



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 27, 2024

REGIONAL MEMORANDUM

No. **1157** s. 2024

**INVITATION FOR THE CONDUCT OF VISAYAS CLUSTER ORIENTATION AND
CONSULTATION WITH SCHOOLS DIVISION SUPERINTENDENTS**

To: Schools Division Superintendents
All Others Concerned

1. Attached is the Memorandum No. OUF-2024-0744 entitled "Invitation for the Conduct of Visayas Cluster Orientation and Consultation with Schools Division Superintendents" dated September 25, 2024, which is self-explanatory.
2. Immediate dissemination of this memorandum is desired.


EVELYN R. FETALVERO CESO III
Regional Director

Enclosures: None
References: Memorandum No. Memorandum OUF-2024-0744

To be indicated in the Perpetual Index under the following subjects:

CONSULTANT

ORIENTATION

SUPERINTENDENTS



QAD-RRC



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2024-0744
 September 18, 2024

SEP 25 2024
 9326
 12:58 PM
 SEP 25 2024 THE DIRECTOR RECEIVED
 SEP 25 2024 RELEASED 2:07 PM

TO : RAMIR B. UYTICO, DepEd- RO VI
 SALUSTIANO T. JIMENEZ, DepEd- RO VII
 EVELYN R. FETALVERO, DepEd- RO VIII

ATTENTION : SCHOOLS DIVISION SUPERINTENDENTS CONCERNED

Annalyn M. Sevilla 9/23
FROM : ANNALYN M. SEVILA
 Undersecretary, Finance

SUBJECT : INVITATION FOR THE CONDUCT OF VISAYAS CLUSTER ORIENTATION AND CONSULTATION WITH SCHOOLS DIVISION SUPERINTENDENTS

The Government Assistance and Subsidies Service (GASS) will conduct Visayas Cluster Orientation and Consultation with the Schools Division Superintendents (SDSs) on **October 1-4, 2024** at Alta Cebu Village Garden Resort Inc. Pilipog, Cordova, Cebu with an expected total participant of forty-six (46) from the Visayas Cluster.

This activity aims to:

1. Orient the Schools Division Offices on Government Assistance Subsidies (GAS) programs; and
2. Establish a focal person at the Schools Division Office (SDO) and clarify roles and responsibilities concerning the implementation, monitoring, and evaluation of GAS programs.

The intended participants for the cluster orientation and consultation will be the SDS from each SDO in the Visayas regions. In cases where the SDS unable to participate in the activity due to unforeseen circumstances or equally important matters, the Assistant Schools Division Superintendent (ASDS) is permitted to attend and shall represent the SDS.

Moreover, we would like to respectfully request your assistance on this activity by informing the following SDSs to participate:

Participants	No. of Participants
SDS from Region VI	21



Address: 2F Rizal Bldg., DepEd Complex Meralco Avenue, Pasig City
 Telephone Nos.: (02) 8633-9342 TeleFax No: (02) 8638-3703
 Email Address: usec.financebpm@deped.gov.ph

25 AUG 2024

SDS from Region VII	20
SDS from Region VIII	5 (Ormoc, Samar, Leyte, Tacloban City, and Catbalogan City)

The attendance of the SDSs will be highly valuable in achieving the objectives of this activity. By contributing their expertise, insights, and support, the SDSs will help the activity to navigate challenges, drive progress, and ultimately reach our goals in a more effective and meaningful manner.

Meals and accommodation shall be charged against the downloaded fund sub-allotment release order (sub-ARO) to the region to cover the expenses for the conduct of the activity. Please be informed that the provision of first meal is Dinner on October 1, 2024 and the last meal will be Lunch on October 4, 2024. **The expected participants are directed to access the link provided below for pre-registration until September 26, 2024:**

Link to the pre-registration: <https://forms.office.com/r/sMc4vzGjSB>

QR Code:



Attached also is the Indicative Program, for your ready reference. Should you have any questions and/or clarifications, you may contact **Rowelyn Saralde** of the Government Assistance and Subsidies Service (GASS) through the email address gass@deped.gov.ph or telephone no. **8636-1620**.

