

Republic of the Philippines **Department of Education** REGION VIII - EASTERN VISAYAS

August 30, 2024

REGIONAL MEMORANDUM

No. **1001** s. 2024

2024 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/SCHOOLS DIVISION OFFICES/SCHOOLS

To: Schools Division Superintendents Regional Office Division Chiefs Public Elementary and Secondary School Heads All Others Concerned

1. This Office, through the Regional Program on Awards and Incentives for Service Excellence (PRAISE) Committee and the Human Resource Development Division (HRDD), announces the 2024 Search for the Most Outstanding DepEd Region VIII Officials/Employees/Schools Division Offices/Schools.

2. This activity aims to encourage creativity, innovativeness, efficiency, integrity, and productivity in the public service by recognizing and rewarding officials, employees, and offices/schools, individually or in groups, for their innovations, inventions, superior accomplishments, and other personal efforts which contribute to the efficiency, economy, improvement in government operations, and other extraordinary acts or services in the interest of the public.

| Bituon han Sinirangan Awards | | |
|------------------------------|--|--|
| A. Best Employee Award | | |
| . Most (| Dutstanding Teacher (T I-III, MTs) | |
| 1.1 | Kindergarten | |
| 1.2 | Elementary | |
| 1.3 | Junior High School (JHS) | |
| 1.4 | Senior High School (SHS) | |
| 1.5 | Alternative Learning System (ALS) | |
| 1.6 | Special Education (SPED) | |
| 1.7 | Madrasah | |
| 1.8 | Multigrade | |
| 2. Most 0 | Dutstanding School Head | |
| 2.1 | Elementary (Monograde School- Central Category) | |
| 2.2 | Elementary (Monograde School-Non-Central Category) | |

3. The awards to be given are as follows:





| 2.3 | Elementary (Multigrade School) | | | | |
|-----------|---|--|--|--|--|
| 2.4 | Secondary School (Purely Junior High School) | | | | |
| 2.5 | Secondary School (JHS with SHS; Stand-Alone SHS) | | | | |
| 2.6 | Integrated School (Elementary with JHS/SHS) | | | | |
| | 3. Most Outstanding Non-Teaching Personnel/Teaching-Related Personnel | | | | |
| 3.1 For S | School/SDO/RO Level 1: | | | | |
| 3.1.1 | Administrative Aide | | | | |
| 3.1.2 | Administrative Assistant or equivalent position | | | | |
| 3.2 Most | Outstanding Non-Teaching/Teaching-Related Personnel (Level 2) | | | | |
| 3.2.1 Sch | nool Level | | | | |
| 3.2.1.1 | Administrative Officer II | | | | |
| 3.2.1.2 | Registrar | | | | |
| 3.2.1.3 | Implementing Unit Bookkeeper/Accountant | | | | |
| 3.2.1.4 | Librarian | | | | |
| 3.2.2 Sch | nools Division Office (SDO) Level | | | | |
| 3.2.2.1 | Administrative Officer V | | | | |
| 3.2.2.2 | Human Resource Management Officer (HRMO) | | | | |
| 3.2.2.3 | Supply Officer | | | | |
| 3.2.2.4 | Cashier | | | | |
| 3.2.2.5 | Records Officer | | | | |
| 3.2.2.6 | Legal Officer | | | | |
| 3.2.2.7 | Accountant | | | | |
| 3.2.2.8 | Budget Officer | | | | |
| 3.2.2.9 | Division Librarian | | | | |
| 3.2.2.10 | Planning Officer | | | | |
| 3.2.2.11 | Information Technology Officer | | | | |
| 3.2.2.12 | Engineer | | | | |
| 3.2.2.13 | Project Development Officer II | | | | |
| | 3.2.2.13.1 Youth Formation | | | | |
| | 3.2.2.13.2 Disaster Risk Reduction | | | | |
| | 3.2.2.13.3 Learning Resource | | | | |
| 3.2.2.14 | Senior Education Program Specialist | | | | |
| | 3.2.2.14.1 Human Resource Development | | | | |
| | 3.2.2.14.2 School Management Monitoring and Evaluation | | | | |
| | 3.2.2.14.3 Planning and Research | | | | |
| | 3.2.2.14.4 Social Mobilization and Networking | | | | |
| 3.2.2.15 | Education Program Specialist II | | | | |
| 3.2.2.16 | Education Program Specialist II for ALS (EPSA) | | | | |
| 3.2.2.17 | Nurse | | | | |
| 3.2.2.18 | Medical Officer | | | | |
| 3.2.2.19 | Dentist | | | | |
| 3.2.2.20 | Dental Aide | | | | |
| 3.2.3.21 | Public Schools District Supervisor | | | | |





| 3.2.2.22 | Education Program Supervisor | | | |
|-----------|--|--|--|--|
| | 3.2.2.22.1 Curriculum and Delivery Implementation | | | |
| | 3.2.2.22.2 Program Implementation | | | |
| 3.2.2.23 | Assistant School Principal | | | |
| 3.2.2.24 | JHS Head Teacher/Department Head | | | |
| 3.2.2.25 | Administrative Officer II (HRMO I) | | | |
| 3.2.3 Reg | gional Office Level | | | |
| 3.2.3.1 | Education Program Supervisor | | | |
| 3.2.3.2 | Level 2 Unique Position | | | |
| 3.2.3.3 | Section/Unit Head | | | |
| 3.2.3.4 | Administrative Officer | | | |
| 3.2.3.5 | Accountant | | | |
| 4. Most (| Dutstanding Coordinator/Coach/Trainer/Researcher | | | |
| 4.1 Scho | ol Level | | | |
| 4.1.1 | Literacy Coordinator (Elementary Level only) | | | |
| | Numeracy Coordinator (Elementary Level only) | | | |
| 4.1.3 | ICT Coordinator | | | |
| 4.1.4 | Sports Coach/Trainer | | | |
| 4.2 Scho | ol Division Office Level | | | |
| 4.2.1 | WinS Coordinator | | | |
| 4.2.2 | | | | |
| | GAD Coordinator | | | |
| | SBM Coordinator | | | |
| | TA Coordinator | | | |
| | Learners' Rights and Protection Coordinator | | | |
| | Sports Officer | | | |
| 4.2.8 | | | | |
| | Category (School and SDO) | | | |
| 4.3.1 | Researcher | | | |
| 5. Top To | en (10) in National Examinations | | | |
| B. Best C | Office/School Award | | | |
| 1. Most (| Dutstanding School | | | |
| 1.1 | Elementary (Monograde School- Central Category) | | | |
| 1.2 | Elementary (Monograde School-Non-Central Category) | | | |
| 1.3 | Elementary (Multigrade School) | | | |
| 1.4 | Secondary School (Purely Junior High School) | | | |
| | 1.4.1 Non-Implementing Unit | | | |
| | 1.4.2 Implementing Unit | | | |
| 1.5 | Secondary School (JHS with SHS; & Stand-Alone SHS) | | | |
| | 1.5.1 Non-Implementing Unit | | | |





| | 1.5.2 Implementing Unit |
|--|---|
| 1.6 | Integrated School (Elementary with JHS/SHS) |
| 2. Most (| Dutstanding Schools Division Office |
| 2.1 | Provincial Division |
| 2.2 | City Division |
| 3. Specia | l Awards for Schools Division Offices |
| 3.1 | Best in Fund Utilization |
| 3.2 | Best Practices in Technical Assistance Provision |
| 3.3 | Most Prompt in Submission of Financial Reports |
| 3.4 | Best in Filling-up of Teaching and Non-Teaching Items |
| 3.5 | Most Responsive in Submission of Administrative Reports |
| 3.6 | PMIS Best Implementer |
| 3.7 | Top Performer on AOM/NS/ND Compliance |
| 3.8 | Best in Resolution of 8888/PAAC/CCB Concerns |
| 5.0 | |
| 3.9 | Best in Compliance Rate (PAAC e.g. 8888/CCB) |
| | Best in Compliance Rate (PAAC e.g. 8888/CCB) Best Implementer in Provident Fund |
| 3.9 3.10 C. DepEc | Best Implementer in Provident Fund I Region VIII/Regional Office Special Awards/On-the-Spot Award |
| 3.9 3.10 C. DepEc 1. Specia | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) |
| 3.9 3.10 C. DepEc 1. Speci 1.1 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award |
| 3.9 3.10 C. DepEc 1. Speci 1.1 1.2 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award |
| 3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award |
| 3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award |
| 3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award |
| 3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award |
| 3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award |
| 3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 1.8 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) |
| 3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) Posthumous Award (if applicable) |
| 3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 1.8 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) Posthumous Award (if applicable) Best Functional Division in Budget Utilization (GASS-MOOE) Award |
| 3.9 3.10 C. DepEd 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 1.8 1.9 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) Posthumous Award (if applicable) Best Functional Division in Budget Utilization (GASS-MOOE) |
| 3.9 3.10 C. DepEc 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 1.8 1.9 1.10 1.11 | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) Posthumous Award (if applicable) Best Functional Division in Budget Utilization (GASS-MOOE) Award Best Functional Division in Budget Utilization (Downloaded funds) |
| 3.9 3.10 C. DepEd 1. Specia 1.1 1.2 1.3 1.4 1.5 1.6 1.7 1.8 1.9 1.10 1.11 2. Hall o | Best Implementer in Provident Fund Region VIII/Regional Office Special Awards/On-the-Spot Award I Awards (For Regional Office only) Prompt Submission of Reports Award Active Participation to RO activities/conferences Award Gawad ng Regional Director Award Most Punctual Award Good Housekeeping Award Innovation Award Loyalty Service Award Award for Retiree/s (if applicable) Posthumous Award (if applicable) Best Functional Division in Budget Utilization (GASS-MOOE) Award Best Functional Division in Budget Utilization (Downloaded funds) Award |

4. Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE Committee. The cut-off date for this year's search is **September 30, 2024**.

5. The deadline of submission of Nominees by the Schools Division Offices or Regional Office functional divisions to the Regional PRAISE Secretariat is on **October 8**, **2024, not later than 5:00 pm**. The nomination form together with the certified photocopy of the required documents of the Nominees per award category shall be





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submitted in hard copy to the Regional Office through the Human Resource Development Division (HRDD).

6. Attached are the list of DepEd Regional Office VIII PRAISE Committee Members, Secretariat, Technical Working Group (TWG), TWG Assignment and Terms of Reference (TOR), 2024 Rewards and Recognition Schedule, Search and Screening Procedures, and prescribed search criteria per award category.

7. The participants to the various PRAISE activities are the PRAISE Committee members, Secretariat, TWG, and Program Management Team.

8. Expenses incurred in this activity shall be charged against local funds/Regional Office MOOE continuing funds, subject to the usual accounting and auditing rules and regulations.

9. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO CESO IV Regional Director

Enclosures: As stated References: 2024 HRDD WFP; DepEd Region VIII PRAISE System Manual To be indicated in the <u>Perpetual Index</u> under the following subjects:

CRITERIA

MOST OUTSTANDING

SEARCH

HRDD-RVR







Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024

| Chairperson | Dr. Ronelo Al K. Firmo, CESO V, Assistant Regional Director | | | | |
|--------------------------------------|---|--|--|--|--|
| Co-Chairperson | Dr. Elena S. De Luna, Assistant Schools Division | | | | |
| | Superintendent | | | | |
| Members | Dr. Harvie D. Villamor, Chief, HRDD | | | | |
| | Dr. Rosemarie M. Guino, Chief, AD | | | | |
| | Dr. Gertrudes C. Mabutin, OIC-Chief, CLMD | | | | |
| | Dr. Alejandra B. Lagumbay, Chief, ESSD | | | | |
| | Ms. Alma E. Suyom, Chief, FD | | | | |
| | Ms. Mercedes D. Sarmiento, Chief, FTAD | | | | |
| | Dr. Rita R. Dimakiling, Chief, PPRD | | | | |
| | Mr. Cesar P. Verunque, Chief, QAD Dr. Elmer Albert E. Cuevas, Dentist III, ESSD, 2 nd Level Representative | | | | |
| | | | | | |
| | | | | | |
| | Ms. Queennielyn C. Yu, ADAS I, HRDD, 1 st Level | | | | |
| | Representative | | | | |
| Secretariat | Mr. Rodel V. Rosales, EPS, HRDD | | | | |
| | Mr. Ryan R. Tiu, EPS, CLMD | | | | |
| Ms. Elizabeth E. Caboboy, SAO, AD | | | | | |
| | Ms. Gladys J. Fabillo, SAO, FD | | | | |
| | Ms. Eva D. Rosales, AO V, Personnel, AD | | | | |
| Mr. Ted Juan C. Peleño, EPS II, HRDD | | | | | |

REGIONAL PRAISE COMMITTEE COMPOSITION





Enclosure to Regional Memorandum No. 1001, s. 2024

PRAISE COMMITTEE TECHNICAL WORKING GROUP (TWG), ASSIGNMENT, AND TERMS OF REFERENCE FOR THE 2024 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/ SCHOOLS DIVISION OFFICES/SCHOOLS

| Awards / Special AwardsCo-ChairpersonA. Best Employee AwardChairperson: Dr. Gertrudes C. MabutinMr. Dandy G. Acuin Mr. Dean Ric M. Edriano1. Most Outstanding Teacher (T 1-III, MTs)Dr. Gertrudes C. MabutinMr. Amenia C. Aspa Mr. Alfredo P. Cafe Mr. Nova P. Jorge Mr. Sarah S. Cabaluna Mr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)School Librarian 2.2.2 Project Development Officer II (Learning Resource)2.1.3 Education Program Supervisor (Curriculum and Delivery Implementation)School Level 2.2.3 Education Program Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)School Level | DepEd Region VIII PRAISE | Chairperson / | Members |
|--|---|-------------------|----------------------|
| A. Best Employee Award Chairperson: Mr. Dandy G. Acuin 1. Most Outstanding Dr. Gertrudes C. Mr. Dandy G. Acuin Teacher (T I-III, MTs) Dr. Gertrudes C. Mr. Dandy G. Acuin 1.2 Elementary OIC-Chief, CLMD Mr. Amenia C. Aspa 1.3 Junior High School OIC-Chief, CLMD Mr. Nova P. Jorge 1.4 Senior High School Mr. Jay B. Bihag Mr. Ryan R. Tiu 1.7 Madrasah Sarah S. Co-Chairperson: 1.7 Madrasah Mr. Jay B. Bihag Mr. Ryan R. Tiu 1.8 Multigrade Mr. Jay B. Bihag Mr. Hydelyn N. Cinco 2. Most Outstanding Non- Fernandez Jr. Ms. Hydelyn N. Cinco 2. 1 School Level 2.1.1 Librarian Z.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian Z.2.2 Project Development Officer II (Learning Resource) Secialist II for ALS (EPSA) Z.2.4 Education Program Supervisor Qurriculum and Delivery Implementation) The mentation) The mentation) 2.2.5 Education Program Supervisor Mr. Poparation Mr. Ernani S. Grading Cordinator (School Level) Hydelyn N. Cinco Mr. Hydelyn N. Cinco | | _ | |
| Teacher (T I-III, MTs) 1.1 Kindergarten 1.2 Elementary 1.3 Junior High School 1.4 Senior High School 1.5 ALS 1.6 SPED 1.7 Madrasah 1.7 Madrasah 1.8 MultigradeMabutin - OIC-Chief, CLMD Co-Chairperson: Mr. Joy B. BihagEdriano Mr. Amenia C. Aspa Mr. Nova P. Jorge Mr. Sarah S. Cabaluma Mr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2.1 School Level 2.2.1 Division Librarian Supervisor (Curriculum and Delivery Implementation)Sarah S. Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)Imple. Nova P. Jorge Implement | | | Mr. Dandy G. Acuin |
| 1.1 Kindergarten 1.2 Elementary 1.3 Junior High School 1.4 Senior High School 1.4 Senior High School 1.5 ALS 1.6 SPED 1.7 Madrasah 1.8 Multigrade 2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2) 2.1 School Level 2.1.1 Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) - OIC-Chief, CLMD Mr. Amenia C. Aspa Mr. Alfredo P. Cafe Mr. Nova P. Jorge Mr. Ryan R. Tiu Ms. Sarah S. Cabaluna Mr. Fernani S. Cabaluna Mr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco | 1. Most Outstanding | Dr. Gertrudes C. | Mr. Dean Ric M. |
| 1.2 ElementaryMr. Alfredo P. Cafe1.3 Junior High SchoolK. Sorah S.1.4 Senior High SchoolMr. Joy B. Bihag1.5 ALSK. Syarah S.1.6 SPEDK. Sarah S.1.7 MadrasahSarah S.1.8 MultigradeCo-Chairperson:2. Most Outstanding Non-Teaching/Teaching-RelatedFernani S.Personnel (Level 2)State Contention2.1 School LevelSchool Division Office2.2.1 Division LibrarianCo-Chairperson:2.2.2 Schools Division OfficeSecurce)2.2.3 Education Program Supervisor (EPSA)2.2.4 Education Program Supervisor (Program Implementation)2.2.5 Education Program Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level) | Teacher (T I-III, MTs) | Mabutin | Edriano |
| 1.3 Junior High School 1.4 Senior High School 1.5 ALS 1.6 SPED 1.7 Madrasah 1.8 Multigrade 2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2) 2.1 School Level 2.1.1 Librarian 2.2.2 Schools Division Office (SDO) Level 2.2.3 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.4 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) Co-Chairperson: Mr. Joy B. Bihag Mr. Nova P. Jorge Mr. Ryan R. Tiu Ms. Sarah S. Cabaluna Mr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco | 1.1 Kindergarten | – OIC-Chief, CLMD | Mr. Amenia C. Aspa |
| 1.4 Senior High School 1.5 ALS 1.6 SPED 1.7 Madrasah 1.7 Madrasah 1.8 MultigradeMr. Joy B. BihagMr. Ryan R. Tiu Ms. Sarah S. Cabaluna Mr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Anticipation office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource)Anticipation office (SPSA)2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation)Anticipation Program Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)Nost Outstanding Coordinator (School Level) | 1.2 Elementary | | Mr. Alfredo P. Cafe |
| 1.5 ALSMs. Sarah S. Cabaluna1.7 MadrasahMr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Fernandez Jr. Ms. Hydelyn N. Cinco2. Schools Division Office (SDO) Level2.1.1 Librarian2.2 Schools Division Office (SDO) LevelSecond Personnel (Level 2)2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource)Officer II (Learning Resource)2.2.3 Education Program Supervisor (Curriculum and Delivery Implementation)Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)Supervisor | 1.3 Junior High School | Co-Chairperson: | Mr. Nova P. Jorge |
| 1.6 SPEDCabaluna1.7 MadrasahMr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Ms. Hydelyn N. Cinco2.1 School Level 2.1.1 Librarian2.1 School Level 2.1.1 Librarian2.2 Schools Division Office (SDO) Level 2.2.1 Division LibrarianMs. Hydelyn N. Cinco2.2.3 Education Program Specialist II for ALS (EPSA)Supervisor (Curriculum and Delivery Implementation)2.2.5 Education Program Supervisor (Program Implementation)Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level)Ms. Outstanding Coordinator (School Level) | 1.4 Senior High School | Mr. Joy B. Bihag | Mr. Ryan R. Tiu |
| 1.7 Madrasah 1.8 MultigradeMr. Ernani S. Fernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)2.1 School Level 2.1.1 Librarian2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource)2.2.3 Education Program Specialist II for ALS (EPSA)2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation)2.2.5 Education Program Supervisor (Program Implementation)3. Most Outstanding Coordinator (School Level) | 1.5 ALS | | Ms. Sarah S. |
| 1.8 MultigradeFernandez Jr. Ms. Hydelyn N. Cinco2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2)Ms. Hydelyn N. Cinco2.1 School Level 2.1.1 Librarian2.1 School Level 2.1.1 Librarian2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource)Hereice Resource)2.2.3 Education Program Supervisor (Curriculum and Delivery Implementation)Supervisor (Curriculum and Delivery Implementation)3. Most Outstanding Coordinator (School Level)Image: Standing Coordinator (School Level) | 1.6 SPED | | Cabaluna |
| 2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2) Ms. Hydelyn N. Cinco 2.1 School Level 2.1.1 Librarian 2.1 School Level 2.1.1 Librarian 2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 9.2.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 9.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) 4.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1 | 1.7 Madrasah | | Mr. Ernani S. |
| 2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2) 2.1 School Level 2.1.1 Librarian 2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) | 1.8 Multigrade | | Fernandez Jr. |
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| Teaching/Teaching-Related Personnel (Level 2) 2.1 School Level 2.1.1 Librarian 2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) | 2. Most Outstanding Non- | | |
| Personnel (Level 2) 2.1 School Level 2.1.1 Librarian 2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) | • | | |
| 2.1 School Level 2.1.1 Librarian 2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) | U . U | | |
| 2.1.1 Librarian 2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) | | | |
| 2.2 Schools Division Office (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) | 2.1 School Level | | |
| (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.3.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program Implementation) 3. Most Outstanding Coordinator (School Level) | 2.1.1 Librarian | | |
| Coordinator (School Level) | (SDO) Level 2.2.1 Division Librarian 2.2.2 Project Development Officer II (Learning Resource) 2.2.3 Education Program Specialist II for ALS (EPSA) 2.2.4 Education Program Supervisor (Curriculum and Delivery Implementation) 2.2.5 Education Program Supervisor (Program | | |
| 3 literacy ('oordinator | – | | |





| (Elementary Level only) 3.2 Numeracy Coordinator (Elementary Level only) A. Best Employee Award 1. Most Outstanding School Head Elementary (Monograde School- Central Category) Elementary (Monograde School-Non-Central Category) Elementary (Multigrade School) Elementary (Multigrade School) Secondary School (Purely Junior High School) Secondary School (JHS with SHS; Stand-Alone SHS) Integrated School (Elementary with JHS/SHS) 2. Most Outstanding Non- Teaching/Teaching-Related | Chairperson: Dr. Elena S. De Luna - Co-chairperson, PRAISE Committee Co-Chairperson: Dr. Harvie D. Villamor - Chief, HRDD | Mr. Rodel V. Rosales Dr. Rowena T. Vacal Dr. Dina S. Superable Mr. Clark Dave P. Arante Mr. Michael C. Parado Mr. Ted Juan C. Peleño Ms. Marilyn G. Trinidad Mr. Pee Jay P. Amadore |
|--|--|---|
| Teaching/Teaching-RelatedPersonnel(Level 2)(SDOLevel)2.1 Senior EducationProgram SpecialistProgram Specialist(Human ResourceDevelopment)Verlopment | | |
| 3. Most Outstanding Coordinator (SDO Level) 3.1 GAD Coordinator | | |
| A. Best Employee Award 1. Most Outstanding Non- Teaching Personnel/ Teaching-Related Personnel 1.1 For School/SDO Level 1 1.1.1 Administrative Aide 1.1.2 Administrative Assistant or equivalent position | Chairperson: Dr. Rosemarie M. Guino - Chief, AD Co-Chairperson: Ms. Alma E. Suyom - Chief, FD | Ms. Elizabeth E. Caboboy Ms. Eva D. Rosales Ms. Ma. Laura F. Paglinawan Ms. Russel L. Resco Mr. Ariem V. Cinco Ms. Apple T. Reyes Atty. Eleanor C. Calumpiano Mr. Jim Albert A. Lagado |
| 2. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2) | | Ms. Jasmin F. Calzita Ms. Gladys J. Fabillo Ms. Fe M. Gerona |





| | Mr. Gary Jay N. |
|--------------------------------------|--------------------|
| 2.1 School Level | Calipayan |
| | Ms. Reylyn S. Esoy |
| 2.1.1 Administrative Officer II | |
| | Ms. Mary Grace |
| 2.1.2 Registrar | Antivo |
| 2.1.3 Implementing Unit | Ms. Ronafe A. Dolo |
| Bookkeeper/ | |
| Accountant | |
| | |
| 2.2 Schools Division Office | |
| | |
| (SDO) Level | |
| 2.2.1 Administrative Officer V | |
| 2.2.2 Human Resource | |
| Management Officer | |
| (HRMO) | |
| 2.2.3 Supply Officer | |
| 2.2.4 Cashier | |
| 2.2.5 Records Officer | |
| 2.2.6 Legal Officer | |
| 2.2.7 Accountant | |
| | |
| 2.2.8 Budget Officer | |
| 2.2.9 Planning Officer | |
| 2.2.10 Information | |
| Technology Officer | |
| 2.2.11 Education Program | |
| Specialist II | |
| 2.2.12 Public Schools | |
| District Supervisor | |
| 2.2.13 Assistant School | |
| | |
| Principal | |
| 2.2.14 JHS Head Teacher/ | |
| Department Head | |
| 2.2.15 Administrative Officer | |
| II (HRMO I) | |
| | |
| 3. Most Outstanding | |
| Coordinator | |
| | |
| 3.1 School Level | |
| 3.1.1 ICT Coordinator | |
| 5.1.1 ICT COordinator | |
| | |
| 3.2 SDO Level | |
| 3.2.1 Division Information | |
| Officer | |
| | |
| B. Special Awards for Schools | |
| Division Offices/RO FDs | |
| 1. Best in Fund Utilization | |
| 2. Top Performer on AOM/NS/ | |
| ND Compliance | |
| | |
| 3. Best Functional Division in | |
| Budget Utilization (GASS- | |





| MOOE) Award 4. Best Functional Division in Budget Utilization (Downloaded funds) Award 5. Best Implementer in Provident Fund 6. Most Prompt in Submission of Financial Reports 7. Best in Filling-up of Teaching and Non-Teaching Items 8. Most Responsive in Submission of Administrative Reports 9. Best in Resolution of 8888/ PAAC/CCB Concerns 10. Best in Compliance Rate A. Best Employee Award 1. Most Outstanding Non- Teaching/Teaching-Related Personnel (Level 2) (SDO Level) 1.1 Senior Education Program Specialist (Planning and Research) 2. Most Outstanding Coordinator/Researcher 2.1 Open Category (School and SDO) 2.1.1 Researcher 2.2 SDO Level 2.2.1 SBM Coordinator 2.2.2 TA Coordinator 3.5 Outstanding School 1.1 Elementary (Multigrade | Chairperson: Dr. Rita R. Dimakiling -Chief, PPRD Co-Chairperson: Ms. Mercedes D. Sarmiento -Chief, FTAD | Mr. Rex C. Briones Mr. Mark Lito B. Gallano Ms. Jennylind D. Daya Ms. Janice C. Delopere Ms. Ed Kathelen Q. Garcia Ms. Geraldine M. Mangaliman Mr. Reynaldo E. Nayre Ms. Anna Lyn B. Lim |
|---|--|--|
| 1.1 Elementary (Multigrade School) 1.2 Secondary School (JHS with SHS; & Stand-Alone SHS) 1.2.1 Non-Implementing Unit 1.2.2 Implementing Unit 1.3 Integrated School (Elementary with | | |





| JHS/SHS) | | |
|---|--------------------------|----------------------------------|
| 2. Most Outstanding Schools | | |
| Division Office | | |
| 2.1 Provincial Division | | |
| 2.2 City Division | | |
| | | |
| C. Special Awards for Schools | | |
| Division Offices | | |
| 1. Best Practices in Technical | | |
| Assistance Provision 2. PMIS Best Implementer | | |
| A. Best Employee Award | Chairperson: | Ms. Eden A. Dadap |
| n. Dest Employee Award | Dr. Alejandra B. | Ms. Camelia N. Bacale |
| 1. Most Outstanding Non- | Lagumbay | Ms. Adara Lourdes S. |
| Teaching/Teaching-Related | - Chief, ESSD | Luaton |
| Personnel (Level 2) (SDO | | Mr. Ryan Jay L. |
| Level) | | Bagon |
| 1.1 Engineer | Co-Chairperson: | Mr. Brent Christian S. |
| 1.2 Project Development | Dr. Elmer Albert E. | Andrada |
| Officer II | Cuevas | |
| (Youth Formation) | | |
| 1.3 Project Development Officer II | | |
| (Disaster Risk | | |
| Reduction) | | |
| 1.4 Senior Education | | |
| Program Specialist | | |
| (Social Mobilization and | | |
| Networking) | | |
| 1.5 Nurse | | |
| 1.6 Medical Officer | | |
| 1.7 Dentist | | |
| 1.8 Dental Aide | | |
| 2. Most Outstanding | | |
| Coordinator/Coach/Trainer | | |
| 2.1 School Level | | |
| 2.1 School Level 2.1.1 Sports Coach/Trainer | | |
| 2.1.1 Sports Coacit/ Hamer | | |
| 2.2 SDO Level | | |
| 2.2.1 WinS Coordinator | | |
| 2.2.2 School-based Feeding | | |
| Program Coordinator | | |
| 2.2.3 Learners' Rights and | | |
| Protection Coordinator | | |
| 2.2.4 Sports Officer | 01 | |
| A. Best Employee Award | Chairperson: | Mr. Marlou D. |
| 1. Most Outstanding Non- Teaching/Teaching-Related | Mr. Cesar P. Verunque | Camposano Mr. Melvin Chito M. |
| Personnel (Regional Office) | - Chief, QAD | Solis |
| reisonnei (Kegional Onice) | | 50118 |





| 1.1 Level 1 | | Mr. Gerardo L. Adtoon |
|----------------------------------|--------------------|-----------------------|
| | | |
| 1.1.1 Administrative Aide | Co-Chairperson: | Ms. Rachel R. Cuevas |
| 1.1.2 Administrative | Mr. Sonny S. Tayum | Mr. Jimmy G. Gula |
| Assistant or equivalent | | |
| position | | |
| 1.2 Level 2 | | |
| 1.2.1 Education Program | | |
| Supervisor | | |
| 1.2.2 Section/Unit Head | | |
| 1.2.3 Level II Unique Position | | |
| 1.2.4 Administrative Officer | | |
| 1.2.5 Accountant | | |
| 2. Most Outstanding Non- | | |
| Teaching/Teaching-Related | | |
| Personnel (Level 2) (SDO | | |
| Level) | | |
| 2.1 Senior Education | | |
| Program Specialist | | |
| (School Management | | |
| Monitoring and | | |
| Evaluation) | | |
| , | | |
| B. Best Office/School/ | | |
| Learning Center Award | | |
| 1. Most Outstanding School | | |
| 1.1 Elementary (Monograde | | |
| School- Central Category) | | |
| 1.2 Elementary (Monograde | | |
| School-Non-Central | | |
| Category) | | |
| 1.3 Secondary School (Purely | | |
| Junior High School) | | |
| 1.3.1 Non-Implementing | | |
| Unit | | |
| | | |
| 1.3.2 Implementing Unit | | |
| | 1 | |

TWG TERMS OF REFERENCE

1. Take/receive the documents of the nominees from the Regional PRAISE Secretariat c/o HRDD.

- 2. Evaluate the documents based on the prescribed search criteria.
- 3. Rank and identify the Top 3 qualified nominees per award category.

4. Conduct validation of the Top 3 qualified nominees through face-to-face interview or online interview using available online platforms.

- 4.1 Inform the Top 3 qualified nominees on the schedule of validation.
- 4.2 If the interview is done online, create and provide the meeting link to the Top 3 qualified nominees.
- 4.3 Use the Potential/Interview Checklist and Rating Sheet provided.

5. Submit the results of the evaluation and validation to the Regional PRAISE Committee c/o HRDD.





Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024

REWARDS AND RECOGNITION SCHEDULE OF THE 2024 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/SDO/SCHOOLS

| DATE | ACTIVITY | REMARKS | EXPECTED OUTPUT |
|--|---|--|--|
| January 2024 | Submit the Annual Report of the PRAISE Implementation in the Regional Office to the CSC Regional Office VIII | PRAISE Committee and/or Secretariat | Annual Report submitted |
| March 4, 2024 | PRAISE Committee 1 st Quarterly Meeting | PRAISE Committee and/or Secretariat | Reviewed/Finalized the DepEd Region VIII PRAISE system manual |
| June 3, 2024 | PRAISE Committee 2 nd Quarterly Meeting | PRAISE Committee and/or Secretariat | Quarterly meeting conducted |
| July 2, 2024 | Conduct of Mid-Year Assessment | PRAISE Committee and/or Secretariat | Mid-year assessment conducted |
| August 22, 2024 | PRAISE Committee 3 rd Quarterly Meeting | PRAISE Committee and/or Secretariat | Quarterly meeting conducted |
| August 30, 2024 | Issuance of Memorandum re; 2024 Search for the Most Outstanding DepEd Region VIII Officials/Employees/Schools Division Offices/Schools | PRAISE Committee and/or Secretariat | Memorandum issued re: 2024 Search for the Most Outstanding DepEd Region VIII Officials/Employees/ Schools Division Offices/Schools |
| September 2024 to October 7, 2024 | Conduct of the selection procedure for nominating, evaluating, and identifying Outstanding Employee and Offices at the Schools Division Offices (SDOs) | Division/District/S chool PRAISE Committee | Nominee per award category identified |
| October 8, 2024 | Submission of Nominees by the Schools Division Offices / RO functional divisions corresponding to each award category | The Nomination Form together with the certified photocopy of the required documents shall be submitted in hard copy to the Regional Office through the Human Resource Development Division (HRDD). | 13 SDOs / RO functional divisions submitted List of Nominees with the required documentary requirements |
| | | the completeness of all the documents submitted for the | |





| October 10-22, 2024 | Screening and Shortlisting of Nominees of the different PRAISE awards | different categories and transmit to the Regional PRAISE Secretariat. Late documents will not be accepted. In-charge: PRAISE Committee, Secretariat, and | Qualified nominees screened/evaluated |
|--|--|---|---|
| | • Evaluation of documents of the division/regional office nominees based on the prescribed search criteria. | Technical Working Group (TWG) | |
| October 23, 2024 to November 5, 2024 | Conduct validation (document evaluation and interview) of qualified nominees If face-to-face interview is not possible, teleconferencing, and other online platforms shall be considered and be maximized to proceed with the validation stage. | In-charge: PRAISE Committee, Secretariat, and Technical Working Group (TWG) | Qualified nominees validated thru teleconferencing/ video/onsite |
| November 6, 2024 | Finalization of DepEd Region 8 PRAISE awards | PRAISE Committee convenes and deliberates the results | Deliberated results finalized |
| November 7, 2024 | Announcement of Results of the 2024 Search | PRAISE Committee and/or Secretariat; Prepare logistics for the awarding | Memorandum issued re: Official Results of the 2024 Search |
| November | Conduct of Awarding | Venue to be | Conducted the |
| 29, 2024 December 2, 2024 | CeremonyPRAISECommitteeQuarterly Meeting | announced PRAISE Committee and/or Secretariat | awarding ceremonyDiscussedPRAISEissuesand/orconcerns |
| December 2024 | Submission of the Activity Documentation Report | PRAISE Committee and/or Secretariat | Activity Documentation Report submitted |
| January 2025 | Submission of the PRAISE Annual Report | PRAISE Committee and/or Secretariat | Annual Report submitted |





Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024

SEARCH AND SCREENING PROCEDURES

- 1. **General Conditions.** The following conditions shall strictly be followed:
 - 1.1 **Competition among Nominees.** Nominees for any of the awards, whether by individual or group categories, shall compete among themselves and be screened based on the criteria or standards, requirements and process provided under this Manual and/or as the PRAISE Committee may determine subject to the approval by the Regional Director.
 - 1.2 **Cut-off Score.** There shall be a cut-off score of 70 points for all awards to qualify as a regional nominee. The Regional PRAISE Committee shall not receive any nomination for nominees whose total score/point is below the cut-off score.
 - 1.3 **Grounds for Disqualification.** Notwithstanding as may be provided in pertinent provisions of this Manual and CSC circulars, rules and regulations, candidates/nominees for any of the awards shall have no pending case and/or had not been found guilty of any administrative, criminal, or civil case. Provided that a pending case shall refer to any complaint that has already gone through preliminary investigation and that a formal charge has been filed against a candidate or nominee before a competent tribunal. Provided, further, that a case that has already been considered dismissed shall not disqualify a candidate or nominee from participating in the screening process after submitting a certification issued by the disciplining authority/proper court.
 - 1.3.1 Non-compliance with the submission of the complete documentary requirements shall render the nominee ineligible for the Search.
 - 1.3.2 Misrepresentation, bribery, and any form of special favors to the PRAISE Committee shall be ground for disqualification.

2. General Procedure for Nomination, Evaluation, and Identification of Awardees – The following procedures shall be used:

- 2.1 Procedure for Nominating, Evaluating, and Identifying for the Most Outstanding SDO Employee/s
 - 2.1.1 The School PRAISE committee shall conduct a selection process at the school level. The prescribed search criteria for each award category shall be used in evaluating the document of the candidates.
 - 2.1.2 In any award category, the School PRAISE Committee shall nominate to the District PRAISE Committee only one (1) candidate with the





highest score that meets the required cut-off score. Nominees who fall below the cut-off score shall be automatically disqualified.

The duly accomplished nomination form and all the other requirements shall be submitted by the School PRAISE Committee to the District PRAISE Committee.

2.1.3 The District PRAISE Committee shall validate and evaluate the forwarded documents using the same prescribed search criteria. The school nominee with the highest score that meets the cut-off score shall be nominated to the Division PRAISE Committee as the district nominee. Nominees who fall below the cut-off score shall be automatically disqualified.

The duly accomplished nomination form and all the other requirements shall be submitted by the District PRAISE Committee to the Division PRAISE Committee.

2.1.4 The Division PRAISE Committee shall review the documents of the district nominees using the same prescribed search criteria. The district nominee with the highest score that meets the cut-off score shall be nominated to the Regional PRAISE Committee as the division nominee. Nominees who fall below the cut-off score shall be automatically disqualified.

> The duly accomplished nomination form and all the other requirements shall be submitted by the Division PRAISE Committee to the Regional PRAISE Committee.

2.1.5 The Regional PRAISE Committee together with the Secretariat and TWG shall review the documents of the division nominees vis-àvis the prescribed search criteria. After the review and/or evaluation of the documents submitted, the Division Nominees who fall below the cut-off score shall be automatically disgualified.

> The remaining Division Nominees who qualified shall be ranked and the Top 3 Division Nominees shall be called for interview and/or other mode of verification or assessments (teleconferencing, face to face, video presentation, and others) conforming with the health protocols that fit the situation of the place. The division nominee with the highest FINAL SCORE THAT MEETS THE CUT-OFF SCORE





AFTER THE VALIDATION AND DELIBERATION shall be conferred as the REGIONAL AWARDEE.

- 2.2 Procedure for Nominating, Evaluating, and Identifying for the Most Outstanding Regional Office Employee/s
 - 2.2.1 The Division Chief shall nominate qualified employee/s for the award/s. A duly accomplished nomination form and all the other requirements shall be submitted by the functional division nominee to the Regional PRAISE Committee.
 - 2.2.2 The Regional PRAISE Committee shall evaluate, review, and validate the documents of the functional division nominees using the prescribed search criteria. After the review and/or evaluation of the documents submitted, the Functional Division Nominees who fall below the cut-off score shall be automatically disqualified.

The remaining Functional Division Nominees who qualified shall be ranked and the Top 3 Functional Division Nominees shall be called for interview and/or other mode of verification or assessments (teleconferencing, face to face, video presentation, and others) conforming with the health protocols that fit the situation of the place. The concerned Regional Office Division Chiefs of the three finalists shall inhibit during the interview. The functional division nominee with the highest FINAL SCORE THAT MEETS THE CUT-OFF SCORE AFTER THE VALIDATION AND DELIBERATION shall be conferred as the REGIONAL AWARDEE.

- 2.3 Procedure for Nominating, Evaluating, and Identifying for the Most Outstanding Office/School
 - 2.3.1 The Division PRAISE committee shall conduct a selection process at the division level. The prescribed search criteria shall be used in evaluating the document of the nominees. The nominees with the highest score that meets the cut-off score shall be nominated to the regional level. Nominees who fall below the cut-off score shall be automatically disqualified.

The duly accomplished nomination form and all the other requirements shall be submitted by the Division PRAISE Committee to the Regional PRAISE Committee.





- 2.3.2 Upon submission of the required documents to the Regional PRAISE Committee, all Provincial/City Schools Division Offices (SDOs) shall be considered as nominees of the Search for Most Outstanding Schools Division Office for Provincial/City division offices.
- 2.3.3 The Regional PRAISE Committee shall review and/or evaluate the documents of the division nominees using the prescribed search criteria.

After the review and/or evaluation of the documents submitted, the Division Nominees who fall below the cut-off score shall be automatically disqualified.

The remaining Division Nominees who qualified shall be ranked and the Top 3 Division Nominees shall be called for interview and/or other mode of verification or assessments (teleconferencing, face to face, video presentation, and others) conforming with the health protocols that fit the situation of the place. The division nominee (office/school) with the highest FINAL SCORE THAT MEETS THE CUT-OFF SCORE AFTER THE VALIDATION AND DELIBERATION shall be conferred as the REGIONAL AWARDEE.

3. Other General Provisions

- 3.1 The PRAISE Committee shall strictly follow the scheduled dates.
- 3.2 Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee.
- 3.3 For the national mandated awards such as Brigada Eskwela Best Implementing Schools, SBM Level III of Practice, Curriculum-related awards, and others, separate guidelines and criteria shall be used.
- 3.4 The Schools Division Offices can also innovate another kind of awards for as long as the Awards set by the Regional PRAISE Committee are implemented.
- 3.5 The Official Results of the Regional Selection Process shall be posted at the Regional Office's official website.
- 3.6 The Regional Office may opt to adopt other platforms for conducting the awarding ceremony depending upon the situation of the place.
- 3.7 In case of a tie at any level, the PRAISE Committee shall refer to the OPCRF/IPCRFs of the nominees. The nominee with the highest





OPCRF/IPCRF numerical rating shall be nominated or be the recipient of the award. In case all nominees display the same OPCRF/IPCRF numerical rating, all nominees shall be recognized.

- 3.8 Any member of the PRAISE Committee who is related to a nominee up to fourth degree of consanguinity and affinity shall inhibit himself/herself from evaluating the documents and interviewing all candidates/nominees for the said award category.
- 3.9 In case of protest, the aggrieved party may file his/her protest within five (5) calendar days after the official result has been posted in the official website by the School/District/Division/Regional PRAISE Committee. The School/District/Division/Regional PRAISE Committee shall decide the protest within three (3) calendar days from receipt of the protest. The decision of the PRAISE Committee is final and irrevocable. No motion for reconsideration shall be entertained.
- 3.10 PRAISE Awardees are not allowed to use the same documents for outstanding and/or meritorious accomplishments in the succeeding search.
- 3.11 Awardees for 3 consecutive years shall be awarded a Hall of Fame Award in the succeeding awarding ceremony. The Hall of Fame awardee/s can rejoin the search after 2 years from the time of receiving the award.

4. Basic Qualifications

- 4.1 With at least 2 (two) years of relevant experience in the same plantilla position that an employee is nominated
- 4.2 With an IPCRF/OPCRF rating of at least 4.500 (Outstanding) for the past two years in the same position that an employee is nominated
- 4.3 Has no pending case and/or had not been found guilty of any administrative, criminal, or civil case
- 4.4 For awards on coordinatorship/advisership, nominees should be a coordinator/adviser for at least 2 years.

5. List of Requirements

The Nomination Folder per nominee shall contain the following items:

5.1 Completely filled-out nomination form (For SDOs, signed by the Schools Division Superintendent and endorse the same to the Regional PRAISE Committee; For RO, signed by the Division Chief and endorse the same to the Regional PRAISE Committee)





- 5.2 Updated Service Record duly certified by the SDO Administrative Officer V
- 5.3 Nominee's updated and completely filled-up CS Form 212 Revised 2017
- 5.4 Selection results duly signed by the PRAISE committee at the different committee levels
- 5.5 Certification for the conduct of the selection process duly signed by the Committee Chair
- 5.6 For division office nominees, endorsement letter from the Schools Division Superintendent; for regional office nominees, endorsement letter from the Division Chief to the Regional Director
- 5.7 OPCR/IPCR for the past two years in the same plantilla position that an employee is nominated
- 5.8 Duly certified means of verification (MOVs) for the awards, recognition, participation, and other accomplishments by the School Head/Records Officer/Division Chief as the case maybe. In no case shall the nominee certify his/her MOVs
- 5.9 Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities.
- 5.10 Omnibus Certification of Authenticity and Veracity of Documents

6. **Stages of the Search for DepEd Region VIII** - The Regional PRAISE Committee shall conduct a thorough evaluation and search for each category following the two stages namely:

6.1 Screening and Evaluation of Documents and Interview Stage -

The Schools Division Offices shall conduct their Division Search for Outstanding Officials/Employees/Schools using the prescribed search criteria. They shall nominate their awardees to the Regional PRAISE Committee for the DepEd Region VIII PRAISE Awards.

The functional divisions of the Regional Office shall submit their nominees to the PRAISE committee.

All nominees who fall below the cut-off score shall be automatically disqualified.





If face-to-face interaction is not possible, teleconferencing, and other online platforms shall be considered and be maximized to proceed with the screening and evaluation of document stage.

The PRAISE Committee shall evaluate the documents for any of the categories with only one nominee provided he/she meets the cut-off score of 70.

6.2 **Validation Stage** - The Regional PRAISE Committee shall spearhead the validation (document evaluation and interview) of the division nominees for each category from the concerned Schools Division Offices/functional divisions using the prescribed search criteria.

The Committee shall identify the regional awardee for each category.

If face-to-face interview is not possible, teleconferencing, and other online platforms shall be considered and be maximized to proceed with the validation stage.

The PRAISE Committee shall deliberate on the consolidation of results, by category. They shall signify in the Consolidated Rating Sheet by category and shall treat with utmost confidentiality the results which shall be awarded during the Awarding ceremony.

7. PUBLICATIONS OF THE FINAL SCREENING RESULTS, AWARDING CEREMONIES, AND SUBMISSION OF PRAISE REPORT

- 7.1 **Conduct of the Awarding Ceremony** The Winners for each of the categories are awarded during the Awarding Ceremony. They shall receive a Certificate of Recognition, plaque, and a monetary incentive subject to availability of funds and COA rules and regulations (Refer to the provision in 6.7 PRAISE Monetary Incentives).
- 7.2 **Publication of Results** The official results of the DepEd Region VIII PRAISE Awards shall be disseminated through a Regional Memorandum not less than five days from the Awarding Ceremony. The Annual Report of the PRAISE Implementation in the Regional Office shall be prepared and submitted to the CSC Regional Office on or before the 30th day of January.
- 7.3 **Policy Review and Enhancement** The PRAISE Committee shall meet on the third week of January to evaluate the PRAISE implementation of the Region and review the policy to continuously improve the process and guidelines.





- 7.4 **Criteria and Standards** In the evaluation of nominees' documents for DepEd Region VIII Praise Awards, Criteria by category (Annex E) shall be used.
 - 7.4.1 **Criteria and Standards for other PRAISE Awards** The criteria and standards for other PRAISE Awards such as the Gawad Agad Award shall be in accordance with the specific requirements as may be indicated in the Certificate of Recognition which shall be presented during the Monday Convocation and or other forms of Regional Office gatherings, team building activities, conferences, and celebration. These shall be consistent with applicable laws, rules and regulations promulgated by competent authority/ies and/or as the PRAISE Committee which may be prescribed or duly approved by the Regional Director.
 - 7.4.2 **Other Considerations** Other similar circumstance/s may be considered in favor of the nominee, as may be determined by the PRAISE Committee concerned duly approved by the Regional Director.
- 7.5 **Nomination Form** The Nomination Form with the 2"x 2" picture of the nominee shall be accomplished by the immediate head.
- 7.6 **Omnibus Certification of Authenticity and Veracity of Documents.** -The Omnibus Certification of Authenticity and Veracity of Documents is a legal document executed by the nominee swearing the authenticity and veracity of the documents he/she submitted. This also authorizes the Department of Education to verify the authenticity of his/her documents submitted for his or her application to the DepEd Region VIII PRAISE Awards.
- 7.7 **Grounds for the Deferment and Cancellation of the Screening Process of a Nominee** - The PRAISE Committee shall defer or cancel the screening process for a nominee, whether individual or group, for any of the following grounds:
 - 8.7.1 Failure of the nominee to meet the basic qualifications;
 - 8.7.2 Failure of the nominee to submit the required documentary requirements on the dates prescribed by the PRAISE Committee; and
 - 8.7.3 Documents submitted are found and proven falsified.





- 7.8 **Notification of Awarding Ceremony and Results** For the DepEd Region VIII PRAISE Awards, a Regional Memorandum shall be issued indicating the names of the awardee per award category and this would serve as notice for them to attend the Ceremony where they shall be awarded.
- 7.9 **Forms of Decisions by the PRAISE Committee** All decisions by the PRAISE Committee shall be reflected in the Minutes of Meeting which shall be adopted by at least the majority of its members, there being a quorum.





Enclosure to Regional Memorandum No. 1001, s. 2024

NOMINATION FORM

DepEd Region VIII PRAISE Awards _____

(Calendar Year)

THE PRAISE COMMITTEE

DepEd Regional Office VIII Government Center, Candahug, Palo, Leyte Recent 2" x 2" Picture of the Nominee

After undergoing a thorough evaluation in the division level based on the guidelines and criteria set by the DepEd Region VIII PRAISE Awards for DepEd Region VIII Officials and Employees, I hereby nominate:

| Name of Nominee: |
|--------------------------------------|
| Category: |
| Current Position of Nominee: |
| Subject Area and Grade Level Taught: |
| Unit Assigned and nature of Work: |
| School/Office: |
| School/Office Address: |

I hereby certify that, to the best of my knowledge, the information contained in the accompanying supporting documents are true and correct.

The nominee and the undersigned understand that the decision of the PRAISE Committee is final and that we agree to abide by it.

| Name of Nominator: | Position: |
|-------------------------|--------------|
| Signature of Nominator: | Date Signed: |





Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024

OMNIBUS CERTIFICATION OF AUTHENTICITY AND VERACITY OF DOCUMENTS

I_____ Filipino, of legal age, with permanent address _____ at under oath, hereby depose

and state that:

That each of the documents submitted is an authentic and original copy or a true and faithful reproduction of the original, complete and that all statements and information provided therein are true and correct;

That I am assuming full responsibility and accountability on the validity and authenticity of the documents submitted;

That I am aware that any violation will automatically disqualify me from the selection process;

That I am making these statements as part of the requirement for DepEd Region VIII PRAISE Awards 20_____ of the Department of Education Eastern Visayas.

By executing this Omnibus Certification of Authenticity and Veracity of Documents, I hereby authorize the Department of Education Region VIII to verify the authenticity of documents I have submitted.

Nominee's Printed Name & Signature

Witness:

Division PRAISE Committee Chairperson

SUBSCRIBE AND SWORN to before me this _____ day of _____, 20___, affiant exhibiting to me his/her Community Tax Certificate No. _____ issued on _____ at _____, Philippines.

Notary Public

| Until | | |
|---------|------|--|
| PTR No. | | |
| Date | | |
| Place | | |
| Tin | | |

| Doc no. | |
|----------|--|
| Page no. | |
| Book no. | |





Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024

POTENTIAL/INTERVIEW CHECKLIST & RATING SHEET

| Name of Nominee: | |
|------------------|------|
| School/Office: | |
| Division: | |
| Category: | |

Directions: Put a check (/) on the space provided for if the nominee exhibits the following indicators AT ALL TIMES. Otherwise, put an (x).

| A. Communication Skills | |
|---|--|
| | |
| 1. Expresses himself/herself clearly and logically. | |
| 2. Communicates effectively with a wide range of | |
| individuals. | |
| 3. Responds clearly. | |
| 4. Response is relevant. | |
| B. Ability to Present Ideas | |
| 1. Conveys information clearly and concisely. | |
| 2. Adjusts tone, style, and language of messages to | |
| suit audience. | |
| 3. Uses appropriate body language. | |
| 4. Demonstrates self-awareness and self-control. | |
| 5. Shows proficiency on the content/knowledge and | |
| expertise inherent to the position. | |
| C. Alertness | |
| 1. Perceives and acts quickly. | |
| 2. Manifests presence of mind. | |
| 3. Manifests awareness of the environment. | |
| D. Judgment | |
| 1. Analyzes issues and/or information and gives | |
| objective views. | |
| 2. Draws accurate conclusions based on evidence/data. | |
| 3. Breaks problems down and weighs up options. | |
| 4. Explores possibilities and identifies solutions. | |
| 5. Anticipates risks and suggests/makes | |
| improvements. | |
| E. Stress Tolerance | |
| 1. Talks positively. | |
| 2. Sees the big picture. | |
| 3. Avoids being hijacked. | |
| 4. Pays attention. | |
| No. of Checks (/) | |
| Point/s Earned = (No. of Checks / 21) x Allotted Points | |

Rated by:

Signature over Printed Name of Rater Date: _____





Enclosure to Regional Memorandum No. <u>1001</u>, s. 2024: Search Criteria for the Bituon han Sinirangan

SEARCH FOR MOST OUTSTANDING KINDERGARTEN TEACHER I-III

 Name of Nominee:
 SDO:

 Position:
 School:

| CRITERIA/IND | MEANS OF VERIFICATION (MOVs) Points Earned | | |
|---|--|---|--|
| A. Performance (15 points) | | | |
| 1. Performance (15 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 | | | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record |
| B. Outstanding/Meritorious | | | |
| (70 points) | utstanding/merito ligs shall be withi | rious n the | |
| | ward (5 points) | | ✓ Certificate of |
| 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned | | | Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (5 points) | | | a. Proposal duly approved by |
| MOVA Orthorittad | Deintr | | the Head of Office or the |
| MOVs Submitted | Points | | designated Research |
| a, b, c, & d | 5 points | | Committee per DO No. 16, s. 2017 |
| a, b, c, & e Only a, b, & c | 5 points 3 points | | b. Accomplishment Report |
| Only a & b | 2 points | | verified by the Head of |
| Only a2 pointsOnly a1 point | | | Office |
| *For collaborative innovations be divided by the number of a indicated in the copyright pag | s, the total points authors/researche | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office | |





| *Points earned are cumulative bu allotted points for the criterion. | at not to exceed the | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|---|--|
| 3. Research (5 points) MOVs Submitted Points a, b, c, & d 5 points 0nly a, b, & c 3 points Only a & b 2 points Only a 1 point *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published |
| Sole authorship of a book Co-authorship of a book Article published in a journa newspaper/ magazine of wid circulation Writer/Developer/Contextua of LRs/IEC Co-Writer of LRs | de article but not to exceed 4 points | book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





| | 5 point in h LR but | |
|--|---|--|
| | to exceed pints | |
| Note: a. Points earned are cumulative but exceed the allotted points for the | | |
| 5. Resource Speakership / Learning Fac (5 points) | cilitation | a. Issuance/Memorandum/ Invitation/Training Matrix; |
| Level | Points | b. Certificate of Recognition/Merit/ |
| Nominees from the Regional Office National Level Speakership or Higher | 5 points | Commendation/ Appreciation; and |
| Regional Office Speakership | 2.5 points | c. Slide deck/s used and/or Session guide/s. |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership | 2.5 points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 points | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | |
| 6. Outreach Activity (5 points) | | ✓ Copy of the approved |
| community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements | | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved |
| ✓ Proponent/organizer - 5 ✓ Member - Note: a. Points earned are cumulative but | service delivery/learning outcome) with attachments: Pictorial, | |
| exceed the allotted points for the | | written output, video ✓ Certificate of Recognition/Participation |
| 7. Networking/Linkages (5 points) | | ✓ Copy of the approved proposal (for IGPs and |





| Pro Me Note: a. For p | neration pro at will benefit oponent/orga ember | t the school anizer - 5 - 2 proponent, p | or programs points 2.5 points point/s earned | ~ | other special programs/projects) Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof Accomplishment report w/ attachments: Pictures, WFP/POW | |
|---|--|---|--|--------|---|--|
| Other Merit o the position | | mplishmer | nts specific | | | |
| innovativ (10 poin | National - 1 Region - 8 Division - 6 District - 4 | echniques/ 0 points points | | ✓ ✓ | LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) | |
| | | | | | | |
| category | coach or cont) in the Scho l and Nationa | ol, District, | Division, | | Memorandum/Advisory/ Bulletin Certificate of Recognition as Coach/Contestant | |
| category | r) in the School l and Nationa First | ol, District, al (10 point Second | Division, : s) Third | | Bulletin | |
| category Regional |) in the Scho l and Nationa First Placers | ol, District, al (10 point Second Placers | Division, t s) Third Placers | | Bulletin Certificate of Recognition | |
| category Regional National |) in the School l and Nationa First Placers 5 points | ol, District, al (10 point Second Placers 4 points | Division, (5) Third Placers 3 points | | Bulletin Certificate of Recognition | |
| category Regional National Regional |) in the School and National First Placers 5 points 4 points | ol, District, al (10 point Second Placers 4 points 3 points | Division, (s) Third Placers 3 points 2 points | | Bulletin Certificate of Recognition | |
| category Regional National Regional Division |) in the School and National First Placers 5 points 4 points 3 points | ol, District, al (10 point Second Placers 4 points 3 points 2 points | Division, (s) Third Placers 3 points 2 points 1 point | | Bulletin Certificate of Recognition | |
| category Regional National Regional |) in the School and National First Placers 5 points 4 points | ol, District, al (10 point Second Placers 4 points 3 points | Division, (s) Third Placers 3 points 2 points | | Bulletin Certificate of Recognition | |
| category Regional National Regional Division District School • Organize Service 7 activities students |) in the Scho l and National First Placers 5 points 4 points 3 points 2 points 1 point ed Learning A Trainings/Lea | ol, District, al (10 point Second Placers 4 points 3 points 2 points 1 point 0.75 point Action Cell (arning and garding imp atcomes (5 p) | Division, (LAC) / In- Development Division, Third Placers 3 points 2 points 1 point 0.75 point 0.50 point | ~ | Bulletin Certificate of Recognition | |

Email Address: region8@deped.gov.ph

Website: region8.deped.gov.ph

TATAG



| | activities/sessions | | | |
|--|---|--|---|--|
| | organized | | | |
| District | 3 or more | 5 points | | |
| District | 1-2 | 4 points | | |
| | | - | | |
| School | 5 or more | 3 points | | |
| School | 3-4 | 2 points | | |
| School | 1-2 | 1 point | | |
| Produletter (5 po) | 80%-100% of the learners 60%-79% 40%-59% 20% - 39% | abmitted the oints) he analysis Development ports ed Items in ECD ed Competencies 5% mastery of production | ✓ Copy of the Analysis Report duly certified and received by the School Head ✓ Summary of Assessment Report duly signed by School Head | |
| | 19% and below | - 1 point | | |
| C. Educatio | n & Learning and Deve | elopment | | |
| (10 point | <u> </u> | | | |
| 1. Educatio | on (5 points) | | | |
| • | Doctorate/Doctor's Degree Complete Academic Requirement for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirement for Master's Degree | - 4 points - 3.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| • | Earned at least 18 MA Units | - 2.5 points | | |
| 2 Loomin | | | ✓ Certificate of Participation | |
| _ | and Development (5 p | | Contineate of Furtherpation | |
| | rticipation to Learning a | - | issued by DepEd or other | |
| | ctivities (such as train | | agencies/organizations | |
| W | orkshops, conferences, fo | ora, etc.) | sanctioned by DepEd | |
| | | | 5 1 | |
| | | | 5 1 | |





| [| | | | 1 1 |
|------------------------------------|------------------|---|--------------------------|-----|
| Regional | - 4 points | | | |
| Division | - 3 points | | | |
| District | - 2 points | | | |
| • School | - 1 point | | | |
| Note: | | | | |
| a. Points earned are cumulativ | e but not to | | | |
| exceed the allotted points for | r the criterion. | | | |
| b. Validity of the learning and | development | | | |
| activities shall be within the | last 2 years | | | |
| from the cut-off date set by t | he Regional | | | |
| PRAISE committee. | | | | |
| | | | | |
| D. Potential (5 points) | | | | |
| ✓ Interview and essay shall be con | nducted | ~ | Potential/Interview | |
| Communication ski | ills | | Checklist & Rating Sheet | |
| Ability to present id | leas | | | |
| • Alertness | | | | |
| • Judgment | | | | |
| Stress Tolerance | | | | |





SEARCH FOR MOST OUTSTANDING KINDERGARTEN MASTER TEACHER

| Name of Nominee: | |
|------------------|---------|
| Position: | School: |

____ SDO: ______

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) | Points Earned | |
|--|--|--|------------------|--|
| A. Performance (15 points) | | | | |
| Performance Rating of the rating periods should be O above) Point/s Earned = (Average of the Two IPC B. Outstanding/Meritorious | utstanding (4.50 and CRF Ratings / 5) x 15 | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record | | |
| accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | ate set by the Regional | | | |
| Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Divisi in the Municipal Leve Nomination in the Di Awardee in the Distri- in the Barangay Leve Note: | - 5 points epartment/ - 4 points n/Awardee el gion / - 3 points ion/Awardee el vision/ - 2 points ict/Awardee 1 lative but not to exceed e criterion. red in a school year, pased on the award governance level. | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | | |
| 2. Innovation (5 points) | | a. Proposal duly approved by | | |
| MOVs Submitted | Points | the Head of Office or the designated Research | the | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office | | |
| *For collaborative innovations be divided by the number of a indicated in the copyright pag | uthors/researchers e. | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adaption of | | |
| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | d. Certification of adoption of the innovation or research by another school/office | | |





| | | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|--|---|
| 3. Research (5 points) | | a. Proposal duly approved by |
| MOVs Submitted | Points | the Head of Office or the |
| a, b, c, & d | 5 points | designated Research |
| a, b, c, & e | 5 points | Committee per DO No. 16, |
| Only a, b, & c | 3 points | s. 2017 |
| Only a & b | 2 points | b. Accomplishment Report |
| Only a | 1 point | verified by the Head of |
| authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. 4. Publication / Authorship (5 | the number of n the copyright page. ut not to exceed the | the innovation or research , |
| Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs | ide article but not to exceed 4 points | book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| Member of the Developmer Quality Assurance team (C Reviewer, Language Editor | t/ - 0.5 point in ontent each LR but | |





Page **34** of **441**

| video presenter, or Illustrator) of | oints | | | |
|---|--|-------------|---|--|
| the Learning Resources | | | | |
| Note: | | | | |
| a. Points earned are cumulative but | | | | |
| exceed the allotted points for the 5. Resource Speakership / Learning Fac | | a. | Issuance/Memorandum/ | |
| (5 points) | | | Invitation/Training Matrix; | |
| Level | Points | b. | Certificate of | |
| Nominees from the Regional Office | | | Recognition/Merit/ | |
| National Level Speakership or Higher | 5 | | Commendation/ | |
| | points | 6 | Appreciation; and Slide deck/s used and/or | |
| Regional Office Speakership | 2.5 points | с. | Session guide/s. | |
| Nominees from the Schools Division | P ===== | | | |
| Office Regional Level Speakership or Higher | 5 | | | |
| regional hever opeanership of flight | points | 1 | | |
| Division/Provincial/City Level | 2.5 | 1 | | |
| Speakership | points | | | |
| Nominees from Schools | | | | |
| | E | | | |
| Division Level Speakership or Higher | 5 | | | |
| | points | | | |
| School/Municipality/District Speakership | points 2.5 points | | | |
| School/Municipality/District | points 2.5 points | | | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) | points 2.5 points acceed the | ✓ | Copy of the approved | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE | points 2.5 points acceed the Cd-related | ✓ ✓ | proposal | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding | points 2.5 points acceed the Cd-related program, | ✓ ✓ | proposal Narrative/Accomplishmen | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree | points 2.5 points acceed the Cd-related program, planting, | ~ | proposal | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding | points 2.5 points acceed the Cd-related program, planting, ommunity | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the | |
| School/Municipality/District Speakership Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements | points 2.5 points acceed the Cd-related program, planting, pmmunity r civic | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a | |
| School/Municipality/District Speakership *Points earned are cumulative but not to ex- allotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements ✓ Proponent/organizer - 5 | points 2.5 points acceed the Cd-related program, planting, pmmunity or civic 5 points | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved | |
| School/Municipality/District Speakership Points earned are cumulative but not to ex- allotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements ✓ Proponent/organizer - 5 | points 2.5 points acceed the Cd-related program, planting, pmmunity r civic | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning | |
| School/Municipality/District Speakership Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements ✓ Proponent/organizer - 5 ✓ Member - 1 | points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points | × × | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with | |
| School/Municipality/District Speakership Points earned are cumulative but not to ex- allotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements | points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements | points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | ✓ ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment engagements • Proponent/organizer - 5 • Member - 1 | points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment engagements • Proponent/organizer - 5 • Member - 1 | points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | ✓ ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements | points 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) | |
| School/Municipality/District Speakership *Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | points 2.5 points acceed the Cd-related program, planting, pmmunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource programs | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special | |



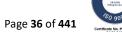


Page **35** of **441**

| Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. | | | | any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW |
|---|---|---|---|--|
| Other Merit the positio | | omplishme | nts specific | |
| Served as Demonstration Teacher on innovative teaching techniques/pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point | | | ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) | |
| Served a (5 point) | | coach to oth | ner teachers | ✓ Certification as a mentor by the school head |
| 4 mer 3 mer 2 mer only 2 • Won as o category | ntees ntees 1 mentee coach or cor) in the Scho | es - 5 poir - 4 poi - 3 poi - 2 poi - 1 poi ntestant (for pol, District, al (10 point | nts nts nts nt teacher Division, | ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition |
| 8 | First | Second | Third | as Coach/Contestant |
| National Regional Division District School | Placers 5 points 4 points 3 points 2 points 1 point | Placers 4 points 3 points 2 points 1 point 0.75 point | Placers3 points2 points1 point0.75 point0.50 point | |
| Service 7 activities students Divi | Frainings/Le s/sessions r learning of sion - S rict - 4 | | Development provement of | ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct |

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MATATAG



| | Sample Program Attendance Pictorials |
|---|---|
| Led in the preparation and enrichment of the curriculum aligned with the distance learning modalities adopted by the school (5 points) Based on number of instructional materials (IMs). 5 or more IMs - 5 points 4 IMs - 4 points 3 IMs - 3 points 2 IMs - 2 points 1 IM - 1 point | ✓ Certificate of Recognition of being involved in the preparation and enrichment of Learning Resources such as ICT- supported Home-based Learning Facilitators' Toolkit (HBLF) Toolkit, Audio and Video Lessons, and Online and Offline learning resources ✓ Sample of developed audio and video lessons and conducted online learning resources |
| • Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points) | ✓ Copy of the Analysis Report duly certified and received by the School Head |
| One point for each of the analysis reports (ARs) made. 5 or more ARs - 5 points 4 ARs - 4 points 3 ARs - 3 points 2 ARs - 2 points 1 AR - 1 point | ✓ Completion Report with MOVs on the activity conducted |
| C. Education & Learning and Development | |
| (10 points) | |
| 1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| • Earned at least 18 MA Units - 2.5 points | . Contificate of Dontisination |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) | Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| | |





| | | | | 1 |
|--|--------------|--------------|--------------------------|---|
| International/National | - 5 points | | | |
| Regional | - 4 points | | | |
| Division | - 3 points | | | |
| District | - 2 points | | | |
| School | - 1 point | | | |
| Note: | - | | | |
| a. Points earned are cumulative but not to exc | eed the | | | |
| allotted points for the criterion. | | | | |
| b. Validity of the learning and development ac | | | | |
| be within the last 2 years from the cut-off date | e set by the | | | |
| Regional PRAISE committee. | | | | |
| D. Potential (5 points) | | | | |
| ✓ Interview and essay shall be cond | ucted | \checkmark | Potential/Interview | |
| Communication skills | 3 | | Checklist & Rating Sheet | |
| Ability to present idea | ıs | | _ | |
| • Alertness | | | | |
| Judgment | | | | |
| Stress Tolerance | | | | |





SEARCH FOR MOST OUTSTANDING ELEMENTARY TEACHER I-III

| Name of Nominee: | | SDO: |
|------------------|---------|------|
| Position: | School: | |

| CRITERIA/IND | ICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned |
|---|--|--------------------------|--|
| A. Performance (15 points) | | | |
| Performance Rating of the rating periods should be Out above) Point/s Earned = (Average of the Two IP | standing (4.50 an | d | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record |
| B. Outstanding/Meritorious | | | |
| (70 points) | utstanding/merito ngs shall be withi | orious n the | |
| Outstanding Employee A National Awardee Nomination in the D Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Divis in the Municipal Leve Nomination in the D Awardee in the Distr in the Barangay Leve Note: | - 5 poin epartment/ - 4 poin on/Awardee el egion / - 3 poin ion/Awardee el ivision/ - 2 poin ict/Awardee el lative but not to exce the criterion. wed in a school year, pased on the award governance level. | nts nts nts eed | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (5 points) | | | a. Proposal duly approved by |
| | | | the Head of Office or the |
| MOVs Submitted a, b, c, & d a, b, c, & e | Points 5 points 5 points | | designated Research Committee per DO No. 16, s. 2017 |
| Only a, b, & c | 3 points | | b. Accomplishment Report |
| Only a & b | 2 points | | verified by the Head of Office |
| Only a *For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion | authors/researche ge. e but not to exceed | ers | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office |





| 3. Research (5 points) | | duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.a. Proposal duly approved by |
|---|---|---|
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research study shall be divided by authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. | the number o n the copyright page | f within the school/office duly signed by the Head of Office |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs Member of the Developmen Quality Assurance team (C Reviewer, Language Editor Layout Artist, broadcaster) | - 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points nalizer - 4 points - 4 points will be divided by the number of writers at/ - 0.5 point in ontent each LR but not to exceed | |





| video presenter, or Illustrator) of the Learning Resources | | |
|--|------------------------------------|--|
| the marining resources | | |
| Note: | | |
| a. Points earned are cumulative but | | |
| exceed the allotted points for the 5. Resource Speakership / Learning Fac | | a. Issuance/Memorandum/ |
| (5 points) | CIIItation | Invitation/Training |
| o points) | | Matrix; |
| Level | Points | b. Certificate of |
| Nominees from the Regional Office | | Recognition/Merit/ |
| National Level Speakership or Higher | 5 | Commendation/ |
| | points | Appreciation; and |
| Regional Office Speakership | 2.5 | c. Slide deck/s used and/or |
| | points | Session guide/s. |
| Nominees from the Schools Division | | |
| Office Degional Loval Speakership or Higher | 5 | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership | points | |
| Nominees from Schools | P | |
| Division Level Speakership or Higher | 5 | |
| | points | |
| School/Municipality/District | 2.5 | |
| Speakership | points | |
| community-based feeding medical/dental missions, tree | | ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the outent to which the |
| engagements ✓ Proponent/organizer - 5 | or civic 5 points 2.5 points | extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation |
| 7. Networking/Linkages (5 points) | | \checkmark Copy of the approved |





| | nore than one be divided by | | ooint/s earned of proponents. | donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW | |
|--|---|---|---|--|--|
| 8. Other Merit to the position Served a innovative (10 poin) | torious Acco n s Demonstra ve teaching t (ts) National - 1 Region - 8 Division - 6 | omplishmen ation Teache echniques/ | nts specific er on | ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix | |
| • Won as o category | School - 2 coach or con) in the Scho | points testant (for ol, District, | Division, | reflecting Demonstration Teaching Activity (if available) ✓ Memorandum/Advisory/ Bulletin | |
| National Regional Division District | and NationalFirstPlacers5 points4 points3 points2 points | Second Placers 4 points 3 points 2 points 1 point | Third Placers 3 points 2 points 1 point 0.75 point | ✓ Certificate of Recognition as Coach/Contestant | |
| Service T activities students Divi Dist Sch <i>Note:</i> a. Pc | s/sessions re l'earning ou sion - 5 rict - 4 | arning and garding imp itcomes (5) points points points re cumulative | Development provement of points) | Activity Completion Report with attachments such as: Approved SLAC Session Plan Resource Package Approved permit to conduct Sample Program Attendance Pictorials | |
| Learners same to One poin reports/o | ecord on the ' Performand the School H at for each of content: terly Progres | te and subn lead (5 poir the analysi | nitted the nts) | ✓ Copy of the Analysis Report duly certified and received by the School Head | |





| 2. Data of Learners' Summative Assessmen | t |
|--|--|
| Result with the Test Item Analysis | |
| • | |
| 3. Most and Least Learned Competencies | |
| 4. Individual Learning Monitoring Plan (if | |
| any) | |
| 5. Learners' Profile | |
| | |
| • Produced learners who attained at lea | st ✓ Summary of Assessment |
| | 5 |
| Satisfactory (80%) rating (5 points) | Report duly signed by |
| | School Head |
| 80%-100% of the learners - 5 points | |
| 60%-79% - 4 points | |
| 40%-59% - 3 points | |
| 20% - 39% - 2 points | |
| 19% and below - 1 point | |
| C. Education & Learning and Development | |
| (10 points) | |
| | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points | ✓ Transcript of Records |
| Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree | ✓ Certificate of Completion |
| Earned at least 18 Doctorate/ - 4 points | of Academic Requirements |
| Doctor's Degree units | / Certification of Units |
| Master's Degree / Bachelor of - 3.5 points | Earned |
| Laws (Juris Doctor) | Damea |
| Complete Academic Requirements - 3 points for Master's Degree | |
| for Master's Degree | |
| | |
| Earned at least 18 MA Units - 2.5 points | |
| Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| 2. Learning and Development (5 points) ✓ Participation to Learning and | ✓ Certificate of Participation issued by DepEd or other |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings) | ✓ Certificate of Participation issued by DepEd or other agencies/organizations |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, | ✓ Certificate of Participation issued by DepEd or other |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings) | ✓ Certificate of Participation issued by DepEd or other agencies/organizations |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Ability to present ideas Alertness | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Ability to present ideas Alertness Judgment | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 point School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd S S S V Potential/Interview |





