



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 9, 2024

REGIONAL MEMORANDUM

CLMD-2024 1060

DOWNLOADING OF FUNDS FOR THE TRAVEL EXPENSES OF PARTICIPANTS IN THE CONDUCT OF DEVELOPMENT OF SPECIAL CURRICULAR PROGRAMS (SCP) MONITORING AND EVALUATION (M & E) SYSTEM

To: Schools Division Superintendents } Division of Leyte
 } Division of Samar

All Others Concerned

1. In reference to Unnumbered Memorandum DM-CT-2024 from Alma Ruby C. Torio, Assistant Secretary for Curriculum and Teaching, dated August 23, 2024, this Office, through the Curriculum and Learning Management Division (CLMD) shall download funds to cover expenses in connection with the Development of Special Curricular Programs (SCP) Monitoring and Evaluation (M & E) System.

2. A total amount of **Thirty-Six Thousand Pesos (P36,000.00)** charged against SARO NO. OSEC 8-24-5810 shall be downloaded based on the following breakdown amount shown in the below:

No.	Name	Division	Travel Expenses for downloading
1	Edgar L. Cativo	Leyte	18,000.00
2	Nancy M. Abarracoso	Samar	18,000.00
TOTAL			Php36,000.00

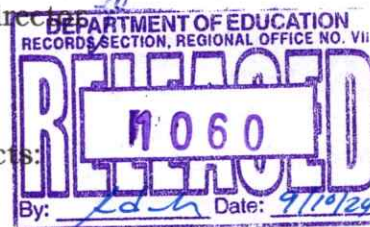
3. In case the downloaded funds are insufficient, any excess amount shall be charged to Local Funds, subject to the usual auditing and accounting rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
 Regional Director

Enclosures: None
 References: DM-CT-2024

To be indicated in the Perpetual Index under the following subjects:
 TRAVEL FUNDS WORKSHOPS
 CLMD-NPJ





Republic of the Philippines
Department of Education

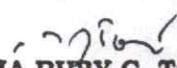
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2024-_____

TO : REGIONAL DIRECTORS

ATTENTION : SCHOOLS DIVISION SUPERINTENDENTS

FROM : 
ALMA RUBY C. TORIO
Assistant Secretary for Curriculum and Teaching
Office-in-Charge
Office of the Undersecretary for Curriculum and Teaching

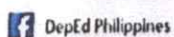
SUBJECT : DEVELOPMENT OF SPECIAL CURRICULAR PROGRAMS
(SCP) MONITORING AND EVALUATION (M&E) SYSTEM

DATE : August 23, 2024

1. The Department of Education through the Bureau of Curriculum Development-Special Curricular Program Division (SCPD) implements the Special Curricular Programs (SCPs) such as Special Program in the Arts (SPA), Special Program in Sports (SPS), Special Program in Journalism (SPJ), Special Program in Foreign Language (SPFL), Special Program in Technical Vocational Education (SPTVE) and Special Program in Science, Technology, Engineering and Mathematics (SPSTEM) as mandated by RA 10533 or the Enhanced Basic Education Act of 2013.
2. These programs have varying years of implementation, but some important standards and processes have yet to be established. This leads to lack of information and sub-optimal implementation of these programs, which utilize substantial public resources. SCPD shall establish the necessary mechanisms to ensure proper planning, implementation, and monitoring and evaluation of SCPs.
3. The SCP Monitoring and Evaluation (M&E) will provide the department with a platform to manage policies and programs for SCP learners efficiently, sustainably, and effectively.
4. The activity aims to:
 - a. Discuss the DO 29, s. 2022, Adoption of the Basic Education Monitoring and Evaluation Framework;
 - b. Review all the Special Curricular Programs' data elements;
 - c. Finalize the specific Special Curricular Programs' Theory of Change; and
 - d. Draft SCPs Monitoring and Evaluation tools.



