September 13, 2024

REGIONAL MEMORANDUM
CLMD-2024- **1084**

PARTICIPANTS TO THE ACTIVITIES RELATED TO THE DEVELOPMENT OF ALTERNATIVE LEARNING SYSTEM INTERNAL DATABASE (ALS ID)

To: Schools Division Superintendents } Baybay City Division
     All Others Concerned   } Biliran Division
                                        } Calbayog City Division
                                        } Eastern Samar Division
                                        } Leyte Division
                                        } Maasin City Division
                                        } Northern Samar Division
                                        } Ormoc City Division
                                        } Samar Division
                                        } Southern Leyte Division

1.   In reference to the DepEd Memorandum DM-CT-2024-334, dated September 6, 2024, this Office, through the Curriculum and Learning Management Division (CLMD), requires the concerned schools divisions to send their respective participants, identified in the enclosures, to the **Activities Related to the Development of Alternative Learning System Internal Database (ALS ID),** on the dates and at the venues specified in the aforementioned Memorandum.

2.   The participants' travel and other expenses related to these activities shall be charged against the **downloaded ALS Funds** at the respective Offices, subject to the usual accounting and auditing rules and regulations. The reimbursement of the travel expenses shall only be granted upon submission of the complete requirements.

3.   All other details are stipulated in the aforementioned Memorandum.

4.   Immediate dissemination of and compliance with this Memorandum are desired.

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. VIII
RELEASED
1084
By: _____ Date: 09/13/24

EVELYN R. FETALVERO CESO IV
Regional Director

Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
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Website: region8.deped.gov.ph

Page **1** of **4**

Enclosures: A. Expected participants for Schedule 1
B. Expected participants for Schedule 2
References: As stated
To be indicated in the Perpetual Index under the following subjects:
ALS   DATABASE   WORKSHOPS

CLMD-APC

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Page **2** of **4**

Enclosure No. 1 to Regional Memorandum No. **1084**, s. 2024.

Official Participants to Schedule 1

Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID)

September 17 - 20, 2024
NCR

	Full name	Designation / Position	Division	Active email address	Contact No.
1	Margilina Mendoza	EPS/ALS Focal	Baybay City	margilina.mendoza@deped.gov.ph	9758425865
2	Ms. Rowena S. de Leon	EPSA II	Biliran	rowena.deleon01@deped.gov.ph	9687568672
3	Oliver M. Cagara	EPSA II	Leyte	oliver.cagara@deped.gov.ph	9472614666
4	Mr. Jude Martin Bardaje	EPSA II	Samar	judemartin.bardaje@deped.gov.ph	9606615993
5	Dr. Victor D. Dumaguit	EPS/ Div ALS Focal	Southern Leyte	victor.dumaguit@deped.gov.ph	9178785036

Enclosure No. 2 to Regional Memorandum No. _____, s. 2024.

Official Participants to Schedule 2

Workshop on the Development of the Alternative Learning System Internal Database (ALS ID) Platform Processes and Architectural Design

October 8 - 11, 2024
NCR

	Full name	Designation / Position	Division	Active email address	Contact No.
1	Ms. Lea G. Arnejo	EPSA II	Calbayog City	leaharnejo1975@gmail.com	9265435503
2	Mr. Feddie Tyson B. Contado	Teacher	Eastern Samar	feddietyson.contado@deped.gov.ph	9658433921
3	Ms. Jocelyn F. Rosal	Teacher	Maasin City	jocelyn.rosal@deped.gov.ph	9169067525
4	Ms. Eva Baldoza	EPSA II	Northern Samar	eva.baldoza73@deped.gov.ph	9561330765
5	Ms. Merryly S. Pamogas	Teacher	Ormoc City	merryly.pamogas029@deped.gov.ph	9945836919

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Page **4** of **4**

DEPARTMENT OF EDUCATION

SEP 12 2024

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MEMORANDUM
DM-CT-2024- 334

FOR	:	**Regional Directors**

Minister, Basic, Higher, and Technical Education, BARMM
ALS Focal Persons

FROM	:	**GINA O. GONONG**

Undersecretary for Curriculum and Teaching

SUBJECT	:	**ACTIVITIES RELATED TO THE DEVELOPMENT OF ALTERNATIVE LEARNING SYSTEM INTERNAL DATABASE (ALS ID)**

DATE	:	September 6, 2024

Section 9.5.4 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 11510 (Alternative Learning System Act), requires that the Bureau of Alternative Education (BAE) to manage and improve a management information system (MIS) for out-of-school children in special cases, out-of-school youth, and out-of-school adults, in coordination with other units of DepEd Central Office and in compliance with RA No. 10173 (Data Privacy Act of 2012).

