



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

September 17, 2024

**REGIONAL MEMORANDUM**

No. **1090** s. 2024

**CY 2024 CAPACITY BUILDING FOR REGIONAL INFORMATION TECHNOLOGY  
PERSONNEL AND DIVISION INFORMATION TECHNOLOGY OFFICERS**

To: Schools Division Superintendents  
Division Information Technology Officers  
All Others Concerned

1. This Office, through the ICT Unit, announces the conduct of CY 2024 Capacity Building on Fundamental Network Engineering from October 22-24, 2024. The venue shall be announced through a separate memorandum.
2. This training aims to equip participants with knowledge of Fundamental Network Engineering. Participants will include four (4) Regional ICT Personnel, thirteen (13) Division IT Officers, one (1) host, and one (1) Central Office / ICTS personnel as keynote speaker.
3. The first meal will be breakfast on October 22, 2024, while the last meal will be dinner on October 24, 2024. Check-in at the designated accommodation is on October 22, 2024 (afternoon), and check-out is scheduled for the morning of October 25, 2024.
4. The travelling and other incidental expenses of the participants shall be charged against their respective local funds, subject to the usual auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

CAPACITY BUILDING      ICT      NETWORK ENGINEERING



ORD-ICTU-MSD