



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 20, 2024

REGIONAL MEMORANDUM
 CLMD-2024 1108

**DOWNLOADING OF TRAVEL FUNDS OF PARTICIPANTS TO THE
 WRITESHOP ON THE DEVELOPMENT, VALIDATION, AND
 FINALIZATION OF LEARNING DELIVERY GUIDES (LDG)
 FOR SPECIAL CURRICULAR PROGRAMS (SCP)**

To: Schools Division Superintendents } Division of Baybay City
 } Division of Biliran
 } Division of Catbalogan City
 } Division of Northern Samar
 } Division of Ormoc City
 } Division of Tacloban City

All Others Concerned

1. In reference to Memorandum DM-CT-2024-345 from Gina O. Gonong, Under Secretary for Curriculum and Teaching, dated August 30, 2024, this Office, through the Curriculum and Learning Management Division (CLMD) shall download funds to cover expenses in connection with the Writeshop on the Development, Validation, and Finalization of Learning Delivery Guides (LDG) for Special Curricular Programs (SCP).

2. A total amount of **One Hundred-Twenty Thousand Pesos (P120,000.00)** charged against SARO NO. OSEC 8-24-5904 shall be downloaded based on the following breakdown amount shown in the table below:

No.	Name	Division	Travel Expenses for downloading	Activity and Schedule
1	Dr. Joann C. Rapada	Baybay City	24,000.00	Writeshop on the Development and Finalization of Learning Delivery Guides (LDG) for Special Curricular Programs (SCP) on September 25-27, 2024 and November 27-29, 2024 at Great Eastern Hotel, Quezon City
2	Dr. Omar O. Ty	Northern Samar	24,000.00	
3	Mercedita Garcia	Calbayog City	24,000.00	
4	Ronal Llaneta	Tacloban City	24,000.00	
5	Bernaldo Basiano	Tacloban City	24,000.00	
TOTAL			120,000.00	

3. In case the downloaded funds are insufficient, any excess amount shall be charged to Local Funds, subject to the usual auditing and accounting rules and regulations.



4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO CESO IV
Regional Director

Enclosures: None

References: DM-CT-2024

To be indicated in the Perpetual Index under the following subjects:

TRAVEL FUNDS WORKSHOPS
CLMD-NPJ

