



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

September 4, 2024

**REGIONAL MEMORANDUM**

No. **1036** s.2024

**DOWNLOADING OF FUNDS FOR TRAVEL EXPENSES OF THE PARTICIPANTS IN  
THE CAPACITY BUILDING OF FIELD PERSONNEL ON THE ANALYSIS AND  
DATA UTILIZATION OF THE NATIONAL ACHIEVEMENT TEST (NAT)**

To: Schools Division Superintendents  
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD), shall download funds to the 13 SDOs to cover the travel expenses of the identified participants in the Capacity Building of Field Personnel on the Analysis and Data Utilization of the National Achievement Test (NAT) on April 15-19, 2024.
2. The validity of the funds is indicated in the Sub-Allotment Release Order (SARO) attached herein. Any excess or unused funds may be used to pay expenses incurred in the implementation of previous and succeeding education assessments being administered by the Bureau of Education Assessment (BEA) such as:
  - a. Early Language, Literacy, and Numeracy Assessment (ELLNA),
  - b. National Achievement Test (NAT) for Grades 6,10, and 12,
  - c. National Career Assessment Examination (NCAE),
  - d. Philippine Educational Placement Test (PEPT),
  - e. Accreditation and Equivalency (A & E) Test,
  - f. Qualifying Examination in Arabic Language and Islamic Studies (QEALIS), and/or
  - g. National Learning Camp Assessment (NLCA).
3. Attached below is the list with the name of pax, sdo, and amount to be downloaded:

No.	Name	Division	Amount Allocation for Travelling Expenses
1	Jennylynd Daya	Regional Office	P 11,800.00
2	Rosalinda Pael	Baybay City	11,800.00
3	Aladin P. Nierras	Biliran	11,800.00
4	Elmer L. Lavado	Borongan City	11,800.00
5	Oscar D. Billote	Calbayog City	11,800.00
6	Eveliza S. Quinones	Catbalogan City	11,800.00
7	Celso G. Tapdasan	Eastern Samar	11,800.00
8	Raphi Añover	Leyte	11,800.00
9	Claire Jean Kintanar	Maasin City	11,800.00
10	Maichael Froilan	Northern Samar	11,800.00



Address: Government Center, Candahug, Palo, Leyte  
Telephone No.:(053) 832-2997  
Email Address: region8@deped.gov.ph  
Website: <https://region8.deped.gov.ph>



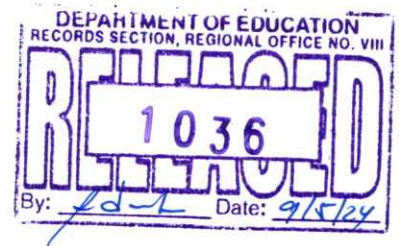
11	Rosemarue B. Lequin	Ormoc City	11,800.00
12	Jinky Villar	Samar	11,800.00
13	Lea P. Caraquil	Southern Leyte	11,800.00
14	Benjie Arias	Tacloban City	11,800.00
		<b>TOTAL</b>	<b>P 165,200.00</b>

4. Immediate dissemination of and compliance with this Memorandum are desired.



**EVELYN R. FETALVERO CESO IV**  
Regional Director

Enclosure: None  
 Reference: SARO-with Guidelines  
 To be indicated in the Perpetual Index under the following subjects:  
 ASSESSMENT ANALYSIS DATA TRAINING



CLMD-SSC



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Central Office

**SUB-ALLOTMENT RELEASE ORDER**  
 Fiscal Year 2024

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPA174 310100100001000 - Continuing Appropriations National Assessment Systems for Basic Education		<b>REFERENCE:</b> FY 2023 GAAAO dated 01/03/2023	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSEC-8-24-5569
<b>FUND CODE:</b> 01102101		<b>LEGAL BASIS:</b> Republic Act No. 11936 - FY 2023 GAA	<b>DATE:</b> 13-Aug-24
<b>ORGANIZATION CODE:</b> 070010100000			<b>FISCAL YEAR:</b> FY 2024
<b>PURPOSE:</b> <i>Transfer of funds for the conduct of Capacity Building of Field Personnel on the Analysis and Data Utilization of the National Achievement Test (NAT) Results.</i>			
<b>To:</b> The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			<b>Region :</b> 8
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Training Expenses		MOOE 5020201002	165,200.00
<b>AMOUNT IN WORDS:</b> *** One Hundred Sixty Five Thousand Two Hundred Pesos Only ***			<b>Total:</b> <u>165,200.00</u>
<b>NOTE:</b> The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2024			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**CERTIFIED CORRECT:**

*[Signature]*  
**CHOLITA F. TIONG**  
 Chief Administrative Officer  
 Budget Division

**APPROVED:**

*[Signature]*  
**ANNALYN M. SEVILLA**  
 Undersecretary for Finance