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
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DepEd Philippines



@depedphilippines



@DepEd_PH



www.deped.gov.ph



CamScanner



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

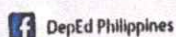
5. In view of this, may we invite the selected Regional Supervisors and Division Supervisors (please see Annex A) to participate in the **Development of the Special Curricular Programs Division-Special Curricular Programs Monitoring and Evaluation (M&E) System** on **September 2-6, 2024** at the **ECOTECH Center, Cebu City**.
6. For this workshop, all participants are expected to be in the venue on **September 2** at **7:00 am**. **First meal** is breakfast and **last meal** is lunch on **September 6, 2024**. Attached are the administrative note and indicative program for your reference.
7. Please confirm their participation on or before August 31, 2024 to **Ms. Ma. Melissa D. Albino**, Supervising Education Program Specialist, through the following email addresses, ma.albino002@deped.gov.ph / bcd.scpd@deped.gov.ph
8. Expenses relative to the said activities such as board and lodging, transportation allowances and per diem of participants are chargeable against 2024 BCD-BEC Funds subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of this memorandum is requested.

Copy Furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph



LIST OF PARTICIPANTS

Special Program in the Arts (SPA)

1. Maria Ayrin B. Adriano	Education Program Supervisor	V	
2. Maria Isabel R. Cunanan	Education Program Supervisor (CLMD)	XII	
3. Lowiesito O. Erni	Education Program Supervisor (CLMD)	IV-A	
4. Jovita Consorcia F. Mani	Education Program Supervisor	NCR	Marikina City
5. Rodrigo Sarapanan	Education Program Supervisor	VI	Antique
6. Benedict Santiago	Education Program Supervisor	II	Santiago City
7. Sharon Bongocan	Education Program Supervisor	X	Malaybalay City
8. Nancy M. Abarracoso	Education Program Supervisor	VIII	Samar

Special Program in Sports (SPS)

1. Dante M. Capuchino	SDO EPS	II	Isabela
2. Mario V. Zantua	SDO EPS	IV-A	Sta. Rosa City
3. Maria Ayrin B. Adriano	RO EPS	V	--
4. Renezar T. Ferolino	SDO EPS	VII	Cebu City
5. Edgar L. Cativo	SDO EPS	VIII	Leyte
6. Bienvinido Tagollmot	RO EPS	X	--
7. Eden Ruth D. Tejada	SDO EPS	XII	Gen. Santos City
9. Marivic D. Lising	HT VI (RO Representative)	NCR	Pasig City

Special Program in Journalism (SPJ)

1. Edna Oabel	Education Program Supervisor	IV-B	--
2. GL John Haro	Education Program Supervisor	VI	--
3. Eduardo Omana	Education Program Supervisor	VII	--
4. Gladys Asis	Education Program Supervisor	CARAGA	--
5. Cristy Agudera	Education Program Supervisor	XI	Tagum City
6. Armi Fiangaan	Education Program Supervisor	CAR	Baguio City
7. Rowena R. Abad	Education Program Supervisor	I	San Fernando City
8. Riela Angela Josol	Education Program Supervisor	IX	Dipolog City

Special Program in Foreign Language (SPFL)

1. Ronnie C. Tejano	Regional EPS	II	
2. Ramil G. Ilustre	Regional EPS	III	
3. Mikael Sandino T. Andrey	Division EPS	IV-A	Tayabas City Division
4. Louanne Pilapil	Division EPS	IV-B	Palawan

5. Nida D. Bernaldez	Division EPS	V	Legazpi City Division
6. Elaine Perfecio	Regional EPS	VII	
7. Ramon Abrera	Regional EPS	X	
8. Regan Dagadas	Regional EPS	XII	
9. Arnold Gatus	Regional EPS	NCR	

Special Program in Science, Technology, Engineering and Mathematics (SPSTEM)

1. Kevin Salvana	Education Program Supervisor	CARAGA	
2. Maria Liza A. Berandoy	Education Program Supervisor	XI	
3. Bryan Acar	Education Program Supervisor	VII	
4. Jaime Campos Jr.	Education Program Supervisor	I	
5. Rovel Salcedo	Education Program Supervisor	VI	
6. Daisy Flor J. Romaguera	Education Program Supervisor	IX	Zamboanga Del Norte
7. Ryan C. Sapao	Education Program Supervisor	III	City of San Fernando
8. Rosalyn C. Gadiano	Education Program Supervisor	IV-B	Palawan
9. Verginia Alindayo	Education Program Supervisor	CAR	Baguio City