SEARCH FOR MOST OUTSTANDING ELEMENTARY MASTER TEACHER

| Name of Nominee: | SDO: |
|------------------|---------|
| Position: | School: |

| CRITERIA/IND | ICATORS | | MEANS OF VERIFICATION (MOVs) Points Earned |
|--|---|-------------|---|
| A. Performance (15 points) | | | |
| Performance Rating of the rating periods should be O above) Point/s Earned = (Average of the Two IP | utstanding (4.50 | and | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record |
| B. Outstanding/Meritorious | | | |
| (70 points) | tstanding/meritori gs shall be within | ious the | |
| 1. Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Reference in the Division in the Municipal Leve Nomination in the Division in the Municipal Leve Nomination in the Division in the Division in the Municipal Leve Nomination in the Division in the Division in the Barangay Leve Note: a. Points earned are cumulative the allotted points for the b. For same awards received points earned shall be b. received in the highest of Otherwise, points earned | - 5 point epartment/ - 4 points n/Awardee el gion / - 3 point ion/Awardee el vision/ - 2 point ict/Awardee el lative but not to excee e criterion. ped in a school year, pased on the award governance level. | s s s | Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (5 points) | | | a. Proposal duly approved by |
| MONTE Orthund the d | Detet | | the Head of Office or the |
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | Points5 points5 points3 points2 points1 point | | designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion | uthors/researchers e. e but not to exceed | s | the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office |





| 3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by the authors/researchers indicated in *Points earned are cumulative be allotted points for the criterion. | the number of n the copyright page. | within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether |
|---|--|---|
| | | published/unpublished, is likewise approved by authorized body) of the concept/s developed in the |
| | | research. |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of with circulation Writer/Developer/Contextue of UPO | - 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| of LRs/IEC • Co-Writer of LRs | - 4 points will be divided by the number of writers | |
| Member of the Developmen Quality Assurance team (C Reviewer, Language Editor, Layout Artist, broadcaster video presenter, or Illustrat the Learning Resources | tt/ - 0.5 point in ontent each LR but not to exceed or 3 points | |



| cilitation | a. Issuance/Memorandum/ Invitation/Training Matrix: | |
|---|---|---|
| Points | b. Certificate of | |
| 1 011100 | Recognition/Merit/ | |
| 5 | Commendation/ | |
| points | Appreciation; and | |
| 2.5 points | c. Slide deck/s used and/or Session guide/s. | |
| | | |
| 5 | | |
| points | | |
| 2.5 | | |
| points | | |
| | | |
| | | |
| points | | |
| | | |
| | | |
| | \checkmark Conv of the approved | |
| Ed-related | ✓ Copy of the approved proposal | |
| Ed-related | proposal | |
| program, | proposal | |
| | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the | |
| program, planting, | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and | |
| program, planting, ommunity or civic | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a | |
| program, planting, ommunity or civic 5 points | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved | |
| program, planting, ommunity or civic | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning | |
| program, planting, ommunity or civic 5 points | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with | |
| program, planting, ommunity or civic 5 points | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, | |
| program, planting, ommunity or civic 5 points 2.5 points | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with | |
| program, planting, pmmunity pr civic 5 points 2.5 points | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video | |
| program, planting, pmmunity pr civic 5 points 2.5 points | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation | |
| program, planting, pmmunity pr civic 5 points 2.5 points | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation | |
| program, planting, ommunity or civic 5 points 2.5 points cont to criterion. | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special | |
| program, planting, ommunity or civic 5 points 2.5 points cont to criterion. | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) | |
| program, planting, ommunity or civic 5 points 2.5 points 2 not to criterion. resource programs | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs | |
| program, planting, pmmunity or civic 5 points 2.5 points cont to criterion. resource programs | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs or MOUs, deed of | |
| program, planting, ommunity or civic 5 points 2.5 points 2 not to criterion. resource programs | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs | |
| | criterion. cilitation Points 5 points 2.5 points 5 points 2.5 points 5 points 2.5 points 5 poin | criterion.cilitationa. Issuance/Memorandum/ Invitation/Training Matrix;Pointsb. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s.5 points2.5 solution5 points5 points5 points5 points2.5 points5 solution |





| Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. | | | ✓ | Accomplishment report w/ attachments: Pictures, WFP/POW | |
|--|---|---|--|---|--|
| ther Meri he positic | torious Acco | omplishme | nts specific | | |
| Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point | | | ✓ ✓ | LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) | |
| (5 point | · | | | ~ | Certification as a mentor by the school head |
| 5 or more mentees- 5 points4 mentees- 4 points3 mentees- 3 points2 mentees- 2 pointsonly 1 mentee- 1 point | | | | | |
| | | | | | |
| only Won as category | | - 1 poi testant (for ol, District, | nt teacher Division, | | Memorandum/Advisory/ Bulletin Certificate of Recognition |
| only Won as category | 1 mentee coach or cont) in the Scho | - 1 poi testant (for ol, District, | nt teacher Division, | | Bulletin |
| only Won as category | 1 mentee coach or cont) in the Scho 1 and Nationa First | - 1 poi testant (for ol, District, al (10 poin t Second | nt teacher Division, t s) Third | | Bulletin Certificate of Recognition |
| only Won as category Regiona National Regional | 1 mentee coach or cont) in the Scho l and Nationa First Placers 5 points 4 points | - 1 points testant (for ol, District, al (10 point Second Placers 4 points 3 points | nt teacher Division, ts) Third Placers 3 points 2 points | | Bulletin Certificate of Recognition |
| only Won as category Regiona National Regional Division | 1 mentee coach or cont) in the Scho 1 and Nationa First Placers 5 points 4 points 3 points | - 1 point testant (for ol, District, al (10 point Second Placers 4 points 3 points 2 points | nt teacher Division, ts) Third Placers 3 points 2 points 1 point | | Bulletin Certificate of Recognition |
| only Won as category Regiona National Regional Division District | 1 mentee coach or cont) in the Scho 1 and Nationa First Placers 5 points 4 points 3 points 2 points | - 1 point testant (for ol, District, al (10 point Second Placers 4 points 3 points 2 points 1 point | nt teacher Division, ts) Third Placers 3 points 2 points 1 point 0.75 point | | Bulletin Certificate of Recognition |
| only Won as category Regiona National Regional Division | 1 mentee coach or cont) in the Scho 1 and Nationa First Placers 5 points 4 points 3 points | - 1 point testant (for ol, District, al (10 point Second Placers 4 points 3 points 2 points | nt teacher Division, ts) Third Placers 3 points 2 points 1 point | | Bulletin Certificate of Recognition |



ATAG



| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | Sample Program Attendance Pictorials |
|--|---|
| Led in the preparation and enrichment of the curriculum aligned with the distance learning modalities adopted by the school (5 points) Based on number of instructional materials (IMs). 5 or more IMs - 5 points 4 IMs - 4 points 3 IMs - 3 points 2 IMs - 2 points 1 IM - 1 point | ✓ Certificate of Recognition of being involved in the preparation and enrichment of Learning Resources such as ICT- supported Home-based Learning Facilitators' Toolkit (HBLF) Toolkit, Audio and Video Lessons, and Online and Offline learning resources ✓ Sample of developed audio and video lessons and conducted online learning resources |
| Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points) One point for each of the analysis reports (ARs) made. 5 or more ARs 5 points 4 ARs 4 points 3 ARs 3 points 2 ARs 2 points 1 AR 1 point | ✓ Copy of the Analysis Report duly certified and received by the School Head ✓ Completion Report with MOVs on the activity conducted |
| C. Education & Learning and Development | |
| (10 points) | |
| 1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |





| seminars, workshops, conferences, fora, etc.) | | |
|--|--|--|
| International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point | | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| D. Potential (5 points) | | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING JUNIOR HIGH SCHOOL TEACHER I-III

| Name of Nominee: | | SDO: _ |
|------------------|---------|--------|
| Position: | School: | |

| CRITERIA/IND | MEANS OF VERIFICATION Point (MOVs) Earne | |
|---|--|--|
| A. Performance (15 points) | | |
| Performance Rating of the rating periods should be C above) Point/s Earned | | |
| = (Average of the Two IPC | CRF Ratings / 5) x 15 | 5 ✓ Service Record |
| B. Outstanding/Meritorious (70 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | tstanding/meritoriou gs shall be within th | he |
| 1. Outstanding Employee Av National Awardee Nomination in the Do Awardee in the Region in the Provincial Leve Nomination in the Reference in the Division in the Municipal Leve Nomination in the Division in the Municipal Leve Nomination in the Division in the Division in the Municipal Leve Nomination in the Division in the Division in the Barangay Leve Note: a. Points earned are cumulative the allotted points for the Division of the Divisio | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | a. Proposal duly approved by |
| MOVs SubmittedPointsa, b, c, & d5 pointsa, b, c, & e5 pointsOnly a, b, & c3 pointsOnly a & b2 points | | the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of |
| Only a *For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion | All Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office | |





| 3. Research (5 points) | | duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.a. Proposal duly approved by |
|--|---|--|
| MOVs Submitteda, b, c, & da, b, c, & eOnly a, b, & cOnly a & bOnly a*For collaborative research studyshall be divided byauthors/researchers indicated in | the number of | |
| *Points earned are cumulative b allotted points for the criterion. | ut not to exceed the | Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs Member of the Developmer Quality Assurance team (C Reviewer, Language Editor | - 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points nalizer - 4 points - 4 points will be divided by the number of writers at/ - 0.5 point in each LR but | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





| video presenter, or Illustrator) of the Learning Resources | | |
|--|--|--|
| the learning resources | | |
| Note: | | |
| a. Points earned are cumulative but exceed the allotted points for the | | |
| 5. Resource Speakership / Learning Fa | | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training |
| | | Matrix; |
| Level | Points | b. Certificate of |
| Nominees from the Regional Office | | Recognition/Merit/ |
| National Level Speakership or Higher | 5 | Commendation/ Appreciation; and |
| Regional Office Speakership | points 2.5 | c. Slide deck/s used and/or |
| Regional Onice Speakership | points | Session guide/s. |
| Nominees from the Schools Division | Pointo | |
| Office | | |
| Regional Level Speakership or Higher | 5 | |
| | points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership | points | |
| Nominees from Schools | 5 | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District | 2.5 | |
| Speakership | points | |
| *Points earned are cumulative but not to exallotted points for the criterion. | | \checkmark Copy of the approved |
| 6. Outreach Activity (5 points) Sponsored/conducted Dept | Ed-related | ✓ Copy of the approved proposal |
| community-based feeding | program, | ✓ Narrative/Accomplishmen |
| medical/dental missions, tree | 1 0 / | t report (depicting the |
| clean-up drives, and other co | | extent to which the |
| development activities of | 5 | |
| - | or civic | activity has effectively and |
| engagements | or civic | activity has effectively and efficiently addressed a |
| engagements ✓ Proponent/organizer - ! | or civic 5 points | activity has effectively and efficiently addressed a pressing need or improved |
| engagements ✓ Proponent/organizer - ! | or civic | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning |
| engagements ✓ Proponent/organizer - ! | or civic 5 points | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with |
| engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but | or civic 5 points 2.5 points | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, |
| engagements ✓ Proponent/organizer ✓ Member - Note: | or civic 5 points 2.5 points | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with |
| engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but | or civic 5 points 2.5 points | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video |
| engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the | or civic 5 points 2.5 points | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation |
| engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) | or civic 5 points 2.5 points 2 not to criterion. | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved |
| engagements ✓ Proponent/organizer - 4 ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related | or civic 5 points 2.5 points t not to criterion. resource | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and |
| engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related generation projects and/or | or civic 5 points 2.5 points t not to criterion. resource | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special |
| engagements ✓ Proponent/organizer - 4 ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related | or civic 5 points 2.5 points t not to criterion. resource | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and |
| engagements ✓ Proponent/organizer ✓ Member Note: | or civic 5 points 2.5 points a not to criterion. resource programs | activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) |





| will | be divided by | the number of | ooint/s earned of proponents. | donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW |
|--|---|---|---|--|
| Other Merit | | omplishmei | nts specific | |
| b the position Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points | | | ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) | |
| • Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (10 points) | | | ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition | |
| | First | Second | Third | as Coach/Contestant |
| National | Placers 5 points | Placers 4 points | Placers | |
| Regional | 5 points 4 points | 3 points | 3 points 2 points | |
| Division | 3 points | 2 points | 1 point | |
| District | 2 points | 1 point | 0.75 point | |
| School | 1 point | 0.75 point | 0.50 point | |
| Service 2 activities students Div Dis Sch <i>Note:</i> a. Po | s/sessions r s' learning of ision - 5 trict - 4 ool - 3 | earning and egarding im atcomes (5) 5 points 5 points 6 points 7 points 8 points | Development provement of points) e but not to | ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials |
| Kept a record on the Analysis Report on Learners' Performance and submitted the same to the School Head (5 points) One point for each of the analysis reports/content: Quarterly Progress Reports | | | ✓ Copy of the Analysis Report duly certified and received by the School Head | |





| 2. Data of Learners' Summative | |
|--|--------------------------------|
| Assessment Result | |
| | |
| 3. Most and Least Learned Competencies | |
| 4. Individual Learning Monitoring Plan (if | |
| any) | |
| 5. Learners' Profile | |
| 6. Test Item Analysis | |
| | |
| • Produced learners who attained at least | ✓ Summary of Assessment |
| Satisfactory (80%) rating (5 points) | Report duly signed by |
| Satisfactory (00%) rating (5 points) | School Head |
| 800/1000/ of the learning E resists | School Head |
| 80%-100% of the learners - 5 points | |
| 60%-79% - 4 points | |
| 40%-59% - 3 points | |
| 20% - 39% - 2 points | |
| 19% and below - 1 point | |
| C. Education & Learning and Development | |
| (10 points) | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points | ✓ Transcript of Records |
| Complete Academic Requirements - 4.5 points | ✓ Certificate of Completion |
| for Doctorate/Doctor's Degree | of Academic Requirements |
| Earned at least 18 Doctorate/ - 4 points Doctor's Degree units | / Certification of Units |
| Master's Degree / Bachelor of - 3.5 points | |
| Laws (Juris Doctor) | Earned |
| Complete Academic Requirements - 3 points | |
| for Master's Degree | |
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| ✓ Participation to Learning and | issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| _ | salicitolica by DepLa |
| etc.) | |
| | |
| • International/National - 5 points | |
| Regional - 4 points | |
| Division - 3 points | |
| • District - 2 points | |
| • School - 1 point | |
| Note: | |
| a. Points earned are cumulative but not to | |
| exceed the allotted points for the criterion. | |
| b. Validity of the learning and development | |
| activities shall be within the last 2 years | |
| from the cut-off date set by the Regional | |
| PRAISE committee. | |
| D. Potential (5 points) | |
| \checkmark Interview and essay shall be conducted | ✓ Potential/Interview |
| Communication skills | - |
| | Checklist & Rating Sheet |
| Ability to present ideas | |
| • Alertness | |
| Judgment | |
| Stress Tolerance | |
| | |





SEARCH FOR MOST OUTSTANDING JUNIOR HIGH SCHOOL MASTER TEACHER

| Name of Nominee: | | SDO: |
|------------------|---------|------|
| Position: | School: | |

| CRITERIA/IND | MEANS OF VERIFICATION Points (MOVs) Earned | |
|--|--|-------------------------------------|
| A. Performance (20 points) | | |
| 1. Performance Rating of the rating periods should be O above) | ✓ IPCRF duly signed by authorities with date of signing • SY 2022-2023 and | |
| Point/s Earned | | SY 2023-2024 |
| = (Average of the Two IP | | ✓ Service Record |
| B. Outstanding/Meritorious | Accomplishments | |
| (65 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | C | |
| Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Division in the Municipal Leve Nomination in the Di Awardee in the Distri- in the Barangay Leve Note: Points earned are cumu the allotted points for the b. For same awards recein points earned shall be b received in the highest of Otherwise, points earned Note: Note: Points earned shall be b Points earned shall be b | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | a. Proposal duly approved by |
| | Delinte | the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d a, b, c, & e | 5 points 5 points | Committee per DO No. 16, s. 2017 |
| Only a, b, & c | 3 points | b. Accomplishment Report |
| Only a & b | 2 points | verified by the Head of |
| Only a | 1 point | Office |
| *For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office | |





| a, b, c, a, b, c, Only a Only a Only a *For collabora shall be authors/resea *Points earned | Vs Submitted & d & e , b, & c & b | he number of the copyright page | of within the school/office duly signed by the Head of Office |
|--|---|--|---|
| S C A n c W o C M Q | n / Authorship (5) ole authorship of a book o-authorship of a book rticle published in a journa ewspaper/ magazine of wid rculation Triter/Developer/Contextua f LRs/IEC o-Writer of LRs | - 5 points - 5 points will be divided by the number of authors al/ - 1 point per le article but not to exceed 4 points alizer - 4 points - 4 points will be divided by the number of writers / - 0.5 point in | ✓ Certificate of Recognition |





| | | 1 | | |
|--|--|-----------------------|---|--|
| video presenter, or Illustrator) of the Learning Resources | | | | |
| Mata | | | | |
| Note: a. Points earned are cumulative but | not to | | | |
| exceed the allotted points for the | | | | |
| . Resource Speakership / Learning Fac | cilitation | | Issuance/Memorandum/ | |
| 5 points) | | | Invitation/Training | |
| Lorel | Deinte | | Matrix; Certificate of | |
| Level Nominees from the Regional Office | Points | | Recognition/Merit/ | |
| National Level Speakership or Higher | 5 | | Commendation/ | |
| National Level Speakership of Thgher | points | | Appreciation; and | |
| Regional Office Speakership | 2.5 | | Slide deck/s used and/or | |
| 3 · · · · · · · · · · · · · · · · · · · | points | | Session guide/s. | |
| Nominees from the Schools Division | - | | | |
| Office | | | | |
| Regional Level Speakership or Higher | 5 | | | |
| | points | | | |
| Division/Provincial/City Level | 2.5 | | | |
| Speakership | points | | | |
| Nominees from Schools | 5 | | | |
| Division Level Speakership or Higher | points | | | |
| | | 1 | | |
| School/Municipality/District | 2.5 | | | |
| | 2.5 points sceed the | | | |
| Speakership Points earned are cumulative but not to ex llotted points for the criterion. | points | ✓ | Copy of the approved | |
| Speakership Points earned are cumulative but not to ex lotted points for the criterion. | points acceed the | ✓ | Copy of the approved | |
| Speakership Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE | points kceed the Cd-related | | Copy of the approved proposal Narrative/Accomplishmen | |
| Speakership Points earned are cumulative but not to ex lotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE | points kceed the Cd-related program, | | proposal | |
| Speakership Points earned are cumulative but not to ex- lotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding | points ceed the Cd-related program, planting, | | proposal Narrative/Accomplishmen t report (depicting the extent to which the | |
| Speakership Points earned are cumulative but not to explotted points for the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or present the section of the section. | points kceed the Cd-related program, planting, ommunity | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and | |
| Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements | points acceed the Ed-related program, planting, pmmunity or civic | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a | |
| Speakership Points earned are cumulative but not to explored points for the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer | points ceed the cd-related program, planting, ommunity or civic 5 points | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved | |
| Speakership Points earned are cumulative but not to explore the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer | points acceed the Ed-related program, planting, pmmunity or civic | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning | |
| Speakership Points earned are cumulative but not to exlotted points for the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer | points ceed the cd-related program, planting, ommunity or civic 5 points | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with | |
| Speakership Points earned are cumulative but not to explore a contract of the criterion. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other contractivities of engagements • Proponent/organizer • Member • Note: a. Points earned are cumulative but | points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, | |
| Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment development activities of engagements • Proponent/organizer - 5 • Member - 1 | points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | ~ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with | |
| Points earned are cumulative but not to explore the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1 | points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | ~ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video | |
| Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the | points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | ~ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation | |
| Points earned are cumulative but not to exceed the allotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - 5 Note: a. Points earned are cumulative but exceed the allotted points for the Note: | points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> | ~ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation | |
| Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the • Initiated DepEd-related | points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource | ~ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation | |
| Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the • Initiated DepEd-related generation projects and/or | points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource | ~ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special | |
| Points earned are cumulative but not to exceed the allotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - 5 Note: a. Points earned are cumulative but exceed the allotted points for the Note: a. Points earned are cumulative but exceed the allotted points for the Note: Initiated DepEd-related | points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource | ✓ ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) | |
| Points earned are cumulative but not to ex- llotted points for the criterion. • Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements • Proponent/organizer - 5 • Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the • Initiated DepEd-related generation projects and/or | points kceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource programs | ✓ ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special | |





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| Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. | | | ~ | donation/ acceptance or any other valid proof Accomplishment report w/ attachments: Pictures, WFP/POW | | |
|--|---|--|--|---|---|--|
| | orious Accor | mplishmer | nts specific | | | |
| the position Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point | | | ✓ ✓ | LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) | | |
| Served as a mentor/coach to other teachers (5 points) 5 or more mentees - 5 points 4 mentees - 4 points 3 mentees - 3 points 2 mentees - 2 points | | | | Certification as a mentor by the school head Duly signed Coaching and Mentoring documentation report | | |
| | ntees 1 mentee | - 2 poi - 1 poi | | | | |
| • Won as o category | 1 mentee coach or conte) in the Schoo l and National | - 1 poi estant (for ol, District, 1 (10 point | nt teacher Division, : s) | | Memorandum/Advisory/ Bulletin Certificate of Recognition as Coach/Contestant | |
| • Won as o category | 1 mentee coach or conte) in the Schoo | - 1 poi estant (for ol, District, | nt teacher Division, | | Bulletin Certificate of Recognition | |
| only i • Won as o category Regional National | 1 mentee coach or conte) in the Schoo and National First Placers 5 points | - 1 poi estant (for ol, District, l (10 point Second <u>Placers</u> 4 points | nt teacher Division, s) Third Placers 3 points | | Bulletin Certificate of Recognition | |
| only : • Won as on category Regional National Regional | 1 mentee coach or conto) in the Schoo l and National First Placers 5 points 4 points | - 1 poi estant (for ol, District, 1 (10 point Second Placers 4 points 3 points | nt teacher Division, :s) Third Placers 3 points 2 points | | Bulletin Certificate of Recognition | |
| only i • Won as o category Regional National Regional Division | 1 mentee coach or conto) in the Schoo and National First Placers 5 points 4 points 3 points | - 1 poi estant (for ol, District, 1 (10 point Second Placers 4 points 3 points 2 points | nt teacher Division, :s) Third Placers 3 points 2 points 1 point | | Bulletin Certificate of Recognition | |
| only : • Won as on category Regional National Regional | 1 mentee coach or conto) in the Schoo and National First Placers 5 points 4 points 3 points 2 points | - 1 poi estant (for ol, District, 1 (10 point Second Placers 4 points 3 points | nt teacher Division, :s) Third Placers 3 points 2 points | | Bulletin Certificate of Recognition | |
| only i • Won as only i e Won as only i Regional National Regional Division District School • Organized Service Ta activities students Divis Notest School | 1 mentee coach or conte in the School and National First Placers 5 points 4 points 3 points 2 points 1 point cd Learning A Frainings/Lea s/sessions reg s' learning out ision - 5 trict - 4 p | - 1 poi estant (for ol, District, 1 (10 point Second Placers 4 points 3 points 2 points 1 point 0.75 point ction Cell (arning and garding imp tcomes (5) points points | nt teacher Division, :s) Third Placers 3 points 2 points 1 point 0.75 point 0.50 point LAC)/ In- Development provement of points) | ~ | Bulletin Certificate of Recognition | |





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| • Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points) | ✓ Copy of the Analysis Report duly certified and received by the School Head |
|--|--|
| One point for each of the analysis reports (ARs) made. | |
| 5 or more ARs - 5 points | |
| 4 ARs - 4 points | |
| 3 ARs - 3 points | |
| 2 ARs - 2 points | |
| 1 AR - 1 point | |
| | |
| C. Education & Learning and Development | |
| (10 points) | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points | ✓ Transcript of Records |
| Complete Academic Requirements - 4.5 points | ✓ Certificate of Completion |
| for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points | of Academic Requirements |
| Earned at least 18 Doctorate/ - 4 points Doctor's Degree units | / Certification of Units |
| Master's Degree / Bachelor of - 3.5 points | Earned |
| Laws (Juris Doctor) | Lanca |
| Complete Academic Requirements - 3 points for Master's Degree | |
| Earned at least 18 MA Units - 2.5 points | |
| | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| ✓ Participation to Learning and | issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) | Sufference by DepLe |
| | |
| International/National - 5 points | |
| Regional - 4 points | |
| Division - 3 points | |
| • District - 2 points | |
| School - 1 point | |
| | |
| Note: | |
| a. Points earned are cumulative but not to | |
| exceed the allotted points for the criterion. | |
| b. Validity of the learning and development | |
| activities shall be within the last 2 years | |
| from the cut-off date set by the Regional | |
| PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted | ✓ Potential/Interview |
| Communication skills | Checklist & Rating Sheet |
| Ability to present ideas | |
| • Alertness | |
| Judgment | |
| Stress Tolerance | |
| | I |





SEARCH FOR MOST OUTSTANDING SENIOR HIGH SCHOOL TEACHER I-III

| Name of Nominee: | SDO: | |
|------------------|---------|--|
| Position: | School: | |

| CRITERIA/INDICATORS | | | MEANS OF VERIFICATION Points (MOVs) Earned |
|---|---|-----------------|--|
| A. Performance (15 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCPE Patings (5) x 15 | | | IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 |
| = (Average of the Two IPCRF Ratings / 5) x 15 B. Outstanding/Meritorious Accomplishments | | | ✓ Service Record |
| (70 points) | utstanding/merito ngs shall be withi | orious n the | |
| I. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. | | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| Otherwise, points earne 2. Innovation (5 points) | | | a. Proposal duly approved by |
| MOVs Submitted | Points | | the Head of Office or the designated Research |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office |
| *Points earned are cumulative allotted points for the criterio | | d the | d. Certification of adoption of the innovation or research by another school/office |





| 3. Research (5 points) | | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by |
|--|---|---|
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by to authors/researchers indicated in *Points earned are cumulative bo allotted points for the criterion. | the number of the copyright page. | the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wind circulation Writer/Developer/Contexture of LRs/IEC Co-Writer of LRs Member of the Developmen Quality Assurance team (Creviewer, Language Editor, Layout Artist, broadcaster of the context of the context | 5 points 5 points will be divided by the number of authors 1 point per al/ 1 point per article but not to exceed 4 points alizer 4 points will be divided by the number of writers 0.5 point in ontent each LR but not to exceed | research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





| video presenter, or Illustrator) of the Learning Resources | | |
|---|--|---|
| the Learning Resources | | |
| Note: | | |
| a. Points earned are cumulative but | | |
| exceed the allotted points for the | | |
| 5. Resource Speakership / Learning Fa | cilitation | a. Issuance/Memorandum/ Invitation/Training |
| (5 points) | | Matrix; |
| Level | Points | b. Certificate of |
| Nominees from the Regional Office | 1 011100 | Recognition/Merit/ |
| National Level Speakership or Higher | 5 | Commendation/ |
| | points | Appreciation; and |
| Regional Office Speakership | 2.5 | c. Slide deck/s used and/or |
| | points | Session guide/s. |
| Nominees from the Schools Division | | |
| Office | | |
| Regional Level Speakership or Higher | 5 | |
| | points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership Nominees from Schools | points | |
| | 5 | |
| Division Level Speakership or Higher | points | |
| School/Municipality/District | 2.5 | |
| Speakership | points | |
| allotted points for the criterion. | | . Come of the annual |
| 6. Outreach Activity (5 points) | Id malated | ✓ Copy of the approved |
| Sponsored/conducted Depl community-based feeding | Ed-related program, | proposal ✓ Narrative/Accomplishmen |
| medical/dental missions, tree | | t report (depicting the |
| clean-up drives, and other co | | extent to which the |
| · · · · · · · · · · · · · · · · · · · | - | |
| | or civic | activity has effectively and |
| engagements | or civic | activity has effectively and efficiently addressed a |
| engagements ✓ Proponent/organizer - | 5 points | efficiently addressed a pressing need or improved |
| engagements ✓ Proponent/organizer - | | efficiently addressed a pressing need or improved service delivery/learning |
| engagements ✓ Proponent/organizer - ✓ Member - | 5 points | efficiently addressed a pressing need or improved service delivery/learning outcome) with |
| engagements ✓ Proponent/organizer - ✓ Member - Note: | 5 points 2.5 points | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, |
| engagements ✓ Proponent/organizer - · ✓ Member - Note: a. Points earned are cumulative but | 5 points 2.5 points | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video |
| engagements ✓ Proponent/organizer - ✓ Member - Note: | 5 points 2.5 points | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of |
| engagements ✓ Proponent/organizer - · ✓ Member - Note: a. Points earned are cumulative but | 5 points 2.5 points | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video |
| engagements ✓ Proponent/organizer ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the | 5 points 2.5 points | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation |
| engagements ✓ Proponent/organizer ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the | 5 points 2.5 points | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation |
| engagements ✓ Proponent/organizer ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) | 5 points 2.5 points t not to criterion. resource | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved |
| engagements ✓ Proponent/organizer ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related | 5 points 2.5 points t not to criterion. resource | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) |
| engagements Proponent/organizer Member Note: | 5 points 2.5 points 2 not to criterion. resource programs | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs |
| engagements Proponent/organizer Member Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school Proponent/organizer - 5 points | 5 points 2.5 points 2 not to criterion. resource programs | efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) |





| Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. | | | any othe Accompli | / acceptance or r valid proof shment report w/ ents: Pictures, W | |
|---|---|---|--|--|---|
| Other Merit he position | | omplishmen | ts specific | | |
| Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points | | | least 3 at COT or C from at leauthoriti ✓ Certificat ✓ Memorar reflecting | e of Recognition adum and Matrix Demonstration Activity (if | |
| Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (10 points) | | ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant | | | |
| | First | Second | Third | | , |
| | Placers | Placers | Placers | | |
| National | 5 points | 4 points | 3 points | | |
| Regional | 4 points | 3 points | 2 points | | |
| Division | 3 points | 2 points | 1 point | | |
| District 2 points 1 point 0.75 point | | 0.75 point | | | |
| School | 1 point | 0.75 point | 0.50 point | | |
| School Organiza Service ' activities students Div Dis Sch Note: a. Po | ed Learning Trainings/Le s/sessions r s' learning or ision - t trict - 4 nool - 3 c oints earned of | Action Cell (i | LAC)/ In- Development provement of points) | with atta o App Ses o Res o App con o San | Completion Report chments such as: proved SLAC sion Plan ource Package proved permit to duct nple Program endance orials |

DepED

TATAG



| For SHS Teachers under the Academic, Sports, and Arts and Design Track Number of learners in handled classes who passed the DOST, UPCAT, and other related scholarships (within 5 school years)5 learners and above - 5 points 4 learners4 learners3 learners2 learners1 learner1 point | ✓ Certified copy of Results on the Scholarship |
|--|--|
| For SHS Teachers under TVLPercentage of learners with NC (within 5 school years)80%-100%- 5 points60%-79%- 4 points40% -59%- 3 points20%-39%- 2 points19% and below- 1 point | ✓ TESDA Registry of Certified Workers reflecting the names of the SHS Learners/ Graduates |
| Kept a record on the Analysis Report on Learners' Performance and submitted the same to the School Head (5 points) One point for each of the analysis reports given below: Diagnostic Test Written Summative Tests Performance-Based Records Quarterly Learning Outcomes Analysis on the Most and Least Learned Competencies | ✓ Copy of the Analysis Report duly certified and received by the School Head |
| C. Education & Learning and Development (10 points) | |
| 1. Education (5 points) • Doctorate/Doctor's Degree • Complete Academic Requirements for Doctorate/Doctor's Degree • Earned at least 18 Doctorate/ Doctor's Degree units • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements for Master's Degree • Earned at least 18 MA Units • 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, | ✓ Certificate of Participation issued by DepEd or other |





| | <u>.</u> | |
|--|--|--|
| seminars, workshops, conferences, fora, etc.) | agencies/organizations sanctioned by DepEd | |
| International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point | | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| D. Potential (5 points) | | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING SENIOR HIGH SCHOOL MASTER TEACHER

| Name of Nominee: _ | | SDO: |
|--------------------|---------|------|
| Position: | School: | |

| CRITERIA/INDICATORS | | | MEANS OF VERIFICATION Points (MOVs) Earned |
|---|---|-------------|--|
| A. Performance (15 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned | | | ✓ IPCRF duly signed by authorities with date of signing • SY 2022-2023 and SY 2023-2024 |
| = (Average of the Two IPCRF Ratings / 5) x 15 | | | ✓ Service Record |
| B. Outstanding/Meritorious (70 points) *Validity of the out accomplishments and training last 2 years from the cut-off of PRAISE committee. | ıtstanding/meritori ıgs shall be within | ious the | |
| 1. Outstanding Employee Award (5 points) National Awardee 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. | | | Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (5 points) | | | a. Proposal duly approved by |
| MOVs Submitted | Points | | the Head of Office or the designated Research |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | the innovation or research, within the school/office duly signed by the Head of Office |
| *Points earned are cumulative allotted points for the criterio | | the | d. Certification of adoption of the innovation or research by another school/office |





| 3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by to authors/researchers indicated in *Points earned are cumulative bo allotted points for the criterion. | the number of the copyright page. | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office duly signed by the Head of Office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the |
|---|---|--|
| | | concept/s developed in the research. |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wiccirculation Writer/Developer/Contextur of LRs/IEC Co-Writer of LRs Member of the Developmen Quality Assurance team (Correvent context), broadcaster or video presenter, or Illustration | 5 points 5 points will be divided by the number of authors 1 point per al/ 1 point per article but not to exceed 4 points alizer 4 points will be divided by the number of writers 5 point in each LR but not to exceed 3 points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |



| Note: a. Points earned are cumulative but exceed the allotted points for the | criterion. | | | |
|--|--|-----------------------|---|--|
| . Resource Speakership / Learning Fac 5 points) | cilitation | a. | Issuance/Memorandum/ Invitation/Training Matrix; | |
| Level | Points | b. | Certificate of | |
| Nominees from the Regional Office | 1 011110 | | Recognition/Merit/ | |
| National Level Speakership or Higher | 5 | | Commendation/ | |
| | points | | Appreciation; and | |
| Regional Office Speakership | 2.5 points | c. | Slide deck/s used and/or Session guide/s. | |
| Nominees from the Schools Division Office | | | | |
| Regional Level Speakership or Higher | 5 | | | |
| Geeene | points | | | |
| Division/Provincial/City Level | 2.5 | | | |
| Speakership | points | | | |
| Nominees from Schools | | | | |
| Division Level Speakership or Higher | 5 | | | |
| | points | | | |
| School/Municipality/District Speakership | 2.5 points | | | |
| | xceed the | | | |
| llotted points for the criterion. | xceed the | | Conv of the approved | |
| llotted points for the criterion. | | ✓ | Copy of the approved | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE | Ed-related | ✓ ✓ | proposal | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding | Ed-related program, | | | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE | Ed-related program, planting, | | proposal Narrative/Accomplishmen t report (depicting the extent to which the | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities conduction | Ed-related program, planting, | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities conduction of the engagements | Ed-related program, planting, pmmunity pr civic | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer | Ed-related program, planting, ommunity or civic 5 points | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer | Ed-related program, planting, pmmunity pr civic | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer | Ed-related program, planting, ommunity or civic 5 points | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | Ed-related program, planting, ommunity or civic 5 points 2.5 points | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | Ed-related program, planting, ommunity or civic 5 points 2.5 points | | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with | |
| community-based feeding medical/dental missions, tree clean-up drives, and other co development activities c engagements ✓ Proponent/organizer - 5 ✓ Member - <i>Note:</i> <i>a. Points earned are cumulative but</i> | Ed-related program, planting, ommunity or civic 5 points 2.5 points | ~ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video | |
| Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | Ed-related program, planting, ommunity or civic 5 points 2.5 points | ~ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of | |
| Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | Ed-related program, planting, ommunity or civic 5 points 2.5 points | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - S Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or | Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special | |
| Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>cinot to</i> <i>criterion.</i> | ✓ ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) | |
| Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school | Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs | |
| Ilotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs | ✓ ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs or MOUs, deed of | |
| Illotted points for the criterion. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs | ✓ ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs | |





| innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points Served as a mentor/coach to other teachers (5 points) (5 points) | P/DLL duly signed by at ast 3 authorities OT or Observation Chart om at least 3 observer- uthorities ertificate of Recognition lemorandum and Matrix effecting Demonstration eaching Activity (if vailable) ertification as a mentor |
|---|--|
| innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points Served as a mentor/coach to other teachers (5 points) (5 points) | ast 3 authorities OT or Observation Chart om at least 3 observer- uthorities ertificate of Recognition lemorandum and Matrix eflecting Demonstration eaching Activity (if vailable) ertification as a mentor |
| (5 points) by | |
| 5 or more mentage 5 points | y the school head |
| 5 or more mentees- 5 points4 mentees- 4 points3 mentees- 3 points2 mentees- 2 pointsonly 1 mentee- 1 point | |
| | ctivity Completion Report ith attachments such as: Approved SLAC Session Plan Resource Package Approved permit to conduct Sample Program Attendance Pictorials |
| curriculum aligned with the distance learning modalities adopted by the school (5 points)co Vi arr re reOne point for each of the instructional materials given below: Contextualized Self-Learning Modules (SLMs) Learning Activity Sheets (LAS)via | ample copy of ontextualized SLMs, LAS, ideo and Audio Lessons, nd Online learning esources duly certified by ne school head ample of contextualized LMS, LAS, audio and deo lessons and online earning resources |





| Video lessons Online learning resources | |
|--|---|
| Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points) One point for each of the analysis reports given below: Diagnostic Test Written Summative Tests Performance-Based Records Quarterly Learning Outcomes Analysis on the Most and Least Learned Competencies | ✓ Copy of the Corrected Analysis Report duly certified and received by the School Head ✓ Activity Completion Report/Coaching Forms with MOVs on the activity conducted |
| Produced prepared SHS graduates/learners for the SHS Exits (5 points) For SHS Teachers under the Academic, Sports, and Arts and Design Track Number of learners in handled classes who passed the DOST, UPCAT, and other related scholarships (within 5 school years) 5 learners and above - 5 points 4 learners - 4 points 3 learners - 3 points 2 learners - 2 points 1 learner - 1 point | ✓ Certified copy of Results on the Scholarship |
| For SHS Teachers under TVL Percentage of learners with NC (within 5 school years) 80%-100% - 5 points 60%-79% - 4 points 40% -59% - 3 points 20%-39% - 2 points 19% and below - 1 point | ✓ TESDA Registry of Certified Workers reflecting the names of the SHS Learners/ Graduates |





| C. Education & Learning and Development | | |
|--|---|--|
| (10 points) | | |
| 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements | |
| Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points | / Certification of Units Earned | |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| D. Potential (5 points) ✓ Interview and essay shall be conducted | ✓ Potential/Interview | |
| Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING ALTERNATIVE LEARNING SYSTEM (ALS) TEACHER I-III

| Name of Nominee: | SDO: |
|------------------|---------|
| Position: | School: |

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned | |
|---|--|--|---|
| A. Performance (15 points) | | | |
| 1. Performance (10 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 | | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishmen | ts | |
| (70 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | <u> </u> | n the | |
| 1. Outstanding Employee Award (8 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| Otherwise, points earned are cumulative. 2. Innovation (5 points) | | | a. Proposal duly approved by |
| MOVE Schwitted Deinte | | | the Head of Office or the |
| MOVs Submitted a, b, c, & d | Points 5 points | | designated Research Committee per DO No. 16, |
| a, b, c, & e a, b, c, & e Only a, b, & c Only a & b | 5 points 5 points 3 points 2 points | | s. 2017 b. Accomplishment Report verified by the Head of |
| Only a *For collaborative innovations | 1 point | shall | Office c. Certification of utilization of the innovation or research, |
| be divided by the number of authors/researchers indicated in the copyright page. | | | within the school/office duly signed by the Head of Office |
| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | d the | d. Certification of adoption of the innovation or research |





| | | | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|---|--|---|
| 3. Research (5 points) | | | a. Proposal duly approved by |
| | | | the Head of Office or the |
| MOVs Submitted | Poin | | designated Research |
| a, b, c, & d | 5 poir | | Committee per DO No. 16, |
| a, b, c, & e | 5 poir | | s. 2017 |
| Only a, b, & c | 3 poir | | b. Accomplishment Report |
| Only a & b | 2 poir | | verified by the Head of |
| Only a | 1 poi | nt | Office |
| | | | c. Certification of utilization of |
| *For collaborative research stu | | - | the innovation or research, |
| shall be divided by | | mber of | within the school/office |
| authors/researchers indicated | l in the copy | right page. | duly signed by the Head of Office |
| | • • • • | | d. Certification of adoption of |
| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | | the innovation or research |
| | | | by another school/office |
| | | | duly signed by the Head of |
| | | | duly signed by the Head of Office |
| | | | duly signed by the Head of Office e. Proof of citation by other |
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| A Dublication / Authorship | (E mainta) | | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| | | 5 noints | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published |
| 4. Publication / Authorship Sole authorship of a book Co-authorship of a book | k - | 5 points 5 points will | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or |
| | k - k | 5 points will e divided by | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized |
| Sole authorship of a book Co-authorship of a book | k - k be th au | 5 points will e divided by le number of athors | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC |
| Sole authorship of a boo Co-authorship of a book Article published in a jou | k - k be th au urnal/ - | 5 points will e divided by the number of athors 1 point per | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized |
| Sole authorship of a book Co-authorship of a book Article published in a jou newspaper/ magazine of | k - ! be th au urnal/ - f wide ar | 5 points will e divided by the number of athors 1 point per rticle but not | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC |
| Sole authorship of a boo Co-authorship of a book Article published in a jou newspaper/ magazine of circulation | k - ! be th au urnal/ - f wide ar to po | 5 points will e divided by the number of athors 1 point per rticle but not o exceed 4 points | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC |
| Sole authorship of a book Co-authorship of a book Article published in a jou newspaper/ magazine of | k - ! be th au urnal/ - f wide ar to po | 5 points will e divided by the number of athors 1 point per rticle but not o exceed 4 | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC |
| Sole authorship of a boo Co-authorship of a book Article published in a jou newspaper/ magazine of circulation Writer/Developer/Content | k - ! be th au urnal/ - f wide ar to po xtualizer - b tl | 5 points will e divided by the number of athors 1 point per rticle but not e exceed 4 bints 4 points 4 points 4 points will e divided by the number of | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC |
| Sole authorship of a book Co-authorship of a book Article published in a jou newspaper/ magazine of circulation Writer/Developer/Conte of LRs/IEC Co-Writer of LRs | k - S be th au urnal/ - f wide ar to po xtualizer - b ti w | 5 points will e divided by the number of athors 1 point per ticle but not o exceed 4 bints 4 points 4 points 4 points will e divided by the number of vriters | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC |
| Sole authorship of a boo Co-authorship of a book Article published in a jou newspaper/ magazine of circulation Writer/Developer/Conte of LRs/IEC | k - S be th au urnal/ - f wide ar to po xtualizer - b th th went/ - C | 5 points will e divided by the number of athors 1 point per rticle but not e exceed 4 bints 4 points 4 points 4 points will e divided by the number of | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC |





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| Layout Artist, broadcaster or 3 po video presenter, or Illustrator) of the Learning Resources | pints | |
|--|---------------|---|
| Note: a. Points earned are cumulative but exceed the allotted points for the | | |
| 5. Resource Speakership / Learning Fac 5 points) | cilitation | a. Issuance/Memorandum/ Invitation/Training |
| Level | Points | Matrix; b. Certificate of |
| Nominees from the Regional Office | FUIIIIS | Recognition/Merit/ |
| National Level Speakership or Higher | 5 points | Commendation/ Appreciation; and |
| Regional Office Speakership | 2.5 points | c. Slide deck/s used and/or Session guide/s. |
| Nominees from the Schools Division Office | _ | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership | 2.5 points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 points | |
| Points earned are cumulative but not to exallotted points for the criterion. | xceed the | |
| 6. Outreach Activity (5 points) Sponsored/conducted DepEd-related community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | | Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation |
| 7. With Outstanding Accomplishments o Learners' Access (6 points) | on the | |
| ✓ Mapping for Enrolees (2 points) ○ 100 and above ○ 80-99 ○ 1.75 points | | ✓ Signed Certification(s) from the concerned |





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| 60-79 40-59 39 and below 1.00 point | officials (Brgy Officials or immediate superior) ✓ Signed Mapping Reports (LGU Officials/immediate superior) |
|--|---|
| ✓ Enrolment (LIS -based) (2 points) ○ 75 and above - 2.0 points ○ 57-74 - 1.5 points ○ 37-56 - 1.0 point ○ 36 and below - 0.5 point | ✓ Copy of the generated list of enrolment from the LIS ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO |
| ✓ Programs Handled (2 points) [Programs cover but not limited to the following: (1) BLP; (2) A&E EL; (3) (A&E JHS); Plus at least 2 Informal Education Programs] 5 Programs and above 2.00 points 4 Programs 1.75 points 3 Programs 1.50 points 1 Program 1.00 point | ✓ Signed/Approved Class Program/ Teachers Program ✓ Copy of the list of learners under each of the programs handled ✓ Certification of the veracity of the information by an EPSA or any higher office as authorized by the Planning Office at the SDO |
| 8. With Outstanding Accomplishments on the Quality of Outputs (13 points) | |
| ✓ Percentage of Completers (3 points) (Computed against the No. of Enrolment and taking the average from both the Elem and JHS levels) 0 91% - 100% - 3 points 0 81% - 90% - 2.5 points 0 71% - 80% - 2 points 0 61% - 70% - 1.5 points 0 60% and below - 1 points | Copy of the generated list of enrolment from the LIS Copy of the Masterlist of Completers based on LIS Copy of the report showing the percentage of completers Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO |
| ✓ Percentage of Qualifiers (4 points) (Computed against the No. of Completers and taking the average from both the Elem and JHS levels) | ✓ Copy of the Masterlist of Completers based on LIS ✓ Copy of the Masterlist of Qualifiers (based on the revalida) |





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| 91% - 100% - 4 points 81% - 90% - 3.5 points 71% - 80% - 3 points 61% - 70% - 2.5 points 60% and below - 2 points | ✓ Copy of the report showing the percentage of Qualifiers (shall attach the duly accomplished copy of the Monitoring Tool) ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO |
|---|---|
| ✓ Percentage of Passers (6 points) (Computed against the No. of Qualifiers and taking the average from both the Elem and JHS levels) ○ 91% - 100% - 6 points ○ 81% - 90% - 5 points ○ 71% - 80% - 4 points ○ 61% - 70% - 3 points ○ 60% and below - 2 points | Copy of the Masterlist of Qualifiers (based on the revalida) Copy of the Masterlist of Passers (based on the revalida) Copy of the report showing the percentage of Passers (shall attach the duly accomplished copy of the Monitoring Tool) Certification of the veracity of the data by an EPSA or any higher office as authorized by the |
| 9. Networking/Linkages (5 points) ✓ Initiated DepEd-related resource generation projects and/or programs that will benefit the ALS learners and/or the entire CLC 80,000.00 and above - 5 points 60,000.00 - 79,000.00 - 4 points 40,000.00 - 59,000.00 - 3 points 20,000.00 - 39,000.00 - 2 points 19,000.00 and below - 1 point Note: a. For more than one proponent, points earned will be divided by the number of proponents. b. Generated funds shall be the total accumulated amount within the recent 5 consecutive years. | Planning Office at the SDO ✓ Copy of the approved and implemented proposal(s) (for IGPs and other initiatives) ✓ Copy of the MOA(s) or MOU(s), deed of donation/acceptance or any other valid proof of receipt of any amount received (in cash or in kind) Note: Use the computation in Brigada Eskwela in the conversion of materials/labor into cash ✓ Accomplishment report w/ attachments: Pictures, WFP/POW ✓ Certification of the veracity of the data by an EPSA or any higher office |





| | | | | as authorized by the Planning Office at the SDO |
|---|--|---|----------------------------|---|
| Other Mer the position | | complishm | ents specific | |
| Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (3 points) National - 3 points Region - 2.5 points Division - 2 points District - 1.5 points School - 1 point | | ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) | | |
| category | coach or con) in the Scho l and Nationa | ool, District, | Division, | ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant |
| | First | Second | Third | |
| | Placers | Placers | Placers | |
| National | 5 points | 4 points | 3 points | |
| Regional | 4 points | 3 points | 2 points | |
| Division | 3 points | 2 points | 1 point | |
| District | 2 points | 1 point | 0.75 point | |
| School | 1 point | 0.75 point | 0.50 point | |
| Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points) Division - 5 points District - 4 points School - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | | ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials | | |
| | & Learning a | a <mark>nd Develo</mark> g | pment | |
| 10 points) | 5 nointa) | | | |
| duostion / | 5 pointsj octorate/Doctor's | Degree | - 5 points | ✓ Transcript of Records |
| | for and pool of a | • | - 4.5 points | - |
| • Do • Co | omplete Academie | | Period | ✓ Certificate of Completion |
| • Co for | omplete Academic r Doctorate/Doct | or's Degree | - | ✓ Certificate of Completion of Academic Requirements |
| Do Co for Ea Do | omplete Academie | or's Degree Doctorate/ iits | - 4 points - 3.5 points | - |



| Complete Academic Requirements - 3 points for Master's Degree | |
|--|---|
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING MASTER TEACHER IN THE ALTERNATIVE LEARNING SYSTEM (ALS)

| Name of Nominee: | \$ | SDO: |
|------------------|---------|------|
| Position: | School: | |

| CRITERIA/IND | ICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|--------------------|--|------------------|
| A. Performance (15 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 | | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishments | | |
| (70 points) *Validity of the ou accomplishments and training last 2 years from the cut-off d PRAISE committee. | <u> </u> | | |
| | ward (4 points) | | |
| 1. Outstanding Employee Award (4 points) National Awardee 4 points Nomination in the Department/ - 3 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 2 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 1 point Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | a. Proposal duly approved by | |
| MOVs Submitteda, b, c, & da, b, c, & eOnly a, b, & cOnly a & bOnly a*For collaborative innovationsbe divided by the number of aindicated in the copyright page | uthors/researchers | | |





| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|--|---|
| 3. Research (5 points) | | |
| 3. Research (5 points) MOVs Submitted Points a, b, c, & d 5 points a, b, c, & e 5 points Only a, b, & c 3 points Only a & b 2 points Only a 1 point *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the improvention or proceeded |
| A Dublication / Authorship (5 | nointal | research. ✓ Copy of the published |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of window circulation Writer/Developer/Contextur of LRs/IEC Co-Writer of LRs | - 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





| Quality Assurance team (Content each Reviewer, Language Editor, not | 5 point in h LR but to exceed oints | |
|--|---|--|
| Note: I. Points earned are cumulative but not to e Illotted points for the criterion. | exceed the | |
| | | |
| 5. Resource Speakership / Learning Fa | cilitation | |
| 5 points) | | a. Issuance/Memorandum/ Invitation/Training |
| Level | Points | Matrix; |
| Nominees from the Regional Office | | b. Certificate of |
| National Level Speakership or Higher | 5 | Recognition/Merit/ |
| | points | Commendation/ |
| Regional Office Speakership | 2.5 | Appreciation; and |
| | points | c. Slide deck/s used and/or |
| Nominees from the Schools Division Office | | Session guide/s. |
| Regional Level Speakership or Higher | 5 | |
| | points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership | points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 points | |
| Points earned are cumulative but not to ex llotted points for the criterion. | xceed the | |
| - | | |
| 6. Outreach Activity (3 points) | | ✓ Copy of the approved |
| 5. Outreach Activity (3 points) | Ed-related | ✓ Copy of the approved proposal |
| 6. Outreach Activity (3 points) • Sponsored/conducted DepE community-based feeding | program, | proposal ✓ Narrative/Accomplishmen |
| 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree | program, planting, | proposal ✓ Narrative/Accomplishmen t report (depicting the |
| 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other community drives. | program, planting, ommunity | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the |
| 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of the development activities activitie | program, planting, | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and |
| 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | program, planting, ommunity or civic | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a |
| 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer | program, planting, ommunity or civic 3.0 points | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved |
| 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer Proponent/organizer | program, planting, ommunity or civic | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning |
| 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | program, planting, ommunity or civic 3.0 points 1.5 points | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved |
| 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | program, planting, ommunity or civic 3.0 points 1.5 points | ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video |
| 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements | program, planting, ommunity or civic 3.0 points 1.5 points | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of |
| 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - 3 ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the | program, planting, ommunity or civic 3.0 points 1.5 points : not to criterion. | ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video |
| 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the | program, planting, ommunity or civic 3.0 points 1.5 points : not to criterion. | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of |
| 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - 3 ✓ Member Note: a. Points earned are cumulative but exceed the allotted points for the | program, planting, ommunity or civic 3.0 points 1.5 points : not to criterion. | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of |
| 6. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the | program, planting, ommunity or civic 3.0 points 1.5 points : not to criterion. | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of |
| 5. Outreach Activity (3 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - 3 ✓ Member - 3 Note: a. Points earned are cumulative but exceed the allotted points for the Y. With Outstanding Accomplishments of Learners' Access (6 points) | program, planting, ommunity or civic 3.0 points 1.5 points a not to criterion. | proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation |



DejED



| 60-79 - 1.50 points 40-59 - 1.25 points 39 and below - 1.00 point | officials (Brgy Officials or immediate superior) ✓ Signed Mapping Reports (LGU Officials/immediate superior) |
|--|---|
| 7.2Enrolment (LIS -based) (2 points) 75 and above - 2.0 points 57-74 - 1.5 points 37-56 - 1.0 point 36 and below - 0.5 point | ✓ Copy of the generated list of enrolment from the LIS ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO |
| 7.3 Programs Handled (2 points) [Programs cover but not limited to the following: (1) BLP; (2) A&E EL; (3) (A&E JHS); Plus at least 2 Informal Education Programs] 5 Programs and above- 2.00 points 4 Programs - 1.75 points 3 Programs - 1.50 points 2 Programs - 1.25 points 1 Program - 1.00 point | ✓ Signed/Approved Class Program/ Teachers Program ✓ Copy of the list of learners under each of the programs handled ✓ Certification of the veracity of the information by an EPSA or any higher office as authorized by the Planning Office at the SDO |
| 8. With Outstanding Accomplishments on the Quality of Outputs (12 points) 8.1 Percentage of Completers (3 points) (Computed against the No. of Enrolment and taking the average from both the Elem and JHS levels) 91% - 100% - 3.0 points 81% - 90% - 2.5 points 71% - 80% - 2.0 points 61% - 70% - 1.5 points 60% and below - 1.0 point | ✓ Copy of the generated list of enrolment from the LIS ✓ Copy of the Masterlist of Completers based on LIS ✓ Copy of the report showing the percentage of completers ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO |
| 8.2 Percentage of Qualifiers (4 points) (Computed against the No. of Completers and taking the average from both the Elem and JHS levels) | ✓ Copy of the Masterlist of Completers based on LIS ✓ Copy of the Masterlist of Qualifiers (based on the revalida) |





| 91% - 100% - 4.0 points 81% - 90% - 3.5 points 71% - 80% - 3.0 points 61% - 70% - 2.5 points 60% and below - 2.0 points | ✓ Copy of the report showing the percentage of Qualifiers (shall attach the duly accomplished copy of the Monitoring Tool) ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO |
|--|---|
| 8.3 Percentage of Passers (5 points) | |
| (Computed against the No. of Qualifiers and taking the average from both the Elem and JHS levels) • 91% - 100% - 5 points • 81% - 90% - 4 points • 71% - 80% - 3 points • 61% - 70% - 2 points • 60% and below - 1 point | ✓ Copy of the Masterlist of Qualifiers (based on the revalida) ✓ Copy of the Masterlist of Passers (based on the revalida) ✓ Copy of the report showing the percentage of Passers (shall attach the duly accomplished copy of the Monitoring Tool) ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO |
| 9. Networking/Linkages (2 points) | |
| Initiated DepEd-related resource generation projects and/or programs that will benefit the ALS learners and/or the entire CLC • 80,000.00 and above - 2 points • 60,000.00 - 79,000.00 - 1.5 points • 40,000.00 - 59,000.00 - 1 point • 20,000.00 - 39,000.00 - 0.75 point • 19,000.00 and below - 0.50 point | ✓ Copy of the approved and implemented proposal(s) (for IGPs and other initiatives) ✓ Copy of the MOA(s) or MOU(s), deed of donation/acceptance or any other valid proof of receipt of any amount received (in cash or in kind) |
| Note: a) For more than one proponent, point/s earned will be divided by the number of proponents. b) Generated funds shall be the total accumulated amount within the recent 5 consecutive years. | Note: Use the computation applied in the Brigada Eskwela for the conversion of materials/labor into cash ✓ Accomplishment report w/ attachments: Pictures, WFP/POW |





| | | | | EPSA or any higher office as authorized by the Planning Office at the SDO |
|---|-----------------|-----------------|---|--|
| Other Meri (23 poi | | complishme | ents | |
| 10.1 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (3 points) National - 3.0 points Region - 2.5 points Division - 2.0 points District - 1.5 points School - 1.0 point | | | LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) | |
| 10.2 Served as a mentor/coach to other teachers (3 points) 5 or more mentees - 3.0 points 4 mentees - 2.5 points 3 mentees - 2.0 points 2 mentees - 1.5 points only 1 mentee - 1.0 point | | | ✓ Certification as a mentor by the school head | |
| 10.3 Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points) | | | ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition | |
| | First | Second | Third | as Coach/Contestant |
| National | Placers 5.00 | Placers 4.00 | Placers 3.00 | |
| | points | points | points | |
| Regional | 4.00 points | 3.00 points | 2.00 points | |
| Division | 3.00 points | 2.00 points | 1.00 point | |
| District | 2.00 points | 1.00 point | 0.75 point | |
| School | 1.00 point | 0.75 point | 0.50 point | |





| 10.4 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (4 points) Division - 4 points District - 3 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | ✓ Activity Completion Report with all the following attachments: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials |
|--|---|
| 10.5 Led in the preparation and enrichment of the curriculum aligned with the distance learning modalities adopted by the school (3 points) Based on number of instructional materials (IMs). 5 or more IMs - 3.0 points 4 IMs - 2.5 points 3 IMs - 2.0 points 2 IMs - 1.5 points 1 IM - 1.0 point | ✓ Certificate of Recognition of being involved in the preparation and enrichment of Learning Resources such as ICT- supported Home-based Learning Facilitators' Toolkit (HBLF) Toolkit, Audio and Video Lessons, and Online and Offline learning resources ✓ Sample of developed audio and video lessons and conducted online learning resources |
| 10.6 Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (5 points) One point for each of the analysis reports (ARs) made. 5 or more ARs - 5 points 4 ARs - 4 points 3 ARs - 3 points 2 ARs - 2 points 1 AR - 1 point | ✓ Copy of the Analysis Report duly certified and received by the School Head ✓ Completion Report with MOVs on the activity conducted |
| C. Education & Learning and Development | |
| (10 points) | |





| 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements Complete Academic Requirements Farned at least 18 Doctorate/ Earned at least 18 Doctorate/ Master's Degree units Master's Degree / Bachelor of Complete Academic Requirements 3.0 points for Master's Degree Earned at least 18 MA Units 2. Learning and Development (5 points) Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
|---|---|
| International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |
| D. Potential (5 points) | |
| Interview and essay shall be conducted • Communication skills • Ability to present ideas • Alertness • Judgment • Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING SPED TEACHER (TEACHER I-III, SPET 1-5)

| Name of Nominee: | SDO: |
|------------------|---------|
| Position: | School: |

| CRITERIA/INDICATORS | | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|----------|---|---|------------------|
| A. Performance (20 points) | | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) | | | ✓ IPCRF duly signed by authorities with date of signing • SY 2022-2023 and | |
| Point/s Earned | | | SY 2023-2024 | |
| = (Average of the Two IPC | 0,, | | ✓ Service Record | |
| B. Outstanding/Meritorious Accomplishments (65 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | | | |
| 1. Innovation (5 points) | | | a. Proposal duly approved by | |
| MOVs Submitted | Points | | the Head of Office or the | |
| a, b, c, & d | 5 points | | designated Research Committee per DO No. 16, | |
| a, b, c, & e | 5 points | | s. 2017 | |
| Only a, b, & c | 3 points | | b. Accomplishment Report | |
| Only a & b | 2 points | | verified by the Head of | |
| Only a | 1 point | | Office | |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research | |
| | | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. | | |
| 2. Research (5 points) | | | a. Proposal duly approved by | |
| | | 1 | the Head of Office or the | |
| MOVs Submitted | Points | - | designated Research | |
| a, b, c, & d | 5 points | - | Committee per DO No. 16, | |
| a, b, c, & e | 5 points | - | s. 2017 h. Accomplishment Peport | |
| Only a, b, & c | 3 points | | b. Accomplishment Report | |





| Only a & b | 2 points | 3 | verified by the Head of |
|--|-----------------------------|-------------------------|------------------------------------|
| Only a de b | $\frac{2}{1}$ point | | Office |
| Olliy a | | | c. Certification of utilization of |
| *For collaborative research stud | the innovation or research, | | |
| | within the school/office | | |
| authors/researchers indicated in | the num | | duly signed by the Head of |
| authors/researchers indicated in | i the copyri | gin page. | Office |
| *Points earned are cumulative b | ut not to ex | oood the | d. Certification of adoption of |
| allotted points for the criterion. | ut not to ex | | the innovation or research |
| anotted points for the criterion. | | | by another school/office |
| | | | duly signed by the Head of |
| | | | Office |
| | | | e. Proof of citation by other |
| | | | researchers (whose |
| | | | study/research, whether |
| | | | published/unpublished, is |
| | | | likewise approved by |
| | | | authorized body) of the |
| | | | concept/s developed in the |
| | | | research. |
| 3. Publication / Authorship (5 | points) | | \checkmark Copy of the published |
| Sole authorship of a book | - · | oints | book/articles or |
| Co-authorship of a book | | oints will | developed/contextualized |
| | | livided by number of | learning resources/IEC |
| | | nors | ✓ Certificate of Recognition |
| Article published in a journ | | point per | Certificate of Recognition |
| newspaper/ magazine of w circulation | | cle but not xceed 4 | |
| circulation | poir | | |
| Writer/Developer/Contextu | ualizer - 4 p | oints | |
| of LRs/IEC • Co-Writer of LRs | - 4 | points will | |
| | | divided by | |
| | | number of | |
| • Member of the Developmer | | ters point in | |
| Quality Assurance team (C | ontent each | LR but | |
| Reviewer, Language Editor Layout Artist, broadcaster | | o exceed | |
| video presenter, or Illustra | | ints | |
| the Learning Resources | | | |
| N T (| | | |
| Note: a. Points earned are cu | mulative hat | not to | |
| a. Points earned are cu exceed the allotted p | | | |
| 4. Resource Speakership / Le | | | a. Issuance/Memorandum/ |
| (5 points) | mining rat | | Invitation/Training |
| (o poince) | | | Matrix; |
| Level Points | | | b. Certificate of |
| | | | Recognition/Merit/ |
| Nominees from the Regional OfficeNational Level Speakership or Higher5 | | | Commendation/ |
| National Level Speakership | or nigher | | Appreciation; and |
| Deview -1 Office O | 0.01.0.001.5 | points | c. Slide deck/s used and/or |
| Regional Office Sp | eakersnip | 2.5 | Session guide/s. |
| Nominees from the Octor 1. T | | points | Second Salaci S. |
| Nominees from the Schools I | vivision | | |
| Office | | | |





| Regional Level Speakership or Higher | 5 | |
|---|-----------------------------------|---------------------------------------|
| | points | |
| Division/Provincial/City Level | 2.5 | 1 |
| Speakership | points | |
| Nominees from Schools | L | |
| Division Level Speakership or Higher | 5 | |
| Division Devel speaneremp of mgner | points | |
| School/Municipality/District | 2.5 | |
| Speakership | points | |
| opeakership | points | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | |
| 5. Outreach Activity (5 points) | | ✓ Copy of the approved |
| • · - · | Ed-related | |
| - , - | program, | |
| | | |
| medical/dental missions, tree | | |
| clean-up drives, and other co | | |
| I I | or civic | <i>v v</i> |
| engagements | 5 nointe | efficiently addressed a |
| | 5 points 2.5 points | pressing need or improved |
| • Member - | 2.5 points | |
| Note: | | outcome) with |
| a. Point/s earned is cumulative but | not to | attachments: Pictorial, |
| exceed the allotted points for the | | written output, video |
| exceed the dilotted points for the | criterion. | ✓ Certificate of |
| | Recognition/Participation | |
| 6. Networking/Linkages (5 points) | \checkmark Copy of the approved | |
| Initiated DepEd-related | e proposal (for IGPs and | |
| generation projects and/or | programs | |
| that will benefit the school | | programs/projects) |
| | | ✓ Copy of Partnership MOAs |
| Proponent/organizer - 5 poi | ints | or MOUs, deed of |
| | points | donation/ acceptance or |
| | L | any other valid proof |
| | | ✓ Accomplishment report w/ |
| Note: | | attachments: Pictures, |
| a. For more than one proponent, point, | /s earned | WFP/POW |
| will be divided by the number of pro | oponents. | · · · · · · · · · · · · · · · · · · · |
| 7. Professional and Civic Involvement (5 | points) | ✓ Certification of |
| Involvement in professional/civic or | | |
| that promotes or supports the v | - | 1 |
| learners, teachers, PWDs and their fa | | the organization |
| | ✓ Picto-narrative | |
| • Serves as president or chairman | ✓ Supporting documents | |
| of the organization at the Division | showing the organizations | |
| level - 5 Serves as an officer of the | objectives and goals to | |
| organization at the division Level -4 | serve the target clientele | |
| Serves as president or chairman | serve the target chefitere | |
| at the school level - 3 Serves as an officer at the school | points | |
| | points | |
| • Identified as a member of the | - | |
| organization in any level - 1 p | point | |
| | | |





| 0 Other Werkteriene Assessmitht menters (C | |
|---|---|
| 8. Other Meritorious Accomplishments specific to the position | |
| Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (15 points) National - 15 points Region - 12 points Division - 9 points District - 6 points School - 3 points | ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) |
| SPED Instructional Materials/LRs Developed and Utilized in the DLDM (5 points) Distributed & utilized IMs/LRs - 5 points | ✓ Certification from the school head or department head |
| to 95-100% of the learners | |
| Distributed & utilized IMs/LRs - 4 points to 90-94% of the learners | |
| Distributed & utilized IMS/LRs - 3 points to 85-89% of the learners | |
| Distributed & utilized IMs/LRs - 2 points to 80-84% of the learners | |
| Distributed & utilized IMs/LRs - 1 point to 75-79% of the learners | |
| • Technical Assistance on SPED to Other Teachers, Parents/Families, Student- Teachers/SPED Specializers, Project Partners, and Other SPED Advocates/Volunteers (5 points) | ✓ Photos, ✓ Text messages/chat ✓ letters from stakeholders/parents, |
| Gave TA to multiple clients to - 5 points more than 3 of the categories mentioned | ✓ certificate of appreciation/recognition |
| Gave TA to multiple clients from - 4 points only two of the categories mentioned above | |
| Gave TA to multiple clients from - 3 points only 1 of the categories mentioned above | |
| Gave TA to only one client from - 2 points at least two of the groups mentioned above | |
| Gave TA to only one client in any - 1 point of the groups mentioned above | |





| • Length of Service and Experience (5 points) | ✓ Service record |
|--|--------------------------------|
| More than 5 years teaching - 5 points | |
| experience | |
| Five years teaching experience - 4 points | |
| Four years teaching experience - 3 points | |
| Three years teaching experience - 2 points | |
| At least two years teaching - 1 point | |
| experience | |
| C. Education & Learning and Development | |
| (10 points) | |
| 1. Education (5 points) | |
| 1. Education (o points) | ✓ Transcript of Records |
| Doctorate/Doctor's Degree - 5 points | ✓ Certificate of Completion |
| Complete Academic Requirements - 4.5 points | of Academic Requirements |
| for Doctorate/Doctor's Degree | / Certification of Units |
| • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units | Earned |
| Master's Degree / Bachelor of - 3.5 points | |
| Laws (Juris Doctor)Complete Academic Requirements - 3 points | |
| for Master's Degree | |
| • Earned at least 18 MA Units - 2.5 points | |
| | |
| Note: The degree must be relevant to the SPED and | |
| Inclusive Education Programs | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| ✓ Participation to Learning and | issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) | Saliciolica Sy Deplia |
| | |
| International/National - 5 points | |
| Regional - 4 points | |
| • Division - 3 points | |
| • District - 2 points | |
| • School - 1 point | |
| | |
| Note: | |
| a. Point/s earned is cumulative but not to | |
| exceed the allotted points for the criterion. | |
| b. Validity of the learning and development activities shall be within the last 2 years | |
| from the cut-off date set by the Regional | |
| PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted | ✓ Potential/Interview |
| Communication skills | Checklist & Rating Sheet |
| Ability to present ideas | |
| Alertness | |
| Judgment | |
| Stress Tolerance | |
| | |





SEARCH FOR MOST OUTSTANDING SPED MASTER TEACHER

| Name of Nominee: | SDO: |
|------------------|---------|
| Position: | School: |

| CRITERIA/INDICATORS | | | MEANS OF VERIFICATION Points (MOVs) Earned | |
|---|--------------------|----------|---|---|
| A. Performance (20 points) | | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20 | | | and | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record |
| | | | | |
| B. Outstanding/Meritorious Accomplishments (65 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | | | |
| 1. Inno | ovation (5 points) | | | a. Proposal duly approved by |
| | MOVs Submitted | Points | | the Head of Office or the designated Research |
| - | o, c, & d | 5 points | | Committee per DO No. 16, |
| | o, c, & e | 5 points | | s. 2017 |
| | y a, b, & c | 3 points | | b. Accomplishment Report |
| Onl | ya&b | 2 points | | verified by the Head of |
| Onl | y a | 1 point | | Office |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office |
| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | | l the | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 2. Research (5 points) | | | | a. Proposal duly approved by |
| | MOVs Submitted | Points |] | the Head of Office or the designated Research |
| 9 | , b, c, & d | 5 points | | Committee per DO No. 16, |
| | i, b, c, & e | 5 points | | s. 2017 |
| | Dnly a, b, & c | 3 points | | b. Accomplishment Report |





| Only a & b | 2 points | | verified by the Head of |
|---|-----------------------------|---------|------------------------------------|
| Only a | 1 point | | Office |
| Only a | 1 point | | c. Certification of utilization of |
| *For collaborative research stud | the innovation or research, | | |
| shall be divided by | within the school/office | | |
| authors/researchers indicated is | duly signed by the Head of | | |
| autions/researchers indicated in | i the copyright | page. | Office |
| *Points earned are cumulative b | ut not to excee | d the | d. Certification of adoption of |
| allotted points for the criterion. | ut not to excee | a the | the innovation or research |
| anotted points for the effection. | | | by another school/office |
| | | | duly signed by the Head of |
| | | | Office |
| | | | e. Proof of citation by other |
| | | | researchers (whose |
| | | | study/research, whether |
| | | | published/unpublished, is |
| | | | likewise approved by |
| | | | authorized body) of the |
| | | | concept/s developed in the |
| | | | research. |
| 3. Publication / Authorship (5 | points) | | ✓ Copy of the published |
| • Sole authorship of a book | - 5 point | | book/articles or |
| Co-authorship of a book | - 5 point | | developed/contextualized |
| | be divid the num | • | learning resources/IEC |
| | authors | | ✓ Certificate of Recognition |
| Article published in a journ | | - | |
| newspaper/ magazine of w circulation | ide article b to excee | | |
| | points | | |
| Writer/Developer/Context of LRs/IEC | alizer - 4 point | S | |
| Co-Writer of LRs | - 4 poin | ts will | |
| | be divid | 5 | |
| | the nur writers | nber of | |
| Member of the Development | | nt in | |
| Quality Assurance team (C | | | |
| Reviewer, Language Editor Layout Artist, broadcaster | | ceeu | |
| video presenter, or Illustra | | | |
| the Learning Resources | | | |
| Note: | | | |
| a. Points earned are cu | | | |
| exceed the allotted p | oints for the crite | erion. | |
| | | | |
| 4. Resource Speakership / Le | arning Facilit | ation | a. Issuance/Memorandum/ |
| (5 points) | | | Invitation/Training |
| | | | Matrix; |
| Level Points | | | b. Certificate of |
| Nominees from the Regional Office | | | Recognition/Merit/ |
| National Level Speakership | 0 | 5 | Commendation/ |
| | | oints | Appreciation; and |
| Regional Office Sp | - | 2.5 | c. Slide deck/s used and/or |
| | - | oints | Session guide/s. |
| Nominees from the Schools I | Division | | |
| Office | | | |





| Regional Level Speakership or Higher | 5 | |
|---|------------------------|-----------------------------------|
| | points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership | points | |
| Nominees from Schools | - - | |
| Division Level Speakership or Higher | 5 | |
| | points | |
| School/Municipality/District | 2.5 | |
| Speakership | points | |
| Speakership | points | |
| *Points earned are cumulative but not to ex | sceed the | |
| allotted points for the criterion. | leeeu ine | |
| | | |
| 5. Outreach Activity (5 points) | | ✓ Copy of the approved |
| | Ed-related | |
| · , · · | program, | |
| medical/dental missions, tree | | |
| clean-up drives, and other co | - | |
| · · · · · · · · · · · · · · · · · · · | or civic | |
| - | | efficiently addressed a |
| engagements | Enginta | 5 |
| | 5 points 2.5 points | pressing need or improved |
| • Member - | 2.5 points | |
| Note: | | outcome) with |
| a. Point/s earned is cumulative but | not to | attachments: Pictorial, |
| exceed the allotted points for the | | written output, video |
| exceed the adolled points for the | criterion. | ✓ Certificate of |
| | | Recognition/Participation |
| | | |
| 6. Networking/Linkages (5 points) | | \checkmark Copy of the approved |
| • Initiated DepEd-related | resource | |
| generation projects and/or | programs | |
| that will benefit the school | | programs/projects) |
| | | ✓ Copy of Partnership MOAs |
| Proponent/organizer - 5 poi | nts | or MOUs, deed of |
| Member - 2.5 j | points | donation/ acceptance or |
| | | any other valid proof |
| | | ✓ Accomplishment report w/ |
| Note: | | attachments: Pictures, |
| a. For more than one proponent, point, | ∕s earned | WFP/POW |
| will be divided by the number of pro | oponents. | |
| | • | |
| 7. Leadership in the Conduct of CB Trai | ning | ✓ ACR |
| (5points) | . . , | ✓ Certification from the |
| | 5 points | school head/department |
| resource speaker | maint- | head |
| | points | |
| | B points | |
| | 2 points l point | |
| Serves as a committee member - 1 | point | |
| | | |
| | | |





| | · · · · · · · · · · · · · · · · · · · |
|---|---|
| 8. Other Meritorious Accomplishments specifi to the position | |
| Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (15 points) National - 15 points Region - 12 points Division - 9 points District - 6 points School - 3 points | LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) |
| • SPED Instructional Materials/LRs Develop and Utilized in the DLDM (5 points) | ✓ Certification from the school head or department |
| Distributed & utilized IMs/LRs - 5 poin to 95-100% of the learners | ts head |
| Distributed & utilized IMs/LRs - 4 poin to 90-94% of the learners | ts |
| Distributed & utilized IMS/LRs - 3 poin to 85-89% of the learners | uts |
| Distributed & utilized IMs/LRs - 2 poir to 80-84% of the learners | nts |
| Distributed & utilized IMs/LRs - 1 poir to 75-79% of the learners | nt |
| • Technical Assistance on SPED to Other Teachers, Parents/Families, Student- Teachers/SPED Specializers, Project Partners, and Other SPED Advocates/Volunteers (5 points) | ✓ Photos, ✓ Text messages/chat ✓ letters from stakeholders/parents, ✓ certificate of |
| Gave TA to multiple clients to - 5 point more than 3 of the categories mentioned | |
| Gave TA to multiple clients from - 4 point only two of the categories mentioned above | s |
| Gave TA to multiple clients from - 3 point only 1 of the categories mentioned above | s |
| Gave TA to only one client from - 2 poin at least two of the groups mentioned above | nts |
| Gave TA to only one client in any - 1 poin of the groups mentioned above | t |
| Address: Government Center | r Candahug Bala Layta |





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| • Length of Service and Experience (5 points) | ✓ Service record |
|---|--------------------------------|
| More than 5 years teaching - 5 points | |
| experience | |
| Five years teaching experience - 4 points | |
| Four years teaching experience - 3 points | |
| Three years teaching experience - 2 points | |
| At least two years teaching - 1 point | |
| experience | |
| C. Education & Learning and Development | |
| (10 points) | |
| 1. Education (5 points) | |
| | ✓ Transcript of Records |
| Doctorate/Doctor's Degree - 5 points | ✓ Certificate of Completion |
| Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree | of Academic Requirements |
| Earned at least 18 Doctorate/ - 4 points | / Certification of Units |
| Doctor's Degree units Master's Degree / Bachelor of - 3.5 points | Earned |
| Laws (Juris Doctor) | |
| Complete Academic Requirements - 3 points | |
| for Master's Degree Earned at least 18 MA Units - 2.5 points | |
| | |
| Note: The degree must be relevant to the SPED and Inclusive education Programs | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| ✓ Participation to Learning and | issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) | |
| , | |
| International/National - 5 points | |
| Regional - 4 points | |
| Division - 3 points | |
| • District - 2 points | |
| • School - 1 point | |
| Note: | |
| a. Point/s earned is cumulative but not to exceed the allotted points for the criterion. | |
| b. Validity of the learning and development | |
| activities shall be within the last 2 years | |
| from the cut-off date set by the Regional | |
| PRAISE committee. | |
| D. Potential (5 points) | |
| \checkmark Interview and essay shall be conducted | ✓ Potential/Interview |
| Communication skills | Checklist & Rating Sheet |
| Ability to present ideas | |
| • Alertness | |
| Judgment | |
| • Suugment | |





