points)	
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING CASHIER

Name of Nominee: ______ SDO: _____ Position:

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs) Points Earned	
A. Performance (35 points)			
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 		and	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record
B. Outstanding/Meritorious	Accomplishment	s	
(40 points) *Validity of the ou accomplishments and training last 2 years from the cut-off d PRAISE committee.		the	
1. Outstanding Employee A	ward (5 points)		✓ Certificate of
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed 		ts ts	Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
the allotted points for th		cu	
b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		er,	
2. Innovation (5 points)	a are cumulative.		a. Proposal duly approved by
			the Head of Office or the
MOVs Submitted a, b, c, & d	Points 5 points		designated Research Committee per DO No. 16,
a, b, c, & e	5 points		s. 2017
Only a, b, & c	3 points		b. Accomplishment Report
Only a & b	2 points		verified by the Head of
Only a	1 point		Office
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.			 c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of





*Points earned are cumulative but not to exceed the allotted points for the criterion. 3. Research (5 points)		 the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. 	
J. 110504	(o Porneo)		the Head of Office or the
	MOVs Submitted	Points	designated Research
a, t	o, c, & d	5 points	Committee per DO No. 16,
a, b	o, c, & e	5 points	s. 2017
Onl	y a, b, & c	4 points	b. Accomplishment Report
	y a & b	3 points	verified by the Head of
Onl	y a	2 points	Office c. Certification of utilization of
authors/ page. *Points e allotted p	divided by the number of researchers indicated in arned are cumulative b points for the criterion.	n the copyright ut not to exceed th	 within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published
4. Fubiic	 Sole authorship of a book 	- 5 points	
	Co-authorship of a book	- 5 points will be divided by the number o authors	developed/contextualized
	Article published in a journ newspaper/ magazine of w circulation		C I
	Writer/Developer/Contextu of LRs/IEC	alizer - 4 points	
of LRs/IEC Co-Writer of LRs - 4 points will be divided by the number of writers 			
		-	



Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



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, , , , , , , , , , , , , , , , , , , ,	to exceed pints		
Note: a. Points earned are cumulative but exceed the allotted points for the			
5. Resource Speakership/Learning Facilitation 5 points)		 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ 	
Level	Points	Merit/Commendation/	
Nominees from the Regional Office		Appreciation; and	
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.	
Regional Office Speakership	2.5 points		
Nominees from the Schools Division Office			
Regional Level Speakership or Higher	5 points		
Division/Provincial/City Level Speakership	2.5 points		
Nominees from Schools			
Division Level Speakership or Higher	5 points		
School/Municipality/District Speakership	2.5 points		
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the		
6. Other Meritorious Accomplishments to	specific		
the position			
6.1 Cash Collection ad Deposit (5 poi	nts)	 ✓ Report of Collection and Deposits/Collection Receipt Record/ Cash book showing Date of Collection and Deposits 	
• 100% collection deposited to bank a day after receipt and issuance of Official Receipt	- 5 points		
• 100% collection deposited to bank 2 days after receipt and issuance of Official Receipt	- 4 points		
 100% collection deposited to bank 3 days after receipt and issuance of Official Receipt 	- 3 points		
 100% collection deposited to bank 4 days after receipt and issuance of Official Receipt 	- 2 points		
ibbenaitee er eriteitar reeteipt			





 6.2 Cash Disbursement, payment, and Remittance (5 points) 100% of approved Disbursement - 5 points Vouchers were processed for payment and released to payees within 5 days 100% of approved Disbursement - 4 points Vouchers were processed for payment and released to payees within 6 days 100% of approved Disbursement - 3 points Vouchers received were processed for payment and released to payees within 7 days 	✓ Report of Check Issued/Report of ADA Issued/Check and ADA Disbursement Record/ Warrant Registry showing dates of check/ADA preparation and date of Release.
 6.3 Liquidation and Reporting (5 points) 100% complete and accurate - 5 points of required reports for Collection, Disbursements and Liquidation were submitted to Accounting Unit 2 days before deadline 100% complete and accurate - 4 points of required reports for Collection, Disbursements and Liquidation were submitted to Accounting Unit 1 day before deadline 100% complete and accurate - 3 points of required reports for Collection, Disbursements and Liquidation were submitted to Accounting Unit 1 day before deadline 100% complete and accurate - 3 points of required reports for Collection, Disbursements and Liquidation were submitted to Accounting Unit within deadline 	✓ Transmittal of Report/ Reports with date of submission
C. Education & Learning and Development	
(15 points) 1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points 2. Learning and Development (10 points)	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation
 Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) 	issued by DepEd or other agencies/organizations sanctioned by DepEd





 International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 		
D. Potential (10 points)		
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING RECORDS OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned	
A. Performance (35 points)			
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 		 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishment	ts	
(45 points)	itstanding/meritor gs shall be within	rious n the	
	ward (5 points)		✓ Certificate of
 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 		ats ats ats eed	Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
b. For same awards receiv points earned shall be b	ed in a calendar yed	ar,	
received in the highest g	jovernance level.		
Otherwise, points earne	d are cumulative.		a Dropogol duly opproved by
2. Innovation (5 points)			a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points		designated Research
a, b, c, & d	5 points		Committee per DO No. 16,
a, b, c, & e	5 points		s. 2017
Only a, b, & c	3 points		b. Accomplishment Report
Only a & b	2 points		verified by the Head of
Only a1 point*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.		Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of	





*Points earned are cumulative b allotted points for the criterion.	ut not to exceed the	 the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (5 points)		a. Proposal duly approved by
	— • • •	the Head of Office or the
MOVs Submitted	Points	designated Research Committee per DO No. 16,
a, b, c, & d a, b, c, & e	5 points 5 points	s. 2017
0nly a, b, & c	4 points	b. Accomplishment Report
Only a & b	3 points	verified by the Head of
Only a	2 points	Office
*For collaborative research stud	lies, the total points the number of the copyright page	f within the school/ office duly signed by the Head of Office
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of we circulation 	- 5 points - 5 points will be divided by the number of authors nal/ - 1 point per	research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
Writer/Developer/Contextu of LPs (UFC)	•	
of LRs/IEC • Co-Writer of LRs	- 4 points will be divided by the number of writers	





Quality Assurance team (Content eac Reviewer, Language Editor, not		
5. Resource Speakership/Learning Facilitation (5 points) Level Points Nominees from the Regional Office		 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ Merit/Commendation/ Appreciation; and
National Level Speakership or Higher Regional Office Speakership	5 points 2.5	c. Slide deck/s used and/or Session guide/s.
Nominees from the Schools Division Office Regional Level Speakership or Higher	points 5	
Division/Provincial/City Level Speakership	points 2.5 points	
Nominees from Schools Division Level Speakership or Higher	Nominees from Schools	
School/Municipality/District 2.5 Speakership points		
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the	
 6. Outreach Activity (3 points) Sponsored/conducted DepEd-related community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements Proponent/organizer - 3 points Member - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 		 Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, Certificate of Recognition/Participation





7. Other Meritorious Accomplishments specific to the position	
7.1 Customer Satisfaction Survey Rating (7 points) Point/s Earned = (average of the ratings/5) x 7	 Customer Satisfaction Survey Results (for 4 quarters of 2019 & 2020) duly certified by SDS Customer Feedback/ Appreciation (1 per quarter) – Optional
 7.2 Linkages and Network (5 points) Each descriptor warrants the candidate 1 point. 1. Established Records Management Improvement Committee in the Division 2. Oriented / Provided Technical Assistance to School Registrars with Records Processes (CAV, Authentication, Document Handling) 3. Submitted Directory of School Records Custodians, Records Officers, and Registrars 4. Follows etiquette in communication and correspondence. Facilitated smooth communication with Regional Records Office by maintaining accessibility through Different means: email, phone, and messenger. 5. Created Communication Network for Records Custodians and Registrars in the Division. 	 ✓ Memorandum ✓ Policy Guidelines ✓ Notice of Meetings/ Minutes of Meeting ✓ Sample Correspondences verified by Regional Records ✓ Activity Completion Report
7.3 Involvement in Office Activities (5 points) Program Director - 5 points Chairperson of Working Committee - 4 points Program Host/ Script Writer - 3 points Member of TWG - 2 points Participant/Attendee - 1 point	 ✓ Memorandum ✓ Certificate of Recognition ✓ Program ✓ Photos of the Event/ Activity
C. Education & Learning and Development (15 points)	
1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned





	1
Earned at least 18 MA Units - 2.5 points	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING LEGAL OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS		-	oints arned	
A. Performance (35 points)				
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 		 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 		
B. Outstanding/Meritorious	Accomplishmen	ts		
(40 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.		n the		
	ward (5 points)		✓ Certificate of	
 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, 		nts nts nts eed ar,	Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search	
points earned shall be b				
received in the highest g Otherwise, points earne				
2. Innovation (5 points)			a. Proposal duly approved by	
			the Head of Office or the	
MOVs Submitted	Points		designated Research	
a, b, c, & d	5 points		Committee per DO No. 16, s. 2017	
a, b, c, & e Only a, b, & c	5 points 3 points 2 points		b. Accomplishment Report	
Only a & b			verified by the Head of	
	Only a log points Only a log points		Office	
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.		 c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of 		





*Points earned are cumulative but not to exceed the allotted points for the criterion.		 the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (5 points)		a. Proposal duly approved by the Head of Office or the
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research study shall be divided by authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion.	the number of n the copyright page.	 designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school (office)
 4. Publication / Authorship (5 points) Sole authorship of a book Co-authorship of a book Co-authorship of a book S points will be divided by the number of authors Article published in a journal/ newspaper/ magazine of wide S points will be divided by the number of authors Article published in a journal/ newspaper/ magazine of wide S points will be divided by the number of authors 		 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
 Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs 	to exceed 4 points	





Quality Assurance team (Content eac Reviewer, Language Editor, not	5 point in ch LR but to exceed points		
Note: a. Points earned are cumulative but exceed the allotted points for the 5. Resource Speakership/Learning Facil (5 points)	criterion.	a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/	
Level	Points	Merit/Commendation/	
Nominees from the Regional Office		Appreciation; and	
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.	
Regional Office Speakership	2.5		
Nominees from the Schools Division	points		
Office Regional Level Speakership or Higher	5 points		
Division/Provincial/City Level	2.5		
Nominees from Schools	points		
Division Level Speakership or Higher	5		
	points		
School/Municipality/District Speakership	2.5 points		
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the		
6. Other Meritorious Accomplishments to the position	specific		
6.1 Investigation conducted within a reasonable period (10 points)		 ✓ Copy of Submitted Investigation Reports with its attachments 	
 100% of endorsed complaints are investigated and terminated within 30 days from receipt of authority to conduct investigation 81-99% of endorsed complaints are investigated and terminated within 30 days from receipt of authority to conduct investigation 75-80% of endorsed complaints are investigated and terminated within 30 days from receipt of authority to conduct investigated and terminated within 30 days from receipt of authority to conduct investigation 	-		





6.2 Acted complaints lodged at DepEd Public Assistance Action Center (PAAC), CSC Contact Center ng Bayan (CCB), and other Appropriate Government Centers (5 points)	✓ Copy of proof of the action taken
• 100% of referrals received - 5 points acted within the reglementary period	
 81-99% of referrals received - 4 points acted within the reglementary period 	
• 75-80% of referrals received - 3 points acted within the reglementary period	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points)	
 Leducation (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units 2.5 points 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
PRAISE committee.	
D. Potential (10 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment 	✓ Potential/Interview Checklist & Rating Sheet
Stress Tolerance	



SEARCH FOR MOST OUTSTANDING SDO ACCOUNTANT

Name of Nominee: ______ SDO: _____ Position:

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned	
A. Performance (35 points)			
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 		d	 ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record
B. Outstanding/Meritorious	Accomplishmen	ts 🛛	
(45 points) *Validity of the or accomplishments and training last 2 years from the cut-off of PRAISE committee.	<u> </u>	n the	
 I. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 		nts nts nts eed	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
Otherwise, points earne 2. Innovation (5 points)			a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points		designated Research
a, b, c, & d 5 points a, b, c, & e 5 points a, b, c, & e 5 points Only a, b, & c 3 points Only a & b 2 points Only a 1 point *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the		chers	Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of
allotted points for the criterio			the innovation or research

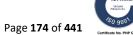


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		 by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Resource Speakership/Learning Facil	itation	a. Issuance/Memorandum/
(5 points)		Invitation/Training Matrix;
		b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5	c. Slide deck/s used and/or
	points	Session guide/s.
Regional Office Speakership	2.5	
	points	
Nominees from the Schools Division Office		
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level	2.5	
Speakership	points	
Nominees from Schools		
Division Level Speakership or Higher	5	
	points	
School/Municipality/District Speakership	2.5 points	
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the	
4. Other Meritorious Accomplishments s to the position	specific	
4.1 Membership in Organizations/ Committees (5 points)		 ✓ Memorandum/Certificates / Special Order
• Membership in organization/technical planning committee		
 4 Organizations/Committees - 5 points 3 Organizations/Committees - 3 points 2 Organization/Committee - 2 points 		
4.2 Compliance with Reporting Requirements (25 pts)		

DenED



4.2.1 Submission of Mid-Year a		~		
End Financial Reports (5	points)		the RO-FD	
 Complete and accurate (within 24 hours from start 	- 5 points			
of workshop)				
 Complete and accurate (before the last day of the workshop) 	- 3 points			
• Complete (within the	- 1 point			
submission date set/last day of the workshop)	- i point			
4.2.2 Submission of Monthly a	nd	~	Certified Status Report by	
Quarterly Financial Repo			the RO-FD	
every 5 th day of the follo				
month/quarter (5 points)	-			
• Complete and accurate (3 days before the scheduled submission date)	- 5 points			
• Complete and accurate (2 days before the scheduled	- 3 points			
submission date set)				
• Complete and accurate (1 day before the scheduled submission date set)	- 1 point			
(1 day before the scheduled submission date set)	-			
(1 day before the scheduled submission date set)4.2.3 MOOE/Other Funds Liqu	idation	~	Certified Status Report by	
(1 day before the scheduled	idation	✓	Certified Status Report by the RO-FD	
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Liqu every 5th day of the follow 	idation	~		
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Liqu every 5th day of the followmonth (5 points) 100% Liquidation of School points 	idation	~		
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Liqu every 5th day of the followmonth (5 points) 100% Liquidation of School 	idation wing	~		
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School 	idation wing - 5	~		
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Liqu every 5th day of the follor month (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School 	idation wing - 5 - 4 points	~		
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School 	idation wing - 5 - 4 points - 3 points	V		
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate 	idation wing - 5 - 4 points - 3 points - 2 points - 1 point	~	the RO-FD	
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followery 5th day of the followery	idation wing - 5 - 4 points - 3 points - 2 points - 1 point	✓ ✓		
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate 	idation wing - 5 - 4 points - 3 points - 2 points - 1 point		the RO-FD	
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate 4.2.4 AOM Compliance (5 points) 	idation wing - 5 - 4 points - 3 points - 2 points - 1 point ts)		the RO-FD	
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate 4.2.4 AOM Compliance (5 points) NO AOM for Compliance Compliance of 50% and above Compliance of 30-49% 	 idation wing - 5 - 4 points - 3 points - 2 points - 1 point ts) - 5 points - 4 points - 3 points 		the RO-FD	
 (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the follower month (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate 4.2.4 AOM Compliance (5 points) NO AOM for Compliance Compliance of 50% and above 	 idation wing - 5 - 4 points - 3 points - 2 points - 1 point ts) - 5 points - 4 points 		the RO-FD	





4.2.5 Attendance to Regional Call Ups (5 points)• 100% Attendance- 5 points• 80-99 % Attendance- 4 points• 60-79% Attendance- 3 points• 59% and below- 1 point	 ✓ Certification of Attendance duly signed by the CAO-FD
C. Education & Learning and Development	
(15 points) 1. Education (5 points)	
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (10 points) 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation
 Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.	issued by DepEd or other agencies/organizations sanctioned by DepEd
 D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING SDO BUDGET OFFICER

Name of Nominee: ______ SDO: _____ Position:

 A. Performance (30 points) Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 30	authorities with date of signing • CY 2022 and CY 2023	
B. Outstanding/Meritorious Accomplishments		
(50 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
Otherwise, points earned are cumulative. 2. Innovation (5 points)	a. Proposal duly approved by	
	the Head of Office or the	
MOVs Submitted Points	designated Research	
a, b, c, & d5 points $a, b, c, & e$ 5 points	Committee per DO No. 16, s. 2017	
a, b, c, & e5 pointsOnly a, b, & c3 points	b. Accomplishment Report	
Only a & b2 points	verified by the Head of	
Only a 1 point	Office	
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.	 c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research 	



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		by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Resource Speakership/Learning Facil	itation	a. Issuance/Memorandum/
(5 points)		Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office	1 011105	Appreciation; and
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership	2.5 points	
Nominees from the Schools Division Office		
Regional Level Speakership or Higher	5	
Division/Provincial/City Level	points 2.5	
Speakership Nominees from Schools	points	
Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
*Points earned are cumulative but not to exallotted points for the criterion.		
4. Other Meritorious Accomplishments s to the position	specific	
4.1 Membership in the Technical Working Group (5 points)		 ✓ Regional Memo/Division Memo/Special Order/Certificates
 International / National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point 		
4.2 Compliance with Reporting Requination (30 points)	irement	





 4.2.1 Submission of Mid-Yea End Reports to Centra (5 points) Complete and accurate 		 ✓ Certified Status of Submission at FD-RO 	
 complete and accurate (on the 1st day of the workshop or earlier) Complete and accurate (before the last day of 	- 4 points		
 the workshop) Complete (within the submission date set/ last day of the workshop) 	- 3 points		
4.2.2 Submission of Mid-Yea End Reports to COA a (5 points)		 ✓ Certified Status of Submission at FD-RO 	
• Complete and accurate (2 days or earlier before the deadline)	- 5 points		
 Complete and accurate (1 day before the deadline) Complete and accurate on the deadline set 	- 4 points - 3 points		
4.2.3 Submission of Quarter Monthly Reports to Co Office, COA, DBM, and oversight agencies (5 ;	entral l other	 ✓ Certified Status of Submission at FD-RO 	
 Complete and accurate (3 days or earlier before the scheduled submission date) 	- 5 points		
• Complete and accurate (2 days before the scheduled submission date set)	- 4 points		
• Complete and accurate (1 day before the scheduled submission date set)	- 3 points		
• Complete and accurate (on the scheduled submission date set)	- 2 points		
4.2.4 Budget Utilization Rat (OBLIGATION) (5point		 ✓ Certified Status of BUR at RO-FD 	
• BUR of 98-100%	- 5 points		
	- 4 points		
	- 3 points		





		0	
		2 points	
	• BUR of 84% and below - 1	l point	
	4.2.5 Incurrence of Overdraft	in	
	Allotment (5 points)		
	Anothene (5 points)		✓ Submitted Year-end SDO
			Consolidated Budgetary
		- 5 points	Report
	• Overdraft of 1-2% of the	- 4 points	
	Total Allotment per PPA		
	• Overdraft of 3-4% of the	- 3 points	
	Total Allotment per PPA		
	_	- 2 points	
	Total Allotment	1.	
		- 1 point	
	above of the Total Allotment	1 Point	
	above of the Total Allotherill		
	4.2.6 Attendance to Regional	Call-Ups	
	(5 points)		
	Attended All Activities	- 5 points	✓ Certified Report of
		- 4 points	Attendance at the RO-FD
		- 3 points	
		- 2 points	
		-	
0.51		- 1 point	
	tion & Learning and Developr	nent	
(15 pc			
1. Educa	tion (5 points)	- · .	
	Doctorate/Doctor's DegreeComplete Academic Requirements	- 5 points - 4.5 points	✓ Transcript of Records
	for Doctorate/Doctor's Degree	-	✓ Certificate of Completion
	Earned at least 18 Doctorate/ Dector's Degree units	- 4 points	of Academic Requirements
	Doctor's Degree unitsMaster's Degree / Bachelor of	- 3.5 points	/ Certification of Units
	Laws (Juris Doctor)	•	Earned
	Complete Academic Requirements	- 3 points	
	for Master's Degree		
	• Earned at least 18 MA Units	- 2.5 points	
	ng and Development (10 poin	ts)	✓ Certificate of Participation
\checkmark	Participation to Learning and	,	issued by DepEd or other
	Development Activities (such a		agencies/organizations
	seminars, workshops, conferen	ices, iora,	sanctoned by DepEd
	etc.)		
	•• • • • •	10	
	International/National		
	Regional	- 8 points	
	Division District	- 6 points	
	District School	- 4 points	
	• School	- 2 point	
	Note:		
	a. Points earned are cumulative h	out not to	
	exceed the allotted points for the		





b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING DIVISION LIBRARIAN

Name of Nominee: _____ SDO:___

CRITERIA/INDI	CATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)			
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 30		 ✓ OPCRF duly signed by authorities with the date of signing CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	<u> </u>		
(50 points)	tstanding/meritorious gs shall be within the		
 National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Divisi in the Municipal Leve Nomination in the Di Awardee in the Distri in the Barangay Leve Note: a. Points earned are cumulatia allotted points for the criteri b. For same awards received it 	 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level 		
2. Innovation (5 points)		a. Proposal duly approved by	
MOVs Submitted	Points	the Head of Office or the	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points5 points3 points2 points1 point	 designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office a. Cortification of utilization of 	
*For collaborative research str total points shall be divided by authors/researchers indicated page. *Points earned are cumulative allotted points for the criterion	y the number of 1 in the copyright e but not to exceed the	 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of 	





3. Research (10 points)		Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research studit total points shall be divided authors/researchers indicated in *Points earned are cumulative buallotted points for the criterion.	by the number the copyright p	the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research
 4. Publication / Authorship (10 Sole authorship of a book Co-authorship of a book Article published in a journanewspaper/magazine of wide circulation Writer/Developer/Contextuation Writer/Developer/Contextuation Writer/Developer/Contextuation Writer/Developer/Contextuation Writer of LRs Member of the Development Quality Assurance team (Conceptibulity Assurance team (Conceptibulity Artist, broadcaster of video presenter, or Illustrate the Learning Resources Note: 	 10 points 10 points 10 points be divided the number of authors al/ 2 points atricle but to exceed 2 points alizer 4 points be divided the number of writers t/ 1 point in potent each LR bu not to exceed 3 points 	by r learning resources/IEC ✓ Certificate of Recognition will by er t





a. Points earned are cumulative but exceed the allotted points for the		
5. Resource Speakership / Learning Fac (5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division/Provincial/City Level Speakership Nominees from Schools Division Level Speakership or Higher School/Municipality/District Speakership		 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s.
community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements ✓ Proponent/organizer - 2	Ed-related program, planting, ommunity or civic 2.5 points 1 point not to	 ✓ Narrative/Accomplishmen t report (depicting the
 7. Networking/Linkages (2.5 points) Initiated DepEd-related generation projects and/or that would support the operations and services implementation of the K Curriculum program (i.e. resources, facilities, equipmen (divided by the number of proport) ✓ Proponent/organizer - 2 	library in the to 12 learning t, etc.) ponents)	 ✓ Copy of Partnership MOAs or MOUs, deed of





✓ Member		– 1 point				
3. Other Meritorious Accomp	plishment sp	ecific to the	-			
position (10 points)	/ T '1	TT 1				
3.1 Conducted Division Libra Activities (5 points)	ary/ Library	Hub	\checkmark	Memorandum / Issuances Activity Completion Report		
leuvilles (o pointes)		_		with complete		
5 and above activities conducted	5 pts.		attachments ✓ Other applicable proofs	\checkmark Other applicable proofs	Other applicable proofs	
4 activities conducted	4 pts.			(e.g. Pictures of bulletin boards, copy of the		
3 activities conducted	3 pts			Annual Implementation		
2 activities conducted	2 pts.			Plan, etc.)		
1 activity conducted	1 pt.					
	1	_				
LIBRARY HUB / DIVISIO	DN LIBRARY					
ACTIVITIES						
Updated the Bulletin Board	l/ Informatio	n				
Updated the Bulletin Board Board to promote Division	Library/	n				
-	Library/	n				
Board to promote Division Library Hub and Information	Library/ on Services					
Board to promote Division Library Hub and Informatic Conducted Orientation on t	Library/ on Services the use of the					
Board to promote Division E Library Hub and Information Conducted Orientation on t Division Library/Library Hu	Library/ on Services the use of the ub and its					
Board to promote Division Library Hub and Informatic Conducted Orientation on t	Library/ on Services the use of the ub and its ters, DepEd					
Board to promote Division I Library Hub and Informatic Conducted Orientation on t Division Library/Library Hu services for students, teach personnel and other stakeh	Library/ on Services the use of the ub and its ters, DepEd tolders.					
Board to promote Division I Library Hub and Information Conducted Orientation on t Division Library/Library Hu services for students, teach personnel and other stakeh Conducted regular activitie	Library/ on Services the use of the ub and its ters, DepEd holders. s that					
Board to promote Division I Library Hub and Information Conducted Orientation on t Division Library/Library Hu services for students, teach personnel and other stakeh Conducted regular activitie promote Division Library /	Library/ on Services the use of the ub and its ters, DepEd tolders. s that Library Hub					
Board to promote Division I Library Hub and Information Conducted Orientation on t Division Library/Library Hu services for students, teach personnel and other stakeh Conducted regular activitie	Library/ on Services the use of the ub and its ters, DepEd tolders. s that Library Hub production of					
Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hus services for students, teach personnel and other stakeh Conducted regular activitie promote Division Library / and information services. (p	Library/ on Services the use of the ub and its ters, DepEd tolders. s that Library Hub production of					
Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hus services for students, teach personnel and other stakeh Conducted regular activitie promote Division Library / and information services. (p	Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of , etc.)					
Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hus services for students, teach personnel and other staketh Conducted regular activitie promote Division Library / and information services. (p leaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H	Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of , etc.)					
Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hus services for students, teach personnel and other staketh Conducted regular activities promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits	Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of , etc.)					
Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Huston services for students, teach personnel and other stakes Conducted regular activities promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services.	Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of to promote tub and					
Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Huston services for students, teach personnel and other stakes Conducted regular activitie promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services.	Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of the tc.) s to promote tub and					
Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Huston services for students, teach personnel and other stakes Conducted regular activities promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services.	Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of the tc.) s to promote tub and					
Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hust services for students, teach personnel and other stakes Conducted regular activities promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services. Used various platforms to p Division Library/ Library H information services. Prepared annual implemen	Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of etc.) s to promote tub and promote tub and tation plan					
Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hust services for students, teach personnel and other stakes Conducted regular activitie promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services. Used various platforms to p Division Library/ Library H information services.	Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of etc.) s to promote tub and promote tub and tation plan					





8.2 Division Library/ Library Hu		•	√	Actual documents of the	
Management (5 points Presence of 15 or more items indicated in the table below	5 pts.		✓	records management Physical Management to be observed/inspected in	
Presence of 12-14 items in the table below	4 pts.		the Division Library / Library Hub ✓ Videos / Pictorials		
Presence of 9-11 items in the table below	3 pts.		•		
Presence of 6-8 items in the table below	2 pts.				
Presence of 3-5 items or less in the table below	1 pt.				
PHYSICAL / RECORDS MANA	GEMENT				
Division Library/ Library Hub F	Policy				
Division Library / Library Hub					
Handbook					
Division Library/ Library Hub					
Development Plan					
Staff Development Plan		_			
Collection Development Policy /	Plan	_			
Retention Program / Policy		_			
Division Library/ Library Hub C					
Inventory (purchased, acquired thro donations, disposed/donated, repaired					
Division Library / Library Hub		-			
financial report	apuatea				
Division Library / Library Hub	svstem				
flow chart					
Division Library/ Library Hub s	chedule				
Appropriate and functional furn		-			
Proper lighting and ventilation					
Transaction records (clients' log	book,				
borrowers' logbook, etc.)					
Division Library / Hub Library					
Maintenance					
Adequate space					
Accession records		_			
Vertical files					
Facilities and services for					
learners/clients with special ne	eds	4			
CoVid19 safety measures					
C. Education & Learning and D	evelopme	ent (15			
points)					
1. Education (5 points) • Doctorate/Doctor's Degree		E mainte	•	Transcript of Records	
Complete Academic Requir for Doctorate/Doctor's Deg	rements -	4.5 points	•	Certificate of Completion of Academic Requirements	





• Earned at least 18 Doctorate/ - 4 points Doctor's Degree units	/ Certification of Units Earned
Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 2 points	
Complete Academic Requirements - 3 points for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
 2. Learning and Development (10 points) 2.1 Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) (5 points) International/National - 5 points Regional - 4 points Division - 3 points 	 Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 District - 2 points School - 1 point 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.	
2.2 Conducted Learning and Development Activities (such as formal trainings: seminar, workshop, orientation), Focus Group Discussion (FGD), Job Embedded Learning), and LAC Sessions to the Region / Divisions / Districts and Schools) (5 points)	 ✓ Memorandum / Invitation ✓ Activity Completion Report ✓ Coaching Documentation ✓ Travel order ✓ Any document that justifies the conduct of the learning and development activities
5 and above- 5 points4- 4 points3- 3 points2- 2 points1- 1 point	
D. Potential (5 points)	
\checkmark Interview and essay shall be conducted	✓ Potential/Interview
Communication skills	Checklist & Rating Sheet
Ability to present ideas	
Alertness	
• Judgment	
Stress Tolerance	





SEARCH FOR MOST OUTSTANDING PLANNING OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDIC	CATORS	MEANS OF VERIFICATI (MOVs)	ON Points Earned
A. Performance (35 points)			
 Performance Rating of the r rating periods should be Ou above) Point/s Earned = (Average of the Two IPCI 	 ✓ IPCRF duly signed authorities with date signing • CY 2022 and 2023 ✓ Service Record 		
B. Outstanding/Meritorious	Accomplishments		
(45 points) *Validity of the out accomplishments and training last 2 years from the cut-off da PRAISE committee.	-		
 1. Outstanding Employee Available National Awardee Nomination in the Dep Awardee in the Region in the Provincial Level Nomination in the Reg Awardee in the Division in the Municipal Level Nomination in the Div Awardee in the Barang Note: a. Points earned are cumulated the allotted points for the b. For same awards received 	 ✓ Certificate Recognition/Merit ✓ Any issua memorandum document showing Criteria for the Search 	of nce, or the	
points earned shall be bo received in the highest go Otherwise, points earned	used on the award overnance level.		
2. Innovation (5 points)		a. Proposal duly approved the Head of Office or th	•
MOVs Submitted	Points	designated Research	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point	Committee per DO No. s. 2017 b. Accomplishment Repor verified by the Head of Office	
*For collaborative innovations, be divided by the number of indicated in the copyright page *Points earned are cumulative allotted points for the criterion	the total points shall authors/researchers but not to exceed the	 c. Certification of utilization the innovation or resean within the school/ office duly signed by the Hean Office d. Certification of adoption the innovation or resean 	rch, e d of n of



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		by another school/office
		duly signed by the Head of Office
		e. Proof of citation by other
		researchers (whose
		study/research, whether
		published/ unpublished, is
		likewise approved by authorized body) of the
		concept/s developed in the
		research.
3. Resource Speakership/Learning Facil	itation	a. Issuance/Memorandum/
(5 points)		Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership	points 2.5	Session guide/ s.
	points	
Nominees from the Schools Division Office	-	
Regional Level Speakership or Higher	5	
	points	
Division/Provincial/City Level Speakership	2.5	
Nominees from Schools	points	
Division Level Speakership or Higher	5	
	points	
School/Municipality/District	2.5	
Speakership	points	
*Points earned are cumulative but not to ex	xceed the	
allotted points for the criterion.		
4. Other Meritorious Accomplishments	specific	
to the position	-	
4.1 Membership in the Technical Wa	rking	✓ Regional Memo/Division
4.1 Membership in the Technical Working Group (5 points)		Memo/Special Order/Certificates
\circ International / National - 5	5 points	
	4 points	
•	3 points 2 points	
	2 points 1 point	
4.2 Compliance with Reporting Requi (25 points)	-	
4.2.1 Submission of Report to C	entral	





Office and other oversight	✓ Certified Status of
agencies (5 points)	Submission at PPRD
 Teacher Deployment Report 	
• Submitted all required reports - 5 points	
3 days before the deadline	
• Submitted all required reports - 4 points 2 days before the deadline	
• Submitted all required reports - 3 points	
1 day before the deadlineSubmitted all required reports - 2 points	
on the deadline	
4.2.2 PMIS Updating Status (5 points)	
	✓ Certified Status of
• Quarters 1-4 Completed - 5 points	Submission at PPRD
• Quarters 1-3 Completed - 4 points	
• Quarters 1-2 Completed - 3 points	
• Quarter 1 Completed - 2 points	
4.2.3 Submission of Reports to the	
Regional Office (5 points)	✓ Certified Status of
	Submission at PPRD
\checkmark Budget Proposal and Physical	
Plan (BED2)	
Complete and accurate - 5 points	
(submitted 3 days or earlier	
before the scheduled	
submission date)	
Complete and accurate - 4 points	
(submitted 2 days before	
the scheduled submission	
date)	
Complete and accurate - 3 points	
(submitted 1 day before	
the scheduled submission	
date)	
• Complete and accurate - 2 points	
(submitted on the	
scheduled submission	
date)	
4.2.4 LIS Updating Rate of	
Accomplishment (5 points)	Contified Status of FOSY
	✓ Certified Status of EOSY
	and BOSY at PPRD





 EOSY and BOSY of 100% - 5 points EOSY and BOSY of 95-99% - 4 points 	
• EOSY and BOSY of 95-99% - 4 points	
 EOSY and BOSY of 90-94% - 3 points 	
• EOSY and BOSY of 85-89% - 2 points	
• EOSY and BOSY of 84% and - 1 point	
below	
4.2.5 Attendance to Regional Call-Ups	
(5 points) ✓ Certified Report of	
• 100% Attendance - 5 points Attendance at PPRD	
• 90-99 % Attendance - 4 points	
• 80-89% Attendance - 3 points	
 70-79% Attendance - 2 points 	
-	
60-69% Attendance - 1 point	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points) - 5 points ✓ Transcript of Records • Doctorate/Doctor's Degree - 5 points ✓ Transcript of Records	
 Complete Academic Requirements - 4.5 points Complete Academic Requirements - 4.5 points Certificate of Completion 	
for Doctorate/Doctor's Degree	
Earned at least 18 Doctorate/ - 4 points OI Academic Requirements Doctor's Degree units / Certification of Units	
Master's Degree / Bachelor of - 3.5 points Farned	
Laws (Juris Doctor) Complete Academic Requirements - 3 points	
for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (10 points) \screw Certificate of Participation	
✓ Participation to Learning and issued by DepEd or other	
Development Activities (such as trainings, agencies/organizations	
seminars, workshops, conferences, fora, sanctioned by DepEd	
etc.)	
 International/National - 10 points Regional - 8 points 	
Division - 6 points	
District - 4 points	
School - 2 points	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development activities shall be within the last 2 years	
from the cut-off date set by the Regional	
PRAISE committee.	
D. Potential (5 points)	
✓ Interview and essay shall be conducted ✓ Potential/Interview	
Communication skills Checklist & Rating Sheet	
Ability to present ideas	
• Alertness	
• Judgment	
Stress Tolerance	





SEARCH FOR MOST OUTSTANDING INFORMATION TECHNOLOGY OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/IND	ICATORS	MEANS OF VERIFICATION Point (MOVs) Earne
A. Performance (25 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25		
B. Outstanding/Meritorious	Accomplishments	
(55 points) *Validity of the or accomplishments and training last 2 years from the cut-off of PRAISE committee.	<u> </u>	
1. Outstanding Employee A	ward (15 points)	✓ Certificate of
 National Awardee Nomination in the D Awardee in the Regioning the Provincial Lev Nomination in the R Awardee in the Division the Municipal Lev Nomination in the D Awardee in the Bara 	- 5 points Department/ - 4 points on/Awardee rel degion / - 3 points sion/Awardee rel Division/ - 2 points	Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
Note:		
a. Points earned are cumu the allotted points for th b. For same awards receiv points earned shall be h received in the highest Otherwise, points earne 2. Innovation (5 points)	he criterion. ved in a calendar year, based on the award governance level.	a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point	Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*For collaborative innovations be divided by the number of indicated in the copyright pag *Points earned are cumulativ	of authors/researchers ge. re but not to exceed the	within the school/ office duly signed by the Head of Office d. Certification of adoption of
allotted points for the criterio	on. ddress: Government Center, Car	ndahug, Palo, Leyte



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	by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.	
tation	a. Issuance/Memorandum/	
	Invitation/Training Matrix;	
	e ,	
Points	, , ,	
5		
points	Session guide/s.	
2.5		
points		
5 points		
2.5		
points		
_		
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•		
points		
ceed the		
nt		
points 5 points 4 points .5 points points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
.5 points		
ainings,	issued by DepEd or other	
	Points 5 points 2.5 points 2.5 points 2.5 points 5 points 2.5 points 2.5 points 5 po	duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.cationa. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ Merit/Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s.5 pointsSide deck/s used and/or Session guide/s.5 pointsSide deck s used and/or Session guide/s.5 pointsY2.5 pointsY5





seminars, workshops, conferences, fora, etc.)		
 International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points 		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING ENGINEER

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned	
A. Performance (40 points)			
accomplishments and training last 2 years from the cut-off of the	Outstanding (4.50 CRF Ratings / 5) : Accomplishmer utstanding/meriton ngs shall be with) and x 40 nts prious in the	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record
PRAISE committee.			
 I. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 		nts nts nts peed ear,	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
Otherwise, points earn 2. Innovation (5 points)			a. Proposal duly approved by
	T	1	the Head of Office or the
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	Points5 points5 points3 points2 points1 point		designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*For collaborative innovation be divided by the number indicated in the copyright pa *Points earned are cumulativ allotted points for the criteric	of authors/resear ge. re but not to excee	chers	 the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of





		Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Publication / Authorship (5 points)		\checkmark Copy of the published
 Sole authorship of a book Co-authorship of a book Sole authorship of a book Co-authorship of a book Sole authorship of a book Article published in a journal/ newspaper/magazine of wide Article published in a journal/ reviewer of LRs Member of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, 		 book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
4. Resource Speakership/Learning Facil (5 points)	litation	 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership Nominees from the Schools Division	2.5 points	
Office		
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership	2.5 points	
Nominees from Schools		
Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5	
*Points earned are cumulative but not to e allotted points for the criterion.	exceed the	





5. Other Meritorious Accomplishments specific	
to the position	
5.1 Completion of required Program of Work (10 pts)	✓ Approved Program of Work
Complete and accurate - 10 points	
submitted before deadline	
• Complete and accurate - 5 points	
submitted on deadline	
5.2 Submission of Reports (10 pts)	✓ Transmittal
• 100% of required reports - 10 points	
submitted before deadline	
• 100% of required reports - 5 points	
submitted on deadline	
C. Education & Learning and Development	
(15 points) 1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records
Complete Academic Requirements - 4.5 points	✓ Certificate of Completion
for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points 	of Academic Requirements
Doctor's Degree units	/ Certification of Units
Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor)	Earned
Complete Academic Requirements - 3 points	
for Master's Degree Earned at least 18 MA Units - 2.5 points 	
*	Contificate of Donticipation
 2. Learning and Development (10 points) ✓ Participation to Learning and 	✓ Certificate of Participation issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	Sanousnou sy DopLu
)	
• International/National - 10 points	
Regional - 8 points	
Division - 6 points	
• District - 4 points	
• School - 2 points	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development	
activities shall be within the last 2 years	
from the cut-off date set by the Regional	
PRAISE committee. D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview
Communication skills	Checklist & Rating Sheet
 Ability to present ideas 	
 Alertness 	
Judgment	
Stress Tolerance	
	1





SEARCH FOR MOST OUTSTANDING PROJECT DEVELOPMENT OFFICER II (YOUTH FORMATION)

Name of I	Nominee:
Position:	

SDO: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned
A. Performance (15 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15		 ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record
B. Outstanding/Meritorious		
(70 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d	tstanding/meritorious gs shall be within the	
	ward	✓ Certificate of
 PRAISE committee. 1. Outstanding Employee Award (Awardee for Outstanding Implementation of any Youth Formation Program e.g. Gawad Siklab, etc.) (5 points) National Awardee -5 points Nomination in the Department/ -4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / -2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the 		Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
highest governance level. O are cumulative.	inerwise, poirits earnea	
2. Innovation (5 points)	.	a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d	5 points	Committee per DO No. 16,
a, b, c, & e 5 points		s. 2017 b. Accomplishment Report
Only a, b, & c 3 points		verified by the Head of
Only a & b 2 points		Office
	Only a 1 point *Innovations should be Youth Formation-related.	