Special Program in Technical Vocational Education (SPTVE)

1. Jackelyn Aguinaldo	Education Program Supervisor	I	
2. Leilani L. Tingzon	Education Program Supervisor	XI	Davao Del Sur
3. Jonalyn O. Calado	Education Program Supervisor	III	Aurora
4. April Calimoso	Education Program Supervisor	VI	
5. Celsa Maquinano Cataluna	Education Program Supervisor	CARAGA	
6. Asterio C. Madalla	Education Program Supervisor	CAR	
7. Roland Villegas	Education Program Supervisor	VII	
8. Marino M. Cueto	Education Program Supervisor	IV-B	Calapan City
9. Dexter Elumba	Education Program Supervisor	IX	Dipolog City



Republic of the Philippines
Department of Education
BUREAU OF CURRICULUM DEVELOPMENT

DM-CT-2024-___ Development of the Special Curricular Program Division (SCPD)-Special Curricular Programs Monitoring and Evaluation System

ADMINISTRATIVE NOTE

	Reminders						
VENUE	ECOTECH Center, Cebu City						
DATES	September 2-6, 2024						
TRANSPORTATION	For Participants within Central Visayas or nearby provinces, take the affordable and convenient mode of transportation available to get to ECOTECH Center, Cebu City. For fly-in participants, from the airport terminal, take taxi direct to ECOTECH Center, Lahug, Cebu City (estimated fare Php 350.00-500.00 fare).						
REGISTRATION AND ACCOMMODATION	For all the Participants 1. Upon arrival at the venue on September 2, 2024 (Monday), participants shall proceed to the counter of the ECOTECH Center for checking in. 2. Check in time is September 2, 2024, at 2:00 pm. 3. Upon checking in, the participants shall proceed to Annex Dining Hall (Ground Floor) for registration. 4. The registration of the participants will start at 7:00 am. 5. Check out time is September 6, 2024 at 12:00 noon.						
DRESS CODE	Smart casual attire						
MEALS	MEALS	Sept. 2	Sept. 3	Sept. 4	Sept. 5	Sept. 6	
	<i>Breakfast</i>	/	/	/	/	/	
	<i>AM Snacks</i>	/	/	/	/	/	
	<i>Lunch</i>	/	/	/	/	/	
	<i>PM snacks</i>	/	/	/	/	-	
	<i>Dinner</i>	/	/	/	/	-	
Other Information	1. Please refer to the attached Indicative Program of Activities. 2. Please bring your own laptop and extension cord. 3. Expenses relative to the said activities such as board and lodging, transportation allowances and per diem of participants are chargeable against 2024 BCD-BEC Funds subject to the usual accounting and auditing rules and regulations. 4. Transportation allowance and per diem of the participants shall be downloaded to their respective Regions.						

3/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Telephone Nos.: (02) 8-633-7267; (02) 8-636-5096; Email Address: bcd.od@deped.gov.ph



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA302 310100100003000 - Current Appropriations Basic Education Curriculum		REFERENCE: FY 2024 GAAAO dated 01/02/2024	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-8-24-5810
		LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 30-Aug-24
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2024
PURPOSE: <i>To cover expenses in connection with the conduct of Development of Special Curricular Programs Division (SCPD) Special Curricular Programs (SCP) Monitoring and Evaluation (M&E) System.</i>			
To: The Regional Director Regional Office - VIII Candahug, Palo, Leyte 070010300008			Region : <u>8</u>
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	36,000.00
AMOUNT IN WORDS: *** Thirty Six Thousand Pesos Only ***			Total: <u>36,000.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

APPROVED:

ANNALYN M. SEVILLA
Undersecretary for Finance



Republic of the Philippines
Department of Education

June 18, 2024

AR No: 2024-10-03934

FOR : **GINA O. GONONG**
 Undersecretary for Curriculum and Teaching

FROM : **LYNN Z. PADILLO**
 Director III
 Officer-in-Charge, Bureau of Curriculum Development