SEARCH FOR MOST OUTSTANDING MADRASAH TEACHER (ASATIDZ)

| Name of Nominee: | | SDO: |
|------------------|---------|------|
| Position: | School: | |

| CRITERIA/IND | ICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned |
|--|---|----|--|
| A. Performance (25 points) | | | |
| Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IP | outstanding (4.50 a | nd | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record |
| B. Outstanding/Meritorious | | | |
| (55 points) | tstanding/meritorio gs shall be within t | he | |
| 1. Outstanding Employee A | ward (5 points) | | ✓ Certificate of |
| National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Division in the Municipal Leve Nomination in the Di Awardee in the Distri- in the Barangay Leve Note: a. Points earned are cumu the allotted points for the b. For same awards receive points earned shall be b received in the highest of Otherwise, points earned | - 5 points epartment/ - 4 points n/Awardee el gion / - 3 points ion/Awardee el vision/ - 2 points ict/Awardee el lative but not to exceed e criterion. ped in a school year, pased on the award governance level. | | Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (5 points) | | | a. Proposal duly approved by |
| MOVa Submitted | Deinte | | the Head of Office or the |
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | Points5 points5 points3 points2 points1 point | | designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion | uthors/researchers ge. e but not to exceed th | | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office |





| | | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|--|---|
| 3. Publication / Authorship (5 points) | | \checkmark Copy of the published |
| | points | |
| Co-authorship of a book - 5 be the au | points will divided by e number of thors l point per | book/articlesordeveloped/contextualizedlearning resources/IEC✓Certificate of Recognition |
| circulation to | ticle but not exceed 4 ints | |
| 1 | points | |
| be th | + points will e divided by ne number of riters | |
| Quality Assurance team (Content eac Reviewer, Language Editor, not | 5 point in h LR but to exceed oints | |
| Note: a. Points earned are cumulative but exceed the allotted points for the | criterion. | a. Issuance/Memorandum/ |
| l. Resource Speakership / Learning Fa 5 points) | | Invitation/Training |
| 5 points) | Points | |
| 5 points) Level | Points | Invitation/Training Matrix; b. Certificate of |
| 5 points) Level Nominees from the Regional Office | | Invitation/Training Matrix; b. Certificate of Recognition/Merit/ |
| 5 points) Level | 5 | Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ |
| 5 points) Level Nominees from the Regional Office | | Invitation/Training Matrix; b. Certificate of Recognition/Merit/ |
| 5 points) Level Nominees from the Regional Office National Level Speakership or Higher | 5 points 2.5 | Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or |
| 5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office | 5 points 2.5 points | Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or |
| 5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher | 5 points 2.5 points 5 points | Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or |
| 5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division/Provincial/City Level Speakership | 5 points 2.5 points 5 | Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or |
| 5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division/Provincial/City Level | 5 points 2.5 points 5 points 2.5 | Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or |
| 5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division/Provincial/City Level Speakership | 5 points 2.5 points 5 points 2.5 | Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or |





| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | |
|--|---|--|
| 5. Outreach Activity (5 points) Sponsored/conducted DepEd-related community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements Proponent/organizer - 5 points Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation | |
| 6. Other Meritorious Accomplishments specific | | |
| to the position | | |
| Outstanding/Meritorious Accomplishments as Coach in MUSABAQAH (20 points) National - 20 points | ✓ Certificate of Recognition✓ Memorandum | |
| Regional - 15 points Regional - 15 points Division - 10 points District - 8 points School - 5 points Outstanding/Meritorious Accomplishments as Chairperson/TWG in School related activities (5 points) | ✓ Special Order ✓ Accomplishment Report duly signed by the School Head | |
| Chair - 5 points Co-Chair - 3 points Member - 2 points | | |
| C. Education & Learning and Development (15 points) | | |
| | | |
| 1. Education (10 points) At least 18 units in MastersCollege Graduate- 8 pointsCollege Level- 6 pointsHigh School Graduate- 4 pointsHigh School Level- 2 points | Certified True Copy: ✓ Transcript of Records ✓ Diploma ✓ Permanent Record | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation | |
| ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) | issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| International/National - 5 points | | |





| Regional | - 4 points | | | |
|--|---|---|---|--|
| Division | - 3 points | | | |
| • District | - 2 points | | | |
| School | - 1 point | | | |
| Note: | | | | |
| a. Points earned are cumulative is exceed the allotted points for b. Validity of the learning and de activities shall be within the la from the cut-off date set by the PRAISE committee. | the criterion. evelopment ast 2 years | | | |
| D. Potential (5 points) | | | | |
| Interview and essay shall be con Communication skill Ability to present ide Alertness Judgment Stress Tolerance | ls | ~ | Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING MULTIGRADE TEACHER I-III

| Name of Nominee: _ | | _ SDO: |
|--------------------|---------|--------|
| Position: | School: | |

| CRITERIA/IND | ICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned |
|---|---|----------------|---|
| A. Performance (30 points) | | | |
| 1. Performance Rating of the rating periods should be O above) Point/s Earned | utstanding (4.50 | and | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 |
| = (Average of the Two IPC | 0 1 1 | | ✓ Service Record |
| B. Outstanding/Meritorious (55 points) *Validity of the ou accomplishments and training last 2 years from the cut-off d PRAISE committee. | utstanding/meritor lgs shall be within | rious 1 the | |
| Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Division in the Municipal Leve Nomination in the Division in the Municipal Leve Nomination in the Division Awardee in the Distribution in the Barangay Leve Note: | - 5 poin epartment/ - 4 point in/Awardee el gion / - 3 point ion/Awardee el vision/ - 2 point ict/Awardee el lative but not to exce e criterion. ped in a school year, pased on the award governance level. | ts ts ts | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (5 points) | | | a. Proposal duly approved by |
| MOVs Submitted | Points | | the Head of Office or the |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | | designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *For collaborative innovations be divided by the number of a indicated in the copyright pag *Points earned are cumulative allotted points for the criterion | e but not to exceed | rs | the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office |





| a, b, a, b, Only Only *For collabo shall be authors/res *Points earr | OVs Submitted c, & d c, & e a, b, & c a & b a b a | the number n the copyright | of page. | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by |
|---|---|--|--|--|
| | | | | authorized body) of the concept/s developed in the |
| | • • • • • • • • • • | • • • | | research. |
| 4. Publicat | tion / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation | - 5 points - 5 points be divided the numbr authors nal/ - 1 point | will l by er of per at not | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| • | Writer/Developer/Contextu of LRs/IEC | alizer - 4 points | | |
| • | Co-Writer of LRs | - 4 points be divided the numb writers | d by per of | |
| • | Member of the Developmen Quality Assurance team (C Reviewer, Language Editor Layout Artist, broadcaster video presenter, or Illustrat the Learning Resources | ontent each LR b not to exce or 3 points | ut | |



| Note: a. Points earned are cumulative but arread the allotted points for the | | | | |
|---|---|-----------------------|---|--|
| exceed the allotted points for the . Resource Speakership / Learning Fa | | 9 | Issuance/Memorandum/ | |
| 5 points) | cintation | a. | Invitation/Training Matrix; | |
| Level | Points | b. | Certificate of | |
| Nominees from the Regional Office | | | Recognition/Merit/ | |
| National Level Speakership or Higher | 5 | | Commendation/ | |
| | points | | Appreciation; and | |
| Regional Office Speakership | 2.5 | c. | Slide deck/s used and/or | |
| | points | | Session guide/s. | |
| Nominees from the Schools Division Office | | | | |
| Regional Level Speakership or Higher | 5 | 1 | | |
| | points | 1 | | |
| Division/Provincial/City Level | 2.5 | 1 | | |
| Speakership | points | 1 | | |
| Nominees from Schools | | 1 | | |
| Division Level Speakership or Higher | 5 | 1 | | |
| | points | 1 | | |
| School/Municipality/District | 2.5 | | | |
| Speakershin | noints | | | |
| Speakership Points earned are cumulative but not to ex- | points xceed the | | | |
| Points earned are cumulative but not to ex llotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepH | xceed the | ✓ | Copy of the approved proposal | |
| Points earned are cumulative but not to ex llotted points for the criterion. 5. Outreach Activity (5 points) | xceed the Ed-related program, planting, | ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the | |
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| Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - Member Note: a. Points earned are cumulative but exceed the allotted points for the Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or | xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points | V V | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special | |
| Points earned are cumulative but not to ex- llotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the • Initiated DepEd-related | xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> | V V | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) | |
| Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - Y Proponent/organizer - Note: a. Points earned are cumulative but exceed the allotted points for the Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school | xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs | ✓ ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs | |
| Points earned are cumulative but not to explore the criterion. 5. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - Note: a. Points earned are cumulative but exceed the allotted points for the Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school Proponent/organizer - 5 point | xceed the Ed-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>criterion.</i> resource programs | ✓ ✓ ✓ | proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation Copy of the approved proposal (for IGPs and other special programs/projects) | |





| | | | ooint/s earned of proponents. | ✓ Accomplishment report w/ attachments: Pictures, WFP/POW |
|--|--|--|---|--|
| Other Merit the position | | omplishme | nts specific | |
| Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point | | | ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer- authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) | |
| • Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (10 points) | | | ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant | |
| | First Placers | Second Placers | Third Placers | |
| National | 5 points | 4 points | 3 points | |
| Regional | 4 points | 3 points | 2 points | |
| Division | 3 points | 2 points | 1 point | |
| District | 2 points | 1 point | 0.75 point | |
| School | 1 point | 0.75 point | 0.50 point | |
| Service T activities students Divi Dist Sch Note: a. Pc | s/sessions r i learning of ision - 5 rict - 4 ool - 3 oints earned of | earning and egarding im- atcomes (5) 5 points 5 points 6 points 7 points 8 points | Development provement of points) | ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials |
| Education & | Learning | and Develo | pment | |
| <mark>(10 points)</mark> Education (| 5 nointa) | | | |
| • Co for | octorate/Doctor's mplete Academi Doctorate/Doct rned at least 18 | c Requirements or's Degree | - 5 points - 4.5 points - 4 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements |





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| Doctor's Degree units• Master's Degree / Bachelor of Laws (Juris Doctor)• Complete Academic Requirements for Master's Degree• Earned at least 18 MA Units• 2.5 points | / Certification of Units Earned |
|--|--|
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING MULTIGRADE MASTER TEACHER

| Name of Nominee: _ | | SDO: |
|--------------------|---------|------|
| Position: | School: | |

| CRITERIA/IND | MEANS OF VERIFICATION Points (MOVs) Earned | |
|---|--|--|
| A. Performance (25 points) | | |
| Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IPC | Outstanding (4.50 and | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record |
| B. Outstanding/Meritorious | | |
| (60 points) | utstanding/meritorious ags shall be within the | |
| 1. Outstanding Employee A National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Red Awardee in the Division in the Municipal Leve Nomination in the Division in the Municipal Leve Nomination in the Division in the Division in the Municipal Leve Nomination in the Division in the Division in the Barangay Leve Note: a. Points earned are cumulative allotted points for the Division of the allotted points for the Division of the Div | - 5 points epartment/ - 4 points on/Awardee el egion / - 3 points ion/Awardee el ivision/ - 2 points ict/Awardee el lative but not to exceed the criterion. bed in a school year, pased on the award governance level. | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (5 points) | | a. Proposal duly approved by |
| MOVs Submitted a, b, c, & d a, b, c, & e | Points 5 points 5 points | the Head of Office or the designated Research Committee per DO No. 16, s. 2017 |
| Only a, b, & c Only a & b Only a | 3 points 2 points 1 point | b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *For collaborative innovations be divided by the number of indicated in the copyright pag *Points earned are cumulative | of authors/researchers ge. | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of |
| allotted points for the criterion | | the innovation or research by another school/office |





| 3. Research (5 points) | | duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research.a. Proposal duly approved by |
|---|--|---|
| MOVs Submitted | Points | the Head of Office or the |
| a, b, c, & d | 5 points | designated Research Committee per DO No. 16, |
| a, b, c, & e | 5 points | s. 2017 |
| Only a, b, & c | 3 points | b. Accomplishment Report |
| Only a & b | 2 points | verified by the Head of |
| Only a | 1 point | Office |
| *For collaborative research stud shall be divided by authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. 4. Publication / Authorship (5) | the number of the copyright page. ut not to exceed the | f within the school/office duly signed by the Head of Office |
| Sole authorship of a book | - 5 points | |
| Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation | - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points | book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| Writer/Developer/Contextu of LRs/IEC | alizer - 4 points | |
| Co-Writer of LRs | - 4 points will be divided by the number of writers | |
| Member of the Developmer Quality Assurance team (C Reviewer, Language Editor Layout Artist, broadcaster | ontent each LR but , not to exceed | |





| video presenter, or Illustrator) of the Learning Resources | | | |
|--|--|---|--------|
| the learning resources | | | |
| Note: | | | |
| a. Points earned are cumulative but | | | |
| exceed the allotted points for the 5. Resource Speakership / Learning Fac | | a. Issuance/Memorandum/ | |
| 5 points) | | Invitation/Training | |
| o points) | | Matrix; | |
| Level | Points | b. Certificate of | |
| Nominees from the Regional Office | | Recognition/Merit/ | |
| National Level Speakership or Higher | 5 | Commendation/ | |
| | points | Appreciation; and | |
| Regional Office Speakership | 2.5 | c. Slide deck/s used and/or | • |
| | points | Session guide/s. | |
| Nominees from the Schools Division | | | |
| Office | | | |
| Regional Level Speakership or Higher | 5 | | |
| Division (Durania si al (Oita) La sul | points 2.5 | | |
| Division/Provincial/City Level | | | |
| Speakership Nominees from Schools | points | | |
| Division Level Speakership or Higher | 5 | | |
| Division Level Speakership of Higher | points | | |
| | pointo | | |
| School/Municipality/District | | | |
| School/Municipality/District Speakership Points earned are cumulative but not to ex | 2.5 points | | |
| Speakership Points earned are cumulative but not to exallotted points for the criterion. | 2.5 points | | |
| Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) | 2.5 points acceed the | ✓ Copy of the approved | |
| Speakership Points earned are cumulative but not to ex illotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE | 2.5 points sceed the Cd-related | proposal | |
| Speakership Points earned are cumulative but not to ex illotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding | 2.5 points acceed the Cd-related program, | proposal ✓ Narrative/Accomplishme | n |
| Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree | 2.5 points acceed the Cd-related program, planting, | proposal ✓ Narrative/Accomplishme t report (depicting the | n |
| Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co | 2.5 points ceed the Cd-related program, planting, ommunity | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the | |
| Speakership Points earned are cumulative but not to ex- allotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o | 2.5 points acceed the Cd-related program, planting, ommunity | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an | |
| Speakership Points earned are cumulative but not to ex- illotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements | 2.5 points acceed the Cd-related program, planting, pmmunity or civic | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a | d |
| Speakership Points earned are cumulative but not to example the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer | 2.5 points ceed the Cd-related program, planting, ommunity | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an | d |
| Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements • Proponent/organizer - 5 • Member - 1 | 2.5 points acceed the cd-related program, planting, pmmunity or civic 5 points | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve | d |
| Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 5. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements ✓ Proponent/organizer - 5 ✓ Member - 1 | 2.5 points acceed the cd-related program, planting, pmmunity or civic 5 points 2.5 points | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning | d |
| Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other con- development activities of engagements · Proponent/organizer - 5 · Member - 1 Note: a. Points earned are cumulative but | 2.5 points acceed the Cd-related program, planting, pmmunity r civic 5 points 2.5 points 2.5 points | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video | d |
| Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements ✓ Proponent/organizer - 5 ✓ Member - 1 | 2.5 points acceed the Cd-related program, planting, pmmunity r civic 5 points 2.5 points 2.5 points | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of | d d |
| Speakership Points earned are cumulative but not to ex- allotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other con- development activities of engagements · Proponent/organizer - 5 · Member - 1 Note: a. Points earned are cumulative but | 2.5 points acceed the Cd-related program, planting, pmmunity r civic 5 points 2.5 points 2.5 points | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video | d d |
| Speakership Points earned are cumulative but not to ex- llotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other co- development activities o engagements · Proponent/organizer - 5 · Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the | 2.5 points acceed the Cd-related program, planting, pmmunity r civic 5 points 2.5 points 2.5 points | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation | d d |
| Points earned are cumulative but not to ex illotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements · Proponent/organizer - 5 · Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) | 2.5 points acceed the Cd-related program, planting, pmmunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation | d d |
| Speakership Points earned are cumulative but not to example the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer ✓ Member • Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related | 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and | d d |
| Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities or engagements ✓ Proponent/organizer ✓ Member • Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related generation projects and/or | 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> | proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special | d d |
| Speakership Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements Proponent/organizer - 5 Member - 5 Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) Initiated DepEd-related | 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> | Proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) | d d |
| Points earned are cumulative but not to exallotted points for the criterion. 6. Outreach Activity (5 points) • Sponsored/conducted DepE community-based feeding medical/dental missions, tree clean-up drives, and other condevelopment activities of engagements ✓ Proponent/organizer - 5 ✓ Member - 1 Note: a. Points earned are cumulative but exceed the allotted points for the 7. Networking/Linkages (5 points) • Initiated DepEd-related generation projects and/or | 2.5 points acceed the Cd-related program, planting, ommunity or civic 5 points 2.5 points 2.5 points <i>not to</i> <i>criterion.</i> resource programs | Proposal ✓ Narrative/Accomplishme t report (depicting the extent to which the activity has effectively an efficiently addressed a pressing need or improve service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation ✓ Copy of the approved proposal (for IGPs and other special programs/projects) | d d |





| Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. | | | donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW | |
|--|------------------|---|---|--|
| Other Merit the position | | omplishmer | nts specific | |
| Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point | | | LP/DLL duly signed by at least 3 authorities COT or Observation Chart from at least 3 observer- authorities Certificate of Recognition Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) | |
| • Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (10 points) | | ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant | | |
| | First Placers | Second Placers | Third Placers | |
| National | 5 points | 4 points | 3 points | |
| Regional | 4 points | 3 points | 2 points | |
| Division | 3 points | 2 points | 1 point | |
| District | 2 points | 1 point | 0.75 point | |
| School | 1 point | 0.75 point | 0.50 point | |
| Organized Learning Action Cell (LAC) / In- Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points) Division - 5 points District - 4 points School - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | | | ✓ Activity Completion Report with attachments such as: ○ Approved SLAC Session Plan ○ Resource Package ○ Approved permit to conduct ○ Sample Program ○ Attendance ○ Pictorials | |
| Served as a mentor/coach to other teachers (5 points) | | | ✓ Certification as a mentor by the school head | |





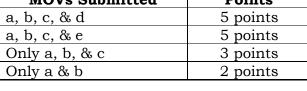
| 5 or more mentees- 5 points4 mentees- 4 points3 mentees- 3 points2 mentees- 2 pointsonly 1 mentee- 1 point | | |
|--|--|--|
| (10 points) | | |
| 1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points | | |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) | | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING SCHOOL HEAD

Name of Nominee: SDO: School Category: Position: **MEANS OF VERIFICATION** Points **CRITERIA/INDICATORS** Earned (MOVs) Personal and **Professional Development** (30%) A. Performance (35 points) 1. Performance Rating of the nominee for the last 2 \checkmark OPCRF/IPCRF duly signed rating periods should be Outstanding (4.50 and by authorities with date of above) signing $\bullet~CY~2022$ and CY**Point/s Earned** 2023/SY 2022-= (Average of the Two OPCRF Ratings / 5) x 35 2023 and SY 2023-2024 ✓ Service Record **B.** Outstanding/Meritorious Accomplishments (40 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (10 points) ✓ Certificate of National Awardee – 10 points Recognition/Merit Nomination in the Department/ - 8 points ✓ Any issuance, Awardee in the Region/Awardee memorandum or in the Provincial Level document showing the Nomination in the Region / - 6 points Criteria for the Search Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 2. Innovation (5 points) a. Proposal duly approved by the Head of Office or the **MOVs Submitted** Points designated Research a, b, c, & d 5 points Committee per DO No. 16,





Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph

s. 2017

b. Accomplishment Report

verified by the Head of



| Only a | 1 point | | Office |
|---|---------------------------------|--|--|
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. | |
| 3. Research (5 points) | | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | | designated Research |
| a, b, c, & d | 5 points | = | Committee per DO No. 16, |
| a, b, c, & e | 5 points | _ | s. 2017 |
| Only a, b, & c Only a & b | 3 points 2 points | - | b. Accomplishment Report verified by the Head of |
| Only a | 1 point | - | Office |
| *For collaborative research stud shall be divided by authors/researchers indicated i *Points earned are cumulative h allotted points for the criterion. | the number n the copyright j | of page. | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (Sole authorship of a book Co-authorship of a book | | by | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| Article published in a journal/ newspaper/ magazine of wide article but not | | | |





| • | | | |
|--|-------------------------------|--|--|
| | exceed 4 oints | | |
| 1 | l points | | |
| of LRs/IEC | | | |
| | 4 points will e divided by | | |
| | he number of | | |
| | vriters | | |
| | .5 point in Ich LR but | | |
| | ot to exceed | | |
| | points | | |
| video presenter, or Illustrator) of the Learning Resources | | | |
| | | | |
| Note: | | | |
| a. Points earned are cumulative bu | it not to | | |
| exceed the allotted points for the | e criterion. | | |
| 5. Resource Speakership / Learning Fa | acilitation | | |
| (5 points) | | Invitation/Training | |
| | | Matrix; | |
| Level | Points | b. Certificate of | |
| Nominees from the Regional Office | | Recognition/Merit/ | |
| National Level Speakership or Higher | | Commendation/ | |
| | points | Appreciation; and | |
| Regional Office Speakership | 2.5 | c. Slide deck/s used and/or | |
| | points | Session guide/s. | |
| Nominees from the Schools Division | | | |
| Office | | - | |
| Regional Level Speakership or Higher | | | |
| | points | - | |
| Division/Provincial/City Level | | | |
| Speakership | points | - | |
| Nominees from Schools | | - | |
| Division Level Speakership or Higher | | | |
| | points | | |
| School/Municipality/District | | | |
| Speakership | points | | |
| *Points earned are cumulative but not t | o orroot -1 | | |
| | u exceed | | |
| the allotted points for the criterion. | | | |
| 6. Outreach Activity (5 points) | | \checkmark Copy of the approved | |
| 1 , 1 | Ed-related | | |
| | program, | | |
| medical/dental missions, tree | | | |
| clean-up drives, and other c | | | |
| 1 | or civic | 5 5 | |
| engagements | E maint | efficiently addressed a | |
| | 5 points | pressing need or improved | |
| • Member - | 2.5 points | | |
| Note: | | outcome) with | |
| a. Points earned are cumulative bu | t not to | attachments: Pictorial, | |
| exceed the allotted points for the | | written output, video, Certificate of | |
| | | | |
| | | Recognition/Participation | |





| 7. Networking/Linkages (5 points) Initiated DepEd-related resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, points earned will be divided by the number of proponents. | ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW | |
|---|--|--|
| C. Education & Learning and Development | | |
| (20 points) 1. Education (10 points) • Doctorate/Doctor's Degree - 10 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 9 points • Earned at least 18 Doctorate/ - 8 points Doctor's Degree units - 7 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 7 points • Complete Academic Requirements for Master's Degree - 6 points • Earned at least 18 MA Units - 5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activitiae aball he within the last 2 warre | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted • Communication skills • Ability to present ideas • Alertness • Judgment • Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





| 2. School Management and Leadership (70%) | | |
|--|---------------------------|--|
| • | To be taken from the | |
| | Outstanding School | |
| | Criteria | |

Summary:

| 1. Personal and Professional Development | - | 30% |
|--|---|------|
| 2. School Management and Leadership | - | 70% |
| Total | - | 100% |





SEARCH FOR MOST OUTSTANDING ADMINISTRATIVE AIDE

Name of Nominee: ______ School/SDO/FD: _____ Position: _____

| CRITERIA/INDICATORS | | | Points Earned |
|---|---|--|------------------|
| A. Performance (50 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 50 | | ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023/SY 2022- 2023 and SY 2023- | |
| | | 2024 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishments | • Service Record | |
| (30 points) | utstanding/meritorious ags shall be within the | | |
| | ward (10 points) | ✓ Certificate of | |
| I. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the District/Awardee in the Barangay Level Nomination in the District/ - 2 points Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| Otherwise, points earne 2. Innovation (5 points) | | a. Proposal duly approved by | |
| | | the Head of Office or the | |
| MOVs Submitted | | | |
| a, b, c, & d | 5 points | Committee per DO No. 16, | |
| a, b, c, & e | 5 points | s. 2017 | |
| Only a, b, & c | 3 points | b. Accomplishment Report verified by the Head of | |
| Only a & b Only a | 2 points 1 point | Office c. Certification of utilization of the innovation or research, | |
| | | within the school/office | |





| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|--|
| 3. Other Meritorious Accomplishments specific to the position 3.1 Attendance and Punctuality in Reporting to Office (10pts) Perfect attendance and no - 10 points tardiness and undertime for three (3) consecutive months in a year Two (2) authorized absences - 8 points and tardiness for three (3) consecutive months in a year Three (3) authorized absences - 6 points and tardiness/undertime in a year Five (5) authorized absences - 4 points and tardiness/undertime in a year | ✓ Certification of the HRMO/ School Head duly noted by the Head of Office |
| 3.2 Customer Satisfaction Survey Rating (5 points) Point/s Earned = (average of the ratings/5) x 5 | ✓ Customer Satisfaction Survey Results (for 4 quarters of 2019 & 2020) duly certified by SDS ✓ Customer Feedback/ Appreciation (1 per quarter) – Optional |
| C. Education & Learning and Development (15 points) | |
| 1. Education (5 points) • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements - 4 points for Master's Degree • Earned 18 units of Master's Degree - 3 points • College Graduate - 2 points • Earned at least 18 units in college - 1 point | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |





| | <u> </u> |
|---|--|
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| from the cut-off date set by the Regional PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |



SEARCH FOR MOST OUTSTANDING **ADMINISTRATIVE ASSISTANT OR EQUIVALENT POSITION**

Name of Nominee: ______ School/SDO/FD: _____ Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|------------------|--|------------------|
| A. Performance (40 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 | | ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023/SY 2022-2023 and SY 2023-2024 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishments | | |
| (40 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | <u> </u> | | |
| 1. Outstanding Employee A | ward (10 points) | ✓ Certificate of | |
| 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the District/Awardee in the Barangay Level Nomination in the District/ - 2 points Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | a. Proposal duly approved by | |
| MOVs Submitted Points | | the Head of Office or the designated Research | |
| a, b, c, & d | 5 points | Committee per DO No. 16, | |
| a, b, c, & e | 5 points | s. 2017 | |
| Only a, b, & c | 3 points | b. Accomplishment Report | |
| Only a & b | 2 points | verified by the Head of | |
| Only a | 1 point | Office c. Certification of utilization of the innovation or research, | |





| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---|
| 3. Other Meritorious Accomplishments specific | |
| to the position | |
| 3.2 Attendance and Punctuality in Reporting to Office (10pts) Perfect attendance and no - 10 points tardiness and undertime for three (3) consecutive months in a year Two (2) authorized absences - 8 points and tardiness for three (3) consecutive months in a year Three (3) authorized absences - 6 points and tardiness/undertime in a year Five (5) authorized absences - 4 points and tardiness/undertime in a year | ✓ Certification of the HRMO/ School Head duly noted by the Head of Office |
| 3.3 Assisted in a training/activity conducted in at least two days (5 points) Regional Level - 5 points Division Level - 4 points District Level - 3 points School Level - 2 points | ✓ Certificate of Recognition / Certificate of Appreciation or ✓ Duly approved ACR |
| 3.4 Membership in Working Committees (5 points) At least three (3) Working - 5 points Committees Two (2) Working Committees - 3 points One (1) working committee - 1 point | ✓ Special Order/Memorandum (with the name of the Nominee) |





| 3.4 Customer Satisfaction Survey Rating (5 points) Point/s Earned = (average of the ratings/5) x 5 | ✓ Customer Satisfaction Survey Results (for 4 quarters of 2019 & 2020) duly certified by SDS ✓ Customer Feedback/ Appreciation (1 per quarter) – Optional | |
|---|---|--|
| C. Education & Learning and Development (15 points) | | |
| 1. Education (5 points) • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements for Master's Degree • Earned 18 units of Master's Degree • Earned 18 units of Master's Degree • College Graduate • College Graduate • Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 10 points • Regional - 8 points • Division - 6 points • District - 4 points • School - 2 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING ADMINISTRATIVE OFFICER II (AO II) **SCHOOL LEVEL**

| Name of Nominee: | School: |
|--------------------------|-------------------|
| Current Position: | No. of years: |

| CRITERIA/INDICATORS | | M | EANS OF VERIFICATION (MOVs) | Points Earned |
|--|--------------------------------------|---|---|------------------|
| A. Performance (35 points) | | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 | | | IPCRF duly signed by authorities with date of signing CY 2022 and 2023 Service Record | |
| B. Outstanding/Meritorious Accor | nplishments | | | |
| (45 points) *Validity of the outstand accomplishments and trainings sha last 2 years from the cut-off date set PRAISE committee. | all be within the by the Regional | | | |
| 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest | | ~ | Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search | |
| governance level. Otherwise, points earn 2. Innovation (3 points) | | | a. Proposal duly | |
| MOVs Submitted a, b, c, & d a, b, c, & e | Points 3 points 3 points | | approved by the Head of Office or the designated Research Committee per DO No. | |
| Only a, b, & c Only a & b Only a | 2 points 1 point 0.50 point | | 16, s. 2017b. Accomplishment Report verified by the | |
| *For collaborative innovations, the t be divided by the number of auth indicated in the copyright page. | - | | Head of Office c. Certification of utilization of the innovation or research, within the school/office duly | |





| *Points earned are cumulative b allotted points for the criterion. | signed by the Head of Office | |
|---|---------------------------------|--|
| | | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublishe d, is likewise approved by authorized body) of the concept/s developed in the research. |
| 3. Research (2 points) | | a. Proposal duly approved by the Head of Office or the |
| MOVe Set with a | Deinte | |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d | 2 points | Committee per DO No. 16, s. 2017 |
| a, b, c, & e | 2 points | |
| Only a, b, & c | 1 point | b. Accomplishment Report |
| Only a & b | 0.50 point | verified by the Head of Office |
| Only a | 0.25 point | c. Certification of utilization of |
| *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | c. cortinection of dumation of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Resource Speakership / Le | arning Facilitation | a. Issuance/Memorandu |
| (5 points) | | m/Invitation/Training |
| | | Matrix; |
| Level | Points | b. Certificate of |
| Nominees from the Regional | Office | Recognition/Merit/ |





| | | · · · · · · · · · · · · · · · · · · · |
|---|---|--|
| National Level Speakership or Higher | 5 points | Commendation/ Appreciation; and |
| Regional Office Speakership | 2.5 points | c. Slide deck/s used and/or Session |
| Nominees from the Schools Division | pointe | guide/s. |
| Office Regional Level Speakership or Higher | 5 | |
| Regional Level opeakership of Higher | points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership | points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District | points 2.5 | |
| Speakership | points | |
| *Points earned are cumulative but not to e | veed the | |
| allotted points for the criterion. | | |
| | | |
| 5. Other Meritorious Accomplishments s to the position | specific | |
| | | |
| 5.1 Personnel Administration-Salar Benefits (5 points) 100% of School Personnel timely received accurate salary and other benefits 95%-99% of School Personnel timely received accurate salary and other benefits 90%-94% of School Personnel timely received accurate salary and other benefits 85%-89% of School Personnel timely received accurate salary and other benefits 85%-89% of School Personnel timely received accurate salary and other benefits 84% and below of School Personnel timely received accurate salary and other benefits | ry and 10 points 8 points 6 points 4 points 2 points | and accurately. Indicate in the certification the total number of personnel versus the actual number of personnel received timely and accurate salary In case 100% is not met, include justification |
| 5.2 Personnel Records (5 points) 100% Updated School Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) | - | ✓ Certification from the SDO HRMO as to percentage of updated School Personnel Records |





| 95-99% Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) | 4 points | 5 | |
|--|---|--|--|
| 90-94% Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) | 3 points | 5 | |
| 85-89% Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) | 2 points | 5 | |
| 84% and below Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpower Information System (GMIS) | 1 point | | |
| 5.3 Reports Submission (5 points) 100% of required HR-related reports complied with 95%-99% of required HR-related reports complied with 90%-94% of HR-related reports complied with 85%-89% of required HR-related reports complied with 84% and below of required HR-related HR-related reports complied with | 5 points 4 points 3 points 2 points 1 point | s s | |
| 5.4 Property Custodianship (5 points 100% updated inventory on supplies, materials, equipment, textbooks, and learning resources | 5) 5 points | ✓ Certification from the SDO Supply Officer as to percentage of updated inventory on supplies, | |





| 4 points | materials, equipment, textbooks, and learning resources - Attach photocopy of |
|----------|---|
| 3 points | the inventory card of the school |
| 2 points | |
| 1 point | |
| (5 | ✓ Certification from the |
| | School Head as to number |
| 5 points | of administrative support provided to School Head and teachers |
| 4 points | Attach MOV/list of activities provided support |
| 3 points | |
| 2 points | |
| 1 point | |
| | |
| 5) | \checkmark Certification from the SDO |
| 5 points | Accountant as to percentage of reports |
| 4 points | submitted on time of the concerned AO II/school |
| 3 points | |
| 2 points | |
| 1 point | |
| | 3 points 2 points 1 point (5 5 points 4 points 3 points 2 points 1 point 1 point 5 points 4 points 3 points 3 points 4 points 3 points 4 points |





| to SDO on time | | |
|---|--|--|
| | | |
| C. Education & Learning and Development (15 points) | | |
| 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (10 points) ✓ Participation to Learning and | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other | |
| Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) | issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points | | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| D. Potential (5 points) | | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING SCHOOL REGISTRAR

| Name of Nominee: _ | £ | SDO: |
|--------------------|---------|------|
| Position: | School: | |

| A. Performance (35 points) | (MOVs) | Earned |
|--|---|--------|
| | | |
| Performance Rating of the nominee for the last rating periods should be Outstanding (4.50 above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 3 B. Outstanding/Meritorious Accomplishments (45 points) | and authorities with date of signing • CY 2022 and CY 2023 55 ✓ Service Record | |
| *Validity of the outstanding/meritori accomplishments and trainings shall be within last 2 years from the cut-off date set by the Regio PRAISE committee. | the | |
| 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | a. Proposal duly approved by the Head of Office or the | |
| MOVs SubmittedPointsa, b, c, & d5 pointsa, b, c, & e5 pointsa, b, c, & e5 pointsOnly a, b, & c3 pointsOnly a & b2 pointsOnly a1 point*For collaborative innovations, the total points shbe divided by the number of authors/researchersindicated in the copyright page.*Points earned are cumulative but not to exceedallotted points for the criterion. | duly signed by the Head of Office d. Certification of adoption of the innovation or research | |





| 3. Research (5 points) | | e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the ✓ research. a. Proposal duly approved by |
|---|---|---|
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c | Points5 points5 points3 points | the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report |
| Only a & b Only a *For collaborative research studi | he number o the copyright page | of within the school/office duly signed by the Head of Office |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journanewspaper/ magazine of wide circulation | - 5 points - 5 points will be divided by the number of authors al/ - 1 point per | published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| Writer/Developer/Contextuation of LRs/IEC Co-Writer of LRs Member of the Development | - 4 points will be divided by the number of writers | |
| Member of the Development Quality Assurance team (Co Reviewer, Language Editor, Layout Artist, broadcaster o video presenter, or Illustrato the Learning Resources Note: a. Points earned are cun exceed the allotted po | ontent each LR but not to exceed or 3 points or) of nulative but not to | |





| 5. Resource Speakership / Learning Facilitation 5 points) | | a. Issuance/Memorandum/ Invitation/Training Matrix; | |
|---|------------|---|--|
| Level | Points | b. Certificate of | |
| Nominees from the Regional Office | | Recognition/Merit/ | |
| National Level Speakership or Higher | 5 | Commendation/ | |
| | points | Appreciation; and | |
| Regional Office Speakership | 2.5 | c. Slide deck/s used and/or | |
| State Frank F | points | Session guide/s. | |
| Nominees from the Schools Division Office | 1 | | |
| Regional Level Speakership or Higher | 5 | | |
| 0 1 1 0 | points | | |
| Division/Provincial/City Level | 2.5 | | |
| Speakership | points | | |
| Nominees from Schools | _ | | |
| Division Level Speakership or Higher | 5 | | |
| r | points | | |
| School/Municipality/District | 2.5 | | |
| Speakership | points | | |
| | | | |
| Points earned are cumulative but not to ex allotted points for the criterion. 5. Outreach Activity (3 points) | kceed the | ✓ Copy of the approved | |
| | Ed-related | proposal | |
| | program, | ✓ Narrative/Accomplishmen | |
| medical/dental missions, tree planting, | | t report (depicting the | |
| clean-up drives, and other community | | extent to which the | |
| development activities or civic | | activity has effectively and | |
| engagements | | efficiently addressed a | |
| ✓ Proponent/organizer - 3 points | | pressing need or improved | |
| | 1 point | service delivery/learning | |
| | - | outcome) with | |
| Note: | | attachments: Pictorial, | |
| a. Points earned are cumulative but not to | | written output, video | |
| exceed the allotted points for the | criterion. | ✓ Certificate of | |
| | | Recognition/Participation | |
| 7. Other Meritorious Accomplishments s | specific | | |
| o the position | | | |
| 7.1 Customer Satisfaction Survey I | Rating | ✓ Customer Satisfaction | |
| (7 points) | | Survey Results (for 4 | |
| | | quarters of 2022 & | |
| Point/s Earned = (average of the ratings | s/5) x 7 | 2023) duly certified by | |
| | | SDS | |
| | | ✓ Customer Feedback/ | |
| | | Appreciation (1 per | |
| | | quarter) – Optional | |
| 7.2 Linkages and Network (5 point | ts) | ✓ Memorandum | |
| Each descriptor warrants the car | ndidate | ✓ Policy Guidelines | |
| 1.25 points. | | ✓ Notice of Meetings/ | |
| | | Minutes of Meeting | |
| 1. Established Records Management Im | provement | ✓ Sample | |





| Committee in the School 2. Followed DMOS in communication and correspondence. 3. Facilitated smooth communication with Regional Records Office by maintaining accessibility through different means: email, phone, and messenger. 4. Attended meetings and convergences at the District, Division, and Regional Level 7.3 Involvement in Office Activities (5 | Correspondences verified by Regional Records ✓ Activity Completion Report |
|---|---|
| points)Program Director- 5 pointsChairperson of Working Committee- 4 pointsProgram Host/ Script Writer- 3 pointsMember of TWG- 2 pointsParticipant/Attendee- 1 pointC. Education & Learning and Development | ✓ Certificate of Recognition ✓ Program ✓ Photos of the Event/ Activity |
| (15 points) | |
| 1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING **IMPLEMENTING UNIT BOOKKEEPER/ACCOUNTANT**

| CRITERIA/INDICATORS | | | MEANS OF | Points |
|---|--|-------------|--|--------|
| CRITERIA/INDI | CATORS | | VERIFICATION (MOVs) | Earned |
| A. Performance (20 Points) | | | | |
| Performance Rating of the strating periods should be Ou above) Point/s Earned = (Average of the Two IPCR) | utstanding (4.50 and | × × × | Service Record | |
| B. Outstanding/Meritorious | Accomplishments | | | |
| accomplishments and trainin last 2 years from the cut- Regional PRAISE committee. | off date set by the | | | |
| 1. Outstanding Employee A | • = • | ✓ | Certificate of | |
| National Awardee Nomination in the D Awardee in the Regioning in the Provincial Lev Nomination in the R Awardee in the Division the Municipal Lev Nomination in the D Awardee in the Distribution in the Barangay Leve | on/Awardee el egion / - 3 points sion/Awardee rel ivision/ - 2 points rict/Awardee | ~ | Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search | |
| Note: a. Points earned are cumulati allotted points for the criter b. For same awards received earned shall be based on t highest governance level. C are cumulative. | ion. in a school year, points he award received in the | | | |
| 2. Innovation (5 points) | | a. | Proposal duly approved by | |
| MOV- Colorities 1 | Delate | | the Head of Office or the designated Research | |
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | Points5 points5 points3 points2 points1 point | | Committee per DO No. 16, s. 2017 Accomplishment Report verified by the Head of Office Certification of utilization of | |
| | - <u>F</u> | 0. | the innovation or research, | |





| 3. Resource Speakership / Learning Facilitation (5 points) a. Issuance/Memorandum/ Invitation/Training Matrix; Level Points Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership 5 points Nominees from the Schools Division Office c. Slide deck/s used and/or Session guide/s. Nominees from the Schools Division Office 5 points Nominees from Schools 5 points Nominees from Schools 5 points Nominees from Schools 5 points Nominees from Schools 5 Nominees from Schools 5 School/Municipality/District School/Municipality/District Speakership 2.5 points *Points earned are cumulative but not to exceed the allotted points for the criterion. ✓ 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ 4.1 Membership in Organizations/Committees (5 points) - 5 points • Memorandum/ Certificates/ Special Order Special Order | For collaborative innovations, the total por hall be divided by the number of athors/researchers indicated in the copyr age. Points earned are cumulative but not to ex e allotted points for the criterion. | within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. | | |
|---|---|--|-------------------------|--|
| Level Points Nominees from the Regional Office Secognition/Merit/ Commendation/ Appreciation; and National Level Speakership or Higher 5 points Regional Office Speakership 2.5 points Nominees from the Schools Division Office Side deck/s used and/or Session guide/s. Nominees from the Schools Division Office Side deck/s used and/or Session guide/s. Nominees from Schools Division/Provincial/City Level Speakership points Division Level Speakership or Higher 5 points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. ✓ 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ 4.1 Membership in Organizations/Committees (5 points) ✓ • Membership in technical planning committee 3 or more Committees 3 or more Committees - 5 points 2 Committees - 5 points | Resource Speakership / Learning Faci | litation | a. Issuance/Memorandum/ | |
| Level Points Nominees from the Regional Office Recognition/Merit/ Commendation/ Appreciation; and National Level Speakership or Higher 5 Regional Office Speakership 2.5 points points Nominees from the Schools Division Office - Regional Level Speakership or Higher 5 Division/Provincial/City Level 2.5 Speakership points - Nominees from Schools - Division/Provincial/City Level 2.5 Speakership points - Nominees from Schools - Division Level Speakership or Higher 5 School/Municipality/District 2.5 Speakership points - *Points earned are cumulative but not to exceed the allotted points for the criterion. - 4. Other Meritorious Accomplishments specific to the position/designation (50 points) - 4. 1 Membership in Organizations/Committees - 3 or more Committees - 5 points 2 Committees - 5 points | points) | | | |
| Nominees from the Regional Office Alternation/Ment// Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s. Nominees from the Schools Division Office Division/Provincial/City Level Speakership Session guide/s. Nominees from Schools Division/Provincial/City Level Speakership 2.5 points Nominees from Schools Speakership Session guide/s. Nominees from Schools Division Level Speakership or Higher Speakership 5 points Nominees from Schools 5 Division Level Speakership or Higher School/Municipality/District School/Municipality/District 2.5 speakership *Points earned are cumulative but not to exceed the allotted points for the criterion. ✓ 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ 4.1 Membership in Organizations/Committees (5 points) ✓ • Membership in technical planning committee 3 or more Committees - 5 points 3 or more Committees - 5 points - 5 points 2 Committees - 3 points - 3 points | Lovol | Dointo | | |
| National Level Speakership or Higher 5 5 Appreciation; and Regional Office Speakership 2.5 Slide deck/s used and/or Nominees from the Schools Division onints Office | | 1 011115 | | |
| Image: Construct of the second structure of the | | 5 | | |
| Regional Office Speakership 2.5 points Nominees from the Schools Division session guide/s. Regional Level Speakership or Higher 5 points Division/Provincial/City Level 2.5 Speakership points Nominees from Schools points Division Level Speakership or Higher 5 points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. * 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ 4.1 Membership in Organizations/Committees (5 points) ✓ • Membership in technical planning committee 3 or more Committees - 5 points secial Order 3 or more Committees - 5 points secial Order | | | | |
| Nominees from the Schools Division Image: School / Municipality / District 2.5 Speakership points Nominees from School School School / Municipality / District 2.5 Speakership points School / Municipality / District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. * Memorandum / Certificates / Special Order 4. Other Meritorious Accomplishments specific to the position/designation (50 points) ✓ Memorandum / Certificates / Special Order • Membership in technical planning committee 3 or more Committees - 5 points 2 Committees - 5 points | Regional Office Speakership | | | |
| Office | | points | | |
| Image: Construct of the points points Division/Provincial/City Level 2.5 Speakership points Nominees from Schools 5 Division Level Speakership or Higher 5 points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed points *Points earned are cumulative but not to exceed the allotted points for the criterion. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4.1 Membership in Organizations/Committees ✓ Memorandum/ Certificates/ Special Order • Membership in technical planning committee 3 or more Committees 3 or more Committees - 5 points 2 Committees - 3 points | | | | |
| Speakership points Nominees from Schools | | points | | |
| Nominees from Schools Image: School Speakership or Higher Spoints Division Level Speakership or Higher School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4.1 Membership in Organizations/Committees (5 points) • Membership in technical planning committee 3 or more Committees 2 Committees 2 Committees - 5 points | , , , , | | | |
| Division Level Speakership or Higher 5 points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4.1 Membership in Organizations/Committees (5 points) ✓ Memorandum/ Certificates/ Special Order • Membership in technical planning committee 3 or more Committees – 5 points 2 Committees – 3 points – 3 points | * * | points | | |
| Image: Point of the second | | F | | |
| Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. 4. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4. 4.1 Membership in Organizations/Committees (5 points) ✓ Memorandum/ Certificates/ Special Order • Membership in technical planning committee 3 or more Committees – 5 points 2 Committees – 3 points – 3 points | | points | - | |
| the allotted points for the criterion. 4. Other Meritorious Accomplishments specific to the position/designation (50 points) 4.1 Membership in Organizations/Committees (5 points) • Membership in Organizations/Committee 3 or more Committees 2 Committees - 5 points 2 Committees - 3 points | , 1 , | | | |
| to the position/designation (50 points) 4.1 Membership in Organizations/Committees (5 points) • Membership in technical planning committee 3 or more Committees 2 Committees - 3 points | | xceed | | |
| 4.1 Membership in Organizations/Committees (5 points) Membership in technical planning committee 3 or more Committees - 5 points 2 Committees - 3 points | - | specific | | |
| 3 or more Committees – 5 points 2 Committees – 3 points | 1 Membership in Organizations/Comm | Certificates/ | | |
| 2 Committees – 3 points | Membership in technical planning com | | | |
| | 2 Committees – 3 | points | | |
| 4.2 Budget Utilization Rate (OBLIGATION and ✓ Certified Status of BUR at RO-FD | | ON and | | |





| • BUR of 98-100% - 5 pts. | |
|--|---------------------------|
| • BUR of 95-97% - 4 pts. | |
| • BUR of 90-94% - 3 pts. | |
| ± | |
| ± | |
| • BUR of 84% and below - 1 pt. | |
| 4.3 Non-Incurrence of Overdraft in the current | ✓ Status of Fund |
| year (5 points) | Utilization certified by |
| • No overdraft in allotment – 5 pts. | RO-Budget Officer |
| incurred in the current | |
| year | |
| 4.4 Compliance with Reporting Requirements | |
| 4.4 Compliance with Reporting Requirements | |
| 4.4.1 Submission of Mid-Year and Year-End | ✓ Certified Status Report |
| Financial and Budgetary Reports (5 points) | by the SDO-Accountant |
| • Complete and accurate – 5 points | and Budget Officer |
| (within 24 hours from | |
| start of workshop) | |
| • Complete and accurate – 3 points | |
| (before the last day of | |
| the workshop) | |
| • Complete (within the – 1 point | |
| submission date set/last day of the workshop) | |
| day of the workshop) | |
| 4.4.2 Submission of Monthly and Quarterly | ✓ Certified Status Report |
| Financial and Budgetary Reports (5 points) | by the SDO Accountant |
| • Complete and accurate – 5 points | and Budget Officer |
| (3 days before the scheduled | |
| submission date) | |
| • Complete and accurate – 3 points | |
| (2 days before the scheduled submission date set) | |
| Complete and accurate - 1 point | |
| (1 day before the scheduled | |
| submission date set) | |
| | |
| 4.4.3 MOOE/Cash Advances/Other Funds | ✓ Certified Status Report |
| Liquidation (5 points) | by the SDO Accountant |
| 100% Liquidation of School – 5 points MOOE/CA for the rating | and Budget Officer |
| period | |
| • 96-99% Liquidation of School – 4 points | |
| MOOE/CA for the rating | |
| period • 91-95% Liquidation of School – 3 points | |
| MOOE/CA for the rating | |
| period | |
| • 86-89% Liquidation of School – 2 points | |
| MOOE/CA for the rating period | |
| • 85% and below Liquidation – 1 point | |
| rate | |
| 4.4.4 AOM Compliance (5 points) | ✓ APPSI Validated by |
| • NO AOM received within - 5 points | COA and Status of AOM |
| | |





| the year | | | certified by RO- |
|---|------------|--------------|--|
| • Compliance within the year of 50% and above | – 4 points | | Accounting Section |
| • Compliance within the year of 30-49% | - 3 points | | |
| • Compliance within the year of 10-29% | - 2 points | | |
| Compliance within the year of 10% and below | – 1 point | | |
| 4.4.5 NS Compliance (5 points) | | \checkmark | SASDC issued to the IU |
| NO NS balance by December 31 | – 5 points | | by COA as of December 31, 2023 (with NSSDC |
| • Compliance/Settlement within the year of 50% and above within the year | – 4 points | | issued within the year) |
| Compliance/settlement within the year of 30-49% | - 3 points | | |
| • Compliance/settlement within the year of 10-29% | - 2 points | | |
| • Compliance within the year of 10% and below | – 1 point | | |
| 4.4.6 ND Compliance (5 points) | | √ | SASDC issued to the IU |
| • NO ND balance (5 points) December 31 | – 5 points | | by COA as of December 31, 2023 (with NSSDC |
| • Compliance/Settlement within the year of 50% and above within the year | – 4 points | | issued within the year) |
| • Compliance/settlement within the year of 30-49% | - 3 points | | |
| • Compliance/settlement within the year of 10-29% | - 2 points | | |
| • Compliance within the year of 10% and below | – 1 point | | |
| 4.4.7 Attendance to Division and | Regional | \checkmark | Certification of |
| Call Ups (5 points) | Regional | | Attendance duly signed |
| • 100% Attendance to Division and RO call-ups | – 5 points | | by the SDO Accountant and Budget Officer (for Division call-ups) |
| for CY 2023 • 95-99% Attendance to Division and RO call-ups | – 4 points | ~ | Certification of Attendance duly signed by the CAO-FD (for |
| for CY 2023 90-94% Attendance to Division and RO call-ups for CY 2023 | – 3 points | | Regional call-ups) |
| 86-89% Attendance to Division and RO call-ups for CY 2023 | – 2 points | | |
| At least 85% Attendance to Division and RO call-ups for CY 2021 | – 1 point | | |
| C. Education and Learning and Devel | onment | | |
| (10 Points) | opment | | |
| | | | |





| 1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
|--|---|
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| D. Potential (5 Points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING SCHOOL LIBRARIAN

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|-------------------------------|---|------------------|
| A. Performance (30 points) | | | |
| Performance Rating of the rating periods should be (above) Point/s Earned = (Average of the Two II) | Outstanding (4.50 and | ✓ IPCRF duly signed by authorities with the date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishments | | |
| accomplishments and trainin last 2 years from the cut-off of PRAISE committee. | late set by the Regional | (Opertificante of | |
| 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| are cumulative. 2. Innovation (5 points) | | a. Proposal duly approved by | |
| MOVs SubmittedPointsa, b, c, & d5 pointsa, b, c, & e5 pointsOnly a, b, & c3 pointsOnly a & b2 pointsOnly a1 point*For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office | |





| *Points earned are cumulative by | ut not to exceed th | 5 8 5 |
|--|---|--|
| allotted points for the criterion. | | Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the |
| 3. Research (10 points) | | research.a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | Points10 points10 points6 points4 points2 points | designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | of duly signed by the Head of |
| 4. Publication / Authorship (1 Sole authorship of a book Co-authorship of a book Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources | 10 points 10 points will be divided by the number of authors 2 points per article but not to exceed 4 points 4 points 4 points will be divided by the number of writers 1 point for each LR but not to exceed 3 points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| a. Points earned are cur exceed the allotted p | | |





| 5. Resource Speakership / Learning Fac (5 points) | a. Issuance/Memorandum/ Invitation/Training Matrix; | | |
|---|--|---|--|
| Level | Points | b. Certificate of | |
| Nominees from the Regional Office | | Recognition/Merit/ | |
| National Level Speakership or Higher | 5 points | Commendation/ Appreciation; and | |
| Regional Office Speakership | 2.5 points | c. Slide deck/s used and/or Session guide/s. | |
| Nominees from the Schools Division Office | - | | |
| Regional Level Speakership or Higher | 5 points | | |
| Division/Provincial/City Level Speakership | 2.5 points | | |
| Nominees from Schools | | | |
| Division Level Speakership or Higher | 5 points | | |
| School/Municipality/District Speakership | 2.5 points | | |
| community-based feeding medical/dental missions, tree clean-up drives, and other co development activities of engagements ✓ Proponent/organizer - 2 ✓ Member - Note: a. Points earned are cumulative but exceed the allotted points for the | 2.5 points 1 point | Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video Certificate of Recognition/Participation | |
| 7. Networking/Linkages (2.5 points) Initiated DepEd-related generation projects and/or that would support the operations and services implementation of the K Curriculum program (i.e. resources, facilities, equipmen (divided by the number of prop ✓ Proponent/organizer - 2 ✓ Member - | library in the to 12 learning t, etc.) ponents) | ✓ Approved and implemented proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW | |





| | (15 points) blishment of a Functional School | Library | (5 | ✓ | At least 1minute video | |
|----------|--|---------|----|--|---|--|
| points) | | | | documentation of the school library (inside and | | |
| | ce of 30 or more items indicated able below | 5 pts. | | ~ | outside) and; Photo documentation of all | |
| in the t | ce of 25 or more items indicated cable below | 4 pts. | | | the sections and services of the school library. | |
| in the t | ce of 20 or more items indicated cable below | 3 pts. | | | | |
| in the t | ce of 15 or more items indicated cable below | 2 pts. | | | | |
| | ce of 10 or more items indicated table below | 1 pt. | | | | |
| | Presence of the following: | | | | | |
| | General Reference Section | | | | | |
| | Librarian's Office/Section | | | | | |
| | Local Collections Section | | | | | |
| | Teaching Guide Section | | | | | |
| | Rare Collection Section | | | | | |
| | Classic Fiction Section | | | | | |
| | E-Resources Section | | | | | |
| | Multimedia Section | | | | | |
| | Donations' Section | | | | | |
| | Circulation Section | | | | | |
| | Computer Section | | | | | |
| | Filipiniana Section | | | | | |
| | Reference Section | | | | | |
| | Periodical Section | | | | | |
| | Technical Section | | | | | |
| | Textbook Section | | | | | |
| | Research Section | | | | | |
| | Archives Section | | | | | |
| | Fiction Section | | | | | |





| New Collection | ns Display Are | a | | | |
|---------------------------------------|-----------------|-----------|-----|--|--|
| Log in and Lo | g out area | | | | |
| Discussion Ar | ea | | | | |
| Children's Are | ea | | | | |
| Teacher's Area | a | | | | |
| Reading Area | | | | | |
| Visitor's Area | | | | | |
| Play Area | | | | | |
| Library Mana | gement Syster | n | | | |
| Wash Room/G | Comfort Room | | | | |
| Displayed Lib | rary Floorplar | | | | |
| Learning Com | mons Space | | | | |
| Internet Conn | ectivity | | | | |
| Suggestion Bo | DX | | | | |
| Security Gate | s | | | | |
| Organized collect labels / coding | ions with proj | ber | | | |
| Organized section | ns with proper | labels | | | |
| Other Sections / mentioned in this | | are not | | | |
| 8.2 Conducted School Libra | orry Activities | 2 5 noint | ·c) | ✓ Actual documents of the | |
| | | 2.5 point | | records management | |
| 10 and above activities conducted | 2.5 pts. | | | ✓ Physical Management to be observed/inspected in the School | |
| 8-9 activities conducted | 2.0 pts. | | | ✓ School Library Pictorials | |
| 6-7 activities conducted | 1.5 pts | | | | |
| 4-5 activities conducted | 1.0 pts. | | | | |
| 1-3 activities conducted | 0.5 pt. | | | | |
| | | | | | |
| SCHOOL ACTIVITIES/PF | ROGRAMS | | | | |





| Updated the Bulletin Board/ Board to promote School Lib Information Services Conducted Orientation on the School Library and its service students and teachers. Conducted regular activities promote School Library and services. Conducted classroom visits School Library and informate Used various platforms to pr School Library and informate Prepared annual implements School Library operations. Conducted / Assisted in the implementation of Numeracy Hubs Conducted Library Tours/ O Conducted Benchmarking activities Conducted Library Instruction Organized Student Organiza helpful in carrying out the programs/projects/activities Library (i.e. Book Lovers Clu Enthusiasts, etc.) | rary and le use of the es for that information to promote ion services. omote ion services. ation plan on y / Literacy rientation t to LIS tion that are a of the | | | |
|--|---|---------|---|--|
| 8.3 School Library Manageme Presence of 15 or more items indicated in the table below Presence of 12-14 items in the table below Presence of 9-11 items in the table below Presence of 6-8 items in the table below Presence of 3-5 items or less in the table below | 2.5 pts. 2.0 pts. 1.5 pts. 1.0 pt. 0.5 pt. | s) ~ | Actual documents of the records management Physical Management to be observed/inspected in the School School Library Pictorials | |
| MANAGEMENT School Library Policy | | | | |





| School Library Development | Plan | | | |
|---|------------|------------|--|--|
| Staff Development Plan | | | | |
| Collection Development Policy / Plan | | | | |
| Issuance and Records on Library | | | | |
| Cards | | _ | | |
| Presence of an Organizational Chart | | | | |
| Composition of a Library Committee | | | | |
| Collections' Retention Program / Policy | | | | |
| School Library holdings inventory (purchased, acquired through donations, disposed/donated, repaired, lost, etc.) | | | | |
| School Library financial rep | ort | | | |
| School Library system flow of | chart | | | |
| School Library schedule | | | | |
| School Library handbook | | _ | | |
| Appropriate and functional | furniture | | | |
| Proper lighting and ventilation | | — | | |
| Library Statistics | | | | |
| Transaction records | | | | |
| School Library Maintenance | | _ | | |
| School Library users logbook | | — | | |
| Adequate space | | | | |
| Accession records | | | | |
| Vertical files | | | | |
| Presence of Evacuation / Er | nergency | _ | | |
| Plan | - 85 | | | |
| CoVid19 safety measures | | | | |
| | | | | |
| 8.4 Conducted School Readir | ng Program | Activities | | |
| (5 points) | | | ✓ Memorandum / Issuances | |
| | | | \checkmark ACR with complete | |
| Presence of 5 or more | 5 pts. | | attachments | |
| items indicated in the table below | | | Other applicable proofs (e.g. | |
| Presence of 4 items in the | 4 pts. | | Pictures of bulletin boards, copy of the AIP, etc.) | |
| table below | T | | | |
| Presence of 3 items in the table below | 3 pts. | | | |
| Presence of 2 items in the table below | 2 pts. | | | |
| Presence of 1 items or less in the table below | 1 pt. | | | |
| | | | | |
| | | | | |





| Brigada Pagbasa | |
|---|--------------------------------|
| Book Talk | |
| Book Shower | |
| Story Telling | |
| Book Nook | |
| Reading Contest | |
| Book Review | |
| | |
| Library Reading Program | |
| Other related reading activities | |
| | |
| C. Education & Learning and Development (10 | |
| points) | |
| 1. Education (5 points) | Transcript of Records |
| Doctorate/Doctor's Degree - 5 points | Certificate of Completion |
| Complete Academic Requirements - 4.5 points | - |
| for Doctorate/Doctor's Degree | of Academic Requirements |
| Earned at least 18 Doctorate/ - 4 points Doctor's Degree units | / Certification of Units |
| Doctor's Degree units Master's Degree / Bachelor of - 3.5 points | Earned |
| Laws (Juris Doctor) | |
| Complete Academic Requirements - 3 points | |
| for Master's Degree | |
| Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| 2.1 Participation to Learning and | issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) (2.5 points) | 5 1 |
| | |
| • International/National - 2.5 points | |
| | |
| Regional - 2 points | |
| • Division - 1.5 points | |
| • District - 1 point | |
| • School - 0.5 point | |
| | |
| Note: | |
| a. Points earned are cumulative but not to | |
| exceed the allotted points for the criterion. | |
| b. Validity of the learning and development | |
| activities shall be within the last 2 years | |
| from the cut-off date set by the Regional | |
| PRAISE committee. | |
| | |
| 2.2 Conducted Learning and | ✓ Memorandum / Invitation |
| Development Activities (such as formal | ✓ Activity Completion Report |
| - | |
| trainings: seminar, workshop, orientation), | ✓ Coaching Documentation |
| Focus Group Discussion (FGD), Job | ✓ Travel order |
| Embedded Learning), and LAC Sessions to | \checkmark Any document that |
| the Districts and/or Schools) (2.5 points) | justifies the conduct of the |
| | learning and development |
| 5 and above - 2.5 points | activities |
| 1 | |
| 4 - 2.0 points | |
| 3 - 1.5 points | |
| | |
| 2 - 1.0 points 1 - 0.5 points | |





| D. Potential (5 points) | | |
|---|---|--|
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING ADMINISTRATIVE OFFICER V

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|---|----------------|---|------------------|
| A. Performance (40 points) | | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 | | | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishment | | | |
| (40 points) | utstanding/meritor ngs shall be within | rious n the | | |
| | 1. Outstanding Employee Award (5 points) | | | |
| National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| Otherwise, points earne | | | | |
| 2. Innovation (5 points) | | | a. Proposal duly approved by | |
| MOV- S-1 - 44+ 4 | Datate | | the Head of Office or the | |
| MOVs Submitted | Points | | designated Research | |
| a, b, c, & d a, b, c, & e | 5 points 5 points | | Committee per DO No. 16, s. 2017 | |
| Only a, b, & c | 3 points | | b. Accomplishment Report | |
| Only a & b | 2 points | | verified by the Head of | |
| Only a | 1 point | | Office | |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of | |





| *Points earned are cumulative but not to e allotted points for the criterion. | exceed the | the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|------------------------------|--|
| Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs 4 4 4 5 be the point of the Development/ Quality Assurance team (Content Reviewer, Language Editor, | | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| 4. Resource Speakership/Learning Facil (5 points) | itation | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | - 51110 | Appreciation; and |
| National Level Speakership or Higher Regional Office Speakership | 5 points 2.5 points | c. Slide deck/s used and/or Session guide/s. |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level 2. Speakership point | | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |





| School/Municipality/District 2.5 Speakership points | |
|---|--|
| nts earned are cumulative but not to exceed the tted points for the criterion. | |
| Other Meritorious Accomplishments specific he position | |
| 5.1 Compliance on submission of Reports (5 points) Complete and accurate (submitted 7days before deadline) Complete and accurate (submitted 6 days before deadline) Complete and accurate (submitted 5 days before deadline) Complete and accurate (submitted 5 days before deadline) Complete and accurate (submitted 0 days before deadline) | ✓ Transmittal of Report with date of receipt of concerned Office/s |
| 5.2 Managed/facilitated a related training/activity conducted (5 points) Regional Level - 5 points Division Level - 4 points District Level - 3 points School Level - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | ✓ Certificate of Recognition / Certificate of Appreciation or ✓ Duly approved Activity Completion Report (in lieu of Certificates as SDOs do not give Certificates) ✓ Memorandum |
| 5.3 Chairmanship/Co-Chairmanship in Working Committees/BAC/ Procurement-Related (5 points) At least three (3) Working - 5 points Committees Two (2) Working Committees - 3 points One (1) working committee - 2 points | ✓ Memorandum / Special Order |
| 5.4 Well-managed workplace and adherence to health and safety standards (5 points) | ✓ Pictures ✓ Memorandum ✓ Monitoring tool |
| Note: Nominee shall be rated based on evidence presented showing the following: 1. Well-kept and clean grounds and offices 2. Wash area 3. Thermal Scanner | |

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| 4. Sanitizers | |
|--|--------------------------------|
| 5. Education, Information, and Communication | |
| Materials/Signages on health and safety | |
| measures | |
| 6. Memorandum/Guidelines on | |
| implementation or compliance of health | |
| and safety protocols | |
| 7. Monitoring Tool | |
| | |
| All indicators are present - 5 points | |
| 6 indicators are present - 4 points | |
| 5 indicators are present - 3 points | |
| 4 indicators are present - 2 points | |
| At most 3 indicators are present - 1 point | |
| | |
| C. Education & Learning and Development | |
| (15 points) | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points | ✓ Transcript of Pecords |
| Complete Academic Requirements - 4.5 points | ✓ Transcript of Records |
| for Doctorate/Doctor's Degree | ✓ Certificate of Completion |
| Earned at least 18 Doctorate/ - 4 points | of Academic Requirements |
| Doctor's Degree units | / Certification of Units |
| Master's Degree / Bachelor of - 3.5 points Lawre (Jurie Dector) | Earned |
| Laws (Juris Doctor) Complete Academic Requirements - 3 points | |
| for Master's Degree | |
| Earned at least 18 MA Units - 2.5 points | |
| * * | Contificate of Dentisinstian |
| 2. Learning and Development (10 points) | ✓ Certificate of Participation |
| ✓ Participation to Learning and | issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) | |
| , , | |
| International/National 10 points | |
| International/National - 10 points Regional 8 points | |
| Regional - 8 points Division | |
| Division - 6 points | |
| District - 4 points | |
| School - 2 points | |
| | |
| Note: | |
| a. Points earned are cumulative but not to | |
| exceed the allotted points for the criterion. | |
| b. Validity of the learning and development | |
| activities shall be within the last 2 years | |
| from the cut-off date set by the Regional | |
| PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted | ✓ Potential/Interview |
| e e e e e e e e e e e e e e e e e e e | |
| Communication skills | Checklist & Rating Sheet |
| Ability to present ideas | |
| Alertness | |
| Judgment | |
| Stress Tolerance | |
| | |





SEARCH FOR MOST OUTSTANDING HUMAN RESOURCE MANAGEMENT OFFICER (HRMO)

| CRITERIA/INDICATORS | | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|---|-----------------------|---|------------------|
| A. Performance (35 points) | | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 | | | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishment | ts | | |
| (45 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | itstanding/meritor gs shall be within ate set by the Regi | rious 1 the | | |
| 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | ts ts ts eed | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | | a. Proposal duly approved by the Head of Office or the | |
| MOVs Submitted | Points | | designated Research | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, | |
| be divided by the number o | *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | |





| MOVs Submitted Points a, b, c, & d 3 points a, b, c, & e 3 points Only a, b, & c 2 points Only a & b 1 point Only a 0.5 point *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 |
|---|---|
| a, b, c, & d 3 points a, b, c, & e 3 points Only a, b, & c 2 points Only a & b 1 point Only a 0.5 point *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. d. | designated Research Committee per DO No. 16, |
| 4. Publication / Authorship (5 points) Sole authorship of a book Sole authorship of a book Co-authorship of a book Co-authorship of a book Spoints will be divided by the number of authors Article published in a journal/ newspaper/magazine of wide article but not to exceed 4 points Writer/Developer/Contextualizer - 4 points of LRs/IEC Co-Writer of LRs 4 points will | Accomplishment Report verified by the Head of Office Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |









| | | | | | 1 | |
|--------|--|--|--|-------------------------|---|--|
| | | | | Points | ~ | Transmittal of Report |
| Points | Efficiency | Quality | Timeliness | Earned | ~ | Submitted |
| 5 | 100% submission | No Error | Submitted before the deadline | | v | RO Record of Reports Submission |
| 3 | 100% submission | No Error | Submitted on the deadline | | | |
| 0 | 100% submission | No Error | Submitted after the deadline | | | |
| · | ť | he number | of ratings) div of required re | eports | | |
| | ints) | el informa | ation System | n (5 | ✓ | Cartification of frequency |
| • | Itemizatio | Personal Son and Plar | ntilla of | 5 points | v | Certification of frequency of PSIPOP updating as of the date of nomination |
| | Personne 3 times a | el (PSIPOP) month | at least | | ~ | signed by the SDS PSIPOP View (RO |
| • | Itemizatio | Personal Se on and Plan el (PSIPOP) nonth | ntilla of | 3 points | | validator) |
| • | Updated Itemizatio | Personal So on and Plar el (PSIPOP) | ntilla of | 1 point | | |
| | | l Informa | tion Systen | n (5 | | |
| poi | ints) | | | | ~ | PMIS (RO validator) |
| • | filled up Managen System (J | newly creat based on P nent Inform PMIS) – 5 pt | rogram ation ts | - 5 points | | |
| • | items fille Program | of newly c ed up based Manageme ion System | l on nt | - 4 points | | |
| • | 90%-94% items fille | 6 of newly c ed up based | reated 1 on | - 3 points | | |
| | | Manageme ion System | | | | |
| • | Informati 85%-89% items fille Program | ion System 6 of newly c ed up based Manageme | (<i>PMIS</i>) reated 1 on nt | - 2 points | | |
| • | Informati 85%-89% items fille Program Informati 84% and created it on Progra | ion System 6 of newly c ed up based | (PMIS) reated d on nt (PMIS) ewly up based ment | - 2 points - 1 point | | |
| • • | Informati 85%-89% items fille Program Informati 84% and created it on Progra Informati | ion System 6 of newly c ed up based Manageme ion System below of no tems filled t am Manage ion System | (PMIS) reated d on nt (PMIS) ewly up based ment | - 1 point | | |





| 1. Education (5 points) | |
|---|---|
| Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING SUPPLY OFFICER

Name of Nominee: ______ SDO: _____ Position:

| CRITERIA/INDICATORS | | | Μ | EANS OF VERIFICATION (MOVs) | Points Earned |
|---|--|-------|----|---|------------------|
| A. Performance (40 points) | | | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 | | | ✓ | IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 Service Record | |
| B. Outstanding/Meritorious | s Accomplishmen | its | | | |
| (40 points) *Validity of the o accomplishments and traini last 2 years from the cut-off PRAISE committee. | | n the | | | |
| 1. Outstanding Employee A | ward (5 points) | | ✓ | Certificate of | |
| National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level | | | ✓ | Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search | |
| Note: a. Points earned are cumu the allotted points for t b. For same awards recei points earned shall be received in the highest Otherwise, points earn | he criterion. ved in a calendar ye based on the award governance level. | ear, | | | |
| 2. Innovation (5 points) | eu ure cumulande. | | a. | Proposal duly approved by | |
| MOVs Submitted a, b, c, & d | MOVs Submitted Points | | | the Head of Office or the designated Research Committee per DO No. 16, | |
| a, b, c, & e | 5 points 5 points | | | s. 2017 | |
| Only a, b, & c | 3 points | | b. | Accomplishment Report | |
| Only a & b | 2 points | | | verified by the Head of | |
| Only a | 1 point | | | Office | |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the | | chers | | Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office Certification of adoption of | |
| allotted points for the criterion. | | | | the innovation or research | |





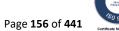


| | | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---------------------------------------|--|
| 3. Research (3 points) | | a. Proposal duly approved by |
| | | the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d | 3 points | Committee per DO No. 16, |
| a, b, c, & e | 3 points | s. 2017 b. Accomplishment Report |
| Only a, b, & c | 2 points | verified by the Head of |
| Only a & b Only a | 1 point 0.50 point | Office |
| Olly a | 0.50 роши | c. Certification of utilization of |
| *For collaborative research stud | ies the total points | the innovation or research, |
| shall be divided by the number of | · • | within the school/ office |
| authors/researchers indicated in | | duly signed by the Head of |
| page. | 1,7 0 | Office |
| | | d. Certification of adoption of |
| *Points earned are cumulative b | ut not to exceed the | the innovation or research |
| allotted points for the criterion. | | by another school/office duly signed by the Head of |
| | | Office |
| | | e. Proof of citation by other |
| | | researchers (whose |
| | | study/research, whether |
| | | published/ unpublished, is |
| | | likewise approved by |
| | | authorized body) of the |
| | | concept/s developed in the |
| | | research. |
| A Dublication / Arthoust's (2) | | |
| 4. Publication / Authorship (2 Sole authorship of a book | - 2 points | ✓ Copy of the published book/articles or |
| Co-authorship of a book | - 2 points will | developed/contextualized |
| | be divided by the number of | learning resources/IEC |
| | authors | ✓ Certificate of Recognition |
| Article published in a journ november / magazing of w | | |
| newspaper/ magazine of ward circulation | ide article but not to exceed 1.75 | |
| | points | |
| Writer/Developer/Contextu of LRs/IEC | alizer - 1 point | |
| Co-Writer of LRs | - 1 point will | |
| | be divided by the number of | |
| | writers | |
| Member of the Developmen Quality Assurance team (C | , , | |
| | Unionic Cach LIX Dul | |

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| , | to exceed 0 points | | |
|---|---|--|--|
| Note: a. Points earned are cumulative but exceed the allotted points for the | | | |
| 5. Resource Speakership/Learning Facil 5 points) | itation | a. Issuance/Memorandum/ Invitation/Training Matrix; | |
| I and | Deinte | b. Certificate of Recognition/ Merit/Commendation/ | |
| Level | Points | Appreciation; and | |
| Nominees from the Regional Office | 5 | c. Slide deck/s used and/or | |
| National Level Speakership or Higher | 5 points | Session guide/s. | |
| Regional Office Speakership | 2.5 | Second guide, st | |
| Regional Onice Speakership | points | | |
| Nominees from the Schools Division Office | points | | |
| Regional Level Speakership or Higher | 5 | | |
| 0 · · · · · · · · · · · · · · · · · · · | points | | |
| Division/Provincial/City Level | 2.5 | | |
| Speakership | points | | |
| Nominees from Schools | | | |
| Division Level Speakership or Higher | 5 | | |
| | points | | |
| School/Municipality/District Speakership | 2.5 | | |
| | points | | |
| Points earned are cumulative but not to ex | | | |
| | | | |
| llotted points for the criterion. | xceed the | | |
| Ilotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on P Count of Inventories (10 points) Complete and accurate | xceed the specific ical Physical | ✓ Transmittal of RPCPPE with date of receipt by COA and other concerned Office/s | |
| Ilotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on P Count of Inventories (10 points) Complete and accurate (submitted before the deadline) | xceed the specific ical Physical ts) 10 points | with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and | |
| Illotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on P Count of Inventories (10 points) Complete and accurate - (submitted before the deadline) | xceed the specific ical Physical ts) | with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with | |
| Count of PPE and Report on P Count of Inventories (10 point) Complete and accurate (submitted before the deadline) Complete and accurate (submitted on the deadline) 6.2 Updated and Timely Submis | xceed the specific ical Physical ts) 10 points 6 points | with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and | |
| Illotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on Physic Count of Inventories (10 points) Complete and accurate - (submitted before the deadline) Complete and accurate - (submitted on the deadline) Complete and accurate - (submitted on the deadline) Complete and Timely Submiss Report of Supplies and Materi | xceed the specific ical Physical ts) 10 points 6 points | with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and other concerned Office/s | |
| Illotted points for the criterion. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on P Count of Inventories (10 points) Complete and accurate - (submitted before the deadline) Complete and accurate - (submitted on the deadline) Complete and Timely Submiss Report of Supplies and Materi Issued (RSMI) (5 points) | xceed the specific ical Physical ts) 10 points 6 points sion of als | with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and other concerned Office/s ✓ Transmittal letters of | |
| Allotted points for the criterion. 5. Other Meritorious Accomplishments so the position 6.1 Updated Report on the Physic Count of PPE and Report on Physic Count of Inventories (10 points) Complete and accurate - (submitted before the deadline) Complete and accurate - (submitted on the deadline) Complete and accurate - (submitted on the deadline) 6.2 Updated and Timely Submiss Report of Supplies and Materia | xceed the specific ical Physical ts) 10 points 6 points | with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by COA and other concerned Office/s ✓ Transmittal letters of | |





| 6.3 AOM Compliance (5 pts) No (zero) AOM received - 5 pc Received and complied - 3 p AOMs 2 days before deadline Received and complied AOMs - 1 p on due date | oints |
|--|---|
| C. Education & Learning and Development | |
| (15 points) | |
| 1. Education (5 points) • Doctorate/Doctor's Degree - 5 point • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 point • Earned at least 18 Doctorate/ - 4 point • Doctor's Degree units - 3.5 point • Master's Degree / Bachelor of Laws (Juris Doctor) - 3 point • Complete Academic Requirements for Master's Degree - 3 point • Earned at least 18 MA Units - 2.5 p | mints ✓ Certificate of Completion nts of Academic Requirements pints / certification of Units Earned |
| | |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as train seminars, workshops, conferences, for etc.) International/National - 10 p Regional - 8 points - 8 points Division - 6 points District - 4 p School - 2 points Note: a. Points earned are cumulative but not a exceed the allotted points for the crites b. Validity of the learning and developm activities shall be within the last 2 year from the cut-off date set by the Region PRAISE committee. | ora, sanctioned by DepEd oints |
| D. Potential (5 points) | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING CASHIER

Name of Nominee: ______ SDO: _____ Position:

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) Points Earned | |
|--|---------------------------|--|---|
| A. Performance (35 points) | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 | | and | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record |
| B. Outstanding/Meritorious | Accomplishment | s | |
| (40 points) *Validity of the ou accomplishments and training last 2 years from the cut-off d PRAISE committee. | | the | |
| 1. Outstanding Employee A | ward (5 points) | | ✓ Certificate of |
| National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed | | ts ts | Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| the allotted points for th | | cu | |
| b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | er, | |
| 2. Innovation (5 points) | a are cumulative. | | a. Proposal duly approved by |
| | | | the Head of Office or the |
| MOVs Submitted a, b, c, & d | Points 5 points | | designated Research Committee per DO No. 16, |
| a, b, c, & e | 5 points | | s. 2017 |
| Only a, b, & c | 3 points | | b. Accomplishment Report |
| Only a & b | 2 points | | verified by the Head of |
| Only a | 1 point | | Office |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of |





| *Points earned are cumulative but not to exceed the allotted points for the criterion. 3. Research (5 points) | | the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. | |
|---|---|--|--|
| J. 110504 | (o Porneo) | | the Head of Office or the |
| | MOVs Submitted | Points | designated Research |
| a, t | o, c, & d | 5 points | Committee per DO No. 16, |
| a, b | o, c, & e | 5 points | s. 2017 |
| Onl | y a, b, & c | 4 points | b. Accomplishment Report |
| | y a & b | 3 points | verified by the Head of |
| Onl | y a | 2 points | Office c. Certification of utilization of |
| authors/ page. *Points e allotted p | divided by the number of researchers indicated in arned are cumulative b points for the criterion. | n the copyright ut not to exceed th | within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published |
| 4. Fubiic | Sole authorship of a book | - 5 points | |
| | Co-authorship of a book | - 5 points will be divided by the number o authors | developed/contextualized |
| | Article published in a journ newspaper/ magazine of w circulation | | C I |
| | Writer/Developer/Contextu of LRs/IEC | alizer - 4 points | |
| of LRs/IEC Co-Writer of LRs - 4 points will be divided by the number of writers | | | |
| | | - | |



Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



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| , | to exceed pints | | |
|---|--------------------|--|--|
| Note: a. Points earned are cumulative but exceed the allotted points for the | | | |
| 5. Resource Speakership/Learning Facilitation 5 points) | | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ | |
| Level | Points | Merit/Commendation/ | |
| Nominees from the Regional Office | | Appreciation; and | |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. | |
| Regional Office Speakership | 2.5 points | | |
| Nominees from the Schools Division Office | | | |
| Regional Level Speakership or Higher | 5 points | | |
| Division/Provincial/City Level Speakership | 2.5 points | | |
| Nominees from Schools | | | |
| Division Level Speakership or Higher | 5 points | | |
| School/Municipality/District Speakership | 2.5 points | | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | | |
| 6. Other Meritorious Accomplishments to | specific | | |
| the position | | | |
| 6.1 Cash Collection ad Deposit (5 poi | nts) | ✓ Report of Collection and Deposits/Collection Receipt Record/ Cash book showing Date of Collection and Deposits | |
| • 100% collection deposited to bank a day after receipt and issuance of Official Receipt | - 5 points | | |
| • 100% collection deposited to bank 2 days after receipt and issuance of Official Receipt | - 4 points | | |
| 100% collection deposited to bank 3 days after receipt and issuance of Official Receipt | - 3 points | | |
| 100% collection deposited to bank 4 days after receipt and issuance of Official Receipt | - 2 points | | |
| ibbenaitee er eriteitar reeteipt | | | |





| 6.2 Cash Disbursement, payment, and Remittance (5 points) 100% of approved Disbursement - 5 points Vouchers were processed for payment and released to payees within 5 days 100% of approved Disbursement - 4 points Vouchers were processed for payment and released to payees within 6 days 100% of approved Disbursement - 3 points Vouchers received were processed for payment and released to payees within 7 days | ✓ Report of Check Issued/Report of ADA Issued/Check and ADA Disbursement Record/ Warrant Registry showing dates of check/ADA preparation and date of Release. |
|---|---|
| 6.3 Liquidation and Reporting (5 points) 100% complete and accurate - 5 points of required reports for Collection, Disbursements and Liquidation were submitted to Accounting Unit 2 days before deadline 100% complete and accurate - 4 points of required reports for Collection, Disbursements and Liquidation were submitted to Accounting Unit 1 day before deadline 100% complete and accurate - 3 points of required reports for Collection, Disbursements and Liquidation were submitted to Accounting Unit 1 day before deadline 100% complete and accurate - 3 points of required reports for Collection, Disbursements and Liquidation were submitted to Accounting Unit within deadline | ✓ Transmittal of Report/ Reports with date of submission |
| C. Education & Learning and Development | |
| (15 points) 1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points 2. Learning and Development (10 points) | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation |
| Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) | issued by DepEd or other agencies/organizations sanctioned by DepEd |





| International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
|--|---|--|
| D. Potential (10 points) | | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING RECORDS OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned | |
|---|--|---|--|
| A. Performance (35 points) | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 | | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishment | ts | |
| (45 points) | itstanding/meritor gs shall be within | rious n the | |
| | ward (5 points) | | ✓ Certificate of |
| 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | | ats ats ats eed | Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| b. For same awards receiv points earned shall be b | ed in a calendar yed | ar, | |
| received in the highest g | jovernance level. | | |
| Otherwise, points earne | d are cumulative. | | a Dropogol duly opproved by |
| 2. Innovation (5 points) | | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | | designated Research |
| a, b, c, & d | 5 points | | Committee per DO No. 16, |
| a, b, c, & e | 5 points | | s. 2017 |
| Only a, b, & c | 3 points | | b. Accomplishment Report |
| Only a & b | 2 points | | verified by the Head of |
| Only a1 point*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of | |





| *Points earned are cumulative b allotted points for the criterion. | ut not to exceed the | the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|--|---|
| 3. Research (5 points) | | a. Proposal duly approved by |
| | — • • • | the Head of Office or the |
| MOVs Submitted | Points | designated Research Committee per DO No. 16, |
| a, b, c, & d a, b, c, & e | 5 points 5 points | s. 2017 |
| 0nly a, b, & c | 4 points | b. Accomplishment Report |
| Only a & b | 3 points | verified by the Head of |
| Only a | 2 points | Office |
| *For collaborative research stud | lies, the total points the number of the copyright page | f within the school/ office duly signed by the Head of Office |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of we circulation | - 5 points - 5 points will be divided by the number of authors nal/ - 1 point per | research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| Writer/Developer/Contextu of LPs (UFC) | • | |
| of LRs/IEC • Co-Writer of LRs | - 4 points will be divided by the number of writers | |





| Quality Assurance team (Content eac Reviewer, Language Editor, not | | |
|---|-------------------------|---|
| 5. Resource Speakership/Learning Facilitation (5 points) Level Points Nominees from the Regional Office | | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ Merit/Commendation/ Appreciation; and |
| National Level Speakership or Higher Regional Office Speakership | 5 points 2.5 | c. Slide deck/s used and/or Session guide/s. |
| Nominees from the Schools Division Office Regional Level Speakership or Higher | points 5 | |
| Division/Provincial/City Level Speakership | points 2.5 points | |
| Nominees from Schools Division Level Speakership or Higher | Nominees from Schools | |
| School/Municipality/District 2.5 Speakership points | | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | |
| 6. Outreach Activity (3 points) Sponsored/conducted DepEd-related community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements Proponent/organizer - 3 points Member - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | | Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, Certificate of Recognition/Participation |





| 7. Other Meritorious Accomplishments specific to the position | |
|--|---|
| 7.1 Customer Satisfaction Survey Rating (7 points) Point/s Earned = (average of the ratings/5) x 7 | Customer Satisfaction Survey Results (for 4 quarters of 2019 & 2020) duly certified by SDS Customer Feedback/ Appreciation (1 per quarter) – Optional |
| 7.2 Linkages and Network (5 points) Each descriptor warrants the candidate 1 point. 1. Established Records Management Improvement Committee in the Division 2. Oriented / Provided Technical Assistance to School Registrars with Records Processes (CAV, Authentication, Document Handling) 3. Submitted Directory of School Records Custodians, Records Officers, and Registrars 4. Follows etiquette in communication and correspondence. Facilitated smooth communication with Regional Records Office by maintaining accessibility through Different means: email, phone, and messenger. 5. Created Communication Network for Records Custodians and Registrars in the Division. | ✓ Memorandum ✓ Policy Guidelines ✓ Notice of Meetings/ Minutes of Meeting ✓ Sample Correspondences verified by Regional Records ✓ Activity Completion Report |
| 7.3 Involvement in Office Activities (5 points) Program Director - 5 points Chairperson of Working Committee - 4 points Program Host/ Script Writer - 3 points Member of TWG - 2 points Participant/Attendee - 1 point | ✓ Memorandum ✓ Certificate of Recognition ✓ Program ✓ Photos of the Event/ Activity |
| C. Education & Learning and Development (15 points) | |
| 1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |





| | 1 |
|---|--|
| Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| D. Potential (5 points) | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING LEGAL OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | - | oints arned | |
|---|--|---|--|--|
| A. Performance (35 points) | | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 | | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | | |
| B. Outstanding/Meritorious | Accomplishmen | ts | | |
| (40 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | | n the | | |
| | ward (5 points) | | ✓ Certificate of | |
| 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, | | nts nts nts eed ar, | Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| points earned shall be b | | | | |
| received in the highest g Otherwise, points earne | | | | |
| 2. Innovation (5 points) | | | a. Proposal duly approved by | |
| | | | the Head of Office or the | |
| MOVs Submitted | Points | | designated Research | |
| a, b, c, & d | 5 points | | Committee per DO No. 16, s. 2017 | |
| a, b, c, & e Only a, b, & c | 5 points 3 points 2 points | | b. Accomplishment Report | |
| Only a & b | | | verified by the Head of | |
| | Only a log points Only a log points | | Office | |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of | | |





| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|--|--|
| 3. Research (5 points) | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research study shall be divided by authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. | the number of n the copyright page. | designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school (office) |
| 4. Publication / Authorship (5 points) Sole authorship of a book Co-authorship of a book Co-authorship of a book S points will be divided by the number of authors Article published in a journal/ newspaper/ magazine of wide S points will be divided by the number of authors Article published in a journal/ newspaper/ magazine of wide S points will be divided by the number of authors | | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs | to exceed 4 points | |





| Quality Assurance team (Content eac Reviewer, Language Editor, not | 5 point in ch LR but to exceed points | | |
|---|--|--|--|
| Note: a. Points earned are cumulative but exceed the allotted points for the 5. Resource Speakership/Learning Facil (5 points) | criterion. | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ | |
| Level | Points | Merit/Commendation/ | |
| Nominees from the Regional Office | | Appreciation; and | |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. | |
| Regional Office Speakership | 2.5 | | |
| Nominees from the Schools Division | points | | |
| Office Regional Level Speakership or Higher | 5 points | | |
| Division/Provincial/City Level | 2.5 | | |
| Nominees from Schools | points | | |
| Division Level Speakership or Higher | 5 | | |
| | points | | |
| School/Municipality/District Speakership | 2.5 points | | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | | |
| 6. Other Meritorious Accomplishments to the position | specific | | |
| 6.1 Investigation conducted within a reasonable period (10 points) | | ✓ Copy of Submitted Investigation Reports with its attachments | |
| 100% of endorsed complaints are investigated and terminated within 30 days from receipt of authority to conduct investigation 81-99% of endorsed complaints are investigated and terminated within 30 days from receipt of authority to conduct investigation 75-80% of endorsed complaints are investigated and terminated within 30 days from receipt of authority to conduct investigated and terminated within 30 days from receipt of authority to conduct investigation | - | | |





| 6.2 Acted complaints lodged at DepEd Public Assistance Action Center (PAAC), CSC Contact Center ng Bayan (CCB), and other Appropriate Government Centers (5 points) | ✓ Copy of proof of the action taken |
|---|---|
| • 100% of referrals received - 5 points acted within the reglementary period | |
| 81-99% of referrals received - 4 points acted within the reglementary period | |
| • 75-80% of referrals received - 3 points acted within the reglementary period | |
| C. Education & Learning and Development | |
| (15 points) | |
| 1. Education (5 points) | |
| Leducation (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| | |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| PRAISE committee. | |
| D. Potential (10 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment | ✓ Potential/Interview Checklist & Rating Sheet |
| Stress Tolerance | |



SEARCH FOR MOST OUTSTANDING SDO ACCOUNTANT

Name of Nominee: ______ SDO: _____ Position:

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned | |
|---|---------------|---|---|
| A. Performance (35 points) | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 | | d | ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record |
| B. Outstanding/Meritorious | Accomplishmen | ts 🛛 | |
| (45 points) *Validity of the or accomplishments and training last 2 years from the cut-off of PRAISE committee. | <u> </u> | n the | |
| I. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | nts nts nts eed | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| Otherwise, points earne 2. Innovation (5 points) | | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | | designated Research |
| a, b, c, & d 5 points a, b, c, & e 5 points a, b, c, & e 5 points Only a, b, & c 3 points Only a & b 2 points Only a 1 point *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the | | chers | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of |
| allotted points for the criterio | | | the innovation or research |

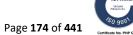


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| | | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---------------|---|
| 3. Resource Speakership/Learning Facil | itation | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training Matrix; |
| | | b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 | c. Slide deck/s used and/or |
| | points | Session guide/s. |
| Regional Office Speakership | 2.5 | |
| | points | |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership | points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 | |
| | points | |
| School/Municipality/District Speakership | 2.5 points | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | |
| 4. Other Meritorious Accomplishments s to the position | specific | |
| 4.1 Membership in Organizations/ Committees (5 points) | | ✓ Memorandum/Certificates / Special Order |
| • Membership in organization/technical planning committee | | |
| 4 Organizations/Committees - 5 points 3 Organizations/Committees - 3 points 2 Organization/Committee - 2 points | | |
| 4.2 Compliance with Reporting Requirements (25 pts) | | |

DenED



| 4.2.1 Submission of Mid-Year a | | ~ | | |
|---|---|--------|---|--|
| End Financial Reports (5 | points) | | the RO-FD | |
| Complete and accurate (within 24 hours from start | - 5 points | | | |
| of workshop) | | | | |
| Complete and accurate (before the last day of the workshop) | - 3 points | | | |
| • Complete (within the | - 1 point | | | |
| submission date set/last day of the workshop) | - i point | | | |
| 4.2.2 Submission of Monthly a | nd | ~ | Certified Status Report by | |
| Quarterly Financial Repo | | | the RO-FD | |
| every 5 th day of the follo | | | | |
| month/quarter (5 points) | - | | | |
| • Complete and accurate (3 days before the scheduled submission date) | - 5 points | | | |
| • Complete and accurate (2 days before the scheduled | - 3 points | | | |
| submission date set) | | | | |
| | | | | |
| • Complete and accurate (1 day before the scheduled submission date set) | - 1 point | | | |
| (1 day before the scheduled submission date set) | - | | | |
| (1 day before the scheduled submission date set)4.2.3 MOOE/Other Funds Liqu | idation | ~ | Certified Status Report by | |
| (1 day before the scheduled | idation | ✓ | Certified Status Report by the RO-FD | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Liqu every 5th day of the follow | idation | ~ | | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Liqu every 5th day of the followmonth (5 points) 100% Liquidation of School points | idation | ~ | | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Liqu every 5th day of the followmonth (5 points) 100% Liquidation of School | idation wing | ~ | | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School | idation wing - 5 | ~ | | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Liqu every 5th day of the follor month (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School | idation wing - 5 - 4 points | ~ | | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School | idation wing - 5 - 4 points - 3 points | V | | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate | idation wing - 5 - 4 points - 3 points - 2 points - 1 point | ~ | the RO-FD | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followery 5th day of the followery | idation wing - 5 - 4 points - 3 points - 2 points - 1 point | ✓ ✓ | | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate | idation wing - 5 - 4 points - 3 points - 2 points - 1 point | | the RO-FD | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate 4.2.4 AOM Compliance (5 points) | idation wing - 5 - 4 points - 3 points - 2 points - 1 point ts) | | the RO-FD | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the followmonth (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate 4.2.4 AOM Compliance (5 points) NO AOM for Compliance Compliance of 50% and above Compliance of 30-49% | idation wing - 5 - 4 points - 3 points - 2 points - 1 point ts) - 5 points - 4 points - 3 points | | the RO-FD | |
| (1 day before the scheduled submission date set) 4.2.3 MOOE/Other Funds Lique every 5th day of the follower month (5 points) 100% Liquidation of School points MOOE for the rating period 96-99% Liquidation of School MOOE for the rating period 91-95% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 86-89% Liquidation of School MOOE for the rating period 85% and below Liquidation rate 4.2.4 AOM Compliance (5 points) NO AOM for Compliance Compliance of 50% and above | idation wing - 5 - 4 points - 3 points - 2 points - 1 point ts) - 5 points - 4 points | | the RO-FD | |





| 4.2.5 Attendance to Regional Call Ups (5 points)• 100% Attendance- 5 points• 80-99 % Attendance- 4 points• 60-79% Attendance- 3 points• 59% and below- 1 point | ✓ Certification of Attendance duly signed by the CAO-FD |
|---|---|
| C. Education & Learning and Development | |
| (15 points) 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (10 points) | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation |
| Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | issued by DepEd or other agencies/organizations sanctioned by DepEd |
| D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING SDO BUDGET OFFICER

Name of Nominee: ______ SDO: _____ Position:

| A. Performance (30 points) Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
|---|--|--|
| rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 30 | authorities with date of signing • CY 2022 and CY 2023 | |
| B. Outstanding/Meritorious Accomplishments | | |
| | | |
| (50 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| Otherwise, points earned are cumulative. 2. Innovation (5 points) | a. Proposal duly approved by | |
| | the Head of Office or the | |
| MOVs Submitted Points | designated Research | |
| a, b, c, & d5 points $a, b, c, & e$ 5 points | Committee per DO No. 16, s. 2017 | |
| a, b, c, & e5 pointsOnly a, b, & c3 points | b. Accomplishment Report | |
| Only a & b2 points | verified by the Head of | |
| Only a 1 point | Office | |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research | |



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| | | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|---------------|--|
| 3. Resource Speakership/Learning Facil | itation | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | 1 011105 | Appreciation; and |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership | 2.5 points | |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher | 5 | |
| Division/Provincial/City Level | points 2.5 | |
| Speakership Nominees from Schools | points | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 points | |
| *Points earned are cumulative but not to exallotted points for the criterion. | | |
| 4. Other Meritorious Accomplishments s to the position | specific | |
| 4.1 Membership in the Technical Working Group (5 points) | | ✓ Regional Memo/Division Memo/Special Order/Certificates |
| International / National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point | | |
| 4.2 Compliance with Reporting Requination (30 points) | irement | |





| 4.2.1 Submission of Mid-Yea End Reports to Centra (5 points) Complete and accurate | | ✓ Certified Status of Submission at FD-RO | |
|---|--------------------------|---|--|
| complete and accurate (on the 1st day of the workshop or earlier) Complete and accurate (before the last day of | - 4 points | | |
| the workshop) Complete (within the submission date set/ last day of the workshop) | - 3 points | | |
| 4.2.2 Submission of Mid-Yea End Reports to COA a (5 points) | | ✓ Certified Status of Submission at FD-RO | |
| • Complete and accurate (2 days or earlier before the deadline) | - 5 points | | |
| Complete and accurate (1 day before the deadline) Complete and accurate on the deadline set | - 4 points - 3 points | | |
| 4.2.3 Submission of Quarter Monthly Reports to Co Office, COA, DBM, and oversight agencies (5 ; | entral l other | ✓ Certified Status of Submission at FD-RO | |
| Complete and accurate (3 days or earlier before the scheduled submission date) | - 5 points | | |
| • Complete and accurate (2 days before the scheduled submission date set) | - 4 points | | |
| • Complete and accurate (1 day before the scheduled submission date set) | - 3 points | | |
| • Complete and accurate (on the scheduled submission date set) | - 2 points | | |
| 4.2.4 Budget Utilization Rat (OBLIGATION) (5point | | ✓ Certified Status of BUR at RO-FD | |
| • BUR of 98-100% | - 5 points | | |
| | - 4 points | | |
| | - 3 points | | |





| | | 0 | |
|--------------|--|----------------------------|--------------------------------|
| | | 2 points | |
| | • BUR of 84% and below - 1 | l point | |
| | | | |
| | 4.2.5 Incurrence of Overdraft | in | |
| | Allotment (5 points) | | |
| | Anothene (5 points) | | ✓ Submitted Year-end SDO |
| | | | Consolidated Budgetary |
| | | - 5 points | Report |
| | • Overdraft of 1-2% of the | - 4 points | |
| | Total Allotment per PPA | | |
| | • Overdraft of 3-4% of the | - 3 points | |
| | Total Allotment per PPA | | |
| | _ | - 2 points | |
| | Total Allotment | 1. | |
| | | - 1 point | |
| | above of the Total Allotment | 1 Point | |
| | above of the Total Allotherill | | |
| | | | |
| | 4.2.6 Attendance to Regional | Call-Ups | |
| | (5 points) | | |
| | Attended All Activities | - 5 points | ✓ Certified Report of |
| | | - 4 points | Attendance at the RO-FD |
| | | - 3 points | |
| | | - 2 points | |
| | | - | |
| 0.51 | | - 1 point | |
| | tion & Learning and Developr | nent | |
| (15 pc | | | |
| 1. Educa | tion (5 points) | - · . | |
| | Doctorate/Doctor's DegreeComplete Academic Requirements | - 5 points - 4.5 points | ✓ Transcript of Records |
| | for Doctorate/Doctor's Degree | - | ✓ Certificate of Completion |
| | Earned at least 18 Doctorate/ Dector's Degree units | - 4 points | of Academic Requirements |
| | Doctor's Degree unitsMaster's Degree / Bachelor of | - 3.5 points | / Certification of Units |
| | Laws (Juris Doctor) | • | Earned |
| | Complete Academic Requirements | - 3 points | |
| | for Master's Degree | | |
| | • Earned at least 18 MA Units | - 2.5 points | |
| | | | |
| | ng and Development (10 poin | ts) | ✓ Certificate of Participation |
| \checkmark | Participation to Learning and | , | issued by DepEd or other |
| | Development Activities (such a | | agencies/organizations |
| | seminars, workshops, conferen | ices, iora, | sanctoned by DepEd |
| | etc.) | | |
| | •• • • • • | 10 | |
| | International/National | | |
| | Regional | - 8 points | |
| | Division District | - 6 points | |
| | District School | - 4 points | |
| | • School | - 2 point | |
| | Note: | | |
| | a. Points earned are cumulative h | out not to | |
| | exceed the allotted points for the | | |
| | | | |





| b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |
|---|---|
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING DIVISION LIBRARIAN

Name of Nominee: _____ SDO:___

| CRITERIA/INDI | CATORS | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|---|---|------------------|
| A. Performance (30 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 30 | | ✓ OPCRF duly signed by authorities with the date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | <u> </u> | | |
| (50 points) | tstanding/meritorious gs shall be within the | | |
| National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Divisi in the Municipal Leve Nomination in the Di Awardee in the Distri in the Barangay Leve Note: a. Points earned are cumulatia allotted points for the criteri b. For same awards received it | 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level | | |
| 2. Innovation (5 points) | | a. Proposal duly approved by | |
| MOVs Submitted | Points | the Head of Office or the | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points5 points3 points2 points1 point | designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office a. Cortification of utilization of | |
| *For collaborative research str total points shall be divided by authors/researchers indicated page. *Points earned are cumulative allotted points for the criterion | y the number of 1 in the copyright e but not to exceed the | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of | |





| 3. Research (10 points) | | Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by |
|---|---|--|
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research studit total points shall be divided authors/researchers indicated in *Points earned are cumulative buallotted points for the criterion. | by the number the copyright p | the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research |
| 4. Publication / Authorship (10 Sole authorship of a book Co-authorship of a book Article published in a journanewspaper/magazine of wide circulation Writer/Developer/Contextuation Writer/Developer/Contextuation Writer/Developer/Contextuation Writer/Developer/Contextuation Writer of LRs Member of the Development Quality Assurance team (Conceptibulity Assurance team (Conceptibulity Artist, broadcaster of video presenter, or Illustrate the Learning Resources Note: | 10 points 10 points 10 points be divided the number of authors al/ 2 points atricle but to exceed 2 points alizer 4 points be divided the number of writers t/ 1 point in potent each LR bu not to exceed 3 points | by r learning resources/IEC ✓ Certificate of Recognition will by er t |





| a. Points earned are cumulative but exceed the allotted points for the | | |
|--|--|---|
| 5. Resource Speakership / Learning Fac (5 points) Level Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division/Provincial/City Level Speakership Nominees from Schools Division Level Speakership or Higher School/Municipality/District Speakership | | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s. |
| community-based feeding medical/dental missions, tree clean-up drives, and other co development activities o engagements ✓ Proponent/organizer - 2 | Ed-related program, planting, ommunity or civic 2.5 points 1 point not to | ✓ Narrative/Accomplishmen t report (depicting the |
| 7. Networking/Linkages (2.5 points) Initiated DepEd-related generation projects and/or that would support the operations and services implementation of the K Curriculum program (i.e. resources, facilities, equipmen (divided by the number of proport) ✓ Proponent/organizer - 2 | library in the to 12 learning t, etc.) ponents) | ✓ Copy of Partnership MOAs or MOUs, deed of |





| ✓ Member | | – 1 point | | | | |
|---|---|---------------|--|--|-------------------------|--|
| 3. Other Meritorious Accomp | plishment sp | ecific to the | - | | | |
| position (10 points) | / T '1 | TT 1 | | | | |
| 3.1 Conducted Division Libra Activities (5 points) | ary/ Library | Hub | \checkmark | Memorandum / Issuances Activity Completion Report | | |
| leuvilles (o pointes) | | _ | | with complete | | |
| 5 and above activities conducted | 5 pts. | | attachments ✓ Other applicable proofs | \checkmark Other applicable proofs | Other applicable proofs | |
| 4 activities conducted | 4 pts. | | | (e.g. Pictures of bulletin boards, copy of the | | |
| 3 activities conducted | 3 pts | | | Annual Implementation | | |
| 2 activities conducted | 2 pts. | | | Plan, etc.) | | |
| 1 activity conducted | 1 pt. | | | | | |
| | 1 | _ | | | | |
| | | | | | | |
| | | | | | | |
| LIBRARY HUB / DIVISIO | DN LIBRARY | | | | | |
| ACTIVITIES | | | | | | |
| | | | | | | |
| Updated the Bulletin Board | l/ Informatio | n | | | | |
| Updated the Bulletin Board Board to promote Division | Library/ | n | | | | |
| - | Library/ | n | | | | |
| Board to promote Division Library Hub and Information | Library/ on Services | | | | | |
| Board to promote Division Library Hub and Informatic Conducted Orientation on t | Library/ on Services the use of the | | | | | |
| Board to promote Division E Library Hub and Information Conducted Orientation on t Division Library/Library Hu | Library/ on Services the use of the ub and its | | | | | |
| Board to promote Division Library Hub and Informatic Conducted Orientation on t | Library/ on Services the use of the ub and its ters, DepEd | | | | | |
| Board to promote Division I Library Hub and Informatic Conducted Orientation on t Division Library/Library Hu services for students, teach personnel and other stakeh | Library/ on Services the use of the ub and its ters, DepEd tolders. | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on t Division Library/Library Hu services for students, teach personnel and other stakeh Conducted regular activitie | Library/ on Services the use of the ub and its ters, DepEd holders. s that | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on t Division Library/Library Hu services for students, teach personnel and other stakeh Conducted regular activitie promote Division Library / | Library/ on Services the use of the ub and its ters, DepEd tolders. s that Library Hub | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on t Division Library/Library Hu services for students, teach personnel and other stakeh Conducted regular activitie | Library/ on Services the use of the ub and its ters, DepEd tolders. s that Library Hub production of | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hus services for students, teach personnel and other stakeh Conducted regular activitie promote Division Library / and information services. (p | Library/ on Services the use of the ub and its ters, DepEd tolders. s that Library Hub production of | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hus services for students, teach personnel and other stakeh Conducted regular activitie promote Division Library / and information services. (p | Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of , etc.) | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hus services for students, teach personnel and other staketh Conducted regular activitie promote Division Library / and information services. (p leaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H | Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of , etc.) | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hus services for students, teach personnel and other staketh Conducted regular activities promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits | Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of , etc.) | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Huston services for students, teach personnel and other stakes Conducted regular activities promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services. | Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of to promote tub and | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Huston services for students, teach personnel and other stakes Conducted regular activitie promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services. | Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of the tc.) s to promote tub and | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Huston services for students, teach personnel and other stakes Conducted regular activities promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services. | Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of the tc.) s to promote tub and | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hust services for students, teach personnel and other stakes Conducted regular activities promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services. Used various platforms to p Division Library/ Library H information services. Prepared annual implemen | Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of etc.) s to promote tub and promote tub and tation plan | | | | | |
| Board to promote Division I Library Hub and Information Conducted Orientation on the Division Library/Library Hust services for students, teach personnel and other stakes Conducted regular activitie promote Division Library / and information services. (pleaflets/fliers/infographics, Conducted classroom visits Division Library/ Library H information services. Used various platforms to p Division Library/ Library H information services. | Library/ on Services the use of the ub and its ters, DepEd holders. s that Library Hub production of etc.) s to promote tub and promote tub and tation plan | | | | | |





| 8.2 Division Library/ Library Hu | | • | √ | Actual documents of the | |
|---|-----------|------------|--|--|--|
| Management (5 points Presence of 15 or more items indicated in the table below | 5 pts. | | ✓ | records management Physical Management to be observed/inspected in | |
| Presence of 12-14 items in the table below | 4 pts. | | the Division Library / Library Hub ✓ Videos / Pictorials | | |
| Presence of 9-11 items in the table below | 3 pts. | | • | | |
| Presence of 6-8 items in the table below | 2 pts. | | | | |
| Presence of 3-5 items or less in the table below | 1 pt. | | | | |
| PHYSICAL / RECORDS MANA | GEMENT | | | | |
| Division Library/ Library Hub F | Policy | | | | |
| Division Library / Library Hub | | | | | |
| Handbook | | | | | |
| Division Library/ Library Hub | | | | | |
| Development Plan | | | | | |
| Staff Development Plan | | _ | | | |
| Collection Development Policy / | Plan | _ | | | |
| Retention Program / Policy | | _ | | | |
| Division Library/ Library Hub C | | | | | |
| Inventory (purchased, acquired thro donations, disposed/donated, repaired | | | | | |
| Division Library / Library Hub | | - | | | |
| financial report | apuatea | | | | |
| Division Library / Library Hub | svstem | | | | |
| flow chart | | | | | |
| Division Library/ Library Hub s | chedule | | | | |
| Appropriate and functional furn | | - | | | |
| Proper lighting and ventilation | | | | | |
| Transaction records (clients' log | book, | | | | |
| borrowers' logbook, etc.) | | | | | |
| Division Library / Hub Library | | | | | |
| Maintenance | | | | | |
| Adequate space | | | | | |
| Accession records | | _ | | | |
| Vertical files | | | | | |
| Facilities and services for | | | | | |
| learners/clients with special ne | eds | 4 | | | |
| CoVid19 safety measures | | | | | |
| C. Education & Learning and D | evelopme | ent (15 | | | |
| points) | | | | | |
| 1. Education (5 points) • Doctorate/Doctor's Degree | | E mainte | • | Transcript of Records | |
| Complete Academic Requir for Doctorate/Doctor's Deg | rements - | 4.5 points | • | Certificate of Completion of Academic Requirements | |





| • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units | / Certification of Units Earned |
|---|---|
| Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 2 points | |
| Complete Academic Requirements - 3 points for Master's Degree | |
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (10 points) 2.1 Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) (5 points) International/National - 5 points Regional - 4 points Division - 3 points | Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| District - 2 points School - 1 point | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |
| 2.2 Conducted Learning and Development Activities (such as formal trainings: seminar, workshop, orientation), Focus Group Discussion (FGD), Job Embedded Learning), and LAC Sessions to the Region / Divisions / Districts and Schools) (5 points) | ✓ Memorandum / Invitation ✓ Activity Completion Report ✓ Coaching Documentation ✓ Travel order ✓ Any document that justifies the conduct of the learning and development activities |
| 5 and above- 5 points4- 4 points3- 3 points2- 2 points1- 1 point | |
| D. Potential (5 points) | |
| \checkmark Interview and essay shall be conducted | ✓ Potential/Interview |
| Communication skills | Checklist & Rating Sheet |
| Ability to present ideas | |
| Alertness | |
| • Judgment | |
| Stress Tolerance | |





SEARCH FOR MOST OUTSTANDING PLANNING OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDIC | CATORS | MEANS OF VERIFICATI (MOVs) | ON Points Earned |
|--|---|--|---------------------------|
| A. Performance (35 points) | | | |
| Performance Rating of the r rating periods should be Ou above) Point/s Earned = (Average of the Two IPCI | ✓ IPCRF duly signed authorities with date signing • CY 2022 and 2023 ✓ Service Record | | |
| B. Outstanding/Meritorious | Accomplishments | | |
| (45 points) *Validity of the out accomplishments and training last 2 years from the cut-off da PRAISE committee. | - | | |
| 1. Outstanding Employee Available National Awardee Nomination in the Dep Awardee in the Region in the Provincial Level Nomination in the Reg Awardee in the Division in the Municipal Level Nomination in the Div Awardee in the Barang Note: a. Points earned are cumulated the allotted points for the b. For same awards received | ✓ Certificate Recognition/Merit ✓ Any issua memorandum document showing Criteria for the Search | of nce, or the | |
| points earned shall be bo received in the highest go Otherwise, points earned | used on the award overnance level. | | |
| 2. Innovation (5 points) | | a. Proposal duly approved the Head of Office or th | • |
| MOVs Submitted | Points | designated Research | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | Committee per DO No. s. 2017 b. Accomplishment Repor verified by the Head of Office | |
| *For collaborative innovations, be divided by the number of indicated in the copyright page *Points earned are cumulative allotted points for the criterion | the total points shall authors/researchers but not to exceed the | c. Certification of utilization the innovation or resean within the school/ office duly signed by the Hean Office d. Certification of adoption the innovation or resean | rch, e d of n of |



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| | | by another school/office |
|---|----------------------|---|
| | | duly signed by the Head of Office |
| | | e. Proof of citation by other |
| | | researchers (whose |
| | | study/research, whether |
| | | published/ unpublished, is |
| | | likewise approved by authorized body) of the |
| | | concept/s developed in the |
| | | research. |
| 3. Resource Speakership/Learning Facil | itation | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership | points 2.5 | Session guide/ s. |
| | points | |
| Nominees from the Schools Division Office | - | |
| Regional Level Speakership or Higher | 5 | |
| | points | |
| Division/Provincial/City Level Speakership | 2.5 | |
| Nominees from Schools | points | |
| Division Level Speakership or Higher | 5 | |
| | points | |
| School/Municipality/District | 2.5 | |
| Speakership | points | |
| *Points earned are cumulative but not to ex | xceed the | |
| allotted points for the criterion. | | |
| 4. Other Meritorious Accomplishments | specific | |
| to the position | - | |
| 4.1 Membership in the Technical Wa | rking | ✓ Regional Memo/Division |
| 4.1 Membership in the Technical Working Group (5 points) | | Memo/Special Order/Certificates |
| \circ International / National - 5 | 5 points | |
| | 4 points | |
| • | 3 points 2 points | |
| | 2 points 1 point | |
| 4.2 Compliance with Reporting Requi (25 points) | - | |
| 4.2.1 Submission of Report to C | entral | |





| Office and other oversight | ✓ Certified Status of |
|---|----------------------------|
| agencies (5 points) | Submission at PPRD |
| | |
| Teacher Deployment Report | |
| • Submitted all required reports - 5 points | |
| 3 days before the deadline | |
| • Submitted all required reports - 4 points 2 days before the deadline | |
| • Submitted all required reports - 3 points | |
| 1 day before the deadlineSubmitted all required reports - 2 points | |
| on the deadline | |
| | |
| 4.2.2 PMIS Updating Status (5 points) | |
| | ✓ Certified Status of |
| • Quarters 1-4 Completed - 5 points | Submission at PPRD |
| • Quarters 1-3 Completed - 4 points | |
| • Quarters 1-2 Completed - 3 points | |
| • Quarter 1 Completed - 2 points | |
| | |
| | |
| 4.2.3 Submission of Reports to the | |
| Regional Office (5 points) | ✓ Certified Status of |
| | Submission at PPRD |
| \checkmark Budget Proposal and Physical | |
| Plan (BED2) | |
| | |
| Complete and accurate - 5 points | |
| (submitted 3 days or earlier | |
| before the scheduled | |
| submission date) | |
| Complete and accurate - 4 points | |
| (submitted 2 days before | |
| the scheduled submission | |
| date) | |
| Complete and accurate - 3 points | |
| (submitted 1 day before | |
| the scheduled submission | |
| date) | |
| • Complete and accurate - 2 points | |
| (submitted on the | |
| scheduled submission | |
| date) | |
| 4.2.4 LIS Updating Rate of | |
| Accomplishment (5 points) | Contified Status of FOSY |
| | ✓ Certified Status of EOSY |
| | and BOSY at PPRD |





| EOSY and BOSY of 100% - 5 points EOSY and BOSY of 95-99% - 4 points | |
|---|--|
| • EOSY and BOSY of 95-99% - 4 points | |
| | |
| EOSY and BOSY of 90-94% - 3 points | |
| • EOSY and BOSY of 85-89% - 2 points | |
| • EOSY and BOSY of 84% and - 1 point | |
| below | |
| | |
| 4.2.5 Attendance to Regional Call-Ups | |
| (5 points) ✓ Certified Report of | |
| • 100% Attendance - 5 points Attendance at PPRD | |
| • 90-99 % Attendance - 4 points | |
| • 80-89% Attendance - 3 points | |
| 70-79% Attendance - 2 points | |
| - | |
| 60-69% Attendance - 1 point | |
| C. Education & Learning and Development | |
| (15 points) | |
| 1. Education (5 points) - 5 points ✓ Transcript of Records • Doctorate/Doctor's Degree - 5 points ✓ Transcript of Records | |
| Complete Academic Requirements - 4.5 points Complete Academic Requirements - 4.5 points Certificate of Completion | |
| for Doctorate/Doctor's Degree | |
| Earned at least 18 Doctorate/ - 4 points OI Academic Requirements Doctor's Degree units / Certification of Units | |
| Master's Degree / Bachelor of - 3.5 points Farned | |
| Laws (Juris Doctor) Complete Academic Requirements - 3 points | |
| for Master's Degree | |
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (10 points) \screw Certificate of Participation | |
| ✓ Participation to Learning and issued by DepEd or other | |
| Development Activities (such as trainings, agencies/organizations | |
| seminars, workshops, conferences, fora, sanctioned by DepEd | |
| etc.) | |
| | |
| International/National - 10 points Regional - 8 points | |
| Division - 6 points | |
| District - 4 points | |
| School - 2 points | |
| Note: | |
| a. Points earned are cumulative but not to | |
| exceed the allotted points for the criterion. | |
| b. Validity of the learning and development activities shall be within the last 2 years | |
| from the cut-off date set by the Regional | |
| PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted ✓ Potential/Interview | |
| Communication skills Checklist & Rating Sheet | |
| Ability to present ideas | |
| • Alertness | |
| • Judgment | |
| Stress Tolerance | |





SEARCH FOR MOST OUTSTANDING INFORMATION TECHNOLOGY OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/IND | ICATORS | MEANS OF VERIFICATION Point (MOVs) Earne |
|---|---|--|
| A. Performance (25 points) | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25 | | |
| B. Outstanding/Meritorious | Accomplishments | |
| (55 points) *Validity of the or accomplishments and training last 2 years from the cut-off of PRAISE committee. | <u> </u> | |
| 1. Outstanding Employee A | ward (15 points) | ✓ Certificate of |
| National Awardee Nomination in the D Awardee in the Regioning the Provincial Lev Nomination in the R Awardee in the Division the Municipal Lev Nomination in the D Awardee in the Bara | - 5 points Department/ - 4 points on/Awardee rel degion / - 3 points sion/Awardee rel Division/ - 2 points | Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| Note: | | |
| a. Points earned are cumu the allotted points for th b. For same awards receiv points earned shall be h received in the highest Otherwise, points earne 2. Innovation (5 points) | he criterion. ved in a calendar year, based on the award governance level. | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *For collaborative innovations be divided by the number of indicated in the copyright pag *Points earned are cumulativ | of authors/researchers ge. re but not to exceed the | within the school/ office duly signed by the Head of Office d. Certification of adoption of |
| allotted points for the criterio | on. ddress: Government Center, Car | ndahug, Palo, Leyte |



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| | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. | |
|---|--|--|
| tation | a. Issuance/Memorandum/ | |
| | Invitation/Training Matrix; | |
| | e , | |
| Points | , , , | |
| | | |
| 5 | | |
| points | Session guide/s. | |
| 2.5 | | |
| points | | |
| | | |
| 5 points | | |
| 2.5 | | |
| points | | |
| _ | | |
| _ | | |
| • | | |
| | | |
| points | | |
| ceed the | | |
| nt | | |
| | | |
| points 5 points 4 points .5 points points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| .5 points | | |
| ainings, | issued by DepEd or other | |
| | Points 5 points 2.5 points 2.5 points 2.5 points 5 points 2.5 points 2.5 points 5 po | duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research.cationa. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ Merit/Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s.5 pointsSide deck/s used and/or Session guide/s.5 pointsSide deck s used and/or Session guide/s.5 pointsY2.5 pointsY5 |





| seminars, workshops, conferences, fora, etc.) | | |
|--|---|--|
| International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points | | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| D. Potential (5 points) | | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING ENGINEER

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned | |
|---|--|---|---|
| A. Performance (40 points) | | | |
| accomplishments and training last 2 years from the cut-off of the | Outstanding (4.50 CRF Ratings / 5) : Accomplishmer utstanding/meriton ngs shall be with |) and x 40 nts prious in the | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record |
| PRAISE committee. | | | |
| I. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | nts nts nts peed ear, | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| Otherwise, points earn 2. Innovation (5 points) | | | a. Proposal duly approved by |
| | T | 1 | the Head of Office or the |
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | Points5 points5 points3 points2 points1 point | | designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *For collaborative innovation be divided by the number indicated in the copyright pa *Points earned are cumulativ allotted points for the criteric | of authors/resear ge. re but not to excee | chers | the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of |





| | | Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---------------|--|
| 3. Publication / Authorship (5 points) | | \checkmark Copy of the published |
| Sole authorship of a book Co-authorship of a book Sole authorship of a book Co-authorship of a book Sole authorship of a book Article published in a journal/ newspaper/magazine of wide Article published in a journal/ reviewer of LRs Member of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, | | book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| 4. Resource Speakership/Learning Facil (5 points) | litation | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership Nominees from the Schools Division | 2.5 points | |
| Office | | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership | 2.5 points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 | |
| *Points earned are cumulative but not to e allotted points for the criterion. | exceed the | |





| 5. Other Meritorious Accomplishments specific | |
|---|--|
| to the position | |
| 5.1 Completion of required Program of Work (10 pts) | ✓ Approved Program of Work |
| Complete and accurate - 10 points | |
| submitted before deadline | |
| • Complete and accurate - 5 points | |
| submitted on deadline | |
| 5.2 Submission of Reports (10 pts) | ✓ Transmittal |
| • 100% of required reports - 10 points | |
| submitted before deadline | |
| • 100% of required reports - 5 points | |
| submitted on deadline | |
| C. Education & Learning and Development | |
| (15 points) 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points | ✓ Transcript of Records |
| Complete Academic Requirements - 4.5 points | ✓ Certificate of Completion |
| for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points | of Academic Requirements |
| Doctor's Degree units | / Certification of Units |
| Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) | Earned |
| Complete Academic Requirements - 3 points | |
| for Master's Degree Earned at least 18 MA Units - 2.5 points | |
| * | Contificate of Donticipation |
| 2. Learning and Development (10 points) ✓ Participation to Learning and | ✓ Certificate of Participation issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) | Sanousnou sy DopLu |
|) | |
| • International/National - 10 points | |
| Regional - 8 points | |
| Division - 6 points | |
| • District - 4 points | |
| • School - 2 points | |
| Note: | |
| a. Points earned are cumulative but not to | |
| exceed the allotted points for the criterion. | |
| b. Validity of the learning and development | |
| activities shall be within the last 2 years | |
| from the cut-off date set by the Regional | |
| PRAISE committee. D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted | ✓ Potential/Interview |
| Communication skills | Checklist & Rating Sheet |
| Ability to present ideas | |
| Alertness | |
| Judgment | |
| Stress Tolerance | |
| | 1 |





SEARCH FOR MOST OUTSTANDING PROJECT DEVELOPMENT OFFICER II (YOUTH FORMATION)

| Name of I | Nominee: |
|------------------|----------|
| Position: | |

SDO: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned |
|--|--|--|
| A. Performance (15 points) | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 | | ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record |
| B. Outstanding/Meritorious | | |
| (70 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d | tstanding/meritorious gs shall be within the | |
| | ward | ✓ Certificate of |
| PRAISE committee. 1. Outstanding Employee Award (Awardee for Outstanding Implementation of any Youth Formation Program e.g. Gawad Siklab, etc.) (5 points) National Awardee -5 points Nomination in the Department/ -4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / -2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the | | Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| highest governance level. O are cumulative. | inerwise, poirits earnea | |
| 2. Innovation (5 points) | . | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d | 5 points | Committee per DO No. 16, |
| a, b, c, & e 5 points | | s. 2017 b. Accomplishment Report |
| Only a, b, & c 3 points | | verified by the Head of |
| Only a & b 2 points | | Office |
| | Only a 1 point *Innovations should be Youth Formation-related. | |







| *For collaborative research studies/innovations, the total points shall be divided by the number of | | | duly signed by the Head of Office |
|--|----------|--------------------|---|
| 1 | | | |
| authors/researchers indicated in the copyright page. | | | d. Certification of adoption of the innovation or research |
| *Points earned are cumulative but | not to e | xceed the | by another school/office |
| allotted points for the criterion. | | | duly signed by the Head of |
| | | | Office |
| | | | e. Proof of citation by other |
| | | | researchers (whose |
| | | | study/research, whether |
| | | | published/unpublished, is |
| | | | likewise approved by |
| | | | authorized body) of the |
| | | | concept/s developed in the |
| | | | research. |
| 3. Research (15 points) | | | a. Proposal duly approved by |
| | | | the Head of Office or the |
| | oints | | designated Research |
| | points | | Committee per DO No. 16, |
| | points | | s. 2017 |
| | points | | b. Accomplishment Report |
| | points | | verified by the Head of Office |
| Only a 6 j | points | | c. Certification of utilization of |
| *Research studies should be Yo | uith Fo | ormation_ | the innovation or research, |
| related. | | Jimation | within the school/office |
| Telatea. | | | duly signed by the Head of |
| *For collaborative research studies, | /innova | tions, the | Office |
| total points shall be divided by | | | d. Certification of adoption of |
| authors/researchers indicated in th | | | the innovation or research |
| , | 15 | | by another school/office |
| *Points earned are cumulative but | not to e | xceed the | duly signed by the Head of |
| allotted points for the criterion. | | | Office |
| | | | e. Proof of citation by other |
| | | | researchers (whose |
| | | | study/research, whether |
| | | | published/unpublished, is |
| | | | likewise approved by |
| | | | authorized body) of the |
| | | | concept/s developed in the |
| A Deseures Spectrophin / Learn | ine De | | research. |
| 4. Resource Speakership / Learn | ing ra | cilitation | a. Issuance/Memorandum/ Invitation/Training |
| (5 points) | | Matrix; | |
| Level Points | | b. Certificate of | |
| Nominees from the Regional Office Points | | Recognition/Merit/ | |
| National Level Speakership or Higher 5 | | Commendation/ | |
| | | points | Appreciation; and |
| Regional Office Speak | ership | 2.5 | c. Slide deck/s used and/or |
| points | | | Session guide/s. |
| Nominees from the Schools Divis | sion | <u>.</u> | |
| Office | | | |
| | | | <u>.</u> |





| Perional Level Speakership or Higher | · 5 | | | |
|---|--|--------|--|--|
| Regional Level Speakership or Higher | points | | | |
| Division/Provincial/City Level | | | | |
| Speakership | | | | |
| Nominees from Schools | | | | |
| Division Level Speakership or Higher | • 5 | | | |
| I I I I I I I I I I I I I I I I I I I | points | | | |
| School/Municipality/District | - | | | |
| Speakership | points | | | |
| Points earned are cumulative but not to ellotted points for the criterion. | exceed the | | | |
| . Outreach Activity (10 points) Conducted DepEd-related commun outreach activities with the SSLG/S | SELG/Yes- | ✓ ✓ | Copy of the approved proposal Narrative/Accomplishmen | |
| O, like tree planting, clean-up drive other community development activ civic engagements | | | t report (depicting the extent to which the activity has effectively and efficiently addressed a | |
| | points points | | pressing need or improved service delivery/learning outcome) with | |
| Note: | | | attachments: Pictorial, | |
| a. Points earned are cumulative but not to | | | | |
| exceed the allotted points for the criterion. | | | written output, video | |
| | | ~ | - | |
| exceed the allotted points for the | e criterion. | ~ | Certificate of | |
| exceed the allotted points for the | e criterion. | ✓ | Certificate of | |
| exceed the allotted points for the | e criterion. specific | ✓ | Certificate of | |
| exceed the allotted points for the . Other Meritorious Accomplishments o the position (30 points) 6.1 Partnerships for implementa | e criterion. specific tion of advocacy awareness resource | | Certificate of | |
| exceed the allotted points for the . Other Meritorious Accomplishments b the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p | e criterion. specific tion of advocacy awareness resource | ✓ | Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ | |
| exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy | e criterion. specific tion of advocacy awareness resource points) Point/s | ✓ | Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ | |
| exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials | e criterion. specific tion of advocacy awareness resource points) Point/s Earned | ✓ | Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ | |
| exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% | e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3 | ✓ | Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ | |
| exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89% | e criterion. specific tion of advocacy awareness resource points) Point/s Earned 5 4 | ✓ | Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ | |
| exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89% 70-79% | e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3 | ✓ | Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ | |
| exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89% 70-79% 60-69% At most 59% | e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3 2 1 | ✓ | Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ acknowledgment receipt | |
| exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) • 6.1 Partnerships for implementar Youth Programs (15 points) • 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89% 70-79% 60-69% At most 59% 6.1.2 Established DepEd-related | e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3 2 1 ed | ✓ | Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ acknowledgment receipt Copy of the approved | |
| exceed the allotted points for the • Other Meritorious Accomplishments • the position (30 points) 6.1 Partnerships for implementar Youth Programs (15 points) 6.1.1 Prepared DepEd-related campaign materials to increase of stakeholders and gather support for youth programs (5 p Percentage of schools in the SDO that were given the advocacy materials 90-100% 80-89% 70-79% 60-69% At most 59% | e criterion. specific tion of advocacy awareness resource point/s Earned 5 4 3 2 1 ed n of | ✓ | Certificate of Recognition/Participation Hard copy of advocacy material Distribution list/ acknowledgment receipt | |





| No. of MOA/MOU/DODA approved, implemented, and monitored 5 or more | Point/s Earned | donation/ acceptance/ Contract ✓ Accomplishment report w/ attachments: Pictures |
|--|--|--|
| 4 3 2 | 8 6 4 | |
| 1 MOA/MOU/DODA/ Contract approved but not yet implemented (regardless of the number) | 2 1 | |
| Note: MOA/MOU/DODA/ Contract shall be from January to November of the Cale | | |
| | oncept ns and | ✓ Approved Concept Paper ✓ Any proof of implementation |
| Concept Paper implementedEa3 or more211 | pint/s arned 10 7 4 | |
| Education & Learning and Developm (10 points) Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Doctor's Degree units | - 5 points - 4.5 points - 4 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units |





| for Master's Degree | |
|--|--|
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING PROJECT DEVELOPMENT OFFICER II (DRR)

Name of Nominee: _____ Position: _____

SDO: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|---|---|------------------|
| A. Performance (15 points) | | | |
| Performance Rating of the 2 rating periods should be above) Point/s Earned = (Average of the Two IPC | Outstanding (4.50 and | | - |
| B. Outstanding/Meritorious | | • Service Record | |
| (70 points) *Validity of the ou accomplishments and training last 2 years from the cut-off of | utstanding/meritorious ngs shall be within the | | |
| PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned | | ✓ Certificate or Recognition/Merit ✓ Any issuance memorandum or document showing the Criteria for the Search | |
| are cumulative. 2. Innovation (5 points) | | a. Proposal duly approved by | |
| MOVs Submitted | Points | the Head of Office or the designated Research | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office | |
| *Innovations must be DRR-re *For collaborative research st total points shall be divided b | lated. udies/innovations, the | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research | |





| authors/researchers indicated is | | | |
|---|---|--------------------------------|--|
| page. *Points earned are cumulative ballotted points for the criterion. 3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *Research-studies must be DRR *For collaborative research stud total points shall be divided authors/researchers indicated in *Points earned are cumulative ballotted points for the criterion. | Points 5 points 5 points 3 points 2 points 1 point -related. ies/innova by the number of the copyrise | tions, the umber of ight page. | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research , within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the |
| | | | concept/s developed in the |
| 4. Resource Speakership / Le | arning Fa | cilitation | concept/s developed in the research. a. Issuance/Memorandum/ |
| • • • | arning Fac | cilitation | concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; |
| 5 points) | | cilitation Points | concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of |
| 5 points) Level Nominees from the Regional | Office | Points | concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ |
| 5 points) Level Nominees from the Regional National Level Speakership | Office or Higher | Points 5 points | concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and |
| (5 points) Level Nominees from the Regional National Level Speakership Regional Office Sp | Office or Higher eakership | Points 5 | concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ |
| (5 points) Level Nominees from the Regional National Level Speakership | Office or Higher eakership | Points 5 points 2.5 | concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or |
| Nominees from the Regional National Level Speakership Regional Office Sp Nominees from the Schools D | Office or Higher eakership Division | Points 5 points 2.5 | concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or |





| Nominees from Schools | | | | |
|---|--------------|-----|--|--|
| Division Level Speakership or High | ner 5 | | | |
| 1 1 0 | points | 3 | | |
| School/Municipality/Distr | - | | | |
| Speakersh | | | | |
| Speakeron | | | | |
| *Points earned are cumulative but not t | o exceed th | ie. | | |
| allotted points for the criterion. | | | | |
| | | | | |
| 5. Other Meritorious Accomplishmen | ts specific | : | | |
| to the position (50 points) | . | | | |
| | | | | |
| 5.1 Risk-Informed Plans (5 poi | nts) | | ✓ Copy of the plans | |
| Developed/enhanced/contextual | | nd | developed/ enhanced/ | |
| disseminated risk-informed | | or | contextualized | |
| implementation (5 points) | produce - | - | ✓ Memorandum | |
| implementation (o pointo) | | | momorandam | |
| Number of plans | | | | |
| developed / enhanced / | | | | |
| contextualized and | Point/s | | | |
| disseminated for | Earned | | | |
| implementation | | | | |
| | 5 points | | | |
| | | | | |
| | l points | | | |
| 1 3 | 3 points | | | |
| Note: The Contingence, Dian chall h | | J | | |
| Note: The Contingency Plan shall b as one (1) Risk-Informed Pla | | ı | | |
| | rengtheni | 20 | \checkmark Copy of the approved | |
| Resilience (10 points) | rengthenn | -ig | proposal | |
| Initiated resource generation pro | viects and / | or | ✓ Copy of Partnership MOAs | |
| programs that will benefit the sc | | 01 | or MOUs, deed of | |
| programs that will benefit the se | 110015 | | donation/ acceptance/ | |
| Proponent/organizer - 1 | 0 nointa | | | |
| | 0 points | | Contract | |
| Member - 5 | 5 points | | ✓ Accomplishment report w/ | |
| Note: | | | attachments: Pictures | |
| a. For more than one proponent, p | oint/s parna | đ | | |
| will be divided by the number o | | | | |
| |) proponente | • | | |
| 5.3 Information, Education | & Advoca | cv | | |
| (For DRRM) (10 points) | | - 5 | | |
| 5.3.1 Crafted/adopted/adap | ted NDRR | M | ✓ Hard copy of advocacy | |
| | - | nd | material | |
| published/distributed such | | | ✓ Distribution list/ | |
| resource generation and supp | | | acknowledgment receipt | |
| (5 points) | | - 1 | actine moughtent receipt | |
| Crafted/adapted/adopted at least | - 5 points | 3 | | |
| one (1) advocacy materials and | - F | | | |
| published/distributed for resource | | | | |
| generation and supportCrafted/ adopted/adapted | - 2.5 poir | nts | | |
| advocacy materials but not | 2.0 pon | | | |
| published | | | | |





| 5.3.2 Developed Communication Plans on DRRM for the agency and stakeholders (5 points) With duly approved and disseminated - 5 points Communication Plans Communication Plan is duly approved - 2.5 points but not disseminated | |
|---|---|
| 5.4 Programs and Projects (for DRRM) (10 points) With approved concept papers and program/project designs and proposals for programs/ projects for DRRM and climate change/ environmental risk reduction. • At least one (1) Concept paper - 10 points with program/project design and proposal for programs/ projects • At least one (1) Concept paper - 10 points • Description • Output • Description • Output • O | ✓ Any proof of implementation/evalutaio n/communication |
| for DRRM and climate change/ environmental risk reduction was approved, implemented, evaluated, and communicated results to stakeholders • At least one (1) Concept paper - 7 points with program/project design and proposal for programs/ projects for DRRM and climate change/ environmental risk reduction was approved and implemented • At least one (1) Concept paper -4 points with program/project design and proposal for programs/ projects for DRRM and climate change/ | |
| environmental risk reduction was approved but not yet implemented 5.5 Percentage of DRR Fund Obligation (10 points) Percentage of Point/s Utilization Earned | ✓ Certification from Budget/Finance |
| 90-100% 10 points 80-89% 8 points 70-79% 6 points 60-69% 4 points Below 60% 2 points | |
| 5.6 Percentage of DRR Fund Disbursement(5 points)Percentage of UtilizationPoint/s Earned100%5 points90-99%4 points80-89%3 points70-79%2 pointsBelow 70%1 point | ✓ Certification from Budget/Finance |





| C. Education & Learning and Development (10 points) | | |
|--|---|--|
| 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| D. Potential (5 points) | | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING PROJECT DEVELOPMENT OFFICER II (LEARNING RESOURCE)

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|--|---|------------------|
| A. Performance (30 points) | | | |
| 1. Performance Rating of the cating periods should be above) Point/s Earned = (Average of the Two I | | ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritoriou | s Accomplishments | | |
| (50 points) | outstanding/meritorious ngs shall be within the | | |
| Outstanding Employee A National Awardee Nomination in the I Awardee in the Reg in the Provincial Le Nomination in the I Awardee in the Divi in the Municipal Le Nomination in the I Awardee in the Dist in the Barangay Lev Note: a. Points earned are cumulate allotted points for the critee b. For same awards received earned shall be based on highest governance level. are cumulative. | - 5 points Department/ - 4 points ion/Awardee vel Region / - 3 points sion/Awardee vel Division/ - 2 points crict/Awardee vel tive but not to exceed the rion. I in a school year, points the award received in the | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | a. Proposal duly approved by the Head of Office or the | |
| MOVs SubmittedPointsa, b, c, & d5 pointsa, b, c, & e5 pointsonly a, b, & c3 pointsOnly a & b2 pointsOnly a1 point*For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of | |



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is |
|---|---|---|
| | | likewise approved by authorized body) of the concept/s developed in the research. |
| 3. Research (10 points) | | a. Proposal duly approved by |
| | | the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d | 10 points | Committee per DO No. 16, |
| a, b, c, & e | 10 points | s. 2017 |
| Only a, b, & c | 6 points | b. Accomplishment Report |
| Only a & b | 4 points | verified by the Head of |
| Only a | 2 points | Office c. Certification of utilization of |
| *For collaborative research stud total points shall be divided authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. 4. Publication / Authorship (5 | by the number of n the copyright page. ut not to exceed the | |
| Sole authorship of a book | - 5 points | book/articles or |
| Co-authorship of a book | - 5 points will be divided by the number of authors | developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| Article published in a journ newspaper/ magazine of w circulation | | |
| Writer/Developer/Contextu of LRs/IEC | - | |
| Co-Writer of LRs | - 4 points will be divided by the number of writers | |
| Member of the Developmen Quality Assurance team (C Reviewer, Language Editor, | ontent each LR but | |





| video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but exceed the allotted points for the 5. Resource Speakership / Learning Fac (5 points) | criterion. | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/Merit/ |
|---|---|---|
| Nominees from the Regional Office National Level Speakership or Higher Regional Office Speakership | 5 points 2.5 points | Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s. |
| Nominees from the Schools Division Office Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership Nominees from Schools | 2.5 points | |
| Division Level Speakership or Higher School/Municipality/District Speakership | 5 points 2.5 points | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | |
| community-based feeding medical/dental missions, tree clean-up drives, and other co development activities of engagements ✓ Proponent/organizer - 5 | planting, ommunity or civic 5 points 2.5 points | ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation |
| 7. Networking/Linkages (5 points) Initiated DepEd-related generation projects and/or that will benefit the school Proponent/organizer - 5 points Member - 2.5 points | | ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of |





| Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. | donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW | |
|---|--|--|
| 8. Other Meritorious Accomplishment specific to the position (10 points) | | |
| 8.1 Technical Support during training or provided TA to the schools in the orientation on the utilization of LR Portal that includes resetting of passwords, etc. or in relation to LRs (5 points) 10 times and above - 5 points 8-9 times - 4 points 6-7 times - 3 points 4-5 times - 2 points 1-3 times - 1 point 8.2 Coordinated and provided technical and administrative support to the Division and School in the distribution of LAS/SLMs, Tablets, Inventory of LAS/SLMs, Development, Quality Assurance of LRs, and other Tools and Equipment (5 points) 10 times and above - 5 points 10 times and above - 5 points 8-2 times - 4 points -1 point - 1 point | Note: Any of the following MOVs ✓ Memorandum / Invitation Letter with the name of the LR PDO ✓ Travel order with Certificate of Appearance ✓ TA Report Note: Any of the following MOVs ✓ Certifications signed by SDS on his / her task ✓ Travel order with Certificate of Appearance ✓ Memorandum ✓ TA Report | |
| | | |
| C. Education & Learning and Development (15 points) | | |
| 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Master's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| 2. Learning and Development (10 points) 2.1 Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) (5 points) International/National - 5 points Regional - 4 points | Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |





| Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional | | |
|--|---|--|
| PRAISE committee. 2.2 Conducted Learning and Development Activities (such as Formal training: seminar, workshop, orientation), (Relationship and Discussion-Based Learning (RDL: - coaching and mentoring, pair-assisted learning and community of practice, (Job Embedded Learning), and LAC Sessions to the Districts and Schools) (5 points) | ✓ ACR ✓ Coaching Documentation ✓ Travel order ✓ Any document that justifies the conduct of the learning and development activities | |
| 10 and above - 5 points 8-9 - 4 points 6-7 - 3 points 4-5 - 2 points 1-3 - 1 point | | |
| D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (Human Resource Development)

Name of Nominee: ______ Position: ______

SDO: _____

| CRITERIA/IND | ICATORS | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|--|--------------------|--|------------------|
| A. Performance (15 points) | . Performance (15 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 | | and | ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishmen | ts | | |
| (70 points) | utstanding/merito ngs shall be withi | orious n the | | |
| 1. Outstanding Employee A | ward (5 points) | | ✓ Certificate of | |
| National Awardee Nomination in the D Awardee in the Region in the Provincial Leve Nomination in the Region in the Provincial Leve Nomination in the Division in the Municipal Leve Nomination in the Division Awardee in the Bara Note: a. Points earned are cumulative the allotted points for the b. For same awards received points earned shall be be received in the highest of Otherwise, points earned | - 5 poin epartment/ - 4 poin on/Awardee el egion / - 3 poin ion /Awardee el ivision/ - 2 poin ngay Level Lative but not to exc the criterion. wed in a calendar ye pased on the award governance level. | nts ints eed | Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | | a. Proposal duly approved by the Head of Office or the | |
| MOVs Submitted | Points | | designated Research | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b | 5 points 5 points 3 points 2 points | | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of | |
| Only a | 1 point | | Office | |
| *For collaborative innovations be divided by the number of indicated in the copyright page | of authors/resear | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office | |





| *Points earned are cumulative but not to e | xceed the | d. Certification of adoption of |
|--|--|--|
| allotted points for the criterion. | | the innovation or research by another school/office duly signed by the Head of Office |
| | | e. Proof of citation by other |
| | | researchers (whose |
| | | study/research, whether |
| | | published/ unpublished, is likewise approved by |
| | | authorized body) of the |
| | | concept/s developed in the |
| | | research. |
| 3. Publication / Authorship (5 points) | | ✓ Copy of the published |
| | points points will | book/articles or |
| be | divided by | developed/contextualized |
| | e number of ithors | learning resources/IEC ✓ Certificate of Recognition |
| · · · · · | point per ticle but not | |
| circulation to | exceed 4 pints | |
| • Writer/Developer/Contextualizer - 4 | points | |
| of LRs/IEC • Co-Writer of LRs - 4 | points will | |
| | e divided by ne number of | |
| w | riters | |
| Quality Assurance team (Content ea | 5 point in ch LR but | |
| | t to exceed points | |
| video presenter, or Illustrator) of the Learning Resources | L | |
| Note: | | |
| a. Points earned are cumulative but | not to | |
| exceed the allotted points for the | criterion. | |
| 4. Resource Speakership/Learning Facil | itation | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 | c. Slide deck/s used and/or |
| Regional Office Speakership | points 2.5 | Session guide/s. |
| | Regional Office Speakership 2.5 points | |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher | 5 | |
| | points | |
| Division/Provincial/City Level Speakership | 2.5 points | |
| Nominees from Schools | points | |
| | | |





| Division Level Speakership or Higher 5 School/Municipality/District 2.5 Speakership points oints earned are cumulative but not to exceed the lotted points for the criterion. 0 Other Meritorious Accomplishments specific 0 o the position (50 points) 5.1 Outreach Activity (5 points) • Sponsored/conducted community-based personal and professional development programs ~ Proponent/Organizer • Proponent/Organizer - 5 points • Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5.2 Conducted basic/action research approved by the DO Research Team (5 points) • Finished basic/action research - 5 points • Started the implementation -4 points • Approved basic/action research -3 points • Conceptualized a basic/action -2 points | Copy of the approved personal and professional development (PPD) proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need with attachments like pictures, etc.) Certificate of Completion (attach copy of the finished action/basic research) Certification signed by the SDS/ASDS specifying the extent of the implementation (attach copy of the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research for implementation (attach copy of the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research proposal) |
|---|---|
| 5.3 Provided Technical Assistance (TA) to School Heads with identified priority needs related to professional | ✓ Annual TA plan✓ TA report |





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| husers historia | s (5 points | s) | | |
|---|--|--|-------------|---|
| Democrate an of School Hoo | 4 | | | |
| Percentage of School Head | | at la | | |
| who were provided Technic | | int/s | | |
| Assistance (TA) as identified | a in Ea | rned | | |
| Annual TA Plan | | • . | | |
| 90% - 100% | _ | oints | | |
| 80% - 89% | - | oints | | |
| 70% - 79% | 3 po | | | |
| 60% - 69% | 2 po | oints | | |
| 50% - 59% | 1 po | oint | | |
| 5.4 Implemented Recogniz Development Programs dentified learning needs (5 point | s based or | | ✓ ✓ | Copy of the Certificate of Recognition Activity Completion Report (ACR) |
| Number of Implemente | ed | | | |
| Recognized Professiona | al P01 | int/s | | |
| Development Program | — но | rned | | |
| At least 3 | | oints | | |
| 2 | | oints | | |
| | | omeo | | |
| 1 | 11 | point | | |
| 5.5 Submitted recommen | idations f | or | ~ | Program Implementation |
| policy directions in the HRD programs to RO/Number of submitted policy recommendations | Idations fo he formul /CO (5 po Point/s E | or ation of ints) Carned | ~ | Program Implementation Review (PIR) Report duly signed by the SDS |
| policy directions in the HRD programs to RO/Number of submitted policy recommendations At least 3 | Idations fo he formula /CO (5 po Point/s E 5 poir | or ation of ints) Carned | v | Review (PIR) Report duly |
| policy directions in the HRD programs to RO/Number of submitted policy recommendations | dations fo he formul /CO (5 po Point/s E 5 poir 3 poir | or ation of ints) Carned nts nts | ~ | Review (PIR) Report duly |
| policy directions in the HRD programs to RO/Number of submitted policy recommendations At least 3 | Idations fo he formula /CO (5 po Point/s E 5 poir | or ation of ints) Carned nts nts | ~ | Review (PIR) Report duly |
| policy directions in the HRD programs to RO/Number of submitted policy recommendations At least 3 | Point/s E Point/s E 5 poir 3 poir 1 poir cning and cs with SD e at a fina | or ation of ints) Carned nts nts nt | * * * | Review (PIR) Report duly |
| policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive | edations formulations formulations formulation (CO (5 point/s E)) and the second state of the second state | or ation of ints) Carned hts hts hts hts ht NO il list/ | ✓ ✓ ✓ | Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars |
| policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive | edations for he formula /CO (5 point Point/s E 5 point 3 point 1 point ening and ening and es with SD e at a fination ints) | or ation of ints) Carned nts nts nt | ✓ ✓ ✓ | Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars |
| policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive pool of scholars (5 points) | ening and swith SD e at a fina ints) | or ation of ints) Carned hts hts ht nt O ll list/ Point/s Earned | ✓ ✓ ✓ | Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars |
| policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive pool of scholars (5 points) SDO has pool of scholars | Adations for he formula /CO (5 point/s E 5 point 3 point 1 point ening and is with SD e at a fination ints) | or ation of ints) Carned hts hts ht NO hl list/ | × × × | Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars |
| policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive pool of scholars (5 poil SDO has pool of scholar (5 poil teaching and non-teaching and non | Adations for he formula /CO (5 point/s E 5 point 3 point 1 point ening and is with SD e at a fination ints) | or ation of ints) Carned hts hts ht nt O ll list/ Point/s Earned | ✓ ✓ ✓ | Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars |
| policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicants management to arrive pool of scholars (5 poil SDO has pool of scholars (5 poil teaching and non-teapersonnel | Adations for he formula /CO (5 point/s E 5 point 3 point 1 point ening and as with SD e at a fination ints) F ars for 5 aching | or ation of ints) Carned <u>hts</u> nt nt O l list/ Point/s Earned points | ✓ ✓ ✓ | Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars |
| policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicant management to arrive pool of scholars (5 poil of scholars (5 poil teaching and non-teapersonnel SDO has pool of scholar personnel SDO has pool of scholar personnel | adations for he formula /CO (5 points) Point/s E 5 points 3 points 1 points enting and the swith SD enting and the site site site site site site site sit | or ation of ints) Carned hts hts ht nt O ll list/ Point/s Earned | ✓ ✓ ✓ | Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars |
| policy directions in the HRD programs to RO/ Number of submitted policy recommendations At least 3 2 1 5.6 Coordinated the screet selection of applicants management to arrive pool of scholars (5 poil SDO has pool of scholars (5 poil teaching and non-teapersonnel | adations for he formula /CO (5 points) Point/s E 5 points 3 points 1 points enting and the swith SD enting and the site site site site site site site sit | or ation of ints) Carned <u>hts</u> nt nt O l list/ Point/s Earned points | ✓ ✓ ✓ | Review (PIR) Report duly signed by the SDS Division Memorandum issued as to the screening and selection of scholars |





| ✓ Succession plan signed by the SDS | |
|---|---|
| ✓ Copy of the CSC-evaluated PRAISE System Manual of the SDO or PRAISE System Manual of the SDO | |
| ✓ Report on DepEd NEAP- issued Sim Card Registration (to be provided by HRDD) | |
| ✓ Report on the Updating of the PDIS profile of teachers (to be provided by HRDD) | |
| | |
| ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| | the SDS Copy of the CSC-evaluated PRAISE System Manual of the SDO or PRAISE System Manual of the SDO Report on DepEd NEAP- issued Sim Card Registration (to be provided by HRDD) Report on the Updating of the PDIS profile of teachers (to be provided by HRDD) Transcript of Records Certificate of Completion of Academic Requirements / Certification of Units |





| Earned at least 18 MA Units - 2.5 points | | |
|---|--|--|
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| D. Potential (5 points) | | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (School Management Monitoring, and Evaluation)

| Name of N | Iominee: |
|-----------|----------|
| Position: | |

SDO: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|---|--|------------------|
| A. Performance (40 points) | | | |
| 1. Performance Rating of the rating periods should be O above) Point/s Earned = (Average of the Two IPO | putstanding (4.50 and | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishments | | |
| (45 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | itstanding/meritorious gs shall be within the ate set by the Regional | (Cartificata of | |
| 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ - 7 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 4 points Awardee in the Division / Awardee in the Municipal Level Nomination in the Division / - 1 point Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | a. Proposal duly approved by the Head of Office or the | |
| MOVs Submitted | Points | designated Research | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of | |
| *For collaborative innovations be divided by the number o indicated in the copyright pag | f authors/researchers | the innovation or research, within the school/ office duly signed by the Head of Office | |





| *Points earned are cumulative but not to e allotted points for the criterion. | xceed the | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---------------|--|
| 2 Publication (Authorship (5 points) | | . Conv. of the nublished |
| Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of the Development/ Quality Assurance team (Content Reviewer, Language Editor, | | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| 4. Resource Speakership/Learning Facil | itation | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership | 2.5 points | |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership | points | |
| Nominees from Schools | | |





| Division Level Speakership or Higher 5 points points School/Municipality/District 2.5 Speakership points *Points earned are cumulative but not to exceed the allotted points for the criterion. | | |
|---|---|--|
| 5. Outreach Activity (5 points) Sponsored/conducted DepEd-related community-based feeding—program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements Proponent/organizer Proponent/organizer Points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of | |
| 6. Other Meritorious Accomplishments specific to the position (15 points) 6.1 Facilitated the institutionalization of Division M&E System through Orientation of personnel and organization of functional structures (5 points) Division, District, & School Level - 5 points Division and District - 4 points Division Level only - 3 points | Copy of the contextualized Division M&E System Division Memorandum/ issuance relative to the conduct of an orientation Copy of the Activity completion Report (ACR) on the conduct of an orientation Copy of the M&E Organizational Structure | |
| 6.2 Consistently facilitated the effective conduct of Division Monitoring, Evaluation, Adjustment (DMEA) for the last two years (5 points) Quarterly conducted with Year-end - 5 points accomplishment of 100% Quarterly conducted with Year-end - 4 points accomplishment of 95.00% to 99.9% | ✓ Copy of the Division M&E Reports (Quarterly and Year-end) | |
| Quarterly conducted with Year-end - 3 points accomplishment of 85.00% to 94.99% | | |





| Quarterly conducted with Yes accomplishment of 80.00% to | | | |
|---|----------------------|---|------------------------------------|
| Quarterly conducted with Yea accomplishment of 79.99% o | | | |
| Note: | | | |
| 1. Average of the points ear | ned everu uear shall | | |
| be considered as the find indicator. | | | |
| 6.3 Provided Technical A | • • | ~ | Copy of the approved TA |
| identified priority scl | | | Design/Plan |
| implementation of Sc | | ✓ | Copy of the report on the |
| the previous year (3 p | ooints) | | identified needs/gaps/research- |
| • 100% of the | - 3.0 points | | based data addressed by |
| identified priority school | S | | the TA activity provided |
| were provided with TA within the quarter | | ✓ | |
| • 85% - 99% of the | - 2.5 points | | Report (ACR) |
| identified priority school were provided with TA within the quarter | S | ✓ | M & E results |
| • 75% - 84% of the identified priority school | - 2.0 points s | | |
| were provided with TA | | | |
| within the quarter60% -74% of the | - 1.5 points | | |
| identified priority school were provided with TA | | | |
| within the quarter50% -59% of the | - 1.0 point | | |
| identified priority school were provided with TA | | | |
| within the quarterBelow 50% of the | 0 E point | | |
| identified priority school were provided with TA | - 0.5 point s | | |
| within the quarter | | | |
| 6.4 Facilitated the utiliza M&E Results (2 point | | ✓ | Documentation of the |
| Rating will be based or | • | | practices where utilization |
| following practices who | - | | of M&E Results is evident |
| evidently utilized. | | | |
| a. Provision of technic | cal assistance | | |
| b. Policy recommenda | | | |
| formulation of loca | - | | |
| c. Research study/ies | | | |
| d. Enhancement of in | plemented | | |
| processes e. Developing/designi | ng innovations | | |
| If five (5) of the practices are evid | ent – 2.0 points | | |
| If four (4) of the practices are evid | lent – 1.6 points | | |
| If three (3) of the practices are ev | ident – 1.2 points | 1 | |





| If only one (1) of the practices is evident -0.4 point | | |
|--|---|--|
| | | |
| C. Education & Learning and Development | | |
| (10 points) | | |
| Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree - 3 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| • Earned at least 18 MA Units - 2.5 points | | |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| D. Potential (5 points) | | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (PLANNING AND RESEARCH)

| Name o | of Nominee: |
|---------|-------------|
| Positio | n: |

_____ SDO: _____

| Criteria/Indicators | | Mea | ns of Verification (MOVs) | Points Earned |
|--|--|---|--|------------------|
| A. Performance (40 points) | | | · · · | |
| rating periods should be C above) | rmance Rating of the nominee for the last 2 periods should be Outstanding (4.50 and s earned = (Average of the two IPCRF ratings/5) x 40 | | F duly signed by orities with date of ng CY 2022 and CY 2023 cce Record | |
| B. Outstanding/Meritorious | Accomplishments | | | |
| (45 points) | utstanding/meritorio lgs shall be within t | e | | |
| PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee 10 points Nomination in the Department/ - 7 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 4 points Awardee in the Division / Awardee in the Municipal Level Nomination in the Division / - 1 point Awardee in the Barangay Level Note: a) Points earned are cumulative but not to exceed the allotted points for the criterion. b) For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | ✓ Reco ✓ Any mem docu | ficate of gnition/Merit issuance, orandum or ment showing the ria for the Search | |
| Otherwise, points earn 2. Innovation (5 points) MOVs Submitted a, b, c, & d a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative innovations be divided by the number of indicated in the copyright page | Points5 points5 points3 points2 points1 point | the H desig Com s. 20 b. Accor verifie Office c. Certif the ir s within duly Office d. Certif | mplishment Report ed by the Head of e fication of utilization of nnovation or research, n the school/ office signed by the Head of | |





| *Points earned are cumulative but not to ea allotted points for the criterion. | xceed the | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---------------------------------------|--|
| 3. Publication / Authorship (5 points) | | ✓ Copy of the published |
| Sole authorship of a book Co-authorship of a book Sole authorship of a book Co-authorship of a book Sole authorship of a book Article published in a journal/ Article published in a journal/ Inewspaper/magazine of wide ar Article published in a journal/ Inewspaper/magazine of wide ar Writer/Developer/Contextualizer Writer/Developer/Contextualizer Writer/Developer/Contextualizer Co-Writer of LRs Co-Writer of LRs Co-Writer of the Development/ Quality Assurance team (Content ea Reviewer, Language Editor, no | | book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| 4. Resource Speakership/Learning Facil | itation | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training Matrix; |
| · - · | · · · · · · · · · · · · · · · · · · · | b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership | 2.5 points | |
| Nominees from the Schools Division |] | |
| Office | | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership | 2.5 points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 | |
| | points | |





| School/Municipality/District 2.5 Speakership points | |
|--|---|
| *Points earned are cumulative but not to exceed the allotted points for the criterion. | |
| 5. Outreach Activity (5 points) Sponsored/conducted DepEd-related community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements Proponent/organizer - 5 points Member - 2.5 points Note: Points earned are cumulative but not to exceed the allotted points for the criterion. | ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, ✓ Certificate of Recognition/Participation |
| 6. Other Meritorious accomplishments specific to the position (20 points) 6.1 Conducted basic/action research in relation to basic education data, policy implementation, and/or research management (5 points) Finished a research on - 5 points basic education data, policy implementation, and/or research management Started the - 4 points implementation of a research on basic education data, policy implementation, and/or research management Approved research - 3 points proposal on basic education data, policy implementation, and/or research management Conceptualized a - 2 points research on basic education data, policy implementation, and/or research management | Certificate of Completion (attach copy of the finished research) Certification signed by the SDS/ASDS specifying the extent/scope of the implementation (attach copy of the approved basic/action research proposal) Certification signed by the SDS/ASDS specifying the approved basic/action research for implementation (attach copy of the approved basic/action research proposal) Copy of the basic/action research proposal |
| 6.2 Provided Technical Assistance (TA) to priority schools, learning centers, and personnel based on the identified needs in relation to planning, updating of Data/Information Requirements on the Basic Education Information System | ✓ TA plan ✓ Memorandum of the TA Activity/Deployment ✓ TA report |





