



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

September 2, 2024

**REGIONAL MEMORANDUM**  
CLMD-2024- **1023**

**PARTICIPANTS TO THE ACTIVITIES RELATED TO ALTERNATIVE  
LEARNING SYSTEM LEARNER INFORMATION SYSTEM (ALS LIS)**

To: Schools Division Superintendents } Biliran Division  
OIC-Chief, CLMD, Regional Office VIII } Calbayog City Division  
All Others Concerned } Leyte Division  
 } Maasin City Division  
 } Northern Samar Division  
 } Samar Division  
 } Tacloban City Division

1. In reference to the Unnumbered DepEd Memorandum, dated August 22, 2024, this Office, through the Curriculum and Learning Management Division (CLMD), requires the concerned schools divisions to send their respective participants, identified in the enclosures, to the **Activities Related to Alternative Learning System Learner Information System (ALS LIS)**, on the dates and at the venues specified in the aforementioned Memorandum.
2. The participants' travel and other expenses related to this activity shall be charged against the **downloaded ALS Funds** at the respective Offices, subject to the usual accounting and auditing rules and regulations. The reimbursement of the travel expenses shall only be granted upon submission of the complete requirements.
3. All other details are stipulated in the attached official communication.
4. Immediate dissemination of and compliance with this Memorandum are desired.



*[Signature]*  
**EVELYN R. FETALVERO CESO IV**  
Regional Director

Enclosures: A. Expected participants for Schedule 1  
B. Expected participants for Schedule 2  
References: As stated  
To be indicated in the Perpetual Index under the following subjects:  
ALS LIS WORKSHOPS

CLMD-APC

Enclosure No. 1 to Regional Memorandum No. \_\_\_\_\_, s. 2024.




Republic of the Philippines  
Department of Education

**Recommendation Form**  
**for Schedule 1**

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and Learner Information System for the Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System on September 3 to 5, 2024 at the Lime Resort Manila, Seascape Village, Pasay City:

	Full name	Designation / Position	Division	Active email address	Contact No.
1	Dr. Alex Rejoso	EPS/ Div ALS Focal	N. Samar	alex.rejoso513@deped.gov.ph	9175412214
2	Dr. Victor D. Dumaguit	EPS/ Div ALS Focal	Southern Leyte	victor.dumaguit@deped.gov.ph	9178785036
3	Ms. Rowena S. de Leon	EPSA II	Biliran	rowena.deleon01@deped.gov.ph	9687568672
4	Ms. Maria Lourdes C. Ociman	EPSA II	Samar	marialourdes.ociman@deped.gov.ph	9489205320
5	Ms. Rina Aboganda	EPSA II	Calbayog City	rina.aboganda@deped.gov.ph	9959215295

Prepared:

  
**ALFREDO P. CAPE PhD**  
Regional ALS Focal  
DepEd Region VIII

Recommended:

  
**EVELYN R. FETALVERO CESO IV**  
Regional Director

Enclosure No. 2 to Regional Memorandum No. \_\_\_\_\_, s. 2024.



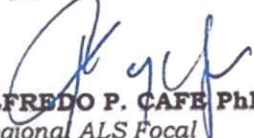
Republic of the Philippines  
Department of Education

**Recommendation Form  
for Schedule 2**

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and Learner Information System for the Consultation on the Alternative Learning System's Revised Learning Information System Policy on October 22 to 25, 2024 in the National Capital Region:

	Full name	Designation / Position	Division	Active email address	Contact No.
1	Dr. Alfredo P. Cafe	EPS/ RO ALS Focal	CLMD - RO8	alfredo.cafe@deped.gov.ph	9957442447
2	Venancio Casaba	EPSA II	Masin City	venancio.casaba001@deped.gov.ph	9159876962
3	Dr. Marie Joy A. Arias	EPS/ Div ALS Focal	Leyte	mariejoyaarias@gmail.com	9175399054
4	Mr. Ranulfo I. Baay	EPS/ Div ALS Focal	Tacloban City	ranulfo.baay001@deped.gov.ph	TBC
5	Mr. Faustino M. Tobes	EPS/ Div ALS Focal	Samar	faustino.tobes001@deped.gov.ph	9152579217