*For collaborative research studies/innovations, the total points shall be divided by the number of			duly signed by the Head of Office
1			
authors/researchers indicated in the copyright page.			d. Certification of adoption of the innovation or research
*Points earned are cumulative but	not to e	xceed the	by another school/office
allotted points for the criterion.			duly signed by the Head of
			Office
			e. Proof of citation by other
			researchers (whose
			study/research, whether
			published/unpublished, is
			likewise approved by
			authorized body) of the
			concept/s developed in the
			research.
3. Research (15 points)			a. Proposal duly approved by
			the Head of Office or the
	oints		designated Research
	points		Committee per DO No. 16,
	points		s. 2017
	points		b. Accomplishment Report
	points		verified by the Head of Office
Only a 6 j	points		c. Certification of utilization of
*Research studies should be Yo	uith Fo	ormation_	the innovation or research,
related.		Jimation	within the school/office
Telatea.			duly signed by the Head of
*For collaborative research studies,	/innova	tions, the	Office
total points shall be divided by			d. Certification of adoption of
authors/researchers indicated in th			the innovation or research
,	15		by another school/office
*Points earned are cumulative but	not to e	xceed the	duly signed by the Head of
allotted points for the criterion.			Office
			e. Proof of citation by other
			researchers (whose
			study/research, whether
			published/unpublished, is
			likewise approved by
			authorized body) of the
			concept/s developed in the
A Deseures Spectrophin / Learn	ine De		research.
4. Resource Speakership / Learn	ing ra	cilitation	a. Issuance/Memorandum/ Invitation/Training
(5 points)		Matrix;	
Level Points		b. Certificate of	
Nominees from the Regional Office Points		Recognition/Merit/	
National Level Speakership or Higher 5		Commendation/	
		points	Appreciation; and
Regional Office Speak	ership	2.5	c. Slide deck/s used and/or
points			Session guide/s.
Nominees from the Schools Divis	sion	<u>.</u>	
Office			
			<u>.</u>





Perional Level Speakership or Higher	· 5			
Regional Level Speakership or Higher	points			
Division/Provincial/City Level				
Speakership				
Nominees from Schools				
Division Level Speakership or Higher	• 5			
I I I I I I I I I I I I I I I I I I I	points			
School/Municipality/District	-			
Speakership	points			
Points earned are cumulative but not to ellotted points for the criterion.	exceed the			
. Outreach Activity (10 points) Conducted DepEd-related commun outreach activities with the SSLG/S	SELG/Yes-	✓ ✓	Copy of the approved proposal Narrative/Accomplishmen	
O, like tree planting, clean-up drive other community development activ civic engagements			t report (depicting the extent to which the activity has effectively and efficiently addressed a	
	points points		pressing need or improved service delivery/learning outcome) with	
Note:			attachments: Pictorial,	
a. Points earned are cumulative but not to				
exceed the allotted points for the criterion.			written output, video	
		~	-	
exceed the allotted points for the	e criterion.	~	Certificate of	
exceed the allotted points for the	e criterion.	✓	Certificate of	
exceed the allotted points for the	e criterion. specific	✓ 	Certificate of	
exceed the allotted points for the . Other Meritorious Accomplishments o the position (30 points) 6.1 Partnerships for implementa	e criterion. specific tion of advocacy awareness resource		Certificate of	
exceed the allotted points for the . Other Meritorious Accomplishments b the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p	e criterion. specific tion of advocacy awareness resource	✓	Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/	
exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy	e criterion. specific tion of advocacy awareness resource points) Point/s	✓	Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/	
exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials	e criterion. specific tion of advocacy awareness resource points) Point/s Earned	✓	Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/	
exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100%	e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3	✓	Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/	
exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89%	e criterion. specific tion of advocacy awareness resource points) Point/s Earned 5 4	✓	Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/	
exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89% 70-79%	e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3	✓	Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/	
exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89% 70-79% 60-69% At most 59%	e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3 2 1	✓	Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ acknowledgment receipt	
exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) • 6.1 Partnerships for implementar Youth Programs (15 points) • 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89% 70-79% 60-69% At most 59% 6.1.2 Established DepEd-related	e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3 2 1 ed	✓	Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ acknowledgment receipt Copy of the approved	
exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89% 70-79% 60-69% At most 59%	e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3 2 1 ed n of	✓	Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ acknowledgment receipt	





No. of MOA/MOU/DODA approved, implemented, and monitored 5 or more	Point/s Earned	donation/ acceptance/ Contract ✓ Accomplishment report w/ attachments: Pictures
4 3 2	8 6 4	
1 MOA/MOU/DODA/ Contract approved but not yet implemented (regardless of the number)	2 1	
Note: MOA/MOU/DODA/ Contract shall be from January to November of the Cale		
	oncept ns and	 ✓ Approved Concept Paper ✓ Any proof of implementation
Concept Paper implementedEa3 or more211	pint/s arned 10 7 4	
Education & Learning and Developm (10 points) Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Doctor's Degree units	- 5 points - 4.5 points - 4 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units





for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING PROJECT DEVELOPMENT OFFICER II (DRR)

Name of Nominee: _____ Position: _____

SDO: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)			
 Performance Rating of the 2 rating periods should be above) Point/s Earned = (Average of the Two IPC 	Outstanding (4.50 and		-
B. Outstanding/Meritorious		• Service Record	
(70 points) *Validity of the ou accomplishments and training last 2 years from the cut-off of	utstanding/meritorious ngs shall be within the		
 PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned 		 ✓ Certificate or Recognition/Merit ✓ Any issuance memorandum or document showing the Criteria for the Search 	
are cumulative. 2. Innovation (5 points)		a. Proposal duly approved by	
MOVs Submitted	Points	the Head of Office or the designated Research	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point	 Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office 	
*Innovations must be DRR-re *For collaborative research st total points shall be divided b	lated. udies/innovations, the	 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research 	





authors/researchers indicated is			
page. *Points earned are cumulative ballotted points for the criterion. 3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *Research-studies must be DRR *For collaborative research stud total points shall be divided authors/researchers indicated in *Points earned are cumulative ballotted points for the criterion.	Points 5 points 5 points 3 points 2 points 1 point -related. ies/innova by the number of the copyrise	tions, the umber of ight page.	by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research , within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the
			concept/s developed in the
4. Resource Speakership / Le	arning Fa	cilitation	concept/s developed in the research. a. Issuance/Memorandum/
• • •	arning Fac	cilitation	concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix;
5 points)		cilitation Points	concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of
5 points) Level Nominees from the Regional	Office	Points	concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/
5 points) Level Nominees from the Regional National Level Speakership	Office or Higher	Points 5 points	concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and
(5 points) Level Nominees from the Regional National Level Speakership Regional Office Sp	Office or Higher eakership	Points 5	concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/
(5 points) Level Nominees from the Regional National Level Speakership	Office or Higher eakership	Points 5 points 2.5	concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or
Nominees from the Regional National Level Speakership Regional Office Sp Nominees from the Schools D	Office or Higher eakership Division	Points 5 points 2.5	concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or





Nominees from Schools				
Division Level Speakership or High	ner 5			
1 1 0	points	3		
School/Municipality/Distr	-			
Speakersh				
Speakeron				
*Points earned are cumulative but not t	o exceed th	ie.		
allotted points for the criterion.				
5. Other Meritorious Accomplishmen	ts specific	:		
to the position (50 points)	.			
5.1 Risk-Informed Plans (5 poi	nts)		✓ Copy of the plans	
Developed/enhanced/contextual		nd	developed/ enhanced/	
disseminated risk-informed		or	contextualized	
implementation (5 points)	produce -	-	✓ Memorandum	
implementation (o pointo)			momorandam	
Number of plans				
developed / enhanced /				
contextualized and	Point/s			
disseminated for	Earned			
implementation				
	5 points			
	l points			
1 3	3 points			
Note: The Contingence, Dian chall h		J		
Note: The Contingency Plan shall b as one (1) Risk-Informed Pla		ı		
	rengtheni	20	\checkmark Copy of the approved	
Resilience (10 points)	rengthenn	-ig	proposal	
Initiated resource generation pro	viects and /	or	 ✓ Copy of Partnership MOAs 	
programs that will benefit the sc		01	or MOUs, deed of	
programs that will benefit the se	110015		donation/ acceptance/	
Proponent/organizer - 1	0 nointa			
	0 points		Contract	
Member - 5	5 points		✓ Accomplishment report w/	
Note:			attachments: Pictures	
a. For more than one proponent, p	oint/s parna	đ		
will be divided by the number o				
) proponente	•		
5.3 Information, Education	& Advoca	cv		
(For DRRM) (10 points)		- 5		
5.3.1 Crafted/adopted/adap	ted NDRR	M	✓ Hard copy of advocacy	
	-	nd	material	
published/distributed such			✓ Distribution list/	
resource generation and supp			acknowledgment receipt	
(5 points)		- 1	actine moughtent receipt	
 Crafted/adapted/adopted at least 	- 5 points	3		
one (1) advocacy materials and	- F			
published/distributed for resource				
generation and supportCrafted/ adopted/adapted	- 2.5 poir	nts		
advocacy materials but not	2.0 pon			
published				





 5.3.2 Developed Communication Plans on DRRM for the agency and stakeholders (5 points) With duly approved and disseminated - 5 points Communication Plans Communication Plan is duly approved - 2.5 points but not disseminated 	
 5.4 Programs and Projects (for DRRM) (10 points) With approved concept papers and program/project designs and proposals for programs/ projects for DRRM and climate change/ environmental risk reduction. • At least one (1) Concept paper - 10 points with program/project design and proposal for programs/ projects • At least one (1) Concept paper - 10 points • Description • Output • Description • Output • O	 ✓ Any proof of implementation/evalutaio n/communication
for DRRM and climate change/ environmental risk reduction was approved, implemented, evaluated, and communicated results to stakeholders • At least one (1) Concept paper - 7 points with program/project design and proposal for programs/ projects for DRRM and climate change/ environmental risk reduction was approved and implemented • At least one (1) Concept paper -4 points with program/project design and proposal for programs/ projects for DRRM and climate change/	
environmental risk reduction was approved but not yet implemented 5.5 Percentage of DRR Fund Obligation (10 points) Percentage of Point/s Utilization Earned	 ✓ Certification from Budget/Finance
90-100% 10 points 80-89% 8 points 70-79% 6 points 60-69% 4 points Below 60% 2 points	
5.6 Percentage of DRR Fund Disbursement(5 points)Percentage of UtilizationPoint/s Earned100%5 points90-99%4 points80-89%3 points70-79%2 pointsBelow 70%1 point	 ✓ Certification from Budget/Finance





C. Education & Learning and Development (10 points)		
 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING PROJECT DEVELOPMENT OFFICER II (LEARNING RESOURCE)

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)			
1. Performance Rating of the cating periods should be above) Point/s Earned = (Average of the Two I		 ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritoriou	s Accomplishments		
(50 points)	outstanding/meritorious ngs shall be within the		
 Outstanding Employee A National Awardee Nomination in the I Awardee in the Reg in the Provincial Le Nomination in the I Awardee in the Divi in the Municipal Le Nomination in the I Awardee in the Dist in the Barangay Lev Note: a. Points earned are cumulate allotted points for the critee b. For same awards received earned shall be based on highest governance level. are cumulative. 	- 5 points Department/ - 4 points ion/Awardee vel Region / - 3 points sion/Awardee vel Division/ - 2 points crict/Awardee vel tive but not to exceed the rion. I in a school year, points the award received in the	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovation (5 points)		a. Proposal duly approved by the Head of Office or the	
MOVs SubmittedPointsa, b, c, & d5 pointsa, b, c, & e5 pointsonly a, b, & c3 pointsOnly a & b2 pointsOnly a1 point*For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.		 designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of 	



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



*Points earned are cumulative but not to exceed the allotted points for the criterion.		the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is
		likewise approved by authorized body) of the concept/s developed in the research.
3. Research (10 points)		a. Proposal duly approved by
		the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d	10 points	Committee per DO No. 16,
a, b, c, & e	10 points	s. 2017
Only a, b, & c	6 points	b. Accomplishment Report
Only a & b	4 points	verified by the Head of
Only a	2 points	Office c. Certification of utilization of
*For collaborative research stud total points shall be divided authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. 4. Publication / Authorship (5	by the number of n the copyright page. ut not to exceed the	
Sole authorship of a book	- 5 points	book/articles or
Co-authorship of a book	- 5 points will be divided by the number of authors	developed/contextualized learning resources/IEC ✓ Certificate of Recognition
 Article published in a journ newspaper/ magazine of w circulation 		
Writer/Developer/Contextu of LRs/IEC	-	
Co-Writer of LRs	- 4 points will be divided by the number of writers	
Member of the Developmen Quality Assurance team (C Reviewer, Language Editor,	ontent each LR but	





video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but exceed the allotted points for the 5. Resource Speakership / Learning Fac (5 points)	criterion.	 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/
Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership	5 points 2.5 points	Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s.
Nominees from the Schools Division Office Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership Nominees from Schools	2.5 points	
Division Level Speakership or Higher School/Municipality/District Speakership	5 points 2.5 points	
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the	
community-based feeding medical/dental missions, tree clean-up drives, and other co development activities of engagements ✓ Proponent/organizer - 5	planting, ommunity or civic 5 points 2.5 points	 ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
 7. Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school Proponent/organizer - 5 points Member - 2.5 points 		 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of





Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.	 donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW 	
8. Other Meritorious Accomplishment specific to the position (10 points)		
8.1 Technical Support during training or provided TA to the schools in the orientation on the utilization of LR Portal that includes resetting of passwords, etc. or in relation to LRs (5 points) 10 times and above - 5 points 8-9 times - 4 points 6-7 times - 3 points 4-5 times - 2 points 1-3 times - 1 point 8.2 Coordinated and provided technical and administrative support to the Division and School in the distribution of LAS/SLMs, Tablets, Inventory of LAS/SLMs, Development, Quality Assurance of LRs, and other Tools and Equipment (5 points) 10 times and above - 5 points 10 times and above - 5 points 8-2 times - 4 points -1 point - 1 point	 Note: Any of the following MOVs ✓ Memorandum / Invitation Letter with the name of the LR PDO ✓ Travel order with Certificate of Appearance ✓ TA Report Note: Any of the following MOVs ✓ Certifications signed by SDS on his / her task ✓ Travel order with Certificate of Appearance ✓ Memorandum ✓ TA Report 	
C. Education & Learning and Development (15 points)		
 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Master's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 2. Learning and Development (10 points) 2.1 Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) (5 points) International/National - 5 points Regional - 4 points 	 Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	





 Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional 		
PRAISE committee. 2.2 Conducted Learning and Development Activities (such as Formal training: seminar, workshop, orientation), (Relationship and Discussion-Based Learning (RDL: - coaching and mentoring, pair-assisted learning and community of practice, (Job Embedded Learning), and LAC Sessions to the Districts and Schools) (5 points)	 ✓ ACR ✓ Coaching Documentation ✓ Travel order ✓ Any document that justifies the conduct of the learning and development activities 	
10 and above - 5 points 8-9 - 4 points 6-7 - 3 points 4-5 - 2 points 1-3 - 1 point		
 D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (Human Resource Development)

Name of Nominee: ______ Position: ______

SDO: _____

CRITERIA/IND	ICATORS		MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)	. Performance (15 points)			
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 		and	 ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishmen	ts		
(70 points)	utstanding/merito ngs shall be withi	orious n the		
1. Outstanding Employee A	ward (5 points)		✓ Certificate of	
 National Awardee Nomination in the D Awardee in the Region in the Provincial Leve Nomination in the Region in the Provincial Leve Nomination in the Division in the Municipal Leve Nomination in the Division Awardee in the Bara Note: a. Points earned are cumulative the allotted points for the b. For same awards received points earned shall be be received in the highest of Otherwise, points earned 	- 5 poin epartment/ - 4 poin on/Awardee el egion / - 3 poin ion /Awardee el ivision/ - 2 poin ngay Level Lative but not to exc the criterion. wed in a calendar ye pased on the award governance level.	nts ints eed	Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search	
2. Innovation (5 points)			a. Proposal duly approved by the Head of Office or the	
MOVs Submitted	Points		designated Research	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b	5 points 5 points 3 points 2 points		Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of	
Only a	1 point		Office	
*For collaborative innovations be divided by the number of indicated in the copyright page	of authors/resear		c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office	





*Points earned are cumulative but not to e	xceed the	d. Certification of adoption of
allotted points for the criterion.		the innovation or research by another school/office duly signed by the Head of Office
		e. Proof of citation by other
		researchers (whose
		study/research, whether
		published/ unpublished, is likewise approved by
		authorized body) of the
		concept/s developed in the
		research.
3. Publication / Authorship (5 points)		✓ Copy of the published
	points points will	book/articles or
be	divided by	developed/contextualized
	e number of ithors	learning resources/IEC ✓ Certificate of Recognition
· · · · ·	point per ticle but not	
circulation to	exceed 4 pints	
• Writer/Developer/Contextualizer - 4	points	
of LRs/IEC • Co-Writer of LRs - 4	points will	
	e divided by ne number of	
w	riters	
Quality Assurance team (Content ea	5 point in ch LR but	
	t to exceed points	
video presenter, or Illustrator) of the Learning Resources	L	
Note:		
a. Points earned are cumulative but	not to	
exceed the allotted points for the	criterion.	
4. Resource Speakership/Learning Facil	itation	a. Issuance/Memorandum/
(5 points)		Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5	c. Slide deck/s used and/or
Regional Office Speakership	points 2.5	Session guide/s.
	Regional Office Speakership 2.5 points	
Nominees from the Schools Division Office		
Regional Level Speakership or Higher	5	
	points	
Division/Provincial/City Level Speakership	2.5 points	
Nominees from Schools	points	





Division Level Speakership or Higher 5 School/Municipality/District 2.5 Speakership points oints earned are cumulative but not to exceed the lotted points for the criterion. 0 Other Meritorious Accomplishments specific 0 o the position (50 points) 5.1 Outreach Activity (5 points) • Sponsored/conducted community-based personal and professional development programs ~ Proponent/Organizer • Proponent/Organizer - 5 points • Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5.2 Conducted basic/action research approved by the DO Research Team (5 points) • Finished basic/action research - 5 points • Started the implementation -4 points • Approved basic/action research -3 points • Conceptualized a basic/action -2 points	 Copy of the approved personal and professional development (PPD) proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need with attachments like pictures, etc.) Certificate of Completion (attach copy of the finished action/basic research) Certification signed by the SDS/ASDS specifying the extent of the implementation (attach copy of the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research for implementation (attach copy of the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research proposal)
5.3 Provided Technical Assistance (TA) to School Heads with identified priority needs related to professional	✓ Annual TA plan✓ TA report





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husers historia	s (5 points	s)		
Democrate an of School Hoo	4			
Percentage of School Head		at la		
who were provided Technic		int/s		
Assistance (TA) as identified	a in Ea	rned		
Annual TA Plan		• .		
90% - 100%	_	oints		
80% - 89%	-	oints		
70% - 79%	3 po			
60% - 69%	2 po	oints		
50% - 59%	1 po	oint		
5.4 Implemented Recogniz Development Programs dentified learning needs (5 point	s based or		✓ ✓	Copy of the Certificate of Recognition Activity Completion Report (ACR)
Number of Implemente	ed			
Recognized Professiona	al P01	int/s		
Development Program	— но	rned		
At least 3		oints		
2		oints		
		omeo		
1	11	point		
5.5 Submitted recommen	idations f	or	~	Program Implementation
policy directions in the HRD programs to RO/Number of submitted policy recommendations	Idations fo he formul /CO (5 po Point/s E	or ation of ints) Carned	~	Program Implementation Review (PIR) Report duly signed by the SDS
policy directions in the HRD programs to RO/Number of submitted policy recommendations At least 3	Idations fo he formula /CO (5 po Point/s E 5 poir	or ation of ints) Carned	v	Review (PIR) Report duly
policy directions in the HRD programs to RO/Number of submitted policy recommendations	dations fo he formul /CO (5 po Point/s E 5 poir 3 poir	or ation of ints) Carned nts nts	~	Review (PIR) Report duly
policy directions in the HRD programs to RO/Number of submitted policy recommendations At least 3	Idations fo he formula /CO (5 po Point/s E 5 poir	or ation of ints) Carned nts nts	~	Review (PIR) Report duly
policy directions in the HRD programs to RO/Number of submitted policy recommendations At least 3	Point/s E Point/s E 5 poir 3 poir 1 poir cning and cs with SD e at a fina	or ation of ints) Carned nts nts nt	* * *	Review (PIR) Report duly
policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive	edations formulations formulations formulation (CO (5 point/s E)) and the second state of the second state	or ation of ints) Carned hts hts hts hts ht NO il list/	✓ ✓ ✓	Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars
policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive	edations for he formula /CO (5 point Point/s E 5 point 3 point 1 point ening and ening and es with SD e at a fination ints)	or ation of ints) Carned nts nts nt	✓ ✓ ✓	Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars
policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive pool of scholars (5 points)	ening and swith SD e at a fina ints)	or ation of ints) Carned hts hts ht nt O ll list/ Point/s Earned	✓ ✓ ✓	Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars
policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive pool of scholars (5 points) SDO has pool of scholars	Adations for he formula /CO (5 point/s E 5 point 3 point 1 point ening and is with SD e at a fination ints)	or ation of ints) Carned hts hts ht NO hl list/	× × ×	Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars
policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive pool of scholars (5 poil SDO has pool of scholar (5 poil teaching and non-teaching and non	Adations for he formula /CO (5 point/s E 5 point 3 point 1 point ening and is with SD e at a fination ints)	or ation of ints) Carned hts hts ht nt O ll list/ Point/s Earned	✓ ✓ ✓	Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars
policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicants management to arrive pool of scholars (5 poil SDO has pool of scholars (5 poil teaching and non-teapersonnel	Adations for he formula /CO (5 point/s E 5 point 3 point 1 point ening and as with SD e at a fination ints) F ars for 5 aching	or ation of ints) Carned <u>hts</u> nt nt O l list/ Point/s Earned points	✓ ✓ ✓	Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars
policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive pool of scholars (5 poil of scholars (5 poil teaching and non-teapersonnel SDO has pool of scholar personnel SDO has pool of scholar personnel	adations for he formula /CO (5 points) Point/s E 5 points 3 points 1 points enting and the swith SD enting and the site site site site site site site sit	or ation of ints) Carned hts hts ht nt O ll list/ Point/s Earned	✓ ✓ ✓	Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars
policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicants management to arrive pool of scholars (5 poil SDO has pool of scholars (5 poil teaching and non-teapersonnel	adations for he formula /CO (5 points) Point/s E 5 points 3 points 1 points enting and the swith SD enting and the site site site site site site site sit	or ation of ints) Carned <u>hts</u> nt nt O l list/ Point/s Earned points	✓ ✓ ✓	Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars





 ✓ Succession plan signed by the SDS 	
 ✓ Copy of the CSC-evaluated PRAISE System Manual of the SDO or PRAISE System Manual of the SDO 	
 ✓ Report on DepEd NEAP- issued Sim Card Registration (to be provided by HRDD) 	
 ✓ Report on the Updating of the PDIS profile of teachers (to be provided by HRDD) 	
 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
	 the SDS Copy of the CSC-evaluated PRAISE System Manual of the SDO or PRAISE System Manual of the SDO Report on DepEd NEAP- issued Sim Card Registration (to be provided by HRDD) Report on the Updating of the PDIS profile of teachers (to be provided by HRDD) Transcript of Records Certificate of Completion of Academic Requirements / Certification of Units





Earned at least 18 MA Units - 2.5 points		
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet 	





SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (School Management Monitoring, and Evaluation)

Name of N	Iominee:
Position:	

SDO: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points)			
1. Performance Rating of the rating periods should be O above) Point/s Earned = (Average of the Two IPO	putstanding (4.50 and	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishments		
(45 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	itstanding/meritorious gs shall be within the ate set by the Regional	(Cartificata of	
 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ - 7 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 4 points Awardee in the Division / Awardee in the Municipal Level Nomination in the Division / - 1 point Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovation (5 points)		a. Proposal duly approved by the Head of Office or the	
MOVs Submitted	Points	designated Research	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point	Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of	
*For collaborative innovations be divided by the number o indicated in the copyright pag	f authors/researchers	the innovation or research, within the school/ office duly signed by the Head of Office	





*Points earned are cumulative but not to e allotted points for the criterion.	xceed the	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
2 Publication (Authorship (5 points)		. Conv. of the nublished
 Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of the Development/ Quality Assurance team (Content Reviewer, Language Editor, 		 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
4. Resource Speakership/Learning Facil	itation	a. Issuance/Memorandum/
(5 points)		Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership	2.5 points	
Nominees from the Schools Division Office		
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level	2.5	
Speakership	points	
Nominees from Schools		





Division Level Speakership or Higher 5 points points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion.		
 5. Outreach Activity (5 points) Sponsored/conducted DepEd-related community-based feeding—program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements Proponent/organizer Proponent/organizer Points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of 	
 6. Other Meritorious Accomplishments specific to the position (15 points) 6.1 Facilitated the institutionalization of Division M&E System through Orientation of personnel and organization of functional structures (5 points) Division, District, & School Level - 5 points Division and District - 4 points Division Level only - 3 points 	 Copy of the contextualized Division M&E System Division Memorandum/ issuance relative to the conduct of an orientation Copy of the Activity completion Report (ACR) on the conduct of an orientation Copy of the M&E Organizational Structure 	
 6.2 Consistently facilitated the effective conduct of Division Monitoring, Evaluation, Adjustment (DMEA) for the last two years (5 points) Quarterly conducted with Year-end - 5 points accomplishment of 100% Quarterly conducted with Year-end - 4 points accomplishment of 95.00% to 99.9% 	 ✓ Copy of the Division M&E Reports (Quarterly and Year-end) 	
Quarterly conducted with Year-end - 3 points accomplishment of 85.00% to 94.99%		





Quarterly conducted with Yes accomplishment of 80.00% to			
Quarterly conducted with Yea accomplishment of 79.99% o			
Note:			
1. Average of the points ear	ned everu uear shall		
be considered as the find indicator.			
6.3 Provided Technical A	• •	~	Copy of the approved TA
identified priority scl			Design/Plan
implementation of Sc		✓	Copy of the report on the
the previous year (3 p	ooints)		identified needs/gaps/research-
• 100% of the	- 3.0 points		based data addressed by
identified priority school	S		the TA activity provided
were provided with TA within the quarter		✓	
• 85% - 99% of the	- 2.5 points		Report (ACR)
identified priority school were provided with TA within the quarter	S	✓	M & E results
• 75% - 84% of the identified priority school	- 2.0 points s		
were provided with TA			
within the quarter60% -74% of the	- 1.5 points		
identified priority school were provided with TA			
within the quarter50% -59% of the	- 1.0 point		
identified priority school were provided with TA			
within the quarterBelow 50% of the	0 E point		
identified priority school were provided with TA	- 0.5 point s		
within the quarter			
6.4 Facilitated the utiliza M&E Results (2 point		✓	Documentation of the
Rating will be based or	•		practices where utilization
following practices who	-		of M&E Results is evident
evidently utilized.			
a. Provision of technic	cal assistance		
b. Policy recommenda			
formulation of loca	-		
c. Research study/ies			
d. Enhancement of in	plemented		
processes e. Developing/designi	ng innovations		
If five (5) of the practices are evid	ent – 2.0 points		
If four (4) of the practices are evid	lent – 1.6 points		
If three (3) of the practices are ev	ident – 1.2 points	1	





If only one (1) of the practices is evident -0.4 point		
C. Education & Learning and Development		
(10 points)		
 Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree - 3 points 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
• Earned at least 18 MA Units - 2.5 points		
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
D. Potential (5 points)		
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet 	





SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (PLANNING AND RESEARCH)

Name o	of Nominee:
Positio	n:

_____ SDO: _____

Criteria/Indicators		Mea	ns of Verification (MOVs)	Points Earned
A. Performance (40 points)			· · ·	
rating periods should be C above)	rmance Rating of the nominee for the last 2 periods should be Outstanding (4.50 and s earned = (Average of the two IPCRF ratings/5) x 40		F duly signed by orities with date of ng CY 2022 and CY 2023 cce Record	
B. Outstanding/Meritorious	Accomplishments			
(45 points)	utstanding/meritorio lgs shall be within t	e		
 PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee 10 points Nomination in the Department/ - 7 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 4 points Awardee in the Division / Awardee in the Municipal Level Nomination in the Division / - 1 point Awardee in the Barangay Level Note: a) Points earned are cumulative but not to exceed the allotted points for the criterion. b) For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 		✓ Reco ✓ Any mem docu	ficate of gnition/Merit issuance, orandum or ment showing the ria for the Search	
Otherwise, points earn 2. Innovation (5 points) MOVs Submitted a, b, c, & d a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative innovations be divided by the number of indicated in the copyright page	Points5 points5 points3 points2 points1 point	the H desig Com s. 20 b. Accor verifie Office c. Certif the ir s within duly Office d. Certif	mplishment Report ed by the Head of e fication of utilization of nnovation or research, n the school/ office signed by the Head of	





*Points earned are cumulative but not to ea allotted points for the criterion.	xceed the	 by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Publication / Authorship (5 points)		✓ Copy of the published
 Sole authorship of a book Co-authorship of a book Sole authorship of a book Co-authorship of a book Sole authorship of a book Article published in a journal/ Article published in a journal/ Inewspaper/magazine of wide ar Article published in a journal/ Inewspaper/magazine of wide ar Writer/Developer/Contextualizer Writer/Developer/Contextualizer Writer/Developer/Contextualizer Co-Writer of LRs Co-Writer of LRs Co-Writer of the Development/ Quality Assurance team (Content ea Reviewer, Language Editor, no 		book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
4. Resource Speakership/Learning Facil	itation	a. Issuance/Memorandum/
(5 points)		Invitation/Training Matrix;
· - ·	· · · · · · · · · · · · · · · · · · ·	b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership	2.5 points	
Nominees from the Schools Division]	
Office		
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership	2.5 points	
Nominees from Schools		
Division Level Speakership or Higher	5	
	points	





School/Municipality/District 2.5 Speakership points	
*Points earned are cumulative but not to exceed the allotted points for the criterion.	
 5. Outreach Activity (5 points) Sponsored/conducted DepEd-related community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements Proponent/organizer - 5 points Member - 2.5 points Note: Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, ✓ Certificate of Recognition/Participation
 6. Other Meritorious accomplishments specific to the position (20 points) 6.1 Conducted basic/action research in relation to basic education data, policy implementation, and/or research management (5 points) Finished a research on - 5 points basic education data, policy implementation, and/or research management Started the - 4 points implementation of a research on basic education data, policy implementation, and/or research management Approved research - 3 points proposal on basic education data, policy implementation, and/or research management Conceptualized a - 2 points research on basic education data, policy implementation, and/or research management 	 Certificate of Completion (attach copy of the finished research) Certification signed by the SDS/ASDS specifying the extent/scope of the implementation (attach copy of the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research for implementation (attach copy of the approved basic/action research proposal) Copy of the basic/action research proposal
6.2 Provided Technical Assistance (TA) to priority schools, learning centers, and personnel based on the identified needs in relation to planning, updating of Data/Information Requirements on the Basic Education Information System	 ✓ TA plan ✓ Memorandum of the TA Activity/Deployment ✓ TA report





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(BEIS)/Learner Information System (LIS)	,
research management, and other matters	S
on governance and operations (5 points)	
• 95% - 100% of the - 5 points	
identified priority schools,	
learning centers, and	
personnel were provided	
with TA within the guarter	
• 90% - 94% of the identified - 4 points	
priority schools, learning	
centers, and personnel	
were provided with TA	
within the quarter	
• 85% - 89% of the identified - 3 points	
priority schools, learning	
centers, and personnel	
were provided with TA	
within the quarter	
• 80% - 84% of the identified - 2 points	
priority schools, learning	
centers, and personnel	
were provided with TA	
within the quarter	
• 79% - 75% of the identified - 1 point	
priority schools, learning	
centers, and personnel	
were provided with TA	
-	
within the quarter	
within the quarter	Activity Completion Report
within the quarter 6.3 Prepared the Division research agenda	· · ·
within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research	(ACR) for the Workshop on
within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored	n (ACR) for the Workshop on 1 theDevelopment o f
within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research	 (ACR) for the Workshop on the Development of Division Research Agenda
within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points)	 (ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of
 within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points 	 ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division
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 within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting themes and monitored its implementation Prepared the Division - 4 points 	 ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division Research Agenda based on the BERA Themes ✓ M&E results on the implementation of the approved division
 within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting themes and monitored its implementation Prepared the Division - 4 points research agenda based on 	 ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division Research Agenda based on the BERA Themes ✓ M&E results on the implementation of the
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	I	1	
monitored its			
implementation			
• Prepared the Division - 1	point		
research agenda based on			
the 3 cross-cutting themes			
and monitored its			
implementation			
implementation			
6.4 Led in the design, coordin		lemorandum of Activity	
planning of research studies a		ctivity Completion Report	
in MEA and TA reports an	1 D1v1s10n		
Research Agenda (5 points)		ACR)	
		alidated list of researches	
• Conducted 2 - 5	points co	onducted as a result of	
coordination/ planning	th	ne coordination/planning	
meetings or conferences	m	leeting	
0		0	
and school personnel on			
the conduct of research			
studies in relation to			
basic education data,			
policy implementation,			
and/or research			
management			
• Conducted 1 - 4	points		
coordination/ planning			
meeting or conference			
with division, district,			
and school personnel on			
the conduct of research			
studies in relation to			
basic education data,			
policy implementation,			
and/or research			
management			
	points		
coordination/ planning			
meeting or conference			
with division and district			
personnel on the conduct			
of research studies in			
relation to basic			
education data, policy			
implementation, and/or			
research management			
-	points		
coordination/ planning			
meeting or conference			
with district and school			
research			
coordinators/personnel			
on the conduct of			
research studies in			
relation to basic			
education data, policy			
implementation, and/or			





Conducted 1 - 1 point	
coordination/ planning	
meeting or conference	
with school research	
coordinators/ personnel	
· -	
on the conduct of	
research studies in	
relation to basic	
education data, policy	
implementation, and/or	
research management	
C C	
C. Education & Learning and Development	
(10 points)	
1 Dimention (Empiretra)	
1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points Complete Academic Degree - 5 points	✓ Transcript of Records
Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree	 ✓ Certificate of Completion of
Earned at least 18 Doctorate/ - 4 points	Academic Requirements /
Doctor's Degree units	Certification of Units
• Master's Degree / Bachelor of - 3.5 points	Earned
Laws (Juris Doctor)	
Complete Academic Requirements - 3 points	
for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (5 points)	✓ Certificate of Participation
Participation to Learning and Development	issued by DepEd or other
Activities (such as trainings, seminars,	agencies/organizations
workshops, conferences, fora, etc.)	sanctioned by DepEd
 International/National - 5 points 	
Regional - 4 points	
Division - 3 points	
• District - 2 points	
• School - 1 point	
Note:	
1. Points earned are cumulative but not to exceed th	ne
allotted points for the criterion.	
2. The validity of the learning and development	
activities shall be within the last 2 years from the	
cut-off date set by the Regional PRAISE committee.	.
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview
Communication skills	Checklist & Rating Sheet
	Chiermon & Rathing Shielt
Ability to present ideas	
• Alorthogo	
• Alertness	
AlertnessJudgment	





SEARCH FOR MOST OUTSTANDING SENIOR EDUCATION PROGRAM SPECIALIST (Social Mobilization and Networking)

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned	
 A. Performance (15 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 		 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
 B. Outstanding/Meritorious (70 points) *Validity of the out accomplishments and training last 2 years from the cut-off data PRAISE committee. 	tstanding/merito gs shall be withi	orious n the	
 PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division / Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		nts nts ints eed	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
MOVs Submitted Points a, b, c, & d 5 points a, b, c, & e 5 points Only a, b, & c 3 points Only a & b 2 points Only a 1 point		 a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office 	





*Points earned are cun allotted points for the o		ot to exceed the		Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.	
 Sole authorship Co-authorship Article publish newspaper/ m circulation Writer/Develo of LRs/IEC Co-Writer of L Member of the Quality Assur- Reviewer, Lan Layout Artist, video presente the Learning F Note: a. Points eard 	 Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Co-Writer of LRs A points 4 points will be divided by the number of writers Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Doints Goints Co-Writer of LRs Co-S point in each LR but not to exceed 3 points 		✓ ✓	Copy of the published book/articles or developed/contextualized learning resources/IEC Certificate of Recognition	
(5 points) Governance Level National Regional	Award 1 st 2nd 1 st 2 nd	g	✓ ✓	Certificate of Recognition	
Division 1 st 1 point Note: a. Point/s earned is cumulative but not to exceed the allotted points for the criterion.					