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| (BEIS)/Learner Information System (LIS) | , |
|---|--|
| research management, and other matters | S |
| on governance and operations (5 points) | |
| • 95% - 100% of the - 5 points | |
| identified priority schools, | |
| learning centers, and | |
| personnel were provided | |
| with TA within the guarter | |
| • 90% - 94% of the identified - 4 points | |
| priority schools, learning | |
| centers, and personnel | |
| were provided with TA | |
| within the quarter | |
| • 85% - 89% of the identified - 3 points | |
| priority schools, learning | |
| centers, and personnel | |
| were provided with TA | |
| within the quarter | |
| • 80% - 84% of the identified - 2 points | |
| priority schools, learning | |
| centers, and personnel | |
| were provided with TA | |
| within the quarter | |
| • 79% - 75% of the identified - 1 point | |
| priority schools, learning | |
| centers, and personnel | |
| were provided with TA | |
| | |
| - | |
| within the quarter | |
| within the quarter | Activity Completion Report |
| within the quarter 6.3 Prepared the Division research agenda | · · · |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research | (ACR) for the Workshop on |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored | n (ACR) for the Workshop on 1 theDevelopment o f |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research | (ACR) for the Workshop on the Development of Division Research Agenda |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) | (ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points | ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on | (ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes | ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting | ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division Research Agenda based on |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting themes and monitored its | A (ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division Research Agenda based on the BERA Themes ✓ M&E results on the |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting themes and monitored its implementation | ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division Research Agenda based on the BERA Themes ✓ M&E results on the implementation of the |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting themes and monitored its implementation Prepared the Division - 4 points | ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division Research Agenda based on the BERA Themes ✓ M&E results on the implementation of the approved division |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting themes and monitored its implementation Prepared the Division - 4 points research agenda based on | ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division Research Agenda based on the BERA Themes ✓ M&E results on the implementation of the |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting themes and monitored its implementation Prepared the Division - 4 points research agenda based on 3 BERA core themes and 3 | ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division Research Agenda based on the BERA Themes ✓ M&E results on the implementation of the approved division |
| within the quarter 6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points) Prepared the Division - 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting themes and monitored its implementation Prepared the Division - 4 points research agenda based on 3 BERA core themes and 3 cross-cutting themes and 3 cross-cutting themes and 3 | ACR) for the Workshop on the Development of Division Research Agenda ✓ Copy of memorandum of the approved Division Research Agenda based on the BERA Themes ✓ M&E results on the implementation of the approved division |
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| | I | 1 | |
|--------------------------------|------------|-----------------------------|--|
| monitored its | | | |
| implementation | | | |
| • Prepared the Division - 1 | point | | |
| research agenda based on | | | |
| the 3 cross-cutting themes | | | |
| and monitored its | | | |
| implementation | | | |
| implementation | | | |
| | | | |
| 6.4 Led in the design, coordin | | lemorandum of Activity | |
| planning of research studies a | | ctivity Completion Report | |
| in MEA and TA reports an | 1 D1v1s10n | | |
| Research Agenda (5 points) | | ACR) | |
| | | alidated list of researches | |
| • Conducted 2 - 5 | points co | onducted as a result of | |
| coordination/ planning | th | ne coordination/planning | |
| meetings or conferences | m | leeting | |
| 0 | | 0 | |
| | | | |
| and school personnel on | | | |
| the conduct of research | | | |
| studies in relation to | | | |
| basic education data, | | | |
| policy implementation, | | | |
| and/or research | | | |
| management | | | |
| • Conducted 1 - 4 | points | | |
| coordination/ planning | | | |
| meeting or conference | | | |
| with division, district, | | | |
| and school personnel on | | | |
| the conduct of research | | | |
| studies in relation to | | | |
| basic education data, | | | |
| policy implementation, | | | |
| and/or research | | | |
| | | | |
| management | | | |
| | points | | |
| coordination/ planning | | | |
| meeting or conference | | | |
| with division and district | | | |
| personnel on the conduct | | | |
| of research studies in | | | |
| relation to basic | | | |
| education data, policy | | | |
| implementation, and/or | | | |
| research management | | | |
| - | points | | |
| coordination/ planning | | | |
| | | | |
| meeting or conference | | | |
| with district and school | | | |
| research | | | |
| coordinators/personnel | | | |
| on the conduct of | | | |
| research studies in | | | |
| relation to basic | | | |
| education data, policy | | | |
| | | | |
| implementation, and/or | | | |





| Conducted 1 - 1 point | |
|---|--|
| coordination/ planning | |
| meeting or conference | |
| with school research | |
| coordinators/ personnel | |
| · - | |
| on the conduct of | |
| research studies in | |
| relation to basic | |
| education data, policy | |
| implementation, and/or | |
| research management | |
| C C | |
| | |
| C. Education & Learning and Development | |
| (10 points) | |
| 1 Dimention (Empiretra) | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points Complete Academic Degree - 5 points | ✓ Transcript of Records |
| Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree | ✓ Certificate of Completion of |
| Earned at least 18 Doctorate/ - 4 points | Academic Requirements / |
| Doctor's Degree units | Certification of Units |
| • Master's Degree / Bachelor of - 3.5 points | Earned |
| Laws (Juris Doctor) | |
| Complete Academic Requirements - 3 points | |
| for Master's Degree | |
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| Participation to Learning and Development | issued by DepEd or other |
| Activities (such as trainings, seminars, | agencies/organizations |
| workshops, conferences, fora, etc.) | sanctioned by DepEd |
| | |
| International/National - 5 points | |
| Regional - 4 points | |
| Division - 3 points | |
| • District - 2 points | |
| • School - 1 point | |
| | |
| Note: | |
| 1. Points earned are cumulative but not to exceed th | ne |
| allotted points for the criterion. | |
| 2. The validity of the learning and development | |
| activities shall be within the last 2 years from the | |
| cut-off date set by the Regional PRAISE committee. | . |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted | ✓ Potential/Interview |
| Communication skills | Checklist & Rating Sheet |
| | Chiermon & Rathing Shielt |
| Ability to present ideas | |
| • Alorthogo | |
| • Alertness | |
| AlertnessJudgment | |





SEARCH FOR MOST OUTSTANDING SENIOR EDUCATION PROGRAM SPECIALIST (Social Mobilization and Networking)

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned | |
|---|---------------------------------------|--|--|
| A. Performance (15 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 | | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious (70 points) *Validity of the out accomplishments and training last 2 years from the cut-off data PRAISE committee. | tstanding/merito gs shall be withi | orious n the | |
| PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division / Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | nts nts ints eed | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| MOVs Submitted Points a, b, c, & d 5 points a, b, c, & e 5 points Only a, b, & c 3 points Only a & b 2 points Only a 1 point | | a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office | |





| *Points earned are cun allotted points for the o | | ot to exceed the | | Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. | |
|---|---|------------------|--------|---|--|
| Sole authorship Co-authorship Article publish newspaper/ m circulation Writer/Develo of LRs/IEC Co-Writer of L Member of the Quality Assur- Reviewer, Lan Layout Artist, video presente the Learning F Note: a. Points eard | Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Co-Writer of LRs A points 4 points will be divided by the number of writers Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Doints Goints Co-Writer of LRs Co-S point in each LR but not to exceed 3 points | | ✓ ✓ | Copy of the published book/articles or developed/contextualized learning resources/IEC Certificate of Recognition | |
| (5 points) Governance Level National Regional | Award 1 st 2nd 1 st 2 nd | g | ✓ ✓ | Certificate of Recognition | |
| Division 1 st 1 point Note: a. Point/s earned is cumulative but not to exceed the allotted points for the criterion. | | | | | |





| 3 years (e.g. leaflets, streamers, posters, radio/tv advertisements, etc.) ✓ Audio-Video Recording/s (if applicable) No. of advocacies initiated Earned Foint/s 5 and above 10 points 4 8 points 2 4 points 1 2 points 4.3 Networking/Linkages (20 points) ✓ Approved Approved Memorandum of Agreement (MOA)/Memorandum of Understanding (MOU)/Deed of Donation (DOD)/Deed of ✓ Accomplishment report w/ attachments: Pictures ✓ Accomplishment report w/ attachments: Pictures ✓ Activity Completion Report (ACR) MOA/MOU/DOD/DOA approved, implemented, and monitored Points 5 20 points 4 16 points 2 8 points 1 4 points 2 8 points 3 12 points × Activity Completion Report (ACR) MOA/MOU/DOD/DOA Points 2 8 points 1 4 points< | Initiated advo | int/online/etc.) (becacy programs/j rious modalities for | projects/ | Copy of the advocacy material (hard copy or Screenshots/Pictures) |
|--|------------------|--|------------|---|
| radio/tv advertisements, etc.) (if applicable) Image: Second S | | | | |
| No. of advocacies initiated Point/s 5 and above 10 points 4 8 points 2 4 points 1 2 points 4.3 Networking/Linkages (20 points) Approved Memorandum of Agreement (MOA)/Memorandum of Understanding (MOU)/Deed of Donation (DOD)/Deed Acceptance (DOA)/Contract as initiated by the nominee ✓ Approved MOA/MOU/DOD/DOA/ Contract No. of MOA/MOU/DOD/DOA approved, implemented, and monitored Points Earned 3 12 points 4 16 points 2 8 points 1 4 points 2 8 points 3 12 points 2 8 points 2 8 points 1 4 points 2 8 points 2 90 2 8 points 2 90 20 points 51-74% <td></td> <td></td> <td>posters,</td> <td></td> | | | posters, | |
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| 2 4 points 1 2 points 4.3 Networking/Linkages (20 points) Approved Memorandum of Agreement (MOA)/Memorandum of Understanding (MOU)/Deed of Donation (DOD)/Deed of Acceptance (DOA)/Contract as initiated by the nominee ✓ Approved MOA/MOU/DOD/DOA/ contract No. of MOA/MOU/DOD/DOA approved, implemented, and monitored Points Earned and monitored ✓ Activity Completion Report (ACR) MOA/MOU/DOD/DOA approved, implemented, and monitored Points Earned and monitored Foreints 2 8 points 4 1 4 points Foreints 2 8 points 6 1 4 points Forestage of compliance Forestage of compliance 90- 100% 20 points ✓ Complete screenshots of the dashboards for the Calendar Year Note: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | 4 | 8 points | 3 | |
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| 5 20 points 4 16 points 3 12 points 2 8 points 1 4 points 2 8 points 44 16 points 5 89% 1 100% 20 20 points 75-89% 16 points 51-74% 12 points Less than 50 percent 8 points Note: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | - | ined | |
| 4 16 points 3 12 points 2 8 points 1 4 points 2 8 points 3 1 4 points 6 2 8 points 4 points 4 Percentage of Compliance 90- 100% 20 points 75- 89% 16 points 51- 74% 12 points Note: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | | | |
| 3 12 points 2 8 points 1 4 points 2 8 points 1 4 points 2 8 points 1 4 points 2 8 points MOA/MOU/DODA/ Contract shall be counted from January to November of the Calendar Year. 4.4 Regular Updating and compliance of schools in the DepEd Partnerships Data- Base System (DPDS) (20 points) ✓ Complete screenshots of the dashboards for the Calendar Year Percentage of Compliance Points 90- 100% 20 points 75- 89% 16 points 51- 74% 12 points Less than 50 percent 8 points Note: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | | | |
| 2 8 points 1 4 points 2: MOA/MOU/DODA/ Contract shall be counted from January to November of the Calendar Year. 4.4 Regular Updating and compliance of schools in the DepEd Partnerships Data-Base System (DPDS) (20 points) ✓ Complete screenshots of the dashboards for the Calendar Year Percentage of Compliance Points 90- 100% 20 points 75- 89% 16 points 51- 74% 12 points Less than 50 percent 8 points Note: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | | | |
| 1 4 points 2: MOA/MOU/DODA/ Contract shall be counted from January to November of the Calendar Year. 4.4 Regular Updating and compliance of schools in the DepEd Partnerships Data-Base System (DPDS) (20 points) ✓ Complete screenshots of the dashboards for the Calendar Year Percentage of Compliance Points 90-100% 20 points 51-74% 12 points Less than 50 percent 8 points Note: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | • | | |
| 2: MOA/MOU/DODA/ Contract shall be counted from January to November of the Calendar Year. 4.4 Regular Updating and compliance of schools in the DepEd Partnerships Data-Base System (DPDS) (20 points) ✓ Complete screenshots of the dashboards for the Calendar Year Percentage of Compliance Points 90- 100% 20 points 51- 74% 12 points Less than 50 percent 8 points Note: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | | | |
| MOA/MOU/DODA/ Contract shall be counted from January to November of the Calendar Year. 4.4 Regular Updating and compliance of schools in the DepEd Partnerships Data- Base System (DPDS) (20 points) Percentage of Compliance 90- 100% 90- 100% 20 points 75- 89% 51- 74% Less than 50 percent 8 points Note: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | | 15 | |
| schools in the DepEd Partnerships Data- Base System (DPDS) (20 points)the dashboards for the Calendar YearPercentage of CompliancePoints 20 pointsCalendar Year90- 100%20 points20 points90- 100%16 points1575- 89%16 points51- 74%12 pointsLess than 50 percent8 pointsNote: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | MOA/MOU/DODA/ | | • | |
| Base System (DPDS) (20 points)Calendar YearPercentage of CompliancePoints 090- 100%20 points75- 89%16 points51- 74%12 pointsLess than 50 percent8 pointsNote: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | 4.4 Regular Upd | ating and compl | iance of 🗸 | 1 |
| Percentage of CompliancePoints90- 100%20 points75- 89%16 points51- 74%12 pointsLess than 50 percent8 pointsNote: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | | ps Data- | |
| Compliance90- 100%20 points75- 89%16 points51- 74%12 pointsLess than 50 percent8 pointsNote:a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | Base System (DP | DS) (20 points) | | Calendar Year |
| Compliance90- 100%20 points75- 89%16 points51- 74%12 pointsLess than 50 percent8 pointsNote:a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | Doroontoro | of Dei | nte | |
| 90- 100%20 points75- 89%16 points51- 74%12 pointsLess than 50 percent8 pointsNote:.a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | - | - | 1115 | |
| 75-89%16 points51-74%12 pointsLess than 50 percent8 pointsNote:.a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | | ointe | |
| 51- 74%12 pointsLess than 50 percent8 pointsNote:a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | | | |
| Less than 50 percent8 pointsNote:a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | - | | |
| Note: a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | | ———————————— | | |
| a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current | 2000 than 00 per | | | |
| compliance of the SDO for 11 months from January to November of the current | | | | |
| compliance of the SDO for 11 months from January to November of the current | Note: | | | |
| | | compliance is the a | verage of | |
| | a. Percentage of | - | 0 5 | |





| C. Education & Learning and Development | | |
|---|---|--|
| (10 points) | | |
| 1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree - 4 points Doctor's Degree units - 4 points Doctor's Degree units - 3.5 points Laws (Juris Doctor) - 3 points for Master's Degree - 3 points for Master's Degree - 2.5 points Complete Academic Requirements - 3 points for Master's Degree - 2.5 points Earned at least 18 MA Units - 2.5 points Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points • Division - 3 points • District - 2 points • School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| D. Potential (5 points) | | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING EDUCATION PROGRAM SPECIALIST II

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned | |
|---|--|---|--|
| A. Performance (40 points) | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 | | ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishmen | ts | |
| (40 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | <u> </u> | n the | |
| PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | nts nts nts eed ar, | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (10 points) | | | a. Proposal duly approved by |
| MOVs Submitted | Points | | the Head of Office or the designated Research |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 10 points 10 points 6 points 4 points 2 points | | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of | |





| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | the the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|---|---|
| 3. Research (10 points) | | a. Proposal duly approved by |
| | — • · | the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d a, b, c, & e | 10 points 10 points | Committee per DO No. 16, s. 2017 |
| 0nly a, b, & c | 8 points | b. Accomplishment Report |
| Only a & b | 6 points | verified by the Head of |
| Only a | 4 points | Office |
| *For collaborative research stud total points shall be divided authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. | ies/innovations, by the number n the copyright pa out not to exceed | of oge.within the school/ office duly signed by the Head of Officethed. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Officee. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (5) Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of w circulation Writer/Developer/Contextu of LRs/IEC | - 5 points - 5 points w be divided the numbe authors nal/ - 1 point pe ide article but to exceed 4 points | by r of not er not |
| Co-Writer of LRs | - 4 points w be divided the numbe writers | by |





| Quality Assurance team (Content eac Reviewer, Language Editor, not | | | |
|---|--|---|--|
| 5. Resource Speakership/Learning Facilitation 10 points) Level Points Nominees from the Regional Office National Level Speakership or Higher 10 points | | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ Merit/Commendation/ Appreciation; and c. Slide deck/s used and/or Session guide/s. | |
| Regional Office Speakership Nominees from the Schools Division Office Regional Level Speakership or Higher Division (Previousial (City Level) | 5 points 10 points 5 | | |
| Division/Provincial/City Level Speakership Nominees from Schools Division Level Speakership or Higher School/Municipality/District Speakership | 10 points 5 points | | |
| *Points earned are cumulative but not to example allotted points for the criterion. C. Education & Learning and Developme (15 points) | | | |
| 1. Education (5 points) - • Doctorate/Doctor's Degree - • Complete Academic Requirements for Doctorate/Doctor's Degree - • Earned at least 18 Doctorate/ Doctor's Degree units - • Master's Degree / Bachelor of Laws (Juris Doctor) - • Complete Academic Requirements for Master's Degree - | 5 points 4.5 points - 4 points 3.5 points 3 points 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| 2. Learning and Development (10 points ✓ Participation to Learning and Development Activities (such as t seminars, workshops, conference etc.) | trainings, | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |





| International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points | | |
|--|--|--|
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| D. Potential (5 points) | | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING EDUCATION PROGRAM SPECIALIST II FOR **ALTERNATIVE LEARNING SYSTEM (ALS)**

 Name of Nominee:
 SDO:
 Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) Points Earned |
|---|---|--|
| A. Performance (40 points) | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 | | |
| *Designated EPSAs are no | t aualified | |
| accomplishments and trainin last 2 years from the cut-off d | tstanding/meritorious gs shall be within the | |
| PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (5 points) | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *Only ALS-related innovations are given points. | | the innovation or research, within the school/office duly signed by the Head of Office ndahug, Palo, Leyte |





| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. | |
|---|--|--|---|---|
| 3. Researc | h (5 points) | | | a. Proposal duly approved by the Head of Office or the |
| N | IOVs Submitted | Points | | designated Research |
| a, b, | c, & d | 5 points | | Committee per DO No. 16, |
| | c, & e | 5 points | | s. 2017 |
| | r a, b, & c | 3 points | | b. Accomplishment Report |
| | a&b | 2 points | | verified by the Head of |
| Only | | 1 point | | Office |
| | | ± | | c. Certification of utilization of |
| Only ALS- | related research is gi | ven points. | | the innovation or research, |
| 5 | 5 | - | | within the school/office |
| For collab | orative research stud | lies, the total po | oints | duly signed by the Head of |
| shall be | | the number | of | Office |
| authors/rea | searchers indicated in | n the copyright p | bage. | d. Certification of adoption of |
| , | | 15 0 1 | U | the innovation or research |
| Points ear | ned are cumulative b | ut not to exceed | the | by another school/office |
| allotted poi | nts for the criterion. | | | duly signed by the Head of |
| 1 | | | | Office |
| | | | | e. Proof of citation by other |
| | | | | researchers (whose |
| | | | | study/research, whether |
| | | | | published/unpublished, is |
| | | | | likewise approved by |
| | | | | authorized body) of the |
| | | | | concept/s developed in the |
| | | | | research. |
| 4. Publica | tion / Authorship (5 | points) | | ✓ Copy of the published |
| • | Sole authorship of a book | - 5 points | | book/articles or |
| • | Co-authorship of a book | - 5 points v be divided | | developed/contextualized |
| | | the number | | learning resources/IEC |
| | | of authors | | ✓ Certificate of Recognition |
| • | Article published in a journ newspaper/ magazine of w | | | - |
| | circulation | to exceed | | |
| Writer/Developer/Contextualizer - 4 points | | • | | |
| • | of LRs/IEC | | i11 | |
| • | Co Writer of I De | Co-Writer of LRs - 4 points will be divided by | | |
| • | Co-Writer of LRs | be divided | ibv I | |
| • | Co-Writer of LRs | be divided the numb | 2 | |
| • | Co-Writer of LRs Member of the Developmer | the numb of writers | ber | |

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nment Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



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| Reviewer, Language Edito Layout Artist, broadcaste video presenter, or Illustr | ror 3 p | to exceed oints | | | |
|--|--|--|--------|--|--|
| the Learning Resources Note: | | | | | |
| a. Points earned are c | umulative bu | t not to | | | |
| exceed the allotted j | points for the | criterion. | | | |
| 5. Resource Speakership / L | earning Fa | cilitation | a. 1 | Issuance/Memorandum/ | |
| (10 points) | | | | Invitation/Training Matrix; | |
| Level | | Points | | Certificate of | |
| Nominees from the Regional O | | | | Recognition/Merit/ | |
| National Level Speakersh | ip or Higher | 10 points | | Commendation/ Appreciation; and | |
| Regional Office S | | 5 points | c. \$ | Slide deck/s used and/or | |
| Nominees from the Schools Div Office | vision | | | Session guide/s. | |
| Regional Level Speakersh | ip or Higher | 10 | | | |
| Division/Provincial/City Level S | Spectrophin | points 5 points | | | |
| Nominees from Schools | speakership | 5 points | | | |
| Division Level Speakersh | ip or Higher | 10 | | | |
| 1 | 1 0 | points | | | |
| School/Municipality/District S | Speakership | 5 points | | | |
| *Dointo cornad are aumulative | hut not to a | woood the | | | |
| *Points earned are cumulative allotted points for the criterion. 6. Other Meritorious Accomp to the position (10 points) | | | | | |
| allotted points for the criterion. 6. Other Meritorious Accomp | lishments and the second supervises the supervises the supervises of the supervises | specific sion to ALS on their vision. and put in rrs. chers' KSA | ✓ ✓ | Approved Monitoring and Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report Approved 2024 AIP | |
| allotted points for the criterion. 6. Other Meritorious Accompto the position (10 points) 6.1 Instructional Supervision Provided guidance and instructi Teachers by observing and gastrengths and developmental need Assessed the situation of Learn place an enabling environment for Coach ALS Teachers on how to in teaching-learning delivery a performance. Submit the following MOVs: A. Approved Monitoring and Super B. Instructional Supervisory Plan C. Instructional Supervisory Report | lishments and the second supervises the supervises the supervises of the supervises | specific sion to ALS on their vision. and put in rrs. chers' KSA academic | ✓ ✓ | Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report | |
| allotted points for the criterion. 6. Other Meritorious Accompto the position (10 points) 6.1 Instructional Supervision Provided guidance and instructi Teachers by observing and gastrengths and developmental need Assessed the situation of Learn place an enabling environment for Coach ALS Teachers on how to in teaching-learning delivery a performance. Submit the following MOVs: A. Approved Monitoring and Super B. Instructional Supervisory Plan C. Instructional Supervisory Repord D. Approved 2024 AIP | lishments and (5%) onal supervise thering data ds for TA pro- ing Centers r ALS Teacher improve tea nd to raise rvision Tool rt | specific sion to ALS on their vision. and put in rrs. chers' KSA academic | ✓ ✓ | Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report | |
| Allotted points for the criterion. 6. Other Meritorious Accompto the position (10 points) 6.1 Instructional Supervision - Provided guidance and instruction Teachers by observing and gasstrengths and developmental need - Assessed the situation of Learn place an enabling environment for - Coach ALS Teachers on how to in teaching-learning delivery a performance. Submit the following MOVs: A. Approved Monitoring and Super B. Instructional Supervisory Plan C. Instructional Supervisory Repord D. Approved 2024 AIP MOVs Submitted | lishments and the second secon | specific sion to ALS on their vision. and put in rrs. chers' KSA academic | ✓ ✓ | Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report | |
| Allotted points for the criterion. 6. Other Meritorious Accompto the position (10 points) 6.1 Instructional Supervision - Provided guidance and instruction Teachers by observing and gass strengths and developmental needs - Assessed the situation of Learn place an enabling environment for - Coach ALS Teachers on how to in teaching-learning delivery a performance. Submit the following MOVs: A. Approved Monitoring and Super B. Instructional Supervisory Plan C. Instructional Supervisory Repord D. Approved 2024 AIP MOVs Submitted 4 | lishments and the second secon | specific sion to ALS on their vision. and put in rrs. chers' KSA academic | ✓ ✓ | Supervision Tool Instructional Supervisory Plan Instructional Supervisory Report | |





| 5.2 Advocacy and Social Mobilization (5%) | | ✓ Approved MOU/MOA✓ DepEd Memorandum or | |
|---|--|---|--|
| MOVs Submitted Points | | any issuance ✓ Activity Completion Report | |
| 5 Partnered Stakeholders | 5 | ✓ Progress Monitoring Report | |
| 4 Partnered Stakeholders | 4 | | |
| 3 Partnered Stakeholders | 3 | | |
| 2 Partnered Stakeholders | 2 | | |
| 1 Partnered Stakeholder | 1 | | |
| . Education & Learning and (15 points) | 1 Development | | |
| Education (10 points) Doctorate/Doctor's Degistry Complete Academic Refor Doctorate/Doctor's Earned at least 18 Doctor's Degree units Master's Degree / Back Laws (Juris Doctor) Complete Academic Refor Master's Degree Earned at least 18 MA | quirements- 9 pointsDegree- 8 pointsatorate/- 8 pointshelor of- 7 pointsquirements- 6 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | | | |
| activities shall be from the cut-off da PRAISE committee | ning and development within the last 2 years te set by the Regional | | |
| • Ability to p | all be conducted ation skills present ideas | ✓ Potential/Interview Checklist & Rating Sheet | |
| Alertness Judgment Stress Tole | erance | | |





SEARCH FOR MOST OUTSTANDING **NURSE**

Name of Nominee: ______ SDO: _____ Position:

| CRITERIA/INDICATORS | | | | Points Earned |
|--|---|------------|--|------------------|
| A. Performance (45 points) | | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 45 | | and | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | s Accomplishments | | | |
| (35 points) | utstanding/meritoric ngs shall be within t | ous the | | |
| | ward (5 points) | | ✓ Certificate of | |
| I. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the District/Awardee in the Barangay Level Nomination in the District - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | d | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| Otherwise, points earne 2. Innovation (5 points) | | | a. Proposal duly approved by | |
| MOVA S-1 144- 1 | Deinte | | the Head of Office or the | |
| MOVs Submitteda, b, c, & d | Points 5 points | | designated Research Committee per DO No. 16, | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points5 points3 points2 points1 point | | s. 2017 b. Accomplishment Report verified by the Head of Office | |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of | |





| *Points earned are cumulative but not to eallotted points for the criterion. | xceed the | Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---------------|---|
| Co-authorship of a book Solution Article published in a journal/ Article published in a journal/ 1 newspaper/magazine of wide arcirculation Writer/Developer/Contextualizer Writer/Developer/Contextualizer Co-Writer of LRs Co-Writer of LRs 4 be be Wember of the Development/ O.S Quality Assurance team (Content eat Reviewer, Language Editor, not | | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| 4. Resource Speakership/Learning Facility | itation | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership | 2.5 points | |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership | 2.5 points | |





| Nominees from Schools Division Level Speakership or Higher | 5 points | |
|--|------------------------------------|--|
| School/Municipality/District Speakership | 2.5 points | |
| Points earned are cumulative but not to ex llotted points for the criterion. | xceed the | |
| 5. Other Meritorious Accomplishments s o the position | specific | |
| 5.1 Assisted in the Division Initiat: undertaken in the implementar the 6 flagship programs under School Health and Nutrition Se the New Normal (5 points) 6 or more initiatives - 5 pc | tion of the ection in | ✓ Memorandum ✓ Activity Completion Report ✓ Screenshots/Pictures/Vid eos ✓ Certificate of Recognition/ Appreciation |
| 5 initiatives - 4 p 4 initiatives - 3 p 3 initiatives - 2 p 1 -2 initiatives - 1 p | oints oints | |
| 5.2 Assistance in the conduct of tr activity School Health & Nutrit activities (5 points) | | ✓ Certificate of Recognition/Appreciation |
| Assisted in the conduct of - 5 Division activities | 5 points | |
| District activities | 3 points I point | |
| School activities | | |
| 5.3 Submission of required reports (5 points) | | ✓ Transmittal |
| submitted before deadline | 5 points 3 points | |
| C. Education & Learning and Developme (15 points) | nt | |
| L. Education (5 points) | | |
| Doctorate/Doctor's Degree - Complete Academic Requirements for Doctorate/Doctor's Degree | 5 points 4.5 points 4 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements |





| Master's Degree / Bachelor of - 3.5 points | / Certification of Units |
|---|--|
| Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree | Earned |
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING MEDICAL OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | | MEANS OF VERIFICATION Points (MOVs) Earned |
|--|---|--------------------------|--|
| A. Performance (45 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 45 | | | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record |
| B. Outstanding/Meritorious | Accomplishmen | ts | |
| (35 points) *Validity of the or accomplishments and trainin last 2 years from the cut-off of PRAISE committee. | | n the | |
| PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award | | nts nts nts eed | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| Otherwise, points earne 2. Innovation (5 points) | ed are cumulative. | | a. Proposal duly approved by |
| (0 points) | | | the Head of Office or the |
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | Points5 points5 points3 points2 points1 point | | designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research |



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



| Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, | points points will e divided by ne number of uthors 1 point per rticle but not o exceed 4 oints 4 points will be divided by he number of writers 5 point in ach LR but ot to exceed points | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
|--|--|---|
| Note: a. Points earned are cumulative bu exceed the allotted points for the | | |
| 4. Resource Speakership/Learning Faci (5 points) | litation | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership | 2.5 points | |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher | points | |
| Division/Provincial/City Level Speakership | | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |





| School/Municipality/District 2.5 | |
|---|--------------------------------|
| Speakership points | |
| | |
| *Points earned are cumulative but not to exceed the | |
| allotted points for the criterion. | |
| | |
| 5. Other Meritorious Accomplishments specific | |
| to the position | |
| 5.1 Division Initiatives undertaken in the | ✓ Memorandum |
| Implementation of the 6 flagship | ✓ Activity Completion Report |
| Programs under School Health and | ✓ Screenshots/Pictures/Vid |
| Nutrition Section in the New Normal | eos |
| (5 points) | |
| | |
| • 6 or more initiatives - 5 points | |
| • 5 initiatives - 4 points | |
| • 4 initiatives - 3 points | |
| • 3 initiatives - 2 points | |
| • 1 -2 initiatives - 1 point | |
| | ✓ Activity Completion Report |
| 5.2 Conducted/spearheaded training/ | · Activity Completion Report |
| activity School Health & Nutrition | |
| activities (5 points) | |
| Division Level - 5 points | |
| • District Level - 3 points | |
| • School Level - 1 point | |
| | |
| 5.3 Submission of required reports | ✓ Duly received Transmittal |
| (5 points) | |
| • 100% of required reports - 5 points | |
| submitted before deadline | |
| 100% of required reports - 3 points | |
| submitted on deadline C. Education & Learning and Development | |
| (15 points) | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points | ✓ Transcript of Records |
| Complete Academic Requirements - 4.5 points | ✓ Certificate of Completion |
| for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points | of Academic Requirements |
| Doctor's Degree units | / Certification of Units |
| Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) | Earned |
| Complete Academic Requirements - 3 points | |
| for Master's Degree | |
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (10 points) | ✓ Certificate of Participation |
| ✓ Participation to Learning and | issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) | |





| International/National - 10 points Decimal | | |
|---|--------------------------|--|
| Regional - 8 points | | |
| Division - 6 points District | | |
| District - 4 points | | |
| • School - 2 points | | |
| Note: | | |
| a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| D. Potential (5 points) | | |
| ✓ Interview and essay shall be conducted | ✓ Potential/Interview | |
| Communication skills | Checklist & Rating Sheet | |
| Ability to present ideas | | |
| Alertness | | |
| | | |
| • Judgment | | |
| Stress Tolerance | | |
| | | |





SEARCH FOR MOST OUTSTANDING DENTIST

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/IND | MEANS OF VERIFICATION Points (MOVs) Earne | |
|--|---|--|
| A. Performance (45 points) | | |
| Performance Rating of the rating periods should be (above) Point/s Earned = (Average of the Two IPC) | and authorities with date of signing • CY 2022 and CY 2023 | |
| B. Outstanding/Meritorious | Accomplishments | i |
| (35 points) *Validity of the or accomplishments and trainin last 2 years from the cut-off of PRAISE committee. | | the |
| 1. Outstanding Employee A | ward (5 points) | ✓ Certificate of |
| National Awardee - 5 points Nomination in the Department/ Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level | | Any issuance, memorandum or document showing the Criteria for the Search |
| Note: a. Points earned are cumu the allotted points for th b. For same awards receiv points earned shall be b received in the highest Otherwise, points earne 2. Innovation (5 points) | ne criterion. ved in a calendar year, based on the award governance level. | |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b | 5 points 5 points 3 points 2 points | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office |
| Only a *For collaborative innovations be divided by the number of indicated in the copyright pag *Points earned are cumulativ allotted points for the criterio | of authors/research ge. re but not to exceed r | hall hers c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office |





| Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, | 5 points 5 points will e divided by he number of uthors 1 point per rticle but not o exceed 4 oints 4 points will be divided by he number of writers .5 point in ach LR but ot to exceed points | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
|--|---|---|
| Note: a. Points earned are cumulative bu exceed the allotted points for the | | |
| 4. Resource Speakership/Learning Faci (5 points) | litation | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership | 2.5 points | |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher | points | |
| Division/Provincial/City Level Speakership | | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |





| School/Municipality/District 2.5 Speakership points | |
|---|--|
| Points earned are cumulative but not to exceed the allotted points for the criterion. | |
| 5. Other Meritorious Accomplishments specific to the position | |
| 5.1 Division Initiatives focusing on Dental Health undertaken in the Implementation of the 6 flagship programs under School Health and Nutrition Section in the New Normal (5 points) | ✓ Memorandum ✓ Activity Completion Report ✓ Screenshots/Pictures/Vid eos |
| 6 or more initiatives 5 initiatives 4 initiatives 3 initiatives 1 -2 initiatives 5 points 4 points 2 points 1 point | |
| 5.2 Conducted/spearhead training/ activity on School Dental Health & Nutrition (5 points) | ✓ Activity Completion Report |
| Regional Level - 5 points Division Level - 4 points District Level - 3 points School Level - 2 points | |
| 5.3 Submission of required reports (5 points) 100% of required reports - 5 points submitted before deadline 100% of required reports - 3 points submitted on deadline | ✓ Transmittal |
| 2. Education & Learning and Development | |
| (15 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units - 3.5 points • Master's Degree - 3 points for Master's Degree - 3 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, | ✓ Certificate of Participation issued by DepEd or other |





| seminars, workshops, conferences, fora, etc.) | agencies/organizations sanctioned by DepEd |
|--|--|
| International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |
| D. Potential (5 points) | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING DENTAL AIDE

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Point (MOVs) Earn | | |
|--|---|--|--|--|
| A. Performance (50 points) | A. Performance (50 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 50 | |) and | ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishmen | its | | |
| (30 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | <u> </u> | n the | | |
| 1. Outstanding Employee Award (10 points) National Awardee Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the Barangay Level | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | ear, | | |
| 2. Innovation (5 points) | | | a. Proposal duly approved by | |
| MOVs Submitted | Points | | the Head of Office or the designated Research | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of | |
| *For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | page. | the innovation or research, within the school/ office duly signed by the Head of Officed. Certification of adoption of the innovation or research | |





| | | by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---|--|
| | leritorious Accomplishments specific ition (15 points) | |
| 3.1 | Attendance and Punctuality in Reporting to Office (10 points)Perfect attendance and no tardiness and undertime for three (3) consecutive months in a year- 10 pointsTwo (2) authorized absences and tardiness for three (3) consecutive months in a year Three (3) authorized absences and tardiness/undertime in a year- 8 pointsFive (5) authorized absences and tardiness/undertime in a year- 4 points | ✓ Certification of the HRMO/ School Head duly noted by the Head of Office |
| 3.2 Point | Customer Satisfaction Survey Rating (5 points) /s Earned = (average of the ratings/5) x 5 | ✓ Customer Satisfaction Survey Results (for 4 quarters of 2022 & 2023) duly certified by SDS ✓ Customer Feedback/ Appreciation (1 per quarter) – Optional |
| | on & Learning and Development | |
| (15 poin 1. Educatio • • • • | ts) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree - 4 points Earned at least 18 Doctorate/ - 4 points Doctor's Degree units - 3.5 points Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) - 3 points for Master's Degree - 3 points For Master's Degree - 3 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |





| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
|--|--|
| D. Potential (5 points) | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |



SEARCH FOR MOST OUTSTANDING PUBLIC SCHOOLS DISTRICT SUPERVISOR (PSDS)

| CRITERIA/INDI | CATORS | | MEANS OF VERIFICATION Points (MOVs) Earned |
|---|--|--|--|
| A. Performance (25 points) Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25 | | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| accomplishments and trainin last 2 years from the cut-off d | tstanding/merito gs shall be within | rious 1 the | |
| last 2 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 4 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | ats ats ats eed | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (10 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative innovations be divided by the number o indicated in the copyright page | f authors/researc | | a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office |





| *Points earned are cumulative by allotted points for the criterion. | ut not to exceed the | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|--|---|
| 3. Research (10 points) | | a. Proposal duly approved by |
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by t authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. | he number of the copyright page. | the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the |
| | | research. |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wi circulation Writer/Developer/Contextu of LRs/IEC Co-Writer of LRs | - 5 points - 5 points will be divided by the number of authors al/ - 1 point per de article but not to exceed 4 points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





| • Member of the Development/ - 0.5 | riters 5 point in 2h LR but | | |
|--|-----------------------------------|---|--|
| Reviewer, Language Editor, not Layout Artist, broadcaster or 3 p video presenter, or Illustrator) of the Learning Resources | | | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | | | |
| 5. Resource Speakership/Learning Facil (5 points) | itation | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ | |
| Level | Points | Merit/Commendation/ | |
| Nominees from the Regional Office | 1 01110 | Appreciation; and | |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. | |
| Regional Office Speakership | 2.5 | | |
| Nominees from the Schools Division Office | points | | |
| Regional Level Speakership or Higher | 5 | | |
| Regional Level Speakership of Higher | points | | |
| Division/Provincial/City Level | 2.5 | | |
| Speakership | points | | |
| Nominees from Schools | | | |
| Division Level Speakership or Higher | 5 points | | |
| School/Municipality/District Speakership | 2.5 points | | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | | |
| 6. Networking/Linkages (5 points) | | \checkmark Copy of the approved | |
| | Ed-related | proposal (for IGPs and | |
| networking/partnership | projects | other special | |
| and/or programs that will benefit the Office | | programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof | |
| Proponent/organizer - 5 points Member - 2.5 points | | | |
| | | ✓ Accomplishment report w/ attachments: Pictures, | |
| Note: a. For more than one proponent, points earned will be divided by the number of proponents. | | WFP/POW | |
| 7. Other Meritorious Accomplishments specific to the position | | | |
| 7.1 Conduct of Professional Develo | pment | | |





| Programs (10 points) | ✓ Implemented approved |
|--|---|
| Conducted professional development | proposal |
| program/activity that addressed the | ✓ Narrative/Accomplishmen |
| needs of the teachers/school heads | t report (depicting the |
| related to the PAPs supervised/ | extent to which the |
| coordinated | activity has effectively and |
| | efficiently addressed a |
| ✓ Proponent/organizer - 10 points | pressing need or improved |
| ✓ Member - 5 points | service delivery/learning |
| - | outcome) with |
| Note: | attachments: Pictorial, |
| a. Points earned are cumulative but not to | written output, video, |
| exceed the allotted points for the criterion. | Certificate of |
| | Recognition/Participation |
| | \checkmark Memorandum for the |
| | |
| | conduct of the |
| | program/activity |
| | |
| | |
| 7.2 Implemented a Region/Division/ | |
| District-wide action plan that has been | |
| recognized by the community to have | ✓ Special Order as focal |
| improved the delivery of the DepEd | person/coordinator |
| recognized Program, Project, and | ✓ Approved Action Plan |
| | ✓ Accomplishment Report |
| Activity (PAPs) (5 points) | ✓ Certificate of Recognition |
| ✓ Adopted in the Region -5 points | ✓ Memorandum |
| ✓ Adopted in the Region - 5 points | ✓ Evidence showing positive |
| Districts/Division | impact of the action plan |
| ✓ Shared/disseminated - 3 points | |
| ✓ Fully implemented - 2 points | |
| ✓ Conceptualized - 1 point | |
| C. Education & Learning and Development | |
| (10 points) | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points | ✓ Transcript of Records |
| Complete Academic Requirements - 4.5 points | ✓ Certificate of Completion |
| for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points | of Academic Requirements |
| Doctor's Degree units | / Certification of Units |
| Master's Degree / Bachelor of - 3.5 points | Earned |
| Laws (Juris Doctor) Complete Academic Requirements - 3 points | |
| Complete Academic Requirements - 3 points for Master's Degree | |
| • Earned at least 18 MA Units - 2.5 points | |
| * | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| Participation to Learning and | issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) | |
| | |
| • International/National - 5 points | |
| Regional - 4 points | |
| | |
| Division - 3 points | |





| District - 2 points | 3 |
|--|--|
| School - 1 point | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING **DIVISION EDUCATION PROGRAM SUPERVISOR IN CURRICULUM AND DELIVERY IMPLEMENTATION**

Name of Nominee:______ SDO: _____ Program: _____

| CRITERIA/INDI | CRITERIA/INDICATORS | | Points Earned |
|--|---|--|------------------|
| A. Performance (15 points) | | | |
| Performance Rating of the rating periods should be O above) Point/s Earned = (Average of the Two IPCRF | utstanding (4.50 and | ✓ IPCRF duly signed by authorities with the date of signing CY 2022 and CY 2023 ✓ Service Record | |
| accomplishments and trainin | tstanding/meritorious gs shall be within the | | |
| last 2 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award on learning area handled (5 points) National Awardee Nomination in the Department/ - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovations on learning a | area (10 points) | a. Proposal duly approved by the Head of Office or the | |
| MOVs Submitted | Points | designated Research | |
| a, b, c, & d | 10 points | Committee per DO No. 16, | |
| a, b, c, & e | 10 points | s. 2017 | |
| Only a, b, & c | 6 points | b. Accomplishment Report | |
| Only a & b | 4 points | verified by the Head of | |
| Only a | 2 points | Office | |
| | | c. Certification of utilization of the innovation or research, within the school/office | |





| *For collaborative innovations, the total points shall | | duly signed by the Head of |
|---|-------------------------------|------------------------------------|
| be divided by the number of authors/researchers | | Office |
| indicated in the copyright page. | | d. Certification of adoption of |
| | | the innovation or research |
| *Points earned are cumulative b | ut not to exceed the | by another school/office |
| allotted points for the criterion. | | duly signed by the Head of |
| anotted points for the enterion. | | Office |
| | | e. Proof of citation by other |
| | | researchers (whose |
| | | study/research, whether |
| | | published/unpublished, is |
| | | likewise approved by |
| | | authorized body) of the |
| | | concept/s developed in the |
| | | research. |
| 2 Decempt (10 mainte) | | |
| 3. Research (10 points) | | a. Proposal duly approved by |
| MOVs Submitted | Dointa | the Head of Office or the |
| | Points | designated Research |
| a, b, c, & d | 10 points | Committee per DO No. 16, |
| a, b, c, & e | 10 points | s. 2017 |
| Only a, b, & c | 6 points | b. Accomplishment Report |
| Only a & b | 4 points | verified by the Head of |
| Only a | 2 points | Office |
| | | c. Certification of utilization of |
| *Research studies conducted | must be related to | the innovation or research , |
| learning area handled. | | within the school/office |
| | | duly signed by the Head of |
| *For collaborative research stud | lies, the total points | |
| shall be divided by | the number of | |
| authors/researchers indicated in | n the copyright page. | the innovation or research |
| | | by another school/office |
| *Points earned are cumulative b | out not to exceed the | duly signed by the Head of |
| allotted points for the criterion. | | Office |
| | | e. Proof of citation by other |
| | | researchers (whose |
| | | study/research, whether |
| | | published/unpublished, is |
| | | likewise approved by |
| | | authorized body) of the |
| | | concept/s developed in the |
| | | research. |
| 4. Publication / Authorship re | elated to learning | \checkmark Copy of the published |
| area handled (5 points) | | book/articles or |
| Sole authorship of a bookCo-authorship of a book | - 5 points - 5 points will | developed/contextualized |
| • Co-authorship of a book | be divided by | learning resources/IEC |
| | the number | ✓ Certificate of Recognition |
| Antiple moltiple a line in a | of authors | |
| Article published in a journ newspaper/ magazine of w | | |
| circulation | to exceed 4 | |
| | points | |
| Writer/Developer/Context of LRs/IEC | ualizer - 4 points | |
| | - 4 points will | |





| | divided by | | |
|--|------------------------|-----------------------------|--|
| | e number | | |
| | writers | | |
| | 5 point in h LR but | | |
| - • | to exceed | | |
| | oints | | |
| video presenter, or Illustrator) of | | | |
| the Learning Resources | | | |
| | | | |
| Note: | | | |
| a. Points earned are cumulative but | t not to | | |
| exceed the allotted points for the | criterion. | | |
| | | | |
| 5. Resource Speakership / Learning Fa | cilitation | a. Issuance/Memorandum/ | |
| | | Invitation/Training | |
| related to learning area handled (5 point | tsj | · – | |
| |] | Matrix; | |
| Level | Points | b. Certificate of | |
| Nominees from the Regional Office | | Recognition/Merit/ | |
| National Level Speakership or Higher | 5 | Commendation/ | |
| | points | Appreciation; and | |
| Parianal Office Spectrombin | 2.5 | c. Slide deck/s used and/or | |
| Regional Office Speakership | | Session guide/s. | |
| | points | Session guide/ s. | |
| Nominees from the Schools Division | | | |
| Office | | | |
| Regional Level Speakership or Higher | 5 | | |
| | points | | |
| Dissipiers (Descriptional 1/Oites Lessal | • | | |
| Division/Provincial/City Level | 2.5 | | |
| Speakership | points | | |
| Nominees from Schools | | | |
| Division Level Speakership or Higher | 5 | | |
| | points | | |
| School/Municipality/District | 2.5 | | |
| , 1 , | | | |
| Speakership | points | | |
| | | | |
| *Points earned are cumulative but not to e | xceed the | | |
| allotted points for the criterion. | | | |
| | | | |
| 6. Networking/Linkages (5 points) | | ✓ Copy of the approved | |
| • Initiated DepEd-related | resource | proposal (for IGPs and | |
| 1 | | other special | |
| generation on learning area | | _ | |
| that benefitted the school and | SDO | programs/projects) | |
| | | ✓ Copy of Partnership MOAs | |
| Proponent/organizer - 5 po | ints | or MOUs, deed of | |
| | points | donation/ acceptance or | |
| 2.0 | 0 | any other valid proof | |
| | | ✓ Accomplishment report w/ | |
| DT / | | | |
| Note: | | attachments: Pictures, | |
| a. For more than one proponent, point | | WFP/POW | |
| will be divided by the number of pr | oponents. | | |
| | | Note: Incomplete MOVs will | |
| | | not be given point) | |
| 7. Conduct of Professional Dev | 100mm c=+ | | |
| | elopment | ✓ Narrative/Accomplishmen | |
| Programs (10 points) | | t report (depicting the | |





| Conducted professional development program/activity related to the learning area handled that addressed the needs of the teachers /school heads ✓ Proponent/organizer: 4 to 5 development programs- 10 points 2 to 3 development programs- 8 points 1 development program - 6 points ✓ Member: 4 to 5 development programs- 5 points 2 to 3 development programs- 3 points 1 development programs- 3 points 1 development program - 2 points | extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, ✓ Certificate of Recognition/Participation ✓ Memorandum for the conduct of the program/activity (Note: Incomplete MOVs will not be given point) |
|--|--|
| <i>Note:</i> <i>Points earned are cumulative but not to exceed the allotted points for the criterion.</i> | not be given pointy |
| 8. Reported to the Region the Accomplishment Report (15 pts.) Elements of the Accomplishment Report Basic Data (including enrolment, number of teachers, literacy, numeracy, learning outcomes, and other related data) Inventory of Resources use in the learning area SWOT Analysis Monitoring mechanisms, strategies, and tools Evaluation report on a. Schools Division Instructional Supervision Plan Implementation (focus on learning area handled); b. localized curriculum delivery/instructional strategies Issues/Challenges and corresponding interventions Policy recommendations towards improvement on the learning area for regional adoption. Significant accomplishments related to the learning area handled 8 elements15 pts. 6 elements 12 pts. 4 elements 7 pts. 1 element 5 pts. | ✓ Division Report duly received at the RO |





| 9. MPS of the learning area handled (5 points) | ✓ MPS results Summary of the learning area |
|---|---|
| Points Earned | handled |
| = (Average MPS of the learning area handled/100) x 5 | nunuou |
| C. Education & Learning and Development | |
| (10 points) | |
| Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ 4.5 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| Participation to Learning and Development Activities (such as trainings seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | issued by DepEd or other |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING **DIVISION EDUCATION PROGRAM SUPERVISOR IN PROGRAM IMPLEMENTATION**

Program: _____

Name of Nominee: ______ SDO: _____

| CRITERIA/INDICATORS | | | Points Earned |
|---|---|---|------------------|
| A. Performance (15 points) | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 | | 5 8 5 | |
| B. Outstanding/Meritorious | Accomplishments | | |
| (70 points) | utstanding/meritorious ags shall be within the | | |
| | e Award on SCPs. | ✓ Certificate of | |
| 3. Outstanding Employee Award on SCPs, Inclusive Education, and other DepEd Programs handled (5 points) National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points | | | |
| earned shall be based on th highest governance level. C are cumulative. | | | |
| 2. Innovation on SCPs, Incl other DepEd Programs (10 | | a. Proposal duly approved by the Head of Office or the designated Research | |
| MOVs Submitted | MOVs Submitted Points | | |
| a, b, c, & d 10 points | | s. 2017 | |
| a, b, c, & e 10 points | | b. Accomplishment Report | |
| Only a, b, & c 6 points | | verified by the Head of | |
| Only a & b | 4 points | Office | |
| Only a | 2 points | c. Certification of utilization of the innovation or research, within the school/office | |





| *For collaborative innovations, t | he total points shall | duly signed by the Head of |
|---|-------------------------------|---|
| be divided by the number of authors/researchers | | Office |
| indicated in the copyright page. | | d. Certification of adoption of |
| | | the innovation or research |
| *Points earned are cumulative b | ut not to exceed the | by another school/office |
| allotted points for the criterion. | | duly signed by the Head of |
| | | Office |
| | | e. Proof of citation by other |
| | | researchers (whose |
| | | study/research, whether |
| | | published/unpublished, is |
| | | likewise approved by |
| | | authorized body) of the |
| | | concept/s developed in the |
| 3. Research (10 points) | | research. a. Proposal duly approved by |
| 5. Research (10 points) | | the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d | 10 points | Committee per DO No. 16, |
| a, b, c, & e | 10 points | s. 2017 |
| Only a, b, & c | 6 points | b. Accomplishment Report |
| Only a & b | 4 points | verified by the Head of |
| Only a | 2 points | Office |
| | . <u> </u> | c. Certification of utilization of |
| *Research studies conducted | must be related to | the innovation or research , |
| SCPs, Inclusive Education, | | within the school/office |
| Programs. | _ | duly signed by the Head of |
| | | Office |
| *For collaborative research stud | · · | d. Certification of adoption of |
| 5 | the number of | the innovation or research |
| authors/researchers indicated in | n the copyright page. | by another school/office |
| | | duly signed by the Head of Office |
| *Points earned are cumulative b | out not to exceed the | e. Proof of citation by other |
| allotted points for the criterion. | | researchers (whose |
| | | study/research, whether |
| | | published/unpublished, is |
| | | likewise approved by |
| | | authorized body) of the |
| | | concept/s developed in the |
| | | research. |
| 4. Publication / Authorship re | | ✓ Copy of the published |
| Inclusive Education, and other DepEd Programs | | book/articles or |
| (5 points) | | developed/contextualized |
| Sole authorship of a bookCo-authorship of a book | - 5 points - 5 points will | learning resources/IEC |
| | be divided by | ✓ Certificate of Recognition |
| | the number of authors | |
| Article published in a journ | | |
| newspaper/ magazine of w | ride article but not | |
| circulation | to exceed 4 points | |
| Writer/Developer/Context | - | |
| of LRs/IEC | | |





| be th of Member of the Development/ - 0. Quality Assurance team (Content eac Reviewer, Language Editor, not Layout Artist, broadcaster or 3 p video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but exceed the allotted points for the | criterion. | |
|--|--------------------------------------|--|
| 5. Resource Speakership / Learning Fa | | a. Issuance/Memorandum/ |
| related to SCPs, Inclusive Education, a DepEd Programs (5 points) | and other | Invitation/Training Matrix; b. Certificate of |
| Level | Points | Recognition/Merit/ |
| Nominees from the Regional Office | | Commendation/ Appreciation; and |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership | 2.5 points | Second galacy s. |
| Nominees from the Schools Division Office | P | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership | 2.5 points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 points | |
| Points earned are cumulative but not to e allotted points for the criterion. | xceed the | |
| Note: | e school ints points | ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW |
| a. For more than one proponent, point will be divided by the number of pr | | Note: Incomplete MOVs will not be given point) |





| 7. Conduct of Professional Develop: | ment |
|--|---|
| √ Member: 4 to 5 development programs- 5 p | usive the point (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, voints v points v points v points v points v written output, video, v v V points v written output, video, v v Memorandum for the |
| | pointsconduct of theprogram/activity |
| Note: | |
| <i>Points earned are cumulative but not to</i> | (Note: Incomplete MOVs will |
| exceed the allotted points for the criterion. | not be given point) |
| | |
| 8. Reported to the Region the Division Prof. Program Implementation (10 pts.) Elements of the Report Program Data (including enrolment, numl teachers handling SCPs di disciplines/specialization, classification of ICCs, ty disabilities, ALS qualifiers/passers, data on linumeracy, learning outcomes, and other related data Inventory of Resources use under the program 3. SWOT Analysis Monitoring tools and evaluation reports | ✓ Division Report duly received at the RO ber of ifferent ypes of teracy, |
| 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. 1 element 2 pts. | egional |
| 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. | egional clusive nts) ✓ Approved WFP reflected |
| 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 pointed) | egional clusive nts) ✓ Approved WFP reflected in the PMIS |
| 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 2 pts. 9. Utilization of the Downloaded PSF (5 point | egional clusive nts) ✓ Approved WFP reflected in the PMIS I ✓ Accomplishment Report |
| 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 points Earned 100% 5 | egional clusive nts) ✓ Approved WFP reflected in the PMIS |
| 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 8pts. 3 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 points Earned 100% 5 90-99% 4 | egional clusive nts) ✓ Approved WFP reflected in the PMIS 1 ✓ Accomplishment Report signed by the Focal |
| 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc. Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 6 pts. 2 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 points) 90-99% 4 80-89% 3 | egional clusive hts) ✓ Approved WFP reflected in the PMIS ↓ ✓ Accomplishment Report signed by the Focal Person, Coordinator, |
| 5. Issues/Challenges and corresponding interventi 6. Policy recommendations on the programs for readoption. 7. Accomplishments related to the SCPs, Inc Education, and other DepEd Programs 7 elements10pts. 5 elements 8pts. 3 elements 8pts. 3 elements 4 pts. 1 element 2 pts. 9. Utilization of the Downloaded PSF (5 points Earned 100% 5 90-99% 4 | egional clusive hts) ✓ Approved WFP reflected in the PMIS ↓ ✓ Accomplishment Report signed by the Focal Person, Coordinator, Chief, Budget Officer, and |



| 10. Disbursement of the D points) | | (5 | ✓ Certification of | |
|---|--|------------------|--|--|
| Disbursement Rate | Points Earned | | Disbursement of funds from | |
| 100% | 5 | | Finance Section | |
| 90-99% | 4 | | | |
| 80-89% | 3 | | | |
| 70-79% | 2 | | | |
| Below 70% | 1 | | | |
| C. Education & Learning and | Development | | | |
| (10 points) | | | | |
| Education (5 points) Doctorate/Doctor's Degr Complete Academic Requ for Doctorate/Doctor's D Earned at least 18 Docto Doctor's Degree units Master's Degree / Bache Laws (Juris Doctor) Complete Academic Requ for Master's Degree Earned at least 18 MA U Learning and Developmer ✓ Participation to Learn | uirements - 4.5 points begree - 4 points orate/ - 4 points dor of - 3.5 points uirements - 3 points nits - 2.5 points ent (5 points) | \$ | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other | |
| Faitherpation to Death Development Activities seminars, workshops etc.) International Regional Division District School | es (such as training , conferences, fora | S S S S | agencies/organizations sanctioned by DepEd | |
| b. Validity of the learn | points for the criterior ing and development ithin the last 2 years | | | |
| ✓ Interview and essay sha | 11 be conducted | | ✓ Potential/Interview | |
| Interview and essay sha Communica Ability to pro Alertness Judgment Stress Toler | tion skills esent ideas | | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING ASSISTANT SCHOOL PRINCIPAL

| Name of Nominee: _ | | SDO: |
|--------------------|---------|------|
| Position: | School: | |

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned |
|--|-------------------|--|
| A. Performance (15 points) | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 | | |
| B. Outstanding/Meritorious | s Accomplishments | |
| (70 points) *Validity of the or accomplishments and training last 2 years from the cut-off of PRAISE committee. | <u> </u> | |
| | | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (5 points) | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d | 5 points | Committee per DO No. 16, |
| a, b, c, & e | 5 points | s. 2017 |
| Only a, b, & c | 3 points | b. Accomplishment Report |
| Only a & b | 2 points | verified by the Head of |
| Only a 1 point | | Office |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | |





| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|--|--|
| 3. Research (5 points) MOVs Submitted Points a, b, c, & d b, c, & e c, & e c, & e c, & e c, & e d, b, c, & e d, b, a, c d, points Only a & b d, b, a, b, a, c d, points Only a & b d, b, a, c d, points d) a points <lid>d) a points</lid> d) a points d) a points <li< td=""><td> a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. </td></li<> | | a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (5 points) Sole authorship of a book Co-authorship of a book Co-authorship of a book Sole authorship of a book Article published in a journal/ | | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition ✓ Special Order as member of the Development/Quality Assurance Team |





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| th w Member of the Development/ - 0.3 Quality Assurance team (Content ea Reviewer, Language Editor, no Layout Artist, broadcaster or 3 p video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but exceed the allotted points for the | criterion. | | |
|--|---------------------|---|--|
| 5. Resource Speakership/Learning Facil (5 points) | itation | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ | |
| Lovol | Dointo | Merit/Commendation/ | |
| Level | Points | Appreciation; and | |
| Notional Level Speakership or Higher | 5 | c. Slide deck/s used and/or | |
| National Level Speakership or Higher | 5 points | Session guide/s. | |
| Regional Office Speakership | 2.5 | | |
| Regional Onice Speakership | points | | |
| Nominees from the Schools Division | Pointo | | |
| Office | | | |
| Regional Level Speakership or Higher | 5 | | |
| | points | | |
| Division/Provincial/City Level | 2.5 | | |
| Speakership | points | | |
| Nominees from Schools | | | |
| Division Level Speakership or Higher | 5 | | |
| | points | | |
| School/Municipality/District | 2.5 | | |
| Speakership | points | | |
| Points earned are cumulative but not to example the criterion. | xceed the | | |
| 6. Outreach Activity (5 points) | id rolated | \checkmark Copy of the approved | |
| | Ed-related program, | proposal | |
| medical/dental missions, tree | | ✓ Narrative/Accomplishmen | |
| clean-up drives, and other co | | t report (depicting the | |
| · · · · · · · · · · · · · · · · · · · | or civic | extent to which the activity has effectively and | |
| engagements | | efficiently addressed a | |
| 1 / 8 | - 5 | pressing need or improved | |
| points | | service delivery/learning | |
| | - 2.5 | outcome) with | |
| points | | attachments: Pictorial, | |
| | | written output, video | |
| Note: | | ✓ Certificate of | |
| a. Points earned are cumulative but not to | _ | Recognition/Participation | |
| u, u |) | | |





| 7. Networking/Linkages (S • Initiated Degeneration product that will benefit Proponent/or Member Note: a. Points earned are cur exceed the allotted p b. For more than one pr will be divided by the | epEd-related ojects and/o t the school organizer - 5 - 2 mulative but n oints for the cr roponent, point | or programs 5 points 2.5 points 2.5 to cot to riterion. ts earned | | proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof | |
|--|---|---|--------|--|--|
| 8. Other Meritorious According to the second structure of the second structure of the second structure of the second supervisory plan: | pervision (IS) pervised, co owing K to 12 |) (5 points) ached, and 2 curriculum | ✓ | Validated Instructional Supervisory Report / Monthly Accomplishment Report | |
| | ment tools/it ment results of school for | ems ms PPST-COT teaching | | | |
| Number of the cited practice evident in the o of IS 7 5-6 3-4 1-2 | es are E conduct E 5 p 4 p 3 p | Points Earned points points points points | | | |
| 8.2 Provision of L & Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours 4-5 hours 2-3 hours | D (5 points) Number of INSETs Conducted in a year 2 1 1 1 1 0 | Points Earned 5 points 4 points 3 points 2 points 1 point | ✓ ✓ | Memorandum LAC Plan approved by the School Head/District Supervisor/Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools Certificate of Recognition/Appreciation | |





| 8.3 Attendance of staff | | • | ✓ | IPPD/Department Training | |
|--------------------------------------|------------|-------------------|--------------|--|--|
| Regional, Division, | | | 1 | Needs as approved by | |
| Virtual or Face-to- | Face se | minar, | | School Head | |
| workshops, and tra | inings | (5 Points) | ✓ | Training matrix | |
| Point/s Earned | C | | ✓ | Memorandum Certificate of Participation | |
| = No. of Staff who att | ended s | seminar/ | | I I I I I I I I I I I I I I I I I I I | |
| trainings divided by | | , | | | |
| x allotted points | y total I. | ramber of stanj | | | |
| 8.4 Percentage of Learn | | 44.0 | | Distribution and retrieval | |
| 0 | | | • | | |
| department who Co | _ | ely Complied | | Log Sheet/s | |
| the SLMs/LAS (5 P | oints) | | • | Validated SMEA Report | |
| | | | | | |
| Percentage of Learners | | | | | |
| department who ha | lve | Point/s | | | |
| completely complied | the | Earned | | | |
| SLMs or LAS | | | | | |
| 100% | | 5 points | | | |
| 95% - 99% | | 4 points | | | |
| | | - | | | |
| 85% - 94% | | 3 points | | | |
| 75% - 84% | | 2 points | | | |
| 74% and below | | 1 point | | | |
| | - | - | | | |
| 8.5 Served as coach to | other (| teachers | \checkmark | Certification as a coach by | |
| (5 points) | | | | the School Head | |
| | | | \checkmark | Coaching Plan | |
| Percentage of the | | | \checkmark | Coaching Completion | |
| number of | | | | Report | |
| coachee/s as | Poin | t/s Earned | | - | |
| reflected in the | - | ., | | | |
| Coaching Plan | | | | | |
| 90% - 100% | 5 point | 0 | | | |
| | | | | | |
| 80% - 89% | 4 point | | | | |
| 70% - 79% | 3 point | | | | |
| 60% -69% | 2 point | S | | | |
| 59 % below | 1 point | , | | | |
| | | | - | ~ | |
| - | chers | • | \checkmark | Certification from the | |
| conceptualized action | ı/basic | research (5 | | Division Research | |
| points) | | | | Committee that the | |
| | | | | teachers conducted/ | |
| Point/s Earned = | (Numbe | er of teachers in | | conceptualized action/ | |
| the departme | • | who have | | basic research | |
| conceptualized/co | | | | | |
| research divided | | , | | | |
| teachers in the de | - | | 1 | | |
| | partine | ш л Л Л | | | |
| 0 7 SDM Land of Dreat | ioo (E | ointa) | | Contification / Contificate | |
| 8.7 SBM Level of Pract | ice (5 p | ointsj | \checkmark | | |
| | | | | issued by FTAD/QAD or | |
| • Level 3 – 5 points | | | 1 | SDO SBM Team as to the | |
| • Level 2 – 3 points | | | 1 | SBM Level of Practice | |
| • Level 1 – 1 point | | | | | |
| | | | | | |





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| C. Education & Learning and Development | | |
|---|---|--|
| (10 points) | | |
| 1. Education (5 points) • Doctorate/Doctor's Degree • Complete Academic Requirements for Doctorate/Doctor's Degree • Earned at least 18 doctorate or doctor's degree units • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements for Master's Degree • Earned at least 18 MA Units | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – DepEd and DepEd-recognized agencies International/National – 5 points Regional – 4 points Division – 3 points District – 2 points School – 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| committee. D. Potential (5 points) | | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING JHS HEAD TEACHER/DEPARTMENT HEAD

| Name of Nominee: _ | SDO: | |
|--------------------|---------|--|
| Position: | School: | |

| CRITERIA/IND | ICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|---|--|------------------|
| A. Performance (15 points) | | | |
| Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IP | outstanding (4.50 and | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 / CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishments | | |
| (70 points) *Validity of the ou accomplishments and training last 2 years from the cut-off d PRAISE committee. 1. Outstanding Employee A • National Awardee • Nomination in the | ate set by the Regional ward (5 points) – 5 points | ✓ Certificate of Recognition/Merit ✓ Any issuance. | |
| Nomination in the or Awardee in the Provide Awardee In the | Region or vincial Level Region - 3 points Division Municipal Division - 2 points District | ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| Note: a. Points earned are cumulati allotted points for the criter b. For same awards received earned shall be based on t highest governance level. C are cumulative. | ion. in a calendar year, points he award received in the | | |
| 2. Innovation (5 points) | | a. Proposal duly approved by the Head of Office or the | |
| MOVs Submitted | Points | designated Research | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | 5 points 5 points 3 points 2 points 1 point | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office | |





| *For collaborative innovations, t be divided by the number of a indicated in the copyright page. *Points earned are cumulative b allotted points for the criterion. | authors/researchers | duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|--|---|
| 3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b | Points5 points5 points4 points3 points | a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of |
| Only a *For collaborative research stud shall be divided by authors/researchers indicated in | the number of | Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office |
| *Points earned are cumulative b allotted points for the criterion. | ut not to exceed the | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of we circulation Writer/Developer/Contextu of LRs/IEC | - 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition ✓ Special Order as member of the Development/Quality Assurance Team |





| b tł | points will e divided by ne number of riters | |
|---|---|---|
| • Member of the Development/ - 0. Quality Assurance team (Content eac Reviewer, Language Editor, not | 5 point in ch LR but to exceed points | |
| Note: a. Points earned are cumulative but exceed the allotted points for the | | |
| . Resource Speakership/Learning Facil 5 points) | itation | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Regional Office Speakership | 2.5 points | |
| Nominees from the Schools Division Office | points | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership | 2.5 points | |
| Nominees from Schools Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 points | |
| Points earned are cumulative but not to earlier the criterion. | xceed the | |
| community-based feeding medical/dental missions, tree clean-up drives, and other co development activities of engagements | ommunity or civic | ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criter | | attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation |





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| 7 Notworking/Linkogoo (5 r | nointa) | | | | |
|--|---|--------------------------|----------|---|--|
| generation project that will benefit th Proponent/orga | Ed-related cts and/o he school anizer - 5 | 5 points | ✓ ✓ | proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs | |
| Member Note: a. Points earned are cumu exceed the allotted point b. For more than one propo will be divided by the nu | llative but n Its for the cr onent, point | iterion. s earned | ~ | or MOUs, deed of donation/ acceptance or any other valid proof Accomplishment report w/ attachments: Pictures, WFP/POW | |
| 8. Other Meritorious Accom | ıplishmen | ts as to the | | | |
| position (35 points) 8.1 Instructional Superv Teachers were super mentored on the followi Implementation practic supervisory plan: | rvised, co ing K to 12 | ached, and curriculum | √ | Validated Instructional Supervisory Report / Monthly Accomplishment Report | |
| a. DLL/DLP, SLM and b. Designing assessment c. Analyzing assessment d. Regular updating of e. Classroom Observat f. ICT Integration g. Adopting appropriate methodologies and let | ent tools/it ent results f school for tion using e teaching | tems rms PPST-COT | | | |
| Number of the ab cited practices a evident in the con of IS | are l | Points Carned | | | |
| 7 | | oints | | | |
| 5-6 | - | ooints ooints | | | |
| 1-2 | - | oints | | | |
| | | | | | |
| 8.2 Provision of L & D | (5 points) | | √ | Memorandum | |
| conducted in the | umber of INSETs onducted | Points Earned | V | LAC Plan approved by the School Head/District Supervisor/Approving | |
| department/grade | n a year | | √ | Authority of the SDO ACR, Impact evaluation, | |
| 8 hours | 2 | 5 points | | and other M&E Tools | |
| 8 hours | 1 | 4 points | √ | Certificate of Recognition/Appreciation | |
| 6-7 hours 4-5 hours | <u>1</u> 1 | 3 points 2 points | | | |
| 2-3 hours | 0 | 1 point | | | |





| 8.3 Attendance of staff Regional, Division, Virtual or Face-to-1 workshops, and trainings Point/s Earned = No. of Staff who a trainings divided staff) x allotted point | , Distric Face ser ainings (attended by total | t Level ninar, 5 Points) seminar/ | N S ✓ T ✓ N | PPD/Department Training leeds as approved by school Head training matrix Iemorandum Certificate of Participation |
|--|--|---|------------------------|---|
| 8.4 Percentage of department who Com SLMs/LAS (5 Points) | Learno pletely (| | L | Distribution and retrieval og Sheet/s Validated SMEA Report |
| Percentage of Learners department who ha completely complied SLMs or LAS 100% 95% - 99% 85% - 94% 75% - 84% 74% and below | ave l the | Point/s Earned 5 points 4 points 3 points 2 points 1 point | | |
| 8.5 Served as coach to (5 points) | other t | eachers | t. ✓ C | Certification as a coach by he School Head Coaching Plan |
| Percentage of the number of coachee/s as reflected in the Coaching Plan 90% - 100% 80% - 89% 70% - 79% 60% -69% 59 % below | Point 5 points 4 points 3 points 2 points 1 point | S S | | coaching Completion Report |
| 8.6 Empowered teacher conceptualized act (5 points) Point/s Earned = the departm conceptualized/c research divided teachers in the department of the departm | (Number ent onducted by th | ic research r of teachers in who have d action/basic e Number of | L C tu c a | Certification from the Division Research Committee that the eachers onducted/conceptualized ction/basic research |
| 8.7 SBM Level of Pract Level 3 – 5 points Level 2 – 3 points | 8 | oints) | is S | Certification/Certificate ssued by FTAD/QAD or DO SBM Team as to the BM Level of Practice |





| • Level 1 – 1 point | | |
|--|---|--|
| - | | |
| C. Education & Learning and Development (10 points) | | |
| 1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 4.5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4 points • Earned at least 18 doctorate or doctor's degree units - 4 points • Master's Degree / Bachelor of points Laws (Juris Doctor) - 3.5 • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units points - 2.5 | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – DepEd and DepEd-recognized agencies International/National – 5 points Regional – 4 points Division – 3 points District – 2 points School – 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING <u>ADMINISTRATIVE OFFICER II (HRMO I)</u> <u>SDO LEVEL</u>

| Name of Nominee: | SDO: |
|--------------------------|-------------------|
| Current Position: | No. of years: |

| CRITERIA/INDICATO | RS | | Points Earned |
|--|--|--|------------------|
| A. Performance (35 points) | | | |
| Performance Rating of the nomination rating periods should be Outstandabove) Point/s Earned = (Average of the Two IPCRF Rate) | nding (4.50 and | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and 2023 ✓ Service Record | |
| B. Outstanding/Meritorious Accor | nplishments | | |
| (45 points) | ling/meritorious Ill be within the | | |
| 1. Outstanding Employee Award (2000) National Awardee Nomination in the Department Awardee in the Region/Awarding the Provincial Level Nomination in the Region / Awardee in the Division/Awarding the Municipal Level Nomination in the Division/Awarding the Barangay Level Note: a. Points earned are cumulative but no allotted points for the criterion. b. For same awards received in a school earned shall be based on the award received highest governance level. Otherwise, point cumulative. | - 10 points nt/ - 8 points dee - 6 points ardee - 4 points rdee not to exceed the year, points eived in the | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | a. Proposal duly approved by the Head of Office or the | |
| MOVs Submitted | Points | designated Research | |
| a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative innovations, the t be divided by the number of auth indicated in the copyright page. | * | Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office | |





| allotted points for the criterion. | at not to excee | ed the | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the |
|--|---|----------------------------------|--|
| 3. Research (5 points) | | | concept/s developed in the research. a. Proposal duly approved by |
| o. Research (o points) | | | the Head of Office or the |
| MOVs Submitted | Points | | designated Research |
| a, b, c, & d | 5 points | | Committee per DO No. 16, |
| a, b, c, & e | 5 points | | s. 2017 |
| Only a, b, & c | 3 points | | b. Accomplishment Report |
| Only a & b | 2 points | _ | verified by the Head of Office |
| Only a | 1 point | | c. Certification of utilization of |
| *For collaborative research studi shall be divided by t authors/researchers indicated in | he number | of | the innovation or research, within the school/ office duly signed by the Head of Office |
| *Points earned are cumulative bu | ut not to excee | ed the | d. Certification of adoption of |
| allotted points for the criterion. | | | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| allotted points for the criterion. 4. Resource Speakership / Lea | | | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu |
| allotted points for the criterion. 4. Resource Speakership / Lea | | | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training |
| allotted points for the criterion. 4. Resource Speakership / Lea (10 points) | arning Facilit | ation | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; |
| allotted points for the criterion. 4. Resource Speakership / Lea (10 points) Level | urning Facilit Po | | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training |
| 4. Resource Speakership / Lea (10 points) Level Nominees from the Regional C | rning Facilit | ation | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of |
| allotted points for the criterion. 4. Resource Speakership / Lea (10 points) Level | Arning Facilit Po Dffice Dr Higher | ation ints 10 | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of Recognition/Merit/ |
| 4. Resource Speakership / Lea (10 points) Level Nominees from the Regional C | Po Dffice Dr Higher D akership | ation | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or Session |
| Nominees from the Regional C National Level Speakership o Regional Office Spe Nominees from the Schools D | Po Dffice or Higher po eakership po | ation ints 10 ints 5 | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used |
| 4. Resource Speakership / Lea (10 points) Level Nominees from the Regional (National Level Speakership of Regional Office Spea | Po Dffice Dr Higher D Dr Akership Do Division | ation ints 10 ints 5 | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandu m/Invitation/Training Matrix; b. Certificate of Recognition/Merit/ Commendation/ Appreciation; and c. Slide deck/s used and/or Session |





| Division/Provincial/City Level | 5 | |
|---|----------|---|
| Speakership | points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 10 | |
| | points | |
| School/Municipality/District | 5 | |
| Speakership | points | |
| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | |
| 5. Other Meritorious Accomplishments specific to the position | | |
| 5.1 Salary Administration and Ben Administration (5 points) | efits | |
| 100% of SDO Personnel timely received accurate salary and other benefits | 5 points | ✓ Certification from the SDS as to percentage of School Personnel received salary |
| 95%-99% of SDO Personnel timely received accurate salary and other benefits | 4 points | and other benefits timely and accurately. - Indicate in the |
| 90%-94% of SDO Personnel timely received accurate salary and other benefits | 3 points | certification the total number of personnel versus the actual |
| • 85%-89% of SDO Personnel timely received accurate salary | 2 points | number of personnel received timely and |
| and other benefits 84% and below of SDO Personnel timely received accurate salary and other benefits | 1 point | accurate salary - In case 100% is not met, include justification |
| 5.2 Personnel Records (5 points) | | |
| 100% Updated SDO Personnel Records | 5 points | ✓ Certification from the SDO HRMO as to percentage of undated School Demograph |
| (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel | | updated School Personnel Records - In case 100% is not |
| (PSIPOP)/Government Manpower Information System (GMIS) | | met, include justification ✓ PSIPOP/GMIS View (RO |
| 95-99% Updated SDO Personnel Records (Service Records, 201 File) | 4 points | validator) |
| (Service Records, 201 File, Personnel Services Itemization | | |
| Plantilla of Personnel | | |
| (PSIPOP)/Government Manpower | | |
| Information System (GMIS) | | |
| 5 () | | |





| 90-94% Updated SDO Personn Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpow Information System (GMIS) | - | | |
|--|------------|---|--|
| 85-89% Updated SDO Personn Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpow Information System (GMIS) | - | | |
| 84% and below Updated SDO Personnel Records (Service Records, 201 File, Personnel Services Itemization Plantilla of Personnel (PSIPOP)/Government Manpow Information System (GMIS) | - | | |
| 5.3 Personnel Information System | (5 points) | ✓ PMIS (RO validator) | |
| • 100% of newly created items filled up based on Program Management Information System (<i>PMIS</i>) | - 5 points | | |
| 95%-99% of newly created items filled up based on Program Management Information System (<i>PMIS</i>) | - 4 points | | |
| • 90%-94% of newly created items filled up based on Program Management Information System (<i>PMIS</i>) | - 3 points | | |
| 85%-89% of newly created items filled up based on Program Management | - 2 points | | |
| Information System (<i>PMIS</i>) 84% and below of newly created items filled up based on Program Management | - 1 point | | |
| Information System (PMIS) | | | |
| Information System (<i>PMIS</i>) C. Education & Learning and Develops | ment | | |
| | ment | ✓ Transcript of Records | |





| Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points | ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
|---|--|
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |



SEARCH FOR MOST OUTSTANDING REGIONAL OFFICE EDUCATION PROGRAM SUPERVISOR (EPS)

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) Points Earned | |
|---|---------------|--|--|
| A. Performance (25 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25 | | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishmen | ts | |
| B. Outstanding/Meritorious Accomplishments (60 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee | | rious n the | |
| PRAISE committee. 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | nts nts nts eed | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (10 points) | | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | | designated Research |
| a, b, c, & d | 10 points | | Committee per DO No. 16, |
| a, b, c, & e | 10 points | | s. 2017 |
| Only a, b, & c | 6 points | | b. Accomplishment Report |
| Only a & b | 4 points | | verified by the Head of |
| Only a | 2 points | | Office |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office |





| *Points earned are cumulative by allotted points for the criterion. | ut not to exceed the | d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---|---|
| 3. Research (10 points) | | a. Proposal duly approved by |
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by authors/researchers indicated in *Points earned are cumulative br allotted points for the criterion. | he number of the copyright page. | the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (5 points) | | ✓ Copy of the published |
| Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wi | - 5 points - 5 points will be divided by the number of authors al/ - 1 point per | book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





| • Member of the Development/ - 0.4 Quality Assurance team (Content eac Reviewer, Language Editor, not | criterion. | a. Issuance/Memorandum/ | |
|--|----------------------------------|--|--|
| (5 points) | | Invitation/Training Matrix; b. Certificate of Recognition/ | |
| Level | Points | Merit/Commendation/ | |
| Nominees from the Regional Office | 1 011115 | Appreciation; and | |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. | |
| Regional Office Speakership | 2.5 points | | |
| Nominees from the Schools Division Office | | | |
| Regional Level Speakership or Higher | 5 | | |
| | points | | |
| Division/Provincial/City Level | 2.5 | | |
| Speakership Nominees from Schools | points | | |
| Division Level Speakership or Higher | 5 points | | |
| School/Municipality/District Speakership | School/Municipality/District 2.5 | | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | | |
| 6. Networking/Linkages (5 points) Initiated DepEd-related networking/partnership projects and/or programs that will benefit the Office Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, points earned will be divided by the number of proponents. | | ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW | |
| 7. Other Meritorious Accomplishments specific to the position | | | |
| 7.1 Conduct of Professional Develo | pment | | |





| Programs (10 points) | ✓ Implemented approved |
|--|---------------------------------------|
| Conducted professional development | proposal |
| program/activity that addressed the | ✓ Narrative/Accomplishmen |
| needs of the teachers/school heads | t report (depicting the |
| related to the PAPs supervised/ | extent to which the |
| coordinated | activity has effectively and |
| | efficiently addressed a |
| ✓ Proponent/organizer - 10 points | pressing need or improved |
| ✓ Member - 5 points | service delivery/learning |
| | outcome) with |
| Note: | attachments: Pictorial, |
| a. Points earned are cumulative but not to | written output, video, |
| exceed the allotted points for the criterion. | Certificate of |
| | Recognition/Participation |
| | ✓ Memorandum for the |
| | conduct of the |
| | program/activity |
| | |
| | |
| | |
| 7.2 Implemented a Region/Division/ | |
| District-wide action plan that has been | ✓ Special Order as focal |
| recognized by the community to have | person/coordinator |
| improved the delivery of the DepEd | ✓ Approved Action Plan |
| recognized Program, Project, and | ✓ Accomplishment Report |
| Activity (PAPs) (5 points) | ✓ Certificate of Recognition |
| | ✓ Memorandum |
| ✓ Adopted in the Region - 5 points ✓ Adopted by/in the - 4 points | ✓ Evidence showing positive |
| ✓ Adopted by/in the - 4 points Districts/Division | impact of the action plan |
| ✓ Shared/disseminated - 3 points | |
| ✓ Fully implemented - 2 points | |
| ✓ Conceptualized - 1 point | |
| C. Education & Learning and Development | |
| (10 points) | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points | ✓ Transcript of Records |
| Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree | ✓ Certificate of Completion |
| • Earned at least 18 Doctorate/ - 4 points | of Academic Requirements |
| Doctor's Degree units | / Certification of Units |
| Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) | Earned |
| Complete Academic Requirements - 3 points | |
| for Master's Degree | |
| • Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation |
| ✓ Participation to Learning and | issued by DepEd or other |
| Development Activities (such as trainings, | agencies/organizations |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) | sanchoned by DepEd |
| cic.j | |
| • International/National - 5 points | |
| - international/National - 5 points | |
| Regional _ 4 points | A A A A A A A A A A A A A A A A A A A |
| Regional - 4 points Division - 3 points | |





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| District - 2 points | 3 |
|--|--|
| School - 1 point | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING **REGIONAL OFFICE LEVEL 2 UNIQUE POSITION**

Name of Nominee: ______ Functional Division: _____ Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned | |
|--|----------------------------|--|---|
| A. Performance (40 points) Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 40 | | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious Accomplishments (40 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee | | | |
| PRAISE committee. 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the Barangay Level Nomination in the District/ 2 points Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | ts ts ts ts ed | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| 2. Innovation (10 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, % a | Points 10 points 10 points | | a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Pepert |
| Only a, b, & c6 pointsOnly a & b4 pointsOnly a2 points*For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of | |





| *Points earned are cumulative but not to exceed the allotted points for the criterion. | | Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is |
|--|---|--|
| | | likewise approved by authorized body) of the concept/s developed in the research. |
| 3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by t authors/researchers indicated ir *Points earned are cumulative b allotted points for the criterion. | the number of the copyright page. | a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wicirculation Writer/Developer/Contextur of LRs/IEC Co-Writer of LRs | - 5 points - 5 points will be divided by the number of authors hal/ - 1 point per de article but not to exceed 4 points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





| | e divided by | | |
|---|------------------------|--------------------------------|--|
| | ne number of riters | | |
| • Member of the Development/ - 0. | | | |
| Quality Assurance team (Content eac Reviewer, Language Editor, not | | | |
| | points | | |
| video presenter, or Illustrator) of | | | |
| the Learning Resources | | | |
| Note: | | | |
| a. Points earned are cumulative but | t not to | | |
| exceed the allotted points for the | criterion. | | |
| 5. Resource Speakership/Learning Facil | itation | a. Issuance/Memorandum/ | |
| (10 points) | | Invitation/Training Matrix; | |
| | , | b. Certificate of Recognition/ | |
| Level | Points | Merit/Commendation/ | |
| Nominees from the Regional Office | | Appreciation; and | |
| National Level Speakership or Higher | 10 | c. Slide deck/s used and/or | |
| | points | Session guide/s. | |
| Regional Office Speakership | 5 | | |
| | points | | |
| Nominees from the Schools Division | | | |
| Office | 10 | | |
| Regional Level Speakership or Higher | 10 | | |
| | points | | |
| Division/Provincial/City Level | 5 | | |
| Speakership points | | | |
| Nominees from Schools | 10 | | |
| Division Level Speakership or Higher | 10 points | | |
| School/Municipality/District | 5 | | |
| Speakership | points | | |
| opeakership | points | | |
| *Points earned are cumulative but not to e | xceed the | | |
| allotted points for the criterion. | neecu the | | |
| | | | |
| C. Education & Learning and Developme | ent | | |
| (15 points) | | | |
| 1. Education (5 points) | | | |
| Doctorate/Doctor's Degree | 5 points | ✓ Transcript of Records | |
| Complete Academic Requirements - for Doctorate/Doctor's Degree | 4.5 points | ✓ Certificate of Completion | |
| | - 4 points | of Academic Requirements | |
| Doctor's Degree units | 2 Empirete | / Certification of Units | |
| Master's Degree / Bachelor of Laws (Juris Doctor) | 3.5 points | Earned | |
| Complete Academic Requirements - | 3 points | | |
| for Master's Degree | 2.5 points | | |
| | | | |
| 2. Learning and Development (10 points | 5) | ✓ Certificate of Participation | |
| ✓ Participation to Learning and | | issued by DepEd or other | |
| Development Activities (such as t | - | agencies/organizations | |
| seminars, workshops, conference | es, iora, | sanctioned by DepEd | |
| etc.) | 10 points | | |
| International/National - | TO points | | |





| Regional - 8 point | nts |
|--|--|
| Division - 6 point | nts |
| • District - 4 point | ints |
| School - 2 point | nts |
| Note: | |
| a. Points earned are cumulative but not to exceed the allotted points for the criteria b. Validity of the learning and developmen activities shall be within the last 2 year from the cut-off date set by the Regiona PRAISE committee. | on. nt rs |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING REGIONAL OFFICE **SECTION OR UNIT HEAD**

Name of Nominee: ______ Functional Division: _____ Position: _____

| CRITERIA/INDICATORS | | | MEANS OF VERIFICATION Points (MOVs) Earned |
|---|----------------------------|------------|--|
| A. Performance (35 points) | A. Performance (35 points) | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 | | and | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record |
| B. Outstanding/Meritorious | Accomplishments | | |
| B. Outstanding/Meritorious Accomplishments (45 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | ous the | |
| | ward (5 points) | | ✓ Certificate of |
| 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the Barangay Level Nomination in the District/ 1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | đ | Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search |
| Otherwise, points earne 2. Innovation (10 points) | | | a. Proposal duly approved by |
| | | | the Head of Office or the |
| MOVs Submitted | Points | | designated Research |
| a, b, c, & d | 10 points | | Committee per DO No. 16, |
| a, b, c, & e | 10 points | | s. 2017 |
| Only a, b, & c | 6 points | | b. Accomplishment Report |
| Only a & b | 4 points | | verified by the Head of |
| Only a | Only a 2 points | | Office |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of |





| *Points earned are cumulative b allotted points for the criterion. | ut not to exceed the | Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the |
|--|--|---|
| 3. Research (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *For collaborative research stud shall be divided by authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. | the number of the copyright page. | research. a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wicirculation Writer/Developer/Contextur of LRs/IEC Co-Writer of LRs | - 5 points - 5 points will be divided by the number of authors al/ - 1 point per de article but not to exceed 4 points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





| | e divided by | |
|--|-------------------------|---|
| | ne number of riters | |
| • Member of the Development/ - 0.5 point in | | |
| Quality Assurance team (Content eac | | |
| , 8 8 , | to exceed oints | |
| video presenter, or Illustrator) of | -onited | |
| the Learning Resources | | |
| Note: | | |
| a. Points earned are cumulative but | not to | |
| exceed the allotted points for the | criterion. | |
| | | |
| 5. Resource Speakership/Learning Facil | itation | a. Issuance/Memorandum/ |
| 5 points) | | Invitation/Training Matrix; |
| Level | Points | b. Certificate of Recognition/ Merit/Commendation/ |
| Nominees from the Regional Office | FOIIItS | Appreciation; and |
| National Level Speakership or Higher | 5 | c. Slide deck/s used and/or |
| mational level opeakership of higher | points | Session guide/s. |
| Regional Office Speakership | 2.5 | 0, |
| Regional Onice Speakership | points | |
| Nominees from the Schools Division | Pointo | |
| Office | | |
| Regional Level Speakership or Higher | 5 | |
| | points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership | points | |
| Nominees from Schools | - | |
| Division Level Speakership or Higher | 5 | |
| | points | |
| School/Municipality/District | 2.5 | |
| Speakership | points | |
| | | |
| Points earned are cumulative but not to ex | xceed the | |
| llotted points for the criterion. | | |
| 6. Outreach Activity (3 points) | | ✓ Copy of the approved |
| | | proposal |
| • Sponsored/conducted DepEd-related community-based feeding program, | | ✓ Narrative/Accomplishmen |
| ş 0 | t report (depicting the | |
| medical/dental missions, tree | extent to which the | |
| clean-up drives, and other community development activities or civic | | activity has effectively and |
| development activities or civic engagements ✓ Proponent/organizer - 3 points | | efficiently addressed a |
| | | pressing need or improved |
| - rioponent/organizer - | | |
| | 1.5 points | |
| | 1.5 points | service delivery/learning |
| ✓ Member - 1 | 1.5 points | outcome) with |
| ✓ Member - 1 Note: | - | outcome) with attachments: Pictorial, |
| ✓ Member - 1 | not to | outcome) with attachments: Pictorial, written output, video |
| ✓ Member - 1 Note: a. Points earned are cumulative but | not to | outcome) with attachments: Pictorial, |





| 1 , 0 | or programs points point point earned | ✓ ✓ | Copy of the approved proposal (for IGPs and other special programs/projects) Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof Accomplishment report w/ attachments: Pictures, WFP/POW | |
|--|--|----------------------------------|--|--|
| 8. Other Meritorious Accomplishmen to the position | nts specific | | | |
| 8.1 Compliance on submission and other reports (3 points) 7 days or earlier - 3 poin 4-6 days - 2 poin 1-3 days - 1 point |) nts nts | • | Copy of the Quarterly RMEA and other reports | |
| 8.2 Managed/facilitated a related training/ activity conducted (2 points) 2 or more activities - 2 points managed/facilitated 1 activity managed/facilitated - 1 point | | ~ | Certificate of Recognition/Certificat e of Appreciation | |
| 8.3 Timely preparation and sub documents for the procurer goods and services and payr (5 points) | ment of | • | Certification from the Finance Division | |
| I | Procurement Documents | | | |
| With CompleteDocuments andwithout discrepancyWith Complete | 2.5 points | | | |
| - | 1.5 points | | | |
| | Payment | | | |





| At least 5 days after the conduct of the 2.5 points activity | |
|---|--|
| 6 days or more after the conduct of the 1.5 points activity | |
| | |
| C. Education & Learning and Development (15 points) | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements - 3 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| for Master's Degree Earned at least 18 MA Units - 2.5 points | |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Vididity of the component of the component | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING REGIONAL OFFICE **ADMINISTRATIVE OFFICER**

Name of Nominee: ______ Functional Division: _____ Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) Points Earned | |
|---|-----------------|--|--|
| A. Performance (45 points) | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 45 | | and | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record |
| B. Outstanding/Meritorious | Accomplishmen | ts | |
| (35 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off of PRAISE committee. | <u> </u> | n the | |
| | ward (5 points) | | ✓ Certificate of |
| 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the Barangay Level Nomination in the District / - 1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. | | nts nts nt eed | Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search |
| Otherwise, points earne 2. Innovation (5 points) | | | a. Proposal duly approved by |
| MOVs Submitted | Points | | the Head of Office or the |
| a, b, c, & d | 5 points | | designated Research Committee per DO No. 16, |
| a, b, c, & e | 5 points | | s. 2017 |
| Only a, b, & c | 3 points | | b. Accomplishment Report |
| Only a & b | 2 points | | verified by the Head of |
| Only a 1 point | | Office | |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. | | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of |





| *Points earned are cumulative but not to e allotted points for the criterion. | exceed the | Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|---|---|---|
| Co-authorship of a book See th au Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs 4 but th w Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: | points points will divided by e number of thors point per ticle but not exceed 4 bints points points will e divided by ne number of riters 5 point in ch LR but t to exceed points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |
| a. Points earned are cumulative but | | |
| exceed the allotted points for the 4. Resource Speakership/Learning Facil | | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training Matrix; b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and c. Slide deck/s used and/or |
| National Level Speakership or Higher | 5 points | Session guide/s. |
| Regional Office Speakership | 2.5 | |
| points | | |
| Nominees from the Schools Division Office | | |
| Regional Level Speakership or Higher 5 points | | |
| Division/Provincial/City Level 2.5 | | |
| Speakership points | | |
| Nominees from Schools | | |





| Division Level Speakership or Higher 5 | |
|---|--------------------------------|
| points | <u>s</u> |
| School/Municipality/District 2.5 | |
| Speakership points | <u>s</u> |
| *Points earned are cumulative but not to exceed the allotted points for the criterion. | ne |
| 5. Other Meritorious Accomplishments specified to the position | c |
| - | |
| 5.1 Assisted in technical planning in any | ✓ Certificate of |
| training, orientation, workshop, and | Appreciation/ Recognition |
| other activities (10 points) | duly signed by the SDS |
| | (for SDO, district and |
| • National Level - 10 points | school nominees) or RD |
| Regional - 8 points | (for RO nominees); |
| Division - 6 points | or |
| • District - 4 points | ✓ Memorandum containing |
| | the name of the nominee |
| | |
| 5.2 Membership in Working Committees/ | ✓ Special |
| BAC/Procurement-Related (5 points) | Order/Memorandum (with |
| | the name of the Nominee) |
| • At least three (3) Working - 5 points | |
| Committees | |
| • Two (2) Working Committees - 3 points | |
| One (1) working committee - 2 points | |
| C. Education & Learning and Development | |
| (15 points) | |
| 1. Education (5 points) | |
| Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points | ✓ Transcript of Records |
| for Doctorate/Doctor's Degree | • Certificate of Completion |
| Earned at least 18 Doctorate/ - 4 points Doctor's Doctor units | of Academic Requirements |
| Doctor's Degree units Master's Degree / Bachelor of - 3.5 points | / Certification of Units |
| Laws (Juris Doctor) | Earned |
| Complete Academic Requirements - 3 points for Master's Degree | |
| • Earned at least 18 MA Units - 2.5 points | s |
| 2. Learning and Development (10 points) | ✓ Certificate of Participation |
| Participation to Learning and | issued by DepEd or other |
| Development Activities (such as training | |
| seminars, workshops, conferences, fora, | sanctioned by DepEd |
| etc.) | |
| International/National - 10 point | |
| Regional - 8 points | |
| Division - 6 point | |
| • District - 4 poin | |
| • School - 2 points | s |
| Note: | |





| a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
|---|--------------------------|--|
| D. Potential (5 points) | | |
| ✓ Interview and essay shall be conducted | ✓ Potential/Interview | |
| Communication skills | Checklist & Rating Sheet | |
| Ability to present ideas | | |
| Alertness | | |
| • Judgment | | |
| Stress Tolerance | | |





SEARCH FOR MOST OUTSTANDING **<u>REGIONAL OFFICE ACCOUNTANT</u>**

 Name of Nominee:

 Position:

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) | Points Earned | |
|--|--|---|--|--|
| A. Performance (30 points) | | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 30 | |) and | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Service Record | |
| B. Outstanding/Meritorious | Accomplishmen | its | | |
| (50 points) | utstanding/merito gs shall be withi | orious n the | | |
| | ward (5 points) | | ✓ Certificate of | |
| 1. Outstanding Employee Award (5 points) National Awardee Spoints Nomination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | nts nts nts reed ear, | Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) | | | a. Proposal duly approved by | |
| MOVs Submitted | Points | | the Head of Office or the designated Research | |
| a, b, c, & d | 5 points | | Committee per DO No. 16, s. 2017 | |
| a, b, c, & e Only a, b, & c | 5 points 3 points | | b. Accomplishment Report | |
| Only a & b | 2 points | | verified by the Head of | |
| Only a | 1 point | | Office | |
| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office | | |





| 3. Resource Speakership/Learning Facilitation (5 points) | | duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Issuance/Memorandum/ Invitation/Training Matrix; |
|---|---------------|---|
| • • | | b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and c. Slide deck/s used and/or |
| National Level Speakership or Higher | 5 | Session guide/s. |
| Designed Office Organization | points | Session guide/ s. |
| Regional Office Speakership | 2.5 | |
| Nominees from the Schools Division Office | points | |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership | 2.5 points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 points | |
| *Points earned are cumulative but not to example allotted points for the criterion. | | |
| 4. Other Meritorious Accomplishments s to the position | specific | |
| 4.1 Membership in Organizations/ Committees (5 points) Membership in technical planning committee 3 Committees 5 points 2 Committees 3 points 1 Committee 2 points | | ✓ Memorandum/Certificates /Special Order |
| 4.2 Compliance with Reporting Requirements (25 points) | | |
| 4.2.1 Submission of Mid-Year and Year- End Financial Reports to Central | | ✓ Transmittal Letter received by Central Office |





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| Office (10 points) Complete and accurate (on the 1 st day of the workshop or earlier) | - 10 points | | | |
|---|--|--------|---|--|
| Complete and accurate (before the last day of the workshop) | - 8 points | | | |
| Complete (within the submission date set/last day of the workshop) | - 6 points | | | |
| 4.2.2 Submission of Mid-Yo End Financial Report (5 points) Complete and accurate (2 days or earlier before the deadline) | | ~ | Transmittal Letter received by COA | |
| Complete and accurate (1 day before the deadline) | - 4 points | | | |
| Complete and accurate on the deadline set | - 3 points | | | |
| 4.2.3 Submission of Month Quarterly Financial H Central Office, COA, other oversight agent (10 points) Complete and accurate (2 days or earlier before the scheduled submission date set) | Reports to DBM and | * * | received by COA and DBM | |
| Complete and accurate (1 day before the scheduled submission date set) | - 8 points | | | |
| Complete and accurate within the submission date | - 6 points | | | |
| 4.3 Attendance to Division/Se Activities (5 points) | ection/Unit | ~ | Certification of Attendance duly signed by the CAO-FD | |
| 100% Attendance 80-99 % Attendance 60-79% Attendance 59% and below | 5 points 4 points 3 points 2 points | | | |





| C. Education & Learning and Development | | |
|---|--|--|
| (15 points) | | |
| 1. Education (5 points) - 5 points • Doctorate/Doctor's Degree - 4.5 points • Complete Academic Requirements for Doctorate/Doctor's Degree - 4.5 points • Earned at least 18 Doctorate/ Doctor's Degree units - 4 points • Master's Degree / Bachelor of Laws (Juris Doctor) - 3.5 points • Complete Academic Requirements for Master's Degree - 3 points • Earned at least 18 MA Units - 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| D. Potential (5 points) | | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING <u>SCHOOL LITERACY COORDINATOR</u> (Elementary Level only)

| Name of Nominee: | | SDO: | | |
|---|---|---|--|--|
| Name of Nominee: Position: School: | | | | |
| CRITERIA/INDICA | TORS | MEANS OF VERIFICATION Points (MOVs) Earned | | |
| A. Performance (30 points) | | | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings/5) x 30 | | ✓ IPCRF duly signed by authorities with date of signing SY 2022-2023 and SY 2023-2024 ✓ Service Record ✓ Special Order/ Memorandum issued as to coordinatorship duly signed by authorities | | |
| B. Outstanding/Meritorious Accomplishments (45 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | | | |
| 1. Innovation (15 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a & b Only a *Innovations shall addre improvement of the literacy let *For collaborative research in total points shall be divided by authors/researchers indica copyright page. *Points earned are cumulat exceed the allotted points for the | vel. nnovations, the y the number of uted in the ive but not to | a. Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the | | |





| 2. Development of Intervention Tools that is to improvement of numeracy level (30 points) 2.1 Quality Assured (15 points) Quality Point/s Assurance Level Earned Region 15 Division 10 District/School/ 5 Municipality 5 | ed ✓ Copy of the intervention tools developed duly approved by the School Head/SDS/RD (whichever should apply depending on the scope) |
|--|--|
| 2.2 Pilot tested the intervention materials (5 points) No. of schools piloted 5 or more 5.2-4 4 1 3 2.3 Implementation of the intervention materials (10 points) Implementation Level Points Division 10 District 5 School 3 | ✓ Copy of the intervention tools on the conduct of pilot testing evidently shown with comments ✓ Copy of the finalized Intervention tools ✓ Copy of letter/certification on the implementation and utilization of the intervention tools |
| Pre-Post Test Results Points Earned: Average of the following: Grades 1-3 (CRLA Grade Ready Results/100) x 20); Grades 4-6 (Phil-IRI Independent | ✓ Copy of the Report/Form A literacy report |
| Results/100x20); D. Potential (5 points) ✓ Interview and essay shall be conducted • Communication skills • Communication skills • Ability to present ideas • Alertness • Judgment • Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING <u>SCHOOL NUMERACY COORDINATOR</u> (Elementary Level only)

| Name of Nominee: | | | SDO: | |
|--|----------------------|----------|--|------------------|
| Position: | School: | | | |
| | | <u> </u> | | |
| CRITERIA/INDICA | ATORS | N | IEANS OF VERIFICATION | Points Earned |
| | | | (MOVs) | |
| A. Performance (30 points) | | | | |
| 1. Performance Rating of the last 2 rating periods should (4.50 and above) | | V | IPCRF duly signed by authorities with date of signingSY 2022-2023 and | |
| Point/s Earned = (Average of the Two IPCRF Ratings/5) x 30 | | | SY 2023-2024 Service Record Special Order/ Memorandum issued as to coordinatorship duly signed by authorities | |
| B. Outstanding/Meritorious Ac | complishments | | | |
| (45 points) *Validity of the outstan | ding/meritorious | | | |
| accomplishments and trainin | | | | |
| the last 2 years from the cut- | | | | |
| Regional PRAISE committee. | 3 | | | |
| 1. Innovation (15 points) | | a. | Proposal duly approved by | |
| | | | the Head of Office or the | |
| MOVs Submitted | Points | | designated Research | |
| a, b, c, & d | 15 points | | Committee per DO No. 16, s. 2017 | |
| a, b, c, & e | 15 points | h | S. 2017 Accomplishment Report | |
| Only a, b, & c Only a & b | 9 points 6 points | υ. | verified by the Head of | |
| Only a | 3 points | | Office | |
| Olly a | 5 points | c. | Certification of utilization of | |
| *Innovations shall address on of the numeracy level. | - | 0. | the innovation or research, within the school/office duly signed by the Head of Office | |
| *For collaborative research | - | h | Certification of adoption of | |
| total points shall be divided i authors/researchers indicate page. | d in the copyright | u. | the innovation or research by another school/office duly signed by the Head of Office | |
| *Points earned are cumula exceed the allotted points for | | e. | Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by | |
| | | | authorized body) of the concept/s developed in the research. | |





| 2. Development of Intervention | on Tools that led | 1 | | |
|--|-------------------|--------------|---|--|
| to improvement of numeracy | | | | |
| ······································ | | , | | |
| 2.1 Quality Assured (| 15 points) | ~ | Copy of the intervention tools developed duly | |
| Quality | Point/s | | approved by the School Head/SDS/RD (whichever | |
| Assurance Level | Earned | | | |
| Region | Region 15 | | should apply depending on | |
| Division | 10 | | the scope) | |
| District/School/ | 5 | | 1, | |
| Municipality | - | | | |
| | | | | |
| 2.2 Pilot tested the in | itervention | ✓ | Certification/Endorsemen | |
| materials (5 points) | | | t on the Quality Assured of the intervention tools | |
| No. of schools P | oint/s Earned | ן ר | from School Committee/ | |
| | onn/s Earneu | | SDO/RO Quality | |
| piloted 5 or more | 5 | - | Assurance Team | |
| 2-4 | 5 4 | | Copy of the intervention | |
| 1 | 3 | | tools on the conduct of | |
| 1 | 3 | | pilot testing evidently | |
| | | | shown with comments | |
| | | | shown with comments | |
| | | | | |
| 2.3 Implementation of | the intervention | 2 1 | Copy of the finalized | |
| | | .1 | Intervention tools. | |
| materials (10 points) | | | | |
| Implomentation I | evel Points | ן ר | Copy of letter/certification | |
| Implementation Le | | | on the implementation and utilization of the | |
| Dissipling | Earned | _ | utilization of the intervention tools. | |
| Division | 10 | | intervention tools. | |
| District | 5 | _ | | |
| School | 3 | | | |
| | | | | |
| C. Results on the numeracy | performance | | | |
| (20 points) | | | | |
| Pre-Post Test Resul | ts | \checkmark | •••••••••••••••••••••••••••••••••••••• | |
| | | | A numeracy report/RMA | |
| Points Earned | | | result | |
| = (RMA Result/100 |)) x 20 | | | |
| | | | | |
| D. Potential (5 points) | | | | |
| ✓ Interview and essay sl | nall be conducte | ed ✓ | / | |
| Communi | cation skills | | Checklist & Rating Sheet | |
| Ability to | present ideas | | - | |
| • Alertness | | | | |
| Judgment | | | | |
| Stress Tol | | | | |
| - 500000 101 | | | | |
| | | | | |





SEARCH FOR MOST OUTSTANDING <u>ICT COORDINATOR</u> (SCHOOL LEVEL)

| CRITERIA/INDICATO | RS | N | IEANS OF VERIFICATION (MOVs) | Points Earned |
|---|------------------------------------|--------|---|------------------|
| A. Performance (20 points) | | | | |
| Performance Rating of the nomination rating periods should be Outstan above) Point/s Earned = (Average of the Two IPCRF Rational States) | ding (4.50 and atings / 5) x 20 | ✓ ✓ | IPCRF duly signed by authorities with date of signing • SY 2022-2023 and SY 2023-2024 Special Order/Memorandum issued as an ICT Coordinator duly signed by authorities | |
| B. Outstanding/Meritorious Accor | nplishments | | | |
| (65 points) *Validity of the outstand accomplishments and trainings sha last 2 years from the cut-off date set PRAISE committee. | | | | |
| 1. Outstanding Employee Award (10 points) National Awardee 10 points Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ 4 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | ~ | memorandum or document showing the Criteria for the Search | |
| 2. Innovation (10 points) | | | a. Proposal duly | |
| MOVs Submitted | Points | | approved by the Head of Office or the | |
| a, b, c, & d | 10 points | | designated Research | |
| a, b, c, & e | 10 points | | Committee per DO No. | |
| Only a, b, & c | 6 points | | 16, s. 2017 | |
| Only a & b | 4 points | | b. Accomplishment | |
| Only a | 2 points | 1 | Report verified by the | |
| *Innovation must be ICT-related onl | у. | | Head of Office c. Certification of utilization of the | |





| *For collaborative innovations, the total po be divided by the number of authors/re indicated in the copyright page. *Points earned are cumulative but not to e allotted points for the criterion. | searchers | | | innovation or research, within the school/office duly signed by the Head of Office Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/unpublishe d, is likewise approved by authorized body) of the concept/s developed in the research. | |
|---|---|---|-------------|--|--|
| | | | | | |
| 3. Publication / Authorship (5 points) | | ✓ | Cot | oy of the published | |
| Co-authorship of a book Solution Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of the Development/ Quality Assurance team (Content Reviewer, Language Editor, | points points will divided by enumber of thors point per icle but not exceed 4 ints points points will divided by enumber of iters 5 point in th LR but to exceed points | * | dev lea: | ok/articles or reloped/contextualized rning resources/IEC rtificate of Recognition | |
| 4. Resource Speakership / Learning Fa | cilitation | | ือ | Issuance/Memorandu | |
| (5 points) | | | | m/Invitation/Training Matrix; | |
| Level | Points | | b. | Certificate of | |
| Nominees from the Regional Office | | | | Recognition/Merit/ | |
| National Level Speakership or Higher | 5 | | | Commendation/ | |
| | points | 1 | | Appreciation; and | |





| Regional Office Speakership | 2.5 | c. Slide deck/s used |
|--|--|---|
| Nominees from the Sabash Division | points | and/or Session |
| Nominees from the Schools Division Office | | guide/s. |
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level Speakership | 2.5 points | |
| Nominees from Schools | pointo | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 points | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | |
| 5. Other Meritorious Accomplishments position (35 points) | as to the | |
| Ensured the maximum utili DCP packages in teaching and – 15pts | | Certification signed by CID Chief, ITO, and SDS |
| Maintained the usability of school and learners' accounts. | | Certification signed by ITO and SDS |
| Supported programs relative t of the DepEd Learning Mar System. – 15pts. | | Certification signed by CID Chief, ITO, and SDS |
| C. Education & Learning and Developme | nt | |
| (10 points) | | |
| Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree | 5 points 4.5 points 4 points 3.5 points 9 points 2.5 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| • Regional - | seminars, | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |





| | | i |
|---|--|---|
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | | |
| b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| D. Potential (5 points) | | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING SPORTS COACH/TRAINER SCHOOL LEVEL

| Name of Nominee: | | SDO: |
|------------------|---------|------|
| Position: | School: | |

| CRITERIA/INDICATO | RS | N | IEANS OF VERIFICATION (MOVs) | Points Earned |
|---|--|----|---|------------------|
| A. Performance (20 points) | | | | |
| Performance Rating of the nominal rating periods should be Outstand above) Point/s Earned = (Average of the Two IPCRF Rate) | ding (4.50 and | ~ | IPCRF duly signed by authorities with date of signing • SY 2022-2023 and SY 2023-2024 Special Order/Memorandum issued as a Sports Coach/Trainer duly signed by authorities | |
| B. Outstanding/Meritorious Accor | nplishments | | | |
| (65 points) *Validity of the outstand accomplishments and trainings sha last 2 years from the cut-off date set PRAISE committee. | | | | |
| 1. Outstanding Employee Award (10 points) National Awardee Nomination in the Department/ 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest | | V | Certificate of Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (10 points) | | a. | Proposal duly approved by | |
| | — • · · | | the Head of Office or the | |
| MOVs Submitteda, b, c, & da, b, c, & eOnly a, b, & cOnly a & bOnly aOnly a | Points10 points10 points6 points4 points2 points | | designated Research Committee per DO No. 16, s. 2017 Accomplishment Report verified by the Head of Office Certification of utilization of the innovation or | |
| | a 0111y. | | research, within the | |





| | anotive in a creation of the total as | | | |
|---|---|--|-----------------------|--|
| indicated in *Points ear | orative innovations, the total po by the number of authors/re in the copyright page. ned are cumulative but not to e ints for the criterion. | esearchers | | school/office duly signed by the Head of Office Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 3. Publicat | Co-authorship of a book - 5 be the au Article published in a journal/ - 1 newspaper/ magazine of wide circulation to Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs - 4 be th Wember of the Development/ - 0. Quality Assurance team (Content Reviewer, Language Editor, not | points points will divided by e number of athors 1 point per ticle but not exceed 4 points • points 4 points will e divided by he number of riters .5 point in ch LR but t to exceed points | ✓ | Copy of the published book/articles or developed/contextualized learning resources/IEC Certificate of Recognition |
| | arned are cumulative but not to ts for the criterion. | exceed the | | |
| a. Points ea allotted poin | arned are cumulative but not to ts for the criterion. | | а. | Issuance/Memorandum/ |
| a. Points ea allotted poin 4. Resourc | ts for the criterion. | | a. | Invitation/Training |
| a. Points ea allotted poin 4. Resourc | ts for the criterion. | cilitation | a. b. | , , , |
| a. Points ed allotted poin 4. Resourc (5 points) | ts for the criterion. | | | Invitation/Training Matrix; Certificate of Recognition/Merit/ |
| a. Points ed allotted poin 4. Resourc (5 points) Nominees | ts for the criterion. ce Speakership / Learning Fa Level | cilitation | | Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ |
| a. Points ed allotted poin 4. Resourc (5 points) Nominees | ts for the criterion. ce Speakership / Learning Fa Level 5 from the Regional Office al Level Speakership or Higher | Points 5 points | b. | Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and |
| a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation | ts for the criterion. ce Speakership / Learning Fa Level 5 from the Regional Office al Level Speakership or Higher Regional Office Speakership | Points 5 | | Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ |
| a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation | ts for the criterion. ce Speakership / Learning Fa Level 5 from the Regional Office al Level Speakership or Higher | Points 5 points 2.5 | b. | Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or |
| a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation Nominees Office | ts for the criterion. Ce Speakership / Learning Fa Level 5 from the Regional Office Level Speakership or Higher Regional Office Speakership 5 from the Schools Division | Points 5 points 2.5 points | b. | Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or |
| a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation Nominees Office | ts for the criterion. ce Speakership / Learning Fa Level 5 from the Regional Office al Level Speakership or Higher Regional Office Speakership | Points Points 2.5 points 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 | b. | Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or |
| a. Points ed allotted poin 4. Resourc (5 points) Nominees Nation Nominees Office | ts for the criterion. Ce Speakership / Learning Fa Level 5 from the Regional Office Level Speakership or Higher Regional Office Speakership 5 from the Schools Division | Points 5 points 2.5 points | b. | Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or |





| Scho | el Speakership or | Highor | 5 | | |
|--|---|---|--|-----------------------|--|
| | | inglier. | ס points | | |
| | ol/Municipality/I | District | 2.5 | | |
| | , 10, | kership | points | | |
| Points earned ar | e cumulative but the criterion. | not to ex | sceed the | | |
| 5. Other Meriton position (35 point | rious Accomplisl nts) | nments | as to the | | |
| 5.1 Conduct | of Professiona | 1 Deve | elopment | ✓ | Narrative/ |
| |) related to Spor | | - | | Accomplishment report (depicting the extent to |
| Conducted | professional | dev | relopment | | which the activity has |
| orogram/activity | that addressed th | | - | 1 | effectively and efficiently |
| oaches/trainers | | | - | | addressed a pressing need or improved service |
| | Number of | | | | delivery /learning |
| Role | PDPs | Point/s | t/s Earned | | outcome) with |
| | conducted | · · | | 1 | attachments: Pictorial, |
| Dropopont / | 4 or more | e 10 points | oints | | written output, video, |
| roponent/ 2-3 | 8 p | oints | \checkmark | o cr tilleate oi | |
| Organizer | 1 | - | oints | | Recognition/Participation |
| | 4 or more | - | oints | \checkmark | memoranaam ioi the |
| Member | 2-3 | - | oints | 1 | conduct of the |
| | 1 | | oint | | program/activity |
| | | | | | |
| allotted points for th | | | | | |
| a. Points earned a allotted points for th | | | | ✓ | Certificate of Recognition/Appreciation |
| a. Points earned a allotted points for th | ne criterion. | oach (2 | | ✓ | Certificate of Recognition/Appreciation as Sports Trainer or Coach |
| a. Points earned a allotted points for th 5.2 Award as Spo | ne criterion. orts Trainer or C | oach (2: Point/s | 5 points) | ✓ | Recognition/Appreciation |
| a. Points earned a allotted points for th 5.2 Award as Spo Level | ne criterion. orts Trainer or C | oach (2 Point/s 10 p | 5 points) | ~ | Recognition/Appreciation as Sports Trainer or Coach |
| a. Points earned a allotted points for th 5.2 Award as Spo Level | ne criterion. orts Trainer or C Rank 1 | oach (2 Point/s 10 p 7 p | 5 points) S Earned points oints | ✓ | Recognition/Appreciation as Sports Trainer or Coach |
| a. Points earned a allotted points for th 5.2 Award as Spo Level | ne criterion. orts Trainer or C Rank 1 2 | oach (2 Point/s 10 p 7 p 5 p | 5 points) s Earned points oints oints | ~ | Recognition/Appreciation as Sports Trainer or Coach |
| 2. Points earned a cullotted points for th 5.2 Award as Spo Level National | ne criterion. orts Trainer or C Rank 1 2 3 | oach (2 Point/s 10 p 7 p 5 p | 5 points) s Earned points oints oints oints oints | ~ | Recognition/Appreciation as Sports Trainer or Coach |
| a. Points earned a allotted points for th 5.2 Award as Spo Level National | ne criterion. orts Trainer or C Rank 1 2 3 1 2 2 | oach (2 Point/s 10 p 7 p 5 p 5 p 3 p | 5 points) 5 Earned 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints | ✓ | Recognition/Appreciation as Sports Trainer or Coach |
| a. Points earned a allotted points for th 5.2 Award as Spo Level National | ne criterion. orts Trainer or C Rank 1 2 3 1 | oach (2 Point/s 10 p 7 p 5 p 5 p 3 p 1 p | 5 points) 5 Earned 5 Doints 5 Do | ✓ | Recognition/Appreciation as Sports Trainer or Coach |
| a. Points earned a allotted points for th 5.2 Award as Spo | ne criterion. orts Trainer or C Rank 1 2 3 1 2 3 1 2 3 | oach (2) Point/s 10 p 7 p 5 p 5 p 3 p 1 p 3 p | 5 points) 5 Earned 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints 5 Doints | ✓ | Recognition/Appreciation as Sports Trainer or Coach |





| b. For same awards received in a school year, points | | |
|---|---|--|
| earned shall be based on the award received in the highest | | |
| governance level. Otherwise, points earned are cumulative. | | |
| | | |
| C. Education & Learning and Development | | |
| (10 points) | | |
| 1. Education (5 points) | ✓ Transcript of Records | |
| | ✓ Certificate of Completion of | |
| Doctorate/Doctor's Degree - 5 points | Academic Requirements / | |
| Complete Academic Requirements - 4.5 points | Certification of Units | |
| for Doctorate/Doctor's Degree | | |
| • Earned at least 18 Doctorate/ - 4 points | Earned | |
| Doctor's Degree units Master's Degree / Bachelor of - 3.5 points | | |
| Master's Degree / Bachelor of - 5.5 points Laws (Juris Doctor) | | |
| Complete Academic Requirements - 3 points | | |
| for Master's Degree | | |
| • Earned at least 18 MA Units - 2.5 points | | |
| | | |
| 2. Learning and Development (5 points) | ✓ Certificate of Participation | |
| ✓ Participation to Learning and Development | issued by DepEd or other | |
| Activities (such as trainings, seminars, | agencies/organizations | |
| workshops, conferences, fora, etc.) | sanctioned by DepEd | |
| | Salication of DopDa | |
| International/National - 5 points | | |
| | | |
| | | |
| Division - 3 points | | |
| | | |
| Note: | | |
| a. Points earned are cumulative but not to exceed the | | |
| allotted points for the criterion. | | |
| h Walidity of the learning and development | | |
| b. Validity of the learning and development activities shall | | |
| be within the last 2 years from the cut-off date set by the | | |
| Regional PRAISE committee. | | |
| | | |
| D. Potential (5 points) | | |
| \checkmark Interview and essay shall be conducted | ✓ Potential/Interview | |
| Communication skills | Checklist & Rating Sheet | |
| Ability to present ideas | | |
| • Alertness | | |
| Judgment | | |
| Stress Tolerance | | |
| • Suess Tolerance | | |
| | | |





SEARCH FOR MOST OUTSTANDING DIVISION WinS COORDINATOR

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | N | IEANS OF VERIFICATION (MOVs) | Points Earned |
|---|--|---------|---|------------------|
| A. Performance (15 points) | | | | |
| Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IPC | Outstanding (4.50 and CRF Ratings / 5) x 15 | ✓ ✓ | IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 Service Record Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities | |
| B. Outstanding/Meritorious | Accomplishments | | | |
| (65 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | | | | |
| 1. Outstanding Employee A | ward (5 points) | ✓ | Certificate of | |
| National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level | | ~ | Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | | | |
| 2. Innovation (5 points) | | a. | Proposal duly approved by | |
| MOVA Only the d | Deinte | | the Head of Office or the | |
| MOVs Submitted a, b, c, & d | Points 5 points | | designated Research Committee per DO No. 16, | |
| a, b, c, & e | 5 points | | s. 2017 | |
| Only a, b, & c | 3 points | b. | Accomplishment Report | |
| Only a & b | 2 points | | verified by the Head of | |
| Only a | 1 point | | Office | |
| *Innovation must be WinS-rel | | c. | Certification of utilization of the innovation or research, | |
| | drass: Government Center, Car | ما م ام | ua Pala Lauta | - |





| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | | within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|----------|-------------|--|
| 3. Research (5 points) | | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | | designated Research |
| a, b, c, & d | 5 point | | Committee per DO No. 16, |
| a, b, c, & e | 5 point | | s. 2017 |
| Only a, b, & c | 3 point | | b. Accomplishment Report |
| Only a & b | 2 point | | verified by the Head of Office |
| Only a | 1 poin | t | c. Certification of utilization of |
| *Research studies conducted must be WinS-related only. *For collaborative research studies/innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | | the innovation or research , within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Resource Speakership/Learning Facilitation (5 points) | | | a. Issuance/Memorandum/ Invitation/Training Matrix;b. Certificate of Recognition/ |
| | | | |
| | ffice | | Appreciation; and |
| Nominees from the Regional O | | | |
| | | 5 | c. Slide deck/s used and/or |
| Nominees from the Regional O | | 5 points | c. Slide deck/s used and/or Session guide/s. |
| Nominees from the Regional O | r Higher | _ | |





| Office | | |
|---|---|--|
| Regional Level Speakership or Higher | 5 points | |
| Division/Provincial/City Level | 2.5 | |
| Speakership | points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 5 points | |
| School/Municipality/District Speakership | 2.5 points | |
| Points earned are cumulative but not to ex llotted points for the criterion. | sceed the | e |
| 5. Networking/Linkages (20 points) Initiated DepEd-related generation projects and/or that will benefit the school Proponent/organizer - 5 poi Member - 2.5 p Note: a. For more than one proponent, point, will be divided by the number of proponent | nts points /s earned | other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, |
| 6. Other Meritorious Accomplishments | specific | |
| to the position 6.1 3-Star Approach (25 points) | | Division Results |
| 6.1 3-Star Approach (25 points) | | ✓ Division Results |
| 6.1 3-Star Approach (25 points) | 25 points | |
| 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. | 25 points 20 points | 3 |
| 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the - | - | s |
| 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the past 2 yrs. Able to reach 2 stars for the - hast 2 yrs. Able to reach 2 stars for the - hast 2 yrs. | 20 points | |
| 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the past 2 yrs. Able to reach 2 stars for the 1st time | 20 points 15 points | |
| 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the past 2 yrs. Able to reach 2 stars for the 1st time Able to reach 1 star - 5 C. Education & Learning and Developme | 20 points 15 points 10 points 5 points | |
| 6.1 3-Star Approach (25 points) Able to reach 3 stars for the past 2 yrs. Able to reach 3 stars for the 1st time Able to reach 2 stars for the past 2 yrs. Able to reach 2 stars for the 1st time Able to reach 1 star - 5 | 20 points 15 points 10 points 5 points | |





| Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points | |
|---|--|
| 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING SCHOOL-BASED FEEDING PROGRAM DIVISION COORDINATOR

 Name of Nominee:
 SDO:
 Position: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) | | Points Earned |
|---|----------------------------|---|--|------------------|
| A. Performance (25 points) | A. Performance (25 points) | | | |
| 1. Performance (25 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25 | | authori signing • (Service Special Order/I issued coordin | CY 2022 and 2023 Record Memorandum as to atorship or ship duly signed | |
| B. Outstanding/Meritorious Ac | complishments | | | |
| (60 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | | | |
| 1. Outstanding Employee Awar | | Certific | | |
| National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level | | Any memora docume | ition/Merit issuance, andum or ent showing the for the Search | |
| a. Points earned are cumulative bu allotted points for the criterion. | | | | |
| b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | | | |
| 2. Innovation (5 points) | | | l duly approved by | |
| MOVs Submitted | Points | | d of Office or the ted Research | |
| a, b, c, & d | 5 points | | tee per DO No. 16, | |
| a, b, c, & e | 5 points | s. 2017 | | |
| Only a, b, & c | 3 points | - | lishment Report | |
| Only a & b | 2 points | | by the Head of | |
| Only a | 1 point | Office c. Certifica | ation of utilization | |





| *Innovation should be School-based Feeding | of the innovation or |
|--|---|
| program-related only. | research, within the |
| | school/ office duly signed |
| *For collaborative innovations, the total points shall | by the Head of Office |
| 5 7 | Certification of adoption of |
| indicated in the copyright page. | the innovation or research |
| | by another school/office |
| *Points earned are cumulative but not to exceed the | duly signed by the Head of |
| allotted points for the criterion. | Office |
| е. | Proof of citation by other |
| | researchers (whose |
| | study/research, whether |
| | published/ unpublished, |
| | is likewise approved by |
| | authorized body) of the |
| | concept/s developed in |
| | the research. |
| 3. Research (5 points) a. | Proposal duly approved by |
| | the Head of Office or the |
| MOVs Submitted Points | designated Research |
| a, b, c, & d 5 points | Committee per DO No. 16, |
| a, b, c, & e 5 points | s. 2017 |
| | Accomplishment Report |
| Only a & b 2 points | verified by the Head of |
| Only a 1 point | Office |
| | Certification of utilization |
| *Research studies conducted should be School- | of the innovation or |
| based Feeding program-related only. | research, within the |
| | school/ office duly signed by the Head of Office |
| *For collaborative research studies, the total points | Certification of adoption of |
| shall be alviaed by the fidiliber of | the innovation or research |
| authors/researchers indicated in the copyright | by another school/office |
| page. | - |
| | duly signed by the Head of Office |
| *Points earned are cumulative but not to exceed the | Proof of citation by other |
| allotted points for the criterion. | researchers (whose |
| | study/research, whether |
| | published/ unpublished, |
| | is likewise approved by |
| | authorized body) of the |
| | concept/s developed in |
| | the research. |
| 4. Resource Speakership / Learning Facilitation a. | Issuance/Memorandum/ |
| (5 points) | Invitation/Training |
| (- F) | Matrix; |
| Level Points b. | Certificate of |
| Nominees from the Regional Office | Recognition/Merit/ |
| ALVENDERVAN ARVARE VARE ILVEIVILLE VIIILE | |
| | Commendation/ |
| National Level Speakership or Higher 5 | Commendation/ Appreciation; and |
| National Level Speakership or Higher 5 points | |





| Nominees from the Schools Division | | | |
|---|--|--|--|
| Office | | | |
| Regional Level Speakership or Higher | 5 | | |
| | points | | |
| Division/Provincial/City Level | 2.5 | | |
| Speakership | points | | |
| Nominees from Schools | | | |
| Division Level Speakership or Higher | 5 | | |
| Sahaal/Mariainality/District | points | | |
| School/Municipality/District Speakership | 2.5 points | | |
| Speakership | points | | |
| *Points earned are cumulative but not to exallotted points for the criterion. | xceed the | | |
| 5. Other Meritorious Accomplishments s to the position (40 points) | specific | | |
| | | | |
| 5.1 Percentage of actual beneficiarie | | 0 | |
| versus the target beneficiaries (5 points) | | SDO versus Actual beneficiaries from School | |
| 100% of beneficiaries were served with - 5 p NFP & Milk | oints | using SBFP Form 1 | |
| | 90-99% of beneficiaries were served - 3 points | | |
| 89% and below of beneficiaries were - 1 po served with NFP & Milk | oint | | |
| 5.2 Prompt implementation of the pro- | ogram (5 | ✓ Narrative Report of | |
| points) | 8 (- | implementation of program | |
| The program was implemented on - 5 schedule | points | program | |
| The program was implemented - 4 p behind schedule | ooints | | |
| 5.3 Compliance to guidelines (5 points) | | ✓ SBFP Core Group | |
| | | Members | |
| 1 point each if complied | | ✓ Activity Completion | |
| Creation of SBFP Core Group | | Report | |
| Orientation for implementers | | ✓ Narrative Reports | |
| conducted | | ✓ Documentation | |
| • Compliance to the minimum h | lealth | | |
| requirements | | | |
| Food safety standards followed | 1 | | |
| Orderly distribution of food commodities | | | |
| 5.4 Presence & completeness of the f | following | SBFP Forms FY 2021 | |
| forms (SBFP Form FY2021) | onowing | SDFF FUIIIS FI 2021 | |
| (5 points) | | | |
| 1 point each if complied | | | |
| Cycle Menu | | | |





| • SBFP Form 1 | |
|--|-----------------------------|
| • SBFP Form 2 | |
| SBFP Form 3 | |
| SBFP Form 7 | |
| 5.5 Prompt Submission of Liquidation Reports (5 | Liquidation Reports |
| points) | |
| P • • • • • • • • • • • • • • • • • • • | |
| Suppliers were fully paid within a - 5 points | |
| month | |
| Suppliers were fully paid more than - 3 points | |
| one (1) month | |
| Suppliers were fully paid more than - 2 points | |
| two (2) months | |
| 5.6 Prompt submission of Program Terminal | SBFP PTR |
| Report (PTR) (5 points) | |
| | |
| PTR was submitted complete and - 5 points | |
| on time | |
| | |
| PTR was submitted late and - 4 points | |
| incomplete | |
| 5.7 Involvement/support of parents & | Activity Documentation |
| community (5 points) | Report |
| | |
| Involvement/support of parents & - 5 points | |
| community are recorded and | |
| documented | |
| | |
| There is involvement/support of - 4 points | |
| parents & community but not | |
| documented | |
| 5.8 Conduct of advocacy and social/resource | Activity Documentation |
| mobilization activities (5 points) | Report |
| | |
| Advocacy and social/resource - 5 points | |
| mobilization activities were | |
| recorded and documented | |
| | |
| Advocacy and social/resource - 4 points | |
| mobilization activities were | |
| conducted but not documented | |
| C. Education & Learning and Development | |
| (10 points) | |
| 1. Education (5 points) | ✓ Transcript of Records |
| Doctorate/Doctor's Degree - 5 points | ✓ Certificate of Completion |
| Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree | of Academic |
| Earned at least 18 Doctorate/ - 4 points | Requirements / |
| Doctor's Degree units | Certification of Units |
| Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) | Earned |
| Complete Academic Requirements - 3 points | |
| for Master's Degree | |
| Earned at least 18 MA Units - 2.5 points | |





| 2. Learning and Development (5 points) | ✓ Certificate of |
|---|--|
| ✓ Participation to Learning and Development Activities (such as trainings, | Participation issued by DepEd or other |
| seminars, workshops, conferences, fora, | agencies/organizations |
| etc.) | sanctioned by DepEd |
| ctc.) | salicitolicu by Depizu |
| International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | |
| b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional | |
| PRAISE committee. | |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING **DIVISION GENDER AND DEVELOPMENT (GAD) COORDINATOR**

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | | N | IEANS OF VERIFICATION (MOVs) | Points Earned |
|--|---|--------|---|------------------|
| A. Performance (20 points) | A. Performance (20 points) | | | |
| 1. Performance (20 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20 | | ~ | IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities | |
| B. Outstanding/Meritorious | Accomplishments | | | |
| (65 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | 0 | | | |
| PRAISE committee. 1. Outstanding Employee Award (5 points) National Awardee Somination in the Department/ 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division / - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | ✓ ✓ | Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search | |
| 2. Innovation (5 points) MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a | Points5 points5 points3 points2 points1 point | b. | Proposal duly approved by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 Accomplishment Report verified by the Head of Office Certification of utilization of | |





| *Innovation should be GAD-related only. *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | ers Office d. Certification of adoption of the innovation or research |
|---|--|---|
| 3. Research (5 points) | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d | 5 points | Committee per DO No. 16, |
| a, b, c, & e | 5 points | s. 2017 |
| Only a, b, & c | 4 points | b. Accomplishment Report |
| Only a & b | 3 points | verified by the Head of |
| Only a | 2 points | Office c. Certification of utilization of |
| *Research studies conducted should be GAD-related only. *For collaborative research studies, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office |
| 4. Publication / Authorship (5 | points) | \checkmark Copy of the published |
| Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of wi circulation Writer/Developer/Contextu | - 5 points - 5 points wil be divided by the number authors al/ - 1 point per de article but r to exceed 4 points | book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





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| | | | - |
|---|---|---|---|
| be th wr | points will divided by e number of iters 5 point in | | |
| Quality Assurance team (Content eac Reviewer, Language Editor, not | th LR but to exceed points | | |
| Note: a. Points earned are cumulative but exceed the allotted points for the | | | |
| 5. Resource Speakership/Learning Facil 5 points) | itation | a. Issuance/Memorandum/ Invitation/Training Matrix; b. Certificate of Recognition/ | |
| Level Nominees from the Regional Office | Points | Merit/Commendation/ Appreciation; and | |
| National Level Speakership or Higher | 5 points | c. Slide deck/s used and/or Session guide/s. | |
| Regional Office Speakership | 2.5 points | | |
| Nominees from the Schools Division Office | | | |
| Regional Level Speakership or Higher | 5 points | | |
| Division/Provincial/City Level Speakership | 2.5 points | | |
| Nominees from Schools Division Level Speakership or Higher | 5 points | | |
| School/Municipality/District Speakership | 2.5 points | | |
| Points earned are cumulative but not to ea allotted points for the criterion. | xceed the | | |
| 5. Networking/Linkages (5 points) Initiated DepEnetworking/partnership and/or programs that will be office | Ed-related projects enefit the | ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of | · |
| Points given to GAD-related networking/partnership projects and/or programsProponent/organizer-5 pointsMember-2.5 points | | donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW | |
| Points given to non-GAD-related networking/partnership projectand/or programsProponent/organizerProponent/organizer-1.5 p | ts | | |





| will be divided by the number of proponents. | |
|---|---|
| er Meritorious Accomplishments as to the on/coordinatorship within the last 3 years he cut-off date set by the Regional PRAISE ittee (35 points) | |
| I Functionality of GAD System (GFPS) (10 points)Focal PointNo. of Meetings Conducted within the last 3 years from the cut-off date setPoints EarnedAt least 510 points48 points36 points | Minutes of Meetings Accomplished GAD Mainstreaming Evaluation Framework (GMEF) |
| 2 Submission of GAD Plan and Budget (GPB) (5 points) Submitted GAD Plan and Budget - 5 pts. 3 days before the deadline Submitted GAD Plan and Budget - 4 pts. 2 days before the deadline Submitted GAD Plan and Budget - 3 pts. 1 day before the deadline Submitted GAD Plan and Budget - 2 pts. on the deadline | ✓ Copy of the GAD Plan and Budget (GPB) duly signed by the SDS |
| Submission of GAD Accomplishment Submitted GAD Accomplishment Report 3 days before the deadline Submitted GAD Accomplishment Report 2 days before the deadline Submitted GAD Accomplishment Report 1 day before the deadline Submitted GAD Accomplishment Report 1 day before the deadline Submitted GAD Accomplishment - 3 pts. Submitted GAD Accomplishment - 2 pts. | ✓ Copy of the GAD Accomplishment Report/s duly signed by the SDS |
| Report on the deadlineC.4Attributed Programs, Projects, andConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/sConstrainedPoint/s | approved by the SDS |





| At least 5 | 5 points | | | |
|---|--|--------------|---|--|
| 4 | 3 points | | | |
| 3 | 1 point | | | |
| | | | | |
| 7.5 Activities conducted that addressed | | ✓ | Activity Completion | |
| Gender issues (10 points) | | | Report/s | |
| No. of Activities conducted | | | | |
| that addressed Gender of | Points | | | |
| Conducted within the last 3 | Earned | | | |
| years from the cut-off date | | | | |
| set | 10 | | | |
| At least 11 | 10 points | | | |
| 10 | 6 points | | | |
| 9 | 3 points | | | |
| C. Education & Learning and Devel | opment (10 | | | |
| points) | | | | |
| 1. Education (5 points) | | \checkmark | Transcript of Records | |
| Doctorate/Doctor's DegreeComplete Academic Requirement | - 5 points | \checkmark | Certificate of Completion | |
| for Doctorate/Doctor's Degree | - 4.5 points | | of Academic Requirements | |
| • Earned at least 18 doctorate or | - 4 points | | / Certification of Units | |
| doctor's degree unitsMaster's Degree / Bachelor of | - 3.5 points | | Earned | |
| Laws (Juris Doctor | ore points | | | |
| Complete Academic Requirement for Master's Derma | ts - 3 points | | | |
| for Master's Degree Earned at least 18 MA Units | – 2.5 points | | | |
| | | ✓ | Contificate of Denticipation | |
| 2. Learning and Development (5 po | • | v | continicate of fartholpation | |
| Participation to Learning an Activities (such as training) | - | | issued by DepEd or other | |
| | Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – | | agencies/organizations sanctioned by DepEd | |
| DepEd and DepEd-recognized agencies | | | salleliolled by DepLd | |
| Depind and Depind-recogniz | Au agencies | | | |
| International/Nation | nal – 5 points | | | |
| Regional | – 4 points | | | |
| Division | – 3 points | | | |
| District | – 2 points | | | |
| • School | – 1 point | | | |
| Note: | | | | |
| a. Points earned are cumulative b | | | | |
| the allotted points for the criter | | | | |
| b. Validity of the learning and deu activities shall be within the las | | | | |
| cut-off date set by the Regional | 0 | | | |
| committee. | TTUIOL | | | |
| D. Potential (5 points) | | | | |
| \checkmark Interview and essay shall be c | onducted | ✓ | Potential/Interview | |
| Communication s | | | Checklist & Rating Sheet | |
| Ability to present | | | | |
| Alertness | | 1 | | |
| Judgment | | | | |
| Stress Tolerance | | | | |
| | | I | | |





SEARCH FOR MOST OUTSTANDING **DIVISION SCHOOL-BASED MANAGEMENT (SBM) COORDINATOR**

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/IND | ICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|--|---|------------------|
| A. Performance (8 points) | | | |
| 1. Performance rating of the rating periods with Outstand: Point/s Earned: = (Average of the two II | ing Rating (4.50-5.00) | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities | |
| B. Outstanding/Meritorious | Accomplishments | | |
| accomplishments and trainin last 2 years from the cut-off of PRAISE committee. 1. Outstanding Employee A • National Awardee • Nomination in the D Awardee in the Region in the Provincial Lev • Nomination in the R | ate set by the Regional ward (3 points) – 3 points epartment/ - 2 points on/Awardee el egion / - 1 point | ✓ Certificate of Recognition/Merit ✓ Any issuance, memorandum or document showing the Criteria for the Search | |
| Awardee in the Divis in the Municipal Lev Note: a. Points earned are cumu the allotted points for th b. For same awards receiv | el llative but not to exceed ne criterion. ved in a school year, | | |
| points earned shall be l | | | |
| received in the highest Otherwise, points earne | | | |
| 2. Innovation (5 points) MOVs Submitted | Points | a. Proposal duly approved by the Head of Office or the designated Research | |
| a, b, c, & d | 5 points | Committee per DO No. | |
| a, b, c, & e | 5 points | 16, s. 2017 | |
| Only a, b, & c | 3 points | b. Accomplishment Report | |
| Only a & b | 2 points | verified by the Head of | |
| Only a | 1 point | Office | |
| *Innovation should be SBM-r | <u> </u> | c. Certification of utilization of the innovation or research, | |





| *For collaborative innovations, to be divided by the number of indicated in the copyright page. *Points earned are cumulative to allotted points for the criterion. | authors/researchers | duly signed by the Head of Office d. Certification of adoption |
|--|--|--|
| 3. Research (3 points) | | a. Proposal duly approved by the Head of Office or |
| MOVs Submitted | Points | the designated Research |
| a, b, c, & d | 3 points | Committee per DO No. |
| a, b, c, & e | 3 points | 16, s. 2017 |
| Only a, b, & c | 2 points | b. Accomplishment Report |
| Only a & b | 1 point | verified by the Head of Office |
| Only a | 0.50 point | c. Certification of |
| *Research studies conducted shonly. *For collaborative research studies shall be divided by authors/researchers indicated is *Points earned are cumulative hallotted points for the criterion. | dies, the total points the number of n the copyright page. | utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or |
| 4. Publication / Authorship (3 | | ✓ Copy of the published |
| Sole authorship of a bookCo-authorship of a book | - 3 points - 3 points will be divided by the number of | book/articles or developed/contextualiz |





| Article published in a journal/ newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenters, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative bu exceed the allotted points for the | criterion. | ed learning resources/IEC ✓ ✓ Certificate of Recognition ✓ a. Issuance/Memorandum |
|---|-------------------------------|---|
| (3 points) | | /Invitation/Training Matrix; |
| Level | Points | b. Certificate of |
| Nominees from the Regional Office | | Recognition/Merit/ |
| National Level Speakership or Higher | 3 | Commendation/ |
| | points | Appreciation; and |
| Regional Office Speakership | 1.5 points | c. Slide deck/s used and/or Session |
| Nominees from the Schools Division Office | | guide/s. |
| Regional Level Speakership or Higher | 3 points | |
| Division/Provincial/City Level Speakership | 1.5 points | |
| Nominees from Schools | | |
| Division Level Speakership or Higher | 3 | |
| | points | |
| School/Municipality/District Speakership | 1.5 points | |
| *Points earned are cumulative but not to e allotted points for the criterion. | | |
| 6. Other Meritorious Accomplishments to the position (65 points) | specific | |
| 6.1 SDOs Achievement and Awa related project) on TA Provision (15 Best Practice in TA Provision | 5 points) - 15 pts. | ✓ Awards received and certificates or Plaque of recognition |
| Effective Practice in TA Provision Innovative Practice in TA Provision | – 10 pts. – 5 pts. | |





| 6.2 Meet the 100% Target of Schools SBM Level II of Practice against to the total number of (excluding Level III) schools (10 points) | |
|---|---|
| 100% of the total number of - 10 points Schools (Elem. & Sec.) | Schools Division Superintendent |
| 95% - 99% of the total number - 8 points of Schools (Elem. & Sec.) | |
| 90% - 94% of the total number - 6 points of Schools (Elem. & Sec.) | |
| 85% - 89% of the total number - 4 points of Schools (Elem. & Sec.) | |
| Below 85% of the total number - 2 points of Schools (Elem. & Sec.) | |
| 6.3 Meet the 50% Target of Schools SBM | |
| Level III of Practice against to the total | |
| number of SBM Level II schools (10 points) | duly signed by the |
| 50% of the total number of - 10 points SBM Level II Schools (Elem. & Sec.) | Division Validators and duly approved by the Schools Division Superintendent |
| 45%-49% of the total number - 8 points of SBM Level II Schools (Elem. & Sec.) | - |
| 40% - 44% of the total number - 6 points of SBM Level II Schools (Elem. & Sec.) | ; |
| 35% - 39% of the total number - 4 points of SBM Level II Schools (Elem. & Sec.) | |
| Below 35% of the total number - 2 points of SBM Level II Schools (Elem. & Sec.) | |
| 6.4 Meet the 100% Target of Schools SBM Level III of Practice region recognized against to the total number of SDOs` recommended SBM Level III schools for regional validation- at least 10 recommended schools for Provincial divisions and at least 5 recommended schools for City divisions (15 points) | Assessment Results duly approved by the QAD Chief |
| 100% of the total no. of - 15 points recommended Schools (Elem. & Sec.) | |





| 95% - 99% of the total - 12 point number of recommended schools (Elem. & Sec.) | ints |
|--|---|
| 90% - 94% of the total - 9 poin number of recommended School (Elem. & Sec) | nts |
| 85% - 89% of the total - 6 point number of schools (Elem. & Sec) | ts |
| Below 85% of the total - 3 point number of schools (Elem. & Sec.) | s |
| 6.5 SDO-SBM Coaching Plan Implementat (15 points) 90-100% of the SBM Coaching Plan has been implemented 80% 80.00% of the SBM 12 points | Implementation Report with MOVs |
| 80% - 89.99% of the SBM - 12 points Coaching Plan has been implemented 70% 70.00% of the SBM - 0 points | |
| 70% - 79.99% of the SBM - 9 points Coaching Plan has been implemented | |
| 60% - 69.99% of the SBM - 6 points Coaching Plan has been implemented | |
| At most 59% of the SBM - 3 points Coaching Plan has been implemented | |
| C. Education & Learning and Development (5 | points) |
| 1. Education (3 points) | ✓ Transcript of Records |
| Doctorate/Doctor's Degree - 3 poin Complete Academic Requirements - 2.5 point for Doctorate/Doctor's Degree Earned at least 18 doctorate or - 2 point doctor's degree units Master's Degree / Bachelor of - 1.5 point Laws (Juris Doctor Complete Academic Requirements - 1 point for Master's Degree Earned at least 18 MA Units - 0.5 p | tts ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned tt oint |
| 2. Learning and Development (2 points) ✓ Participation to Learning and Developm Activities (such as trainings, semina workshops, conferences, fora, etc.) International/National - 2 pts. Regional - 1.5 pts Division - 1 pt. | ars, DepEd or other agencies/organizations sanctioned by DepEd |





| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |
|--|--|
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING **DIVISION TECHNICAL ASSISTANCE (TA) COORDINATOR**

| CRITERIA/INDICATORS | | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|--|---|--|------------------|
| A. Performance (10 points) | | _ | | |
| Performance rating of the rating periods with Outstandi Point/s Earned: = Average of the two IPC | ng Rating (4.50-5.00) CRF Ratings / 5) x 10 | ~ | authorities with date of signing • CY 2022 and CY 2023 | |
| B. Outstanding/Meritorious | Accomplishments | | | |
| (80 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | <u> </u> | | | |
| 1. Outstanding Employee Average National Awardee Nomination in the Development Awardee in the Region in the Provincial Levelopment Awardee in the Division in the Region in the Municipal Levelopment Awardee in the Division the Municipal Levelopment Awardee are cumulative allotted points for the b. For same awards received points earned shall be been a shall be been a shall be been awardee and a shall be been awardee and a shall be been awarded awarded and a shall be been awarded awarded and a shall be been awarded a | - 5 points epartment/ - 3 points in/Awardee el egion / - 1 point ion/Awardee el lative but not to exceed e criterion. bed in a school year, pased on the award | ~ | Recognition/Merit | |
| received in the highest g | | | | |
| Otherwise, points earne | d are cumulative. | _ | | |
| 2. Innovation (5 points) MOVs Submitted Points | | a | a. Proposal duly approved by the Head of Office or the designated Research | |
| a, b, c, & d | 5 points | | Committee per DO No. | |
| a, b, c, & e | 5 points | | 16, s. 2017 | |
| Only a, b, & c | 3 points | b | . Accomplishment Report | |
| Only a & b | 2 points | | verified by the Head of | |
| Only a | 1 point | | Office | |
| *Innovation should be TA-rela | ated only. | C | . Certification of utilization of the innovation or research, within the school/ office | |





| *For collaborative innovations, t be divided by the number of a indicated in the copyright page. *Points earned are cumulative b allotted points for the criterion. 3. Research (2 points) | authors/researchers | duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. a. Proposal duly approved |
|--|---|--|
| MOVs Submitted a, b, c, & d a, b, c, & e Only a, b, & c Only a & b Only a *Research studies conducted slonly. *For collaborative research studies | lies, the total points the number of a the copyright page. | by the Head of Office or the designated Research Committee per DO No. 16, s. 2017 b. Accomplishment Report verified by the Head of Office c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (3 Sole authorship of a book Co-authorship of a book | points) - 3 points - 3 points will be divided by the number of authors | ✓ Copy of the published book/articles or developed/contextualiz |