Prepared:

  
**ALFREDO P. CAFE PhD**  
Regional ALS Focal  
DepEd Region VIII

Recommended:


  
**EVELYN R. FETALVERO CESO IV**  
Regional Director



Republic of the Philippines  
**Department of Education**  
BUREAU OF ALTERNATIVE EDUCATION

## ADMINISTRATIVE NOTE

**Attendance to the Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System (Workshop/FGD on the Data Requirements and Needs of Learner Information System)**

<b>Venue</b>	Please be informed that Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System ( <i>Workshop/FGD on the Data Requirements and Needs of Learner Information System</i> ) on September 3 to 5, 2024 will be conducted at the Lime Resort Manila, Atang Dela Rama St., Seascape Village, Pasay City.
<b>Other Reminders</b>	<ol style="list-style-type: none"><li>1. For the confirmation of attendance, identified participants are requested to accomplish the <b>online registration form</b> on or before September 02, 2024 through this link:  <a href="https://bit.ly/2024ALSLISDATAREQreg">https://bit.ly/2024ALSLISDATAREQreg</a></li><li>2. All participants are also requested to bring laptops and extension cords.</li><li>3. Opening Program will start at 8:00 am.</li></ol>

  
**MARILETTE R. ALMAYDA**  
Director IV  
Bureau of Alternative Education





Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**

**DM-CT-2024-**

**FOR :** **Regional Directors**  
**Minister, Basic, Higher, and Technical Education, BARMM**  
**ALS Focal Persons**

**FROM :** **ALMA RUBY C. TORIO** *ATD*  
Assistant Secretary for Curriculum and Teaching  
Officer-in-Charge  
Office of the Undersecretary for Curriculum and Teaching *ATD*

**SUBJECT :** **ACTIVITIES RELATED TO ALTERNATIVE LEARNING**  
**SYSTEM LEARNER INFORMATION SYSTEM (ALS LIS)**

**DATE :** August 22, 2024

Section 9.5.4 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 11510 (Alternative Learning System Act), states that the Bureau of Alternative Education (BAE) to manage and improve a management information system (MIS) for out-of-school children in special cases, out-of-school youth, and out-of-school adults, in coordination with other functional units of DepEd Central Office and in compliance with RA No. 10173 (Data Privacy Act of 2012).

In line with the mandates of RA 11510 and its IRR, the Bureau of Alternative Education -Policy and Quality Assurance Division (BAE-PQAD) is committed to maintaining an accurate and reliable Learner Information System (LIS) for ALS. To further improve the effectiveness of the LIS for ALS, an enhancement process will be undertaken. As part of the initiative, the following activities will be conducted:

<b>Activity</b>	<b>Date and Venue</b>
Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System	September 3 to 5, 2024, NCR
Consultation on the Alternative Learning System's Revised Learning Information System Policy	October 22 to 25, 2024, NCR

In this regard, Regional ALS Focal Persons are requested to identify and submit the names of participants based on the allocations outlined in Enclosure A. The list of participants should be submitted to BAE-PQAD no later than August 30, 2024, via email at [mark.manaois@deped.gov.ph](mailto:mark.manaois@deped.gov.ph).