3 years (e.g. leaflets, streamers, posters, radio/tv advertisements, etc.) ✓ Audio-Video Recording/s (if applicable) No. of advocacies initiated Earned Foint/s 5 and above 10 points 4 8 points 2 4 points 1 2 points 4.3 Networking/Linkages (20 points) ✓ Approved Approved Memorandum of Agreement (MOA)/Memorandum of Understanding (MOU)/Deed of Donation (DOD)/Deed of ✓ Accomplishment report w/ attachments: Pictures ✓ Accomplishment report w/ attachments: Pictures ✓ Activity Completion Report (ACR) MOA/MOU/DOD/DOA approved, implemented, and monitored Points 5 20 points 4 16 points 2 8 points 1 4 points 2 8 points 3 12 points × Activity Completion Report (ACR) MOA/MOU/DOD/DOA Points 2 8 points 1 4 points<	Initiated advo	int/online/etc.) (becacy programs/j rious modalities for	projects/	Copy of the advocacy material (hard copy or Screenshots/Pictures)
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compliance of the SDO for 11 months from January to November of the current	Note:			
		compliance is the a	verage of	
	a. Percentage of	-	0 5	





C. Education & Learning and Development		
(10 points)		
1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree - 4 points Doctor's Degree units - 4 points Doctor's Degree units - 3.5 points Laws (Juris Doctor) - 3 points for Master's Degree - 3 points for Master's Degree - 2.5 points Complete Academic Requirements - 3 points for Master's Degree - 2.5 points Earned at least 18 MA Units - 2.5 points Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points • Division - 3 points • District - 2 points • School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING EDUCATION PROGRAM SPECIALIST II

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned	
A. Performance (40 points)			
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 		 ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishmen	ts	
(40 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	<u> </u>	n the	
 PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		nts nts nts eed ar,	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (10 points)			a. Proposal duly approved by
MOVs Submitted	Points		the Head of Office or the designated Research
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	10 points 10 points 6 points 4 points 2 points		Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.		 c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of 	





*Points earned are cumulative but not to exceed the allotted points for the criterion.		the the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (10 points)		a. Proposal duly approved by
	— • ·	the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d a, b, c, & e	10 points 10 points	Committee per DO No. 16, s. 2017
0nly a, b, & c	8 points	b. Accomplishment Report
Only a & b	6 points	verified by the Head of
Only a	4 points	Office
*For collaborative research stud total points shall be divided authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion.	ies/innovations, by the number n the copyright pa out not to exceed	of oge.within the school/ office duly signed by the Head of Officethed. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 4. Publication / Authorship (5) Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation Writer/Developer/Contextu of LRs/IEC 	- 5 points - 5 points w be divided the numbe authors nal/ - 1 point pe ide article but to exceed 4 points	by r of not er not
Co-Writer of LRs	- 4 points w be divided the numbe writers	by





Quality Assurance team (Content eac Reviewer, Language Editor, not			
5. Resource Speakership/Learning Facilitation 10 points) Level Points Nominees from the Regional Office National Level Speakership or Higher 10 points		 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ Merit/Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s. 	
Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division (Previousial (City Level)	5 points 10 points 5		
Division/Provincial/City Level Speakership Nominees from Schools Division Level Speakership or Higher School/Municipality/District Speakership	10 points 5 points		
*Points earned are cumulative but not to example allotted points for the criterion. C. Education & Learning and Developme (15 points)			
1. Education (5 points) - • Doctorate/Doctor's Degree - • Complete Academic Requirements for Doctorate/Doctor's Degree - • Earned at least 18 Doctorate/ Doctor's Degree units - • Master's Degree / Bachelor of Laws (Juris Doctor) - • Complete Academic Requirements for Master's Degree -	5 points 4.5 points - 4 points 3.5 points 3 points 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 2. Learning and Development (10 points ✓ Participation to Learning and Development Activities (such as t seminars, workshops, conference etc.) 	trainings,	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	





 International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points 		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet 	





SEARCH FOR MOST OUTSTANDING EDUCATION PROGRAM SPECIALIST II FOR **ALTERNATIVE LEARNING SYSTEM (ALS)**

 Name of Nominee:
 SDO:
 Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs) Points Earned
A. Performance (40 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40		
*Designated EPSAs are no	t aualified	
accomplishments and trainin last 2 years from the cut-off d	tstanding/meritorious gs shall be within the	
 PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned 		 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (5 points)		a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point	Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*Only ALS-related innovations are given points.		the innovation or research, within the school/office duly signed by the Head of Office ndahug, Palo, Leyte





 *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. 			 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. 	
3. Researc	h (5 points)			a. Proposal duly approved by the Head of Office or the
N	IOVs Submitted	Points		designated Research
a, b,	c, & d	5 points		Committee per DO No. 16,
	c, & e	5 points		s. 2017
	r a, b, & c	3 points		b. Accomplishment Report
	a&b	2 points		verified by the Head of
Only		1 point		Office
		±		c. Certification of utilization of
Only ALS-	related research is gi	ven points.		the innovation or research,
5	5	-		within the school/office
For collab	orative research stud	lies, the total po	oints	duly signed by the Head of
shall be		the number	of	Office
authors/rea	searchers indicated in	n the copyright p	bage.	d. Certification of adoption of
,		15 0 1	U	the innovation or research
Points ear	ned are cumulative b	ut not to exceed	the	by another school/office
allotted poi	nts for the criterion.			duly signed by the Head of
1				Office
				e. Proof of citation by other
				researchers (whose
				study/research, whether
				published/unpublished, is
				likewise approved by
				authorized body) of the
				concept/s developed in the
				research.
4. Publica	tion / Authorship (5	points)		✓ Copy of the published
•	Sole authorship of a book	- 5 points		book/articles or
•	Co-authorship of a book	- 5 points v be divided		developed/contextualized
		the number		learning resources/IEC
		of authors		✓ Certificate of Recognition
•	Article published in a journ newspaper/ magazine of w			-
	circulation	to exceed		
Writer/Developer/Contextualizer - 4 points		•		
•	of LRs/IEC		 i11	
•	Co Writer of I De	Co-Writer of LRs - 4 points will be divided by		
•	Co-Writer of LRs	be divided	ibv I	
•	Co-Writer of LRs	be divided the numb	2	
•	Co-Writer of LRs Member of the Developmer	the numb of writers	ber	

DenED

ATAG

nment Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



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Reviewer, Language Edito Layout Artist, broadcaste video presenter, or Illustr	ror 3 p	to exceed oints			
the Learning Resources Note:					
a. Points earned are c	umulative bu	t not to			
exceed the allotted j	points for the	criterion.			
5. Resource Speakership / L	earning Fa	cilitation	a. 1	Issuance/Memorandum/	
(10 points)				Invitation/Training Matrix;	
Level		Points		Certificate of	
Nominees from the Regional O				Recognition/Merit/	
National Level Speakersh	ip or Higher	10 points		Commendation/ Appreciation; and	
Regional Office S		5 points	c. \$	Slide deck/s used and/or	
Nominees from the Schools Div Office	vision			Session guide/s.	
Regional Level Speakersh	ip or Higher	10			
Division/Provincial/City Level S	Spectrophin	points 5 points			
Nominees from Schools	speakership	5 points			
Division Level Speakersh	ip or Higher	10			
1	1 0	points			
School/Municipality/District S	Speakership	5 points			
*Dointo cornad are aumulative	hut not to a	woood the			
*Points earned are cumulative allotted points for the criterion. 6. Other Meritorious Accomp to the position (10 points)					
allotted points for the criterion. 6. Other Meritorious Accomp	lishments and the second supervises the supervises the supervises of the supervises	specific sion to ALS on their vision. and put in rrs. chers' KSA	✓ ✓	Approved Monitoring and Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report Approved 2024 AIP	
 allotted points for the criterion. 6. Other Meritorious Accompto the position (10 points) 6.1 Instructional Supervision Provided guidance and instructi Teachers by observing and gastrengths and developmental need Assessed the situation of Learn place an enabling environment for Coach ALS Teachers on how to in teaching-learning delivery a performance. Submit the following MOVs: A. Approved Monitoring and Super B. Instructional Supervisory Plan C. Instructional Supervisory Report 	lishments and the second supervises the supervises the supervises of the supervises	specific sion to ALS on their vision. and put in rrs. chers' KSA academic	✓ ✓	Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report	
 allotted points for the criterion. 6. Other Meritorious Accompto the position (10 points) 6.1 Instructional Supervision Provided guidance and instructi Teachers by observing and gastrengths and developmental need Assessed the situation of Learn place an enabling environment for Coach ALS Teachers on how to in teaching-learning delivery a performance. Submit the following MOVs: A. Approved Monitoring and Super B. Instructional Supervisory Plan C. Instructional Supervisory Repord D. Approved 2024 AIP 	lishments and (5%) onal supervise thering data ds for TA pro- ing Centers r ALS Teacher improve tea nd to raise rvision Tool rt	specific sion to ALS on their vision. and put in rrs. chers' KSA academic	✓ ✓	Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report	
Allotted points for the criterion. 6. Other Meritorious Accompto the position (10 points) 6.1 Instructional Supervision - Provided guidance and instruction Teachers by observing and gasstrengths and developmental need - Assessed the situation of Learn place an enabling environment for - Coach ALS Teachers on how to in teaching-learning delivery a performance. Submit the following MOVs: A. Approved Monitoring and Super B. Instructional Supervisory Plan C. Instructional Supervisory Repord D. Approved 2024 AIP MOVs Submitted	lishments and the second secon	specific sion to ALS on their vision. and put in rrs. chers' KSA academic	✓ ✓	Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report	
Allotted points for the criterion. 6. Other Meritorious Accompto the position (10 points) 6.1 Instructional Supervision - Provided guidance and instruction Teachers by observing and gass strengths and developmental needs - Assessed the situation of Learn place an enabling environment for - Coach ALS Teachers on how to in teaching-learning delivery a performance. Submit the following MOVs: A. Approved Monitoring and Super B. Instructional Supervisory Plan C. Instructional Supervisory Repord D. Approved 2024 AIP MOVs Submitted 4	lishments and the second secon	specific sion to ALS on their vision. and put in rrs. chers' KSA academic	✓ ✓	Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report	





5.2 Advocacy and Social Mobilization (5%)		✓ Approved MOU/MOA✓ DepEd Memorandum or	
MOVs Submitted Points		any issuance ✓ Activity Completion Report	
5 Partnered Stakeholders	5	 ✓ Progress Monitoring Report 	
4 Partnered Stakeholders	4		
3 Partnered Stakeholders	3		
2 Partnered Stakeholders	2		
1 Partnered Stakeholder	1		
. Education & Learning and (15 points)	1 Development		
 Education (10 points) Doctorate/Doctor's Degistry Complete Academic Refor Doctorate/Doctor's Earned at least 18 Doctor's Degree units Master's Degree / Back Laws (Juris Doctor) Complete Academic Refor Master's Degree Earned at least 18 MA 	quirements- 9 pointsDegree- 8 pointsatorate/- 8 pointshelor of- 7 pointsquirements- 6 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 			
activities shall be from the cut-off da PRAISE committee	ning and development within the last 2 years te set by the Regional		
• Ability to p	all be conducted ation skills present ideas	 ✓ Potential/Interview Checklist & Rating Sheet 	
 Alertness Judgment Stress Tole 	erance		





SEARCH FOR MOST OUTSTANDING **NURSE**

Name of Nominee: ______ SDO: _____ Position:

CRITERIA/INDICATORS				Points Earned
A. Performance (45 points)				
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 45		and	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	s Accomplishments			
(35 points)	utstanding/meritoric ngs shall be within t	ous the		
	ward (5 points)		✓ Certificate of	
 I. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the District/Awardee in the Barangay Level Nomination in the District - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 		d	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
Otherwise, points earne 2. Innovation (5 points)			a. Proposal duly approved by	
MOVA S-1 144- 1	Deinte		the Head of Office or the	
MOVs Submitteda, b, c, & d	Points 5 points		designated Research Committee per DO No. 16,	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points5 points3 points2 points1 point		s. 2017 b. Accomplishment Report verified by the Head of Office	
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.			c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of	





*Points earned are cumulative but not to eallotted points for the criterion.	xceed the	Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 Co-authorship of a book Solution Article published in a journal/ Article published in a journal/ 1 newspaper/magazine of wide arcirculation Writer/Developer/Contextualizer Writer/Developer/Contextualizer Co-Writer of LRs Co-Writer of LRs 4 be be Wember of the Development/ O.S Quality Assurance team (Content eat Reviewer, Language Editor, not 		 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
4. Resource Speakership/Learning Facility	itation	a. Issuance/Memorandum/
(5 points)		Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership	2.5 points	
Nominees from the Schools Division Office		
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership	2.5 points	





Nominees from Schools Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
Points earned are cumulative but not to ex llotted points for the criterion.	xceed the	
5. Other Meritorious Accomplishments s o the position	specific	
 5.1 Assisted in the Division Initiat: undertaken in the implementar the 6 flagship programs under School Health and Nutrition Se the New Normal (5 points) 6 or more initiatives - 5 pc 	tion of the ection in	 ✓ Memorandum ✓ Activity Completion Report ✓ Screenshots/Pictures/Vid eos ✓ Certificate of Recognition/ Appreciation
 5 initiatives - 4 p 4 initiatives - 3 p 3 initiatives - 2 p 1 -2 initiatives - 1 p 	oints oints	
5.2 Assistance in the conduct of tr activity School Health & Nutrit activities (5 points)		 ✓ Certificate of Recognition/Appreciation
 Assisted in the conduct of - 5 Division activities 	5 points	
District activities	3 points I point	
School activities		
5.3 Submission of required reports (5 points)		✓ Transmittal
submitted before deadline	5 points 3 points	
C. Education & Learning and Developme (15 points)	nt	
L. Education (5 points)		
 Doctorate/Doctor's Degree - Complete Academic Requirements for Doctorate/Doctor's Degree 	5 points 4.5 points 4 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements





Master's Degree / Bachelor of - 3.5 points	/ Certification of Units
 Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree 	Earned
• Earned at least 18 MA Units - 2.5 points	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
PRAISE committee.	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING MEDICAL OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS			MEANS OF VERIFICATION Points (MOVs) Earned
A. Performance (45 points)			
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 45			 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record
B. Outstanding/Meritorious	Accomplishmen	ts	
(35 points) *Validity of the or accomplishments and trainin last 2 years from the cut-off of PRAISE committee.		n the	
 PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award 		nts nts nts eed	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
Otherwise, points earne 2. Innovation (5 points)	ed are cumulative.		a. Proposal duly approved by
(0 points)			the Head of Office or the
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	Points5 points5 points3 points2 points1 point		designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.			 c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



 Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, 	 points points will e divided by ne number of uthors 1 point per rticle but not o exceed 4 oints 4 points will be divided by he number of writers 5 point in ach LR but ot to exceed points 	 by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
Note: a. Points earned are cumulative bu exceed the allotted points for the		
4. Resource Speakership/Learning Faci (5 points)	litation	 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership	2.5 points	
Nominees from the Schools Division Office		
Regional Level Speakership or Higher	points	
Division/Provincial/City Level Speakership		
Nominees from Schools		
Division Level Speakership or Higher	5 points	





School/Municipality/District 2.5	
Speakership points	
*Points earned are cumulative but not to exceed the	
allotted points for the criterion.	
5. Other Meritorious Accomplishments specific	
to the position	
5.1 Division Initiatives undertaken in the	✓ Memorandum
Implementation of the 6 flagship	✓ Activity Completion Report
Programs under School Health and	✓ Screenshots/Pictures/Vid
Nutrition Section in the New Normal	eos
(5 points)	
• 6 or more initiatives - 5 points	
• 5 initiatives - 4 points	
• 4 initiatives - 3 points	
• 3 initiatives - 2 points	
• 1 -2 initiatives - 1 point	
	✓ Activity Completion Report
5.2 Conducted/spearheaded training/	· Activity Completion Report
activity School Health & Nutrition	
activities (5 points)	
 Division Level - 5 points 	
• District Level - 3 points	
• School Level - 1 point	
5.3 Submission of required reports	✓ Duly received Transmittal
(5 points)	
• 100% of required reports - 5 points	
submitted before deadline	
 100% of required reports - 3 points 	
submitted on deadline C. Education & Learning and Development	
(15 points)	
1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records
Complete Academic Requirements - 4.5 points	✓ Certificate of Completion
 for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points 	of Academic Requirements
Doctor's Degree units	/ Certification of Units
 Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) 	Earned
Complete Academic Requirements - 3 points	
for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (10 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	





 International/National - 10 points Decimal 		
Regional - 8 points		
Division - 6 points District		
District - 4 points		
• School - 2 points		
Note:		
 a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 		
D. Potential (5 points)		
✓ Interview and essay shall be conducted	✓ Potential/Interview	
Communication skills	Checklist & Rating Sheet	
Ability to present ideas		
Alertness		
• Judgment		
Stress Tolerance		



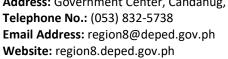


SEARCH FOR MOST OUTSTANDING DENTIST

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/IND	MEANS OF VERIFICATION Points (MOVs) Earne	
A. Performance (45 points)		
 Performance Rating of the rating periods should be (above) Point/s Earned = (Average of the Two IPC) 	and authorities with date of signing • CY 2022 and CY 2023	
B. Outstanding/Meritorious	Accomplishments	i
(35 points) *Validity of the or accomplishments and trainin last 2 years from the cut-off of PRAISE committee.		the
1. Outstanding Employee A	ward (5 points)	✓ Certificate of
 National Awardee - 5 points Nomination in the Department/ Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level 		Any issuance, memorandum or document showing the Criteria for the Search
Note: a. Points earned are cumu the allotted points for th b. For same awards receiv points earned shall be b received in the highest Otherwise, points earne 2. Innovation (5 points)	ne criterion. ved in a calendar year, based on the award governance level.	
MOVs Submitted	Points	designated Research
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b	5 points 5 points 3 points 2 points	Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office
Only a *For collaborative innovations be divided by the number of indicated in the copyright pag *Points earned are cumulativ allotted points for the criterio	of authors/research ge. re but not to exceed r	hall hers c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office





 Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, 	5 points 5 points will e divided by he number of uthors 1 point per rticle but not o exceed 4 oints 4 points will be divided by he number of writers .5 point in ach LR but ot to exceed points	by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
Note: a. Points earned are cumulative bu exceed the allotted points for the		
4. Resource Speakership/Learning Faci (5 points)	litation	 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership	2.5 points	
Nominees from the Schools Division Office		
Regional Level Speakership or Higher	points	
Division/Provincial/City Level Speakership		
Nominees from Schools		
Division Level Speakership or Higher	5 points	





School/Municipality/District 2.5 Speakership points	
Points earned are cumulative but not to exceed the allotted points for the criterion.	
5. Other Meritorious Accomplishments specific to the position	
5.1 Division Initiatives focusing on Dental Health undertaken in the Implementation of the 6 flagship programs under School Health and Nutrition Section in the New Normal (5 points)	 ✓ Memorandum ✓ Activity Completion Report ✓ Screenshots/Pictures/Vid eos
 6 or more initiatives 5 initiatives 4 initiatives 3 initiatives 1 -2 initiatives 5 points 4 points 2 points 1 point 	
5.2 Conducted/spearhead training/ activity on School Dental Health & Nutrition (5 points)	 ✓ Activity Completion Report
 Regional Level - 5 points Division Level - 4 points District Level - 3 points School Level - 2 points 	
 5.3 Submission of required reports (5 points) 100% of required reports - 5 points submitted before deadline 100% of required reports - 3 points submitted on deadline 	✓ Transmittal
2. Education & Learning and Development	
(15 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units - 3.5 points • Master's Degree - 3 points for Master's Degree - 3 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
• Earned at least 18 MA Units - 2.5 points	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, 	 ✓ Certificate of Participation issued by DepEd or other





seminars, workshops, conferences, fora, etc.)	agencies/organizations sanctioned by DepEd
 International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING DENTAL AIDE

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION Point (MOVs) Earn		
A. Performance (50 points)	A. Performance (50 points)			
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 50) and	 ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishmen	its		
(30 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	<u> </u>	n the		
 1. Outstanding Employee Award (10 points) National Awardee Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the Barangay Level 		 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 		
 Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		ear,		
2. Innovation (5 points)			a. Proposal duly approved by	
MOVs Submitted	Points		the Head of Office or the designated Research	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point		 Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of 	
*For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.		page.	the innovation or research, within the school/ office duly signed by the Head of Officed. Certification of adoption of the innovation or research	





		by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
	leritorious Accomplishments specific ition (15 points)	
3.1	Attendance and Punctuality in Reporting to Office (10 points)Perfect attendance and no tardiness and undertime for three (3) consecutive months in a year- 10 pointsTwo (2) authorized absences and tardiness for three (3) consecutive months in a year Three (3) authorized absences and tardiness/undertime in a year- 8 pointsFive (5) authorized absences and tardiness/undertime in a year- 4 points	✓ Certification of the HRMO/ School Head duly noted by the Head of Office
3.2 Point	Customer Satisfaction Survey Rating (5 points) /s Earned = (average of the ratings/5) x 5	 ✓ Customer Satisfaction Survey Results (for 4 quarters of 2022 & 2023) duly certified by SDS ✓ Customer Feedback/ Appreciation (1 per quarter) – Optional
	on & Learning and Development	
(15 poin 1. Educatio • • • •	ts) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree - 4 points Earned at least 18 Doctorate/ - 4 points Doctor's Degree units - 3.5 points Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) - 3 points for Master's Degree - 3 points For Master's Degree - 3 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned





 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet



SEARCH FOR MOST OUTSTANDING PUBLIC SCHOOLS DISTRICT SUPERVISOR (PSDS)

CRITERIA/INDI	CATORS		MEANS OF VERIFICATION Points (MOVs) Earned
 A. Performance (25 points) Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25 		 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
accomplishments and trainin last 2 years from the cut-off d	tstanding/merito gs shall be within	rious 1 the	
 last 2 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 4 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		ats ats ats eed	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
 2. Innovation (10 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative innovations be divided by the number o indicated in the copyright page 	f authors/researc		 a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office





*Points earned are cumulative by allotted points for the criterion.	ut not to exceed the	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (10 points)		a. Proposal duly approved by
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by t authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion.	he number of the copyright page.	 the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the
		research.
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wi circulation Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs 	- 5 points - 5 points will be divided by the number of authors al/ - 1 point per de article but not to exceed 4 points	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





• Member of the Development/ - 0.5	riters 5 point in 2h LR but		
Reviewer, Language Editor, not Layout Artist, broadcaster or 3 p video presenter, or Illustrator) of the Learning Resources			
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.			
5. Resource Speakership/Learning Facil (5 points)	itation	a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/	
Level	Points	Merit/Commendation/	
Nominees from the Regional Office	1 01110	Appreciation; and	
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.	
Regional Office Speakership	2.5		
Nominees from the Schools Division Office	points		
Regional Level Speakership or Higher	5		
Regional Level Speakership of Higher	points		
Division/Provincial/City Level	2.5		
Speakership	points		
Nominees from Schools			
Division Level Speakership or Higher	5 points		
School/Municipality/District Speakership	2.5 points		
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the		
6. Networking/Linkages (5 points)		\checkmark Copy of the approved	
	Ed-related	proposal (for IGPs and	
networking/partnership	projects	other special	
and/or programs that will benefit the Office		 programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof 	
Proponent/organizer - 5 points Member - 2.5 points			
		 ✓ Accomplishment report w/ attachments: Pictures, 	
Note: a. For more than one proponent, points earned will be divided by the number of proponents.		WFP/POW	
7. Other Meritorious Accomplishments specific to the position			
7.1 Conduct of Professional Develo	pment		





Programs (10 points)	✓ Implemented approved
Conducted professional development	proposal
program/activity that addressed the	✓ Narrative/Accomplishmen
needs of the teachers/school heads	t report (depicting the
related to the PAPs supervised/	extent to which the
coordinated	activity has effectively and
	efficiently addressed a
✓ Proponent/organizer - 10 points	pressing need or improved
✓ Member - 5 points	service delivery/learning
-	outcome) with
Note:	attachments: Pictorial,
a. Points earned are cumulative but not to	written output, video,
exceed the allotted points for the criterion.	Certificate of
	Recognition/Participation
	\checkmark Memorandum for the
	conduct of the
	program/activity
7.2 Implemented a Region/Division/	
District-wide action plan that has been	
recognized by the community to have	✓ Special Order as focal
improved the delivery of the DepEd	person/coordinator
recognized Program, Project, and	✓ Approved Action Plan
	✓ Accomplishment Report
Activity (PAPs) (5 points)	✓ Certificate of Recognition
✓ Adopted in the Region -5 points	✓ Memorandum
✓ Adopted in the Region - 5 points	 ✓ Evidence showing positive
Districts/Division	impact of the action plan
✓ Shared/disseminated - 3 points	
✓ Fully implemented - 2 points	
✓ Conceptualized - 1 point	
C. Education & Learning and Development	
(10 points)	
1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records
Complete Academic Requirements - 4.5 points	✓ Certificate of Completion
for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points 	of Academic Requirements
Doctor's Degree units	/ Certification of Units
Master's Degree / Bachelor of - 3.5 points	Earned
Laws (Juris Doctor) Complete Academic Requirements - 3 points 	
 Complete Academic Requirements - 3 points for Master's Degree 	
• Earned at least 18 MA Units - 2.5 points	
*	
2. Learning and Development (5 points)	✓ Certificate of Participation
 Participation to Learning and 	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	
• International/National - 5 points	
Regional - 4 points	
Division - 3 points	





District - 2 points	3
School - 1 point	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING **DIVISION EDUCATION PROGRAM SUPERVISOR IN CURRICULUM AND DELIVERY IMPLEMENTATION**

Name of Nominee:______ SDO: _____ Program: _____

CRITERIA/INDI	CRITERIA/INDICATORS		Points Earned
A. Performance (15 points)			
 Performance Rating of the rating periods should be O above) Point/s Earned = (Average of the Two IPCRF 	utstanding (4.50 and	 ✓ IPCRF duly signed by authorities with the date of signing CY 2022 and CY 2023 ✓ Service Record 	
accomplishments and trainin	tstanding/meritorious gs shall be within the		
 last 2 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award on learning area handled (5 points) National Awardee Nomination in the Department/ - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovations on learning a	area (10 points)	a. Proposal duly approved by the Head of Office or the	
MOVs Submitted	Points	designated Research	
a, b, c, & d	10 points	Committee per DO No. 16,	
a, b, c, & e	10 points	s. 2017	
Only a, b, & c	6 points	b. Accomplishment Report	
Only a & b	4 points	verified by the Head of	
Only a	2 points	Office	
		c. Certification of utilization of the innovation or research, within the school/office	





*For collaborative innovations, the total points shall		duly signed by the Head of
be divided by the number of authors/researchers		Office
indicated in the copyright page.		d. Certification of adoption of
		the innovation or research
*Points earned are cumulative b	ut not to exceed the	by another school/office
allotted points for the criterion.		duly signed by the Head of
anotted points for the enterion.		Office
		e. Proof of citation by other
		researchers (whose
		study/research, whether
		published/unpublished, is
		likewise approved by
		authorized body) of the
		concept/s developed in the
		research.
2 Decempt (10 mainte)		
3. Research (10 points)		a. Proposal duly approved by
MOVs Submitted	Dointa	the Head of Office or the
	Points	designated Research
a, b, c, & d	10 points	Committee per DO No. 16,
a, b, c, & e	10 points	s. 2017
Only a, b, & c	6 points	b. Accomplishment Report
Only a & b	4 points	verified by the Head of
Only a	2 points	Office
		c. Certification of utilization of
*Research studies conducted	must be related to	the innovation or research ,
learning area handled.		within the school/office
		duly signed by the Head of
*For collaborative research stud	lies, the total points	
shall be divided by	the number of	
authors/researchers indicated in	n the copyright page.	the innovation or research
		by another school/office
*Points earned are cumulative b	out not to exceed the	duly signed by the Head of
allotted points for the criterion.		Office
		e. Proof of citation by other
		researchers (whose
		study/research, whether
		published/unpublished, is
		likewise approved by
		authorized body) of the
		concept/s developed in the
		research.
4. Publication / Authorship re	elated to learning	\checkmark Copy of the published
area handled (5 points)		book/articles or
Sole authorship of a bookCo-authorship of a book	- 5 points - 5 points will	developed/contextualized
• Co-authorship of a book	be divided by	learning resources/IEC
	the number	✓ Certificate of Recognition
Antiple moltiple a line in a	of authors	
 Article published in a journ newspaper/ magazine of w 		
circulation	to exceed 4	
	points	
Writer/Developer/Context of LRs/IEC	ualizer - 4 points	
	- 4 points will	





	divided by		
	e number		
	writers		
	5 point in h LR but		
- •	to exceed		
	oints		
video presenter, or Illustrator) of			
the Learning Resources			
Note:			
a. Points earned are cumulative but	t not to		
exceed the allotted points for the	criterion.		
5. Resource Speakership / Learning Fa	cilitation	a. Issuance/Memorandum/	
		Invitation/Training	
related to learning area handled (5 point	tsj	· –	
]	Matrix;	
Level	Points	b. Certificate of	
Nominees from the Regional Office		Recognition/Merit/	
National Level Speakership or Higher	5	Commendation/	
	points	Appreciation; and	
Parianal Office Spectrombin	2.5	c. Slide deck/s used and/or	
Regional Office Speakership		Session guide/s.	
	points	Session guide/ s.	
Nominees from the Schools Division			
Office			
Regional Level Speakership or Higher	5		
	points		
Dissipiers (Descriptional 1/Oites Lessal	•		
Division/Provincial/City Level	2.5		
Speakership	points		
Nominees from Schools			
Division Level Speakership or Higher	5		
	points		
School/Municipality/District	2.5		
, 1 ,			
Speakership	points		
*Points earned are cumulative but not to e	xceed the		
allotted points for the criterion.			
6. Networking/Linkages (5 points)		✓ Copy of the approved	
• Initiated DepEd-related	resource	proposal (for IGPs and	
1		other special	
generation on learning area		_	
that benefitted the school and	SDO	programs/projects)	
		✓ Copy of Partnership MOAs	
Proponent/organizer - 5 po	ints	or MOUs, deed of	
	points	donation/ acceptance or	
2.0	0	any other valid proof	
		✓ Accomplishment report w/	
DT /			
Note:		attachments: Pictures,	
a. For more than one proponent, point		WFP/POW	
will be divided by the number of pr	oponents.		
		Note: Incomplete MOVs will	
		not be given point)	
7. Conduct of Professional Dev	100mm c=+		
	elopment	✓ Narrative/Accomplishmen	
Programs (10 points)		t report (depicting the	





 Conducted professional development program/activity related to the learning area handled that addressed the needs of the teachers /school heads ✓ Proponent/organizer: 4 to 5 development programs- 10 points 2 to 3 development programs- 8 points 1 development program - 6 points ✓ Member: 4 to 5 development programs- 5 points 2 to 3 development programs- 3 points 1 development programs- 3 points 1 development program - 2 points 	 extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, ✓ Certificate of Recognition/Participation ✓ Memorandum for the conduct of the program/activity (Note: Incomplete MOVs will not be given point)
<i>Note:</i> <i>Points earned are cumulative but not to exceed the allotted points for the criterion.</i>	not be given pointy
 8. Reported to the Region the Accomplishment Report (15 pts.) Elements of the Accomplishment Report Basic Data (including enrolment, number of teachers, literacy, numeracy, learning outcomes, and other related data) Inventory of Resources use in the learning area SWOT Analysis Monitoring mechanisms, strategies, and tools Evaluation report on a. Schools Division Instructional Supervision Plan Implementation (focus on learning area handled); b. localized curriculum delivery/instructional strategies Issues/Challenges and corresponding interventions Policy recommendations towards improvement on the learning area for regional adoption. Significant accomplishments related to the learning area handled 8 elements15 pts. 6 elements 12 pts. 4 elements 7 pts. 1 element 5 pts. 	✓ Division Report duly received at the RO





9. MPS of the learning area handled (5 points)	 ✓ MPS results Summary of the learning area
Points Earned	handled
= (Average MPS of the learning area handled/100) x 5	nunuou
C. Education & Learning and Development	
(10 points)	
 Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ 4.5 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units 2.5 points 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
2. Learning and Development (5 points)	✓ Certificate of Participation
 Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	issued by DepEd or other
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING **DIVISION EDUCATION PROGRAM SUPERVISOR IN PROGRAM IMPLEMENTATION**

Program: _____

Name of Nominee: ______ SDO: _____

CRITERIA/INDICATORS			Points Earned
A. Performance (15 points)			
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 		5 8 5	
B. Outstanding/Meritorious	Accomplishments		
(70 points)	utstanding/meritorious ags shall be within the		
	e Award on SCPs.	✓ Certificate of	
 3. Outstanding Employee Award on SCPs, Inclusive Education, and other DepEd Programs handled (5 points) National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points 			
earned shall be based on th highest governance level. C are cumulative.			
2. Innovation on SCPs, Incl other DepEd Programs (10		a. Proposal duly approved by the Head of Office or the designated Research	
MOVs Submitted	MOVs Submitted Points		
a, b, c, & d 10 points		s. 2017	
a, b, c, & e 10 points		b. Accomplishment Report	
Only a, b, & c 6 points		verified by the Head of	
Only a & b	4 points	Office	
Only a	2 points	c. Certification of utilization of the innovation or research, within the school/office	





*For collaborative innovations, t	he total points shall	duly signed by the Head of
be divided by the number of authors/researchers		Office
indicated in the copyright page.		d. Certification of adoption of
		the innovation or research
*Points earned are cumulative b	ut not to exceed the	by another school/office
allotted points for the criterion.		duly signed by the Head of
		Office
		e. Proof of citation by other
		researchers (whose
		study/research, whether
		published/unpublished, is
		likewise approved by
		authorized body) of the
		concept/s developed in the
3. Research (10 points)		research. a. Proposal duly approved by
5. Research (10 points)		the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d	10 points	Committee per DO No. 16,
a, b, c, & e	10 points	s. 2017
Only a, b, & c	6 points	b. Accomplishment Report
Only a & b	4 points	verified by the Head of
Only a	2 points	Office
	. <u> </u>	c. Certification of utilization of
*Research studies conducted	must be related to	the innovation or research ,
SCPs, Inclusive Education,		within the school/office
Programs.	_	duly signed by the Head of
		Office
*For collaborative research stud	· ·	d. Certification of adoption of
5	the number of	the innovation or research
authors/researchers indicated in	n the copyright page.	by another school/office
		duly signed by the Head of Office
*Points earned are cumulative b	out not to exceed the	e. Proof of citation by other
allotted points for the criterion.		researchers (whose
		study/research, whether
		published/unpublished, is
		likewise approved by
		authorized body) of the
		concept/s developed in the
		research.
4. Publication / Authorship re		✓ Copy of the published
Inclusive Education, and other DepEd Programs		book/articles or
(5 points)		developed/contextualized
Sole authorship of a bookCo-authorship of a book	- 5 points - 5 points will	learning resources/IEC
	be divided by	✓ Certificate of Recognition
	the number of authors	
Article published in a journ		
newspaper/ magazine of w	ride article but not	
circulation	to exceed 4 points	
Writer/Developer/Context	-	
of LRs/IEC		





be th of Member of the Development/ - 0. Quality Assurance team (Content eac Reviewer, Language Editor, not Layout Artist, broadcaster or 3 p video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but exceed the allotted points for the	criterion.	
5. Resource Speakership / Learning Fa		a. Issuance/Memorandum/
related to SCPs, Inclusive Education, a DepEd Programs (5 points)	and other	Invitation/Training Matrix; b. Certificate of
Level	Points	Recognition/Merit/
Nominees from the Regional Office		Commendation/ Appreciation; and
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership	2.5 points	Second galacy s.
Nominees from the Schools Division Office	P	
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership	2.5 points	
Nominees from Schools		
Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
Points earned are cumulative but not to e allotted points for the criterion.	xceed the	
Note:	e school ints points	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
a. For more than one proponent, point will be divided by the number of pr		Note: Incomplete MOVs will not be given point)





7. Conduct of Professional Develop:	ment
√ Member: 4 to 5 development programs- 5 p	usive the point (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, voints v points v points v points v points v written output, video, v v V points v written output, video, v v Memorandum for the
	pointsconduct of theprogram/activity
Note:	
<i>Points earned are cumulative but not to</i>	(Note: Incomplete MOVs will
exceed the allotted points for the criterion.	not be given point)
 8. Reported to the Region the Division Prof. Program Implementation (10 pts.) Elements of the Report Program Data (including enrolment, numl teachers handling SCPs di disciplines/specialization, classification of ICCs, ty disabilities, ALS qualifiers/passers, data on linumeracy, learning outcomes, and other related data Inventory of Resources use under the program 3. SWOT Analysis Monitoring tools and evaluation reports 	 ✓ Division Report duly received at the RO ber of ifferent ypes of teracy,
 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. 1 element 2 pts. 	egional
 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. 	egional clusive nts) ✓ Approved WFP reflected
 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 pointed)	egional clusive nts) ✓ Approved WFP reflected in the PMIS
 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 2 pts. 9. Utilization of the Downloaded PSF (5 point 	egional clusive nts) ✓ Approved WFP reflected in the PMIS I ✓ Accomplishment Report
 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 points Earned 100% 5 	egional clusive nts) ✓ Approved WFP reflected in the PMIS
 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 8pts. 3 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 points Earned 100% 5 90-99% 4 	egional clusive nts) ✓ Approved WFP reflected in the PMIS 1 ✓ Accomplishment Report signed by the Focal
 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 points) 90-99% 4 80-89% 3 	egional clusive hts) ✓ Approved WFP reflected in the PMIS ↓ ✓ Accomplishment Report signed by the Focal Person, Coordinator,
 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 8pts. 3 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 points Earned 100% 5 90-99% 4 	egional clusive hts) ✓ Approved WFP reflected in the PMIS ↓ ✓ Accomplishment Report signed by the Focal Person, Coordinator, Chief, Budget Officer, and



10. Disbursement of the D points)		(5	✓ Certification of	
Disbursement Rate	Points Earned		Disbursement of funds from	
100%	5		Finance Section	
90-99%	4			
80-89%	3			
70-79%	2			
Below 70%	1			
C. Education & Learning and	Development			
(10 points)				
 Education (5 points) Doctorate/Doctor's Degr Complete Academic Requ for Doctorate/Doctor's D Earned at least 18 Docto Doctor's Degree units Master's Degree / Bache Laws (Juris Doctor) Complete Academic Requ for Master's Degree Earned at least 18 MA U Learning and Developmer ✓ Participation to Learn 	uirements - 4.5 points begree - 4 points orate/ - 4 points dor of - 3.5 points uirements - 3 points nits - 2.5 points ent (5 points)	\$	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other 	
 Faitherpation to Death Development Activities seminars, workshops etc.) International Regional Division District School 	es (such as training , conferences, fora	S S S S	agencies/organizations sanctioned by DepEd	
b. Validity of the learn	points for the criterior ing and development ithin the last 2 years			
✓ Interview and essay sha	11 be conducted		✓ Potential/Interview	
 Interview and essay sha Communica Ability to pro Alertness Judgment Stress Toler 	tion skills esent ideas		 ✓ Potential/Interview Checklist & Rating Sheet 	





SEARCH FOR MOST OUTSTANDING ASSISTANT SCHOOL PRINCIPAL

Name of Nominee: _		SDO:
Position:	School:	

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned
A. Performance (15 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 		
B. Outstanding/Meritorious	s Accomplishments	
(70 points) *Validity of the or accomplishments and training last 2 years from the cut-off of PRAISE committee.	<u> </u>	
		 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (5 points)		a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d	5 points	Committee per DO No. 16,
a, b, c, & e	5 points	s. 2017
Only a, b, & c	3 points	b. Accomplishment Report
Only a & b	2 points	verified by the Head of
Only a 1 point		Office
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.		