SUBJECT : **ACTIVITY REQUEST FOR THE SPECIAL CURRICULAR PROGRAM MONITORING AND EVALUATION SYSTEM**

NAME OF PROGRAM(S)/ PROJECT(S)	SPECIAL CURRICULAR PRGRAM MONITORING AND EVALUATION SYSTEM		
OUTPUT(S) TO BE PRODUCED AND ITS CODE(S)	Output Code	Output	Physical Target
	OC-24-BCD-SCPD-BEC-004	Developed SCPD-SCP M&E System	1
ACTIVITY/IES TO BE REQUESTED	Activity Code	Name of Activity	
	AC-24-BCD-SCPD-BEC-004	Development of Special Curricular Programs Division (SCPD) Special Curricular Programs (SCP) Monitoring and Evaluation (M&E) System	
	Activity Code	Name of Activity	Amount in WFP
	AC-24-BCD-SCPD-BEC-004	Development of Special Curricular Programs Division (SCPD) Special Curricular Programs (SCP) Monitoring and Evaluation (M&E) System	Php 1,538,400.00
	Total		Php 1,538,400.00

<p>ACTIVITY/IES WITH DOWNLOADING</p>	<p>Activity Code: Activity Title: Development of Special Curricular Programs Division (SCPD) Special Curricular Programs (SCP) Monitoring and Evaluation (M&E) System</p> <p>Purpose: To cover the transportation allowance of participants</p> <p>Region I- Php 36,000.00 ✓ Region II- Php 36,000.00 ✓ Region III- Php 36,000.00 ✓ Region IV-A-Php 36,000.00 ✓ Region IV-B-Php 36,000.00 ✓ Region V-Php 36,000.00 ✓ Region VI- Php 48, 000.00 ✓ Region VII- Php 17, 500.00 ✓ Region VIII- Php 36, 000.00 ✓ Region IX- Php 36,000.00 ✓ Region X- Php 36,000.00 ✓ Region XI- Php 36,000.00 ✓ Region XII- Php 36,000.00 ✓ CARAGA- Php 36,000.00 ✓ NCR- Php 36,000.00 ✓ CAR-Php 36,000.00 ✓</p> <p>Amount to be Downloaded: Php 569,500.00 ✓</p>	<p><i>Annalyn Sevilla</i> ANNALYN M. SEVILLA Undersecretary for Finance</p> <p><i>BCN 2757</i> <i>AC-24-BCD-CPD-BEC-1904</i> <i>31010010003000 4.14-3000</i> ALLOTMENT AVAILABLE ₱ 1,535,000.00 <i>8/21</i> CHOLITA HIONG Chief Administrative Officer Budget Division</p>										
<p>FINANCIAL REQUIREMENTS <i>AC-24-BCD-CPD-BEC-1904</i> <i>BCN 2757</i></p>	<table border="1"> <thead> <tr> <th>Activity Code</th> <th>Amount in WFP</th> <th>Amount Requested</th> </tr> </thead> <tbody> <tr> <td>AC-24-BCD-SCPD-BEC-004</td> <td>Php 1,538,400.00 ✓</td> <td>Php 1,535,000.00 ✓</td> </tr> <tr> <td>Total</td> <td></td> <td>Php 1,535,000.00 ✓</td> </tr> </tbody> </table>			Activity Code	Amount in WFP	Amount Requested	AC-24-BCD-SCPD-BEC-004	Php 1,538,400.00 ✓	Php 1,535,000.00 ✓	Total		Php 1,535,000.00 ✓
Activity Code	Amount in WFP	Amount Requested										
AC-24-BCD-SCPD-BEC-004	Php 1,538,400.00 ✓	Php 1,535,000.00 ✓										
Total		Php 1,535,000.00 ✓										
<p>SOURCE OF FUNDS</p>	<p>FY 2024 BCD BEC Fund</p>											
<p>ADMINISTRATIVE ARRANGEMENTS</p>	<table border="1"> <thead> <tr> <th>Activity Code</th> <th>Activity</th> <th>Pax</th> <th>Inclusive Dates</th> </tr> </thead> <tbody> <tr> <td>AC-24-BCD-SCPD-BEC-004</td> <td>Development of Special Curricular Programs Division (SCPD) Special Curricular Programs (SCP) Monitoring and Evaluation (M&E) System</td> <td>70</td> <td>August 5-9, 2024</td> </tr> </tbody> </table> <p>SDO: Mylene Panaon</p>			Activity Code	Activity	Pax	Inclusive Dates	AC-24-BCD-SCPD-BEC-004	Development of Special Curricular Programs Division (SCPD) Special Curricular Programs (SCP) Monitoring and Evaluation (M&E) System	70	August 5-9, 2024	
Activity Code	Activity	Pax	Inclusive Dates									
AC-24-BCD-SCPD-BEC-004	Development of Special Curricular Programs Division (SCPD) Special Curricular Programs (SCP) Monitoring and Evaluation (M&E) System	70	August 5-9, 2024									
<p>ANNEXES</p>	<p>1. Detailed Budget Estimates</p>											