1/F Rizal Building, DepED Complex, Meralco Avenue, Pasig City, Philippines  
Direct Line: (632) 8633-7202/8687-4146 Fax: (632) 8631-5057  
E-mail: [ouci@deped.gov.ph](mailto:ouci@deped.gov.ph)



DepEd Philippines



@depedphilippines

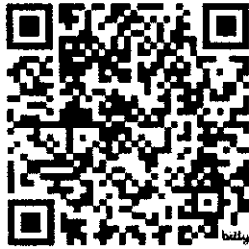



@DepEd\_PH



[www.deped.gov.ph](http://www.deped.gov.ph)

Identified participants must pre-register using the following links to access the necessary documents for pre-work activities:

Activity	Pre-Registration Link
Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System	 <a href="https://bit.ly/2024ALSLSIDATAREQreg">https://bit.ly/2024ALSLSIDATAREQreg</a>
Consultation on the Alternative Learning System's Revised Learning Information System Policy	 <a href="https://bit.ly/2024ALSLSICONREVReg">https://bit.ly/2024ALSLSICONREVReg</a>

Participants are expected to attend and actively engage throughout the duration of the activities to ensure the accomplishment of the expected outputs. They are also required to bring their travel orders, laptops, extension cords, and any other necessary gadgets.

Expenses for accommodation, venue, and meals shall be charged against the FLO 2024 Funds. The first meal to be served is breakfast on the first day, and the last meal will be dinner on the last day.

Travel expenses, airfare, per diem, and other miscellaneous expenses shall be charged against the funds directly released to the Regional Offices as per DM-CT-2024-046 subject to the approval of the approving authority and accounting rules and regulations. For participants from the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), travel, meals not covered by the activities, and other incidental expenses will be chargeable against their local funds.

Attached also is the Indicative Program of Activities (Enclosure B) for reference.

Should the activities coincide with a holiday or declaration of government office closure, participants and management staff involved in the activities shall be entitled to Compensatory Time-Off (CTO) in accordance with Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004, regarding Non-Monetary Remuneration for Overtime Services Rendered.

For further inquiries and concerns, please contact **Mr. Mark Timothy O. Manaois** at the provided email address or via phone at (02) 86363603.

Enclosure A. Expected Participants, Pre-registration and Recommendation Form

1. Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System on September 3 to 5, 2024 in the National Capital Region

**Expected Participants**

*Note: The representatives of the region and division are knowledgeable in any of the following: ALS Learner Information System, ALS Data Collection and Processes, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS Program and its learners. Also, they have the capacity write policies and research ideas or concepts related to ALS Learners. The selection process should be gender responsive as defined by United Nations Development Programme as "outcomes that reflect an understanding of gender roles and inequalities and encourage equal participation, including equal and fair distribution of benefits." (UNDP, 2003).*

REGION	PAX	Description of Participants
Region I	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region II	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region III	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IV A	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IV B	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region V	5	1 Region Representative, 4 Division Representatives from Different Divisions
NCR	5	1 Region Representative, 4 Division Representatives from Different Divisions
CAR	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VIII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IX	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region X	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XII	5	1 Region Representative, 4 Division Representatives from Different Divisions
CARAGA	5	1 Region Representative, 4 Division Representatives from Different Divisions
BARMM	5	1 Region Representative, 4 Division Representatives from Different Divisions

**REMINDER: Please inform the participants to Pre-Register through this Link:**



<https://bit.ly/2024ALSLISDATAREQreg>





Republic of the Philippines  
**Department of Education**

**Recommendation Form**

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and Learner Information System for the Workshop on the Alternative Learning System's Data Requirements and Needs in the Learner Information System on September 3 to 5, 2024 in the National Capital Region:

	<b>Full name</b>	<b>Designation/Position</b>	<b>Division</b>	<b>Active email address</b>	<b>Contact No.</b>
1					
2					
3					
4					
5					

*Note: The regional and division representatives are knowledgeable in any of the following: ALS Learner Information System, ALS Data Collection and Processes, Strategies for Effective Data Management, or other components related to data collection, analytics, or science for the ALS Program and its learners. Additionally, these representatives can write policies and research ideas or concepts related to ALS Learners.*

Prepared:

*Signature over Printed Name*

Recommended:

*(Signature over Printed Name)*  
Regional Director

Enclosure A. Expected Participants, Pre-registration and Recommendation Form

2. Consultation on the Alternative Learning System’s Revised Learning Information System Policy on October 22 to 25, 2024 in the National Capital Region