*Points earned are cumulative but not to exceed the allotted points for the criterion.		Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 3. Research (5 points) MOVs Submitted Points a, b, c, & d b, c, & e c, & e c, & e c, & e c, & e d, b, c, & e d, b, a, c d, points Only a & b d, b, a, b, a, c d, points Only a & b d, b, a, c d, points d) a points <lid>d) a points</lid> d) a points d) a points <li< td=""><td> a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. </td></li<>		 a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 4. Publication / Authorship (5 points) Sole authorship of a book Co-authorship of a book Co-authorship of a book Sole authorship of a book Article published in a journal/		 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition ✓ Special Order as member of the Development/Quality Assurance Team





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th w Member of the Development/ - 0.3 Quality Assurance team (Content ea Reviewer, Language Editor, no Layout Artist, broadcaster or 3 p video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but exceed the allotted points for the	criterion.		
5. Resource Speakership/Learning Facil (5 points)	itation	 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ 	
Lovol	Dointo	Merit/Commendation/	
Level	Points	Appreciation; and	
Notional Level Speakership or Higher	5	c. Slide deck/s used and/or	
National Level Speakership or Higher	5 points	Session guide/s.	
Regional Office Speakership	2.5		
Regional Onice Speakership	points		
Nominees from the Schools Division	Pointo		
Office			
Regional Level Speakership or Higher	5		
	points		
Division/Provincial/City Level	2.5		
Speakership	points		
Nominees from Schools			
Division Level Speakership or Higher	5		
	points		
School/Municipality/District	2.5		
Speakership	points		
Points earned are cumulative but not to example the criterion.	xceed the		
6. Outreach Activity (5 points)	id rolated	\checkmark Copy of the approved	
	Ed-related program,	proposal	
medical/dental missions, tree		✓ Narrative/Accomplishmen	
clean-up drives, and other co		t report (depicting the	
· · · · · · · · · · · · · · · · · · ·	or civic	extent to which the activity has effectively and	
engagements		efficiently addressed a	
1 / 8	- 5	pressing need or improved	
points		service delivery/learning	
	- 2.5	outcome) with	
points		attachments: Pictorial,	
		written output, video	
Note:		✓ Certificate of	
a. Points earned are cumulative but not to	_	Recognition/Participation	
u, u)		





7. Networking/Linkages (S • Initiated Degeneration product that will benefit Proponent/or Member Note: a. Points earned are cur exceed the allotted p b. For more than one pr will be divided by the	epEd-related ojects and/o t the school organizer - 5 - 2 mulative but n oints for the cr roponent, point	or programs 5 points 2.5 points 2.5 to cot to riterion. ts earned		proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof	
8. Other Meritorious According to the second structure of the second structure of the second structure of the second supervisory plan:	pervision (IS) pervised, co owing K to 12) (5 points) ached, and 2 curriculum	✓	Validated Instructional Supervisory Report / Monthly Accomplishment Report	
	ment tools/it ment results of school for	ems ms PPST-COT teaching			
Number of the cited practice evident in the o of IS 7 5-6 3-4 1-2	es are E conduct E 5 p 4 p 3 p	Points Earned points points points points			
8.2 Provision of L & Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours 4-5 hours 2-3 hours	D (5 points) Number of INSETs Conducted in a year 2 1 1 1 1 0	Points Earned 5 points 4 points 3 points 2 points 1 point	✓ ✓	Memorandum LAC Plan approved by the School Head/District Supervisor/Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools Certificate of Recognition/Appreciation	





8.3 Attendance of staff		•	✓	IPPD/Department Training	
Regional, Division,			1	Needs as approved by	
Virtual or Face-to-	Face se	minar,		School Head	
workshops, and tra	inings	(5 Points)	✓	Training matrix	
Point/s Earned	C		✓	Memorandum Certificate of Participation	
= No. of Staff who att	ended s	seminar/		I I I I I I I I I I I I I I I I I I I	
trainings divided by		,			
x allotted points	y total I.	ramber of stanj			
8.4 Percentage of Learn		44.0		Distribution and retrieval	
0			•		
department who Co	_	ely Complied		Log Sheet/s	
the SLMs/LAS (5 P	oints)		•	Validated SMEA Report	
Percentage of Learners					
department who ha	lve	Point/s			
completely complied	the	Earned			
SLMs or LAS					
100%		5 points			
95% - 99%		4 points			
		-			
85% - 94%		3 points			
75% - 84%		2 points			
74% and below		1 point			
	-	-			
8.5 Served as coach to	other (teachers	\checkmark	Certification as a coach by	
(5 points)				the School Head	
			\checkmark	Coaching Plan	
Percentage of the			\checkmark	Coaching Completion	
number of				Report	
coachee/s as	Poin	t/s Earned		-	
reflected in the	-	.,			
Coaching Plan					
90% - 100%	5 point	0			
80% - 89%	4 point				
70% - 79%	3 point				
60% -69%	2 point	S			
59 % below	1 point	,			
			-	~	
-	chers	•	\checkmark	Certification from the	
conceptualized action	ı/basic	research (5		Division Research	
points)				Committee that the	
				teachers conducted/	
 Point/s Earned = 	(Numbe	er of teachers in		conceptualized action/	
the departme	•	who have		basic research	
conceptualized/co					
research divided		,			
teachers in the de	-		1		
	partine	ш л Л Л			
0 7 SDM Land of Dreat	ioo (E	ointa)		Contification / Contificate	
8.7 SBM Level of Pract	ice (5 p	ointsj	\checkmark		
				issued by FTAD/QAD or	
• Level 3 – 5 points			1	SDO SBM Team as to the	
• Level 2 – 3 points			1	SBM Level of Practice	
• Level 1 – 1 point					





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C. Education & Learning and Development		
(10 points)		
1. Education (5 points) • Doctorate/Doctor's Degree • Complete Academic Requirements for Doctorate/Doctor's Degree • Earned at least 18 doctorate or doctor's degree units • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements for Master's Degree • Earned at least 18 MA Units	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – DepEd and DepEd-recognized agencies International/National – 5 points Regional – 4 points Division – 3 points District – 2 points School – 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
committee. D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING JHS HEAD TEACHER/DEPARTMENT HEAD

Name of Nominee: _	SDO:	
Position:	School:	

CRITERIA/IND	ICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)			
 Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IP 	outstanding (4.50 and	 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 / CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishments		
(70 points) *Validity of the ou accomplishments and training last 2 years from the cut-off d PRAISE committee. 1. Outstanding Employee A • National Awardee • Nomination in the	ate set by the Regional ward (5 points) – 5 points	 ✓ Certificate of Recognition/Merit ✓ Any issuance. 	
 Nomination in the or Awardee in the Provide Awardee In the	Region or vincial Level Region - 3 points Division Municipal Division - 2 points District	 ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
Note: a. Points earned are cumulati allotted points for the criter b. For same awards received earned shall be based on t highest governance level. C are cumulative.	ion. in a calendar year, points he award received in the		
2. Innovation (5 points)		a. Proposal duly approved by the Head of Office or the	
MOVs Submitted	Points	designated Research	
a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	5 points 5 points 3 points 2 points 1 point	Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office	





*For collaborative innovations, t be divided by the number of a indicated in the copyright page. *Points earned are cumulative b allotted points for the criterion.	authors/researchers	duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b	Points5 points5 points4 points3 points	 a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of
Only a *For collaborative research stud shall be divided by authors/researchers indicated in	the number of	Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office
*Points earned are cumulative b allotted points for the criterion.	ut not to exceed the	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of we circulation Writer/Developer/Contextu of LRs/IEC 	- 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition ✓ Special Order as member of the Development/Quality Assurance Team





b tł	points will e divided by ne number of riters	
• Member of the Development/ - 0. Quality Assurance team (Content eac Reviewer, Language Editor, not	5 point in ch LR but to exceed points	
Note: a. Points earned are cumulative but exceed the allotted points for the		
. Resource Speakership/Learning Facil 5 points)	itation	 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.
Regional Office Speakership	2.5 points	
Nominees from the Schools Division Office	points	
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership	2.5 points	
Nominees from Schools Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
Points earned are cumulative but not to earlier the criterion.	xceed the	
community-based feeding medical/dental missions, tree clean-up drives, and other co development activities of engagements	ommunity or civic	 ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with
Note: a. Points earned are cumulative but not to exceed the allotted points for the criter		attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation





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7 Notworking/Linkogoo (5 r	nointa)				
generation project that will benefit th Proponent/orga	Ed-related cts and/o he school anizer - 5	5 points	✓ ✓	proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs	
Member Note: a. Points earned are cumu exceed the allotted point b. For more than one propo will be divided by the nu	llative but n Its for the cr onent, point	iterion. s earned	~	or MOUs, deed of donation/ acceptance or any other valid proof Accomplishment report w/ attachments: Pictures, WFP/POW	
8. Other Meritorious Accom	ıplishmen	ts as to the			
position (35 points) 8.1 Instructional Superv Teachers were super mentored on the followi Implementation practic supervisory plan:	rvised, co ing K to 12	ached, and curriculum	√	Validated Instructional Supervisory Report / Monthly Accomplishment Report	
 a. DLL/DLP, SLM and b. Designing assessment c. Analyzing assessment d. Regular updating of e. Classroom Observat f. ICT Integration g. Adopting appropriate methodologies and let 	ent tools/it ent results f school for tion using e teaching	tems rms PPST-COT			
Number of the ab cited practices a evident in the con of IS	are l	Points Carned			
7		oints			
5-6	-	ooints ooints			
1-2	-	oints			
8.2 Provision of L & D	(5 points)		√	Memorandum	
conducted in the	umber of INSETs onducted	Points Earned	V	LAC Plan approved by the School Head/District Supervisor/Approving	
department/grade	n a year		√	Authority of the SDO ACR, Impact evaluation,	
8 hours	2	5 points		and other M&E Tools	
8 hours	1	4 points	√	Certificate of Recognition/Appreciation	
6-7 hours 4-5 hours	<u>1</u> 1	3 points 2 points			
2-3 hours	0	1 point			





 8.3 Attendance of staff Regional, Division, Virtual or Face-to-1 workshops, and trainings Point/s Earned = No. of Staff who a trainings divided staff) x allotted point 	, Distric Face ser ainings (attended by total	t Level ninar, 5 Points) seminar/	N S ✓ T ✓ N	PPD/Department Training leeds as approved by school Head training matrix Iemorandum Certificate of Participation
8.4 Percentage of department who Com SLMs/LAS (5 Points)	Learno pletely (L	Distribution and retrieval og Sheet/s Validated SMEA Report
Percentage of Learners department who ha completely complied SLMs or LAS 100% 95% - 99% 85% - 94% 75% - 84% 74% and below	ave l the	Point/s Earned 5 points 4 points 3 points 2 points 1 point		
8.5 Served as coach to (5 points)	other t	eachers	t. ✓ C	Certification as a coach by he School Head Coaching Plan
Percentage of the number of coachee/s as reflected in the Coaching Plan 90% - 100% 80% - 89% 70% - 79% 60% -69% 59 % below	Point 5 points 4 points 3 points 2 points 1 point	S S		coaching Completion Report
 8.6 Empowered teacher conceptualized act (5 points) Point/s Earned = the departm conceptualized/c research divided teachers in the department of the departm	(Number ent onducted by th	ic research r of teachers in who have d action/basic e Number of	L C tu c a	Certification from the Division Research Committee that the eachers onducted/conceptualized ction/basic research
 8.7 SBM Level of Pract Level 3 – 5 points Level 2 – 3 points 	8	oints)	is S	Certification/Certificate ssued by FTAD/QAD or DO SBM Team as to the BM Level of Practice





• Level 1 – 1 point		
-		
C. Education & Learning and Development (10 points)		
1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 4.5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4 points • Earned at least 18 doctorate or doctor's degree units - 4 points • Master's Degree / Bachelor of points Laws (Juris Doctor) - 3.5 • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units points - 2.5	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – DepEd and DepEd-recognized agencies International/National – 5 points Regional – 4 points Division – 3 points District – 2 points School – 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
 D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING <u>ADMINISTRATIVE OFFICER II (HRMO I)</u> <u>SDO LEVEL</u>

Name of Nominee:	 SDO:
Current Position:	 No. of years:

CRITERIA/INDICATO	RS		Points Earned
A. Performance (35 points)			
 Performance Rating of the nomination rating periods should be Outstandabove) Point/s Earned = (Average of the Two IPCRF Rate) 	nding (4.50 and	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and 2023 ✓ Service Record 	
B. Outstanding/Meritorious Accor	nplishments		
(45 points)	ling/meritorious Ill be within the		
 1. Outstanding Employee Award (2000) National Awardee Nomination in the Department Awardee in the Region/Awarding the Provincial Level Nomination in the Region / Awardee in the Division/Awarding the Municipal Level Nomination in the Division/Awarding the Barangay Level Note: a. Points earned are cumulative but no allotted points for the criterion. b. For same awards received in a school earned shall be based on the award received highest governance level. Otherwise, point cumulative. 	 - 10 points nt/ - 8 points dee - 6 points ardee - 4 points rdee not to exceed the year, points eived in the 	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovation (5 points)		a. Proposal duly approved by the Head of Office or the	
MOVs Submitted	Points	designated Research	
 a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative innovations, the t be divided by the number of auth indicated in the copyright page. 	*	Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office	





allotted points for the criterion.	at not to excee	ed the	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the
3. Research (5 points)			concept/s developed in the research. a. Proposal duly approved by
o. Research (o points)			the Head of Office or the
MOVs Submitted	Points		designated Research
a, b, c, & d	5 points		Committee per DO No. 16,
a, b, c, & e	5 points		s. 2017
Only a, b, & c	3 points		b. Accomplishment Report
Only a & b	2 points	_	verified by the Head of Office
Only a	1 point		c. Certification of utilization of
*For collaborative research studi shall be divided by t authors/researchers indicated in	he number	of	the innovation or research, within the school/ office duly signed by the Head of Office
*Points earned are cumulative bu	ut not to excee	ed the	d. Certification of adoption of
allotted points for the criterion.			 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
allotted points for the criterion. 4. Resource Speakership / Lea			 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu
allotted points for the criterion. 4. Resource Speakership / Lea			 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training
allotted points for the criterion. 4. Resource Speakership / Lea (10 points)	arning Facilit	ation	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix;
allotted points for the criterion. 4. Resource Speakership / Lea (10 points) Level	urning Facilit Po		 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training
4. Resource Speakership / Lea (10 points) Level Nominees from the Regional C	rning Facilit	ation	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of
allotted points for the criterion. 4. Resource Speakership / Lea (10 points) Level	Arning Facilit Po Dffice Dr Higher	ation ints 10	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of Recognition/Merit/
4. Resource Speakership / Lea (10 points) Level Nominees from the Regional C	Po Dffice Dr Higher D akership	ation	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or Session
Nominees from the Regional C National Level Speakership o Regional Office Spe Nominees from the Schools D	Po Dffice or Higher po eakership po	ation ints 10 ints 5	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used
4. Resource Speakership / Lea (10 points) Level Nominees from the Regional (National Level Speakership of Regional Office Spea	Po Dffice Dr Higher D Dr Akership Do Division	ation ints 10 ints 5	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or Session





Division/Provincial/City Level	5	
Speakership	points	
Nominees from Schools		
Division Level Speakership or Higher	10	
	points	
School/Municipality/District	5	
Speakership	points	
*Points earned are cumulative but not to exceed the allotted points for the criterion.		
5. Other Meritorious Accomplishments specific to the position		
5.1 Salary Administration and Ben Administration (5 points)	efits	
 100% of SDO Personnel timely received accurate salary and other benefits 	5 points	 ✓ Certification from the SDS as to percentage of School Personnel received salary
 95%-99% of SDO Personnel timely received accurate salary and other benefits 	4 points	and other benefits timely and accurately. - Indicate in the
 90%-94% of SDO Personnel timely received accurate salary and other benefits 	3 points	certification the total number of personnel versus the actual
• 85%-89% of SDO Personnel timely received accurate salary	2 points	number of personnel received timely and
 and other benefits 84% and below of SDO Personnel timely received accurate salary and other benefits 	1 point	accurate salary - In case 100% is not met, include justification
5.2 Personnel Records (5 points)		
 100% Updated SDO Personnel Records 	5 points	 ✓ Certification from the SDO HRMO as to percentage of undated School Demograph
(Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel		updated School Personnel Records - In case 100% is not
(PSIPOP)/Government Manpower Information System (GMIS)		met, include justification ✓ PSIPOP/GMIS View (RO
 95-99% Updated SDO Personnel Records (Service Records, 201 File) 	4 points	validator)
(Service Records, 201 File, Personnel Services Itemization		
Plantilla of Personnel		
(PSIPOP)/Government Manpower		
Information System (GMIS)		
5 ()		





 90-94% Updated SDO Personn Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpow Information System (GMIS) 	-		
 85-89% Updated SDO Personn Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpow Information System (GMIS) 	-		
 84% and below Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpow Information System (GMIS) 	-		
5.3 Personnel Information System	(5 points)	✓ PMIS (RO validator)	
• 100% of newly created items filled up based on Program Management Information System (<i>PMIS</i>)	- 5 points		
 95%-99% of newly created items filled up based on Program Management Information System (<i>PMIS</i>) 	- 4 points		
• 90%-94% of newly created items filled up based on Program Management Information System (<i>PMIS</i>)	- 3 points		
 85%-89% of newly created items filled up based on Program Management 	- 2 points		
 Information System (<i>PMIS</i>) 84% and below of newly created items filled up based on Program Management 	- 1 point		
Information System (PMIS)			
Information System (<i>PMIS</i>) C. Education & Learning and Develops	ment		
	ment	 ✓ Transcript of Records 	





 Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 	 ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet



SEARCH FOR MOST OUTSTANDING REGIONAL OFFICE EDUCATION PROGRAM SUPERVISOR (EPS)

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs) Points Earned	
A. Performance (25 points)			
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25		 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishmen	ts	
 B. Outstanding/Meritorious Accomplishments (60 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee 		rious n the	
 PRAISE committee. 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		nts nts nts eed	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (10 points)			a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points		designated Research
a, b, c, & d	10 points		Committee per DO No. 16,
a, b, c, & e	10 points		s. 2017
Only a, b, & c	6 points		b. Accomplishment Report
Only a & b	4 points		verified by the Head of
Only a	2 points		Office
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.			c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office





*Points earned are cumulative by allotted points for the criterion.	ut not to exceed the	 d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (10 points)		a. Proposal duly approved by
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by authors/researchers indicated in *Points earned are cumulative br allotted points for the criterion.	he number of the copyright page.	 the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
4. Publication / Authorship (5 points)		✓ Copy of the published
 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wi 	- 5 points - 5 points will be divided by the number of authors al/ - 1 point per	 book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





• Member of the Development/ - 0.4 Quality Assurance team (Content eac Reviewer, Language Editor, not	criterion.	a. Issuance/Memorandum/	
(5 points)		Invitation/Training Matrix; b. Certificate of Recognition/	
Level	Points	Merit/Commendation/	
Nominees from the Regional Office	1 011115	Appreciation; and	
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.	
Regional Office Speakership	2.5 points		
Nominees from the Schools Division Office			
Regional Level Speakership or Higher	5		
	points		
Division/Provincial/City Level	2.5		
Speakership Nominees from Schools	points		
Division Level Speakership or Higher	5 points		
School/Municipality/District Speakership	School/Municipality/District 2.5		
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the		
 6. Networking/Linkages (5 points) Initiated DepEd-related networking/partnership projects and/or programs that will benefit the Office Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, points earned will be divided by the number of proponents. 		 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW 	
7. Other Meritorious Accomplishments specific to the position			
7.1 Conduct of Professional Develo	pment		





Programs (10 points)	✓ Implemented approved
Conducted professional development	proposal
program/activity that addressed the	✓ Narrative/Accomplishmen
needs of the teachers/school heads	t report (depicting the
related to the PAPs supervised/	extent to which the
coordinated	activity has effectively and
	efficiently addressed a
✓ Proponent/organizer - 10 points	pressing need or improved
✓ Member - 5 points	service delivery/learning
	outcome) with
Note:	attachments: Pictorial,
a. Points earned are cumulative but not to	written output, video,
exceed the allotted points for the criterion.	Certificate of
	Recognition/Participation
	✓ Memorandum for the
	conduct of the
	program/activity
7.2 Implemented a Region/Division/	
District-wide action plan that has been	✓ Special Order as focal
recognized by the community to have	person/coordinator
improved the delivery of the DepEd	✓ Approved Action Plan
recognized Program, Project, and	✓ Accomplishment Report
Activity (PAPs) (5 points)	✓ Certificate of Recognition
	✓ Memorandum
 ✓ Adopted in the Region - 5 points ✓ Adopted by/in the - 4 points 	✓ Evidence showing positive
 ✓ Adopted by/in the - 4 points Districts/Division 	impact of the action plan
✓ Shared/disseminated - 3 points	
✓ Fully implemented - 2 points	
✓ Conceptualized - 1 point	
C. Education & Learning and Development	
(10 points)	
1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records
Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree	✓ Certificate of Completion
• Earned at least 18 Doctorate/ - 4 points	of Academic Requirements
Doctor's Degree units	/ Certification of Units
 Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) 	Earned
Complete Academic Requirements - 3 points	
for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (5 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	sanchoned by DepEd
cic.j	
• International/National - 5 points	
- international/National - 5 points	
Regional _ 4 points	A A A A A A A A A A A A A A A A A A A
 Regional - 4 points Division - 3 points 	





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District - 2 points	3
School - 1 point	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING **REGIONAL OFFICE LEVEL 2 UNIQUE POSITION**

Name of Nominee: ______ Functional Division: _____ Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned	
 A. Performance (40 points) Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 40 		 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
 B. Outstanding/Meritorious Accomplishments (40 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee 			
 PRAISE committee. 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the Barangay Level Nomination in the District/ 2 points Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 		ts ts ts ts ed	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
2. Innovation (10 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, % a	Points 10 points 10 points		 a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Pepert
Only a, b, & c6 pointsOnly a & b4 pointsOnly a2 points*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.		 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of 	





*Points earned are cumulative but not to exceed the allotted points for the criterion.		Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is
		likewise approved by authorized body) of the concept/s developed in the research.
3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by t authors/researchers indicated ir *Points earned are cumulative b allotted points for the criterion.	the number of the copyright page.	 a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wicirculation Writer/Developer/Contextur of LRs/IEC Co-Writer of LRs 	- 5 points - 5 points will be divided by the number of authors hal/ - 1 point per de article but not to exceed 4 points	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





	e divided by		
	ne number of riters		
• Member of the Development/ - 0.			
Quality Assurance team (Content eac Reviewer, Language Editor, not			
	points		
video presenter, or Illustrator) of			
the Learning Resources			
Note:			
a. Points earned are cumulative but	t not to		
exceed the allotted points for the	criterion.		
5. Resource Speakership/Learning Facil	itation	a. Issuance/Memorandum/	
(10 points)		Invitation/Training Matrix;	
	,	b. Certificate of Recognition/	
Level	Points	Merit/Commendation/	
Nominees from the Regional Office		Appreciation; and	
National Level Speakership or Higher	10	c. Slide deck/s used and/or	
	points	Session guide/s.	
Regional Office Speakership	5		
	points		
Nominees from the Schools Division			
Office	10		
Regional Level Speakership or Higher	10		
	points		
Division/Provincial/City Level	5		
Speakership points			
Nominees from Schools	10		
Division Level Speakership or Higher	10 points		
School/Municipality/District	5		
Speakership	points		
opeakership	points		
*Points earned are cumulative but not to e	xceed the		
allotted points for the criterion.	neecu the		
C. Education & Learning and Developme	ent		
(15 points)			
1. Education (5 points)			
Doctorate/Doctor's Degree	5 points	✓ Transcript of Records	
Complete Academic Requirements - for Doctorate/Doctor's Degree	4.5 points	✓ Certificate of Completion	
	- 4 points	of Academic Requirements	
Doctor's Degree units	2 Empirete	/ Certification of Units	
 Master's Degree / Bachelor of Laws (Juris Doctor) 	3.5 points	Earned	
Complete Academic Requirements -	3 points		
for Master's Degree	2.5 points		
2. Learning and Development (10 points	5)	✓ Certificate of Participation	
✓ Participation to Learning and		issued by DepEd or other	
Development Activities (such as t	-	agencies/organizations	
seminars, workshops, conference	es, iora,	sanctioned by DepEd	
etc.)	10 points		
 International/National - 	TO points		





Regional - 8 point	nts
Division - 6 point	nts
• District - 4 point	ints
School - 2 point	nts
Note:	
a. Points earned are cumulative but not to exceed the allotted points for the criteria b. Validity of the learning and developmen activities shall be within the last 2 year from the cut-off date set by the Regiona PRAISE committee.	on. nt rs
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING REGIONAL OFFICE **SECTION OR UNIT HEAD**

Name of Nominee: ______ Functional Division: _____ Position: _____

CRITERIA/INDICATORS			MEANS OF VERIFICATION Points (MOVs) Earned
A. Performance (35 points)	A. Performance (35 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35		and	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record
B. Outstanding/Meritorious	Accomplishments		
 B. Outstanding/Meritorious Accomplishments (45 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 		ous the	
	ward (5 points)		✓ Certificate of
 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the Barangay Level Nomination in the District/ 1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 		đ	Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search
Otherwise, points earne 2. Innovation (10 points)			a. Proposal duly approved by
			the Head of Office or the
MOVs Submitted	Points		designated Research
a, b, c, & d	10 points		Committee per DO No. 16,
a, b, c, & e	10 points		s. 2017
Only a, b, & c	6 points		b. Accomplishment Report
Only a & b	4 points		verified by the Head of
Only a	Only a 2 points		Office
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.			c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of





*Points earned are cumulative b allotted points for the criterion.	ut not to exceed the	Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the
3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion.	the number of the copyright page.	 research. a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wicirculation Writer/Developer/Contextur of LRs/IEC Co-Writer of LRs 	- 5 points - 5 points will be divided by the number of authors al/ - 1 point per de article but not to exceed 4 points	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





	e divided by	
	ne number of riters	
• Member of the Development/ - 0.5 point in		
Quality Assurance team (Content eac		
, 8 8 ,	to exceed oints	
video presenter, or Illustrator) of	-onited	
the Learning Resources		
Note:		
a. Points earned are cumulative but	not to	
exceed the allotted points for the	criterion.	
5. Resource Speakership/Learning Facil	itation	a. Issuance/Memorandum/
5 points)		Invitation/Training Matrix;
Level	Points	b. Certificate of Recognition/ Merit/Commendation/
Nominees from the Regional Office	FOIIItS	Appreciation; and
National Level Speakership or Higher	5	c. Slide deck/s used and/or
mational level opeakership of higher	points	Session guide/s.
Regional Office Speakership	2.5	0,
Regional Onice Speakership	points	
Nominees from the Schools Division	Pointo	
Office		
Regional Level Speakership or Higher	5	
	points	
Division/Provincial/City Level	2.5	
Speakership	points	
Nominees from Schools	-	
Division Level Speakership or Higher	5	
	points	
School/Municipality/District	2.5	
Speakership	points	
Points earned are cumulative but not to ex	xceed the	
llotted points for the criterion.		
6. Outreach Activity (3 points)		✓ Copy of the approved
		proposal
• Sponsored/conducted DepEd-related community-based feeding program,		✓ Narrative/Accomplishmen
ş 0	t report (depicting the	
medical/dental missions, tree	extent to which the	
clean-up drives, and other community development activities or civic		activity has effectively and
development activities or civic engagements ✓ Proponent/organizer - 3 points		efficiently addressed a
		pressing need or improved
- rioponent/organizer -		
	1.5 points	
	1.5 points	service delivery/learning
✓ Member - 1	1.5 points	outcome) with
✓ Member - 1 Note:	-	outcome) with attachments: Pictorial,
✓ Member - 1	not to	outcome) with attachments: Pictorial, written output, video
✓ Member - 1 Note: a. Points earned are cumulative but	not to	outcome) with attachments: Pictorial,





1 , 0	or programs points point point earned	 ✓ ✓ 	Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof Accomplishment report w/ attachments: Pictures, WFP/POW	
8. Other Meritorious Accomplishmen to the position	nts specific			
 8.1 Compliance on submission and other reports (3 points) 7 days or earlier - 3 poin 4-6 days - 2 poin 1-3 days - 1 point) nts nts	•	Copy of the Quarterly RMEA and other reports	
 8.2 Managed/facilitated a related training/ activity conducted (2 points) 2 or more activities - 2 points managed/facilitated 1 activity managed/facilitated - 1 point 		~	Certificate of Recognition/Certificat e of Appreciation	
8.3 Timely preparation and sub documents for the procurer goods and services and payr (5 points)	ment of	•	Certification from the Finance Division	
I	Procurement Documents			
With CompleteDocuments andwithout discrepancyWith Complete	2.5 points			
-	1.5 points			
	Payment			





At least 5 days after the conduct of the 2.5 points activity	
6 days or more after the conduct of the 1.5 points activity	
C. Education & Learning and Development (15 points)	
1. Education (5 points)	
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements - 3 points 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
for Master's Degree Earned at least 18 MA Units - 2.5 points 	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Vididity of the component of the component 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING REGIONAL OFFICE **ADMINISTRATIVE OFFICER**

Name of Nominee: ______ Functional Division: _____ Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs) Points Earned	
A. Performance (45 points)			
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 45 		and	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record
B. Outstanding/Meritorious	Accomplishmen	ts	
(35 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off of PRAISE committee.	<u> </u>	n the	
	ward (5 points)		✓ Certificate of
 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Nomination in the District / - 1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. 		nts nts nt eed	 Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search
Otherwise, points earne 2. Innovation (5 points)			a. Proposal duly approved by
MOVs Submitted	Points		the Head of Office or the
a, b, c, & d	5 points		designated Research Committee per DO No. 16,
a, b, c, & e	5 points		s. 2017
Only a, b, & c	3 points		b. Accomplishment Report
Only a & b	2 points		verified by the Head of
Only a 1 point		Office	
*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page.			c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of





*Points earned are cumulative but not to e allotted points for the criterion.	exceed the	Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 Co-authorship of a book See th au Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs 4 but th w Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: 	points points will divided by e number of thors point per ticle but not exceed 4 bints points points will e divided by ne number of riters 5 point in ch LR but t to exceed points	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
a. Points earned are cumulative but		
exceed the allotted points for the 4. Resource Speakership/Learning Facil		a. Issuance/Memorandum/
(5 points)		Invitation/Training Matrix; b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and c. Slide deck/s used and/or
National Level Speakership or Higher	5 points	Session guide/s.
Regional Office Speakership	2.5	
points		
Nominees from the Schools Division Office		
Regional Level Speakership or Higher 5 points		
Division/Provincial/City Level 2.5		
Speakership points		
Nominees from Schools		





Division Level Speakership or Higher 5	
points	<u>s</u>
School/Municipality/District 2.5	
Speakership points	<u>s</u>
*Points earned are cumulative but not to exceed the allotted points for the criterion.	ne
5. Other Meritorious Accomplishments specified to the position	c
-	
5.1 Assisted in technical planning in any	✓ Certificate of
training, orientation, workshop, and	Appreciation/ Recognition
other activities (10 points)	duly signed by the SDS
	(for SDO, district and
• National Level - 10 points	school nominees) or RD
Regional - 8 points	(for RO nominees);
Division - 6 points	or
• District - 4 points	✓ Memorandum containing
	the name of the nominee
5.2 Membership in Working Committees/	✓ Special
BAC/Procurement-Related (5 points)	Order/Memorandum (with
	the name of the Nominee)
• At least three (3) Working - 5 points	
Committees	
• Two (2) Working Committees - 3 points	
One (1) working committee - 2 points	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points)	
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points 	✓ Transcript of Records
for Doctorate/Doctor's Degree	• Certificate of Completion
Earned at least 18 Doctorate/ - 4 points Doctor's Doctor units	of Academic Requirements
 Doctor's Degree units Master's Degree / Bachelor of - 3.5 points 	/ Certification of Units
Laws (Juris Doctor)	Earned
 Complete Academic Requirements - 3 points for Master's Degree 	
• Earned at least 18 MA Units - 2.5 points	s
2. Learning and Development (10 points)	✓ Certificate of Participation
 Participation to Learning and 	issued by DepEd or other
Development Activities (such as training	
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	
 International/National - 10 point 	
Regional - 8 points	
Division - 6 point	
• District - 4 poin	
• School - 2 points	s
Note:	





 a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 		
D. Potential (5 points)		
✓ Interview and essay shall be conducted	✓ Potential/Interview	
Communication skills	Checklist & Rating Sheet	
Ability to present ideas		
Alertness		
• Judgment		
Stress Tolerance		





SEARCH FOR MOST OUTSTANDING **<u>REGIONAL OFFICE ACCOUNTANT</u>**

 Name of Nominee:

 Position:

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs)	Points Earned	
A. Performance (30 points)				
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 30) and	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record 	
B. Outstanding/Meritorious	Accomplishmen	its		
(50 points)	utstanding/merito gs shall be withi	orious n the		
	ward (5 points)		✓ Certificate of	
 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		nts nts nts reed ear,	 Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search 	
2. Innovation (5 points)			a. Proposal duly approved by	
MOVs Submitted	Points		the Head of Office or the designated Research	
a, b, c, & d	5 points		Committee per DO No. 16, s. 2017	
a, b, c, & e Only a, b, & c	5 points 3 points		b. Accomplishment Report	
Only a & b	2 points		verified by the Head of	
Only a	1 point		Office	
 *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. 		 c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office 		





3. Resource Speakership/Learning Facilitation (5 points)		 duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix;
• •		b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and c. Slide deck/s used and/or
National Level Speakership or Higher	5	Session guide/s.
Designed Office Organization	points	Session guide/ s.
Regional Office Speakership	2.5	
Nominees from the Schools Division Office	points	
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership	2.5 points	
Nominees from Schools		
Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
*Points earned are cumulative but not to example allotted points for the criterion.		
4. Other Meritorious Accomplishments s to the position	specific	
 4.1 Membership in Organizations/ Committees (5 points) Membership in technical planning committee 3 Committees 5 points 2 Committees 3 points 1 Committee 2 points 		 ✓ Memorandum/Certificates /Special Order
4.2 Compliance with Reporting Requirements (25 points)		
4.2.1 Submission of Mid-Year and Year- End Financial Reports to Central		 ✓ Transmittal Letter received by Central Office





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Office (10 points) Complete and accurate (on the 1 st day of the workshop or earlier)	- 10 points			
Complete and accurate (before the last day of the workshop)	- 8 points			
Complete (within the submission date set/last day of the workshop)	- 6 points			
4.2.2 Submission of Mid-Yo End Financial Report (5 points) Complete and accurate (2 days or earlier before the deadline)		~	Transmittal Letter received by COA	
Complete and accurate (1 day before the deadline)	- 4 points			
Complete and accurate on the deadline set	- 3 points			
4.2.3 Submission of Month Quarterly Financial H Central Office, COA, other oversight agent (10 points) Complete and accurate (2 days or earlier before the scheduled submission date set)	Reports to DBM and	* *	received by COA and DBM	
Complete and accurate (1 day before the scheduled submission date set)	- 8 points			
Complete and accurate within the submission date	- 6 points			
4.3 Attendance to Division/Se Activities (5 points)	ection/Unit	~	Certification of Attendance duly signed by the CAO-FD	
100% Attendance 80-99 % Attendance 60-79% Attendance 59% and below	 5 points 4 points 3 points 2 points 			





C. Education & Learning and Development		
(15 points)		
1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 4.5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING <u>SCHOOL LITERACY COORDINATOR</u> (Elementary Level only)

Name of Nominee:		SDO:		
Name of Nominee: Position: School:				
CRITERIA/INDICA	TORS	MEANS OF VERIFICATION Points (MOVs) Earned		
A. Performance (30 points)				
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings/5) x 30 		 ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record ✓ Special Order/ Memorandum issued as to coordinatorship duly signed by authorities 		
 B. Outstanding/Meritorious Accomplishments (45 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 				
1. Innovation (15 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a & b Only a *Innovations shall addre improvement of the literacy let *For collaborative research in total points shall be divided by authors/researchers indica copyright page. *Points earned are cumulat exceed the allotted points for the	vel. nnovations, the y the number of uted in the ive but not to	 a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the 		





2. Development of Intervention Tools that is to improvement of numeracy level (30 points) 2.1 Quality Assured (15 points) Quality Point/s Assurance Level Earned Region 15 Division 10 District/School/ 5 Municipality 5	ed ✓ Copy of the intervention tools developed duly approved by the School Head/SDS/RD (whichever should apply depending on the scope)
2.2 Pilot tested the intervention materials (5 points) No. of schools piloted 5 or more 5.2-4 4 1 3 2.3 Implementation of the intervention materials (10 points) Implementation Level Points Division 10 District 5 School 3	 ✓ Copy of the intervention tools on the conduct of pilot testing evidently shown with comments ✓ Copy of the finalized Intervention tools ✓ Copy of letter/certification on the implementation and utilization of the intervention tools
 Pre-Post Test Results Points Earned: Average of the following: Grades 1-3 (CRLA Grade Ready Results/100) x 20); Grades 4-6 (Phil-IRI Independent 	 ✓ Copy of the Report/Form A literacy report
Results/100x20); D. Potential (5 points) ✓ Interview and essay shall be conducted • Communication skills • Communication skills • Ability to present ideas • Alertness • Judgment • Stress Tolerance	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING <u>SCHOOL NUMERACY COORDINATOR</u> (Elementary Level only)

Name of Nominee:			SDO:	
Position:	School:			
		<u> </u>		
CRITERIA/INDICA	ATORS	N	IEANS OF VERIFICATION	Points Earned
			(MOVs)	
A. Performance (30 points)				
1. Performance Rating of the last 2 rating periods should (4.50 and above)		V	IPCRF duly signed by authorities with date of signingSY 2022-2023 and	
Point/s Earned = (Average of the Two IPCRF Ratings/5) x 30			SY 2023-2024 Service Record Special Order/ Memorandum issued as to coordinatorship duly signed by authorities	
B. Outstanding/Meritorious Ac	complishments			
(45 points) *Validity of the outstan	ding/meritorious			
accomplishments and trainin				
the last 2 years from the cut-				
Regional PRAISE committee.	3			
1. Innovation (15 points)		a.	Proposal duly approved by	
			the Head of Office or the	
MOVs Submitted	Points		designated Research	
a, b, c, & d	15 points		Committee per DO No. 16, s. 2017	
a, b, c, & e	15 points	h	S. 2017 Accomplishment Report	
Only a, b, & c Only a & b	9 points 6 points	υ.	verified by the Head of	
Only a	3 points		Office	
Olly a	5 points	c.	Certification of utilization of	
*Innovations shall address on of the numeracy level.	-	0.	the innovation or research, within the school/office duly signed by the Head of Office	
*For collaborative research	-	h	Certification of adoption of	
total points shall be divided i authors/researchers indicate page.	d in the copyright	u.	the innovation or research by another school/office duly signed by the Head of Office	
*Points earned are cumula exceed the allotted points for		e.	Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by	
			authorized body) of the concept/s developed in the research.	





2. Development of Intervention	on Tools that led	1		
to improvement of numeracy				
······································		,		
2.1 Quality Assured (15 points)	~	Copy of the intervention tools developed duly	
Quality	Point/s		approved by the School Head/SDS/RD (whichever	
Assurance Level	Earned			
Region	Region 15		should apply depending on	
Division	10		the scope)	
District/School/	5		1,	
Municipality	-			
2.2 Pilot tested the in	itervention	✓	Certification/Endorsemen	
materials (5 points)			t on the Quality Assured of the intervention tools	
No. of schools P	oint/s Earned	ן ר	from School Committee/	
	onn/s Earneu		SDO/RO Quality	
piloted 5 or more	5	-	Assurance Team	
2-4	5 4		Copy of the intervention	
1	3		tools on the conduct of	
1	3		pilot testing evidently	
			shown with comments	
			shown with comments	
2.3 Implementation of	the intervention	2 1	Copy of the finalized	
		.1	Intervention tools.	
materials (10 points)				
Implomentation I	evel Points	ן ר	Copy of letter/certification	
Implementation Le			on the implementation and utilization of the	
Dissipling	Earned	_	utilization of the intervention tools.	
Division	10		intervention tools.	
District	5	_		
School	3			
C. Results on the numeracy	performance			
(20 points)				
Pre-Post Test Resul	ts	\checkmark	••••••••••••••••••••••••••••••••••••••	
			A numeracy report/RMA	
Points Earned			result	
= (RMA Result/100)) x 20			
D. Potential (5 points)				
✓ Interview and essay sl	nall be conducte	ed ✓	/	
Communi	cation skills		Checklist & Rating Sheet	
Ability to	present ideas		-	
• Alertness				
Judgment				
Stress Tol				
- 500000 101				





SEARCH FOR MOST OUTSTANDING <u>ICT COORDINATOR</u> (SCHOOL LEVEL)

CRITERIA/INDICATO	RS	N	IEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)				
 Performance Rating of the nomination rating periods should be Outstan above) Point/s Earned = (Average of the Two IPCRF Rational States) 	ding (4.50 and atings / 5) x 20	✓ ✓	IPCRF duly signed by authorities with date of signing • SY 2022-2023 and SY 2023-2024 Special Order/Memorandum issued as an ICT Coordinator duly signed by authorities	
B. Outstanding/Meritorious Accor	nplishments			
(65 points) *Validity of the outstand accomplishments and trainings sha last 2 years from the cut-off date set PRAISE committee.				
 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		~	memorandum or document showing the Criteria for the Search	
2. Innovation (10 points)			a. Proposal duly	
MOVs Submitted	Points		approved by the Head of Office or the	
a, b, c, & d	10 points		designated Research	
a, b, c, & e	10 points		Committee per DO No.	
Only a, b, & c	6 points		16, s. 2017	
Only a & b	4 points		b. Accomplishment	
Only a	2 points	1	Report verified by the	
*Innovation must be ICT-related onl	у.		Head of Office c. Certification of utilization of the	





*For collaborative innovations, the total po be divided by the number of authors/re indicated in the copyright page. *Points earned are cumulative but not to e allotted points for the criterion.	searchers			innovation or research, within the school/office duly signed by the Head of Office Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/unpublishe d, is likewise approved by authorized body) of the concept/s developed in the research.	
3. Publication / Authorship (5 points)		✓	Cot	oy of the published	
 Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of the Development/ Quality Assurance team (Content Reviewer, Language Editor, 	points points will divided by enumber of thors point per icle but not exceed 4 ints points points will divided by enumber of iters 5 point in th LR but to exceed points	*	dev lea:	ok/articles or reloped/contextualized rning resources/IEC rtificate of Recognition	
4. Resource Speakership / Learning Fa	cilitation		ือ	Issuance/Memorandu	
(5 points)				m/Invitation/Training Matrix;	
Level	Points		b.	Certificate of	
Nominees from the Regional Office				Recognition/Merit/	
National Level Speakership or Higher	5			Commendation/	
	points	1		Appreciation; and	





Regional Office Speakership	2.5	c. Slide deck/s used
Nominees from the Sabash Division	points	and/or Session
Nominees from the Schools Division Office		guide/s.
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level Speakership	2.5 points	
Nominees from Schools	pointo	
Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the	
5. Other Meritorious Accomplishments position (35 points)	as to the	
 Ensured the maximum utili DCP packages in teaching and – 15pts 		Certification signed by CID Chief, ITO, and SDS
 Maintained the usability of school and learners' accounts. 		Certification signed by ITO and SDS
 Supported programs relative t of the DepEd Learning Mar System. – 15pts. 		Certification signed by CID Chief, ITO, and SDS
C. Education & Learning and Developme	nt	
(10 points)		
 Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree 	5 points 4.5 points 4 points 3.5 points 9 points 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
• Regional -	seminars,	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd





		i
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.		
b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet 	





SEARCH FOR MOST OUTSTANDING SPORTS COACH/TRAINER SCHOOL LEVEL

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/INDICATO	RS	N	IEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)				
 Performance Rating of the nominal rating periods should be Outstand above) Point/s Earned = (Average of the Two IPCRF Rate) 	ding (4.50 and	~	IPCRF duly signed by authorities with date of signing • SY 2022-2023 and SY 2023-2024 Special Order/Memorandum issued as a Sports Coach/Trainer duly signed by authorities	
B. Outstanding/Meritorious Accor	nplishments			
(65 points) *Validity of the outstand accomplishments and trainings sha last 2 years from the cut-off date set PRAISE committee.				
 1. Outstanding Employee Award (10 points) National Awardee Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest 		V	Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search	
2. Innovation (10 points)		a.	Proposal duly approved by	
	— • · ·		the Head of Office or the	
MOVs Submitteda, b, c, & da, b, c, & eOnly a, b, & cOnly a & bOnly aOnly a	Points10 points10 points6 points4 points2 points		designated Research Committee per DO No. 16, s. 2017 Accomplishment Report verified by the Head of Office Certification of utilization of the innovation or	
	a 0111y.		research, within the	





	anotive in a creation of the total as			
indicated in *Points ear	orative innovations, the total po by the number of authors/re in the copyright page. ned are cumulative but not to e ints for the criterion.	esearchers		school/office duly signed by the Head of Office Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Publicat	Co-authorship of a book - 5 be the au Article published in a journal/ - 1 newspaper/ magazine of wide circulation to Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs - 4 be th Wember of the Development/ - 0. Quality Assurance team (Content Reviewer, Language Editor, not	points points will divided by e number of athors 1 point per ticle but not exceed 4 points • points 4 points will e divided by he number of riters .5 point in ch LR but t to exceed points	 ✓ 	Copy of the published book/articles or developed/contextualized learning resources/IEC Certificate of Recognition
	arned are cumulative but not to ts for the criterion.	exceed the		
a. Points ea allotted poin	arned are cumulative but not to ts for the criterion.		а.	Issuance/Memorandum/
a. Points ea allotted poin 4. Resourc	ts for the criterion.		a.	Invitation/Training
a. Points ea allotted poin 4. Resourc	ts for the criterion.	cilitation	a. b.	, , ,
a. Points ed allotted poin 4. Resourc (5 points)	ts for the criterion.			Invitation/Training Matrix; Certificate of Recognition/Merit/
a. Points ed allotted poin 4. Resourc (5 points) Nominees	ts for the criterion. ce Speakership / Learning Fa Level	cilitation		Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/
a. Points ed allotted poin 4. Resourc (5 points) Nominees	ts for the criterion. ce Speakership / Learning Fa Level 5 from the Regional Office al Level Speakership or Higher	Points 5 points	b.	Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and
a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation	ts for the criterion. ce Speakership / Learning Fa Level 5 from the Regional Office al Level Speakership or Higher Regional Office Speakership	Points 5		Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/
a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation	ts for the criterion. ce Speakership / Learning Fa Level 5 from the Regional Office al Level Speakership or Higher	Points 5 points 2.5	b.	Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or
a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation Nominees Office	ts for the criterion. Ce Speakership / Learning Fa Level 5 from the Regional Office Level Speakership or Higher Regional Office Speakership 5 from the Schools Division	Points 5 points 2.5 points	b.	Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or
a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation Nominees Office	ts for the criterion. ce Speakership / Learning Fa Level 5 from the Regional Office al Level Speakership or Higher Regional Office Speakership	Points Points 2.5 points 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	b.	Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or
a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation Nominees Office	ts for the criterion. Ce Speakership / Learning Fa Level 5 from the Regional Office Level Speakership or Higher Regional Office Speakership 5 from the Schools Division	Points 5 points 2.5 points	b.	Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or