ANNEX A

Indicative Program of Cluster Orientations and Consultations (4-Day Activity)

Day 1: Visayas and Mindanao

TIME	ACTIVITY/TOPIC	FOCAL/ PERSON-IN-CHARGE	REMARKS
1:00 PM – 5:00 PM	<ul style="list-style-type: none"> • Arrival of the Participants • Lunch and PM Snacks • Registration • Check-in • Preparation for the 4-day Activity 	GASS	
6:00 PM – 8:00 PM	Dinner		

Day 2: Visayas and Mindanao

TIME	ACTIVITY/TOPIC	FOCAL/ PERSON-IN-CHARGE	REMARKS
8:00 AM-8:15 AM	<ul style="list-style-type: none"> • Preliminaries <ul style="list-style-type: none"> a. National Anthem b. Prayer c. House Rules 	GASS	
8:15 AM-8:30 AM	Welcome Remarks and Acknowledgement of Participants	Atty. Tara C. Rama <i>Project Manager III</i>	
8:30 AM- 8:50 AM	Orientation on: <ul style="list-style-type: none"> a. Education Service Contracting (ESC) b. Teachers' Salary Subsidies (TSS) 	Martin B. Española Jr. <i>Consultant</i>	
8:50 AM- AM- 9:30	Orientation on Senior High School Voucher (SHSVP)	Angelica Stephanie D. Abad <i>Technical Assistant III</i>	
9:30 AM-10:15 AM	Open discussion	GASS and participants	
10:15 AM-10:25 AM	Health Break and AM snack		
10:25 AM-11:10 AM	Orientation on Joint Delivery Voucher Program (JDVP)	Mary Grace D. Mancol <i>Technical Assistant I</i>	
11:10 AM-12:00 PM	Open discussion	GASS and participants	
12:00 PM-1:00 PM	Lunch Break		
1:00 PM-2:00 PM	Orientation on Billings Processes	Rodney Christian F. Caringal <i>Technical Assistant III</i>	
2:00 PM-3:00 PM	Open discussion	GASS and participants	
3:00 PM-4:00 PM	Presentation of Private and Public Complementarity	PEO Representative	
4:00 PM-4:45 PM	Open Discussion	GASS and participants	
4:45 PM-5:00 PM	Synthesis	GASS	

Day 3: Visayas and Mindanao Cluster

TIME	ACTIVITY/TOPIC	FOCAL/PERSON IN-CHARGE	REMARKS
8:00 AM-8:15 AM	<ul style="list-style-type: none"> • Preliminaries <ul style="list-style-type: none"> a. Prayer b. Nationalistic song 	GASS	
8:15 AM-8:30 AM	Warm-up and Management of Learning	GASS	
8:30 AM-8:40 AM	Presentation of activity program and direction setting	Baby Lyn J. Briones <i>Project Development Officer IV</i>	
8:40 AM-9:40 AM	Presentation of GASS roles and responsibilities in GAS program		
9:40 AM-9:45 AM	Groupings and Participants Arrangements	GASS	
9:45 AM-11:15 AM	Break-out session	Participants	
11:15 AM-11:30 AM	Health Break and AM Snack		
11:30 AM-12:00 PM	Presentation of each group for agreements and recommendations of the following: <ul style="list-style-type: none"> • Identified SDO focal • Identified roles and responsibilities (15-minutes presentation per group)	SDS representatives	
12:00 PM-1:00 PM	Lunch		
1:00 PM-2:30 PM	Continuation of group presentation	SDS representatives	
2:30 PM – 4:00 PM	Open Discussion	GASS and participants	
4:00 PM- 4:15 PM	Health Break and PM Snack		
4:15 PM -4:40 PM	Finalization of agreements for GAS programs focal with the roles and responsibilities.	GASS	
4:40 PM-5:00 PM	Synthesis and other announcements		
6:00 PM – 8:00 PM	Dinner		

Day 4: Visayas and Mindanao

TIME	ACTIVITY/TOPIC	FOCAL/ PERSON-IN-CHARGE	REMARKS
8:00 AM-9:00 AM	Presentation of Highlights on the Cluster Orientation and Consultation	GASS	
9:00 AM-10:00 AM	Sharing of insights of the selected participants	Participants	
10:00 AM-10:15 AM	Health Break and AM Snack		
10:15 AM-10:40 AM	Activity Evaluation	Participants	
10:40 AM-11:00 AM	Closing remarks	Baby Lyn J. Briones <i>Project Development Officer IV</i>	
12:00 PM- 1:00 PM	Lunch		
1:00 PM onwards	Departure from the Venue		
End of Activity			