**Expected Participants**

*Note: The representatives of the region and division are knowledgeable in any of the following: ALS Learner Information System, ALS Data Collection and Processes, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS Program and its learners. Also, they have the capacity write policies and research ideas or concepts related to ALS Learners. The selection process should be gender responsive as defined by United Nations Development Programme as “outcomes that reflect an understanding of gender roles and inequalities and encourage equal participation, including equal and fair distribution of benefits.” (UNDP, 2003).*

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Region IV B	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region V	5	1 Region Representative, 4 Division Representatives from Different Divisions
NCR	5	1 Region Representative, 4 Division Representatives from Different Divisions
CAR	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VII	5	1 Region Representative, 4 Division Representatives from Different Divisions
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Region XII	5	1 Region Representative, 4 Division Representatives from Different Divisions
CARAGA	5	1 Region Representative, 4 Division Representatives from Different Divisions
BARMM	5	1 Region Representative, 4 Division Representatives from Different Divisions

**REMINDER: Please inform the participants to Pre-Register through this Link:**



<https://bit.ly/2024ALSLSICONREVReg>



Republic of the Philippines  
**Department of Education**

**Recommendation Form**

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and Learner Information System for the Consultation on the Alternative Learning System's Revised Learning Information System Policy on October 22 to 25, 2024 in the National Capital Region:

	Full name	Designation/Position	Division	Active email address	Contact No.
1					
2					
3					
4					
5					

*Note: The regional and division representatives are knowledgeable in any of the following: ALS Learner Information System, ALS Data Collection and Processes, Strategies for Effective Data Management, or other components related to data collection, analytics, or science for the ALS Program and its learners. Additionally, these representatives can write policies and research ideas or concepts related to ALS Learners.*

Prepared:

*Signature over Printed Name*

Recommended:

*(Signature over Printed Name)*  
Regional Director

**Enclosure B. Indicative Program of Activities**  
**Workshop on the Alternative Learning System's Data Requirements and Needs in the Learning Information System**  
**September 3 to 5, 2024**

NCR

Time	Day 1	Day 2	Day 3
7-8 am			
8-9 am	Registration	Workshop 2	Workshop 3
9-10am	Opening Program Purpose	Development of Initial Processes in Data Governance	Development of the Learners Information Profiles and Community Learning Center Profile Inclusive of Data Dictionary
10-11am	Workshop 1		
11am-12pm	Data Needs and Requirements		
12-1pm		Presentation and Discussion	Presentation and Discussion
1-2pm	Presentation, Consolidation and Prioritization		
2-3pm			
3-4pm			
4-5pm			
Daily Output	List of Data Elements and their Definitions	Initial Flowchart, Communication Plan and RACI	ALS I/S Proposal
Output	Document on ALS I/S Proposal		

Enclosure B. Indicative Program of Activities

Consultation on the Alternative Learning System's Revised Learner Information System Policy Guidelines  
 October 22 to 25, 2024  
 NCR

Time	Day 1	Day 2	Day 3	Day 4
7-8 am				
8-9 am	Registration	Management of Learning	Management of Learning	Management of Learning
9-10am				
10-11am	Opening Program	Continuation of Workshop 1	Workshop 2 Stakeholder Analysis	Continuation of Workshop 3
11am-12pm	Lecture 1 Understanding the ALS LIS Policy Guidelines: Purpose and Scope			
12-1pm				
1-2pm	Workshop 1 Policy Analysis: Review of Existing Documents, Processes and Sources	Presentation and Discussion	Presentation and Discussion Workshop 3 Prioritization, Issues and Concerns	Final Presentation of Output Closing Program Next Steps
2-3pm				
3-4pm				
4-5pm				
5-6pm				
Daily Output	Filled Templates	Filled Templates	Forms, Requirement and Issues and Concern Document	Compilation and Consolidation of Outputs
Output	Document on Recommendation for the Learner Information System Policy Guidelines			