Scho	el Speakership or	Highor	5		
		inglier.	ס points		
	ol/Municipality/I	District	2.5		
	, 10,	kership	points		
Points earned ar	e cumulative but the criterion.	not to ex	sceed the		
5. Other Meriton position (35 point	rious Accomplisl nts)	nments	as to the		
5.1 Conduct	of Professiona	1 Deve	elopment	✓	Narrative/
) related to Spor		-		Accomplishment report (depicting the extent to
Conducted	professional	dev	relopment		which the activity has
orogram/activity	that addressed th		-	1	effectively and efficiently
oaches/trainers			-		addressed a pressing need or improved service
	Number of				delivery /learning
Role	PDPs	Point/s	t/s Earned		outcome) with
	conducted	· ·		1	attachments: Pictorial,
Dropopont /	4 or more	e 10 points	oints		written output, video,
roponent/ 2-3	8 p	oints	\checkmark	o cr tilleate oi	
Organizer	1	-	oints		Recognition/Participation
	4 or more	-	oints	\checkmark	memoranaam ioi the
Member	2-3	-	oints	1	conduct of the
	1		oint		program/activity
allotted points for th					
a. Points earned a allotted points for th				✓	Certificate of Recognition/Appreciation
a. Points earned a allotted points for th	ne criterion.	oach (2		✓	Certificate of Recognition/Appreciation as Sports Trainer or Coach
a. Points earned a allotted points for th 5.2 Award as Spo	ne criterion. orts Trainer or C	oach (2: Point/s	5 points)	✓	Recognition/Appreciation
a. Points earned a allotted points for th 5.2 Award as Spo Level	ne criterion. orts Trainer or C	oach (2 Point/s 10 p	5 points)	~	Recognition/Appreciation as Sports Trainer or Coach
a. Points earned a allotted points for th 5.2 Award as Spo Level	ne criterion. orts Trainer or C Rank 1	oach (2 Point/s 10 p 7 p	5 points) S Earned points oints	✓	Recognition/Appreciation as Sports Trainer or Coach
a. Points earned a allotted points for th 5.2 Award as Spo Level	ne criterion. orts Trainer or C Rank 1 2	oach (2 Point/s 10 p 7 p 5 p	5 points) s Earned points oints oints	~	Recognition/Appreciation as Sports Trainer or Coach
2. Points earned a cullotted points for th 5.2 Award as Spo Level National	ne criterion. orts Trainer or C Rank 1 2 3	oach (2 Point/s 10 p 7 p 5 p	5 points) s Earned points oints oints oints oints	~	Recognition/Appreciation as Sports Trainer or Coach
a. Points earned a allotted points for th 5.2 Award as Spo Level National	ne criterion. orts Trainer or C Rank 1 2 3 1 2 2	oach (2 Point/s 10 p 7 p 5 p 5 p 3 p	5 points) 5 Earned 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints	 ✓ 	Recognition/Appreciation as Sports Trainer or Coach
a. Points earned a allotted points for th 5.2 Award as Spo Level National	ne criterion. orts Trainer or C Rank 1 2 3 1	oach (2 Point/s 10 p 7 p 5 p 5 p 3 p 1 p	5 points) 5 Earned 5 Doints 5 Do	 ✓ 	Recognition/Appreciation as Sports Trainer or Coach
a. Points earned a allotted points for th 5.2 Award as Spo	ne criterion. orts Trainer or C Rank 1 2 3 1 2 3 1 2 3	oach (2) Point/s 10 p 7 p 5 p 5 p 3 p 1 p 3 p	5 points) 5 Earned 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints	 ✓ 	Recognition/Appreciation as Sports Trainer or Coach





b. For same awards received in a school year, points		
earned shall be based on the award received in the highest		
governance level. Otherwise, points earned are cumulative.		
C. Education & Learning and Development		
(10 points)		
1. Education (5 points)	✓ Transcript of Records	
	✓ Certificate of Completion of	
 Doctorate/Doctor's Degree - 5 points 	Academic Requirements /	
Complete Academic Requirements - 4.5 points	Certification of Units	
for Doctorate/Doctor's Degree		
• Earned at least 18 Doctorate/ - 4 points	Earned	
 Doctor's Degree units Master's Degree / Bachelor of - 3.5 points 		
 Master's Degree / Bachelor of - 5.5 points Laws (Juris Doctor) 		
Complete Academic Requirements - 3 points		
for Master's Degree		
• Earned at least 18 MA Units - 2.5 points		
2. Learning and Development (5 points)	✓ Certificate of Participation	
✓ Participation to Learning and Development	issued by DepEd or other	
Activities (such as trainings, seminars,	agencies/organizations	
workshops, conferences, fora, etc.)	sanctioned by DepEd	
	Salication of DopDa	
 International/National - 5 points 		
Division - 3 points		
Note:		
a. Points earned are cumulative but not to exceed the		
allotted points for the criterion.		
h Walidity of the learning and development		
b. Validity of the learning and development activities shall		
be within the last 2 years from the cut-off date set by the		
Regional PRAISE committee.		
D. Potential (5 points)		
\checkmark Interview and essay shall be conducted	 ✓ Potential/Interview 	
 Communication skills 	Checklist & Rating Sheet	
 Ability to present ideas 		
• Alertness		
Judgment		
Stress Tolerance		
• Suess Tolerance		





SEARCH FOR MOST OUTSTANDING DIVISION WinS COORDINATOR

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS		N	IEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)				
 Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IPC 	Outstanding (4.50 and CRF Ratings / 5) x 15	✓ ✓	IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 Service Record Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious	Accomplishments			
(65 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.				
1. Outstanding Employee A	ward (5 points)	✓	Certificate of	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level 		~	Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.				
2. Innovation (5 points)		a.	Proposal duly approved by	
MOVA Only the d	Deinte		the Head of Office or the	
MOVs Submitted a, b, c, & d	Points 5 points		designated Research Committee per DO No. 16,	
a, b, c, & e	5 points		s. 2017	
Only a, b, & c	3 points	b.	Accomplishment Report	
Only a & b	2 points		verified by the Head of	
Only a	1 point		Office	
*Innovation must be WinS-rel		c.	Certification of utilization of the innovation or research,	
	drass: Government Center, Car	ما م ام	ua Pala Lauta	-





*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.			 within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (5 points)			a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points		designated Research
a, b, c, & d	5 point		Committee per DO No. 16,
a, b, c, & e	5 point		s. 2017
Only a, b, & c	3 point		b. Accomplishment Report
Only a & b	2 point		verified by the Head of Office
Only a	1 poin	t	c. Certification of utilization of
*Research studies conducted must be WinS-related only. *For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.			 the innovation or research , within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
4. Resource Speakership/Learning Facilitation (5 points)			a. Issuance/Memorandum/ Invitation/Training Matrix;b. Certificate of Recognition/
	ffice		Appreciation; and
Nominees from the Regional O			
		5	c. Slide deck/s used and/or
Nominees from the Regional O		5 points	c. Slide deck/s used and/or Session guide/s.
Nominees from the Regional O	r Higher	_	





Office		
Regional Level Speakership or Higher	5 points	
Division/Provincial/City Level	2.5	
Speakership	points	
Nominees from Schools		
Division Level Speakership or Higher	5 points	
School/Municipality/District Speakership	2.5 points	
Points earned are cumulative but not to ex llotted points for the criterion.	sceed the	e
 5. Networking/Linkages (20 points) Initiated DepEd-related generation projects and/or that will benefit the school Proponent/organizer - 5 poi Member - 2.5 p Note: a. For more than one proponent, point, will be divided by the number of proponent 	nts points /s earned	 other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures,
6. Other Meritorious Accomplishments	specific	
to the position 6.1 3-Star Approach (25 points)		 Division Results
6.1 3-Star Approach (25 points)		✓ Division Results
6.1 3-Star Approach (25 points)	25 points	
 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. 	25 points 20 points	3
 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the - 	-	s
 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the past 2 yrs. Able to reach 2 stars for the - hast 2 yrs. Able to reach 2 stars for the - hast 2 yrs. 	20 points	
 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the past 2 yrs. Able to reach 2 stars for the 1st time 	20 points 15 points	
 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the past 2 yrs. Able to reach 2 stars for the 1st time Able to reach 1 star - 5 C. Education & Learning and Developme 	20 points 15 points 10 points 5 points	
 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the past 2 yrs. Able to reach 2 stars for the 1st time Able to reach 1 star - 5 	20 points 15 points 10 points 5 points	





 Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING SCHOOL-BASED FEEDING PROGRAM DIVISION COORDINATOR

 Name of Nominee:
 SDO:
 Position: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs)		Points Earned
A. Performance (25 points)	A. Performance (25 points)			
1. Performance (25 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25		authori signing • (Service Special Order/I issued coordin	CY 2022 and 2023 Record Memorandum as to atorship or ship duly signed	
B. Outstanding/Meritorious Ac	complishments			
(60 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.				
1. Outstanding Employee Awar		Certific		
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level 		Any memora docume	ition/Merit issuance, andum or ent showing the for the Search	
a. Points earned are cumulative bu allotted points for the criterion.				
b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.				
2. Innovation (5 points)			l duly approved by	
MOVs Submitted	Points		d of Office or the ted Research	
a, b, c, & d	5 points		tee per DO No. 16,	
a, b, c, & e	5 points	s. 2017		
Only a, b, & c	3 points	-	lishment Report	
Only a & b	2 points		by the Head of	
Only a	1 point	Office c. Certifica	ation of utilization	





*Innovation should be School-based Feeding	of the innovation or
program-related only.	research, within the
	school/ office duly signed
*For collaborative innovations, the total points shall	by the Head of Office
5 7	Certification of adoption of
indicated in the copyright page.	the innovation or research
	by another school/office
*Points earned are cumulative but not to exceed the	duly signed by the Head of
allotted points for the criterion.	Office
е.	Proof of citation by other
	researchers (whose
	study/research, whether
	published/ unpublished,
	is likewise approved by
	authorized body) of the
	concept/s developed in
	the research.
3. Research (5 points) a.	Proposal duly approved by
	the Head of Office or the
MOVs Submitted Points	designated Research
a, b, c, & d 5 points	Committee per DO No. 16,
a, b, c, & e 5 points	s. 2017
	Accomplishment Report
Only a & b 2 points	verified by the Head of
Only a 1 point	Office
	Certification of utilization
*Research studies conducted should be School-	of the innovation or
based Feeding program-related only.	research, within the
	school/ office duly signed by the Head of Office
*For collaborative research studies, the total points	Certification of adoption of
shall be alviaed by the fidiliber of	the innovation or research
authors/researchers indicated in the copyright	by another school/office
page.	-
	duly signed by the Head of Office
*Points earned are cumulative but not to exceed the	Proof of citation by other
allotted points for the criterion.	researchers (whose
	study/research, whether
	published/ unpublished,
	is likewise approved by
	authorized body) of the
	concept/s developed in
	the research.
4. Resource Speakership / Learning Facilitation a.	Issuance/Memorandum/
(5 points)	Invitation/Training
(- F)	Matrix;
Level Points b.	Certificate of
Nominees from the Regional Office	Recognition/Merit/
ALVENDERVAN ARVARE VARE ILVEIVILLE VIIILE	
	Commendation/
National Level Speakership or Higher 5	Commendation/ Appreciation; and
National Level Speakership or Higher 5 points	





Nominees from the Schools Division			
Office			
Regional Level Speakership or Higher	5		
	points		
Division/Provincial/City Level	2.5		
Speakership	points		
Nominees from Schools			
Division Level Speakership or Higher	5		
Sahaal/Mariainality/District	points		
School/Municipality/District Speakership	2.5 points		
Speakership	points		
*Points earned are cumulative but not to exallotted points for the criterion.	xceed the		
5. Other Meritorious Accomplishments s to the position (40 points)	specific		
5.1 Percentage of actual beneficiarie		0	
versus the target beneficiaries (5 points)		SDO versus Actual beneficiaries from School	
100% of beneficiaries were served with - 5 p NFP & Milk	oints	using SBFP Form 1	
	90-99% of beneficiaries were served - 3 points		
89% and below of beneficiaries were - 1 po served with NFP & Milk	oint		
5.2 Prompt implementation of the pro-	ogram (5	✓ Narrative Report of	
points)	8 (-	implementation of program	
The program was implemented on - 5 schedule	points	program	
The program was implemented - 4 p behind schedule	ooints		
5.3 Compliance to guidelines (5 points)		✓ SBFP Core Group	
		Members	
1 point each if complied		✓ Activity Completion	
Creation of SBFP Core Group		Report	
Orientation for implementers		✓ Narrative Reports	
conducted		✓ Documentation	
• Compliance to the minimum h	lealth		
requirements			
Food safety standards followed	1		
 Orderly distribution of food commodities 			
5.4 Presence & completeness of the f	following	SBFP Forms FY 2021	
forms (SBFP Form FY2021)	onowing	SDFF FUIIIS FI 2021	
(5 points)			
1 point each if complied			
Cycle Menu			





• SBFP Form 1	
• SBFP Form 2	
SBFP Form 3	
SBFP Form 7	
5.5 Prompt Submission of Liquidation Reports (5	Liquidation Reports
points)	
P • • • • • • • • • • • • • • • • • • •	
Suppliers were fully paid within a - 5 points	
month	
Suppliers were fully paid more than - 3 points	
one (1) month	
Suppliers were fully paid more than - 2 points	
two (2) months	
5.6 Prompt submission of Program Terminal	SBFP PTR
Report (PTR) (5 points)	
PTR was submitted complete and - 5 points	
on time	
PTR was submitted late and - 4 points	
incomplete	
5.7 Involvement/support of parents &	Activity Documentation
community (5 points)	Report
Involvement/support of parents & - 5 points	
community are recorded and	
documented	
There is involvement/support of - 4 points	
parents & community but not	
documented	
5.8 Conduct of advocacy and social/resource	Activity Documentation
mobilization activities (5 points)	Report
Advocacy and social/resource - 5 points	
mobilization activities were	
recorded and documented	
Advocacy and social/resource - 4 points	
mobilization activities were	
conducted but not documented	
C. Education & Learning and Development	
(10 points)	
1. Education (5 points)	✓ Transcript of Records
Doctorate/Doctor's Degree - 5 points	✓ Certificate of Completion
Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree	of Academic
Earned at least 18 Doctorate/ - 4 points	Requirements /
Doctor's Degree units	Certification of Units
 Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) 	Earned
Complete Academic Requirements - 3 points	
for Master's Degree	
 Earned at least 18 MA Units - 2.5 points 	





2. Learning and Development (5 points)	✓ Certificate of
 ✓ Participation to Learning and Development Activities (such as trainings, 	Participation issued by DepEd or other
seminars, workshops, conferences, fora,	agencies/organizations
etc.)	sanctioned by DepEd
ctc.)	salicitolicu by Depizu
 International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	
b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional	
PRAISE committee.	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING **DIVISION GENDER AND DEVELOPMENT (GAD) COORDINATOR**

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS		N	IEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)	A. Performance (20 points)			
1. Performance (20 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20		~	IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious	Accomplishments			
(65 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	0			
 PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		✓ ✓	Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search	
2. Innovation (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a	Points5 points5 points3 points2 points1 point	b.	Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 Accomplishment Report verified by the Head of Office Certification of utilization of	





 *Innovation should be GAD-related only. *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. 		ers Office d. Certification of adoption of the innovation or research
3. Research (5 points)		a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d	5 points	Committee per DO No. 16,
a, b, c, & e	5 points	s. 2017
Only a, b, & c	4 points	b. Accomplishment Report
Only a & b	3 points	verified by the Head of
Only a	2 points	Office c. Certification of utilization of
 *Research studies conducted should be GAD-related only. *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. 		the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office
4. Publication / Authorship (5	points)	\checkmark Copy of the published
 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wi circulation Writer/Developer/Contextu 	- 5 points - 5 points wil be divided by the number authors al/ - 1 point per de article but r to exceed 4 points	book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





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			-
be th wr	points will divided by e number of iters 5 point in		
Quality Assurance team (Content eac Reviewer, Language Editor, not	th LR but to exceed points		
Note: a. Points earned are cumulative but exceed the allotted points for the			
5. Resource Speakership/Learning Facil 5 points)	itation	 a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ 	
Level Nominees from the Regional Office	Points	Merit/Commendation/ Appreciation; and	
National Level Speakership or Higher	5 points	c. Slide deck/s used and/or Session guide/s.	
Regional Office Speakership	2.5 points		
Nominees from the Schools Division Office			
Regional Level Speakership or Higher	5 points		
Division/Provincial/City Level Speakership	2.5 points		
Nominees from Schools Division Level Speakership or Higher	5 points		
School/Municipality/District Speakership	2.5 points		
Points earned are cumulative but not to ea allotted points for the criterion.	xceed the		
 5. Networking/Linkages (5 points) Initiated DepEnetworking/partnership and/or programs that will be office 	Ed-related projects enefit the	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of 	·
Points given to GAD-related networking/partnership projects and/or programsProponent/organizer-5 pointsMember-2.5 points		donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW	
Points given to non-GAD-related networking/partnership projectand/or programsProponent/organizerProponent/organizer-1.5 p	ts		





will be divided by the number of proponents.	
er Meritorious Accomplishments as to the on/coordinatorship within the last 3 years he cut-off date set by the Regional PRAISE ittee (35 points)	
I Functionality of GAD System (GFPS) (10 points)Focal PointNo. of Meetings Conducted within the last 3 years from the cut-off date setPoints EarnedAt least 510 points48 points36 points	 Minutes of Meetings Accomplished GAD Mainstreaming Evaluation Framework (GMEF)
 2 Submission of GAD Plan and Budget (GPB) (5 points) Submitted GAD Plan and Budget - 5 pts. 3 days before the deadline Submitted GAD Plan and Budget - 4 pts. 2 days before the deadline Submitted GAD Plan and Budget - 3 pts. 1 day before the deadline Submitted GAD Plan and Budget - 2 pts. on the deadline 	✓ Copy of the GAD Plan and Budget (GPB) duly signed by the SDS
 Submission of GAD Accomplishment Submitted GAD Accomplishment Report 3 days before the deadline Submitted GAD Accomplishment Report 2 days before the deadline Submitted GAD Accomplishment Report 1 day before the deadline Submitted GAD Accomplishment Report 1 day before the deadline Submitted GAD Accomplishment - 3 pts. Submitted GAD Accomplishment - 2 pts. 	✓ Copy of the GAD Accomplishment Report/s duly signed by the SDS
Report on the deadlineC.4Attributed Programs, Projects, andConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/s	approved by the SDS





At least 5	5 points			
4	3 points			
3	1 point			
7.5 Activities conducted that addressed		✓	Activity Completion	
Gender issues (10 points)			Report/s	
No. of Activities conducted				
that addressed Gender of	Points			
Conducted within the last 3	Earned			
years from the cut-off date				
set	10			
At least 11	10 points			
10	6 points			
9	3 points			
C. Education & Learning and Devel	opment (10			
points)				
1. Education (5 points)		\checkmark	Transcript of Records	
Doctorate/Doctor's DegreeComplete Academic Requirement	- 5 points	\checkmark	Certificate of Completion	
for Doctorate/Doctor's Degree	- 4.5 points		of Academic Requirements	
• Earned at least 18 doctorate or	- 4 points		/ Certification of Units	
doctor's degree unitsMaster's Degree / Bachelor of	- 3.5 points		Earned	
Laws (Juris Doctor	ore points			
Complete Academic Requirement for Master's Derma	ts - 3 points			
for Master's Degree Earned at least 18 MA Units 	– 2.5 points			
		✓	Contificate of Denticipation	
2. Learning and Development (5 po	•	v	continicate of fartholpation	
 Participation to Learning an Activities (such as training) 	-		issued by DepEd or other	
	Activities (such as trainings, seminars, workshops, conferences, fora, etc.) –		agencies/organizations sanctioned by DepEd	
DepEd and DepEd-recognized agencies			salleliolled by DepLd	
Depind and Depind-recogniz	Au agencies			
International/Nation	nal – 5 points			
Regional	– 4 points			
Division	– 3 points			
District	– 2 points			
• School	– 1 point			
Note:				
a. Points earned are cumulative b				
the allotted points for the criter				
b. Validity of the learning and deu activities shall be within the las				
cut-off date set by the Regional	0			
committee.	TTUIOL			
D. Potential (5 points)				
\checkmark Interview and essay shall be c	onducted	✓	Potential/Interview	
Communication s			Checklist & Rating Sheet	
Ability to present				
Alertness		1		
Judgment				
Stress Tolerance				
		I		





SEARCH FOR MOST OUTSTANDING **DIVISION SCHOOL-BASED MANAGEMENT (SBM) COORDINATOR**

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/IND	ICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (8 points)			
1. Performance rating of the rating periods with Outstand: Point/s Earned: = (Average of the two II	ing Rating (4.50-5.00)	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities 	
B. Outstanding/Meritorious	Accomplishments		
accomplishments and trainin last 2 years from the cut-off of PRAISE committee. 1. Outstanding Employee A • National Awardee • Nomination in the D Awardee in the Region in the Provincial Lev • Nomination in the R	ate set by the Regional ward (3 points) – 3 points epartment/ - 2 points on/Awardee el egion / - 1 point	 ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search 	
Awardee in the Divis in the Municipal Lev Note: a. Points earned are cumu the allotted points for th b. For same awards receiv	el llative but not to exceed ne criterion. ved in a school year,		
points earned shall be l			
received in the highest Otherwise, points earne			
2. Innovation (5 points) MOVs Submitted	Points	a. Proposal duly approved by the Head of Office or the designated Research	
a, b, c, & d	5 points	Committee per DO No.	
a, b, c, & e	5 points	16, s. 2017	
Only a, b, & c	3 points	b. Accomplishment Report	
Only a & b	2 points	verified by the Head of	
Only a	1 point	Office	
*Innovation should be SBM-r	<u> </u>	c. Certification of utilization of the innovation or research,	





*For collaborative innovations, to be divided by the number of indicated in the copyright page. *Points earned are cumulative to allotted points for the criterion.	authors/researchers	duly signed by the Head of Office d. Certification of adoption
3. Research (3 points)		a. Proposal duly approved by the Head of Office or
MOVs Submitted	Points	the designated Research
a, b, c, & d	3 points	Committee per DO No.
a, b, c, & e	3 points	16, s. 2017
Only a, b, & c	2 points	b. Accomplishment Report
Only a & b	1 point	verified by the Head of Office
Only a	0.50 point	c. Certification of
 *Research studies conducted shonly. *For collaborative research studies shall be divided by authors/researchers indicated is *Points earned are cumulative hallotted points for the criterion. 	dies, the total points the number of n the copyright page.	utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or
4. Publication / Authorship (3		✓ Copy of the published
Sole authorship of a bookCo-authorship of a book	- 3 points - 3 points will be divided by the number of	book/articles or developed/contextualiz





 Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenters, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative bu exceed the allotted points for the 	criterion.	ed learning resources/IEC ✓ ✓ Certificate of Recognition ✓ a. Issuance/Memorandum
(3 points)		/Invitation/Training Matrix;
Level	Points	b. Certificate of
Nominees from the Regional Office		Recognition/Merit/
National Level Speakership or Higher	3	Commendation/
	points	Appreciation; and
Regional Office Speakership	1.5 points	c. Slide deck/s used and/or Session
Nominees from the Schools Division Office		guide/s.
Regional Level Speakership or Higher	3 points	
Division/Provincial/City Level Speakership	1.5 points	
Nominees from Schools		
Division Level Speakership or Higher	3	
	points	
School/Municipality/District Speakership	1.5 points	
*Points earned are cumulative but not to e allotted points for the criterion.		
6. Other Meritorious Accomplishments to the position (65 points)	specific	
6.1 SDOs Achievement and Awa related project) on TA Provision (15 Best Practice in TA Provision	5 points) - 15 pts.	 ✓ Awards received and certificates or Plaque of recognition
Effective Practice in TA Provision Innovative Practice in TA Provision	– 10 pts. – 5 pts.	





6.2 Meet the 100% Target of Schools SBM Level II of Practice against to the total number of (excluding Level III) schools (10 points)	
100% of the total number of - 10 points Schools (Elem. & Sec.)	Schools Division Superintendent
95% - 99% of the total number - 8 points of Schools (Elem. & Sec.)	
90% - 94% of the total number - 6 points of Schools (Elem. & Sec.)	
85% - 89% of the total number - 4 points of Schools (Elem. & Sec.)	
Below 85% of the total number - 2 points of Schools (Elem. & Sec.)	
6.3 Meet the 50% Target of Schools SBM	
Level III of Practice against to the total	
number of SBM Level II schools (10 points)	duly signed by the
50% of the total number of - 10 points SBM Level II Schools (Elem. & Sec.)	Division Validators and duly approved by the Schools Division Superintendent
45%-49% of the total number - 8 points of SBM Level II Schools (Elem. & Sec.)	-
40% - 44% of the total number - 6 points of SBM Level II Schools (Elem. & Sec.)	;
35% - 39% of the total number - 4 points of SBM Level II Schools (Elem. & Sec.)	
Below 35% of the total number - 2 points of SBM Level II Schools (Elem. & Sec.)	
6.4 Meet the 100% Target of Schools SBM Level III of Practice region recognized against to the total number of SDOs` recommended SBM Level III schools for regional validation- at least 10 recommended schools for Provincial divisions and at least 5 recommended schools for City divisions (15 points)	Assessment Results duly approved by the QAD Chief
100% of the total no. of - 15 points recommended Schools (Elem. & Sec.)	





95% - 99% of the total - 12 point number of recommended schools (Elem. & Sec.)	ints
90% - 94% of the total - 9 poin number of recommended School (Elem. & Sec)	nts
85% - 89% of the total - 6 point number of schools (Elem. & Sec)	ts
Below 85% of the total - 3 point number of schools (Elem. & Sec.)	s
6.5 SDO-SBM Coaching Plan Implementat (15 points) 90-100% of the SBM Coaching Plan has been implemented 80% 80.00% of the SBM 12 points	Implementation Report with MOVs
80% - 89.99% of the SBM - 12 points Coaching Plan has been implemented 70% 70.00% of the SBM - 0 points	
70% - 79.99% of the SBM - 9 points Coaching Plan has been implemented	
60% - 69.99% of the SBM - 6 points Coaching Plan has been implemented	
At most 59% of the SBM - 3 points Coaching Plan has been implemented	
C. Education & Learning and Development (5	points)
1. Education (3 points)	✓ Transcript of Records
 Doctorate/Doctor's Degree - 3 poin Complete Academic Requirements - 2.5 point for Doctorate/Doctor's Degree Earned at least 18 doctorate or - 2 point doctor's degree units Master's Degree / Bachelor of - 1.5 point Laws (Juris Doctor Complete Academic Requirements - 1 point for Master's Degree Earned at least 18 MA Units - 0.5 p 	tts ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned tt oint
 2. Learning and Development (2 points) ✓ Participation to Learning and Developm Activities (such as trainings, semina workshops, conferences, fora, etc.) International/National - 2 pts. Regional - 1.5 pts Division - 1 pt. 	ars, DepEd or other agencies/organizations sanctioned by DepEd





Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING **DIVISION TECHNICAL ASSISTANCE (TA) COORDINATOR**

CRITERIA/INDICATORS			MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (10 points)		_		
 Performance rating of the rating periods with Outstandi Point/s Earned: = Average of the two IPC 	ng Rating (4.50-5.00) CRF Ratings / 5) x 10	~	authorities with date of signing • CY 2022 and CY 2023	
B. Outstanding/Meritorious	Accomplishments			
(80 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.	<u> </u>			
 1. Outstanding Employee Average National Awardee Nomination in the Development Awardee in the Region in the Provincial Levelopment Awardee in the Division in the Region in the Municipal Levelopment Awardee in the Division the Municipal Levelopment Awardee are cumulative allotted points for the b. For same awards received points earned shall be been a shall be been a shall be been awardee and a shall be been awardee and a shall be been awarded awarded and a shall be been awarded awarded and a shall be been awarded a	- 5 points epartment/ - 3 points in/Awardee el egion / - 1 point ion/Awardee el lative but not to exceed e criterion. bed in a school year, pased on the award	~	Recognition/Merit	
received in the highest g				
Otherwise, points earne	d are cumulative.	_		
2. Innovation (5 points) MOVs Submitted Points		a	a. Proposal duly approved by the Head of Office or the designated Research	
a, b, c, & d	5 points		Committee per DO No.	
a, b, c, & e	5 points		16, s. 2017	
Only a, b, & c	3 points	b	. Accomplishment Report	
Only a & b	2 points		verified by the Head of	
Only a	1 point		Office	
*Innovation should be TA-rela	ated only.	C	. Certification of utilization of the innovation or research, within the school/ office	





*For collaborative innovations, t be divided by the number of a indicated in the copyright page. *Points earned are cumulative b allotted points for the criterion. 3. Research (2 points)	authors/researchers	duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved
MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *Research studies conducted slonly. *For collaborative research studies	lies, the total points the number of a the copyright page.	 by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 4. Publication / Authorship (3 Sole authorship of a book Co-authorship of a book 	points) - 3 points - 3 points will be divided by the number of authors	 ✓ Copy of the published book/articles or developed/contextualiz





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		1	
	1 point per	ed learning	
	article but not to exceed 2	resources/IEC	
	points	✓ Certificate of	
	2 points	Recognition	
	2 points will		
	be divided by		
	he number of vriters		
	0.5 point in		
1 1	ach LR but		
, , ,	ot to exceed		
Layout Artist, broadcaster or 1 video presenters, or Illustrator) of	point		
the Learning Resources			
Note:			
a. Points earned are cumulative bu			
exceed the allotted points for the	e criterion.		
5 Deseures Speekership / Learning Des	litation	a Jacuance /Mamaran day	
5. Resource Speakership/Learning Faci	intation	a. Issuance/Memorandum	
(3 points)		/Invitation/Training	
T 1		Matrix; b. Certificate of	
Level	Points		
Nominees from the Regional Office		Recognition/Merit/	
National Level Speakership or Higher		Commendation/	
	points	Appreciation; and	
Regional Office Speakership	1.5	c. Slide deck/s used	
	points		
Nominees from the Schools Division Office		and/or Session guide/s.	
Regional Level Speakership or Higher	3		
Division /Drowinsis1/City I1	points		
Division/Provincial/City Level			
Speakership	points		
Nominees from Schools			
Division Level Speakership or Higher			
	points		
School/Municipality/District			
Speakership	points		
*D			
*Points earned are cumulative but not to e	exceed the		
allotted points for the criterion.			
6. Other Meritorious Accomplishments	specific		
to the position (62 points)	specific		
		\checkmark Awards received and	
6.1 SDOs Achievement and Awa	rds on TA	certificates of	
Provision (15 points)		recognition	
· • · ·			
Best Practice in TA Provision	– 15 pts.		
Effective Practice in TA Provision	– 12 pts.		
Innovative Practice in TA Provision			
Ordinary Practice in TA Provision	– 6 pts.		
	- r	I	





6.2 Conducted Orientation on TA ACR on the Orientation of the DFTACTs (5 points) Mechanism thru the Orientation of the DFTACTs (5 points)			
DFTACTs were oriented -4 pts. 95% - 99% of the new members of the DFTACTs were oriented -4 pts. 90% - 94% of the new members of the DFTACTs were oriented -3 pts. 85% - 89% of the new members of the DFTACTs were oriented -2 pts. Below 85% of the new members of the DFTACTs were oriented -1 pt. 6.3 SDO Technical Assistance DFTACTs were oriented Plan Implementation (15 points) 90-100% of the SDO TA Plan Implementation (15 points) -15 pts. 90-100% of the SDO TA Plan Implementation Report with MOVs -12 pts. 90-100% of the SDO TA - 12 pts. Plan has been implemented -9 pts. 70% - 79.99% of the SDO TA - 9 pts. Plan has been implemented -9 pts. 6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points) - 4 pts. 100% of the priority schools have per quarter -10 pts. been provided TA by the DFTACTs per quarter 90% - 99% of the priority schools - 8 pts. have been provided TA by the DFTACTs per quarter -8 pts. have been provided TA by the DFTACTs per quarter 90% - 99% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter -6 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 4 pts. -6 pts. have been provided TA by the DFTACTs per quarter	Mechanism thru the Orientation Contextualized TA Mechanism	of the	of the DFTACTs on
of the DFTACTs were oriented 90% - 94% of the new members of the DFTACTs were oriented - 3 pts. 85% - 89% of the new members of the DFTACTs were oriented - 2 pts. Below 85% of the new members of the DFTACTs were oriented - 1 pt. 6.3 SDO Technical Assistance Implementation (15 points) Plan 90-100% of the SDO TA Plan Implementation (25 points) - 1 pt. 90-100% of the SDO TA Plan Implemented - 12 pts. 80% - 89.99% of the SDO TA - 12 pts. Plan has been implemented - 9 pts. Plan has been implemented - 9 pts. Plan has been implemented - 3 pts. 100% of the priority schools have per quarter - 10 pt. 95% - 99% of the priority schools - 8 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools		– 5 pts.	
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of the DFTACTs were oriented 6.3 SDO Technical Assistance Plan Implementation (15 points) 90-100% of the SDO TA Plan Implementation Report with MOVs Mas been implemented 80% - 89.99% of the SDO TA - 12 pts. Plan has been implemented 70% - 79.99% of the SDO TA - 9 pts. Plan has been implemented 60% - 69.99% of the SDO TA - 9 pts. Plan has been implemented 60% - 69.99% of the SDO TA - 6 pts. Plan has been implemented At most 59% of the SDO TA - 3 pts. Plan has been implemented 95% of the priority Schools Provided TA by the DFTACTs (10 Points) 95% - 99% of the priority schools are provided TA by the DFTACTs between provided TA by the DFTACTs per quarter 95% - 99% of the priority schools - 8 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter 85% - 89% of the priority schools - 4 pts. 95% of the priority schools - 4 pts. 		– 2 pts.	
Implementation (15 points)Implementation Report with MOVs90-100% of the SDO TA Plan pts. Has been implemented-15 pts. Has been implemented-12 pts. - 12 pts. Plan has been implemented70% - 79.99% of the SDO TA Plan has been implemented- 9 pts. - 9 pts. Plan has been implemented- 6 pts. Plan has been implemented60% - 69.99% of the SDO TA Plan has been implemented- 3 pts. Plan has been implemented- 3 pts. Plan has been implemented6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)- 10 pts. been provided TA by the DFTACTs per quarter- 10 pts. been provided TA by the DFTACTs per quarter90% - 94% of the priority schools poff - 94% of the priority schools been provided TA by the DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 4 pts.		– 1 pt.	
Implementation (15 points)Implementation Report with MOVs90-100% of the SDO TA Plan pts. Has been implemented-15 pts. Has been implemented-12 pts. - 12 pts. Plan has been implemented70% - 79.99% of the SDO TA Plan has been implemented- 9 pts. - 9 pts. Plan has been implemented- 6 pts. Plan has been implemented60% - 69.99% of the SDO TA Plan has been implemented- 3 pts. Plan has been implemented- 3 pts. Plan has been implemented6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)- 10 pts. been provided TA by the DFTACTs per quarter- 10 pts. been provided TA by the DFTACTs per quarter90% - 94% of the priority schools poff - 94% of the priority schools been provided TA by the DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 4 pts.	6.2 SDO Taskaissi Assistant	0 D1	1 2021 Division TA Disc
pts. Has been implemented- 12 pts. Plan has been implemented- 12 pts. Plan has been implemented70% - 79.99% of the SDO TA Plan has been implemented- 9 pts. Plan has been implemented- 6 pts. Plan has been implemented60% - 69.99% of the SDO TA Plan has been implemented- 3 pts. Plan has been implemented- 3 pts.6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)- 10 pts. Plan has been implemented- 10 pts. DFTACTs' Deployment Log100% of the priority schools have been provided TA by the DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have be		e Plan	Implementation Report
Plan has been implemented- 9 pts.70% - 79.99% of the SDO TA Plan has been implemented- 9 pts.60% - 69.99% of the SDO TA Plan has been implemented- 6 pts.At most 59% of the SDO TA Plan has been implemented- 3 pts.6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)- 3 pts.100% of the priority schools have per quarter- 10 pts.95% - 99% of the priority schools per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter85% - 89% of the priority schools DFTACTs per quarter- 4 pts.	pts.	- 15	
Plan has been implemented60% - 69.99% of the SDO TA Plan has been implemented- 6 pts. Plan has been implementedAt most 59% of the SDO TA Plan has been implemented- 3 pts. Plan has been implemented6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)✓ DFTACTs' Deployment Reports100% of the priority schools have per quarter- 10 pts. PS% - 99% of the priority schools PFTACTs per quarter✓ DFTACTs' Deployment Log95% - 99% of the priority schools DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter85% - 89% of the priority schools S - 4 pts 4 pts.		– 12 pts.	
Plan has been implemented- 3 pts.At most 59% of the SDO TA Plan has been implemented- 3 pts.6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)100% of the priority schools have been provided TA by the DFTACTs- 10 pts. been provided TA by the DFTACTs per quarter95% - 99% of the priority schools per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 4 pts.		– 9 pts.	
Plan has been implemented✓DFTACTs' Deployment Reports6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)✓DFTACTs' Deployment Reports100% of the priority schools have been provided TA by the DFTACTs per quarter- 10 pts. Log✓95% - 99% of the priority schools DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter85% - 89% of the priority schools DFTACTs per quarter- 4 pts.		– 6 pts.	
TA by the DFTACTs (10 Points)Reports100% of the priority schools have been provided TA by the DFTACTs per quarter- 10 pts. Log95% - 99% of the priority schools DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter85% - 89% of the priority schools DFTACTs per quarter- 4 pts.		- 3 pts.	
TA by the DFTACTs (10 Points)Reports100% of the priority schools have been provided TA by the DFTACTs per quarter- 10 pts. Log95% - 99% of the priority schools DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter85% - 89% of the priority schools DFTACTs per quarter- 4 pts.	6 1 Percentage of Priority Schools I	Provided	V DETACTa' Deployment
 100% of the priority schools have been provided TA by the DFTACTs per quarter 95% - 99% of the priority schools - 8 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter 85% - 89% of the priority schools - 4 pts. 		Toviaca	
 100% of the priority schools have been provided TA by the DFTACTs per quarter 95% - 99% of the priority schools - 8 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter 85% - 89% of the priority schools - 4 pts. 	TA by the DFTACTS (10 Points)		
have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter 85% - 89% of the priority schools - 4 pts.	been provided TA by the DFTACTs	– 10 pts.	Log
have been provided TA by the DFTACTs per quarter 85% - 89% of the priority schools - 4 pts.	have been provided TA by the	– 8 pts.	
	have been provided TA by the	– 6 pts.	
		– 4 pts.	





DFTACTs per quarter	
Below 85% of the priority schools – 2 pts. have been provided TA by the DFTACTs per quarter	
6.5 The Coordinator's TA Practices to the DFTACTs has demonstrated significant change/improvement of the Schools Division's Net Enrolment, Cohort Survival, and Completions Rates (17 Points) 100% NER, CSR and CRs achieved - 17 pts.	 ✓ Improved Performance Indicators for SY 2019- 2020 and 2020-2021 (NER, CSR, CR) of the Schools Division from PPRD
by the SDO 95% - 99% NER, CSR and CRs – 14 pts.	
achieved by the SDO 90% - 94% NER, CSR and CRs – 11 pts. achieved by the SDO	
85% - 89% NER, CSR and CRs – 8 pts. achieved by the SDO	
Below 85% NER, CSR and CRs – 5 pts. achieved by the SDO	
C. Education & Learning and Development (5 poin	ts)
 1. Education (3 points) Doctorate/Doctor's Degree - 3 points Complete Academic Requirements - 2.5 points for Doctorate/Doctor's Degree Earned at least 18 doctorate or - 2 points doctor's degree units Master's Degree / Bachelor of - 1.5 points Laws (Juris Doctor Complete Academic Requirements - 1 point for Master's Degree Earned at least 18 MA Units - 0.5 point 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (2 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – DepEd and DepEd-recognized agencies International/National – 2 pts. Regional – 1.5 pts. Division - 1 pt. 	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.	





 Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet
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SEARCH FOR MOST OUTSTANDING DIVISION LEARNER RIGHTS AND PROTECTION COORDINATOR

Name of Nominee: _____ Position: _____

SDO: _____

CRITERIA/INDICATORS		MEANS OF VERIFICATION Points (MOVs) Earned	
A. Performance (15 points)			
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 		 ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record 	
 Exercise of the Two IPCRF Ratings / 5) x 15 B. Outstanding/Meritorious Accomplishments (70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 		nts prious in the	
1. Innovation (15 points)			a. Proposal duly approved by the Head of Office or the
MOVs Submitted	Points		designated Research
a, b, c, & d	15 points		Committee per DO No. 16,
a, b, c, & e	15 points		s. 2017
Only a, b, & c	9 points		b. Accomplishment Report
Only a & b	6 points		verified by the Head of
Only a	3 points		Office
*Innovations must be LRP-ref *For collaborative research s total points shall be divided f authors/researchers indicate page. *Points earned are cumulativ allotted points for the criterio	tudies/innovation by the number of ed in the copyright re but not to excee	t	 c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
2. Other Meritorious Accord	nplishments spec	ific	
to the position (55 points)	t (20 mainta)		V Incident Penerts
2.1 Crisis Managemer	it (30 points)		 Incident Reports Any proof of Actions Taken
			✓ Any proof of Actions Taken





 a. Responds promptly and effectives involving last safety or rights violations; of b. Implements emergency protection coordinates with relevant a ensure swift resolution. (15 points) Percentage of incidents acted and updated within 24 hours from receiped of Incident Report 	earner and cocols and cuthorities to pt Point/s Earned	✓	Proof of coordination with appropriate authorities when needed	
100% 90-99%	15 12			
80-89%	9			
70-79%	6			
Below 70%	3			
 Immediately acts on th provision of the intervent learner-victims/learner-perp others concerned (15 points) Submits Intervention Plans reported incidents (5 points) Percentage of Incidents where Intervention Plan was submitted 100% 	tion for the petrators and). for all	~	Submitted Intervention Plans, duly endorsed by the SDS	
90-99%	4			
80-89%	3			
70-79%	2			
Below 70%	1			
 Complete implementation of Plans (10 points) 	of Intervention	~	Implemented intervention program (duly signed by SDS)	
Percentage Implementation of Submitted Intervention Plans	Points			
100%	10			
90-99%	8			
80-89%	6			
70-79%	4			
Below 70%	2			
 2.2 Advocacy and Support (print/online/etc.) (15 pts) Actively advocates for learner points) No. of advocacies conducted for current Calendar Year 	rights (5	 ✓ 	Copy of the complete document/ screenshots (for advocacy on social media)/Memorandum/tra nsmittal/acknowledgemen t receipt (for advocacy materials disseminated to the field)	





				1	
	No. of advocacies	Points			
	5 and above	5			
	4	4			
	3	3			
	2	2			
	1	1			
	1	1			
•	Conducted or fa programs among lea and protection (10 po			5	
	No. of programs	Poir	its		
	5 and above	10			
	4	8			
	3	6			
	2	4			
	1	2			
	 2.3 Compliance to Projects and Ac Prompt submission Reports on LRP-recases to the Region 	etivities on of Cons elated inc	10 points) solidated idents and e (5 points).	 Copy of the Consolidated Reports duly validated and signed by the SDS and MOV for the date of submission (e.g. screenshot of email, message, 	
	Rank		Point/s Earned	acknowledgement receipt etc.)	
	mitted consolidated rep	orts on	5		
	efore the deadline				
	mitted consolidated rep	orts	4		
	to seven days after the				
	dline				
	mitted consolidated rep		3		
	to two weeks after the				
	mitted consolidated rep		2		
	e weeks after the deadl		1		
O - 1		WITTE OF			
	mitted consolidated rep		1		
	t one month after the d		I		
	1	eadline tes in LRI		 ✓ Certificate of Participation/Screenshot of Meeting Attendance or 	
leas	t one month after the d • Actively participa	eadline tes in LRI s).		Participation/Screenshot	
leas	t one month after the d • Actively participa meetings (5 point	eadline tes in LRI s). s and	PO PPAs and	Participation/Screenshot of Meeting Attendance or	
leas	t one month after the d • Actively participa meetings (5 point) Percentage of LRPO PPA	eadline tes in LRI s). s and	PO PPAs and Point/s	Participation/Screenshot of Meeting Attendance or	
leas	t one month after the d • Actively participa meetings (5 point Percentage of LRPO PPA Meetings participate	eadline tes in LRI s). s and	PO PPAs and Point/s Earned	Participation/Screenshot of Meeting Attendance or	
leas	t one month after the d • Actively participa meetings (5 point Percentage of LRPO PPA Meetings participate 100%	eadline tes in LRI s). s and	PO PPAs and Point/s Earned 5	Participation/Screenshot of Meeting Attendance or	
leas	t one month after the d • Actively participa meetings (5 point) Percentage of LRPO PPA Meetings participate 100% 90-99%	eadline tes in LRI s). s and	PO PPAs and Point/s Earned 5 4	Participation/Screenshot of Meeting Attendance or	





C. Education & Learning and Development		
(10 points)		
 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 	 Transcript of Records Certificate of Completion of Academic Requirements / Certification of Units Earned Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
D. Potential (5 points)		
 Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING DIVISION SPORTS OFFICER

Name of Nominee: ______ SDO: _____ Position:

CRITERIA/INDICATORS		N	IEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)				
1. Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IP	Outstanding (4.50 and CRF Ratings / 5) x 20	✓ ✓	 IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 Special Order/Memorandum issued as to coordinatorship duly signed by authorities 	
B. Outstanding/Meritorious	Accomplishments			
(65 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee.				
1. Outstanding Employee Av	ward (5 points)	√	Certificate of	
 National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Divisi in the Municipal Leve Nomination in the Di Awardee in the Distri- in the Barangay Leve 	n/Awardee el egion / - 3 points ion/Awardee el ivision/ - 2 points ict/Awardee el	~	Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search	
a. Points earned are cumu the allotted points for th				
b. For same awards receiv points earned shall be b received in the highest o Otherwise, points earne	ved in a school year, pased on the award governance level.			
2. Innovation (10 points)		a.	Proposal duly approved by	
	Delimiter		the Head of Office or the	
MOVs Submitted	Points	1	designated Research	
a, b, c, & d	10 points		Committee per DO No. 16, s. 2017	
a, b, c, & e	10 points	h	s. 2017 Accomplishment Report	
Only a, b, & c	6 points	0.	verified by the Head of	
Only a & b	4 points	1	Office	
Only a *Innovation should be Sports-	2 points -related only.	c.	Certification of utilization of the innovation or research, within the school/ office	





*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion.		duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
3. Research (10 points)		a. Proposal duly approved by
o. Research (10 points)		the Head of Office or the
MOVs Submitted	Points	designated Research
a, b, c, & d	10 points	Committee per DO No. 16,
a, b, c, & e	10 points	s. 2017
Only a, b, & c	8 points	b. Accomplishment Report
Only a & b	6 points	verified by the Head of
Only a	4 points	Office
authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion.	lies, the total points the number of a the copyright page. ut not to exceed the	 c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.
 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of we circulation Writer/Developer/Contextu of LRs/IEC 	- 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition





Co-Writer of LRs - 4	points will	
be	divided by	
	e number of riters	
• Member of the Development/ - 0.3	5 point in	
e s	h LR but to exceed	
, 6 6 7	oints	
video presenters, or Illustrator) of		
the Learning Resources		
Note:		
a. Points earned are cumulative but	not to	
exceed the allotted points for the	criterion.	
5. Resource Speakership/Learning Facil	itation	a. Issuance/Memorandum/
(5 points)		Invitation/Training Matrix;
		b. Certificate of Recognition/
Level	Points	Merit/Commendation/
Nominees from the Regional Office		Appreciation; and
National Level Speakership or Higher	5	c. Slide deck/s used and/or
	points	Session guide/s.
Regional Office Speakership	2.5	
Nominees from the Octority Dirit i	points	
Nominees from the Schools Division		
Office Pagianal Laval Speakarship or Higher	5	
Regional Level Speakership or Higher	_	
Division/Provincial/City Level	points 2.5	
Speakership	2.5 points	
Nominees from Schools	Pointo	
Division Level Speakership or Higher	5	
Entroion Lever opeakeromp of fingher	points	
School/Municipality/District	2.5	
Speakership	points	
· · · · · ·	∟ ▲]	
*Points earned are cumulative but not to ex	xceed the	
allotted points for the criterion.		
6. Networking/Linkages (5 points)		\checkmark Copy of the approved
Initiated Sports-related resource g		proposal (for IGPs and
projects and/or programs that will b	enefit the	other special
school and SDO		programs/projects)
		✓ Copy of Partnership MOAs
• Proponent - 5pts.		or MOUs, deed of
• Co-Chair – 4pts.		donation/ acceptance, or
• Member – 3 pts.		any other valid proof ✓ Activity Completion Report
Note:		 ✓ Activity Completion Report (ACR)
a. For more than one proponent, point/s	earned	
will be divided by the number of prop		
7. Other Meritorious Accomplishments		
position (30 points)		
7.1 Conduct of Professional Deve	elopment	✓ Narrative/Accomplishmen
Programs (10 points)		t report (depicting the
		extent to which the activity





Conductedprofessionaldevelopmentprogram/activitythat addressedthe needs ofthe teachers / school headsrelated to the PAPssupervised/coordinatedspecificallyon sports✓Proponent/organizer:4 to 5 development programs- 10 points2 to 3 development programs- 10 points1 development programs- 8 points1 development program- 6 points✓Member:- 6 points2 to 3 development programs- 5 points2 to 3 development programs- 3 points1 development program- 2 pointsNote:a. Points earned are cumulative but not to exceed the allotted points for the criterion.	 has effectively and efficiently addressed a pressing need or improved service delivery /learning outcome) with attachments: Pictorial, written output, video, ✓ Certificate of Recognition/Participation ✓ Memorandum for the conduct of the program/activity
 7.2 Won in National and Regional sports competition (10 points) (Note: Number of golds, silver, bronze medals for both individual and team sports prevail for the national level and rank for the regional level) National Level 5 to 10 gold medals - 10 points 1 to 4 gold medals - 8 points 5 to 10 silver medals - 6 points 1 to 4 silver medals - 5 points 5 to 10 bronze medals - 4 points 1 to 4 bronze medals - 3 points 	 ✓ Certificate of Recognition ✓ Memorandum (reflecting the members of the Team and Officials) ✓ Summary of EVRAA Results or any similar Official Results from the Record Committee duly signed by the authorized officials/Issuance (reflecting the winners with medals garnered or ranking)
Regional Level Rank 1 - 5 points Rank 2 to 3 - 4 points Rank 4 to 5 - 3 points Rank 6 to 7 - 2 points Rank 8 to 10 - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise Otherwise	
Otherwise, points earned are cumulative. 7.3 Facilitated/TWG on the Participation of the coaches and or officiating officials to the national and regional virtual/F2F sports trainings/seminars conducted (5 pts.)	 ✓ Memorandum ✓ Certificate of Recognition/Participation





-	events facilitated in o the national level:		
1 to 5 events facilita participation to the level	1		
✓ Number of Sports the participation t	events facilitated in o the regional level:		
1 to 5 regional spor facilitated	ts events – 4 points		
✓ Number of Sports the participation t	events facilitated in o the division level:		
facilitated	ts events – 3 points		
C. Education & Learning and	d Development		
(10 points)		. The period of Description	
 Education (5 points) Doctorate/Doctor's Definition Complete Academic Refor Doctorate/Doctor's Earned at least 18 Doctor's Degree units Master's Degree (Frequencies) Complete Academic Reformators Complete Academic Reformators Complete Academic Reformators Doctor (State) Complete Academic Reformators 	equirements - 4.5 points Degree etorate/ - 4 points helor of - 3.5 points equirements - 3 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
• Earned at least 18 MA	1		
Activities (such as workshops, conferen	rning and Development trainings, seminars,	 ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
 Regional Division Note: a. Points earned are exceed the allotted b. Validity of the lean activities shall be from the cut-off da PRAISE committee 	- 4 points - 3 points cumulative but not to l points for the criterion. rning and development within the last 2 years te set by the Regional		
D. Potential (5 points)			
	cation skills present ideas	✓ Potential/Interview Checklist & Rating Sheet	





SEARCH FOR MOST OUTSTANDING DIVISION INFORMATION OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20 	 ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Special Order/Memorandum issued as to designation or advisership duly signed by authorities 	
B. Outstanding/Meritorious Accomplishments		
(65 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level 	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
 Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		
2. Innovations (10 points)	\checkmark Copy of the Innovation	
 Adopted in the region/division - 10 points Adopted in the district - 8 points Fully implemented in the school - 6 points Started the implementation - 4 points Conceptualized - 2 points Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD 	





	√	(for Regional Office nominees)	
Personally manages active social media			
Personally manages active social media			
	\checkmark	Social Media Page address Social Media Comm. Plan	
	•	approved by SDS	
10	✓	Social Media Monitoring	
monitoring – 10 pts.		Tool	
 Co-manages active social media page, 		1001	
creates Social Media Communication Plan,			
and do regular analytics or monitoring – 7			
pts			
• Member of the social media			
administrators, creates Social Media			
Communication Plan, and does regular			
analytics or monitoring – 4 pts			
• Provides content to the Social Media Page			
of the Division – 1 pt			
Note:			
a. Points earned are cumulative but not to			
exceed the allotted points for the criterion.			
	✓	Certificate of Recognition/	
Facilitator/Trainer (5 points)		Appreciation as	
		Consultant/ Resource	
 International/National - 5 points 		Speaker/ Learning	
Regional - 4 points		Facilitator/ Trainer issued	
• Division / Provincial - 3 points		by DepEd or other	
• District / Municipal - 2 points		agencies/organizations sanctioned by DepEd and	
• School / Barangay - 1 point		other partner agencies	
Note			
Note: a. Trainings should be related to Public			
Information, Dissemination, and			
Communication Management			
b. Points earned are cumulative but not to			
exceed the allotted points for the criterion.			
	✓	copy of the approved	
Initiated Public Affairs-related programs that will benefit the school and SDO	✓	proposal Copy of Partnership MOAs	
win benefit the school and SDO	•	or MOUs, deed of	
• Proponent - 10pts.		donation/ acceptance, or	
• Co-Chair – 6pts.		any other valid proof	
1	✓	Activity Completion Report	
1		(ACR)	
Note:			
a. For more than one proponent, point/s earned will be divided by the number of proponents.			
6. Other Meritorious Accomplishments as to the			
position (30 points)			
	✓	Narrative/Accomplishmen	
Programs for District and School		t report (depicting the	
Information Officers (10 points)		extent to which the activity	





Conductedprofessionaldevelopmentprogram/activitythat addressed the needs ofthe DICs and SICs /school heads related to thePAPssupervised/coordinatedPAPssupervised/coordinatedpublic Affairs✓Proponent/organizer:4 to 5 Capacity buildings- 10 points2 to 3 Capacity Buildings- 8 points1 capacity Building- 6 points✓Member:4 to 5 Capacity Building- 5 points2 to 3 Capacity building- 3 points1 capacity building- 2 points	 has effectively and efficiently addressed a pressing need or improved service delivery /learning outcome) with attachments: Pictorial, written output, video, ✓ Certificate of Recognition/Participation ✓ Memorandum for the conduct of the program/activity
<i>Note:</i> a. Points earned are cumulative but not to exceed the allotted points for the criterion.	
 6.2 Compliance to DepEd Manual of Style and Communication Standards (10 points) 100% of the schools compliant to DMOS and Communication Standard – 10 pts 85% of the schools compliant to DMOS and Communication Standard – 8 pts 75% of the schools compliant to DMOS and Communication Standard – 6 pts 65% of the schools compliant to DMOS and Communication Standard – 6 pts 65% of the schools compliant to DMOS and Communication Standard – 4 pts 50% of the schools compliant to DMOS and Communication Standard – 2 pts Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Certification from the SDO that all schools, including the SDOs are compliant to DMOS and Communication Standards of DepEd.
 6.3 Media Interviews (Recorded, live, print) (5 pts.) 100% of media request for interviews granted - 5 pts 85% of media request for interviews granted - 4 pts 75% of media request for interviews granted - 3 pts 65% of media request for interviews granted - 2 pts 50% of media request for interviews granted - 1 pt 	 ✓ Memorandum ✓ Certificate of Recognition/Participation
C. Education & Learning and Development (10 points)	
1. Education (5 points)	✓ Transcript of Records





 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points)	 ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DerFd on other
 Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	 ✓ Potential/Interview Checklist & Rating Sheet





SEARCH FOR MOST OUTSTANDING <u>RESEARCHER</u> (Open Category)

Name of Nominee:	SDO:
Position:	School/Office:

Note:

- 1. The selection shall be open to all teaching, non-teaching, and teaching-related research enthusiasts.
- 2. The SDO shall conduct the preliminary screening among their potential candidates and shall endorse only one (1) nominee to the Regional Office.
- *3.* SDO nominee's rating/score shall be greater than or equal to the cut-off score of 70. SDO nominees with a rating/score below the cut-off score shall be automatically disqualified.

CRITERIA/IN	IDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points	5)		
1. Performance Rating of the rating periods should be above) Point/s Earned = (Average of the Two		authorities with date of signing • SY 2022-2023 and SY 2023-2024	
B. Outstanding/Meritorio (85 points)	us Accomplishments		
researches (including the completed for the last 5 year 1.1 Number of Resear Number of Research	rs (20 points) rches (15 points)	s) ✓ Abstract ✓ Certificate/Letter of approval	
5 and above	15		
3-4	10		
1-2	5		
1.2 Scope (5 points) Scope	Point/s Earned		





	National/Regional		5			
-	Division/Congressi onal District		4	-		
-	District/Municipal		3			
	School		2	_		
-	Classroom		1			
L						
	earch conducted in t dered)	he highes	st level sh	all be		
2 Nu	umber of researches	nresented	(oral or n	oster)	✓ Memorandum	
		-	· -	,	✓ Certificates	
tinou	igh conferences for th	e last 5 ye		musj	✓ Program of Activity	
	Number of Resea	rches	Point/s]	5	
	presented (oral or	poster)	Earned			
	5 and above		10			
	4		8			
	3		6			
	2		4			
	1		2			
				I		
3. Nu	mber of basic education	ion resea	rches utiliz	zed or	✓ Certificate of utilization of	
	ted for the last 5 year				the research findings duly signed by the Head of	
	Number of basic ed	ucation]	Office	
	researches utiliz		Point/s		\checkmark ADR of the utilization or	
	adopted for the last		Earned		adoption	
	5 and above	2	15			
	4		12			
	3		9			
	2		6			
	1		3			
				J		





	umber of basic education reseant ofessional publications for the (s)	 ✓ Proof of peer-reviewed Publication 			
point	Number of basic education researches published in professional publications for the last 5 years 5 and above 4 3 2 1	Point/s Earned 10 8 6 4 2			
	umber of basic education resonation resonation for the (s)	 ✓ Certification from the Author or Publisher ✓ Screenshot or Photocopy of the page/s where the 			
	Number of basic education researches cited in professional publications for the last 5 years 5 and above 4 3 2 1	Point/s Earned 5 4 3 2 1		material is cited	





5.1 Level of Award/s receive	ed (10	points)			
Level		Point/s Earned			Certificate of Recognition/Merit Any issuance,
International		10			memorandum or document showing the
National		8			Criteria for the Search
Regional		6			
Division		4			
Area/District		2			
School		1			
	-	Point/s Earned		✓	Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/
5 and above	-	Earned 5 4	-	✓ ✓	Certificate of Recognition/Merit/
a resource person on resea related activities 5 and above	-	Earned 5 4 3		✓ ✓	Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or
a resource person on resea related activities 5 and above 4 3	-	Earned 5 4 3 2	-	✓ ✓	Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or
a resource person on resea related activities 5 and above	-	Earned 5 4 3		✓ ✓	Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or

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5 and above	5			
4	4	_		
3	3	_		
2	2			
1	1	_		
7.2 Level of	research-re		✓ Certificate of Participation	
seminars/conferences attended	(CY 2022-2	(023)	issued by DepEd or other	
(5 points)	(01 2022 2		agencies/organizations sanctioned by DepEd	
	Point/s Earned		agencies/organizations	
(5 points) Level of research-related seminars/conferences	Point/s		agencies/organizations	
(5 points) Level of research-related seminars/conferences attended (CY 2022-2023)	Point/s Earned		agencies/organizations	
(5 points) Level of research-related seminars/conferences attended (CY 2022-2023) National	Point/s Earned 5		agencies/organizations	
(5 points) Level of research-related seminars/conferences attended (CY 2022-2023) National Regional	Point/s Earned 5 4		agencies/organizations	





SEARCH FOR THE MOST OUTSTANDING <u>ELEMENTARY SCHOOL</u> (MONOGRADE SCHOOL - CENTRAL CATEGORY)

	CRITERIA/INDICATOR	MEANS OF VERIFICATION (MOVs)	Points Earned	
A .	INSTRUCTIONAL LEADERSHIP		-1	
	(Performance Indicator for the la 1. Drop-out Rate (5 points)	ast two [2] years	 ✓ Certification on the Drop-out Rate, 	
	Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	CSR, and CR for the last two (2) years coming from	
		5 points	the SDO Planning Officer or data	
	0.01% - 1%	4 points	generated from the	
	<u>1.01% - 2%</u>	3 points	LIS/EBEIS	
	3% and above	2 points		
	2. Cohort Survival Rate (5 points Baseline:75%	3)		
	 High: At least 10% increase or at least 95% CSR Average: At least 7% increase or 	- 5 points		
	• Average: At least 7% increase or at least 93% - 94%	- 3 points		
	 Marginal: at least 5% increase or at least 90% - 92% 	-		
	3. Completion Rate (5 points)	•]	
	Baseline:75%			
	• High: at least 10% increase or at least 95% CR	- 5 points		
	• Average: At least 7% increase or at least 93% - 94%	- 3 points		
	• Marginal: at least 5% increase or			
	at least 90% - 92% 4. School Performance based on (- 1 point	✓ Latest ELLNA	
	Rapid Literacy Assessment (results	
	Assessment (ELLNA) results (5		Note: Replace with CRLA results if ELLNA	
	Point/s Earned		results are not	
	= (CRLA or ELLNA result/100) x	5	available	
	5. School Literacy Rate/Improve Level (5 points)	d Reading	✓ Consolidated Phil- IRI Result (Pre and Post Tests)	
	Points Earned = (Phil-IRI resul	t/100) x 5	Post Tests)	





5. School Numeracy Rate (Improved Numeracy Level) (5 points) Points Earned = (ERUNT Result/100) x 5	 ✓ Consolidated ERUNT Numeracy Assessment Result (Pre and Post Tests)
7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes Number of the above- cited practices are evident in the conduct of IS 7 4 points 5-6 3 points 3-4 2 points 1-2 1 point	 ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report
 LEARNING ENVIRONMENT (20 points) L. Child Protection Policy (CPP) and Anti- Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti- 	 ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and anti-Bullying Law





	Number of the a	above-	Deinet / a				
	cited indicators t	ngr gre	Point/s Earned				
_	present	L	Sameu				
_	6	5 p	ooints				
_	5		points				
_	4		ooints				
_	3	-	ooints				
	2	1 p	point				
I	School-Based Implementation (Ints Earned	Feeding 5 points)	Pro	ogram	~	Learners' Nutritional Status (Baseline and End line Data)	
= (F ac	Percentage of the le chieved normal sta	atus /100) x 5	5			,	
(1 0	Disaster Risk DRRM) In Institutionalizatio Green Program, 5 points)		03: Clear	and n and	~	Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF	
= (F Co ar	nts Earned Percentage of imple omprehensive Sch nd Solid Waste Ma	ool Safety Fra nagement /1	amework (. 00) x 5	CSSF)			
e	Maintenance of Se equipment (5 poin ints Earned		ies and		~	Property Custodian's Accomplishment Report	
	Percentage of learn						
	properly accounted						
	AN RESOURCE MA		AND DE	VELOP	ME		
1. Pro	ovision of L & D (5 points)			✓	Memorandum	
L c de	Number of hours AC Sessions are conducted in the epartment/grade level per month	Number of INSETs Conducted in a year	Points Earned		✓ ✓	LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact	
	8 hours	2	5 points	_		evaluation, and	
	8 hours	1	4 points	4		other M&E Tools	
	6-7 hours	1	3 points	4		duly signed by	
	4-5 hours	1	2 points	4		SDO Authority	
	2-3 hours	0	1 point				
	tendance of sta ilding activities (ent capal	bility-	~	SPPD/School Training Needs as approved by SH	





atte	nt/s Earned = (N ended capability-b ded by total number	ouilding activities	 ✓ Training matrix ✓ Memo ✓ Certificate of Participation/ appearance
D. SCHOOL LEA	DERSHIP, MANAG	EMENT, AND OPER	
1. Financial • 100% othe 3 da • 100% othe befor • 100% othe befor • 100%	Management (8 Po % liquidation of MOOE a r funds submitted at lea ys before the deadline % liquidation of MOOE a r funds submitted 2 day re the deadline % liquidation of MOOE a r funds submitted 1 day re the deadline % liquidation of MOOE a	nd - 8 points st nd - 6 points s nd - 4 points	 ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024
dead 2. School In a. Creation b. Alignma c. Informa d. Implen e. Quarter throug	r funds submitted on th lline provement Plan (S on and Functionality ent of AIP to SIP ation dissemination nentation of PAPs orly review and adjust h SMEA nber of the above- indicators present 5 4 3 2 1	SIP)/AIP (7 points) of SPT to stakeholders	 ✓ SIP, AIP, WFP/APP ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA
1. Resources Eskwela a	OLVEMENT AND C s generated throug nd other resource- s (8 points)	h Brigada-	 NERSHIP (8 points) ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report
	EMENTARY ntral School	Points 8 pts.	
	00.00 and above		
	0.00 to	6 pts.	
Php200,00 Php76,000 199,999.0	0.00 to	6 pts. 4 pts.	
Php200,00 Php76,000 199,999.0 Php75,000 F. OUTSTANDIN	0.00 to 0 0 to 75,999.00	4 pts.	ГS (13 points) ✓ SBM Assessment Tool as evaluated





					1
III E	Division	5 points			the Division SBM
II I	Division	3 points			Task Force
ΙΙ	Division	1 point		\checkmark	Memorandum/
			_		Certificate of
					Accreditation or
					level duly signed by
					SDS
2. WInS (2.5 poi	nts)				
• -	WInS-OMS r	ating - 2.5	points	\checkmark	WInS Checklist
of 3 Stars		0	1		duly certified by
School's	WInS-OMS r	ating - 1.5	points		the SDO
of 2 Stars		0	-		Coordinator and
School's	WInS-OMS r	ating - 0.5	points		District Nurse
of 1 Star		-	-		District Marse
3. Rewards and	Recognitio	n received by tl	ıe	\checkmark	Plaque/Certificate
school for the	e current C	alendar Year (5.	5		of Recognition/
points)		·			Appreciation/meda
• National	/Internationa	al - 2.5 p	points		ls (First Placer or
Region		- 2 poi	ints		Champion)
Division		- 1.5	points	\checkmark	1 ,
District		- 1 pc	oint		invitation/Memo
Note:		-			
a. Points earned	are cumulatii	e but not to exceed	ł		
the allotted poi					
		in a calendar year,			
		ne award received			
0 0		Otherwise, points e	arned		
are cumulative					





SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL (MONOGRADE SCHOOL - NON-CENTRAL CATEGORY)

CRITERIA/INDICATOR:		MEANS OF VERIFICATION (MOVs)	Points Earned
A. INSTRUCTIONAL LEADERSHIP (34	2 /		
(Performance Indicator for the la	ast two [2] year		
 1. Drop-out Rate (5 points) Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1% 1.01% - 2% 3% and above 2. Cohort Survival Rate (5 points Baseline: 75%) High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 3. Completion Rate (5 points) Baseline: 75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 95% CR Average: At least 10% increase or at least 95% CR Marginal: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 95% CR Marginal: at least 7% increase or at least 95% CR Average: At least 7% increase or at least 95% CR Marginal: at least 5% increase or at least 95% CR 	- 5 points - 3 points - 1 point - 5 points - 3 points	_	
at least 90% - 92%	- 1 point		
 4. School Performance based on (Rapid Literacy Assessment (Language, Literacy, and Assessment (ELLNA) results (5 Point/s Earned = (CRLA or ELLNA result/100) x 3 5. School Literacy Rate/Improve Level (5 points) Points Earned = (Phil-IRI result) 	CRLA) / Early d Numeracy points) 5 cd Reading	results	





. School Numeracy Rate (Improved Numeracy Level) (5 points) Points Earned = (ERUNT Result/100) x 5	Consolidated ERUNT Numeracy Assessment Result (Pre and Post Tests)
Instructional Supervision (IS) (4 points)Teachers were supervised, coached, and mentored on the following K to 12 curriculumImplementation practices based on monthly supervisory plan:a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modesNumber of the above- cited practices are evident in the conduct of IS74 points5-63 points3-42 points1-21 point	 ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report
 ARNING ENVIRONMENT (20 points) Child Protection Policy (CPP) and Anti- Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be 	 ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and





	Number of the a cited indicators t present 6	hat are H H 5 p	Point/s Earned points				
	<u> </u>		ooints ooints				
-	3	-	points				
	2	1 p	point				
Im Poi: = (P	Shool-Based aplementation (5 nts Earned Percentage of the lechieved normal sta	arner-benefic	ciaries who	gram have	~	Learners' Nutritional Status (Baseline and End line Data)	
Im RA Wa Poi: = (F	saster Risk Redu plementation as A 9003: Clean a aste Management nts Earned Percentage of imple omprehensive Sch nd Solid Waste Ma	nd Instituti and Green I (5 points ementation of ool Safety Fra	onalizatio Program,) f the amework ((n of Solid	~	Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF	
eq Poi: = (P	aintenance of Sch uipment (5 point nts Earned Percentage of learn roperly accounted	s) ing facilities	and equip		~	Property Custodian's Accomplishment Report	
C. HUMA	N RESOURCE M	ANAGEMENT	AND DEV	ELOP	ME	NT (10 points)	Į
N L c de	ovision of L & D lumber of hours AC Sessions are onducted in the epartment/grade evel per month 8 hours 8 hours 6-7 hours 4-5 hours 2-3 hours	(5 points) Number of INSETs Conducted in a year 2 1 1 1 1 0	Points Earned 5 points 4 points 3 points 2 points 1 point		 ✓ ✓ 	Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
	tendance of sta ilding activities (ent capab	oility-	 ✓ 	SPPD/School Training Needs as approved by SH Complete List of staff/employees	





attended		0	✓ ✓ ✓	Training matrix Memo Certificate of Participation/ appearance
D. SCHOOL LEADERS	HIP, MANAGE	MENT, AND OPER		ION (15 points)
other funds 3 days befo 100% liquid other funds before the o 100% liquid other funds before the o 100% liquid	lation of MOOE an submitted at leas re the deadline dation of MOOE an submitted 2 days leadline dation of MOOE an submitted 1 day	ad - 8 points t ad - 6 points ad - 4 points ad - 2 points	~	Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024
2. School Improve a. Creation and b. Alignment of c. Information d. Implementat e. Quarterly re through SM	l Functionality AIP to SIP dissemination t tion of PAPs view and adjust	of SPT	✓ ✓ ✓ ✓ ✓	SIP, AIP,WFP/APP Attendance of stakeholders, SPT, Program managers ACR SRC SMEA
	of the above- ators present 5 4 3 2	Points Earned 7 points 5 points 3 points 2 points		
E. PARENTS INVOLVI	1 EMENT AND CO	1 point	NER	SHIP (8 points)
 Resources gene Eskwela and ot initiatives (8 per 	her resource-g		✓ ✓ ✓ ✓	Project Proposal Deed of donations Deed of acceptance BE Report
ELEMEN Non-Centra		Points		
Php75,000.00 a Php50,000.00 to Php25,000 to 49	o 74,999.00	8 pts. 6 pts. 4 pts.		
F. OUTSTANDING/MI				
1. SBM Level of P	alidation		~	SBM Assessment Tool as evaluated and approved by
SBM Level	Level	tted Points		





III	Division	5 points			the Division SBM	
II	Division	3 points			Task Force	
Ι	Division	1 point		\checkmark	Memorandum/	
					Certificate of	
					Accreditation or	
					level duly signed by	
					SDS	
2. WInS (2.5 po	oints)					
• =	's WInS-OMS r	ating - 2.5 p	points	\checkmark	WInS Checklist	
of 3 Sta					duly certified by	
 School' 	s WInS-OMS r	ating - 1.5 p	points		the SDO	
of 2 Sta		0			Coordinator and	
 School' 	's WInS-OMS r	ating - 0.5 p	points		District Nurse	
of 1 Sta		0			District Nulse	
3. Rewards and	l Recognitio	n received by the	e	\checkmark	Plaque/Certificate	
school for the	current Cal	endar Year (5.5			of Recognition/	
points)		·			Appreciation/meda	
 Nationa 	al/Internationa	al - 2.5 p	oints		ls (First Placer or	
Region	,	- 2 poi			Champion)	
Division	n	- 1.5 t	points	\checkmark	- ,	
District	t	- 1 po	int		invitation/Memo	
Note:		-				
a. Points earned	d are cumulatio	e but not to exceed				
	oints for the cr					
		in a calendar year,	-			
		ne award received i				
0 0		Otherwise, points e	arned			
are cumulatio	ve.					





SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL (MULTIGRADE SCHOOL)

CRITERIA/INDICATOR		MEANS OF VERIFICATION (MOVs)	Points Earned
A. INSTRUCTIONAL LEADERSHIP		•	
(Performance Indicator for the la 1. Drop-out Rate (5 points)	ast two [2] year	S/ ✓ Certification on the	
Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	Drop-out Rate, CSR, and CR for the last two (2) years coming from	
0%	5 points	the SDO Planning	
0.01% - 1%	4 points	Officer or data	
1.01% - 2%	3 points	generated from the	
3% and above	2 points	LIS/EBEIS	
 2. Cohort Survival Rate (5 points Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 	- 5 points - 3 points - 1 point - 5 points - 3 points		
4. School Performance based on (Rapid Literacy Assessment (Language, Literacy, and Assessment (ELLNA) results (5	Comprehensive CRLA) / Early d Numeracy	results	
Point/s Earned		results are not	
= (CRLA or ELLNA result/100) x	5	available	
5. School Literacy Rate/Improve Level (5 points) Points Earned = (Phil-IRI resul	-	Consolidated Phil-IRI Result (Pre and Post Tests)	
Points Earned = (Phil-IRI resul	it/100) x 5		





. School Numeracy Rate (Improved Numeracy Level) (5 points) Points Earned = (ERUNT Result/100) x 5	Consolidated ERUNT Numeracy Assessment Result (Pre and Post Tests)
Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes Number of the above-cited practices are Point/s evident in the conduct of IS 7 4 points 3-4 2 points 1-2 1 point	 ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report
 ARNING ENVIRONMENT (20 points) Child Protection Policy (CPP) and Anti- Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on 	 ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of





	Number of the a cited indicators to present 6 5 4	$\begin{array}{c} \text{hat are} \\ \text{I} \\ \hline \\ \hline \\ \hline \\ \hline \\ \\ \hline \\ \\ \hline \\ \\ \\ \\ \\ $	Point/s Earned points points points				
		-					
	3	-	points				
	2	1 p	point				
I Pc =	School-Based mplementation (5 pints Earned (Percentage of the leachieved normal sta	arner-benefic	ciaries who	gram	~	Learners' Nutritional Status (Baseline and End line Data)	
I F V Pc =	Disaster Risk Redu mplementation a RA 9003: Clean a Waste Management Dints Earned (Percentage of imple Comprehensive Sch and Solid Waste Ma	nd Instituti and Green I t (5 points) ementation of ool Safety Fra	f the amework (on of Solid	~	Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF	
e	Maintenance of Sch equipment (5 point oints Earned (Percentage of learn properly accounted	ing facilities	and equip		~	Property Custodian's Accomplishment Report	
C. HUM	IAN RESOURCE M	ANAGEMENT	AND DE	/ELOP	ME	NT (10 points)	
	Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours	Number of INSETs Conducted in a year 2	Points Earned 5 points		✓ ✓ ✓	designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and	
L L	8 hours	1	4 points			other M&E Tools	
	6-7 hours	1	3 points			duly signed by	
	0-7 nours	-		-1	1	SDO Authority	
	4-5 hours	1	2 points			SDO Authority	
			2 points 1 point			SDO Autionty	





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					-		
	III	Division	5 points			the Division SBM	
	II	Division	3 points			Task Force	
	Ι	Division	1 point		\checkmark		
						Certificate of	
						Accreditation or	
						level duly signed by	
						SDS	
2.	WInS (2.5 pc	oints)					
		's WInS-OMS r	ating - 2.5	points	\checkmark	WInS Checklist	
	of 3 St			_		duly certified by	
		's WInS-OMS r	rating - 1.5	points		the SDO	
	of 2 St			•		Coordinator and	
		's WInS-OMS r	ating - 0.5	points		District Nurse	
2	of 1 Sta		n manaired her th		\checkmark	Diagua / Contificato	
			n received by th alendar Year (5.5		·	Plaque/Certificate of Recognition/	
	points)		alelluar rear (5.	,		Appreciation/meda	
		al/Internationa	al - 2.5 p	ointe		ls (First Placer or	
	Region		- 2.0 poi			Champion)	
	 Divisio 		-	ooints	\checkmark	1	
	Distric		- 1 po		•	invitation/Memo	
N	ote:	c	1 Po			montation/ wento	
C	ı. Points earne	d are cumulatio	ve but not to exceed	!			
	the allotted p	points for the cr	iterion.				
k	o. For same au	vards received	in a calendar year,	points			
	earned shall	be based on th	ne award received i	n the			
	• •		Otherwise, points e	arned			
	are cumulati	ve.					





SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (PURELY JUNIOR HIGH SCHOOL) (NON-IMPLEMENTING UNIT)

CRITERIA/INDICATORS		MEANS OF VERIFICATION (MOVs)	Points Earned
. INSTRUCTIONAL LEADERSHIP		·	
(Performance Indicator for the lo	ast two [2] year		[
1. Drop-out Rate (5 points) Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1% 1.01% - 2% 3% and above	Point/s Earned 5 points 4 points 3 points 2 points	 ✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS 	
 2. Cohort Survival Rate (5 points Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or 			
at least 93% - 94%Marginal: at least 5% increase or	- 3 points		
at least 90% - 92%	- 1 point		
 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or ot least 90% - 92% 	- 3 points		
at least 90% - 92% 4. School Performance based	- 1 point		
 4. School Performance based Achievement Test (NAT) result Point/s Earned = (NAT results/100) x 5 		✓ Latest NAT results	
5. School Literacy Rate/Improve	d Reading	Consolidated Phil-IRI	
Level (5 points) Points Earned = (Phil-IRI resul	-	Result (Pre and Post Tests)	
6. School Numeracy Rate (Improv Level) (5 points)	ved Numeracy	Consolidated ERUNT Numeracy Assessment	





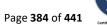
Fomts Barneu - (ERONT Re	sult/100) x 5	Result (Pre and Post Tests)	
 7. Instructional Supervision (I Teachers were supervised mentored on the following K Implementation practices b supervisory plan: a. DLL/DLP, SLM and LAS p b. Designing assessment too c. Analyzing assessment res d. Regular updating of school e. Classroom Observation us f. ICT Integration g. Adopting appropriate teac and learning delivery mode Number of the above- cited practices are evident in the conduct of IS 7 5-6 3-4 1-2 	d, coached, and to 12 curriculum based on monthly oreparation ols/items ults ol forms sing PPST-COT hing methodologies	Supervisory	
LEARNING ENVIRONMENT (Child Protection Policy Bullying Law Implementatio The school has implemented Anti-Bullying Law with the a. Institutionalized an effect protection policies and p monitors compliance the	(CPP) and Anti- n (5 points) ed the CPP and following: etive child procedures, and	 ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the Scho Child Protection Policy and Anti- 	





Number of th cited indicator preser	s that are	Point/s Earned				
6		points				
5		points				
4		points				
3		points				
2		point				
2. School-Based Implementation	Feeding	-	gram	✓	Learners' Nutritional Status	
Points Earned = (Percentage of the achieved normal	status /100) x !	5			(Baseline and End line Data)	
3. Disaster Risk Re Implementation RA 9003: Clean Waste Manageme Points Earned = (Percentage of im	and Institution and Green ant (5 points plementation o	ionalization Program, S s) f the	n of Solid	•	Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF	
Comprehensive S and Solid Waste I 4. Maintenance of S equipment (5 poi Points Earned = (Percentage of lea properly account	Management /1 School facilitie nts)	100) x 5	nent	✓	Property Custodian's Accomplishment Report	
C. HUMAN RESOURCE					NT (10 mainta)	
1. Provision of L &				<u>√</u> √	Memorandum LAC Plan/training	
Number of hours LAC Sessions are conducted in the department/grad level per month 8 hours 6-7 hours 4-5 hours 2-3 hours	Number of INSETs Conducted in a year 2 1 1 1 1 0	Points Earned 5 points 4 points 3 points 2 points 1 point		✓	designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority	
2. Attendance of st	aff to different	t capability	-	✓	SPPD/School	
building activitio	es (5 Points)			✓ ✓	Training Needs as approved by SH Complete List of staff/employees Training matrix	
	Address: Govern	ment Center, C	andahug	, Pa	o, Leyte	







	attend		ity-buil	0		 ✓ Memo ✓ Certificate of Participation/ appearance
SCH	OOL LEADE	CRSHIP, MAN	IAGEM	IENT, AND OI	PER/	ATION (15 points)
1. F	 100% li other fu 3 days 1 100% li other fu before t 100% li other fu before t 100% li 	anagement (a quidation of MC unds submitted a before the deadl quidation of MC unds submitted a he deadline quidation of MC unds submitted he deadline quidation of MC unds submitted	OOE and at least ine OOE and 2 days OOE and 1 day OOE and	- 8 points - 6 points - 4 points		 ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024
	a. Creation b. Alignmen c. Informati d. Implemen	and Function t of AIP to SII on dissemina ntation of PAF r review and a	ality of P tion to Ps)/AIP (7 poin t f SPT stakeholders nent conducte		 ✓ SIP, AIP, WFP/APP ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA
		er of the abov dicators pres		Points Earned	1	
		5		7 points		
		4		5 points		
		3		3 points		
		2		2 points		
		1		1 point		
1. F E	Resources g	enerated thr l other resou	ough I	Brigada-	RTN	ERSHIP (8 points) ✓ Project Proposal
	JHS	S/SHS/IS		Points		✓ Deed of donations✓ Deed of acceptance
F	Php400.000.	00 and above	9	8 pts.		✓ BE Report
		00 to 399,99		6 pts.		-
	1 /	to 299,999.0		4 pts.		
L						
		MERITORIO	US AC	COMPLISHM	ENT	
OUT	-		-			✓ SBM Assessment
OUT	-	f Practice (5	point	s)		Tool as evaluated
00071 1. S	-		- Allott	s) ed Points points		





	-				r		
	II	Division	3 points		\checkmark	Memorandum/	
	Ι	Division	1 point			Certificate of	
			1			Accreditation or	
						level duly signed by	
						SDS	
-							
2.	WInS (2.5 p	•		-			
		's WInS-OMS r	ating - 2	5 points	✓	WInS Checklist	
	of 3 St		1	- · ,		duly certified by	
		's WInS-OMS r	ating - I	5 points		the SDO	
	of 2 St					Coordinator and	
		's WInS-OMS r	ating - 0	5 points		District Nurse	
	of 1 St			41			
3.			n received by		✓	Plaque/Certificate	
		he current Ca	alendar Year (5.5		of Recognition/	
	points)					Appreciation/meda	
		al/Internationa		5 points		ls (First Placer or	
	 Region 			points		Champion)	
	 Division 		- 1	5 points	\checkmark	Program	
	 Distric 	t	- 1	point		invitation/Memo	
-	Note:						
			ve but not to exce	eed			
		points for the cr					
			in a calendar ye	· •			
			ne award receive				
	• •		Otherwise, point	s earned			
	are cumulati	ive.					





SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (PURELY JUNIOR HIGH SCHOOL) (IMPLEMENTING UNIT)

CRITERIA/INDICATOR:	S	MEANS OF VERIFICATION (MOVs)	Points Earned
A. INSTRUCTIONAL LEADERSHIP			
(Performance Indicator for the le	ast two [2] year		
1. Drop-out Rate (5 points) Percentage of drop-out		 ✓ Certification on the Drop-out Rate, CSR, and CR for 	
from the baseline data from year to year in 2 years	Point/s Earned	the last two (2) years coming from	
0%	5 points	the SDO Planning	
0.01% - 1%	4 points	Officer or data	
1.01% - 2%	3 points	generated from the	
3% and above	2 points	LIS/EBEIS	
 2. Cohort Survival Rate (5 points Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 	- 5 points - 3 points - 1 point - 5 points - 3 points		
 4. School Performance based Achievement Test (NAT) result Point/s Earned = (NAT results/100) x 5 		✓ Latest NAT results	
5. School Literacy Rate/Improve Level (5 points) Points Earned = (Phil-IRI resul	-	Consolidated Phil-IRI Result (Pre and Post Tests)	
6. School Numeracy Rate (Impro- Level) (5 points)	ved Numeracy	Consolidated ERUNT Numeracy Assessment	





 7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes Number of the above- cited practices are evident in the conduct of IS 7 4 points 5-6 3 points 3-4 2 points 	 ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report 	For review (CLMD)
 B. LEARNING ENVIRONMENT (20 points) 1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law 	 ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and anti-Bullying Law 	





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Number of the cited indicators	- 1					
present	that are	Point/s Earned				
6	5 1	points				
5		points				
4		points				
3		points				
2		point				
2. School-Based	Feeding		ogram	✓	Learners'	
Implementation (5 Points Earned = (Percentage of the leachieved normal state)	points) earner-benefi	ciaries wh	-		Nutritional Status (Baseline and End line Data)	
 3. Disaster Risk Redu Implementation a RA 9003: Clean a Waste Management Points Earned = (Percentage of imple Comprehensive Sch and Solid Waste Ma 	nd Institut and Green is t (5 points ementation o ool Safety Fr	ionalizati Program, s) f the amework (on of Solid	~	Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF	<u> </u>
 4. Maintenance of Science equipment (5 point) Points Earned = (Percentage of learned) properly accounted 	:s) iing facilities	and equip		~	Property Custodian's Accomplishment Report	
equipment (5 point Points Earned = (Percentage of learn	:s) ning facilities l and maintai	and equip ined /100) x 5		Custodian's Accomplishment Report	
equipment (5 point Points Earned = (Percentage of learn properly accounted	:s) hing facilities l and maintai ANAGEMENT	and equip ined /100) x 5		Custodian's Accomplishment Report	
equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours	:s) hing facilities and mainta ANAGEMENT (5 points) (5 points) Number of INSETs Conducted in a year 2	and equip ined /100 F AND DE Points Earned 5 points) x 5 <u>VELOP</u>	ME ✓ ✓	Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact	
equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE M. 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours	:s) ning facilities and maintation ANAGEMENT (5 points) (5 points) Number of INSETs Conducted in a year 2 1	and equip ined / 100 F AND DE Points Earned 5 points 4 points) x 5 <u>VELOP</u>	ME ✓ ✓	Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and	
equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours	:s) ning facilities and maintat ANAGEMEN' (5 points) (5 points) Number of INSETs Conducted in a year 2 1 1 1	and equip ined /100 F AND DE Points Earned 5 points 4 points 3 points) x 5 <u>VELOP</u>	ME ✓ ✓	Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools	
equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours 4-5 hours	S) and maintation ANAGEMENT (5 points) Number of INSETS Conducted in a year 2 1 1 1 1	and equip ined /100 F AND DE Points Earned 5 points 4 points 3 points 2 points) x 5 <u>VELOP</u>	ME ✓ ✓	Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools duly signed by	
equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours	:s) ning facilities and maintat ANAGEMEN' (5 points) (5 points) Number of INSETs Conducted in a year 2 1 1 1	and equip ined /100 F AND DE Points Earned 5 points 4 points 3 points) x 5 <u>VELOP</u>	ME ✓ ✓	Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools	
equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours 4-5 hours	S) and maintation ANAGEMENT (5 points) Number of INSETS Conducted in a year 2 1 1 1 1	and equip ined /100 F AND DE Points Earned 5 points 4 points 3 points 2 points) x 5 <u>VELOP</u>	ME ✓ ✓	Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools duly signed by	





 Point/s Earned = (No attended capability-bus divided by total number of 	ilding activities	 ✓ ✓ ✓ ✓ 	Complete List of staff/employees Training matrix Memo Certificate of Participation/ appearance	
. SCHOOL LEADERSHIP, MANAGEN	MENT, AND OPER	RAT I	ION (15 points)	
 Financial Management (8 Poin 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline 100% liquidation of MOOE and other funds submitted 2 days before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline 	1 - 8 points 1 - 6 points 1 - 4 points	✓	Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024	
2. School Improvement Plan (SIP a. Creation and Functionality of b. Alignment of AIP to SIP c. Information dissemination to d. Implementation of PAPs e. Quarterly review and adjustry through SMEA Number of the above- cited indicators present 5 4 3 2 1	of SPT	* * * *	SIP, AIP,WFP/APP Attendance of stakeholders, SPT, Program managers ACR SRC SMEA	
. PARENTS INVOLVEMENT AND CO 1. Resources generated through Eskwela and other resource-ge initiatives (8 points) JHS/SHS/IS Php400,000.00 and above Php300,000.00 to 399,999.00 Php200,000 to 299,999.00	Brigada-	 ✓ ✓ ✓ ✓ 	Project Proposal Deed of donations Deed of acceptance BE Report	
 , , , ,	I	1		
		1		
		_		
. OUTSTANDING/MERITORIOUS AC 1. SBM Level of Practice (5 point		<mark>TS (</mark>	13 points) SBM Assessment	





						and approved by the Division SBM	
	SBM Level	Validation Level	Allotted Points		~	Task Force Memorandum/	
	III	Division	5 points			Certificate of	
	II	Division	3 points			Accreditation or	
	Ι	Division	1 point			level duly signed by SDS	
2	WInS (2.5 pc	nints)				525	
2.	 School of 3 St. School of 2 St. 	's WInS-OMS 1 ars 's WInS-OMS 1 ars 's WInS-OMS 1	rating - 1.5	points points points	~	WInS Checklist duly certified by the SDO Coordinator and District Nurse	
3.			n received by th alendar Year (5.		~	Plaque/Certificate of Recognition/ Appreciation/meda	
	 Nation Region Divisio Distric Note: a. Points earne the allotted p b. For same au earned shall 	n t d are cumulati points for the cr vards received b based on ti rnance level.	- 2 po - 1.5 - 1 po ve but not to exceed	ints points pint l points in the	~	ls (First Placer or Champion)	





SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (JHS with SHS; and Stand-Alone SHS) (NON-IMPLEMENTING UNIT)

	5	VERIFICATION (MOVs)	Points Earned
A. INSTRUCTIONAL LEADERSHIP	(34 points)		
(Performance Indicator for the la	ıst two [2] years		
1. Drop-out Rate (5 points) Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1% 1.01% - 2% 3% and above	Point/s Earned 5 points 4 points 3 points 2 points	 ✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS 	
 2. Cohort Survival Rate (5 points) Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 	- 5 points - 3 points - 1 point		
 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or 	- 5 points - 3 points		
at least 90% - 92% 4. School Performance based	- 1 point on National	✓ Latest NAT results	
Achievement Test (NAT) results Point/s Earned = (NAT results/100) x 5 5. School Literacy Rate/Improved	s (5 points)	Consolidated Phil-IRI	
Level (5 points) Points Earned = (Phil-IRI result 6. School Numeracy Rate (Improv Level) (5 points)	•	Result (Pre and Post Tests) Consolidated ERUNT Numeracy Assessment	





Points Earned = (ERUNT Result/100) x 5	Result (Pre and Post Tests)
7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes Number of the above- cited practices are Point/s evident in the conduct of Earned IS 1.2 1-2 1 points	 ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report
 B. LEARNING ENVIRONMENT (20 points) 1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law 	 Copy of the Child Protection Committee with their TORs and ACRs Copy of the School Child Protection Policy and Anti- Bullying Law Approved Training/LAC Design/s and ACR Copies of Advocacy Materials used School Handbook School Records of Cases/complaints under CPP and anti-Bullying Law





Number of the above- cited indicators that are presentPoint/s Earned65 points54 points43 points32 points21 point	
Cited indicators that are presentEarned65 points54 points43 points32 points21 point	
present65 points54 points43 points32 points21 point	
54 points43 points32 points21 point	
43 points32 points21 point	
32 points21 point	
2 1 point	
2 1 point	
J	✓ Learners'
Implementation (5 points)	Nutritional Status
	(Baseline and End
Points Earned	line Data)
= (Percentage of the learner-beneficiaries who have	
achieved normal status/100) x 5	
	\checkmark Completed CSSF,
Implementation and Institutionalization of	ACR of the Solid
RA 9003: Clean and Green Program, Solid	Waste Mgt., and
Waste Management (5 points)	picture of MRF
Points Earned	
= (Percentage of implementation of the	
Comprehensive School Safety Framework (CSSF)	
and Solid Waste Management /100) x 5	
4. Maintenance of School facilities and	✓ Property
	✓ Property Custodian's
equipment (5 points)	
	Accomplishment
Points Earned	Report
= (Percentage of learning facilities and equipment	
properly accounted and maintained /100) x 5	
HUMAN RESOURCE MANAGEMENT AND DEVELOPM	IENT (10 points)
	IENT (10 points) ✓ Memorandum
1. Provision of L & D (5 points)	
1. Provision of L & D (5 points)	✓ Memorandum
1. Provision of L & D (5 points) Number of hours LAC Sessions are Number of	✓ Memorandum✓ LAC Plan/training
1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the Points	 ✓ Memorandum ✓ LAC Plan/training designs approved
1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade Number of INSETs Points	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving
1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade Number of INSETs Points Conducted in a year	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact
1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade Number of INSETs Points Conducted in a year	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and
1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Points Earned in a year	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools
Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by
Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools
Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points6-7 hours13 points	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by
Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points6-7 hours13 points4-5 hours12 points2-3 hours01 point	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority
Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points6-7 hours13 points4-5 hours12 points2-3 hours01 point	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School
Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points6-7 hours13 points4-5 hours12 points2-3 hours01 point	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as
1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Conducted in a year Points Earned 8 hours 2 5 points 8 hours 1 4 points 6-7 hours 1 3 points 4-5 hours 1 2 points 2-3 hours 0 1 point	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH
1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Conducted in a year Points Earned 8 hours 2 5 points 8 hours 1 4 points 6-7 hours 1 3 points 4-5 hours 1 2 points 2-3 hours 0 1 point	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH ✓ Complete List of
1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Conducted in a year Points Earned 8 hours 2 5 points 8 hours 2 5 points 6-7 hours 1 4 points 4-5 hours 1 2 points 2-3 hours 0 1 point 2. Attendance of staff to different capability- building activities (5 Points) • • Point/s Earned = (No. of Staff who attended capability-building activities	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH ✓ Complete List of staff/employees
1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Conducted in a year Points Earned 8 hours 2 5 points 8 hours 2 5 points 6-7 hours 1 4 points 6-7 hours 1 2 points 2-3 hours 0 1 point 2. Attendance of staff to different capability- building activities (5 Points) • • Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5	 ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH ✓ Complete List of





			 ✓ Certificate of Participation/ appearance
CHOOL LE	ADERSHIP, MANAGE	MENT, AND OPEI	RATION (15 points)
 100 othe 3 da 100 othe befo 100 othe befo 100 othe befo 	Management (8 Point % liquidation of MOOE and er funds submitted at leas ays before the deadline % liquidation of MOOE and er funds submitted 2 days pore the deadline % liquidation of MOOE and er funds submitted 1 day pore the deadline % liquidation of MOOE and er funds submitted on the dline	ad - 8 points t ad - 6 points ad - 4 points ad - 2 points	 ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024
	iprovement Plan (SI	P)/AIP (7 points)	✓ SIP, AIP,WFP/APP
b. Alignn c. Inform d. Impler e. Quarte	on and Functionality nent of AIP to SIP nation dissemination t mentation of PAPs erly review and adjust gh SMEA	to stakeholders	 ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA
	mber of the above- l indicators present	Points Earned	
	5	7 points	
	4	5 points	
	3	3 points	
	2	2 points	
	1	1 point	
			NERSHIP (8 points)
1. Resource Eskwela a	VOLVEMENT AND Co s generated through and other resource-g s (8 points)	Brigada-	✓ Project Proposal
1. Resource Eskwela a initiative	es generated through and other resource-g	Brigada-	 ✓ Project Proposal ✓ Deed of donations
1. Resource Eskwela a initiative	s generated through and other resource-g s (8 points) JHS/SHS/IS	Points	 ✓ Project Proposal ✓ Deed of donations
1. Resource Eskwela a initiative Php400,0	es generated through and other resource-g es (8 points)	Brigada- generated	 ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance
1. Resource Eskwela a initiative Php400,0 Php300,0	s generated through and other resource-g s (8 points) JHS/SHS/IS	Brigada- generated Points 8 pts.	 ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance
1. Resource Eskwela a initiative Php400,0 Php300,0 Php200,0	s generated through and other resource-g s (8 points) JHS/SHS/IS 000.00 and above 000.00 to 399,999.00 00 to 299,999.00	Brigada- generatedPoints8 pts.6 pts.4 pts.	 ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report
1. Resource Eskwela a initiative Php400,0 Php300,0 Php200,0	s generated through and other resource-g s (8 points) JHS/SHS/IS 00.00 and above 00.00 to 399,999.00	Brigada- generated Points 8 pts. 6 pts. 4 pts.	 ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report TS (13 points) ✓ SBM Assessment
1. Resource Eskwela a initiative Php400,0 Php300,0 Php200,0	s generated through and other resource-g s (8 points) JHS/SHS/IS 000.00 and above 000.00 to 399,999.00 00 to 299,999.00 VG/MERITORIOUS A el of Practice (5 poin rel Validation Allo	Brigada- generated Points 8 pts. 6 pts. 4 pts.	 ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report TS (13 points)
1. Resource Eskwela a initiative Php400,0 Php300,0 Php200,0 DUTSTANDIN 1. SBM Leve	s generated through and other resource-g s (8 points) JHS/SHS/IS 000.00 and above 000.00 to 399,999.00 00 to 299,999.00 VG/MERITORIOUS A el of Practice (5 poin rel Validation Level Allo	Brigada- generated Points 8 pts. 6 pts. 4 pts. CCOMPLISHMEN ats)	 ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report TS (13 points) ✓ SBM Assessment Tool as evaluated and approved by





I	Division	<u>1 point</u>	V	Memorandum/ Certificate of Accreditation or level duly signed by SDS	
2. WInS	2.5 points)				
	s WInS-OMS rating of 3 Stars	- 2.5 points	✓	WInS Checklist	
	School's WInS-OMS rating			duly certified by the SDO	
	of 2 Stars			Coordinator and	
	s WInS-OMS rating of 1 Star	- 0.5 points		District Nurse	
	ds and Recognition	✓	Plaque/Certificate		
school	school for the current Calendar Year (5.5			of Recognition/	
points	points)			Appreciation/meda	
•	National/Internationa	al - 2.5 point	ts	ls (First Placer or	
	Region	- 2 points		Champion)	
	Division	- 1.5 poin	its 🗸	Program	
	District	- 1 point		invitation/Memo	
	Note:				
	a. Points earned are cumulative but not to exceed				
	the allotted points for the criterion. b. For same awards received in a calendar year, points				
	earned shall be based on the award received in the				
highe	st governance level. (Imulative.				





SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (JHS with SHS; and Stand-Alone SHS) (IMPLEMENTING UNIT)

Name of School: ______ SDO: _____ School Head: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned			
A. INSTRUCTIONAL LEADERSHIP		1			
1. Drop-out Rate (5 points)	(Performance Indicator for the last two [2] years, 1. Drop-out Rate (5 points)				
Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned	Drop-out Rate, CSR, and CR for the last two (2) years coming from			
0%	5 points	the SDO Planning			
0.01% - 1%	4 points	Officer or data			
1.01% - 2%	3 points	generated from the			
3% and above	2 points	LIS/EBEIS			
 2. Cohort Survival Rate (5 points Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 	- 5 points - 3 points <u>- 1 point</u> - 5 points - 3 points	3			
4. School Performance based	on National	I ✓ Latest NAT results			
Achievement Test (NAT) result Point/s Earned = (NAT results/100) x 5 5. School Literacy Rate/Improve Level (5 points)		Consolidated Phil-IRI Result (Pre and Post			
Level (5 points) Points Earned = (Phil-IRI resul	t/100) x 5	Result (Pre and Post Tests)			
6. School Numeracy Rate (Improv Level) (5 points)	ved Numeracy	Consolidated ERUNT Numeracy Assessment			





7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes 8. LEARNING ENVIRONMENT (20 points) 1. Child Protection Policy (CPP) and Anti- Bullying Law Implemented the CPP and Anti-Bullying Law with the following:	Points Earned = (ERUNT Result/100) x 5	Result (Pre and Post Tests)
 1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti- Child Protection Committee (CPC); C. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti- 	Teachersweresupervised,coached,andmentored on the following K to 12 curriculumImplementationpracticesbased on monthlysupervisory plan:a.DLL/DLP, SLM and LAS preparationb.Designing assessment tools/itemsc.Analyzing assessment tools/itemsc.Analyzing assessment resultsd.Regular updating of school formse.Classroom Observation using PPST-COTf.ICT Integrationg.Adopting appropriate teaching methodologies and learning delivery modesNumber of the above- cited practices are evident in the conduct of ISPoint/s Earned74 points5-63 points3-42 points	Instructional Supervisory Report/Monthly Accomplishment
	 Child Protection Policy (CPP) and Anti- Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti- 	 Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and





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	Number of the		Point/s				
	cited indicators f present	ngr gre	Earned				
	present	5 r	points				
	5	-	points				
	4		points				
	3		points				
	2		ooint				
2. Sch	ool-Based	Feeding		gram	✓	Learners'	
Imp	lementation (5	points)		0		Nutritional Status	
_						(Baseline and End	
-	ts Earned					line Data)	
•	rcentage of the le			have			
	ieved normal sta					0 1 1 0 0 0 0	
	aster Risk Redu	-		•	\checkmark	Completed CSSF,	
_	lementation a					ACR of the Solid	
	9003: Clean a ste Management		. .	Sona		Waste Mgt., and picture of MRF	
was	te managemen		")			PICTURE OF WINT	
Poin	ts Earned						
	rcentage of impl	ementation o	f the				
•	nprehensive Sch			CSSF)			
	l Solid Waste Ma	•	•	,			
4. Mai	ntenance of Sci	hool facilitie	es and		\checkmark	Property	
equ	ipment (5 point	:s)				Custodian's	
						Accomplishment	
	ts Earned					Report	
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= (Pe pro	rcentage of learr	and maintai	ned /100)	х 5	ME	-	
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						✓✓	Memo Certificate of Participation/ appearance	
SCHO(OL LEADI	ERSHIP, MAN	IAGEN	IENT, AND (OPER	ATI	ON (15 points)	
1. Fin	 100% li other fu 3 days 100% li other fu before t 	anagement (8 iquidation of MO unds submitted a before the deadli iquidation of MO unds submitted 2 the deadline iquidation of MO unds submitted 2 the deadline iquidation of MO unds submitted 0	OE and at least ine OE and 2 days OE and 1 day OE and	- 8 point - 6 point - 4 point	s	*	Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024	
a. b. c. d.	Creation Creation Alignmen Informati Implemen	ovement Plas and Function at of AIP to SII on dissemina ntation of PAF v review and a	ality of P tion to Ps	f SPT stakeholder	s	× × × ×	SIP, AIP,WFP/APP Attendance of stakeholders, SPT, Program managers ACR SRC SMEA	
		er of the abov dicators pres		Points Earne	ed			
		5		7 points				
		4		5 points				
		3		3 points				
		2		2 points				
		1		1 point				
PAREN	sources g	LVEMENT AI enerated thr l other resou	ough l	Brigada-	ARTI	IER	SHIP (8 points)	
		8 points)	_				Due is at Due use al	
Esl	tiatives (Project Proposal	
Esl	•	S/SHS/IS		Points		✓ ✓ ✓	Deed of donations	
Esl ini	JH		<u> </u>			\checkmark	Deed of donations Deed of acceptance	
Esl init	JH p400,000.	.00 and above		8 pts.		✓ ✓	Deed of donations	
Esl ini Phj Phj	JH p400,000 p300,000	.00 and above .00 to 399,99	9.00	8 pts. 6 pts.		✓ ✓	Deed of donations Deed of acceptance	
Esl ini Phj Phj	JH p400,000 p300,000	.00 and above	9.00	8 pts.		✓ ✓	Deed of donations Deed of acceptance	
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Esl ini Phj Phj Phj OUTST	JH: p400,000 p300,000 p200,000	.00 and above .00 to 399,99 to 299,999.0	9.00 0 US AC	8 pts. 6 pts. 4 pts.	MENT	✓✓	Deed of donations Deed of acceptance BE Report I3 points) SBM Assessment	
Esl ini Phj Phj Phj DUTST 1. SB	JH: p400,000 p300,000 p200,000	00 and above 00 to 399,99 to 299,999.0	9.00 0 0US AC point	8 pts. 6 pts. 4 pts.	MENT	√ √ √	Deed of donations Deed of acceptance BE Report 3 points)	



Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



IIDivisionIDivision	3 points 1 point	~	Certificate of
			Accreditation or
			level duly signed by SDS
			525
0. WH 0.40 E			
2. WInS (2.5 points) School's WINS-OMS rating	- 2.5 points	1	WInS Checklist
of 3 Stars	- 2.5 points	•	duly certified by
School's WInS-OMS rating	- 1.5 points		the SDO
of 2 Stars			Coordinator and
School's WInS-OMS rating of 1 Star	- 0.5 points		District Nurse
3. Rewards and Recognition	n received by the	✓	Plaque/Certificate
school for the current Ca	alendar Year (5.5		of Recognition/
points)			Appreciation/meda
National/Internationa			ls (First Placer or
Region	- 2 points		Champion)
DivisionDistrict	- 1.5 points - 1 point	~	riogram
Note:			invitation/Memo
a. Points earned are cumulation	ve but not to exceed		
the allotted points for the cr			
b. For same awards received earned shall be based on th	u		
earnea snall be basea on ti highest governance level.			
are cumulative.	enterwise, points curried		





SEARCH FOR THE MOST OUTSTANDING INTEGRATED SCHOOL (Elementary with JHS/SHS)

CRITERIA/INDIC.	MEANS OF VERIFICATION (MOVs)	Points Earned			
A. INSTRUCTIONAL LEADER		-1			
(Performance Indicator for		Ť.			
1. Drop-out Rate (5 points) Percentage of drop		 ✓ Certification on the Drop-out Rate, CSR, and CR for 			
from the baseline data year to year in 2 years	from Farned	the last two (2) years coming from			
	5 points	the SDO Planning			
0.01% - 1%	4 points	Officer or data			
1.01% - 2%	3 points	generated from the			
3% and above	2 points	LIS/EBEIS			
2. Cohort Survival Rate (5	points)				
 Baseline:75 High: At least 10% increas least 95% CSR 					
• Average: At least 7% increat least 93% - 94%	- 3 points				
Marginal: at least 5% incr at least 90% - 92%	- 1 point				
3. Completion Rate (5 poin Baseline:75	•				
High: at least 10% increas least 95% CR	*				
Average: At least 7% increat least 93% - 94%	- 3 points				
Marginal: at least 5% incr at least 90% - 92%	ease or - 1 point				
4. School Performance Achievement Test (NAT)		✓ Latest NAT results✓ Latest ELLNA			
Point/s Earned = ((Average of NAT & ELLN	A/CRLA results)/100)	results Note: Replace with			
x 5		CRLA results if ELLNA results are not available			
5. School Literacy Rate/Im Level (5 points)	5. School Literacy Rate/Improved Reading Level (5 points)				
Points Earned = (Phil-IR	I result/100) x 5				
6. School Numeracy Rate (Level) (5 points)	Improved Numeracy	Consolidated ERUNT Numeracy Assessment			
		manieracy noocooment	I		





Points Earned = (ERUNT Result/100) x	x 5 Result (Pre and Post Tests)
7. Instructional Supervision (IS) (4 points Teachers were supervised, coached mentored on the following K to 12 curr Implementation practices based on r supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment tools/items d. Regular updating of school forms e. Classroom Observation using PPST-C f. ICT Integration g. Adopting appropriate teaching method and learning delivery modes Number of the above- cited practices are evident in the conduct of IS 7 4 points 5-6 3 points 3-4 2 points 1-2 1 point	d, and Instructional riculum Supervisory monthly Report/Monthly Accomplishment Report COT
 B. LEARNING ENVIRONMENT (20 points) 1. Child Protection Policy (CPP) and Bullying Law Implementation (5 points The school has implemented the CPP a Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, monitors compliance thereof; b. Organized a functional Child Protect Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors an guests are made aware of the child protection policy; d. Conducted capacity building activiti child protection measures and prote and anti-bullying; e. Adopted a student Code of Conduct followed by every pupil or learner; at f. 100% of cases/complaints were repor and acted upon under the CPP and A Bullying Law 	s)✓Copy of the Child Protection Committee with their TORs and ACRsand✓Copy of the School Child Protection Policy and Anti- Bullying Law ✓ctionPolicy and Anti- Bullying Law ✓and✓Copies of Advocacy Materials usedies on tocols✓School Handbook ✓ies on tocols✓School Records of Cases/complaints under CPP and anti-Bullying Law





Number of the above-	
cited indicators that are Point/s	
present	
6 5 points	
5 4 points	
4 3 points	
3 2 points	
$\frac{3}{2} \qquad \frac{2}{1} \text{ points}$	
2. School-Based Feeding Program	✓ Learners'
Implementation (5 points)	Nutritional Status (Baseline and End
Points Earned	line Data)
= (Percentage of the learner-beneficiaries who have	
achieved normal status/100) x 5	
3. Disaster Risk Reduction Management (DRRM)	✓ Completed CSSF,
Implementation and Institutionalization of	
RA 9003: Clean and Green Program, Solid	Waste Mgt., and
Waste Management (5 points)	picture of MRF
Points Earned	
= (Percentage of implementation of the	
Comprehensive School Safety Framework (CSSF)	
and Solid Waste Management /100) x 5	
and Solid Waste Management / 100/ x S	
4. Maintenance of School facilities and	✓ Property
	() instantion /a
equipment (5 points)	Custodian's
	Accomplishment
Points Earned	
Points Earned = (Percentage of learning facilities and equipment	Accomplishment
Points Earned	Accomplishment
 Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 	Accomplishment Report
 Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 	Accomplishment Report
 Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 	Accomplishment Report MENT (10 points)
 Points Earned (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP Provision of L & D (5 points) 	Accomplishment Report PMENT (10 points) ✓ Memorandum
 Points Earned (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP Provision of L & D (5 points) Number of hours Number of hours 	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained / 100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are Number of INSETs	Accomplishment Report ■ MENT (10 points) ■ Memorandum ✓ LAC Plan/training designs approved
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the Number of Lac Sessions are conducted in the	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade Number of in a year	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of hours level per month	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 5 points	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ✓ ACR, Impact
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of hours level per month	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ✓ ACR, Impact evaluation, and
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 5 points	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ✓ ACR, Impact evaluation, and other M&E Tools
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4 points	 Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4 points 6-7 hours 1	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ✓ ACR, Impact evaluation, and other M&E Tools
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4 points 6-7 hours 1 4-5 hours 1 2-3 hours 0	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4.5 hours 1 2.3 hours 0 1 points	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4 points 6-7 hours 1 4-5 hours 1 2-3 hours 0	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4.5 hours 1 2.3 hours 0 1 points	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH
Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4-5 hours 1 2-3 hours 0 1 2 points 2-3 hours 0 2 3 points	Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as







	Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5					
D. SCHOOL LEADERSHIP, MANAGE	MENT. AND OPE	RATION (15 points)				
	1. Financial Management (8 Points)					
 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline 100% liquidation of MOOE and other funds submitted 2 days before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline 100% liquidation of MOOE and other funds submitted on the deadline 	 d - 8 points d - 6 points d - 4 points d - 2 points 	 ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024 ✓ SIP, AIP,WFP/APP ✓ Attendance of 				
b. Alignment of AIP to SIP c. Information dissemination to d. Implementation of PAPs	c. Information dissemination to stakeholdersd. Implementation of PAPse. Quarterly review and adjustment conducted					
Number of the above- cited indicators present	Points Earned					
5	7 points					
4	5 points					
3	3 points					
2	2 points					
1	1 point					
E. PARENTS INVOLVEMENT AND CO	DMMUNITY PART	NERSHIP (8 points)				
1. Resources generated through	Brigada-					
Eskwela and other resource-g initiatives (8 points)	enerated					
JHS/SHS/IS	Points	 ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance 				
Php400,000.00 and above	8 pts	✓ BE Report				
Php300,000.00 to 399,999.00	8 pts. 6 pts.					
Php200,000 to 299,999.00	4 pts.					
	1 1 1 10.					
E OUTSTANDING (MEDITODIOUS A	COMPLICIT	(TS (12 points))				
F. OUTSTANDING/MERITORIOUS A 1. SBM Level of Practice (5 point		✓ SBM Assessment				
	LOJ	Tool as evaluated				
SBM Level Validation Level Level Allot	ted Points	and approved by				





	III	Division	5 points		the Division SBM
	II	Division	3 points		Task Force
	Ι	Division	1 point	\checkmark	Memorandum/
					Certificate of
					Accreditation or
					level duly signed by
					SDS
		• • •			
2.	WInS (2.5 pc				
	School's WInS	0	- 2.5 points	~	WInS Checklist
	of 3 Sta		1 E pointo		duly certified by
	School's WInS of 2 Sta		- 1.5 points		the SDO
	School's WInS		- 0.5 points		Coordinator and
	of 1 Sta	0	- 0.0 points		District Nurse
3.	Rewards and	1 Recognition	n received by the	\checkmark	Plaque/Certificate
	school for th	he current Ca	alendar Year (5.5		of Recognition/
	points)		·		Appreciation/meda
	Nation	al/Internationa	al - 2.5 points		ls (First Placer or
	Region		- 2 points		Champion)
	 Divisio 	n	- 1.5 points	\checkmark	1 <i>i</i>
	• Distric	t	- 1 point		invitation/Memo
i	Note:				,
			ve but not to exceed		
		points for the cr			
			in a calendar year, points		
			he award received in the		
	0 0		Otherwise, points earned		
	are cumulati	ve.			



SEARCH FOR THE MOST OUTSTANDING <u>SCHOOLS DIVISION OFFICE</u> (PROVINCIAL DIVISION)

SDO: _____

Date: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. OPCRF RATINGS for the Last 2 Rating Periods (30	, , ,	
 Performance Rating of the SDO with an Outstanding Rating (4.50 and above) (30 points) Point/s Earned 	 ✓ OPCRF certified by the PMT for CY 2022 and 2023 	
= (Average of the Two OPCRF Ratings / 5) x 30		
B. STRATEGIC MANAGEMENT (13 points)		
 Division Education Development Plan (2.5 points) 100% of the targets set for FY 2020 - 2.5 pts. were successfully accomplished 95%-99.99% of the targets set for - 2 pts. FY 2020 were successfully accomplished 90%-94.99% of the targets set for - 1.5 pts. FY 2020 were successfully accomplished 85% -89.99% of the targets set for - 1 pt. FY 2020 were successfully accomplished 	 ✓ Targets set FY 2023 ✓ Accomplishments per quarter 	
 2. Division Program Implementation Review (2.5 points) Points Earned (Percentage of accomplishment of annual physical and financial targets/100) x 2.5 	 ✓ Validated Division PIR Results 	
 3. Provision of Technical Assistance (3 points) 95% - 100% of the schools provided - 3 pts. with TA improved performance 90% - 94% of the schools provided - 2.5 pts. with TA improved performance 85% - 89% of the schools provided - 2 pts. with TA improved performance 80% - 84% of the schools provided - 1.5 pts. with TA improved performance 75% - 79% of the schools provided - 1 pt. with TA improved performance 	 ✓ DFTACT Structure and DFTACT Deployment Reports for CY 2023 ✓ Accomplished Monitoring and Evaluation plans and procedures (and the accomplished M&E Tools) 	





 4. Promoting a Culture of Research (3 points) At least 40 researches have been endorsed to RO for the last 2 years 30-39 researches have been endorsed to RO for the last 2 years 20-29 researches have been endorsed to RO for the last 2 years 20-29 researches have been endorsed to RO for the last 2 years 10-19 researches have been endorsed to RO for the last 2 years 9 and below researches have been endorsed to RO for the last 2 years 9 and below researches have been endorsed to RO for the last 2 years 1 pt. 5. Submission of Form 7 – Attendance of Teaching and Non-Teaching Employees (2 points) Due date for submission: Every 2nd week of the following month 1 week before deadline 2 points 	 ✓ Endorsement from the SDS to Regional Office ✓ Verified Copies of Form 7 by the Administrative Division specifying the dates received from January to
• on the deadline - 1 point	December 2023
C. Curriculum Management and Instruction	
(20 points)	
 1. SDO Performance Indicators for the last two (2) years (4 points) ✓ Net Enrolment Rate (1 point) Points Earned = Net Enrolment Rate/100 ✓ Cohort Survival Rate (1 point) Baseline:75% Points Earned = Cohort Survival Rate/100 ✓ Completion Rate (1 point) Baseline:75% 	 ✓ Copy of the Net Enrolment Rate, Drop-out Rate, Cohort Survival Rate, and Completion Rate for the last two years validated by PPRD
 Points Earned= Completion Rate/100 ✓ Drop-out Rate (1 point) Zero (0) drop -out from the -1 pt. baseline data from year to year in 2 years 0.01% -1% drop-out from the -0.75 pt. baseline data from year to year in 2 years 1.01% - 2% drop-out from the -0.5 pt. baseline data from year to year 	
 in 2 years 3% & above drop-out from the -0.25 pt. baseline data from year to year in 2 years 	





 2. SDO Literacy Rate/Improved Reading Level (2.5 points) Points Earned 	 ✓ Consolidated Phil- IRI Result (Pre and Post Tests) validated by CLMD
= (Percentage of learners who are at least	
Instructional Readers/100) x 2.5	
3. SDO Numeracy Rate (Improved Numeracy Level) (2.5 points)	 ✓ Consolidated Numeracy Assessment Result
Points Earned	(Pre and Post Tests) validated by CLMD
= (Percentage of learners who are highly	
numerates/100) x 2.5	
4. Academic Performance of Learners (6 points) *ERUNT, CRLA, Phil-IRI, NAT, & ELNNA results	✓ ERUNT, CRLA, Phil-IRI, ELLNA, and NAT results
Points Earned	
= ((Average rate of ERUNT, CRLA, Phil-IRI,	
= ((Average rate of ERUNT, CRLA, Phil-IRI, NAT, & ELNNA results)/100) x 6	
NAT, & ELNNA results)/100) x 6	EMENT (12 points)
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG	
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points)	✓ LDNA Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System	 ✓ LDNA Report ✓ L & D Plan
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design
 NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design
 NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity
 NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity
 NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity
 NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD])	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
 NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points 4 L&D Sub-systems were implemented 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
 NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Planning and Development resource Package Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -2 points 3 L&D Sub-systems were implemented 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -2 points	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel – 2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel – 2 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel – 1.5 points	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel - 2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 2 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1.5 points • 2 and below L&D Sub-systems were	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel – 2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel – 2 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel – 1.5 points	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
 NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel 2 and below L&D Sub-systems were implemented in the conduct of development/trainings 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel - 2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1.5 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1 point • 2. Percentage of Target SDO Personnel Trained	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
 NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAGE 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -1.5 points 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -1 point 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report
NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAGE 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -2 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -1.5 points • 2 and below L&D Sub-systems were implemented in the conduct of development/trainings for personnel • 2 and below L&D Sub-systems were implemented in the conduct of development/trainings for personnel • 2 not below L&D Sub-systems were implemented in the conduct of development/trainings for personnel • 1 point 2. Percentage of Target SDO Personnel Trained	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report



Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



Points Earned = (Percentage of Teaching Personnel Trained/100) x 1.5	
• Teaching-Related Personnel (1.5 points)	
Points Earned = (Percentage of Teaching-Related Personnel Trained/100) x 1.5	
• Non-Teaching Personnel (1.5 points)	
Points Earned = (Percentage of Non-Teaching Personnel Trained/100) x 1.5	
 3. Filling up of Items (Teaching Personnel) (2.5 points) Points Earned (Percentage of filled-up new and existing teaching personnel items/100) x 2.5 4. Filling up of Items (Non-Teaching Personnel) (2.5 points) Points Earned (Percentage of filled-up new and existing Non-teaching personnel items/100) x 2.5 	 ✓ Percentage of newly created and existing vacant teaching and non-teaching items ✓ Government Management Information System Personnel Services Itemization and Plantilla of Personnel (GMIS PSIPOP) ✓ Certification of data of filling up from the Personnel Section of the Admin. Division as of September 2024
E. RESOURCE MANAGEMENT (10 points)	
 1. Monthly Downloading and Liquidation of Funds (2 points) Points Earned = (Percentage of monthly downloading of funds to the schools and liquidation reports submitted on time/100) x 2 2. AOM Received (4 points) 	 ✓ Certification of the percentage of monthly downloading of MOOE to the schools ✓ Certification of Budget Utilization Report from the
 A OM Received (4 points) 1 - 5 AOMs Received - 2 pts. 6 - 10 AOMs Received - 1.5 pts. 11-15 AOMs Received - 1 pt. No NS and ND plus 2 points 	Finance Division as of Quarter 3 of the current fiscal year subject for validation