All expenses incurred in this activity are subject to usual accounting and auditing rules and regulations.

Department of Education
Bureau of Curriculum Development

Office/Division: Office of the Director Curriculum Standards Development Division (CS) Special Curricular Programs Division (SCPD) Focal Person: Ma. Melissa D. Albino
Signature over printed name

Program / Project: Special Curricular Program

Output: Developed SCP M&E System

Activity Name: Development of Special Curricular Program Division (SCPD)- Special Curricular Programs (SCP) Monitoring and Evaluation (M&E) System

Physical Target (number): _____ Performance Indicator of Physical Target: No. of participants oriented on entrepreneurship

Target Date: August, 2024 With Procurement (Y/N) YES NO For Downloading (Y/N) YES NO

Target Venue: Region VII-Cebu

Budget Estimate					Mode of Payment		
Item	No. of Pax	Days	Amount	Total	Direct Payment	Cash Advance	Downloading
TRAVEL EXPENSES							
Region I	3		12,000.00	36,000.00			36,000.00
Region II	3		12,000.00	36,000.00			36,000.00
Region III	3		12,000.00	36,000.00			36,000.00
Region IV-A	3		12,000.00	36,000.00			36,000.00
Region IV-B	3		12,000.00	36,000.00			36,000.00
Region V	3		12,000.00	36,000.00			36,000.00
Region VI	4		12,000.00	48,000.00			48,000.00
Region VII	5		3,500.00	17,500.00			17,500.00
Region VIII	3		12,000.00	36,000.00			36,000.00
Region IX	3		12,000.00	36,000.00			36,000.00
Region X	3		12,000.00	36,000.00			36,000.00
Region XI	3		12,000.00	36,000.00			36,000.00
Region XII	3		12,000.00	36,000.00			36,000.00
CARAGA	3		12,000.00	36,000.00			36,000.00
NCR	3		12,000.00	36,000.00			36,000.00
CAR	3		12,000.00	36,000.00			36,000.00
Central Office	17		12,000.00	204,000.00	204,000.00		
Resource Person	2		12,000.00	24,000.00	24,000.00		
BOARD & LODGING	70	5	2,000.00	700,000.00	700,000.00		
HONORARIUM	2		10,000.00	20,000.00	20,000.00		
SUPPLIES AND MATERIALS	70		200.00	14,000.00		14,000.00	
CONTINGENCY			<u>3,500</u> 6,999.00	<u>3,500</u> 6,999.00		<u>3,500</u> 6,999.00	
TOTAL:				1,538,400.00	948,000.00	20,900.00	569,500.00

Sub. M&E
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1,535,000
17,500

For the Project Procurement Management Plan (PPMP)