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| | | 1 | |
|---|--------------------------------|----------------------------------|--|
| | 1 point per | ed learning | |
| | article but not to exceed 2 | resources/IEC | |
| | points | ✓ Certificate of | |
| | 2 points | Recognition | |
| | 2 points will | | |
| | be divided by | | |
| | he number of vriters | | |
| | 0.5 point in | | |
| 1 1 | ach LR but | | |
| , , , | ot to exceed | | |
| Layout Artist, broadcaster or 1 video presenters, or Illustrator) of | point | | |
| the Learning Resources | | | |
| | | | |
| Note: | | | |
| a. Points earned are cumulative bu | | | |
| exceed the allotted points for the | e criterion. | | |
| 5 Deseures Speekership / Learning Des | litation | a Jacuance /Mamaran day | |
| 5. Resource Speakership/Learning Faci | intation | a. Issuance/Memorandum | |
| (3 points) | | /Invitation/Training | |
| T 1 | | Matrix; b. Certificate of | |
| Level | Points | | |
| Nominees from the Regional Office | | Recognition/Merit/ | |
| National Level Speakership or Higher | | Commendation/ | |
| | points | Appreciation; and | |
| Regional Office Speakership | 1.5 | c. Slide deck/s used | |
| | points | | |
| Nominees from the Schools Division Office | | and/or Session guide/s. | |
| Regional Level Speakership or Higher | 3 | | |
| | | | |
| Division /Drowinsis1/City I1 | points | | |
| Division/Provincial/City Level | | | |
| Speakership | points | | |
| Nominees from Schools | | | |
| Division Level Speakership or Higher | | | |
| | points | | |
| School/Municipality/District | | | |
| Speakership | points | | |
| *D | | | |
| *Points earned are cumulative but not to e | exceed the | | |
| allotted points for the criterion. | | | |
| 6. Other Meritorious Accomplishments | specific | | |
| to the position (62 points) | specific | | |
| | | \checkmark Awards received and | |
| 6.1 SDOs Achievement and Awa | rds on TA | certificates of | |
| Provision (15 points) | | recognition | |
| · • · · | | | |
| Best Practice in TA Provision | – 15 pts. | | |
| Effective Practice in TA Provision | – 12 pts. | | |
| Innovative Practice in TA Provision | | | |
| Ordinary Practice in TA Provision | – 6 pts. | | |
| | - r | I | |





| 6.2 Conducted Orientation on TA ACR on the Orientation of the DFTACTs (5 points) Mechanism thru the Orientation of the DFTACTs (5 points) | | | |
|---|---|-----------|-------------------------|
| DFTACTs were oriented -4 pts. 95% - 99% of the new members of the DFTACTs were oriented -4 pts. 90% - 94% of the new members of the DFTACTs were oriented -3 pts. 85% - 89% of the new members of the DFTACTs were oriented -2 pts. Below 85% of the new members of the DFTACTs were oriented -1 pt. 6.3 SDO Technical Assistance DFTACTs were oriented Plan Implementation (15 points) 90-100% of the SDO TA Plan Implementation (15 points) -15 pts. 90-100% of the SDO TA Plan Implementation Report with MOVs -12 pts. 90-100% of the SDO TA - 12 pts. Plan has been implemented -9 pts. 70% - 79.99% of the SDO TA - 9 pts. Plan has been implemented -9 pts. 6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points) - 4 pts. 100% of the priority schools have per quarter -10 pts. been provided TA by the DFTACTs per quarter 90% - 99% of the priority schools - 8 pts. have been provided TA by the DFTACTs per quarter -8 pts. have been provided TA by the DFTACTs per quarter 90% - 99% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter -6 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 4 pts. -6 pts. have been provided TA by the DFTACTs per quarter | Mechanism thru the Orientation Contextualized TA Mechanism | of the | of the DFTACTs on |
| of the DFTACTs were oriented 90% - 94% of the new members of the DFTACTs were oriented - 3 pts. 85% - 89% of the new members of the DFTACTs were oriented - 2 pts. Below 85% of the new members of the DFTACTs were oriented - 1 pt. 6.3 SDO Technical Assistance Implementation (15 points) Plan 90-100% of the SDO TA Plan Implementation (25 points) - 1 pt. 90-100% of the SDO TA Plan Implemented - 12 pts. 80% - 89.99% of the SDO TA - 12 pts. Plan has been implemented - 9 pts. Plan has been implemented - 9 pts. Plan has been implemented - 3 pts. 100% of the priority schools have per quarter - 10 pt. 95% - 99% of the priority schools - 8 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools | | – 5 pts. | |
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| pts. Has been implemented- 12 pts. Plan has been implemented- 12 pts. Plan has been implemented70% - 79.99% of the SDO TA Plan has been implemented- 9 pts. Plan has been implemented- 6 pts. Plan has been implemented60% - 69.99% of the SDO TA Plan has been implemented- 3 pts. Plan has been implemented- 3 pts.6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)- 10 pts. Plan has been implemented- 10 pts. DFTACTs' Deployment Log100% of the priority schools have been provided TA by the DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools have be | | e Plan | Implementation Report |
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| Plan has been implemented- 3 pts.At most 59% of the SDO TA Plan has been implemented- 3 pts.6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)100% of the priority schools have been provided TA by the DFTACTs- 10 pts. been provided TA by the DFTACTs per quarter95% - 99% of the priority schools per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 4 pts. | | – 9 pts. | |
| Plan has been implemented✓DFTACTs' Deployment Reports6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)✓DFTACTs' Deployment Reports100% of the priority schools have been provided TA by the DFTACTs per quarter- 10 pts. Log✓95% - 99% of the priority schools DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter85% - 89% of the priority schools DFTACTs per quarter- 4 pts. | | – 6 pts. | |
| TA by the DFTACTs (10 Points)Reports100% of the priority schools have been provided TA by the DFTACTs per quarter- 10 pts. Log95% - 99% of the priority schools DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter85% - 89% of the priority schools DFTACTs per quarter- 4 pts. | | - 3 pts. | |
| TA by the DFTACTs (10 Points)Reports100% of the priority schools have been provided TA by the DFTACTs per quarter- 10 pts. Log95% - 99% of the priority schools DFTACTs per quarter- 8 pts. have been provided TA by the DFTACTs per quarter90% - 94% of the priority schools DFTACTs per quarter- 6 pts. have been provided TA by the DFTACTs per quarter85% - 89% of the priority schools DFTACTs per quarter- 4 pts. | 6 1 Percentage of Priority Schools I | Provided | V DETACTa' Deployment |
| 100% of the priority schools have been provided TA by the DFTACTs per quarter 95% - 99% of the priority schools - 8 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter 85% - 89% of the priority schools - 4 pts. | | Toviaca | |
| 100% of the priority schools have been provided TA by the DFTACTs per quarter 95% - 99% of the priority schools - 8 pts. have been provided TA by the DFTACTs per quarter 90% - 94% of the priority schools - 6 pts. have been provided TA by the DFTACTs per quarter 85% - 89% of the priority schools - 4 pts. | TA by the DFTACTS (10 Points) | | |
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| have been provided TA by the DFTACTs per quarter 85% - 89% of the priority schools - 4 pts. | have been provided TA by the | – 8 pts. | |
| | have been provided TA by the | – 6 pts. | |
| | | – 4 pts. | |





| DFTACTs per quarter | |
|--|---|
| Below 85% of the priority schools – 2 pts. have been provided TA by the DFTACTs per quarter | |
| 6.5 The Coordinator's TA Practices to the DFTACTs has demonstrated significant change/improvement of the Schools Division's Net Enrolment, Cohort Survival, and Completions Rates (17 Points) 100% NER, CSR and CRs achieved - 17 pts. | ✓ Improved Performance Indicators for SY 2019- 2020 and 2020-2021 (NER, CSR, CR) of the Schools Division from PPRD |
| by the SDO 95% - 99% NER, CSR and CRs – 14 pts. | |
| achieved by the SDO 90% - 94% NER, CSR and CRs – 11 pts. achieved by the SDO | |
| 85% - 89% NER, CSR and CRs – 8 pts. achieved by the SDO | |
| Below 85% NER, CSR and CRs – 5 pts. achieved by the SDO | |
| C. Education & Learning and Development (5 poin | ts) |
| 1. Education (3 points) Doctorate/Doctor's Degree - 3 points Complete Academic Requirements - 2.5 points for Doctorate/Doctor's Degree Earned at least 18 doctorate or - 2 points doctor's degree units Master's Degree / Bachelor of - 1.5 points Laws (Juris Doctor Complete Academic Requirements - 1 point for Master's Degree Earned at least 18 MA Units - 0.5 point | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned |
| 2. Learning and Development (2 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – DepEd and DepEd-recognized agencies International/National – 2 pts. Regional – 1.5 pts. Division - 1 pt. | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | |





| Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |
|---|--|
|---|--|





SEARCH FOR MOST OUTSTANDING DIVISION LEARNER RIGHTS AND PROTECTION COORDINATOR

Name of Nominee: _____ Position: _____

SDO: _____

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION Points (MOVs) Earned | |
|--|---|--|--|
| A. Performance (15 points) | | | |
| Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15 | | ✓ IPCRF duly signed by authorities with date of signing • CY 2022 and CY 2023 ✓ Service Record | |
| Exercise of the Two IPCRF Ratings / 5) x 15 B. Outstanding/Meritorious Accomplishments (70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | nts prious in the | |
| 1. Innovation (15 points) | | | a. Proposal duly approved by the Head of Office or the |
| MOVs Submitted | Points | | designated Research |
| a, b, c, & d | 15 points | | Committee per DO No. 16, |
| a, b, c, & e | 15 points | | s. 2017 |
| Only a, b, & c | 9 points | | b. Accomplishment Report |
| Only a & b | 6 points | | verified by the Head of |
| Only a | 3 points | | Office |
| *Innovations must be LRP-ref *For collaborative research s total points shall be divided f authors/researchers indicate page. *Points earned are cumulativ allotted points for the criterio | tudies/innovation by the number of ed in the copyright re but not to excee | t | c. Certification of utilization of the innovation or research, within the school/office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 2. Other Meritorious Accord | nplishments spec | ific | |
| to the position (55 points) | t (20 mainta) | | V Incident Penerts |
| 2.1 Crisis Managemer | it (30 points) | | Incident Reports Any proof of Actions Taken |
| | | | ✓ Any proof of Actions Taken |





| a. Responds promptly and effectives involving last safety or rights violations; of b. Implements emergency protection coordinates with relevant a ensure swift resolution. (15 points) Percentage of incidents acted and updated within 24 hours from receiped of Incident Report | earner and cocols and cuthorities to pt Point/s Earned | ✓ | Proof of coordination with appropriate authorities when needed | |
|--|---|-----------------------|--|--|
| 100% 90-99% | 15 12 | | | |
| 80-89% | 9 | | | |
| 70-79% | 6 | | | |
| Below 70% | 3 | | | |
| Immediately acts on th provision of the intervent learner-victims/learner-perp others concerned (15 points) Submits Intervention Plans reported incidents (5 points) Percentage of Incidents where Intervention Plan was submitted 100% | tion for the petrators and). for all | ~ | Submitted Intervention Plans, duly endorsed by the SDS | |
| 90-99% | 4 | | | |
| 80-89% | 3 | | | |
| 70-79% | 2 | | | |
| Below 70% | 1 | | | |
| Complete implementation of Plans (10 points) | of Intervention | ~ | Implemented intervention program (duly signed by SDS) | |
| Percentage Implementation of Submitted Intervention Plans | Points | | | |
| 100% | 10 | | | |
| 90-99% | 8 | | | |
| 80-89% | 6 | | | |
| 70-79% | 4 | | | |
| Below 70% | 2 | | | |
| 2.2 Advocacy and Support (print/online/etc.) (15 pts) Actively advocates for learner points) No. of advocacies conducted for current Calendar Year | rights (5 | ✓ | Copy of the complete document/ screenshots (for advocacy on social media)/Memorandum/tra nsmittal/acknowledgemen t receipt (for advocacy materials disseminated to the field) | |





| | | | | 1 | |
|-------|---|---------------------------------------|---|--|--|
| | No. of advocacies | Points | | | |
| | 5 and above | 5 | | | |
| | 4 | 4 | | | |
| | 3 | 3 | | | |
| | 2 | 2 | | | |
| | 1 | 1 | | | |
| | 1 | 1 | | | |
| • | Conducted or fa programs among lea and protection (10 po | | | 5 | |
| | No. of programs | Poir | its | | |
| | 5 and above | 10 | | | |
| | 4 | 8 | | | |
| | 3 | 6 | | | |
| | 2 | 4 | | | |
| | 1 | 2 | | | |
| | 2.3 Compliance to Projects and Ac Prompt submission Reports on LRP-recases to the Region | etivities on of Cons elated inc | 10 points) solidated idents and e (5 points). | Copy of the Consolidated Reports duly validated and signed by the SDS and MOV for the date of submission (e.g. screenshot of email, message, | |
| | Rank | | Point/s Earned | acknowledgement receipt etc.) | |
| | mitted consolidated rep | orts on | 5 | | |
| | efore the deadline | | | | |
| | mitted consolidated rep | orts | 4 | | |
| | to seven days after the | | | | |
| | dline | | | | |
| | mitted consolidated rep | | 3 | | |
| | to two weeks after the | | | | |
| | mitted consolidated rep | | 2 | | |
| | e weeks after the deadl | | 1 | | |
| O - 1 | | WITTE OF | | | |
| | mitted consolidated rep | | 1 | | |
| | t one month after the d | | I | | |
| | 1 | eadline tes in LRI | | ✓ Certificate of Participation/Screenshot of Meeting Attendance or | |
| leas | t one month after the d • Actively participa | eadline tes in LRI s). | | Participation/Screenshot | |
| leas | t one month after the d • Actively participa meetings (5 point | eadline tes in LRI s). s and | PO PPAs and | Participation/Screenshot of Meeting Attendance or | |
| leas | t one month after the d • Actively participa meetings (5 point) Percentage of LRPO PPA | eadline tes in LRI s). s and | PO PPAs and Point/s | Participation/Screenshot of Meeting Attendance or | |
| leas | t one month after the d • Actively participa meetings (5 point Percentage of LRPO PPA Meetings participate | eadline tes in LRI s). s and | PO PPAs and Point/s Earned | Participation/Screenshot of Meeting Attendance or | |
| leas | t one month after the d • Actively participa meetings (5 point Percentage of LRPO PPA Meetings participate 100% | eadline tes in LRI s). s and | PO PPAs and Point/s Earned 5 | Participation/Screenshot of Meeting Attendance or | |
| leas | t one month after the d • Actively participa meetings (5 point) Percentage of LRPO PPA Meetings participate 100% 90-99% | eadline tes in LRI s). s and | PO PPAs and Point/s Earned 5 4 | Participation/Screenshot of Meeting Attendance or | |





| C. Education & Learning and Development | | |
|---|---|--|
| (10 points) | | |
| 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | Transcript of Records Certificate of Completion of Academic Requirements / Certification of Units Earned Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| D. Potential (5 points) | | |
| Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING DIVISION SPORTS OFFICER

Name of Nominee: ______ SDO: _____ Position:

| CRITERIA/INDICATORS | | N | IEANS OF VERIFICATION (MOVs) | Points Earned |
|--|--|--------|--|------------------|
| A. Performance (20 points) | | | | |
| 1. Performance Rating of the rating periods should be C above) Point/s Earned = (Average of the Two IP | Outstanding (4.50 and CRF Ratings / 5) x 20 | ✓ ✓ | IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 Special Order/Memorandum issued as to coordinatorship duly signed by authorities | |
| B. Outstanding/Meritorious | Accomplishments | | | |
| (65 points) *Validity of the ou accomplishments and trainin last 2 years from the cut-off d PRAISE committee. | | | | |
| 1. Outstanding Employee Av | ward (5 points) | √ | Certificate of | |
| National Awardee Nomination in the De Awardee in the Regio in the Provincial Leve Nomination in the Re Awardee in the Divisi in the Municipal Leve Nomination in the Di Awardee in the Distri- in the Barangay Leve | n/Awardee el egion / - 3 points ion/Awardee el ivision/ - 2 points ict/Awardee el | ~ | Recognition/Merit Any issuance, memorandum or document showing the Criteria for the Search | |
| a. Points earned are cumu the allotted points for th | | | | |
| b. For same awards receiv points earned shall be b received in the highest o Otherwise, points earne | ved in a school year, pased on the award governance level. | | | |
| 2. Innovation (10 points) | | a. | Proposal duly approved by | |
| | Delimiter | | the Head of Office or the | |
| MOVs Submitted | Points | 1 | designated Research | |
| a, b, c, & d | 10 points | | Committee per DO No. 16, s. 2017 | |
| a, b, c, & e | 10 points | h | s. 2017 Accomplishment Report | |
| Only a, b, & c | 6 points | 0. | verified by the Head of | |
| Only a & b | 4 points | 1 | Office | |
| Only a *Innovation should be Sports- | 2 points -related only. | c. | Certification of utilization of the innovation or research, within the school/ office | |





| *For collaborative innovations, the total points shall be divided by the number of authors/researchers indicated in the copyright page. *Points earned are cumulative but not to exceed the allotted points for the criterion. | | duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
|--|--|--|
| 3. Research (10 points) | | a. Proposal duly approved by |
| o. Research (10 points) | | the Head of Office or the |
| MOVs Submitted | Points | designated Research |
| a, b, c, & d | 10 points | Committee per DO No. 16, |
| a, b, c, & e | 10 points | s. 2017 |
| Only a, b, & c | 8 points | b. Accomplishment Report |
| Only a & b | 6 points | verified by the Head of |
| Only a | 4 points | Office |
| authors/researchers indicated in *Points earned are cumulative b allotted points for the criterion. | lies, the total points the number of a the copyright page. ut not to exceed the | c. Certification of utilization of the innovation or research, within the school/ office duly signed by the Head of Office d. Certification of adoption of the innovation or research by another school/office duly signed by the Head of Office e. Proof of citation by other researchers (whose study/research, whether published/ unpublished, is likewise approved by authorized body) of the concept/s developed in the research. |
| 4. Publication / Authorship (5 Sole authorship of a book Co-authorship of a book Article published in a journ newspaper/ magazine of we circulation Writer/Developer/Contextu of LRs/IEC | - 5 points - 5 points will be divided by the number of authors nal/ - 1 point per ide article but not to exceed 4 points | ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition |





| Co-Writer of LRs - 4 | points will | |
|--|-----------------------|--|
| be | divided by | |
| | e number of riters | |
| • Member of the Development/ - 0.3 | 5 point in | |
| e s | h LR but to exceed | |
| , 6 6 7 | oints | |
| video presenters, or Illustrator) of | | |
| the Learning Resources | | |
| Note: | | |
| a. Points earned are cumulative but | not to | |
| exceed the allotted points for the | criterion. | |
| 5. Resource Speakership/Learning Facil | itation | a. Issuance/Memorandum/ |
| (5 points) | | Invitation/Training Matrix; |
| | | b. Certificate of Recognition/ |
| Level | Points | Merit/Commendation/ |
| Nominees from the Regional Office | | Appreciation; and |
| National Level Speakership or Higher | 5 | c. Slide deck/s used and/or |
| | points | Session guide/s. |
| Regional Office Speakership | 2.5 | |
| Nominees from the Octority Dirit i | points | |
| Nominees from the Schools Division | | |
| Office Pagianal Laval Speakarship or Higher | 5 | |
| Regional Level Speakership or Higher | _ | |
| Division/Provincial/City Level | points 2.5 | |
| Speakership | 2.5 points | |
| Nominees from Schools | Pointo | |
| Division Level Speakership or Higher | 5 | |
| Entroion Lever opeakeromp of fingher | points | |
| School/Municipality/District | 2.5 | |
| Speakership | points | |
| · · · · · · | ∟ ▲] | |
| *Points earned are cumulative but not to ex | xceed the | |
| allotted points for the criterion. | | |
| | | |
| 6. Networking/Linkages (5 points) | | \checkmark Copy of the approved |
| Initiated Sports-related resource g | | proposal (for IGPs and |
| projects and/or programs that will b | enefit the | other special |
| school and SDO | | programs/projects) |
| | | ✓ Copy of Partnership MOAs |
| • Proponent - 5pts. | | or MOUs, deed of |
| • Co-Chair – 4pts. | | donation/ acceptance, or |
| • Member – 3 pts. | | any other valid proof ✓ Activity Completion Report |
| Note: | | ✓ Activity Completion Report (ACR) |
| a. For more than one proponent, point/s | earned | |
| will be divided by the number of prop | | |
| 7. Other Meritorious Accomplishments | | |
| position (30 points) | | |
| 7.1 Conduct of Professional Deve | elopment | ✓ Narrative/Accomplishmen |
| Programs (10 points) | | t report (depicting the |
| | | extent to which the activity |





| Conductedprofessionaldevelopmentprogram/activitythat addressedthe needs ofthe teachers / school headsrelated to the PAPssupervised/coordinatedspecificallyon sports✓Proponent/organizer:4 to 5 development programs- 10 points2 to 3 development programs- 10 points1 development programs- 8 points1 development program- 6 points✓Member:- 6 points2 to 3 development programs- 5 points2 to 3 development programs- 3 points1 development program- 2 pointsNote:a. Points earned are cumulative but not to exceed the allotted points for the criterion. | has effectively and efficiently addressed a pressing need or improved service delivery /learning outcome) with attachments: Pictorial, written output, video, ✓ Certificate of Recognition/Participation ✓ Memorandum for the conduct of the program/activity |
|--|---|
| 7.2 Won in National and Regional sports competition (10 points) (Note: Number of golds, silver, bronze medals for both individual and team sports prevail for the national level and rank for the regional level) National Level 5 to 10 gold medals - 10 points 1 to 4 gold medals - 8 points 5 to 10 silver medals - 6 points 1 to 4 silver medals - 5 points 5 to 10 bronze medals - 4 points 1 to 4 bronze medals - 3 points | ✓ Certificate of Recognition ✓ Memorandum (reflecting the members of the Team and Officials) ✓ Summary of EVRAA Results or any similar Official Results from the Record Committee duly signed by the authorized officials/Issuance (reflecting the winners with medals garnered or ranking) |
| Regional Level Rank 1 - 5 points Rank 2 to 3 - 4 points Rank 4 to 5 - 3 points Rank 6 to 7 - 2 points Rank 8 to 10 - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise Otherwise | |
| Otherwise, points earned are cumulative. 7.3 Facilitated/TWG on the Participation of the coaches and or officiating officials to the national and regional virtual/F2F sports trainings/seminars conducted (5 pts.) | ✓ Memorandum ✓ Certificate of Recognition/Participation |





| - | events facilitated in o the national level: | | |
|--|--|---|--|
| 1 to 5 events facilita participation to the level | 1 | | |
| ✓ Number of Sports the participation t | events facilitated in o the regional level: | | |
| 1 to 5 regional spor facilitated | ts events – 4 points | | |
| ✓ Number of Sports the participation t | events facilitated in o the division level: | | |
| facilitated | ts events – 3 points | | |
| C. Education & Learning and | d Development | | |
| (10 points) | | . The period of Description | |
| Education (5 points) Doctorate/Doctor's Definition Complete Academic Refor Doctorate/Doctor's Earned at least 18 Doctor's Degree units Master's Degree (Frequencies) Complete Academic Reformators Complete Academic Reformators Complete Academic Reformators Doctor (State) Complete Academic Reformators | equirements - 4.5 points Degree etorate/ - 4 points helor of - 3.5 points equirements - 3 points | ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned | |
| • Earned at least 18 MA | 1 | | |
| Activities (such as workshops, conferen | rning and Development trainings, seminars, | ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd | |
| Regional Division Note: a. Points earned are exceed the allotted b. Validity of the lean activities shall be from the cut-off da PRAISE committee | - 4 points - 3 points cumulative but not to l points for the criterion. rning and development within the last 2 years te set by the Regional | | |
| D. Potential (5 points) | | | |
| | cation skills present ideas | ✓ Potential/Interview Checklist & Rating Sheet | |





SEARCH FOR MOST OUTSTANDING DIVISION INFORMATION OFFICER

Name of Nominee: ______ SDO: _____ Position: _____

| CRITERIA/INDICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|--|------------------|
| A. Performance (20 points) | | |
| 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20 | ✓ IPCRF duly signed by authorities with date of signing CY 2022 and CY 2023 ✓ Special Order/Memorandum issued as to designation or advisership duly signed by authorities | |
| B. Outstanding/Meritorious Accomplishments | | |
| (65 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 2 years from the cut-off date set by the Regional PRAISE committee. | | |
| 1. Outstanding Employee Award (5 points) | ✓ Certificate of Recognition / | |
| National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level | Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria | |
| Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. | | |
| 2. Innovations (10 points) | \checkmark Copy of the Innovation | |
| Adopted in the region/division - 10 points Adopted in the district - 8 points Fully implemented in the school - 6 points Started the implementation - 4 points Conceptualized - 2 points Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. | document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD | |





| | √ | (for Regional Office nominees) | |
|--|--------------|--|--|
| Personally manages active social media | | | |
| Personally manages active social media | | | |
| | \checkmark | Social Media Page address Social Media Comm. Plan | |
| | • | approved by SDS | |
| 10 | ✓ | Social Media Monitoring | |
| monitoring – 10 pts. | | Tool | |
| Co-manages active social media page, | | 1001 | |
| creates Social Media Communication Plan, | | | |
| and do regular analytics or monitoring – 7 | | | |
| pts | | | |
| • Member of the social media | | | |
| administrators, creates Social Media | | | |
| Communication Plan, and does regular | | | |
| analytics or monitoring – 4 pts | | | |
| • Provides content to the Social Media Page | | | |
| of the Division – 1 pt | | | |
| Note: | | | |
| a. Points earned are cumulative but not to | | | |
| exceed the allotted points for the criterion. | | | |
| | ✓ | Certificate of Recognition/ | |
| Facilitator/Trainer (5 points) | | Appreciation as | |
| | | Consultant/ Resource | |
| International/National - 5 points | | Speaker/ Learning | |
| Regional - 4 points | | Facilitator/ Trainer issued | |
| • Division / Provincial - 3 points | | by DepEd or other | |
| • District / Municipal - 2 points | | agencies/organizations sanctioned by DepEd and | |
| • School / Barangay - 1 point | | other partner agencies | |
| Note | | | |
| Note: a. Trainings should be related to Public | | | |
| Information, Dissemination, and | | | |
| Communication Management | | | |
| b. Points earned are cumulative but not to | | | |
| exceed the allotted points for the criterion. | | | |
| | ✓ | copy of the approved | |
| Initiated Public Affairs-related programs that will benefit the school and SDO | ✓ | proposal Copy of Partnership MOAs | |
| win benefit the school and SDO | • | or MOUs, deed of | |
| • Proponent - 10pts. | | donation/ acceptance, or | |
| • Co-Chair – 6pts. | | any other valid proof | |
| 1 | ✓ | Activity Completion Report | |
| 1 | | (ACR) | |
| Note: | | | |
| a. For more than one proponent, point/s earned will be divided by the number of proponents. | | | |
| 6. Other Meritorious Accomplishments as to the | | | |
| position (30 points) | | | |
| | ✓ | Narrative/Accomplishmen | |
| Programs for District and School | | t report (depicting the | |
| Information Officers (10 points) | | extent to which the activity | |





| Conductedprofessionaldevelopmentprogram/activitythat addressed the needs ofthe DICs and SICs /school heads related to thePAPssupervised/coordinatedPAPssupervised/coordinatedpublic Affairs✓Proponent/organizer:4 to 5 Capacity buildings- 10 points2 to 3 Capacity Buildings- 8 points1 capacity Building- 6 points✓Member:4 to 5 Capacity Building- 5 points2 to 3 Capacity building- 3 points1 capacity building- 2 points | has effectively and efficiently addressed a pressing need or improved service delivery /learning outcome) with attachments: Pictorial, written output, video, ✓ Certificate of Recognition/Participation ✓ Memorandum for the conduct of the program/activity |
|--|---|
| <i>Note:</i> a. Points earned are cumulative but not to exceed the allotted points for the criterion. | |
| 6.2 Compliance to DepEd Manual of Style and Communication Standards (10 points) 100% of the schools compliant to DMOS and Communication Standard – 10 pts 85% of the schools compliant to DMOS and Communication Standard – 8 pts 75% of the schools compliant to DMOS and Communication Standard – 6 pts 65% of the schools compliant to DMOS and Communication Standard – 6 pts 65% of the schools compliant to DMOS and Communication Standard – 4 pts 50% of the schools compliant to DMOS and Communication Standard – 2 pts Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. | ✓ Certification from the SDO that all schools, including the SDOs are compliant to DMOS and Communication Standards of DepEd. |
| 6.3 Media Interviews (Recorded, live, print) (5 pts.) 100% of media request for interviews granted - 5 pts 85% of media request for interviews granted - 4 pts 75% of media request for interviews granted - 3 pts 65% of media request for interviews granted - 2 pts 50% of media request for interviews granted - 1 pt | ✓ Memorandum ✓ Certificate of Recognition/Participation |
| C. Education & Learning and Development (10 points) | |
| 1. Education (5 points) | ✓ Transcript of Records |





| Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) | ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DerFd on other |
|---|---|
| Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. | issued by DepEd or other agencies/organizations sanctioned by DepEd |
| D. Potential (5 points) | |
| ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance | ✓ Potential/Interview Checklist & Rating Sheet |





SEARCH FOR MOST OUTSTANDING <u>RESEARCHER</u> (Open Category)

| Name of Nominee: | SDO: |
|------------------|----------------|
| Position: | School/Office: |

Note:

- 1. The selection shall be open to all teaching, non-teaching, and teaching-related research enthusiasts.
- 2. The SDO shall conduct the preliminary screening among their potential candidates and shall endorse only one (1) nominee to the Regional Office.
- *3.* SDO nominee's rating/score shall be greater than or equal to the cut-off score of 70. SDO nominees with a rating/score below the cut-off score shall be automatically disqualified.

| CRITERIA/IN | IDICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|-------------------------------------|---|------------------|
| A. Performance (15 points | 5) | | |
| 1. Performance Rating of the rating periods should be above) Point/s Earned = (Average of the Two | | authorities with date of signing • SY 2022-2023 and SY 2023-2024 | |
| B. Outstanding/Meritorio (85 points) | us Accomplishments | | |
| researches (including the completed for the last 5 year 1.1 Number of Resear Number of Research | rs (20 points) rches (15 points) | s) ✓ Abstract ✓ Certificate/Letter of approval | |
| 5 and above | 15 | | |
| 3-4 | 10 | | |
| 1-2 | 5 | | |
| 1.2 Scope (5 points) Scope | Point/s Earned | | |





| | National/Regional | | 5 | | | |
|-------|-------------------------------------|-------------|--------------|--------|--|--|
| - | Division/Congressi onal District | | 4 | - | | |
| - | District/Municipal | | 3 | | | |
| | School | | 2 | _ | | |
| - | Classroom | | 1 | | | |
| L | | | | | | |
| | earch conducted in t dered) | he highes | st level sh | all be | | |
| 2 Nu | umber of researches | nresented | (oral or n | oster) | ✓ Memorandum | |
| | | - | · - | , | ✓ Certificates | |
| tinou | igh conferences for th | e last 5 ye | | musj | ✓ Program of Activity | |
| | Number of Resea | rches | Point/s |] | 5 | |
| | presented (oral or | poster) | Earned | | | |
| | | | | | | |
| | 5 and above | | 10 | | | |
| | 4 | | 8 | | | |
| | 3 | | 6 | | | |
| | 2 | | 4 | | | |
| | 1 | | 2 | | | |
| | | | | I | | |
| 3. Nu | mber of basic education | ion resea | rches utiliz | zed or | ✓ Certificate of utilization of | |
| | ted for the last 5 year | | | | the research findings duly signed by the Head of | |
| | Number of basic ed | ucation | |] | Office | |
| | researches utiliz | | Point/s | | \checkmark ADR of the utilization or | |
| | adopted for the last | | Earned | | adoption | |
| | 5 and above | 2 | 15 | | | |
| | 4 | | 12 | | | |
| | 3 | | 9 | | | |
| | 2 | | 6 | | | |
| | 1 | | 3 | | | |
| | | | | J | | |





| | umber of basic education reseant ofessional publications for the (s) | ✓ Proof of peer-reviewed Publication | | | |
|-------|--|---|--|-------------------|--|
| point | Number of basic education researches published in professional publications for the last 5 years 5 and above 4 3 2 1 | Point/s Earned 10 8 6 4 2 | | | |
| | umber of basic education resonation resonation for the (s) | ✓ Certification from the Author or Publisher ✓ Screenshot or Photocopy of the page/s where the | | | |
| | Number of basic education researches cited in professional publications for the last 5 years 5 and above 4 3 2 1 | Point/s Earned 5 4 3 2 1 | | material is cited | |





| 5.1 Level of Award/s receive | ed (10 | points) | | | |
|---|---------------|----------------------------|---|--------|--|
| Level | | Point/s Earned | | | Certificate of Recognition/Merit Any issuance, |
| International | | 10 | | | memorandum or document showing the |
| National | | 8 | | | Criteria for the Search |
| Regional | | 6 | | | |
| Division | | 4 | | | |
| Area/District | | 2 | | | |
| School | | 1 | | | |
| | - | Point/s Earned | | ✓ | Invitation/Training Matrix; Certificate of Recognition/Merit/ Commendation/ |
| 5 and above | - | Earned 5 4 | - | ✓ ✓ | Certificate of Recognition/Merit/ |
| a resource person on resea related activities 5 and above | - | Earned 5 4 3 | | ✓ ✓ | Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or |
| a resource person on resea related activities 5 and above 4 3 | - | Earned 5 4 3 2 | - | ✓ ✓ | Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or |
| a resource person on resea related activities 5 and above | - | Earned 5 4 3 | | ✓ ✓ | Certificate of Recognition/Merit/ Commendation/ Appreciation; and Slide deck/s used and/or |

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| 5 and above | 5 | | | |
|--|-----------------------------|-------|---|--|
| 4 | 4 | _ | | |
| 3 | 3 | _ | | |
| 2 | 2 | | | |
| 1 | 1 | _ | | |
| 7.2 Level of | research-re | | ✓ Certificate of Participation | |
| seminars/conferences attended | (CY 2022-2 | (023) | issued by DepEd or other | |
| (5 points) | (01 2022 2 | | agencies/organizations sanctioned by DepEd | |
| | Point/s Earned | | agencies/organizations | |
| (5 points) Level of research-related seminars/conferences | Point/s | | agencies/organizations | |
| (5 points) Level of research-related seminars/conferences attended (CY 2022-2023) | Point/s Earned | | agencies/organizations | |
| (5 points) Level of research-related seminars/conferences attended (CY 2022-2023) National | Point/s Earned 5 | | agencies/organizations | |
| (5 points) Level of research-related seminars/conferences attended (CY 2022-2023) National Regional | Point/s Earned 5 4 | | agencies/organizations | |





SEARCH FOR THE MOST OUTSTANDING <u>ELEMENTARY SCHOOL</u> (MONOGRADE SCHOOL - CENTRAL CATEGORY)

| | CRITERIA/INDICATOR | MEANS OF VERIFICATION (MOVs) | Points Earned | |
|------------|---|------------------------------------|---|--|
| A . | INSTRUCTIONAL LEADERSHIP | | -1 | |
| | (Performance Indicator for the la 1. Drop-out Rate (5 points) | ast two [2] years | ✓ Certification on the Drop-out Rate, | |
| | Percentage of drop-out from the baseline data from year to year in 2 years | Point/s Earned | CSR, and CR for the last two (2) years coming from | |
| | | 5 points | the SDO Planning Officer or data | |
| | 0.01% - 1% | 4 points | generated from the | |
| | <u>1.01% - 2%</u> | 3 points | LIS/EBEIS | |
| | 3% and above | 2 points | | |
| | 2. Cohort Survival Rate (5 points Baseline:75% | 3) | | |
| | High: At least 10% increase or at least 95% CSR Average: At least 7% increase or | - 5 points | | |
| | • Average: At least 7% increase or at least 93% - 94% | - 3 points | | |
| | Marginal: at least 5% increase or at least 90% - 92% | - | | |
| | 3. Completion Rate (5 points) | • |] | |
| | Baseline:75% | | | |
| | • High: at least 10% increase or at least 95% CR | - 5 points | | |
| | • Average: At least 7% increase or at least 93% - 94% | - 3 points | | |
| | • Marginal: at least 5% increase or | | | |
| | at least 90% - 92% 4. School Performance based on (| - 1 point | ✓ Latest ELLNA | |
| | Rapid Literacy Assessment (| | results | |
| | Assessment (ELLNA) results (5 | | Note: Replace with CRLA results if ELLNA | |
| | Point/s Earned | | results are not | |
| | = (CRLA or ELLNA result/100) x | 5 | available | |
| | 5. School Literacy Rate/Improve Level (5 points) | d Reading | ✓ Consolidated Phil- IRI Result (Pre and Post Tests) | |
| | Points Earned = (Phil-IRI resul | t/100) x 5 | Post Tests) | |





| 5. School Numeracy Rate (Improved Numeracy Level) (5 points) Points Earned = (ERUNT Result/100) x 5 | ✓ Consolidated ERUNT Numeracy Assessment Result (Pre and Post Tests) |
|--|--|
| 7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes Number of the above- cited practices are evident in the conduct of IS 7 4 points 5-6 3 points 3-4 2 points 1-2 1 point | ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report |
| LEARNING ENVIRONMENT (20 points) L. Child Protection Policy (CPP) and Anti- Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti- | ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and anti-Bullying Law |





| | Number of the a | above- | Deinet / a | | | | |
|------------------|--|---|-------------------------------|--------------|--------|---|--|
| | cited indicators t | ngr gre | Point/s Earned | | | | |
| _ | present | L | Sameu | | | | |
| _ | 6 | 5 p | ooints | | | | |
| _ | 5 | | points | | | | |
| _ | 4 | | ooints | | | | |
| _ | 3 | - | ooints | | | | |
| | 2 | 1 p | point | | | | |
| I | School-Based Implementation (Ints Earned | Feeding 5 points) | Pro | ogram | ~ | Learners' Nutritional Status (Baseline and End line Data) | |
| = (F ac | Percentage of the le chieved normal sta | atus /100) x 5 | 5 | | | , | |
| (1 0 | Disaster Risk DRRM) In Institutionalizatio Green Program, 5 points) | | 03: Clear | and n and | ~ | Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF | |
| = (F Co ar | nts Earned Percentage of imple omprehensive Sch nd Solid Waste Ma | ool Safety Fra nagement /1 | amework (. 00) x 5 | CSSF) | | | |
| e | Maintenance of Se equipment (5 poin ints Earned | | ies and | | ~ | Property Custodian's Accomplishment Report | |
| | Percentage of learn | | | | | | |
| | properly accounted | | | | | | |
| | AN RESOURCE MA | | AND DE | VELOP | ME | | |
| 1. Pro | ovision of L & D (| 5 points) | | | ✓ | Memorandum | |
| L c de | Number of hours AC Sessions are conducted in the epartment/grade level per month | Number of INSETs Conducted in a year | Points Earned | | ✓ ✓ | LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact | |
| | 8 hours | 2 | 5 points | _ | | evaluation, and | |
| | 8 hours | 1 | 4 points | 4 | | other M&E Tools | |
| | 6-7 hours | 1 | 3 points | 4 | | duly signed by | |
| | 4-5 hours | 1 | 2 points | 4 | | SDO Authority | |
| | 2-3 hours | 0 | 1 point | | | | |
| | tendance of sta ilding activities (| | ent capal | bility- | ~ | SPPD/School Training Needs as approved by SH | |





| atte | nt/s Earned = (N ended capability-b ded by total number | ouilding activities | ✓ Training matrix ✓ Memo ✓ Certificate of Participation/ appearance |
|---|--|--|---|
| D. SCHOOL LEA | DERSHIP, MANAG | EMENT, AND OPER | |
| 1. Financial • 100% othe 3 da • 100% othe befor • 100% othe befor • 100% | Management (8 Po % liquidation of MOOE a r funds submitted at lea ys before the deadline % liquidation of MOOE a r funds submitted 2 day re the deadline % liquidation of MOOE a r funds submitted 1 day re the deadline % liquidation of MOOE a | nd - 8 points st nd - 6 points s nd - 4 points | ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024 |
| dead 2. School In a. Creation b. Alignma c. Informa d. Implen e. Quarter throug | r funds submitted on th lline provement Plan (S on and Functionality ent of AIP to SIP ation dissemination nentation of PAPs orly review and adjust h SMEA nber of the above- indicators present 5 4 3 2 1 | SIP)/AIP (7 points) of SPT to stakeholders | ✓ SIP, AIP, WFP/APP ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA |
| 1. Resources Eskwela a | OLVEMENT AND C s generated throug nd other resource- s (8 points) | h Brigada- | NERSHIP (8 points) ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report |
| | EMENTARY ntral School | Points 8 pts. | |
| | 00.00 and above | | |
| | 0.00 to | 6 pts. | |
| Php200,00 Php76,000 199,999.0 | 0.00 to | 6 pts. 4 pts. | |
| Php200,00 Php76,000 199,999.0 Php75,000 F. OUTSTANDIN | 0.00 to 0 0 to 75,999.00 | 4 pts. | ГS (13 points) ✓ SBM Assessment Tool as evaluated |





| | | | | | 1 |
|------------------|---------------|---------------------|--------|--------------|----------------------|
| III E | Division | 5 points | | | the Division SBM |
| II I | Division | 3 points | | | Task Force |
| ΙΙ | Division | 1 point | | \checkmark | Memorandum/ |
| | | | _ | | Certificate of |
| | | | | | Accreditation or |
| | | | | | level duly signed by |
| | | | | | SDS |
| | | | | | |
| 2. WInS (2.5 poi | nts) | | | | |
| • - | WInS-OMS r | ating - 2.5 | points | \checkmark | WInS Checklist |
| of 3 Stars | | 0 | 1 | | duly certified by |
| School's | WInS-OMS r | ating - 1.5 | points | | the SDO |
| of 2 Stars | | 0 | - | | Coordinator and |
| School's | WInS-OMS r | ating - 0.5 | points | | District Nurse |
| of 1 Star | | - | - | | District Marse |
| 3. Rewards and | Recognitio | n received by tl | ıe | \checkmark | Plaque/Certificate |
| school for the | e current C | alendar Year (5. | 5 | | of Recognition/ |
| points) | | · | | | Appreciation/meda |
| • National | /Internationa | al - 2.5 p | points | | ls (First Placer or |
| Region | | - 2 poi | ints | | Champion) |
| Division | | - 1.5 | points | \checkmark | 1 , |
| District | | - 1 pc | oint | | invitation/Memo |
| Note: | | - | | | |
| a. Points earned | are cumulatii | e but not to exceed | ł | | |
| the allotted poi | | | | | |
| | | in a calendar year, | | | |
| | | ne award received | | | |
| 0 0 | | Otherwise, points e | arned | | |
| are cumulative | | | | | |





SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL (MONOGRADE SCHOOL - NON-CENTRAL CATEGORY)

| CRITERIA/INDICATOR: | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|---|------------------------------------|------------------|
| A. INSTRUCTIONAL LEADERSHIP (34 | 2 / | | |
| (Performance Indicator for the la | ast two [2] year | | |
| 1. Drop-out Rate (5 points) Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1% 1.01% - 2% 3% and above 2. Cohort Survival Rate (5 points Baseline: 75%) High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 3. Completion Rate (5 points) Baseline: 75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 95% CR Average: At least 10% increase or at least 95% CR Marginal: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 95% CR Marginal: at least 7% increase or at least 95% CR Average: At least 7% increase or at least 95% CR Marginal: at least 5% increase or at least 95% CR | - 5 points - 3 points - 1 point - 5 points - 3 points | _ | |
| at least 90% - 92% | - 1 point | | |
| 4. School Performance based on (Rapid Literacy Assessment (Language, Literacy, and Assessment (ELLNA) results (5 Point/s Earned = (CRLA or ELLNA result/100) x 3 5. School Literacy Rate/Improve Level (5 points) Points Earned = (Phil-IRI result) | CRLA) / Early d Numeracy points) 5 cd Reading | results | |





| . School Numeracy Rate (Improved Numeracy Level) (5 points) Points Earned = (ERUNT Result/100) x 5 | Consolidated ERUNT Numeracy Assessment Result (Pre and Post Tests) |
|---|--|
| Instructional Supervision (IS) (4 points)Teachers were supervised, coached, and mentored on the following K to 12 curriculumImplementation practices based on monthly supervisory plan:a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modesNumber of the above- cited practices are evident in the conduct of IS74 points5-63 points3-42 points1-21 point | ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report |
| ARNING ENVIRONMENT (20 points) Child Protection Policy (CPP) and Anti- Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be | ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and |





| | Number of the a cited indicators t present 6 | hat are H H 5 p | Point/s Earned points | | | | |
|--------------------------------|---|---|---|---------------------|----------------------------------|--|---|
| | <u> </u> | | ooints ooints | | | | |
| - | 3 | - | points | | | | |
| | 2 | 1 p | point | | | | |
| Im Poi: = (P | Shool-Based aplementation (5 nts Earned Percentage of the lechieved normal sta | arner-benefic | ciaries who | gram have | ~ | Learners' Nutritional Status (Baseline and End line Data) | |
| Im RA Wa Poi: = (F | saster Risk Redu plementation as A 9003: Clean a aste Management nts Earned Percentage of imple omprehensive Sch nd Solid Waste Ma | nd Instituti and Green I (5 points ementation of ool Safety Fra | onalizatio Program,) f the amework ((| n of Solid | ~ | Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF | |
| eq Poi: = (P | aintenance of Sch uipment (5 point nts Earned Percentage of learn roperly accounted | s) ing facilities | and equip | | ~ | Property Custodian's Accomplishment Report | |
| C. HUMA | N RESOURCE M | ANAGEMENT | AND DEV | ELOP | ME | NT (10 points) | Į |
| N L c de | ovision of L & D lumber of hours AC Sessions are onducted in the epartment/grade evel per month 8 hours 8 hours 6-7 hours 4-5 hours 2-3 hours | (5 points) Number of INSETs Conducted in a year 2 1 1 1 1 0 | Points Earned 5 points 4 points 3 points 2 points 1 point | | ✓ ✓ | Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority | |
| | tendance of sta ilding activities (| | ent capab | oility- | ✓ | SPPD/School Training Needs as approved by SH Complete List of staff/employees | |





| attended | | 0 | ✓ ✓ ✓ | Training matrix Memo Certificate of Participation/ appearance |
|---|--|---|-----------------------|---|
| D. SCHOOL LEADERS | HIP, MANAGE | MENT, AND OPER | | ION (15 points) |
| other funds 3 days befo 100% liquid other funds before the o 100% liquid other funds before the o 100% liquid | lation of MOOE an submitted at leas re the deadline dation of MOOE an submitted 2 days leadline dation of MOOE an submitted 1 day | ad - 8 points t ad - 6 points ad - 4 points ad - 2 points | ~ | Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024 |
| 2. School Improve a. Creation and b. Alignment of c. Information d. Implementat e. Quarterly re through SM | l Functionality AIP to SIP dissemination t tion of PAPs view and adjust | of SPT | ✓ ✓ ✓ ✓ ✓ | SIP, AIP,WFP/APP Attendance of stakeholders, SPT, Program managers ACR SRC SMEA |
| | of the above- ators present 5 4 3 2 | Points Earned 7 points 5 points 3 points 2 points | | |
| E. PARENTS INVOLVI | 1 EMENT AND CO | 1 point | NER | SHIP (8 points) |
| Resources gene Eskwela and ot initiatives (8 per | her resource-g | | ✓ ✓ ✓ ✓ | Project Proposal Deed of donations Deed of acceptance BE Report |
| ELEMEN Non-Centra | | Points | | |
| Php75,000.00 a Php50,000.00 to Php25,000 to 49 | o 74,999.00 | 8 pts. 6 pts. 4 pts. | | |
| F. OUTSTANDING/MI | | | | |
| 1. SBM Level of P | alidation | | ~ | SBM Assessment Tool as evaluated and approved by |
| SBM Level | Level | tted Points | | |





| III | Division | 5 points | | | the Division SBM | |
|-----------------------------|------------------|---------------------|--------|--------------|----------------------|--|
| II | Division | 3 points | | | Task Force | |
| Ι | Division | 1 point | | \checkmark | Memorandum/ | |
| | | | | | Certificate of | |
| | | | | | Accreditation or | |
| | | | | | level duly signed by | |
| | | | | | SDS | |
| | | | | | | |
| 2. WInS (2.5 po | oints) | | | | | |
| • = | 's WInS-OMS r | ating - 2.5 p | points | \checkmark | WInS Checklist | |
| of 3 Sta | | | | | duly certified by | |
| School' | s WInS-OMS r | ating - 1.5 p | points | | the SDO | |
| of 2 Sta | | 0 | | | Coordinator and | |
| School' | 's WInS-OMS r | ating - 0.5 p | points | | District Nurse | |
| of 1 Sta | | 0 | | | District Nulse | |
| 3. Rewards and | l Recognitio | n received by the | e | \checkmark | Plaque/Certificate | |
| school for the | current Cal | endar Year (5.5 | | | of Recognition/ | |
| points) | | · | | | Appreciation/meda | |
| Nationa | al/Internationa | al - 2.5 p | oints | | ls (First Placer or | |
| Region | , | - 2 poi | | | Champion) | |
| Division | n | - 1.5 t | points | \checkmark | - , | |
| District | t | - 1 po | int | | invitation/Memo | |
| Note: | | - | | | | |
| a. Points earned | d are cumulatio | e but not to exceed | | | | |
| | oints for the cr | | | | | |
| | | in a calendar year, | - | | | |
| | | ne award received i | | | | |
| 0 0 | | Otherwise, points e | arned | | | |
| are cumulatio | ve. | | | | | |





SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL (MULTIGRADE SCHOOL)

| CRITERIA/INDICATOR | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|---|--|------------------|
| A. INSTRUCTIONAL LEADERSHIP | | • | |
| (Performance Indicator for the la 1. Drop-out Rate (5 points) | ast two [2] year | S/ ✓ Certification on the | |
| Percentage of drop-out from the baseline data from year to year in 2 years | Point/s Earned | Drop-out Rate, CSR, and CR for the last two (2) years coming from | |
| 0% | 5 points | the SDO Planning | |
| 0.01% - 1% | 4 points | Officer or data | |
| 1.01% - 2% | 3 points | generated from the | |
| 3% and above | 2 points | LIS/EBEIS | |
| 2. Cohort Survival Rate (5 points Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% | - 5 points - 3 points - 1 point - 5 points - 3 points | | |
| 4. School Performance based on (Rapid Literacy Assessment (Language, Literacy, and Assessment (ELLNA) results (5 | Comprehensive CRLA) / Early d Numeracy | results | |
| Point/s Earned | | results are not | |
| = (CRLA or ELLNA result/100) x | 5 | available | |
| 5. School Literacy Rate/Improve Level (5 points) Points Earned = (Phil-IRI resul | - | Consolidated Phil-IRI Result (Pre and Post Tests) | |
| Points Earned = (Phil-IRI resul | it/100) x 5 | | |





| . School Numeracy Rate (Improved Numeracy Level) (5 points) Points Earned = (ERUNT Result/100) x 5 | Consolidated ERUNT Numeracy Assessment Result (Pre and Post Tests) |
|--|---|
| Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes Number of the above-cited practices are Point/s evident in the conduct of IS 7 4 points 3-4 2 points 1-2 1 point | ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report |
| ARNING ENVIRONMENT (20 points) Child Protection Policy (CPP) and Anti- Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on | ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of |





| | Number of the a cited indicators to present 6 5 4 | $\begin{array}{c} \text{hat are} \\ \text{I} \\ \hline \\ \hline \\ \hline \\ \hline \\ \\ \hline \\ \\ \hline \\ \\ \\ \\ \\ $ | Point/s Earned points points points | | | | |
|------------------------|--|---|---|----------------|-------------|---|--|
| | | - | | | | | |
| | 3 | - | points | | | | |
| | 2 | 1 p | point | | | | |
| I Pc = | School-Based mplementation (5 pints Earned (Percentage of the leachieved normal sta | arner-benefic | ciaries who | gram | ~ | Learners' Nutritional Status (Baseline and End line Data) | |
| I F V Pc = | Disaster Risk Redu mplementation a RA 9003: Clean a Waste Management Dints Earned (Percentage of imple Comprehensive Sch and Solid Waste Ma | nd Instituti and Green I t (5 points) ementation of ool Safety Fra | f the amework (| on of Solid | ~ | Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF | |
| e | Maintenance of Sch equipment (5 point oints Earned (Percentage of learn properly accounted | ing facilities | and equip | | ~ | Property Custodian's Accomplishment Report | |
| C. HUM | IAN RESOURCE M | ANAGEMENT | AND DE | /ELOP | ME | NT (10 points) | |
| | Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours | Number of INSETs Conducted in a year 2 | Points Earned 5 points | | ✓ ✓ ✓ | designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and | |
| L L | 8 hours | 1 | 4 points | | | other M&E Tools | |
| | 6-7 hours | 1 | 3 points | | | duly signed by | |
| | 0-7 nours | - | | -1 | 1 | SDO Authority | |
| | 4-5 hours | 1 | 2 points | | | SDO Authority | |
| | | | 2 points 1 point | | | SDO Autionty | |





| _ |
|---|





| | | | | | - | | |
|----|-----------------------------|-------------------|---------------------------------------|--------|--------------|---------------------------------------|--|
| | III | Division | 5 points | | | the Division SBM | |
| | II | Division | 3 points | | | Task Force | |
| | Ι | Division | 1 point | | \checkmark | | |
| | | | | | | Certificate of | |
| | | | | | | Accreditation or | |
| | | | | | | level duly signed by | |
| | | | | | | SDS | |
| | | | | | | | |
| 2. | WInS (2.5 pc | oints) | | | | | |
| | | 's WInS-OMS r | ating - 2.5 | points | \checkmark | WInS Checklist | |
| | of 3 St | | | _ | | duly certified by | |
| | | 's WInS-OMS r | rating - 1.5 | points | | the SDO | |
| | of 2 St | | | • | | Coordinator and | |
| | | 's WInS-OMS r | ating - 0.5 | points | | District Nurse | |
| 2 | of 1 Sta | | n manaired her th | | \checkmark | Diagua / Contificato | |
| | | | n received by th alendar Year (5.5 | | · | Plaque/Certificate of Recognition/ | |
| | points) | | alelluar rear (5. | , | | Appreciation/meda | |
| | | al/Internationa | al - 2.5 p | ointe | | ls (First Placer or | |
| | Region | | - 2.0 poi | | | Champion) | |
| | Divisio | | - | ooints | \checkmark | 1 | |
| | Distric | | - 1 po | | • | invitation/Memo | |
| N | ote: | c | 1 Po | | | montation/ wento | |
| C | ı. Points earne | d are cumulatio | ve but not to exceed | ! | | | |
| | the allotted p | points for the cr | iterion. | | | | |
| k | o. For same au | vards received | in a calendar year, | points | | | |
| | earned shall | be based on th | ne award received i | n the | | | |
| | • • | | Otherwise, points e | arned | | | |
| | are cumulati | ve. | | | | | |





SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (PURELY JUNIOR HIGH SCHOOL) (NON-IMPLEMENTING UNIT)

| CRITERIA/INDICATORS | | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|---|--|------------------|
| . INSTRUCTIONAL LEADERSHIP | | · | |
| (Performance Indicator for the lo | ast two [2] year | | [|
| 1. Drop-out Rate (5 points) Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1% 1.01% - 2% 3% and above | Point/s Earned 5 points 4 points 3 points 2 points | ✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS | |
| 2. Cohort Survival Rate (5 points Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or | | | |
| at least 93% - 94%Marginal: at least 5% increase or | - 3 points | | |
| at least 90% - 92% | - 1 point | | |
| 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or ot least 90% - 92% | - 3 points | | |
| at least 90% - 92% 4. School Performance based | - 1 point | | |
| 4. School Performance based Achievement Test (NAT) result Point/s Earned = (NAT results/100) x 5 | | ✓ Latest NAT results | |
| 5. School Literacy Rate/Improve | d Reading | Consolidated Phil-IRI | |
| Level (5 points) Points Earned = (Phil-IRI resul | - | Result (Pre and Post Tests) | |
| 6. School Numeracy Rate (Improv Level) (5 points) | ved Numeracy | Consolidated ERUNT Numeracy Assessment | |





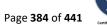
| Fomts Barneu - (ERONT Re | sult/100) x 5 | Result (Pre and Post Tests) | |
|--|--|---|--|
| 7. Instructional Supervision (I Teachers were supervised mentored on the following K Implementation practices b supervisory plan: a. DLL/DLP, SLM and LAS p b. Designing assessment too c. Analyzing assessment res d. Regular updating of school e. Classroom Observation us f. ICT Integration g. Adopting appropriate teac and learning delivery mode Number of the above- cited practices are evident in the conduct of IS 7 5-6 3-4 1-2 | d, coached, and to 12 curriculum based on monthly oreparation ols/items ults ol forms sing PPST-COT hing methodologies | Supervisory | |
| LEARNING ENVIRONMENT (Child Protection Policy Bullying Law Implementatio The school has implemented Anti-Bullying Law with the a. Institutionalized an effect protection policies and p monitors compliance the | (CPP) and Anti- n (5 points) ed the CPP and following: etive child procedures, and | ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the Scho Child Protection Policy and Anti- | |





| Number of th cited indicator preser | s that are | Point/s Earned | | | | |
|---|---|---|---------------|---------------|---|--|
| 6 | | points | | | | |
| 5 | | points | | | | |
| 4 | | points | | | | |
| 3 | | points | | | | |
| 2 | | point | | | | |
| 2. School-Based Implementation | Feeding | - | gram | ✓ | Learners' Nutritional Status | |
| Points Earned = (Percentage of the achieved normal | status /100) x ! | 5 | | | (Baseline and End line Data) | |
| 3. Disaster Risk Re Implementation RA 9003: Clean Waste Manageme Points Earned = (Percentage of im | and Institution and Green ant (5 points plementation o | ionalization Program, S s) f the | n of Solid | • | Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF | |
| Comprehensive S and Solid Waste I 4. Maintenance of S equipment (5 poi Points Earned = (Percentage of lea properly account | Management /1 School facilitie nts) | 100) x 5 | nent | ✓ | Property Custodian's Accomplishment Report | |
| C. HUMAN RESOURCE | | | | | NT (10 mainta) | |
| 1. Provision of L & | | | | <u>√</u> √ | Memorandum LAC Plan/training | |
| Number of hours LAC Sessions are conducted in the department/grad level per month 8 hours 6-7 hours 4-5 hours 2-3 hours | Number of INSETs Conducted in a year 2 1 1 1 1 0 | Points Earned 5 points 4 points 3 points 2 points 1 point | | ✓ | designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority | |
| 2. Attendance of st | aff to different | t capability | - | ✓ | SPPD/School | |
| building activitio | es (5 Points) | | | ✓ ✓ | Training Needs as approved by SH Complete List of staff/employees Training matrix | |
| | Address: Govern | ment Center, C | andahug | , Pa | o, Leyte | |







| | attend | | ity-buil | 0 | | ✓ Memo ✓ Certificate of Participation/ appearance |
|---------------|--|--|--|--|------|--|
| SCH | OOL LEADE | CRSHIP, MAN | IAGEM | IENT, AND OI | PER/ | ATION (15 points) |
| 1. F | 100% li other fu 3 days 1 100% li other fu before t 100% li other fu before t 100% li | anagement (a quidation of MC unds submitted a before the deadl quidation of MC unds submitted a he deadline quidation of MC unds submitted he deadline quidation of MC unds submitted | OOE and at least ine OOE and 2 days OOE and 1 day OOE and | - 8 points - 6 points - 4 points | | ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024 |
| | a. Creation b. Alignmen c. Informati d. Implemen | and Function t of AIP to SII on dissemina ntation of PAF r review and a | ality of P tion to Ps |)/AIP (7 poin t f SPT stakeholders nent conducte | | ✓ SIP, AIP, WFP/APP ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA |
| | | er of the abov dicators pres | | Points Earned | 1 | |
| | | 5 | | 7 points | | |
| | | 4 | | 5 points | | |
| | | 3 | | 3 points | | |
| | | 2 | | 2 points | | |
| | | 1 | | 1 point | | |
| 1. F E | Resources g | enerated thr l other resou | ough I | Brigada- | RTN | ERSHIP (8 points) ✓ Project Proposal |
| | JHS | S/SHS/IS | | Points | | ✓ Deed of donations✓ Deed of acceptance |
| F | Php400.000. | 00 and above | 9 | 8 pts. | | ✓ BE Report |
| | | 00 to 399,99 | | 6 pts. | | - |
| | 1 / | to 299,999.0 | | 4 pts. | | |
| L | | | | | | |
| | | MERITORIO | US AC | COMPLISHM | ENT | |
| OUT | - | | - | | | ✓ SBM Assessment |
| OUT | - | f Practice (5 | point | s) | | Tool as evaluated |
| 00071 1. S | - | | - Allott | s) ed Points points | | |





| | - | | | | r | | |
|----|------------------------------|-------------------|--------------------|----------|--------------|----------------------|--|
| | II | Division | 3 points | | \checkmark | Memorandum/ | |
| | Ι | Division | 1 point | | | Certificate of | |
| | | | 1 | | | Accreditation or | |
| | | | | | | level duly signed by | |
| | | | | | | SDS | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| - | | | | | | | |
| 2. | WInS (2.5 p | • | | - | | | |
| | | 's WInS-OMS r | ating - 2 | 5 points | ✓ | WInS Checklist | |
| | of 3 St | | 1 | - · , | | duly certified by | |
| | | 's WInS-OMS r | ating - I | 5 points | | the SDO | |
| | of 2 St | | | | | Coordinator and | |
| | | 's WInS-OMS r | ating - 0 | 5 points | | District Nurse | |
| | of 1 St | | | 41 | | | |
| 3. | | | n received by | | ✓ | Plaque/Certificate | |
| | | he current Ca | alendar Year (| 5.5 | | of Recognition/ | |
| | points) | | | | | Appreciation/meda | |
| | | al/Internationa | | 5 points | | ls (First Placer or | |
| | Region | | | points | | Champion) | |
| | Division | | - 1 | 5 points | \checkmark | Program | |
| | Distric | t | - 1 | point | | invitation/Memo | |
| - | Note: | | | | | | |
| | | | ve but not to exce | eed | | | |
| | | points for the cr | | | | | |
| | | | in a calendar ye | · • | | | |
| | | | ne award receive | | | | |
| | • • | | Otherwise, point | s earned | | | |
| | are cumulati | ive. | | | | | |





SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (PURELY JUNIOR HIGH SCHOOL) (IMPLEMENTING UNIT)

| CRITERIA/INDICATOR: | S | MEANS OF VERIFICATION (MOVs) | Points Earned |
|---|---|---|------------------|
| A. INSTRUCTIONAL LEADERSHIP | | | |
| (Performance Indicator for the le | ast two [2] year | | |
| 1. Drop-out Rate (5 points) Percentage of drop-out | | ✓ Certification on the Drop-out Rate, CSR, and CR for | |
| from the baseline data from year to year in 2 years | Point/s Earned | the last two (2) years coming from | |
| 0% | 5 points | the SDO Planning | |
| 0.01% - 1% | 4 points | Officer or data | |
| 1.01% - 2% | 3 points | generated from the | |
| 3% and above | 2 points | LIS/EBEIS | |
| 2. Cohort Survival Rate (5 points Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% | - 5 points - 3 points - 1 point - 5 points - 3 points | | |
| 4. School Performance based Achievement Test (NAT) result Point/s Earned = (NAT results/100) x 5 | | ✓ Latest NAT results | |
| 5. School Literacy Rate/Improve Level (5 points) Points Earned = (Phil-IRI resul | - | Consolidated Phil-IRI Result (Pre and Post Tests) | |
| 6. School Numeracy Rate (Impro- Level) (5 points) | ved Numeracy | Consolidated ERUNT Numeracy Assessment | |





| 7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes Number of the above- cited practices are evident in the conduct of IS 7 4 points 5-6 3 points 3-4 2 points | ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report | For review (CLMD) |
|--|--|-------------------------|
| B. LEARNING ENVIRONMENT (20 points) 1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law | ✓ Copy of the Child Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and anti-Bullying Law | |





Page **388** of **441**

| Number of the cited indicators | - 1 | | | | | |
|---|---|--|-----------------------|--------------|--|----------|
| present | that are | Point/s Earned | | | | |
| 6 | 5 1 | points | | | | |
| 5 | | points | | | | |
| 4 | | points | | | | |
| 3 | | points | | | | |
| 2 | | point | | | | |
| 2. School-Based | Feeding | | ogram | ✓ | Learners' | |
| Implementation (5 Points Earned = (Percentage of the leachieved normal state) | points) earner-benefi | ciaries wh | - | | Nutritional Status (Baseline and End line Data) | |
| 3. Disaster Risk Redu Implementation a RA 9003: Clean a Waste Management Points Earned = (Percentage of imple Comprehensive Sch and Solid Waste Ma | nd Institut and Green is t (5 points ementation o ool Safety Fr | ionalizati Program, s) f the amework (| on of Solid | ~ | Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF | <u> </u> |
| | | | | | | |
| 4. Maintenance of Science equipment (5 point) Points Earned = (Percentage of learned) properly accounted | :s) iing facilities | and equip | | ~ | Property Custodian's Accomplishment Report | |
| equipment (5 point Points Earned = (Percentage of learn | :s) ning facilities l and maintai | and equip ined /100 |) x 5 | | Custodian's Accomplishment Report | |
| equipment (5 point Points Earned = (Percentage of learn properly accounted | :s) hing facilities l and maintai ANAGEMENT | and equip ined /100 |) x 5 | | Custodian's Accomplishment Report | |
| equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours | :s) hing facilities and mainta ANAGEMENT (5 points) (5 points) Number of INSETs Conducted in a year 2 | and equip ined /100 F AND DE Points Earned 5 points |) x 5 <u>VELOP</u> | ME ✓ ✓ | Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact | |
| equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE M. 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours | :s) ning facilities and maintation ANAGEMENT (5 points) (5 points) Number of INSETs Conducted in a year 2 1 | and equip ined / 100 F AND DE Points Earned 5 points 4 points |) x 5 <u>VELOP</u> | ME ✓ ✓ | Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and | |
| equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours | :s) ning facilities and maintat ANAGEMEN' (5 points) (5 points) Number of INSETs Conducted in a year 2 1 1 1 | and equip ined /100 F AND DE Points Earned 5 points 4 points 3 points |) x 5 <u>VELOP</u> | ME ✓ ✓ | Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools | |
| equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours 4-5 hours | S) and maintation ANAGEMENT (5 points) Number of INSETS Conducted in a year 2 1 1 1 1 | and equip ined /100 F AND DE Points Earned 5 points 4 points 3 points 2 points |) x 5 <u>VELOP</u> | ME ✓ ✓ | Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools duly signed by | |
| equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours | :s) ning facilities and maintat ANAGEMEN' (5 points) (5 points) Number of INSETs Conducted in a year 2 1 1 1 | and equip ined /100 F AND DE Points Earned 5 points 4 points 3 points |) x 5 <u>VELOP</u> | ME ✓ ✓ | Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools | |
| equipment (5 point Points Earned = (Percentage of learn properly accounted HUMAN RESOURCE MA 1. Provision of L & D Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 8 hours 6-7 hours 4-5 hours | S) and maintation ANAGEMENT (5 points) Number of INSETS Conducted in a year 2 1 1 1 1 | and equip ined /100 F AND DE Points Earned 5 points 4 points 3 points 2 points |) x 5 <u>VELOP</u> | ME ✓ ✓ | Custodian's Accomplishment Report NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools duly signed by | |





| Point/s Earned = (No attended capability-bus divided by total number of | ilding activities | ✓ ✓ ✓ ✓ | Complete List of staff/employees Training matrix Memo Certificate of Participation/ appearance | |
|--|--|--|---|--|
| . SCHOOL LEADERSHIP, MANAGEN | MENT, AND OPER | RAT I | ION (15 points) | |
| Financial Management (8 Poin 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline 100% liquidation of MOOE and other funds submitted 2 days before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline | 1 - 8 points 1 - 6 points 1 - 4 points | ✓ | Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024 | |
| 2. School Improvement Plan (SIP a. Creation and Functionality of b. Alignment of AIP to SIP c. Information dissemination to d. Implementation of PAPs e. Quarterly review and adjustry through SMEA Number of the above- cited indicators present 5 4 3 2 1 | of SPT | * * * * | SIP, AIP,WFP/APP Attendance of stakeholders, SPT, Program managers ACR SRC SMEA | |
| | | | | |
| . PARENTS INVOLVEMENT AND CO 1. Resources generated through Eskwela and other resource-ge initiatives (8 points) JHS/SHS/IS Php400,000.00 and above Php300,000.00 to 399,999.00 Php200,000 to 299,999.00 | Brigada- | ✓ ✓ ✓ ✓ | Project Proposal Deed of donations Deed of acceptance BE Report | |
| , , , , | I | 1 | | |
| | | 1 | | |
| | | _ | | |
| . OUTSTANDING/MERITORIOUS AC 1. SBM Level of Practice (5 point | | <mark>TS (</mark> | 13 points) SBM Assessment | |





| | | | | | | and approved by the Division SBM | |
|----|--|---|---|---|---|---|--|
| | SBM Level | Validation Level | Allotted Points | | ~ | Task Force Memorandum/ | |
| | III | Division | 5 points | | | Certificate of | |
| | II | Division | 3 points | | | Accreditation or | |
| | Ι | Division | 1 point | | | level duly signed by SDS | |
| 2 | WInS (2.5 pc | nints) | | | | 525 | |
| 2. | School of 3 St. School of 2 St. | 's WInS-OMS 1 ars 's WInS-OMS 1 ars 's WInS-OMS 1 | rating - 1.5 | points points points | ~ | WInS Checklist duly certified by the SDO Coordinator and District Nurse | |
| 3. | | | n received by th alendar Year (5. | | ~ | Plaque/Certificate of Recognition/ Appreciation/meda | |
| | Nation Region Divisio Distric Note: a. Points earne the allotted p b. For same au earned shall | n t d are cumulati points for the cr vards received b based on ti rnance level. | - 2 po - 1.5 - 1 po ve but not to exceed | ints points pint l points in the | ~ | ls (First Placer or Champion) | |





SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (JHS with SHS; and Stand-Alone SHS) (NON-IMPLEMENTING UNIT)

| | 5 | VERIFICATION (MOVs) | Points Earned |
|---|---|--|------------------|
| A. INSTRUCTIONAL LEADERSHIP | (34 points) | | |
| (Performance Indicator for the la | ıst two [2] years | | |
| 1. Drop-out Rate (5 points) Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1% 1.01% - 2% 3% and above | Point/s Earned 5 points 4 points 3 points 2 points | ✓ Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS | |
| 2. Cohort Survival Rate (5 points) Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% | - 5 points - 3 points - 1 point | | |
| 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or | - 5 points - 3 points | | |
| at least 90% - 92% 4. School Performance based | - 1 point on National | ✓ Latest NAT results | |
| Achievement Test (NAT) results Point/s Earned = (NAT results/100) x 5 5. School Literacy Rate/Improved | s (5 points) | Consolidated Phil-IRI | |
| Level (5 points) Points Earned = (Phil-IRI result 6. School Numeracy Rate (Improv Level) (5 points) | • | Result (Pre and Post Tests) Consolidated ERUNT Numeracy Assessment | |





| Points Earned = (ERUNT Result/100) x 5 | Result (Pre and Post Tests) |
|--|--|
| 7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes Number of the above- cited practices are Point/s evident in the conduct of Earned IS 1.2 1-2 1 points | ✓ Validated Instructional Supervisory Report/Monthly Accomplishment Report |
| B. LEARNING ENVIRONMENT (20 points) 1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law | Copy of the Child Protection Committee with their TORs and ACRs Copy of the School Child Protection Policy and Anti- Bullying Law Approved Training/LAC Design/s and ACR Copies of Advocacy Materials used School Handbook School Records of Cases/complaints under CPP and anti-Bullying Law |





| Number of the above- cited indicators that are presentPoint/s Earned65 points54 points43 points32 points21 point | |
|---|--|
| Cited indicators that are presentEarned65 points54 points43 points32 points21 point | |
| present65 points54 points43 points32 points21 point | |
| 54 points43 points32 points21 point | |
| 43 points32 points21 point | |
| 32 points21 point | |
| 2 1 point | |
| 2 1 point | |
| | |
| J | ✓ Learners' |
| Implementation (5 points) | Nutritional Status |
| | (Baseline and End |
| Points Earned | line Data) |
| = (Percentage of the learner-beneficiaries who have | |
| achieved normal status/100) x 5 | |
| | \checkmark Completed CSSF, |
| Implementation and Institutionalization of | ACR of the Solid |
| RA 9003: Clean and Green Program, Solid | Waste Mgt., and |
| Waste Management (5 points) | picture of MRF |
| | |
| Points Earned | |
| = (Percentage of implementation of the | |
| Comprehensive School Safety Framework (CSSF) | |
| and Solid Waste Management /100) x 5 | |
| 4. Maintenance of School facilities and | ✓ Property |
| | ✓ Property Custodian's |
| equipment (5 points) | |
| | Accomplishment |
| Points Earned | Report |
| = (Percentage of learning facilities and equipment | |
| properly accounted and maintained /100) x 5 | |
| | |
| HUMAN RESOURCE MANAGEMENT AND DEVELOPM | IENT (10 points) |
| | IENT (10 points) ✓ Memorandum |
| 1. Provision of L & D (5 points) | |
| 1. Provision of L & D (5 points) | ✓ Memorandum |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are Number of | ✓ Memorandum✓ LAC Plan/training |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the Points | ✓ Memorandum ✓ LAC Plan/training designs approved |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade Number of INSETs Points | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade Number of INSETs Points Conducted in a year | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade Number of INSETs Points Conducted in a year | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Points Earned in a year | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools |
| Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by |
| Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools |
| Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points6-7 hours13 points | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by |
| Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points6-7 hours13 points4-5 hours12 points2-3 hours01 point | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority |
| Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points6-7 hours13 points4-5 hours12 points2-3 hours01 point | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School |
| Number of hours LAC Sessions are conducted in the department/grade level per monthNumber of INSETs Conducted in a yearPoints Earned8 hours25 points8 hours14 points6-7 hours13 points4-5 hours12 points2-3 hours01 point | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Conducted in a year Points Earned 8 hours 2 5 points 8 hours 1 4 points 6-7 hours 1 3 points 4-5 hours 1 2 points 2-3 hours 0 1 point | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Conducted in a year Points Earned 8 hours 2 5 points 8 hours 1 4 points 6-7 hours 1 3 points 4-5 hours 1 2 points 2-3 hours 0 1 point | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH ✓ Complete List of |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Conducted in a year Points Earned 8 hours 2 5 points 8 hours 2 5 points 6-7 hours 1 4 points 4-5 hours 1 2 points 2-3 hours 0 1 point 2. Attendance of staff to different capability- building activities (5 Points) • • Point/s Earned = (No. of Staff who attended capability-building activities | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH ✓ Complete List of staff/employees |
| 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of INSETs Conducted in a year Points Earned 8 hours 2 5 points 8 hours 2 5 points 6-7 hours 1 4 points 6-7 hours 1 2 points 2-3 hours 0 1 point 2. Attendance of staff to different capability- building activities (5 Points) • • Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5 | ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH ✓ Complete List of |





| | | | ✓ Certificate of Participation/ appearance |
|--|---|---|---|
| CHOOL LE | ADERSHIP, MANAGE | MENT, AND OPEI | RATION (15 points) |
| 100 othe 3 da 100 othe befo 100 othe befo 100 othe befo | Management (8 Point % liquidation of MOOE and er funds submitted at leas ays before the deadline % liquidation of MOOE and er funds submitted 2 days pore the deadline % liquidation of MOOE and er funds submitted 1 day pore the deadline % liquidation of MOOE and er funds submitted on the dline | ad - 8 points t ad - 6 points ad - 4 points ad - 2 points | ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024 |
| | iprovement Plan (SI | P)/AIP (7 points) | ✓ SIP, AIP,WFP/APP |
| b. Alignn c. Inform d. Impler e. Quarte | on and Functionality nent of AIP to SIP nation dissemination t mentation of PAPs erly review and adjust gh SMEA | to stakeholders | ✓ Attendance of stakeholders, SPT, Program managers ✓ ACR ✓ SRC ✓ SMEA |
| | mber of the above- l indicators present | Points Earned | |
| | 5 | 7 points | |
| | 4 | 5 points | |
| | 3 | 3 points | |
| | 2 | 2 points | |
| | 1 | 1 point | |
| | | | |
| | | | NERSHIP (8 points) |
| 1. Resource Eskwela a | VOLVEMENT AND Co s generated through and other resource-g s (8 points) | Brigada- | ✓ Project Proposal |
| 1. Resource Eskwela a initiative | es generated through and other resource-g | Brigada- | ✓ Project Proposal ✓ Deed of donations |
| 1. Resource Eskwela a initiative | s generated through and other resource-g s (8 points) JHS/SHS/IS | Points | ✓ Project Proposal ✓ Deed of donations |
| 1. Resource Eskwela a initiative Php400,0 | es generated through and other resource-g es (8 points) | Brigada- generated | ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance |
| 1. Resource Eskwela a initiative Php400,0 Php300,0 | s generated through and other resource-g s (8 points) JHS/SHS/IS | Brigada- generated Points 8 pts. | ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance |
| 1. Resource Eskwela a initiative Php400,0 Php300,0 Php200,0 | s generated through and other resource-g s (8 points) JHS/SHS/IS 000.00 and above 000.00 to 399,999.00 00 to 299,999.00 | Brigada- generatedPoints8 pts.6 pts.4 pts. | ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report |
| 1. Resource Eskwela a initiative Php400,0 Php300,0 Php200,0 | s generated through and other resource-g s (8 points) JHS/SHS/IS 00.00 and above 00.00 to 399,999.00 | Brigada- generated Points 8 pts. 6 pts. 4 pts. | ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report TS (13 points) ✓ SBM Assessment |
| 1. Resource Eskwela a initiative Php400,0 Php300,0 Php200,0 | s generated through and other resource-g s (8 points) JHS/SHS/IS 000.00 and above 000.00 to 399,999.00 00 to 299,999.00 VG/MERITORIOUS A el of Practice (5 poin rel Validation Allo | Brigada- generated Points 8 pts. 6 pts. 4 pts. | ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report TS (13 points) |
| 1. Resource Eskwela a initiative Php400,0 Php300,0 Php200,0 DUTSTANDIN 1. SBM Leve | s generated through and other resource-g s (8 points) JHS/SHS/IS 000.00 and above 000.00 to 399,999.00 00 to 299,999.00 VG/MERITORIOUS A el of Practice (5 poin rel Validation Level Allo | Brigada- generated Points 8 pts. 6 pts. 4 pts. CCOMPLISHMEN ats) | ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance ✓ BE Report TS (13 points) ✓ SBM Assessment Tool as evaluated and approved by |





| I | Division | <u>1 point</u> | V | Memorandum/ Certificate of Accreditation or level duly signed by SDS | |
|---------|--|----------------|--------------------|--|--|
| 2. WInS | 2.5 points) | | | | |
| | s WInS-OMS rating of 3 Stars | - 2.5 points | ✓ | WInS Checklist | |
| | School's WInS-OMS rating | | | duly certified by the SDO | |
| | of 2 Stars | | | Coordinator and | |
| | s WInS-OMS rating of 1 Star | - 0.5 points | | District Nurse | |
| | ds and Recognition | ✓ | Plaque/Certificate | | |
| school | school for the current Calendar Year (5.5 | | | of Recognition/ | |
| points | points) | | | Appreciation/meda | |
| • | National/Internationa | al - 2.5 point | ts | ls (First Placer or | |
| | Region | - 2 points | | Champion) | |
| | Division | - 1.5 poin | its 🗸 | Program | |
| | District | - 1 point | | invitation/Memo | |
| | Note: | | | | |
| | a. Points earned are cumulative but not to exceed | | | | |
| | the allotted points for the criterion. b. For same awards received in a calendar year, points | | | | |
| | earned shall be based on the award received in the | | | | |
| highe | st governance level. (Imulative. | | | | |





SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (JHS with SHS; and Stand-Alone SHS) (IMPLEMENTING UNIT)

Name of School: ______ SDO: _____ School Head: _____

| CRITERIA/INDICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned | | | |
|---|---|--|--|--|--|
| A. INSTRUCTIONAL LEADERSHIP | | 1 | | | |
| 1. Drop-out Rate (5 points) | (Performance Indicator for the last two [2] years, 1. Drop-out Rate (5 points) | | | | |
| Percentage of drop-out from the baseline data from year to year in 2 years | Point/s Earned | Drop-out Rate, CSR, and CR for the last two (2) years coming from | | | |
| 0% | 5 points | the SDO Planning | | | |
| 0.01% - 1% | 4 points | Officer or data | | | |
| 1.01% - 2% | 3 points | generated from the | | | |
| 3% and above | 2 points | LIS/EBEIS | | | |
| 2. Cohort Survival Rate (5 points Baseline:75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% 3. Completion Rate (5 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: At least 7% increase or at least 93% - 94% Marginal: at least 5% increase or at least 93% - 94% Marginal: at least 5% increase or at least 90% - 92% | - 5 points - 3 points <u>- 1 point</u> - 5 points - 3 points | 3 | | | |
| 4. School Performance based | on National | I ✓ Latest NAT results | | | |
| Achievement Test (NAT) result Point/s Earned = (NAT results/100) x 5 5. School Literacy Rate/Improve Level (5 points) | | Consolidated Phil-IRI Result (Pre and Post | | | |
| Level (5 points) Points Earned = (Phil-IRI resul | t/100) x 5 | Result (Pre and Post Tests) | | | |
| 6. School Numeracy Rate (Improv Level) (5 points) | ved Numeracy | Consolidated ERUNT Numeracy Assessment | | | |





| 7. Instructional Supervision (IS) (4 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment results d. Regular updating of school forms e. Classroom Observation using PPST-COT f. ICT Integration g. Adopting appropriate teaching methodologies and learning delivery modes 8. LEARNING ENVIRONMENT (20 points) 1. Child Protection Policy (CPP) and Anti- Bullying Law Implemented the CPP and Anti-Bullying Law with the following: | Points Earned = (ERUNT Result/100) x 5 | Result (Pre and Post Tests) |
|---|---|---|
| 1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti- Child Protection Committee (CPC); C. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti- | Teachersweresupervised,coached,andmentored on the following K to 12 curriculumImplementationpracticesbased on monthlysupervisory plan:a.DLL/DLP, SLM and LAS preparationb.Designing assessment tools/itemsc.Analyzing assessment tools/itemsc.Analyzing assessment resultsd.Regular updating of school formse.Classroom Observation using PPST-COTf.ICT Integrationg.Adopting appropriate teaching methodologies and learning delivery modesNumber of the above- cited practices are evident in the conduct of ISPoint/s Earned74 points5-63 points3-42 points | Instructional Supervisory Report/Monthly Accomplishment |
| | Child Protection Policy (CPP) and Anti- Bullying Law Implementation (5 points) The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof; b. Organized a functional Child Protection Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy; d. Conducted capacity building activities on child protection measures and protocols and anti-bullying; e. Adopted a student Code of Conduct to be followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti- | Protection Committee with their TORs and ACRs ✓ Copy of the School Child Protection Policy and Anti- Bullying Law ✓ Approved Training/LAC Design/s and ACR ✓ Copies of Advocacy Materials used ✓ School Handbook ✓ School Records of Cases/complaints under CPP and |





Page **398** of **441**

| | Number of the | | Point/s | | | | |
|--|---|---|---|---------------|----------------------------------|--|--|
| | cited indicators f present | ngr gre | Earned | | | | |
| | present | 5 r | points | | | | |
| | 5 | - | points | | | | |
| | 4 | | points | | | | |
| | 3 | | points | | | | |
| | 2 | | ooint | | | | |
| 2. Sch | ool-Based | Feeding | | gram | ✓ | Learners' | |
| Imp | lementation (5 | points) | | 0 | | Nutritional Status | |
| _ | | | | | | (Baseline and End | |
| - | ts Earned | | | | | line Data) | |
| • | rcentage of the le | | | have | | | |
| | ieved normal sta | | | | | 0 1 1 0 0 0 0 | |
| | aster Risk Redu | - | | • | \checkmark | Completed CSSF, | |
| _ | lementation a | | | | | ACR of the Solid | |
| | 9003: Clean a ste Management | | . . | Sona | | Waste Mgt., and picture of MRF | |
| was | te managemen | | ") | | | PICTURE OF WINT | |
| Poin | ts Earned | | | | | | |
| | rcentage of impl | ementation o | f the | | | | |
| • | nprehensive Sch | | | CSSF) | | | |
| | l Solid Waste Ma | • | • | , | | | |
| | | | | | | | |
| 4. Mai | ntenance of Sci | hool facilitie | es and | | \checkmark | Property | |
| equ | ipment (5 point | :s) | | | | Custodian's | |
| | | | | | | Accomplishment | |
| | | | | | | | |
| | ts Earned | | | | | Report | |
| = (Pe | rcentage of learr | - | | | | Report | |
| = (Pe | | - | | | | Report | |
| = (Pe pro | rcentage of learr | and maintai | ned /100) | х 5 | ME | - | |
| = (Pe pro . HUMAN | rcentage of learr operly accounted | and maintai | ned /100) | х 5 | \checkmark | NT (10 points) Memorandum | |
| = (Pe pro . HUMAN 1. Pro | rcentage of learr operly accounted I RESOURCE M vision of L & D | and maintai | ned /100) | х 5 | \checkmark | NT (10 points) Memorandum LAC Plan/training | |
| = (Pe pro . HUMAN 1. Prov | rcentage of learr operly accounted I RESOURCE M vision of L & D umber of hours | and maintai | ned /100) | х 5 | \checkmark | NT (10 points) Memorandum LAC Plan/training designs approved | |
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| = (Pe pro . HUMAN 1. Prov Nu LAt con dep | rcentage of learn operly accounted I RESOURCE M vision of L & D mber of hours C Sessions are nducted in the partment/grade vel per month 8 hours | and maintai ANAGEMENT (5 points) Number of INSETs Conducted in a year 2 | ned / 100) AND DEV Points Earned 5 points | х 5 | ✓ ✓ | NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO | |
| = (Pe pro . HUMAN 1. Prov Nu LAt con dep | rcentage of learn operly accounted I RESOURCE M vision of L & D mber of hours C Sessions are nducted in the oartment/grade vel per month 8 hours 8 hours | and maintai ANAGEMENT (5 points) Number of INSETs Conducted in a year 2 1 | Points Earned 5 points 4 points | х 5 | ✓ ✓ | NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and | |
| = (Pe pro . HUMAN 1. Prov Nu LAt con dep | rcentage of learn operly accounted I RESOURCE M. vision of L & D umber of hours C Sessions are nducted in the partment/grade vel per month 8 hours 8 hours 6-7 hours | And maintai ANAGEMENT (5 points) Number of INSETs Conducted in a year 2 1 1 | Points Earned 5 points 4 points 3 points | х 5 | ✓ ✓ | NT (10 points) Memorandum LAC Plan/training designs approved by the Approving Authority of the SDO ACR, Impact evaluation, and other M&E Tools | |
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| | | | | | | ✓✓ | Memo Certificate of Participation/ appearance | |
|---|---|---|--|-------------------------------------|------|-------------------------------|---|--|
| SCHO(| OL LEADI | ERSHIP, MAN | IAGEN | IENT, AND (| OPER | ATI | ON (15 points) | |
| 1. Fin | 100% li other fu 3 days 100% li other fu before t | anagement (8 iquidation of MO unds submitted a before the deadli iquidation of MO unds submitted 2 the deadline iquidation of MO unds submitted 2 the deadline iquidation of MO unds submitted 0 | OE and at least ine OE and 2 days OE and 1 day OE and | - 8 point - 6 point - 4 point | s | * | Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024 | |
| a. b. c. d. | Creation Creation Alignmen Informati Implemen | ovement Plas and Function at of AIP to SII on dissemina ntation of PAF v review and a | ality of P tion to Ps | f SPT stakeholder | s | × × × × | SIP, AIP,WFP/APP Attendance of stakeholders, SPT, Program managers ACR SRC SMEA | |
| | | er of the abov dicators pres | | Points Earne | ed | | | |
| | | 5 | | 7 points | | | | |
| | | 4 | | 5 points | | | | |
| | | 3 | | 3 points | | | | |
| | | 2 | | 2 points | | | | |
| | | 1 | | 1 point | | | | |
| PAREN | sources g | LVEMENT AI enerated thr l other resou | ough l | Brigada- | ARTI | IER | SHIP (8 points) | |
| | | 8 points) | _ | | | | Due is at Due use al | |
| Esl | tiatives (| | | | | | Project Proposal | |
| Esl | • | S/SHS/IS | | Points | | ✓ ✓ ✓ | Deed of donations | |
| Esl ini | JH | | <u> </u> | | | \checkmark | Deed of donations Deed of acceptance | |
| Esl init | JH p400,000. | .00 and above | | 8 pts. | | ✓ ✓ | Deed of donations | |
| Esl ini Phj Phj | JH p400,000 p300,000 | .00 and above .00 to 399,99 | 9.00 | 8 pts. 6 pts. | | ✓ ✓ | Deed of donations Deed of acceptance | |
| Esl ini Phj Phj | JH p400,000 p300,000 | .00 and above | 9.00 | 8 pts. | | ✓ ✓ | Deed of donations Deed of acceptance | |
| Esl ini Phj Phj Phj OUTST | JH: p400,000 p300,000 p200,000 | 00 and above 00 to 399,99 to 299,999.0 | 9.00 0 US AC | 8 pts. 6 pts. 4 pts. | MENT | ✓✓ | Deed of donations Deed of acceptance BE Report 3 points) | |
| Esl ini Phj Phj Phj OUTST | JH: p400,000 p300,000 p200,000 | .00 and above .00 to 399,99 to 299,999.0 | 9.00 0 US AC | 8 pts. 6 pts. 4 pts. | MENT | ✓✓ | Deed of donations Deed of acceptance BE Report I3 points) SBM Assessment | |
| Esl ini Phj Phj Phj DUTST 1. SB | JH: p400,000 p300,000 p200,000 | 00 and above 00 to 399,99 to 299,999.0 | 9.00 0 0US AC point | 8 pts. 6 pts. 4 pts. | MENT | √ √ √ | Deed of donations Deed of acceptance BE Report 3 points) | |



Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: region8.deped.gov.ph



| IIDivisionIDivision | 3 points 1 point | ~ | Certificate of |
|--|---------------------------|---|-----------------------------|
| | | | Accreditation or |
| | | | level duly signed by SDS |
| | | | 525 |
| | | | |
| 0. WH 0.40 E | | | |
| 2. WInS (2.5 points) School's WINS-OMS rating | - 2.5 points | 1 | WInS Checklist |
| of 3 Stars | - 2.5 points | • | duly certified by |
| School's WInS-OMS rating | - 1.5 points | | the SDO |
| of 2 Stars | | | Coordinator and |
| School's WInS-OMS rating of 1 Star | - 0.5 points | | District Nurse |
| 3. Rewards and Recognition | n received by the | ✓ | Plaque/Certificate |
| school for the current Ca | alendar Year (5.5 | | of Recognition/ |
| points) | | | Appreciation/meda |
| National/Internationa | | | ls (First Placer or |
| Region | - 2 points | | Champion) |
| DivisionDistrict | - 1.5 points - 1 point | ~ | riogram |
| Note: | | | invitation/Memo |
| a. Points earned are cumulation | ve but not to exceed | | |
| the allotted points for the cr | | | |
| b. For same awards received earned shall be based on th | u | | |
| earnea snall be basea on ti highest governance level. | | | |
| are cumulative. | enterwise, points curried | | |





SEARCH FOR THE MOST OUTSTANDING INTEGRATED SCHOOL (Elementary with JHS/SHS)

| CRITERIA/INDIC. | MEANS OF VERIFICATION (MOVs) | Points Earned | | | |
|---|--|--|---|--|--|
| A. INSTRUCTIONAL LEADER | | -1 | | | |
| (Performance Indicator for | | Ť. | | | |
| 1. Drop-out Rate (5 points) Percentage of drop | | ✓ Certification on the Drop-out Rate, CSR, and CR for | | | |
| from the baseline data year to year in 2 years | from Farned | the last two (2) years coming from | | | |
| | 5 points | the SDO Planning | | | |
| 0.01% - 1% | 4 points | Officer or data | | | |
| 1.01% - 2% | 3 points | generated from the | | | |
| 3% and above | 2 points | LIS/EBEIS | | | |
| 2. Cohort Survival Rate (5 | points) | | | | |
| Baseline:75 High: At least 10% increas least 95% CSR | | | | | |
| • Average: At least 7% increat least 93% - 94% | - 3 points | | | | |
| Marginal: at least 5% incr at least 90% - 92% | - 1 point | | | | |
| 3. Completion Rate (5 poin Baseline:75 | • | | | | |
| High: at least 10% increas least 95% CR | * | | | | |
| Average: At least 7% increat least 93% - 94% | - 3 points | | | | |
| Marginal: at least 5% incr at least 90% - 92% | ease or - 1 point | | | | |
| 4. School Performance Achievement Test (NAT) | | ✓ Latest NAT results✓ Latest ELLNA | | | |
| Point/s Earned = ((Average of NAT & ELLN | A/CRLA results)/100) | results Note: Replace with | | | |
| x 5 | | CRLA results if ELLNA results are not available | | | |
| 5. School Literacy Rate/Im Level (5 points) | 5. School Literacy Rate/Improved Reading Level (5 points) | | | | |
| Points Earned = (Phil-IR | I result/100) x 5 | | | | |
| 6. School Numeracy Rate (Level) (5 points) | Improved Numeracy | Consolidated ERUNT Numeracy Assessment | | | |
| | | manieracy noocooment | I | | |





| Points Earned = (ERUNT Result/100) x | x 5 Result (Pre and Post Tests) |
|---|--|
| 7. Instructional Supervision (IS) (4 points Teachers were supervised, coached mentored on the following K to 12 curr Implementation practices based on r supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items c. Analyzing assessment tools/items d. Regular updating of school forms e. Classroom Observation using PPST-C f. ICT Integration g. Adopting appropriate teaching method and learning delivery modes Number of the above- cited practices are evident in the conduct of IS 7 4 points 5-6 3 points 3-4 2 points 1-2 1 point | d, and Instructional riculum Supervisory monthly Report/Monthly Accomplishment Report COT |
| B. LEARNING ENVIRONMENT (20 points) 1. Child Protection Policy (CPP) and Bullying Law Implementation (5 points The school has implemented the CPP a Anti-Bullying Law with the following: a. Institutionalized an effective child protection policies and procedures, monitors compliance thereof; b. Organized a functional Child Protect Committee (CPC); c. Ensured that all pupils/learners, guardians or custodians, visitors an guests are made aware of the child protection policy; d. Conducted capacity building activiti child protection measures and prote and anti-bullying; e. Adopted a student Code of Conduct followed by every pupil or learner; at f. 100% of cases/complaints were repor and acted upon under the CPP and A Bullying Law | s)✓Copy of the Child Protection Committee with their TORs and ACRsand✓Copy of the School Child Protection Policy and Anti- Bullying Law ✓ctionPolicy and Anti- Bullying Law ✓and✓Copies of Advocacy Materials usedies on tocols✓School Handbook ✓ies on tocols✓School Records of Cases/complaints under CPP and anti-Bullying Law |





| Number of the above- | |
|---|--|
| cited indicators that are Point/s | |
| present | |
| 6 5 points | |
| 5 4 points | |
| 4 3 points | |
| 3 2 points | |
| $\frac{3}{2} \qquad \frac{2}{1} \text{ points}$ | |
| 2. School-Based Feeding Program | ✓ Learners' |
| Implementation (5 points) | Nutritional Status (Baseline and End |
| Points Earned | line Data) |
| = (Percentage of the learner-beneficiaries who have | |
| achieved normal status/100) x 5 | |
| 3. Disaster Risk Reduction Management (DRRM) | ✓ Completed CSSF, |
| Implementation and Institutionalization of | |
| RA 9003: Clean and Green Program, Solid | Waste Mgt., and |
| Waste Management (5 points) | picture of MRF |
| | |
| Points Earned | |
| = (Percentage of implementation of the | |
| Comprehensive School Safety Framework (CSSF) | |
| and Solid Waste Management /100) x 5 | |
| and Solid Waste Management / 100/ x S | |
| 4. Maintenance of School facilities and | ✓ Property |
| | |
| | () instantion /a |
| equipment (5 points) | Custodian's |
| | Accomplishment |
| Points Earned | |
| Points Earned = (Percentage of learning facilities and equipment | Accomplishment |
| Points Earned | Accomplishment |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 | Accomplishment Report |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP | Accomplishment Report |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 | Accomplishment Report MENT (10 points) |
| Points Earned (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP Provision of L & D (5 points) | Accomplishment Report PMENT (10 points) ✓ Memorandum |
| Points Earned (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP Provision of L & D (5 points) Number of hours Number of hours | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained / 100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are Number of INSETs | Accomplishment Report ■ MENT (10 points) ■ Memorandum ✓ LAC Plan/training designs approved |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the Number of Lac Sessions are conducted in the | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade Number of in a year | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of hours level per month | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 5 points | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ✓ ACR, Impact |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month Number of hours level per month | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ✓ ACR, Impact evaluation, and |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 5 points | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ✓ ACR, Impact evaluation, and other M&E Tools |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4 points | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4 points 6-7 hours 1 | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ✓ ACR, Impact evaluation, and other M&E Tools |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4 points 6-7 hours 1 4-5 hours 1 2-3 hours 0 | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4.5 hours 1 2.3 hours 0 1 points | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4 points 6-7 hours 1 4-5 hours 1 2-3 hours 0 | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4.5 hours 1 2.3 hours 0 1 points | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as approved by SH |
| Points Earned = (Percentage of learning facilities and equipment properly accounted and maintained /100) x 5 C. HUMAN RESOURCE MANAGEMENT AND DEVELOP 1. Provision of L & D (5 points) Number of hours LAC Sessions are conducted in the department/grade level per month 8 hours 2 8 hours 1 4-5 hours 1 2-3 hours 0 1 2 points 2-3 hours 0 2 3 points | Accomplishment Report PMENT (10 points) ✓ Memorandum ✓ LAC Plan/training designs approved by the Approving Authority of the SDO ✓ ACR, Impact evaluation, and other M&E Tools duly signed by SDO Authority ✓ SPPD/School Training Needs as |







| | Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5 | | | | | |
|---|---|---|--|--|--|--|
| D. SCHOOL LEADERSHIP, MANAGE | MENT. AND OPE | RATION (15 points) | | | | |
| | 1. Financial Management (8 Points) | | | | | |
| 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline 100% liquidation of MOOE and other funds submitted 2 days before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline 100% liquidation of MOOE and other funds submitted 1 day before the deadline 100% liquidation of MOOE and other funds submitted on the deadline | d - 8 points d - 6 points d - 4 points d - 2 points | ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 2024 ✓ SIP, AIP,WFP/APP ✓ Attendance of | | | | |
| b. Alignment of AIP to SIP c. Information dissemination to d. Implementation of PAPs | c. Information dissemination to stakeholdersd. Implementation of PAPse. Quarterly review and adjustment conducted | | | | | |
| Number of the above- cited indicators present | Points Earned | | | | | |
| 5 | 7 points | | | | | |
| 4 | 5 points | | | | | |
| 3 | 3 points | | | | | |
| 2 | 2 points | | | | | |
| 1 | 1 point | | | | | |
| | | | | | | |
| E. PARENTS INVOLVEMENT AND CO | DMMUNITY PART | NERSHIP (8 points) | | | | |
| 1. Resources generated through | Brigada- | | | | | |
| Eskwela and other resource-g initiatives (8 points) | enerated | | | | | |
| JHS/SHS/IS | Points | ✓ Project Proposal ✓ Deed of donations ✓ Deed of acceptance | | | | |
| Php400,000.00 and above | 8 pts | ✓ BE Report | | | | |
| Php300,000.00 to 399,999.00 | 8 pts. 6 pts. | | | | | |
| Php200,000 to 299,999.00 | 4 pts. | | | | | |
| | 1 1 1 10. | | | | | |
| E OUTSTANDING (MEDITODIOUS A | COMPLICIT | (TS (12 points)) | | | | |
| F. OUTSTANDING/MERITORIOUS A 1. SBM Level of Practice (5 point | | ✓ SBM Assessment | | | | |
| | LOJ | Tool as evaluated | | | | |
| SBM Level Validation Level Level Allot | ted Points | and approved by | | | | |
| | | | | | | |





| | III | Division | 5 points | | the Division SBM |
|----|-----------------------------|-------------------|----------------------------|--------------|----------------------|
| | II | Division | 3 points | | Task Force |
| | Ι | Division | 1 point | \checkmark | Memorandum/ |
| | | | | | Certificate of |
| | | | | | Accreditation or |
| | | | | | level duly signed by |
| | | | | | SDS |
| | | • • • | | | |
| 2. | WInS (2.5 pc | | | | |
| | School's WInS | 0 | - 2.5 points | ~ | WInS Checklist |
| | of 3 Sta | | 1 E pointo | | duly certified by |
| | School's WInS of 2 Sta | | - 1.5 points | | the SDO |
| | School's WInS | | - 0.5 points | | Coordinator and |
| | of 1 Sta | 0 | - 0.0 points | | District Nurse |
| 3. | Rewards and | 1 Recognition | n received by the | \checkmark | Plaque/Certificate |
| | school for th | he current Ca | alendar Year (5.5 | | of Recognition/ |
| | points) | | · | | Appreciation/meda |
| | Nation | al/Internationa | al - 2.5 points | | ls (First Placer or |
| | Region | | - 2 points | | Champion) |
| | Divisio | n | - 1.5 points | \checkmark | 1 <i>i</i> |
| | • Distric | t | - 1 point | | invitation/Memo |
| i | Note: | | | | , |
| | | | ve but not to exceed | | |
| | | points for the cr | | | |
| | | | in a calendar year, points | | |
| | | | he award received in the | | |
| | 0 0 | | Otherwise, points earned | | |
| | are cumulati | ve. | | | |



SEARCH FOR THE MOST OUTSTANDING <u>SCHOOLS DIVISION OFFICE</u> (PROVINCIAL DIVISION)

SDO: _____

Date: _____

| CRITERIA/INDICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|--|------------------|
| A. OPCRF RATINGS for the Last 2 Rating Periods (30 | , , , | |
| Performance Rating of the SDO with an Outstanding Rating (4.50 and above) (30 points) Point/s Earned | ✓ OPCRF certified by the PMT for CY 2022 and 2023 | |
| = (Average of the Two OPCRF Ratings / 5) x 30 | | |
| B. STRATEGIC MANAGEMENT (13 points) | | |
| Division Education Development Plan (2.5 points) 100% of the targets set for FY 2020 - 2.5 pts. were successfully accomplished 95%-99.99% of the targets set for - 2 pts. FY 2020 were successfully accomplished 90%-94.99% of the targets set for - 1.5 pts. FY 2020 were successfully accomplished 85% -89.99% of the targets set for - 1 pt. FY 2020 were successfully accomplished | ✓ Targets set FY 2023 ✓ Accomplishments per quarter | |
| 2. Division Program Implementation Review (2.5 points) Points Earned (Percentage of accomplishment of annual physical and financial targets/100) x 2.5 | ✓ Validated Division PIR Results | |
| 3. Provision of Technical Assistance (3 points) 95% - 100% of the schools provided - 3 pts. with TA improved performance 90% - 94% of the schools provided - 2.5 pts. with TA improved performance 85% - 89% of the schools provided - 2 pts. with TA improved performance 80% - 84% of the schools provided - 1.5 pts. with TA improved performance 75% - 79% of the schools provided - 1 pt. with TA improved performance | ✓ DFTACT Structure and DFTACT Deployment Reports for CY 2023 ✓ Accomplished Monitoring and Evaluation plans and procedures (and the accomplished M&E Tools) | |





| 4. Promoting a Culture of Research (3 points) At least 40 researches have been endorsed to RO for the last 2 years 30-39 researches have been endorsed to RO for the last 2 years 20-29 researches have been endorsed to RO for the last 2 years 20-29 researches have been endorsed to RO for the last 2 years 10-19 researches have been endorsed to RO for the last 2 years 9 and below researches have been endorsed to RO for the last 2 years 9 and below researches have been endorsed to RO for the last 2 years 1 pt. 5. Submission of Form 7 – Attendance of Teaching and Non-Teaching Employees (2 points) Due date for submission: Every 2nd week of the following month 1 week before deadline 2 points | ✓ Endorsement from the SDS to Regional Office ✓ Verified Copies of Form 7 by the Administrative Division specifying the dates received from January to |
|---|---|
| • on the deadline - 1 point | December 2023 |
| C. Curriculum Management and Instruction | |
| (20 points) | |
| 1. SDO Performance Indicators for the last two (2) years (4 points) ✓ Net Enrolment Rate (1 point) Points Earned = Net Enrolment Rate/100 ✓ Cohort Survival Rate (1 point) Baseline:75% Points Earned = Cohort Survival Rate/100 ✓ Completion Rate (1 point) Baseline:75% | ✓ Copy of the Net Enrolment Rate, Drop-out Rate, Cohort Survival Rate, and Completion Rate for the last two years validated by PPRD |
| Points Earned= Completion Rate/100 ✓ Drop-out Rate (1 point) Zero (0) drop -out from the -1 pt. baseline data from year to year in 2 years 0.01% -1% drop-out from the -0.75 pt. baseline data from year to year in 2 years 1.01% - 2% drop-out from the -0.5 pt. baseline data from year to year | |
| in 2 years 3% & above drop-out from the -0.25 pt. baseline data from year to year in 2 years | |





| 2. SDO Literacy Rate/Improved Reading Level (2.5 points) Points Earned | ✓ Consolidated Phil- IRI Result (Pre and Post Tests) validated by CLMD |
|--|---|
| = (Percentage of learners who are at least | |
| Instructional Readers/100) x 2.5 | |
| | |
| 3. SDO Numeracy Rate (Improved Numeracy Level) (2.5 points) | ✓ Consolidated Numeracy Assessment Result |
| Points Earned | (Pre and Post Tests) validated by CLMD |
| = (Percentage of learners who are highly | |
| numerates/100) x 2.5 | |
| 4. Academic Performance of Learners (6 points) *ERUNT, CRLA, Phil-IRI, NAT, & ELNNA results | ✓ ERUNT, CRLA, Phil-IRI, ELLNA, and NAT results |
| Points Earned | |
| | |
| = ((Average rate of ERUNT, CRLA, Phil-IRI, | |
| = ((Average rate of ERUNT, CRLA, Phil-IRI, NAT, & ELNNA results)/100) x 6 | |
| NAT, & ELNNA results)/100) x 6 | EMENT (12 points) |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG | |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) | ✓ LDNA Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System | ✓ LDNA Report ✓ L & D Plan |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points 4 L&D Sub-systems were implemented | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Planning and Development resource Package Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -2 points 3 L&D Sub-systems were implemented | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -2 points | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel – 2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel – 2 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel – 1.5 points | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel - 2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 2 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1.5 points • 2 and below L&D Sub-systems were | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel – 2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel – 2 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel – 1.5 points | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel 2 and below L&D Sub-systems were implemented in the conduct of development/trainings | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAG 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel - 2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1.5 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1 point • 2. Percentage of Target SDO Personnel Trained | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAGE 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -1.5 points 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -1 point | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |
| NAT, & ELNNA results)/100) x 6 D. HUMAN RESOURCE DEVELOPMENT AND MANAGE 1. Implementation of L and D System (2.5 points) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel -2.5 points • 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -2 points • 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel -1.5 points • 2 and below L&D Sub-systems were implemented in the conduct of development/trainings for personnel • 2 and below L&D Sub-systems were implemented in the conduct of development/trainings for personnel • 2 not below L&D Sub-systems were implemented in the conduct of development/trainings for personnel • 1 point 2. Percentage of Target SDO Personnel Trained | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity Completion Report |



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| Points Earned = (Percentage of Teaching Personnel Trained/100) x 1.5 | |
|--|--|
| • Teaching-Related Personnel (1.5 points) | |
| Points Earned = (Percentage of Teaching-Related Personnel Trained/100) x 1.5 | |
| • Non-Teaching Personnel (1.5 points) | |
| Points Earned = (Percentage of Non-Teaching Personnel Trained/100) x 1.5 | |
| 3. Filling up of Items (Teaching Personnel) (2.5 points) Points Earned (Percentage of filled-up new and existing teaching personnel items/100) x 2.5 4. Filling up of Items (Non-Teaching Personnel) (2.5 points) Points Earned (Percentage of filled-up new and existing Non-teaching personnel items/100) x 2.5 | ✓ Percentage of newly created and existing vacant teaching and non-teaching items ✓ Government Management Information System Personnel Services Itemization and Plantilla of Personnel (GMIS PSIPOP) ✓ Certification of data of filling up from the Personnel Section of the Admin. Division as of September 2024 |
| E. RESOURCE MANAGEMENT (10 points) | |
| 1. Monthly Downloading and Liquidation of Funds (2 points) Points Earned = (Percentage of monthly downloading of funds to the schools and liquidation reports submitted on time/100) x 2 2. AOM Received (4 points) | ✓ Certification of the percentage of monthly downloading of MOOE to the schools ✓ Certification of Budget Utilization Report from the |
| A OM Received (4 points) 1 - 5 AOMs Received - 2 pts. 6 - 10 AOMs Received - 1.5 pts. 11-15 AOMs Received - 1 pt. No NS and ND plus 2 points | Finance Division as of Quarter 3 of the current fiscal year subject for validation |





| 2 Dudget Utilization Data (| Obligation and | ✓ Su | hmitted amailed | |
|---|--|---------|-------------------|--|
| | 3. Budget Utilization Rate (Obligation and | | abmitted emailed | |
| Disbursement) (4 points | | to | validated EBMS | |
| *Obligation Data (0 maint | | | | |
| *Obligation Rate (2 point | .8) | | | |
| Points Earned | | | | |
| = (Obligation rate/10 | 0) x 2 | | | |
| | | | | |
| *Disburg on ant Data (0 m | ainta) | | | |
| *Disbursement Rate (2 p | omits) | | | |
| Points Earned | | | | |
| = (Disbursement rate | (100) x 2 | | | |
| | AND PARTNERSHIPS ENC | AGEM | ENTS (3 points) | |
| 1. Forged MOA/MOU with p | | 1 | complishment | |
| | | | eport in terms of | |
| Number of Forged | Point/s Earned | | rtnership | |
| MOA/MOU | , | 1 | 1 | |
| 10 and above | 3 | | | |
| 8-9 | 2.5 | | | |
| 6-7 | 2 | | | |
| 4-5 | 1.5 | | | |
| 1-3 | 1 | | | |
| | | | | |
| | ORIOUS ACCOMPLISHMEN | | points) | |
| 1. SBM- WinS (2.5 points) | | ✓ Th | nree-Star | |
| | | | proach (TSA) | |
| • At least 5% of the schools | | | Monitoring Form | |
| WINS-OMS Rating of 3 sta the last 2 years | – 2.5 pts. | | ly signed by the | |
| 4% - 4.99% of the schools | | R | O validating team | |
| WInS-OMS Rating of 3 sta | ars for | | | |
| the last 2 years | – 2 pts. | | | |
| • 3% - 3.99% of the schools | | | | |
| WInS-OMS Rating of 3 sta the last 2 years | -1.5 pts. | | | |
| • At least 2% of the schools | have | | | |
| WInS-OMS Rating of 3 sta | | | | |
| the last 2 yearsAt least 1% of the schools | – 1 pt. | | | |
| • At least 1% of the schools WInS-OMS Rating of 3 sta | | | | |
| the last 2 years | – 0.5 pt. | | | |
| | | | | |
| 2. Rewards and Recognition | • | | aque/Certificate | |
| the current Calendar Year (7.5 points) | | of | 0 / | |
| | a. Awards received from DepEd or any DepEd | | preciation/medal | |
| Recognized Agencies and Organizations | | S Cl | | |
| (5 points) | | | nampion) | |
| International F | ata | | | |
| • International - 5 p | | | | |
| • National - 3 p | ots. | | | |
| - | ots. | | | |
| • National - 3 p | ots. | | | |





| b. CSC PRIME-HRM (2.5 points) | | ✓ PRIME-HRM | |
|--|---------------|--|--|
| 6 | 5 pts. | Certification | |
| 0 | 5 pts | | |
| 3. Supervising the operations of all public and p | | ✓ Percentage of | |
| elementary, secondary and integrated schools (| 2 | Public and Private | |
| points) | | Schools | |
| ✓ EBEIS and LIS (1 point) | | submitting/encodin | |
| | | g/updating EBEIS, | |
| • 100% of the total number of public And private schools in the division are | | LIS, and PMIS | |
| submitting/encoding/updating EBEIS | | ✓ Certification from | |
| and LIS on or before the deadline | – 1 pt. | the PPRD | |
| • 90% - 99.99% of the total number of | | | |
| public and private schools in the division are submitting/encoding/ | | | |
| updating EBEIS and LIS on or before | | | |
| | – 0.75 pt. | | |
| • 80% - 89.99% of the total number of | | | |
| public and private schools in the | | | |
| division are submitting/encoding/ updating EBEIS and LIS on or before | | | |
| | – 0.5 pt. | | |
| • 70% - 79.99% of the total number of | - | | |
| public and private schools in the | | | |
| division are submitting/encoding/ updating EBEIS and LIS on or before | | | |
| the deadline | 0.25 pt. | | |
| • 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the | pt. 75 pt. | | |
| 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the | 75 pt. | | |
| | .5 pt. | | |
| updating the PMIS on or before the | .25 pt. | | |
| 4. Customer Satisfaction Measurement (CSM) (2023 to September 2024) (5 points) | January | ✓ CSM Results Analysis | |
| Points Earned = Average Rating of CSM res | sults | | |





SEARCH FOR THE MOST OUTSTANDING <u>SCHOOLS DIVISION OFFICE</u> (CITY DIVISION)

SDO: _____

Date: _____

| CRITERIA/INDICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|--|------------------|
| A. OPCRF RATINGS for the Last 2 Rating Periods (30 | | |
| 1. Performance Rating of the SDO with an Outstanding Rating (4.50 and above) (30 points) | ✓ OPCRF certified by the PMT for CY 2022 and 2023 | |
| Point/s Earned = (Average of the Two OPCRF Ratings / 5) x 30 | | |
| B. STRATEGIC MANAGEMENT (13 points) | | |
| Division Education Development Plan (2.5 points) 100% of the targets set for FY 2020 - 2.5 pts. | ✓ Targets set FY 2023 ✓ Accomplishments per quarter | |
| were successfully accomplished 95%-99.99% of the targets set for - 2 pts. FY 2020 were successfully accomplished 00% 04 00% of the targets set for - 1.5 pts | | |
| 90%-94.99% of the targets set for - 1.5 pts. FY 2020 were successfully accomplished 85% -89.99% of the targets set for - 1 pt. FY 2020 were successfully Accomplished | | |
| Division Program Implementation Review (2.5 points) | ✓ Validated Division PIR Results | |
| Points Earned | | |
| = (Percentage of accomplishment of annual physical | | |
| and financial targets/100) x 2.5 | | |
| 3. Provision of Technical Assistance (3 points) | ✓ DFTACT Structure and DFTACT | |
| 95% - 100% of the schools provided - 3 pts. with TA improved performance 00% - 04% of the schools provided - 0.5 pts | Deployment Reports for CY 2023 | |
| 90% - 94% of the schools provided - 2.5 pts. with TA improved performance 85% 20% of the schools provided - 2 pts. | ✓ Accomplished | |
| 85% - 89% of the schools provided - 2 pts. with TA improved performance 80% - 84% of the schools provided - 1.5 pts. | Monitoring and Evaluation plans | |
| with TA improved performance | and procedures (and the | |
| • 75% - 79% of the schools provided - 1 pt. with TA improved performance | accomplished M&E Tools) | |





| 4. Promoting a Culture of Research (3 points) At least 40 researches have been endorsed to RO for the last 2 years 30-39 researches have been endorsed to RO for the last 2 years 20-29 researches have been endorsed to RO for the last 2 years 20-29 researches have been endorsed to RO for the last 2 years 20-19 researches have been endorsed to RO for the last 2 years 10-19 researches have been endorsed to RO for the last 2 years 9 and below researches have been endorsed to RO for the last 2 years 9 and below researches have been endorsed to RO for the last 2 years 1 pt. 5. Submission of Form 7 – Attendance of Teaching and Non-Teaching Employees (2 points) Due date for submission: Every 2nd week of the following month | ✓ Endorsement from the SDS to RO ✓ Verified Copies of Form 7 by the Administrative Division specifying the dates received |
|---|--|
| • 1 week before deadline - 2 points | from January to |
| on the deadline - 1 point | December 2023 |
| C. Curriculum Management and Instruction | |
| (20 points) | |
| SDO Performance Indicators for the last two (2) years (4 points) ✓ Net Enrolment Rate (1 point) Points Earned = Net Enrolment Rate/100 | Copy of the Net Enrolment Rate, Drop-out Rate, CSR, and CR for the last two years validated by PPRD |
| ✓ Cohort Survival Rate (1 point) Baseline:75% Points Earned = Cohort Survival Rate/100 | |
| ✓ Completion Rate (1 point) Baseline:75% Points Earned = Completion Rate/100 | |
| ✓ Drop-out Rate Zero (0) drop -out from the -1 pt. baseline data from year to year in 2 years 0.01% -1% drop-out from the -0.75 pt. baseline data from year to year in 2 years 1.01% - 2% drop-out from the -0.5 pt. baseline data from year to year in 2 years 3% & above drop-out from the -0.25 pt. baseline data from year to year in 2 years | |





| 2. SDO Literacy Rate/Improved Reading Level | |
|---|---|
| (2.5 points) Points Earned | Consolidated Phil- IRI Result (Pre and Post Tests) validated by CLMD |
| = (Percentage of learners who are at least | |
| Instructional Readers/100) x 2.5 | |
| 3. SDO Numeracy Rate (Improved Numeracy Level) (2.5 points) | Consolidated Numeracy Assessment Result |
| Points Earned | (Pre and Post Tests) validated by CLMD |
| = (Percentage of learners who are highly | Validated by CLIVID |
| numerates/100) x 2.5 | |
| 4. Academic Performance of Learners (6 points) *ERUNT, CRLA, Phil-IRI, NAT, & ELNNA results | ✓ ERUNT, CRLA, Phil-IRI, ELLNA, and NAT results |
| Points Earned | |
| = ((Average rate of ERUNT, CRLA, Phil-IRI, | |
| NAT, & ELNNA results)/100) x 6 | |
| D. HUMAN RESOURCE DEVELOPMENT AND MANAGE | EMENT (12 points) |
| Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning | ✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Program/Activity |
| Development Designing [LDD], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel - 2.5 points 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 2 points 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1.5 points | Completion Report |
| Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel - 2.5 points 4 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 2 points 3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1.5 points 2 and below L&D Sub-systems were implemented in the conduct of | S , S |



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| Points Earned = (Percentage of Teaching Personnel Trained/100) x 1.5 | |
|---|---|
| • Teaching-Related Personnel (1.5 points) | |
| Points Earned = (Percentage of Teaching-Related Personnel Trained/100) x 1.5 | |
| • Non-Teaching Personnel (1.5 points) | |
| Points Earned = (Percentage of Non-Teaching Personnel Trained/100) x 1.5 | |
| 3. Filling up of Items (Teaching Personnel) (2.5 points) | Percentage of newly created and existing vacant teaching and |
| Points Earned = (Percentage of filled-up new and existing teaching personnel items/100) x 2.5 | non-teaching items ✓ Government Management Information System |
| 4. Filling up of Items (Non-Teaching Personnel)(2.5 points) | Personnel Services Itemization and Plantilla of |
| Points Earned = (Percentage of filled-up new and existing Non-teaching personnel items/100) x 2.5 | Personnel (GMIS PSIPOP) ✓ Certification of data of filling up from the Personnel Section of the Admin. Division as of September 2024 |
| E. RESOURCE MANAGEMENT (10 points) | |
| 1. Monthly Downloading and Liquidation of Funds (2 points) | ✓ Certification of the percentage of monthly |
| Points Earned = (Percentage of monthly downloading of funds to the schools and liquidation reports submitted on time/100) x 2 | downloading of MOOE to the schools ✓ Certification of Budget Utilization |
| 2. AOM Received (4 points) 1 - 5 AOMs Received 6 - 10 AOMs Received 11-15 AOMs Received - 1 pt. | Report from the Finance Division as of Quarter 3 of the current fiscal year subject for |
| No NS and ND plus 2 points | validation |



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| | | | - |
|---|---------------------|--|---|
| 3. Budget Utilization Rate (C Disbursement) (4 points) | | ✓ Submitted emailed of validated EBMS | |
| *Obligation Rate (2 points) | | | |
| Points Earned | | | |
| = (Obligation rate/10 | 0) x 2 | | |
| (0.0.284.000 1400/ 10 | o) = | | |
| *Disbursement Rate (2 p | points) | | |
| Points Earned | | | |
| = (Disbursement rate | /100) x 2 | | |
| F. COMMUNITY LINKAGES | , , | GAGEMENTS (3 points) | |
| 1. Forged MOA/MOU with p | | ✓ Accomplishment Report in terms of | |
| Number of Forged | Point/s Earned | partnership | |
| MOA/MOU | | | |
| 10 and above | 3 | | |
| 8-9 | 2.5 | | |
| 6-7 | 2 | | |
| 4-5 | 1.5 | | |
| 1-3 | 1 | | |
| | | | |
| G. OUTSTANDING/MERIT | ORIOUS ACCOMPLISHME | | |
| 1. SBM- WinS (2.5 points) | | ✓ Three-Star | |
| | , | Approach (TSA) | |
| At least 5% of the schools WInS-OMS Rating of 3 sta | | Monitoring Form duly signed by the | |
| the last 2 years | | | |
| • 4% - 4.99% of the schools | have | RO validating team | |
| WInS-OMS Rating of 3 sta | | | |
| the last 2 years 3% - 3.99% of the schools | – 2 pts. | | |
| WInS-OMS Rating of 3 sta | | | |
| the last 2 years | – 1.5 pts. | | |
| • At least 2% of the schools | | | |
| WInS-OMS Rating of 3 sta the last 2 years | ars for – 1 pt. | | |
| At least 1% of the schools | | | |
| WInS-OMS Rating of 3 sta | ars for | | |
| the last 2 years | – 0.5 pt. | | |
| 2. Rewards and Recognition | | ✓ Plaque/Certificate | |
| the current Calendar Year (7.5 points) | | of Recognition/ | |
| c. Awards received from DepEd or any DepEd | | Appreciation/medal | |
| Recognized Agencies and Organizations | | s (First Placer or | |
| (5 points) | | Champion) | |
| • International - 5 p | | | |
| National - 3 p | | | |
| • Region - 1 p | ι. | | |
| | | | |
| d. CSC PRIME-HRM (2. | 5 points) | | |
| | | | |





| PRIME-HRM Level III Recognized PRIME-HRM Level II Recognized | – 2.5 pts. - 1.5 pts | ~ | PRIME-HRM Certification | |
|--|--|----------|--|--|
| 3. Supervising the operations of all public elementary, secondary and integrated school ✓ EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline | - | ~ | Percentage of Public and Private Schools submitting/encodin g/updating EBEIS, LIS, and PMIS Certification from the PPRD | |
| PMIS (1 point) 100% of the total number of public and private schools in the division are submitting/encoding/updating the PMIS on or before the deadline 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the deadline 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating the PMIS on or before the deadline | - 1 pt. - 0.75 pt. - 0.5 pt. - 0.25 pt. | | | |
| 4. Customer Satisfaction Measurement (CS 2023 to September 2024) (5 points) Points Earned = Average Rating of CSN | | ✓ ✓ | CSM Results Analysis | |





BEST IN FUND UTILIZATION (SPECIAL AWARD) SDO Level

| Financial Management (Budget U (100 points) | | | |
|--|----------------|---------------------------------------|--|
| 1. Budget Utilization Rate (BUR) pts) | Obligation (50 | ✓ Certified Status of BUR at RO-FD | |
| • BUR of 98-100% | - 50 pts. | | |
| • BUR of 96-97% | - 45 pts. | | |
| • BUR of 94-95% | - 40 pt. | | |
| • BUR of 93% and below | - 35 pt. | | |
| 2. Budget Utilization Rate (BUR) | Disbursement | | |
| (50 pts) | | | |
| • BUR of 95-100% | - 50 pts. | | |
| • BUR of 90-94% | - 45 pts. | | |
| • BUR of 85-89% | - 40 pt. | | |
| • BUR of 84% and below | - 35 pt. | | |
| | _ | | |





BEST PRACTICES ON TECHNICAL ASSISTANCE PROVISION (Special Award) SDO LEVEL

SCHOOLS DIVISION: ______ ENTRY TITLE: _____

Date: _____

| CRITERIA/INDICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned | |
|---|------------------------------------|--------------------|--|
| A. STRATEGY/MODALITY OF IMPLEME | NTATION - | 20 Points | |
| 1.The Division has a clear plan for the deve implementation, and promotion of technics assistance provision (5 points) | Division TA Plan | | |
| • Complete with elements of a plan (general at objectives/strategies/responsible persons/bud sources/timeframe) and duly signed by the TA Coordinator, Alternate TA/SBM Coordinator, the Chairman of each DFTACT, recommended by and approved by the SDS | | | |
| • Contents and activities are relevant to TA pr | ovision | | |
| Covers access, equity, quality, resiliency and well- being, and governance in education Presented in a well-organized and logical format | | - | |
| • Activities presented are substantial for the DFTACTs to maximize TA provision | | | |
| - All indicators are met | 5 pts. | - | |
| - Only 4 indicators are met | 4 pts | | |
| - Only 3 indicators are met 3 pts | | | |
| - Only 2 indicators are met 2 pts | | | |
| - Only 1 indicator is met 1 pt | | | |
| 2. Appropriate and effective methods, strategies, and resources are used to implement the practice to schools (10 points) | | DTAPP and DTAPE | |





| 10 pts | |
|---------|---|
| 8 pts | |
| 6 pts | |
| 4 pts | |
| | |
| 2 pts | |
| | |
| mediate | Accomplished Monitoring and Evaluation Tools based on plans |
| 5 pts | and procedures |
| | |
| 4 pts | |
| | |
| 3 pts | |
| | |
| 2 pts | |
| | 8 pts 6 pts 4 pts 2 pts 2 pts 5 pts 5 pts 4 pts 3 pts |





| but not used | | |
|--|----------|--|
| but not used | | |
| • No M&E tool and procedures have been | 1 pt | |
| developed | | |
| B. INNOVATION AND CREATIVITY - 10 |) Points | |
| 1. The practice has demonstrated instr innovative modes in promoting the practic schools divisions (5 points) | | Accomplished Monitoring and Evaluation Tools based on plans |
| • The Division has conducted at least five instructive and innovative advocacy campaign activities | 5 pts | and procedures |
| • The Division has conducted at least four instructive and innovative advocacy campaign activities | 4 pts | |
| • The Division has conducted at least three instructive and innovative advocacy campaign activities | 3 pts | |
| • The Division has conducted at least two instructive and innovative advocacy campaign activities | 2 pts | |
| • No M&E tool and procedures have been | 1 pt | |
| developed | | |
| 2. The entry is a new idea/concept or a improved/adapted version of an existing a implemented by the Division (5 points) | | Comprehensive conceptual framework |
| • A very comprehensive Conceptual Framework | 5 pts | |
| has been developed with very clear descriptions | | |
| • A comprehensive Conceptual Framework | 4 pts | |
| has been developed with very clear descriptions | | |
| • A Conceptual Framework has been developed | 3 pts | |





| with very clear descriptions | | |
|---|-------------|--------------------------|
| • A Conceptual Framework has been developed | 2 pts | |
| with no description | | |
| • There is no Conceptual Framework presented | 1 pt | |
| C. RELIABILITY AND ACHIEVEMENT | - 35 Points | |
| 1. Accomplishments in KPIs | | Copy of the 3 |
| Comparative data in schools' Completion | and Cohort | _ year- comparative |
| Survival Rates (8 points) | | data of the |
| \circ Completion Rate | | SDO's Completion and |
| • 10% or more and consistent increase | 4.0 pts. | Cohort Survival Rates |
| • 5% -9% consistent increase | 3.0 pts. | |
| • 4% and below/slight but consistent | 2.0 pts. | - |
| increase | | |
| • Fluctuating increase | 1.0 pt. | - |
| • Cohort Survival Rate | I | - |
| • 10% or more and consistent increase | 4.0 pts. | - |
| • 5% -9% consistent increase | 3.0 pts. | - |
| • 4% and below/slight but consistent increase | 2.0 pts. | |
| • Fluctuating increase | 1.0 pt. | - |
| • Participation Rate (NER) (3 | points) | Copy of the |
| • 90% - 100% Net Enrollment Ratio | 3.0 pts. | _ SDO's Comparative |
| • 80% - 89% Net Enrollment Ratio | 2.5 pts. | NER in 3 |
| • 70% - 79% Net Enrollment Ratio | 2.0 pts. | Consecutive |
| • 60% - 69% Net Enrollment Ratio | 1.5 pts. | - School Years |
| • 59% and below Net Enrollment Ratio | 1.0 pt. | 1 |





| • Drop-out Rate (3 points) | | Dropout Rate in |
|---|----------|---|
| • 0% - 0.09% Drop-out Rate | 3.0 pts. | 3 Consecutive |
| • 1% - 1.9% Drop-out Rate | 2.5 pts. | School Years |
| • 2% - 2.9% Drop-out Rate | 2.0 pts. | - |
| • 3% - 3.9% Drop-out Rate | 1.5 pts. | - |
| • 5% and above Drop-out Rate | 1.0 pt. | - |
| 2. Effect of Instructional Supervision | _ | |
| in Reading and Numeracy Results (16 poin | | |
| • Improved Reading Level | | Comparative |
| • 90-100% of the learners are at least Instructional Readers | 8.0 pts. | Results of the Reading Levels from Pre- to Post |
| • 80% - 89.99% of the learners are at | 6.5 pts. | Test |
| least Instructional Readers | | |
| • 70% - 79.99% of the learners are at | 5.0 pts. | |
| least Instructional Readers | | |
| • 60% - 69.99% of the learners are at | 3.5 pts. | - |
| least Instructional Readers | | |
| • At least 59% of the learners are at | 2.0 pts. | |
| Instructional Readers | | |
| • Improved Numeracy Level | I | Comparative Describe of the |
| • 90-100% of the learners are highly | 8.0 pts. | Results of the Numeracy Test |
| numerates | | from Pre- to Post |
| • 80% - 89.99% of the learners are | 6.5 pts. | - |
| highly numerates | | |
| • 70% - 79.99% of the learners are | 5.0 pts. | |
| highly numerates | | |
| • 60% - 69.99% of the learners are | 3.5 pts. | - |





| highly numerates | | |
|--|---------------------------------|---|
| • At least 59% of the learners are highly | 2.0 pts. | |
| numerates | | |
| 3. Proof of other achievements of the S Division is demonstrated (5 points) | schools | |
| Top 3 Regional, National, and Internationa and Recognitions received by the Schools a Divisions | | Plaques, Certificates of |
| (Academic/Sports/Personnel/Programs/Pr | ojects) | Recognitions, and awards |
| • 21 and above rewards received | 5 pts | received |
| • 16-20 rewards received | 4 pts | |
| • 11-15 rewards received | 3 pts | |
| • 6-10 rewards received | 2 pts | |
| • 5 and below rewards received | 1 pt | |
| D. PARTICIPATORY AND INCLUSIVEVE | NESS - 10 | Point |
| inclusive, consultative, and participatory p with all the technical personnel in the Divi | | Activity completion reports on the |
| planning and implementing the TA practice points) Maximum involvement of the members of the | | DFTACTs' Pre- deployment, Deployment, and Post-Deployment |
| points) Maximum involvement of the members of the and other technical personnel during: | DFTACTs | deployment, Deployment, and |
| points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference | DFTACTs | deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs |
| points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment | DFTACTs | deployment, Deployment, and Post-Deployment Conferences, minutes of |
| points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment o Post-Deployment Conference | DFTACTs | deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs of attendance, |
| points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment o Post-Deployment Conference • All of the indicators are evident | DFTACTs | deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs of attendance, |
| points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment o Post-Deployment Conference | DFTACTs | deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs of attendance, |
| points) Maximum involvement of the members of the and other technical personnel during: o Pre-Deployment Conference o DFTACT Deployment o Post-Deployment Conference • All of the indicators are evident | DFTACTs nce ence 5 pts | deployment, Deployment, and Post-Deployment Conferences, minutes of meetings, proofs of attendance, |





| and other organizations to support the Divis practice (5 points) | sion's TA | |
|--|-----------|-------------------------------|
| Maximum involvement of stakeholders in the a relative to the provision of technical assistance division and schools | | |
| o Attendance/Participations (attend sheet) | dance | MOAs, MOUs, Resolutions of |
| o MOA/MOU/USUFRUCT | | Support, and other fund |
| o Resolutions | | support evidences |
| o Funding/MOU/USUFRUCT | | evidences |
| • All of the indicators are evident | 5 pts | |
| • 4 of the indicators are evident | 4 pts | |
| • 3 of the indicators are evident | 3 pts | |
| • 2 of the indicators are evident | 2 pts | |
| • 1 of the indicators is evident | 1 pt | |
| E. SUSTAINABILITY - 5 Points | | · · · |
| The Division has integrated Technical Assist provision in the DEDP (5 points) | tance | DEDP |
| • Integration of TA Provision is evident in all | 5 pts | |
| the performance improvement areas (access, equity, quality, resiliency and well-being, and governance) in the DEDP | | |
| • Integration of TA Provision is evident only in 4 of the performance improvement areas (access, equity, quality, resiliency and well- being, governance) in the DEDP | 4 pts | |
| • Integration of TA Provision is evident only in 3 of the performance improvement areas (access equity, quality, resiliency and well- being, governance) in the DEDP | 3 pts | |
| • Integration of TA Provision is evident only in 2 of the performance improvement areas | 2 pts | |





| (access equity, quality, resiliency and well- being, governance) in the DEDP | | | |
|--|--------|--|--|
| • Integration of TA Provision is evident only in 1 of the performance improvement area (access equity, quality, resiliency and well- being, governance) in the DEDP | 1 pt | | |
| F. IMPACT/EFFECTIVENESS - 20 Poin | nts | | |
| 1. Results of the evaluation on the implementation of the practice identified p transformation and change among the iden schools (10 points) | - | | |
| • Schools with Improved Perform | nance | List of priority | |
| • 90% - 100% of schools provided TA have improved performance | 10 pts | schools per quarter for TA provision with indicated | |
| • 60% - 89% of schools provided TA have improved performance | 9 pts | improved performance as a | |
| • 40% - 59% of schools provided TA have improved performance | 8 pts | result of the DFTACTs' TA provision | |
| • 20% - 39% of schools provided TA have improved performance | 7 pts | | |
| • 1% - 19% of schools provided TA have improved performance | 6 pts | | |
| 2. The Division has demonstrated that practice has significantly changed improve schools division's performance (10 points) | | | |
| • Schools Division's Performance | ce | | |
| The Division has made significant changes in following indicators from SY 2020-2021 to 20. | | List of priority schools per quarter for TA | |
| o Increased Reading Level | | provision with indicated | |
| o Increased Numeracy Level | | improved | |
| o Improved Periodic MPS | | performance as a result of the | |
| o Decreased Dropout Rate/ SARDO/PAR | RDO | | |
| | | | |





| 0 | Improved Cohort Survival, Completic Enrolment Rates | on, and Net | DFTACTs' TA provision | |
|------|--|-------------|--------------------------|--|
| 0 | Other | | | |
| | • All of the indicators are evident | 10 pts | | |
| | • 4 of the indicators are evident | 9 pts | | |
| | • 3 of the indicators are evident | 8 pts | | |
| | • 2 of the indicators are evident | 7 pts | | |
| | • 1 of the indicators is evident | 6 pts | - | |
| Grai | nd Total | 100 pts. | | |
| Dese | cription | | | |

SCORING: Range Description 90 - 100% - Best Practice

90 - 100%-Best Practice75 - 89%-Effective Practice50 - 74%-Innovative Practice49% & below-Ordinary Practice

REGIONAL EVALUATOR:

(Signature over Printed Name & Date Signed)

(Signature over Printed Name & Date Signed)

(Signature over Printed Name & Date Signed)





MOST PROMPT IN SUBMISSION OF FINANCIAL REPORTS (SPECIAL AWARD) SDO Level

| Financial Management (Submission o orts) 100 points) | of Financial | | |
|--|---|--------|--|
| Submission of Mid-Year Consolidat (20 pts) Complete submission before start of the Workshop Complete submission on Day 1-2 of the workshop Complete submission on the last day of the workshop Complete submission after the workshop | ed Reports - 20 pts. - 15 pts. - 10 pts. - 5 pts. | ٦ S | Certified Status of Reports Submission at RO- PD |
| 2. Submission of Year-End Consolidat (20 pts) Complete submission before start of the Workshop Complete submission on Day 1-2 of the workshop Complete submission on the last day of the workshop Complete submission after the workshop | ted Reports - 20 pts. - 15 pts. - 10 pts. - 5 pts. | | Certified Status of Reports Submission at RO- FD |
| 3. Submission of FARS (1, 1A, 1B, 3, (20 pts) Submission 3 days before the deadline Submission 2 days before the deadline Submission 1 day before the deadline Submission on the deadline | 4, 5, and 6) - 20 pts. - 15 pts. - 10 pts. - 5 pts. | | Certified Status of Reports Submission thru the URS at DBM- RO |





| 4. Submission of MOOE Downloading | and | \checkmark | Certified Status of | |
|--|-------------|--------------|--|--|
| Quarterly Cash Advances (20 pts) | | | Reports | |
| Quarterry cubir mataneous (=0 pts) | | | Submission at RO- | |
| • Submission 3 days before the deadline | - 20 pts. | | FD | |
| Submission 2 days before the deadline | - 15 pts. | | | |
| • Submission 1 day before the deadline | - 10 pts. | | | |
| • Submission on the deadline | - 5 pts. | | | |
| 5. Submission of Monthly Financial R Paid DVs to SDO-COA (20 pts) | Reports and | ~ | Certified Copies of transmittal of submission to | |
| Submission 1 day before the deadline | - 20 pts. | | SDO-COA (with stamp received) | |
| • Submission on the deadline | - 10 pts. | | | |
| • Submission after the deadline | - | | | |





BEST IN FILLING-UP OF TEACHING AND NON-TEACHING ITEMS (SPECIAL AWARD) SDO Level

| Best in Filling-up of oTeaching and M Items (100 points) | Ion-Teaching | MOV | | Points Earned |
|--|--------------|---------------------------|-------|------------------|
| 100% of newly created items filled-up as of December 31 of the preceding year | - 100 pts. | Performance Management | | |
| 90-99% of newly created items filled-up as of December 31 of the preceding year | - 90 pts. | Information S (PMIS) | ystem | |
| 80-89% of newly created items filled-up as of December 31 of the preceding year | - 80 pts. | | | |
| 70-79% of newly created items filled-up as of December 31 of the preceding year | - 70 pts. | | | |
| 69% and below of newly created items filled-up as of December 31 of the preceding year | - 60 pts. | | | |





MOST RESPONSIVE IN SUBMISSION OF ADMINISTRATIVE REPORTS (SPECIAL AWARD) SDO Level

| | oints) | iministra | tive Reports | | | | MOV | | Po Ea: |
|-----------------------------------|--|---|---|--------------------------------|---------------|---|----------|----------|-----------|
| <u></u> | | | | | | | | | <u> </u> |
| Do# | sonnal Pa | lated Dem | orts/Docum | onte | | ✓ | RO-Perso | onnel | |
| | | lateu Kep | bits/ Docum | CIILS | | | Section | certifie | ed |
| • | pts) | · 11D | •.• | | | | record | | of |
| | | - | ositions (Janu | • | | | submissi | on | |
| | tatus of Fil nonth) | lling-Up E | xcel File (ever | y 10 th of | fthe | | | | |
| | , | dahin Alla | wance (March | 14 200 | 24) | | | | |
| | - | 1 | , | , | 4 - 7) | | | | |
| | 0 | • | ebruary 14, 2 | , | | | | | |
| | | | uary 29, 2024 | • | | | | | |
| • P | hilhealth k | | ackage (Marc | h 12, 20 |)24) | | | | |
| • D | ata on | Vacation | Service C | redits | and | | | | |
| C | Compensate | ory Time-O | Off (March 14, | , 2024) | | | | | |
| • P | ersonnel (| Compleme | nt for COA | (March | 25, | | | | |
| | 024) | - | | ` | , | | | | |
| | , | SDO Pers | sonnel (April 1 | 1 2024) | | | | | |
| | liring of CC | | | 1, 202 1) | | | | | |
| | | | | | | | | | |
| 0 | v 1 | | | | 4 | | | | |
| | - | rts which | will be require | ed until | cut- | | | | |
| |)thers repo ff date | rts which | will be require | ed until o | cut- | | | | |
| 0 | - | rts which | will be require | ed until (| cut- | | | | |
| 0 | - | rts which | will be require | | cut- | | | | |
| o rics: | - | rts which | will be require | ed until o Points Earned | cut- | | | | |
| o rics: | ff date Efficiency 100% | Quality Minimal | Timeliness Submitted 3 | Points | cut- | | | | |
| 0 rics: Points | ff date | Quality | Timeliness | Points | cut- | | | | |
| 0 rics: Points | ff date Efficiency 100% submission 100% | Quality Minimal error Minimal | Timeliness Submitted 3 days before the deadline Submitted 2 | Points | cut- | | | | |
| 0 rics: Points 20 | ff date Efficiency 100% submission | Quality Minimal error | Timeliness Submitted 3 days before the deadline Submitted 2 days before | Points | cut- | | | | |
| O rics: Points 20 | ff date Efficiency 100% submission 100% | Quality Minimal error Minimal | Timeliness Submitted 3 days before the deadline Submitted 2 days before the deadline Submitted 1 | Points | cut- | | | | |
| 0 rics: Points 20 15 | ff date Efficiency 100% submission 100% submission | Quality Minimal error Minimal error | TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before the | Points | cut- | | | | |
| 0 rics: 20 15 | ff date Efficiency 100% submission 100% submission 100% | Quality Minimal error Minimal error Minimal | Timeliness Submitted 3 days before the deadline Submitted 2 days before the deadline Submitted 1 | Points | cut- | | | | |
| 0 rics: 20 15 10 5 | ff date Efficiency 100% submission 100% submission 100% submission | QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal error | TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadline | Points Earned | cut- | | | | |
| 0 rics: 20 15 10 | ff date Efficiency 100% submission 100% submission 100% submission | QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal error | TimelinessSubmitted 3 days before the deadlineSubmitted 2 days before the deadlineSubmitted 1 day before the deadlineSubmitted 1 submitted 1 day before the deadline | Points | cut- | | | | |
| 0 rics: 20 15 10 5 | ff date Efficiency 100% submission 100% submission 100% submission 100% submission 100% | QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal error | TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadline | Points Earned | cut- | | | | |
| 0 rics: 20 15 10 5 0 | ff date Efficiency 100% submission 100% submission 100% submission 100% submission No submission | QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorNA | TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadline | Points Earned | | | | | |
| 0 rics: 20 15 10 5 0 | ff date Efficiency 100% submission 100% submission 100% submission 100% submission No submission | QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorManimal error | TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadlineNA | Points Earned | by | | | | |
| 0 rics: 20 15 10 5 0 | ff date Efficiency 100% submission 100% submission 100% submission 100% submission No submission | QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorManimal error | TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadlineNAon of ratings) | Points Earned | by | | | | |
| 0 rics: 20 15 10 5 0 | ff date Efficiency 100% submission 100% submission 100% submission 100% submission No submission | QualityMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorMinimal errorManimal error | TimelinessSubmitted 3days beforethe deadlineSubmitted 2days beforethe deadlineSubmitted 1day before thedeadlineSubmitted ondeadlineNAon of ratings) | Points Earned | by | | | | |





| 2. Supply Management Reports (10 pts) • Inventory | ✓ RO-Asset Management Unit certified record of submission |
|--|--|
| 3. Cash Management Reports (10 pts) • Liquidation Report | ✓ RO-Cash Section certified record of submission |
| 4. Records Management Reports (10 pts) • CAV | ✓ RO-Records Section certified record of submission |
| 5. Procurement Related Reports (10 pts) • APP • PPMP • Philgeps | ✓ RO-Procurement Unit certified record of submission |
| 6. General Services Related Reports (10 pts)• Submission of Division Ban | ✓ RO-General Services certified record of submission |





PROGRAM MANAGEMENT INFORMATION SYSTEM BEST IMPLEMENTER (Special Award) SDO Level

| CRITERIA/INDICATORS | MEANS OF VERIFICATION (MOVs) | Points Earned |
|--|---|------------------|
| A. Planning (30 points) | | |
| Number of SubAROs with budget allocation (15 points) x 0.15 | Screenshot of Dashboard of OSDS, CID, and SGOD | |
| (Number of allocations with WFP Completed / Number of SubAROs with budget allocations) x 15 | Screenshot of Dashboard of OSDS, CID, and SGOD | |
| B. Implementation (40 points) | | |
| (Number of AR/ATC approved / Number of AR/ATC requested) x 30 | Screenshot of AR/ATC Dashboard of OSDS, CID, and SGOD | |
| Number of issuances relative to the implementation of PMIS in the Schools Division | Copy of Division Memoranda relative to PMIS | |
| 5 or more = 10 points | implementation | |
| 4 = 8 points | | |
| 3 = 6 points | | |
| 2 = 4 points | | |
| 1 = 2 points | | |
| 0 = no points | | |
| C. Progress Monitoring (30 points) | | |
| Number of operating units with physical | Screenshot of Dashboard of | |
| accomplishment report | OSDS, CID, and SGOD | |
| 3 OUs = 15 points | | |
| 2 OUs = 10 points | | |
| 1 OUs = 5 points | | |
| Number of operating units with financial | Screenshot of Dashboard of | |
| accomplishment report | OSDS, CID, and SGOD | |
| 3 OUs = 15 points | | |
| 2 OUs = 10 points | | |
| 1 OUs = 5 points | | |





TOP PERFORMER ON AOM/NS/ND COMPLIANCE (SPECIAL AWARD) SDO Level

| A. Financial Management (AOM, Compliance) (100 points) | NS, & ND | |
|---|--|---|
| AOM Compliance (50 points) NO AOM received within the yea Compliance within the year of 50 and above Compliance within the year of 30-49% Compliance within the year of 29% and below | r – 50 points | ✓ APPSI Validated by COA and Status of AOM certified by RO-Accounting Section |
| 2.NS Compliance (25 points) NO NS balance by December 31 Compliance/Settlement within the year of 50% and above within the year Compliance/settlement within the year of 30-49% Compliance/settlement within the year of 29% and below | - 25 points - 20 points - 15 point - 10 point | ✓ SASDC issued to the IU by COA as of December 31, 2023 (with NSSDC issued within the year) |
| 3. ND Compliance (25 points) NO ND balance by December 31 Compliance/Settlement within the year of 50% and above within the year Compliance/settlement within the year of 30-49% Compliance/settlement within the year of 29% and below | – 25 points – 20 points - 15 point - 10 point | ✓ SASDC issued to the IU by COA as of December 31, 2023 (with NSSDC issued within the year) |





BEST IMPLEMENTER IN PROVIDENT FUND (SPECIAL AWARD) SDO Level

SDO: _____

| | ancial Management (Annual U Ins and Collection Rate) (100 p | | MOVS |
|----|---|--|--|
| • | Percentage of Collection of Lo (50 pts) (Principal payments over | | ✓ Certified |
| | Receivable) Percentage 25% above 20%-24% 15%-19% 10%-14% 6%-9% 5% and below | Points 50 45 40 35 30 25 | Consolidated Status Report at RO-FD ✓ Certified Report of Checks Issued from SDO |
| 2. | Number of Loans Granted over Positions (25 pts) (Number of Lo year over Total Number of Plantilla | oans granted for the | ✓ Annexes A and B ✓ Signed Aging of Loans Receivable |
| | Percentage 96% - 100% 91% - 95% 86% - 90% 81% - 85% 76% - 80% 75% and below | Points 25 20 18 15 10 5 | |
| 3. | Percentage of Delinquent Loa Delinquent Loans over Total Loans | • • • • | ✓ Certified Report of Delinquent Loans at RO-FD |
| | Percentage 75% and below 76 % - 80% 81% - 85% 86% - 90% 91% - 95% 96% - 100% | Points 25 20 18 15 10 5 | |





CRITERIA FOR THE DEPED REGIONAL OFFICE/DEPED REGION VIII BITUON HAN SINIRANGAN SPECIAL AWARDS/ON-THE-SPOT AWARDS

1. MOST PUNCTUAL AWARD

This award shall be given to DepEd Regional Office VIII employees.

Time Frame: January to December or a month before the conduct of the Awarding Ceremony

1. Completion of 8-hour a day/40-hour per week

- 2. No record of Tardiness regardless of number of minutes
- 3. No record of Undertime regardless of number of minutes
- 4. No record of Pass Slip on going out of the Office premises on Personal Business
- 5. No record of going out of the office premises without pass slip

6. No Record of Absence/s without Official Leave

To be provided by the Personnel Section based on the submitted Daily Time Records (DTRs)

2. LOYALTY AWARD

This award shall be given to DepEd Regional Office VIII employees.

Time Frame: January to December or a month before the conduct of the Awarding Ceremony

Pursuant to CSC MC No. 6, s. 2002

1. An official or employee who rendered ten (10) years of continuous and satisfactory service in the government and every five (5) years thereafter.

2. An official or employee who incurred an aggregate of not more than 50 days authorized vacation leave without pay within the 10-year period for the 1st 10 years.

3. An official or employee who incurred an aggregate of not more than 25 days authorized vacation leave without pay within the 5-year period for the succeeding 5-year milestone.

4. Effective January 1, 2002, continuous and satisfactory services in government for purposes of granting loyalty award shall included services in one or more government agencies without any gap. Services rendered in other government agencies prior to January 1, 2002 shall be not considered for purposes of granting the loyalty award.

To be provided by the Personnel Section based on the Service Records

3. PROMPT SUBMISSION OF REPORTS AWARD

This award shall be given to DepEd Regional Office VIII employees.

Time Frame: January to December or a month before the conduct of the Awarding Ceremony

1. Daily Time Record (DTR) (based on the Chief's record of signing the DTR)

2. Submission of Individual Performance Commitment Review Form (IPCRF) Target and Accomplishments





3. Reports required for the Regional Monitoring Evaluation and Adjustment (RMEA)/Program Implementation Review (PIR) (to be identified by the Chief/Immediate Head)

4. Assigned reports based on KRA and other relevant reports (to be identified by the Chief/Immediate Head)

To be provided by the Chief of each Functional Division/Office of the Regional Director based on the record of reports submission of the Immediate Superior

4. ACTIVE PARTICIPATION TO RO ACTIVITIES AWARD

This award shall be given to DepEd Regional Office VIII employees.

1. Attendance to Flag Raising Ceremony/Retreat (to be provided by the Personnel Section) (with exemption of those on official travel/business on Mondays/Fridays)

2. Attendance to National Trainings/Meetings/Orientation

3. Attendance to Regional Trainings/Meetings/Orientation

4. Meetings called for by the Chief (based on attendance)

5. Other RO activities

To be provided by the Chief of each Functional Division/Office of the Regional Director based on the record of participation to RO activities of the Immediate Superior

5. INNOVATION AWARD

This award shall be given to DepEd Regional Office VIII employee/s who introduce new ideas, goods, services, and practices which are intended to be useful and could address gaps on access, quality and relevance, and governance or management of education services.

The recommendation of the Immediate Superior shall be supported with the following Means of Verification (MOVs):

a. Proposal duly approved by the Head of Office

b. Accomplishment Report verified by the Head of Office

c. Certification of utilization of the innovation within the office duly signed by the Head of Office

d. Certification of adoption of the innovation by another division/school/office duly signed by the Head of Office

For collaborative innovation, each member shall be awarded with Plaque/Certificate of Recognition, while cash award, if there is any, shall be divided equally among the number of authors.





6. REGIONAL DIRECTOR'S AWARD

This award is given to DepEd Region VIII employee/s with distinguished accomplishment as determined by the Regional Director.

This award shall be also given in recognition to an "extra-ordinary achievement" that is successfully implemented an idea that contributed to the efficiency and economy of individual, functional division's productivity, or improvement in operations or in the welfare of co-employees.

7. Hall of Fame Award

This award shall be given to any DepEd Region VIII official/employee/school/office/ unit who has been awarded for the same award of the same category for three (3) consecutive years.

8. Good Housekeeping Award

This award shall be given to DepEd RO VIII employee/s or Divisions/Units/Sections whose physical areas of responsibility are well maintained and follow good office-keeping practices based on the results of the Workplace Improvement Team (WIT) assessment following the quality procedure.

9. On-the-Spot Award

9.1 Outstanding or Meritorious Performance Award

This award shall be given to any DepEd employee or office recognized by DepEd or other agencies or organizations sanctioned by DepEd for outstanding or meritorious performance.





BEST FUNCTIONAL DIVISION IN BUDGET UTILIZATION – GASS MOOE (REGIONAL OFFICE SPECIAL AWARD)

Functional Division: _____

| A. Financial Management (Budget U (100 points) | Itilization Rate) | | |
|---|-------------------|---------------------------------------|--|
| 1. Budget Utilization Rate (BUR) pts) | Obligation (50 | ✓ Certified Status of BUR at RO-FD | |
| • BUR of 98-100% | - 50 pts. | | |
| • BUR of 96-97% | - 45 pts. | | |
| • BUR of 94-95% | - 40 pt. | | |
| • BUR of 93% and below | - 35 pt. | | |
| 2. Budget Utilization Rate (BUR) (50 pts) | Disbursement | | |
| • BUR of 95-100% | - 50 pts. | | |
| • BUR of 90-94% | - 45 pts. | | |
| • BUR of 85-89% | - 40 pt. | | |
| • BUR of 84% and below | - 35 pt. | | |
| | | | |





BEST FUNCTIONAL DIVISION IN BUDGET UTILIZATION – DOWNLOADED FUNDS (REGIONAL OFFICE SPECIAL AWARD)

Functional Division: _____

| A. Financial Management (Budget U (100 points) | Jtilization Rate) | | |
|---|---------------------------------------|--|--|
| 1. Budget Utilization Rate (BUR) pts) | ✓ Certified Status of BUR at RO-FD | | |
| • BUR of 98-100% | - 50 pts. | | |
| • BUR of 96-97% | - 45 pts. | | |
| • BUR of 94-95% | - 40 pt. | | |
| • BUR of 93% and below | - 35 pt. | | |
| 2. Budget Utilization Rate (BUR |) Disbursement | | |
| (50 pts) | • | | |
| • BUR of 95-100% | - 50 pts. | | |
| • BUR of 90-94% | - 45 pts. | | |
| • BUR of 85-89% | - 40 pt. | | |
| • BUR of 84% and below | - 35 pt. | | |
| | | | |