2 Dudget Utilization Data (Obligation and	✓ Su	hmitted amailed	
	3. Budget Utilization Rate (Obligation and		abmitted emailed	
Disbursement) (4 points		to	validated EBMS	
*Obligation Data (0 maint				
*Obligation Rate (2 point	.8)			
Points Earned				
= (Obligation rate/10	0) x 2			
*Disburg on ant Data (0 m	ainta)			
*Disbursement Rate (2 p	omits)			
Points Earned				
= (Disbursement rate	(100) x 2			
	AND PARTNERSHIPS ENC	AGEM	ENTS (3 points)	
1. Forged MOA/MOU with p		1	complishment	
			eport in terms of	
Number of Forged	Point/s Earned		rtnership	
MOA/MOU	,	1	1	
10 and above	3			
8-9	2.5			
6-7	2			
4-5	1.5			
1-3	1			
	ORIOUS ACCOMPLISHMEN		points)	
1. SBM- WinS (2.5 points)		✓ Th	nree-Star	
			proach (TSA)	
• At least 5% of the schools			Monitoring Form	
WINS-OMS Rating of 3 sta the last 2 years	– 2.5 pts.		ly signed by the	
 4% - 4.99% of the schools 		R	O validating team	
WInS-OMS Rating of 3 sta	ars for			
the last 2 years	– 2 pts.			
• 3% - 3.99% of the schools				
WInS-OMS Rating of 3 sta the last 2 years	-1.5 pts.			
• At least 2% of the schools	have			
WInS-OMS Rating of 3 sta				
the last 2 yearsAt least 1% of the schools	– 1 pt.			
• At least 1% of the schools WInS-OMS Rating of 3 sta				
the last 2 years	– 0.5 pt.			
2. Rewards and Recognition	•		aque/Certificate	
the current Calendar Year (7.5 points)		of	0 /	
	a. Awards received from DepEd or any DepEd		preciation/medal	
Recognized Agencies and Organizations		S Cl		
(5 points)			nampion)	
International F	ata			
• International - 5 p				
• National - 3 p	ots.			
-	ots.			
• National - 3 p	ots.			





b. CSC PRIME-HRM (2.5 points)		✓ PRIME-HRM	
6	5 pts.	Certification	
0	5 pts		
3. Supervising the operations of all public and p		✓ Percentage of	
elementary, secondary and integrated schools (2	Public and Private	
points)		Schools	
✓ EBEIS and LIS (1 point)		submitting/encodin	
		g/updating EBEIS,	
• 100% of the total number of public And private schools in the division are		LIS, and PMIS	
submitting/encoding/updating EBEIS		✓ Certification from	
and LIS on or before the deadline	– 1 pt.	the PPRD	
• 90% - 99.99% of the total number of			
public and private schools in the division are submitting/encoding/			
updating EBEIS and LIS on or before			
	– 0.75 pt.		
• 80% - 89.99% of the total number of			
public and private schools in the			
division are submitting/encoding/ updating EBEIS and LIS on or before			
	– 0.5 pt.		
• 70% - 79.99% of the total number of	-		
public and private schools in the			
division are submitting/encoding/ updating EBEIS and LIS on or before			
the deadline	0.25 pt.		
• 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the	pt. 75 pt.		
 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the 	75 pt.		
	.5 pt.		
updating the PMIS on or before the	.25 pt.		
4. Customer Satisfaction Measurement (CSM) (2023 to September 2024) (5 points)	January	 ✓ CSM Results Analysis 	
Points Earned = Average Rating of CSM res	sults		





SEARCH FOR THE MOST OUTSTANDING <u>SCHOOLS DIVISION OFFICE</u> (CITY DIVISION)

SDO: _____

Date: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. OPCRF RATINGS for the Last 2 Rating Periods (30		
1. Performance Rating of the SDO with an Outstanding Rating (4.50 and above) (30 points)	 ✓ OPCRF certified by the PMT for CY 2022 and 2023 	
Point/s Earned = (Average of the Two OPCRF Ratings / 5) x 30		
B. STRATEGIC MANAGEMENT (13 points)		
 Division Education Development Plan (2.5 points) 100% of the targets set for FY 2020 - 2.5 pts. 	 ✓ Targets set FY 2023 ✓ Accomplishments per quarter 	
 were successfully accomplished 95%-99.99% of the targets set for - 2 pts. FY 2020 were successfully accomplished 00% 04 00% of the targets set for - 1.5 pts 		
 90%-94.99% of the targets set for - 1.5 pts. FY 2020 were successfully accomplished 85% -89.99% of the targets set for - 1 pt. FY 2020 were successfully Accomplished 		
 Division Program Implementation Review (2.5 points) 	 ✓ Validated Division PIR Results 	
Points Earned		
= (Percentage of accomplishment of annual physical		
and financial targets/100) x 2.5		
3. Provision of Technical Assistance (3 points)	✓ DFTACT Structure and DFTACT	
 95% - 100% of the schools provided - 3 pts. with TA improved performance 00% - 04% of the schools provided - 0.5 pts 	Deployment Reports for CY 2023	
 90% - 94% of the schools provided - 2.5 pts. with TA improved performance 85% 20% of the schools provided - 2 pts. 	✓ Accomplished	
 85% - 89% of the schools provided - 2 pts. with TA improved performance 80% - 84% of the schools provided - 1.5 pts. 	Monitoring and Evaluation plans	
with TA improved performance	and procedures (and the	
• 75% - 79% of the schools provided - 1 pt. with TA improved performance	accomplished M&E Tools)	





 4. Promoting a Culture of Research (3 points) At least 40 researches have been endorsed to RO for the last 2 years 30-39 researches have been endorsed to RO for the last 2 years 20-29 researches have been endorsed to RO for the last 2 years 20-29 researches have been endorsed to RO for the last 2 years 20-19 researches have been endorsed to RO for the last 2 years 10-19 researches have been endorsed to RO for the last 2 years 9 and below researches have been endorsed to RO for the last 2 years 9 and below researches have been endorsed to RO for the last 2 years 1 pt. 5. Submission of Form 7 – Attendance of Teaching and Non-Teaching Employees (2 points) Due date for submission: Every 2nd week of the following month 	 ✓ Endorsement from the SDS to RO ✓ Verified Copies of Form 7 by the Administrative Division specifying the dates received
• 1 week before deadline - 2 points	from January to
on the deadline - 1 point	December 2023
C. Curriculum Management and Instruction	
(20 points)	
 SDO Performance Indicators for the last two (2) years (4 points) ✓ Net Enrolment Rate (1 point) Points Earned = Net Enrolment Rate/100 	Copy of the Net Enrolment Rate, Drop-out Rate, CSR, and CR for the last two years validated by PPRD
 ✓ Cohort Survival Rate (1 point) Baseline:75% Points Earned = Cohort Survival Rate/100 	
 ✓ Completion Rate (1 point) Baseline:75% Points Earned = Completion Rate/100 	
 ✓ Drop-out Rate Zero (0) drop -out from the -1 pt. baseline data from year to year in 2 years 0.01% -1% drop-out from the -0.75 pt. baseline data from year to year in 2 years 1.01% - 2% drop-out from the -0.5 pt. baseline data from year to year in 2 years 3% & above drop-out from the -0.25 pt. baseline data from year to year in 2 years 	





2. SDO Literacy Rate/Improved Reading Level	
(2.5 points) Points Earned	Consolidated Phil- IRI Result (Pre and Post Tests) validated by CLMD
= (Percentage of learners who are at least	
Instructional Readers/100) x 2.5	
3. SDO Numeracy Rate (Improved Numeracy Level) (2.5 points)	Consolidated Numeracy Assessment Result
Points Earned	(Pre and Post Tests) validated by CLMD
= (Percentage of learners who are highly	Validated by CLIVID
numerates/100) x 2.5	
4. Academic Performance of Learners (6 points) *ERUNT, CRLA, Phil-IRI, NAT, & ELNNA results	✓ ERUNT, CRLA, Phil-IRI, ELLNA, and NAT results
Points Earned	
= ((Average rate of ERUNT, CRLA, Phil-IRI,	
NAT, & ELNNA results)/100) x 6	
D. HUMAN RESOURCE DEVELOPMENT AND MANAGE	EMENT (12 points)
 Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning 	 ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity
 Development Designing [LDD], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel - 2.5 points 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 2 points 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1.5 points 	Completion Report
 Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel - 2.5 points 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 2 points 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1.5 points 2 and below L&D Sub-systems were implemented in the conduct of 	S , S



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Points Earned = (Percentage of Teaching Personnel Trained/100) x 1.5	
• Teaching-Related Personnel (1.5 points)	
Points Earned = (Percentage of Teaching-Related Personnel Trained/100) x 1.5	
• Non-Teaching Personnel (1.5 points)	
Points Earned = (Percentage of Non-Teaching Personnel Trained/100) x 1.5	
3. Filling up of Items (Teaching Personnel) (2.5 points)	 Percentage of newly created and existing vacant teaching and
Points Earned = (Percentage of filled-up new and existing teaching personnel items/100) x 2.5	 non-teaching items ✓ Government Management Information System
4. Filling up of Items (Non-Teaching Personnel)(2.5 points)	Personnel Services Itemization and Plantilla of
Points Earned = (Percentage of filled-up new and existing Non-teaching personnel items/100) x 2.5	 Personnel (GMIS PSIPOP) ✓ Certification of data of filling up from the Personnel Section of the Admin. Division as of September 2024
E. RESOURCE MANAGEMENT (10 points)	
1. Monthly Downloading and Liquidation of Funds (2 points)	 ✓ Certification of the percentage of monthly
Points Earned = (Percentage of monthly downloading of funds to the schools and liquidation reports submitted on time/100) x 2	downloading of MOOE to the schools ✓ Certification of Budget Utilization
 2. AOM Received (4 points) 1 - 5 AOMs Received 6 - 10 AOMs Received 11-15 AOMs Received - 1 pt. 	Report from the Finance Division as of Quarter 3 of the current fiscal year subject for
No NS and ND plus 2 points	validation



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			-
3. Budget Utilization Rate (C Disbursement) (4 points)		✓ Submitted emailed of validated EBMS	
*Obligation Rate (2 points)			
Points Earned			
= (Obligation rate/10	0) x 2		
(0.0.284.000 1400/ 10	o) =		
*Disbursement Rate (2 p	points)		
Points Earned			
= (Disbursement rate	/100) x 2		
F. COMMUNITY LINKAGES	, ,	GAGEMENTS (3 points)	
1. Forged MOA/MOU with p		✓ Accomplishment Report in terms of	
Number of Forged	Point/s Earned	partnership	
MOA/MOU			
10 and above	3		
8-9	2.5		
6-7	2		
4-5	1.5		
1-3	1		
G. OUTSTANDING/MERIT	ORIOUS ACCOMPLISHME		
1. SBM- WinS (2.5 points)		✓ Three-Star	
	,	Approach (TSA)	
At least 5% of the schools WInS-OMS Rating of 3 sta		Monitoring Form duly signed by the	
the last 2 years			
• 4% - 4.99% of the schools	have	RO validating team	
WInS-OMS Rating of 3 sta			
 the last 2 years 3% - 3.99% of the schools 	– 2 pts.		
WInS-OMS Rating of 3 sta			
the last 2 years	– 1.5 pts.		
• At least 2% of the schools			
WInS-OMS Rating of 3 sta the last 2 years	ars for – 1 pt.		
 At least 1% of the schools 			
WInS-OMS Rating of 3 sta	ars for		
the last 2 years	– 0.5 pt.		
2. Rewards and Recognition		✓ Plaque/Certificate	
the current Calendar Year (7.5 points)		of Recognition/	
c. Awards received from DepEd or any DepEd		Appreciation/medal	
Recognized Agencies and Organizations		s (First Placer or	
(5 points)		Champion)	
• International - 5 p			
National - 3 p			
• Region - 1 p	ι.		
d. CSC PRIME-HRM (2.	5 points)		





 PRIME-HRM Level III Recognized PRIME-HRM Level II Recognized 	– 2.5 pts. - 1.5 pts	~	PRIME-HRM Certification	
 3. Supervising the operations of all public elementary, secondary and integrated school ✓ EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 	-	~	Percentage of Public and Private Schools submitting/encodin g/updating EBEIS, LIS, and PMIS Certification from the PPRD	
 PMIS (1 point) 100% of the total number of public and private schools in the division are submitting/encoding/updating the PMIS on or before the deadline 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the deadline 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the deadline 	 - 1 pt. - 0.75 pt. - 0.5 pt. - 0.25 pt. 			
 4. Customer Satisfaction Measurement (CS 2023 to September 2024) (5 points) Points Earned = Average Rating of CSN 		✓ ✓	CSM Results Analysis	





BEST IN FUND UTILIZATION (SPECIAL AWARD) SDO Level

Financial Management (Budget U (100 points)			
1. Budget Utilization Rate (BUR) pts)	Obligation (50	✓ Certified Status of BUR at RO-FD	
• BUR of 98-100%	- 50 pts.		
• BUR of 96-97%	- 45 pts.		
• BUR of 94-95%	- 40 pt.		
• BUR of 93% and below	- 35 pt.		
2. Budget Utilization Rate (BUR)	Disbursement		
(50 pts)			
• BUR of 95-100%	- 50 pts.		
• BUR of 90-94%	- 45 pts.		
• BUR of 85-89%	- 40 pt.		
• BUR of 84% and below	- 35 pt.		
	_		





BEST PRACTICES ON TECHNICAL ASSISTANCE PROVISION (Special Award) SDO LEVEL

SCHOOLS DIVISION: ______ ENTRY TITLE: _____

Date: _____

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned	
A. STRATEGY/MODALITY OF IMPLEME	NTATION -	20 Points	
1.The Division has a clear plan for the deve implementation, and promotion of technics assistance provision (5 points)	Division TA Plan		
• Complete with elements of a plan (general at objectives/strategies/responsible persons/bud sources/timeframe) and duly signed by the TA Coordinator, Alternate TA/SBM Coordinator, the Chairman of each DFTACT, recommended by and approved by the SDS			
• Contents and activities are relevant to TA pr	ovision		
 Covers access, equity, quality, resiliency and well- being, and governance in education Presented in a well-organized and logical format 		-	
• Activities presented are substantial for the DFTACTs to maximize TA provision			
- All indicators are met	5 pts.	-	
- Only 4 indicators are met	4 pts		
- Only 3 indicators are met 3 pts			
- Only 2 indicators are met 2 pts			
- Only 1 indicator is met 1 pt			
2. Appropriate and effective methods, strategies, and resources are used to implement the practice to schools (10 points)		DTAPP and DTAPE	





10 pts	
8 pts	
6 pts	
4 pts	
2 pts	
mediate	Accomplished Monitoring and Evaluation Tools based on plans
5 pts	and procedures
4 pts	
3 pts	
2 pts	
	8 pts 6 pts 4 pts 2 pts 2 pts 5 pts 5 pts 4 pts 3 pts





but not used		
but not used		
• No M&E tool and procedures have been	1 pt	
developed		
B. INNOVATION AND CREATIVITY - 10) Points	
1. The practice has demonstrated instr innovative modes in promoting the practic schools divisions (5 points)		Accomplished Monitoring and Evaluation Tools based on plans
• The Division has conducted at least five instructive and innovative advocacy campaign activities	5 pts	and procedures
• The Division has conducted at least four instructive and innovative advocacy campaign activities	4 pts	
• The Division has conducted at least three instructive and innovative advocacy campaign activities	3 pts	
• The Division has conducted at least two instructive and innovative advocacy campaign activities	2 pts	
• No M&E tool and procedures have been	1 pt	
developed		
2. The entry is a new idea/concept or a improved/adapted version of an existing a implemented by the Division (5 points)		Comprehensive conceptual framework
• A very comprehensive Conceptual Framework	5 pts	
has been developed with very clear descriptions		
• A comprehensive Conceptual Framework	4 pts	
has been developed with very clear descriptions		
• A Conceptual Framework has been developed	3 pts	





with very clear descriptions		
• A Conceptual Framework has been developed	2 pts	
with no description		
• There is no Conceptual Framework presented	1 pt	
C. RELIABILITY AND ACHIEVEMENT	- 35 Points	
1. Accomplishments in KPIs		Copy of the 3
Comparative data in schools' Completion	and Cohort	_ year- comparative
Survival Rates (8 points)		data of the
\circ Completion Rate		SDO's Completion and
• 10% or more and consistent increase	4.0 pts.	Cohort Survival Rates
• 5% -9% consistent increase	3.0 pts.	
• 4% and below/slight but consistent	2.0 pts.	-
increase		
• Fluctuating increase	1.0 pt.	-
• Cohort Survival Rate	I	-
• 10% or more and consistent increase	4.0 pts.	-
• 5% -9% consistent increase	3.0 pts.	-
• 4% and below/slight but consistent increase	2.0 pts.	
• Fluctuating increase	1.0 pt.	-
• Participation Rate (NER) (3	points)	Copy of the
• 90% - 100% Net Enrollment Ratio	3.0 pts.	_ SDO's Comparative
• 80% - 89% Net Enrollment Ratio	2.5 pts.	NER in 3
• 70% - 79% Net Enrollment Ratio	2.0 pts.	Consecutive
• 60% - 69% Net Enrollment Ratio	1.5 pts.	- School Years
• 59% and below Net Enrollment Ratio	1.0 pt.	1





• Drop-out Rate (3 points)		Dropout Rate in
• 0% - 0.09% Drop-out Rate	3.0 pts.	3 Consecutive
• 1% - 1.9% Drop-out Rate	2.5 pts.	School Years
• 2% - 2.9% Drop-out Rate	2.0 pts.	-
• 3% - 3.9% Drop-out Rate	1.5 pts.	-
• 5% and above Drop-out Rate	1.0 pt.	-
2. Effect of Instructional Supervision	_	
in Reading and Numeracy Results (16 poin		
• Improved Reading Level		Comparative
• 90-100% of the learners are at least Instructional Readers	8.0 pts.	Results of the Reading Levels from Pre- to Post
• 80% - 89.99% of the learners are at	6.5 pts.	Test
least Instructional Readers		
• 70% - 79.99% of the learners are at	5.0 pts.	
least Instructional Readers		
• 60% - 69.99% of the learners are at	3.5 pts.	-
least Instructional Readers		
• At least 59% of the learners are at	2.0 pts.	
Instructional Readers		
• Improved Numeracy Level	I	Comparative Describe of the
• 90-100% of the learners are highly	8.0 pts.	Results of the Numeracy Test
numerates		from Pre- to Post
• 80% - 89.99% of the learners are	6.5 pts.	-
highly numerates		
• 70% - 79.99% of the learners are	5.0 pts.	
highly numerates		
• 60% - 69.99% of the learners are	3.5 pts.	-





highly numerates		
• At least 59% of the learners are highly	2.0 pts.	
numerates		
3. Proof of other achievements of the S Division is demonstrated (5 points)	schools	
Top 3 Regional, National, and Internationa and Recognitions received by the Schools a Divisions		Plaques, Certificates of
(Academic/Sports/Personnel/Programs/Pr	ojects)	Recognitions, and awards
• 21 and above rewards received	5 pts	received
• 16-20 rewards received	4 pts	
• 11-15 rewards received	3 pts	
• 6-10 rewards received	2 pts	
• 5 and below rewards received	1 pt	
D. PARTICIPATORY AND INCLUSIVEVE	NESS - 10	Point
inclusive, consultative, and participatory p with all the technical personnel in the Divi		Activity completion reports on the
planning and implementing the TA practice points) Maximum involvement of the members of the		DFTACTs' Pre- deployment, Deployment, and Post-Deployment
points) Maximum involvement of the members of the and other technical personnel during:	DFTACTs	deployment, Deployment, and
points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference	DFTACTs	deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs
points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment	DFTACTs	deployment, Deployment, and Post-Deployment Conferences, minutes of
points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment o Post-Deployment Conference	DFTACTs	deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs of attendance,
points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment o Post-Deployment Conference • All of the indicators are evident	DFTACTs	deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs of attendance,
points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment o Post-Deployment Conference	DFTACTs	deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs of attendance,
points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment o Post-Deployment Conference • All of the indicators are evident	DFTACTs nce ence 5 pts	deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs of attendance,





and other organizations to support the Divis practice (5 points)	sion's TA	
Maximum involvement of stakeholders in the a relative to the provision of technical assistance division and schools		
o Attendance/Participations (attend sheet)	dance	MOAs, MOUs, Resolutions of
o MOA/MOU/USUFRUCT		Support, and other fund
o Resolutions		support evidences
o Funding/MOU/USUFRUCT		evidences
• All of the indicators are evident	5 pts	
• 4 of the indicators are evident	4 pts	
• 3 of the indicators are evident	3 pts	
• 2 of the indicators are evident	2 pts	
• 1 of the indicators is evident	1 pt	
E. SUSTAINABILITY - 5 Points		· · ·
The Division has integrated Technical Assist provision in the DEDP (5 points)	tance	DEDP
• Integration of TA Provision is evident in all	5 pts	
the performance improvement areas (access, equity, quality, resiliency and well-being, and governance) in the DEDP		
• Integration of TA Provision is evident only in 4 of the performance improvement areas (access, equity, quality, resiliency and well- being, governance) in the DEDP	4 pts	
• Integration of TA Provision is evident only in 3 of the performance improvement areas (access equity, quality, resiliency and well- being, governance) in the DEDP	3 pts	
• Integration of TA Provision is evident only in 2 of the performance improvement areas	2 pts	





(access equity, quality, resiliency and well- being, governance) in the DEDP			
• Integration of TA Provision is evident only in 1 of the performance improvement area (access equity, quality, resiliency and well- being, governance) in the DEDP	1 pt		
F. IMPACT/EFFECTIVENESS - 20 Poin	nts		
1. Results of the evaluation on the implementation of the practice identified p transformation and change among the iden schools (10 points)	-		
• Schools with Improved Perform	nance	List of priority	
• 90% - 100% of schools provided TA have improved performance	10 pts	schools per quarter for TA provision with indicated	
• 60% - 89% of schools provided TA have improved performance	9 pts	improved performance as a	
• 40% - 59% of schools provided TA have improved performance	8 pts	result of the DFTACTs' TA provision	
• 20% - 39% of schools provided TA have improved performance	7 pts		
• 1% - 19% of schools provided TA have improved performance	6 pts		
2. The Division has demonstrated that practice has significantly changed improve schools division's performance (10 points)			
• Schools Division's Performance	ce		
The Division has made significant changes in following indicators from SY 2020-2021 to 20.		List of priority schools per quarter for TA	
o Increased Reading Level		provision with indicated	
o Increased Numeracy Level		improved	
o Improved Periodic MPS		performance as a result of the	
o Decreased Dropout Rate/ SARDO/PAR	RDO		





0	Improved Cohort Survival, Completic Enrolment Rates	on, and Net	DFTACTs' TA provision	
0	Other			
	• All of the indicators are evident	10 pts		
	• 4 of the indicators are evident	9 pts		
	• 3 of the indicators are evident	8 pts		
	• 2 of the indicators are evident	7 pts		
	• 1 of the indicators is evident	6 pts	-	
Grai	nd Total	100 pts.		
Dese	cription			

SCORING: Range Description 90 - 100% - Best Practice

90 - 100%-Best Practice75 - 89%-Effective Practice50 - 74%-Innovative Practice49% & below-Ordinary Practice

REGIONAL EVALUATOR:

(Signature over Printed Name & Date Signed)

(Signature over Printed Name & Date Signed)

(Signature over Printed Name & Date Signed)





MOST PROMPT IN SUBMISSION OF FINANCIAL REPORTS (SPECIAL AWARD) SDO Level

Financial Management (Submission o orts) 100 points)	of Financial		
 Submission of Mid-Year Consolidat (20 pts) Complete submission before start of the Workshop Complete submission on Day 1-2 of the workshop Complete submission on the last day of the workshop Complete submission after the workshop 	 ed Reports - 20 pts. - 15 pts. - 10 pts. - 5 pts. 	٦ S	Certified Status of Reports Submission at RO- PD
 2. Submission of Year-End Consolidat (20 pts) Complete submission before start of the Workshop Complete submission on Day 1-2 of the workshop Complete submission on the last day of the workshop Complete submission after the workshop 	ted Reports - 20 pts. - 15 pts. - 10 pts. - 5 pts.		Certified Status of Reports Submission at RO- FD
 3. Submission of FARS (1, 1A, 1B, 3, (20 pts) Submission 3 days before the deadline Submission 2 days before the deadline Submission 1 day before the deadline Submission on the deadline 	 4, 5, and 6) - 20 pts. - 15 pts. - 10 pts. - 5 pts. 		Certified Status of Reports Submission thru the URS at DBM- RO





4. Submission of MOOE Downloading	and	\checkmark	Certified Status of	
Quarterly Cash Advances (20 pts)			Reports	
Quarterry cubir mataneous (=0 pts)			Submission at RO-	
• Submission 3 days before the deadline	- 20 pts.		FD	
 Submission 2 days before the deadline 	- 15 pts.			
• Submission 1 day before the deadline	- 10 pts.			
• Submission on the deadline	- 5 pts.			
5. Submission of Monthly Financial R Paid DVs to SDO-COA (20 pts)	Reports and	~	Certified Copies of transmittal of submission to	
 Submission 1 day before the deadline 	- 20 pts.		SDO-COA (with stamp received)	
• Submission on the deadline	- 10 pts.			
• Submission after the deadline	-			





BEST IN FILLING-UP OF TEACHING AND NON-TEACHING ITEMS (SPECIAL AWARD) SDO Level

Best in Filling-up of oTeaching and M Items (100 points)	Ion-Teaching	MOV		Points Earned
100% of newly created items filled-up as of December 31 of the preceding year	- 100 pts.	Performance Management		
90-99% of newly created items filled-up as of December 31 of the preceding year	- 90 pts.	Information S (PMIS)	ystem	
80-89% of newly created items filled-up as of December 31 of the preceding year	- 80 pts.			
70-79% of newly created items filled-up as of December 31 of the preceding year	- 70 pts.			
69% and below of newly created items filled-up as of December 31 of the preceding year	- 60 pts.			





MOST RESPONSIVE IN SUBMISSION OF ADMINISTRATIVE REPORTS (SPECIAL AWARD) SDO Level

	oints)	iministra	tive Reports				MOV		Po Ea:
<u></u>									<u> </u>
Do#	sonnal Pa	lated Dem	orts/Docum	onte		✓	RO-Perso	onnel	
		lateu Kep	bits/ Docum	CIILS			Section	certifie	ed
•	pts)	· 11D	•.•				record		of
		-	ositions (Janu	•			submissi	on	
	tatus of Fil nonth)	lling-Up E	xcel File (ever	y 10 th of	fthe				
	,	dahin Alla	wance (March	14 200	24)				
	-	1	,	,	4 - 7)				
	0	•	ebruary 14, 2	,					
			uary 29, 2024	•					
• P	hilhealth k		ackage (Marc	h 12, 20)24)				
• D	ata on	Vacation	Service C	redits	and				
C	Compensate	ory Time-O	Off (March 14,	, 2024)					
• P	ersonnel (Compleme	nt for COA	(March	25,				
	024)	-		`	,				
	,	SDO Pers	sonnel (April 1	1 2024)					
	liring of CC			1, 202 1)					
0	v 1				4				
	-	rts which	will be require	ed until	cut-				
)thers repo ff date	rts which	will be require	ed until o	cut-				
0	-	rts which	will be require	ed until (cut-				
0	-	rts which	will be require		cut-				
o rics:	-	rts which	will be require	ed until o Points Earned	cut-				
o rics:	ff date Efficiency 100%	Quality Minimal	Timeliness Submitted 3	Points	cut-				
0 rics: Points	ff date	Quality	Timeliness	Points	cut-				
0 rics: Points	ff date Efficiency 100% submission 100%	Quality Minimal error Minimal	Timeliness Submitted 3 days before the deadline Submitted 2	Points	cut-				
0 rics: Points 20	ff date Efficiency 100% submission	Quality Minimal error	Timeliness Submitted 3 days before the deadline Submitted 2 days before	Points	cut-				
O rics: Points 20	ff date Efficiency 100% submission 100%	Quality Minimal error Minimal	Timeliness Submitted 3 days before the deadline Submitted 2 days before the deadline Submitted 1	Points	cut-				
0 rics: Points 20 15	ff date Efficiency 100% submission 100% submission	Quality Minimal error Minimal error	TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before the	Points	cut-				
0 rics: 20 15	ff date Efficiency 100% submission 100% submission 100%	Quality Minimal error Minimal error Minimal	Timeliness Submitted 3 days before the deadline Submitted 2 days before the deadline Submitted 1	Points	cut-				
0 rics: 20 15 10 5	ff date Efficiency 100% submission 100% submission 100% submission	QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal error	TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadline	Points Earned	cut-				
0 rics: 20 15 10	ff date Efficiency 100% submission 100% submission 100% submission	QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal error	TimelinessSubmitted 3 days before the deadlineSubmitted 2 days before the deadlineSubmitted 1 day before the deadlineSubmitted 1 submitted 1 day before the deadline	Points	cut-				
0 rics: 20 15 10 5	ff date Efficiency 100% submission 100% submission 100% submission 100% submission 100%	QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal error	TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadline	Points Earned	cut-				
0 rics: 20 15 10 5 0	ff date Efficiency 100% submission 100% submission 100% submission 100% submission No submission	QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorNA	TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadline	Points Earned					
0 rics: 20 15 10 5 0	ff date Efficiency 100% submission 100% submission 100% submission 100% submission No submission	QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorManimal error	TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadlineNA	Points Earned	by				
0 rics: 20 15 10 5 0	ff date Efficiency 100% submission 100% submission 100% submission 100% submission No submission	QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorManimal error	TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadlineNAon of ratings)	Points Earned	by				
0 rics: 20 15 10 5 0	ff date Efficiency 100% submission 100% submission 100% submission 100% submission No submission	QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorManimal error	TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadlineNAon of ratings)	Points Earned	by				





 2. Supply Management Reports (10 pts) • Inventory 	 ✓ RO-Asset Management Unit certified record of submission
 3. Cash Management Reports (10 pts) • Liquidation Report 	✓ RO-Cash Section certified record of submission
 4. Records Management Reports (10 pts) • CAV 	 ✓ RO-Records Section certified record of submission
 5. Procurement Related Reports (10 pts) • APP • PPMP • Philgeps 	 ✓ RO-Procurement Unit certified record of submission
6. General Services Related Reports (10 pts)• Submission of Division Ban	 ✓ RO-General Services certified record of submission





PROGRAM MANAGEMENT INFORMATION SYSTEM BEST IMPLEMENTER (Special Award) SDO Level

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Planning (30 points)		
Number of SubAROs with budget allocation (15 points) x 0.15	Screenshot of Dashboard of OSDS, CID, and SGOD	
(Number of allocations with WFP Completed / Number of SubAROs with budget allocations) x 15	Screenshot of Dashboard of OSDS, CID, and SGOD	
B. Implementation (40 points)		
(Number of AR/ATC approved / Number of AR/ATC requested) x 30	Screenshot of AR/ATC Dashboard of OSDS, CID, and SGOD	
Number of issuances relative to the implementation of PMIS in the Schools Division	Copy of Division Memoranda relative to PMIS	
5 or more = 10 points	implementation	
4 = 8 points		
3 = 6 points		
2 = 4 points		
1 = 2 points		
0 = no points		
C. Progress Monitoring (30 points)		
Number of operating units with physical	Screenshot of Dashboard of	
accomplishment report	OSDS, CID, and SGOD	
3 OUs = 15 points		
2 OUs = 10 points		
1 OUs = 5 points		
Number of operating units with financial	Screenshot of Dashboard of	
accomplishment report	OSDS, CID, and SGOD	
3 OUs = 15 points		
2 OUs = 10 points		
1 OUs = 5 points		





TOP PERFORMER ON AOM/NS/ND COMPLIANCE (SPECIAL AWARD) SDO Level

A. Financial Management (AOM, Compliance) (100 points)	NS, & ND	
 AOM Compliance (50 points) NO AOM received within the yea Compliance within the year of 50 and above Compliance within the year of 30-49% Compliance within the year of 29% and below 	r – 50 points	 ✓ APPSI Validated by COA and Status of AOM certified by RO-Accounting Section
 2.NS Compliance (25 points) NO NS balance by December 31 Compliance/Settlement within the year of 50% and above within the year Compliance/settlement within the year of 30-49% Compliance/settlement within the year of 29% and below 	- 25 points - 20 points - 15 point - 10 point	 ✓ SASDC issued to the IU by COA as of December 31, 2023 (with NSSDC issued within the year)
 3. ND Compliance (25 points) NO ND balance by December 31 Compliance/Settlement within the year of 50% and above within the year Compliance/settlement within the year of 30-49% Compliance/settlement within the year of 29% and below 	– 25 points – 20 points - 15 point - 10 point	 ✓ SASDC issued to the IU by COA as of December 31, 2023 (with NSSDC issued within the year)





BEST IMPLEMENTER IN PROVIDENT FUND (SPECIAL AWARD) SDO Level

SDO: _____

	ancial Management (Annual U Ins and Collection Rate) (100 p		MOVS
•	Percentage of Collection of Lo (50 pts) (Principal payments over		✓ Certified
	Receivable) Percentage 25% above 20%-24% 15%-19% 10%-14% 6%-9% 5% and below	Points 50 45 40 35 30 25	Consolidated Status Report at RO-FD ✓ Certified Report of Checks Issued from SDO
2.	Number of Loans Granted over Positions (25 pts) (Number of Lo year over Total Number of Plantilla	oans granted for the	 ✓ Annexes A and B ✓ Signed Aging of Loans Receivable
	Percentage 96% - 100% 91% - 95% 86% - 90% 81% - 85% 76% - 80% 75% and below	Points 25 20 18 15 10 5	
3.	Percentage of Delinquent Loa Delinquent Loans over Total Loans	• • • •	 ✓ Certified Report of Delinquent Loans at RO-FD
	Percentage 75% and below 76 % - 80% 81% - 85% 86% - 90% 91% - 95% 96% - 100%	Points 25 20 18 15 10 5	





CRITERIA FOR THE DEPED REGIONAL OFFICE/DEPED REGION VIII BITUON HAN SINIRANGAN SPECIAL AWARDS/ON-THE-SPOT AWARDS

1. MOST PUNCTUAL AWARD

This award shall be given to DepEd Regional Office VIII employees.

Time Frame: January to December or a month before the conduct of the Awarding Ceremony

1. Completion of 8-hour a day/40-hour per week

- 2. No record of Tardiness regardless of number of minutes
- 3. No record of Undertime regardless of number of minutes
- 4. No record of Pass Slip on going out of the Office premises on Personal Business
- 5. No record of going out of the office premises without pass slip

6. No Record of Absence/s without Official Leave

To be provided by the Personnel Section based on the submitted Daily Time Records (DTRs)

2. LOYALTY AWARD

This award shall be given to DepEd Regional Office VIII employees.

Time Frame: January to December or a month before the conduct of the Awarding Ceremony

Pursuant to CSC MC No. 6, s. 2002

1. An official or employee who rendered ten (10) years of continuous and satisfactory service in the government and every five (5) years thereafter.

2. An official or employee who incurred an aggregate of not more than 50 days authorized vacation leave without pay within the 10-year period for the 1st 10 years.

3. An official or employee who incurred an aggregate of not more than 25 days authorized vacation leave without pay within the 5-year period for the succeeding 5-year milestone.

4. Effective January 1, 2002, continuous and satisfactory services in government for purposes of granting loyalty award shall included services in one or more government agencies without any gap. Services rendered in other government agencies prior to January 1, 2002 shall be not considered for purposes of granting the loyalty award.

To be provided by the Personnel Section based on the Service Records

3. PROMPT SUBMISSION OF REPORTS AWARD

This award shall be given to DepEd Regional Office VIII employees.

Time Frame: January to December or a month before the conduct of the Awarding Ceremony

1. Daily Time Record (DTR) (based on the Chief's record of signing the DTR)

2. Submission of Individual Performance Commitment Review Form (IPCRF) Target and Accomplishments





3. Reports required for the Regional Monitoring Evaluation and Adjustment (RMEA)/Program Implementation Review (PIR) (to be identified by the Chief/Immediate Head)

4. Assigned reports based on KRA and other relevant reports (to be identified by the Chief/Immediate Head)

To be provided by the Chief of each Functional Division/Office of the Regional Director based on the record of reports submission of the Immediate Superior

4. ACTIVE PARTICIPATION TO RO ACTIVITIES AWARD

This award shall be given to DepEd Regional Office VIII employees.

1. Attendance to Flag Raising Ceremony/Retreat (to be provided by the Personnel Section) (with exemption of those on official travel/business on Mondays/Fridays)

2. Attendance to National Trainings/Meetings/Orientation

3. Attendance to Regional Trainings/Meetings/Orientation

4. Meetings called for by the Chief (based on attendance)

5. Other RO activities

To be provided by the Chief of each Functional Division/Office of the Regional Director based on the record of participation to RO activities of the Immediate Superior

5. INNOVATION AWARD

This award shall be given to DepEd Regional Office VIII employee/s who introduce new ideas, goods, services, and practices which are intended to be useful and could address gaps on access, quality and relevance, and governance or management of education services.

The recommendation of the Immediate Superior shall be supported with the following Means of Verification (MOVs):

a. Proposal duly approved by the Head of Office

b. Accomplishment Report verified by the Head of Office

c. Certification of utilization of the innovation within the office duly signed by the Head of Office

d. Certification of adoption of the innovation by another division/school/office duly signed by the Head of Office

For collaborative innovation, each member shall be awarded with Plaque/Certificate of Recognition, while cash award, if there is any, shall be divided equally among the number of authors.





6. REGIONAL DIRECTOR'S AWARD

This award is given to DepEd Region VIII employee/s with distinguished accomplishment as determined by the Regional Director.

This award shall be also given in recognition to an "extra-ordinary achievement" that is successfully implemented an idea that contributed to the efficiency and economy of individual, functional division's productivity, or improvement in operations or in the welfare of co-employees.

7. Hall of Fame Award

This award shall be given to any DepEd Region VIII official/employee/school/office/ unit who has been awarded for the same award of the same category for three (3) consecutive years.

8. Good Housekeeping Award

This award shall be given to DepEd RO VIII employee/s or Divisions/Units/Sections whose physical areas of responsibility are well maintained and follow good office-keeping practices based on the results of the Workplace Improvement Team (WIT) assessment following the quality procedure.

9. On-the-Spot Award

9.1 Outstanding or Meritorious Performance Award

This award shall be given to any DepEd employee or office recognized by DepEd or other agencies or organizations sanctioned by DepEd for outstanding or meritorious performance.





BEST FUNCTIONAL DIVISION IN BUDGET UTILIZATION – GASS MOOE (REGIONAL OFFICE SPECIAL AWARD)

Functional Division: _____

A. Financial Management (Budget U (100 points)	Itilization Rate)		
1. Budget Utilization Rate (BUR) pts)	Obligation (50	✓ Certified Status of BUR at RO-FD	
• BUR of 98-100%	- 50 pts.		
• BUR of 96-97%	- 45 pts.		
• BUR of 94-95%	- 40 pt.		
• BUR of 93% and below	- 35 pt.		
2. Budget Utilization Rate (BUR) (50 pts)	Disbursement		
• BUR of 95-100%	- 50 pts.		
• BUR of 90-94%	- 45 pts.		
• BUR of 85-89%	- 40 pt.		
• BUR of 84% and below	- 35 pt.		





BEST FUNCTIONAL DIVISION IN BUDGET UTILIZATION – DOWNLOADED FUNDS (REGIONAL OFFICE SPECIAL AWARD)

Functional Division: _____

A. Financial Management (Budget U (100 points)	Jtilization Rate)		
1. Budget Utilization Rate (BUR) pts)	✓ Certified Status of BUR at RO-FD		
• BUR of 98-100%	- 50 pts.		
• BUR of 96-97%	- 45 pts.		
• BUR of 94-95%	- 40 pt.		
• BUR of 93% and below	- 35 pt.		
2. Budget Utilization Rate (BUR) Disbursement		
(50 pts)	•		
• BUR of 95-100%	- 50 pts.		
• BUR of 90-94%	- 45 pts.		
• BUR of 85-89%	- 40 pt.		
• BUR of 84% and below	- 35 pt.		