Type of Contract	Mode of Procurement
<input type="checkbox"/> Goods & Services (GS)	<input type="checkbox"/> International Competitive Bidding (ICB)
<input type="checkbox"/> Civil Works (CW)	<input type="checkbox"/> Competitive Bidding (CB)
<input type="checkbox"/> Consulting Services (CS)	<input type="checkbox"/> Alternative Methods of Procurement (AM)
	<input type="checkbox"/> Limited Source Bidding (LSB)
	<input type="checkbox"/> Direct Contracting (DC)
	<input type="checkbox"/> Repeat Order (RO)
	<input type="checkbox"/> Shopping (S)
	<input type="checkbox"/> Negotiated Procurement
	<input type="checkbox"/> Take-Over of Contracts (NP-TOC)
	<input type="checkbox"/> Adjacent or Contiguous (NP-Adj)
	<input type="checkbox"/> Agency-to-Agency (NP-AA)
	<input type="checkbox"/> Highly Technical Consultants (NP-HTC)

Approved:
[Signature]
LYNN Z. PADILLO
Director III
Officer-in-Charge



Republic of the Philippines
Department of Education

JUSTIFICATION FOR LATE DOWNLOADING OF FUNDS

Program/Activity/Project (PAP)	Development of Special Curricular Programs Division (SCPD) Special Curricular Programs (SCP) Monitoring and Evaluation (M&E) System								
PAP Owner Details	Office Bureau of Curriculum Development	Contact #/ Email Address 8632-7746							
Original Target Date of Downloading	07 29 24 mm dd yy	Total Amount to be Downloaded Php 569,500.00	Funding Source						
			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">/</td> <td>FY 2024 Current</td> </tr> <tr> <td style="width: 10%; text-align: center;">/</td> <td>FY _____ Continuing</td> </tr> </table>	/	FY 2024 Current	/	FY _____ Continuing		
/	FY 2024 Current								
/	FY _____ Continuing								
Date Submitted to Budget Division for Downloading	For Approval mm dd yy		Recipient Offices						
			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">/</td> <td>Regional (for TEVs of Pax)</td> </tr> <tr> <td style="width: 10%; text-align: center;">/</td> <td>SDO (for board and lodging)</td> </tr> </table>	/	Regional (for TEVs of Pax)	/	SDO (for board and lodging)		
/	Regional (for TEVs of Pax)								
/	SDO (for board and lodging)								
Reasons for Late Downloading (Kindly provide detailed Explanation)	<p>JUSTIFICATION</p> <p>The Bureau of Curriculum Development, via the Special Curricular Programs Divisions, is in the process of establishing a Management Information System, also known as the SCP database, along with the SCP Monitoring and Evaluation System.</p> <p>The BCD-SCPD carried out a preliminary survey in the first quarter for the purpose of calculating the Special Curricular Program-Program Support Fund for FY 2024. With the DepEd releasing the SCP-PSF this year, the BCD-SCPD must establish its database and monitoring and evaluation mechanisms.</p> <p>This activity is planned for the second semester to gather the additional indicators required by the SCPs.</p>								
Other Submitted Documents	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">/</td> <td>Activity Request / Authority to Conduct</td> </tr> <tr> <td style="width: 10%; text-align: center;">/</td> <td>Authority to Download</td> </tr> <tr> <td style="width: 10%; text-align: center;">/</td> <td>Others</td> </tr> </table>			/	Activity Request / Authority to Conduct	/	Authority to Download	/	Others
/	Activity Request / Authority to Conduct								
/	Authority to Download								
/	Others								
Resolution and Commitment of Program Team/Office	This Office will ensure the proper coordination with the field and smooth conduct of the activity.								


 ANNE MARIE SEVILLA
 Under Secretary
 Finance

Prepared by

Melissa D. Albino

MA. MELISSA D. ALBINO
Supervising Education Program Specialist
Program Focal
Date: July 18, 2024

Submitted by

Lynn Z. Padillo

LYNN Z. PADILLO
Director III
OIC-BCD
Date: _____

Recommending Approval

Gina O. Gonong

GINA O. GONONG
Undersecretary for Curriculum
and Teaching
Date: _____

Approved/Disapproved

ANNALYN M. SEVILLA
Undersecretary for Finance
Date: _____

Page 2 of Justification for Late Downloading
Development of SCPD-SCP Monitoring and
Evaluation (M&E) System