In compliance with RA 11510 and its IRR, the Bureau of Alternative Education - Policy and Quality Assurance Division (BAE-PQAD) is tasked to oversee accurate and reliable information about the implementation of ALS programs, projects, and activities. Given the limited data elements in the Learner Information System (LIS), there is a need to develop an Alternative Learning System Internal Database (ALS ID). To implement the successful development of ALS ID, the following preparatory activities will be conducted:

Activity	Date and Venue
Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID)	September 17 to 20, 2024, NCR
Workshop on the Development of the Alternative Learning System Internal Database (ALS ID) Platform Processes and Architectural Design	October 8 to 11, 2024, NCR

1 2 SEP 2024

Regional ALS Focal Persons are requested to identify and submit the names of participants based on the allocations outlined in Enclosure A. The list of participants should be submitted to BAE-PQAD no later than September 10, 2024, via email at mark.manaois@deped.gov.ph.

Identified participants must pre-register using the following links to access the necessary documents for pre-work activities:

Activity	Pre-Registration Link
Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID)	https://bit.ly/2024ALSIDConreg
Workshop on the Development of the Alternative Learning System Internal Database (ALS ID) Platform Processes and Architectural Design	https://bit.ly/2024ALSIDArchreg

Participants are expected to attend and actively engage throughout the duration of the activities to ensure the accomplishment of the expected outputs. They are also required to bring their travel orders, laptops, extension cords, and any other necessary gadgets.

Expenses for accommodation, venue, and meals shall be charged against the FLO 2024 Funds. The first meal to be served is breakfast on the first day, and the last meal will be dinner on the last day. The accommodation check-in will begin at 2:00 PM on the first day, with check-out scheduled for 12:00 noon on the final day.

Travel expenses, airfare, per diem, and other miscellaneous expenses shall be charged against the funds directly released to the Regional Offices as per DM-CT-2024-046 subject to the approval of the approving authority and accounting rules and regulations. For participants from the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM), travel, meals not covered by the activities, and other incidental expenses will be chargeable against their local funds.

Attached also is the Indicative Program of Activities (Enclosure B) for reference.

Should the activities coincide with a holiday or declaration of government office closure, participants and management staff involved in the activities shall be entitled to Compensatory Time-Off (CTO) in accordance with Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004, regarding Non-Monetary Remuneration for Overtime Services Rendered.

For further inquiries and concerns, please contact **Mr. Mark Timothy O. Manaois** at the provided email address or via phone at (02) 86363603.

Enclosure A. Expected Participants, Pre-registration and Recommendation Form

1. Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID)

Expected Participants

Note: The representatives of the region and division are knowledgeable in any of the following: ALS Data Collection and Processes, Data Management, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS. The selection process should be gender responsive as defined by United Nations Development Programme as "outcomes that reflect an understanding of gender roles and inequalities and encourage equal participation, including equal and fair distribution of benefits." (UNDP, 2003).

REGION	PAX	Description of Participants
Region I	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region II	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region III	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IV A	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IV B	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region V	5	1 Region Representative, 4 Division Representatives from Different Divisions
NCR	5	1 Region Representative, 4 Division Representatives from Different Divisions
CAR	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VIII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region IX	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region X	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XII	5	1 Region Representative, 4 Division Representatives from Different Divisions
CARAGA	5	1 Region Representative, 4 Division Representatives from Different Divisions
BARMM	5	1 Region Representative, 4 Division Representatives from Different Divisions

REMINDER: Please inform the participants to Pre-Register through this Link:

https://bit.ly/2024ALSIDConreg

Enclosure A. Expected Participants, Pre-registration and Recommendation Form

Republic of the Philippines
Department of Education

Recommendation Form

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and ALS Data Collection and Processes for the Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID) on September 17 to 20, 2024 in the National Capital Region:

	Full name	Designation/Position	Division	Active email address	Contact No.
1					
2					
3					
4					
5					

Note: The regional and division representatives are knowledgeable in any of the following: ALS Data Collection and Processes, Data Management, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS. Additionally, these representatives can write policies and research ideas or concepts related to ALS Data Management.

Prepared:

Signature over Printed Name　　　　　　　　　　Recommended:

　　　　　　　　　　　　　　　　　　　　　　　(Signature over Printed Name)
　　　　　　　　　　　　　　　　　　　　　　　Regional Director

2. Workshop on the Development Alternative Learning System Internal Database (ALS ID) Platform Processes and Architectural Design

Expected Participants

Note: The representatives of the region and division are knowledgeable in any of the following: ALS Data Collection and Processes, Data Management, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS. The selection process should be gender responsive as defined by United Nations Development Programme as "outcomes that reflect an understanding of gender roles and inequalities and encourage equal participation, including equal and fair distribution of benefits." (UNDP, 2003).

REGION	PAX	Description of Participants
Region V	5	1 Region Representative, 4 Division Representatives from Different Divisions
CAR	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VI	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region VIII	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region X	5	1 Region Representative, 4 Division Representatives from Different Divisions
Region XI	5	1 Region Representative, 4 Division Representatives from Different Divisions

REMINDER: Please inform the participants to Pre-Register through this Link:

https://bit.ly/2024ALSIDArchreg

Republic of the Philippines
Department of Education

Recommendation Form

This is to recommend the following participants with relevant and related expertise, experience or interest in both Alternative Learning System and ALS Data Collection and Processes for the Workshop on the Development Alternative Learning System Internal Database (ALS ID) Platform Processes and Architectural Design on October 8 to 11, 2024 in the National Capital Region:

	Full name	Designation/Position	Division	Active email address	Contact No.
1					
2					
3					
4					
5					

Note: The regional and division representatives are knowledgeable in any of the following: ALS Data Collection and Processes, Data Management, Strategies for Effective Data Management or other components related to data collection, analytics or science for ALS. Additionally, these representatives can write policies and research ideas or concepts related to ALS Data Management.

Prepared:

Signature over Printed Name   Recommended:

                                                  (Signature over Printed Name)
                                                  Regional Director

Enclosure B. Indicative Program of Activities

Consultative Workshop on the Needs Assessment and Data Requirements from the Field Implementers of Programs, Projects, and Activities for the Alternative Learning System Internal Database (ALS ID)

September 17 to 20, 2024, NCR

Time	Day 1	Day 2	Day 3	Day 4
7-8 am				
8-9 am	Registration and Arrival	Management of Learning	Management of Learning	
9-10am	Opening Program	Presentation of output		Workshop 6 Prioritization, Issues and Concerns
10-11am	Expectation Setting	Workshop 2 Review of Existing Documents, Processes and Sources	Workshop 4 Drafting Forms	
11am-12pm	Lecture 1 Understanding the Bureau of Alternative Education Internal Database: Purpose and Scope			
12-1pm				
1-2pm	Workshop 1 Stakeholder Analysis	Workshop 3 Determining Data Elements Needed for Programs, Projects and Activities	Workshop 5 Determining Functional and Non-Functional Requirements	Final Presentation of Output
2-3pm				Closing Program Next Steps
3-4pm				
4-5pm				
5-6pm				
Daily Output	Filled Stakeholder Analysis Form	Filled Templates	Forms and Requirements	Compilation, Consolidation of Outputs and Issues and Concern Document
Output	Consulted Data Needs and Requirements Document			

Enclosure B. Indicative Program of Activities

Workshop on the Development of the Alternative Learning System Internal Database (ALS ID)
Platform Processes and Architectural Design
October 8 to 11, 2024, NCR

Time	Day 1	Day 2	Day 3	Day 4
7-8 am				
8-9 am	Registration and Arrival	Management of Learning	Management of Learning	
9-10am	Opening Program Expectation Setting	Workshop 1 Development of Data Model and Process	Workshop 2 Development of the Technology Package and Requirements	Workshop 3 Develop a RACI Matrix
10-11am				
11am-12pm	Lecture 1 Understanding the Bureau of Alternative Education Internal Database: Purpose and Scope			
12-1pm	Lunch			
1-2pm	Presentation of Data Elements	Continuation	Continuation	Final Presentation of Output
2-3pm				Closing Program Next Steps
3-4pm				
4-5pm	Presentation of Outputs	Presentation of Outputs	Presentation of Outputs	
5-6pm				
Daily Output	Notes on the Presentations	Initial Data Model and Process Flow Chart	Proposed Technology Package and Requirements; RACI Form	Compilation and Consolidation of Outputs
Output	Proposed ALS Internal Database Blueprint			